

Mayor Beyer opened a public hearing at 7:00 pm on the matter of the adoption of plans, specifications, form of contract and estimate of cost for the construction of the Cross Country Estates and Country Living Estates Street Improvements – 2024. There were no written comments. Julie Becker had several comments regarding TIF. Mayor Beyer closed the public hearing at 7:04 pm.

The Dallas Center City Council met in regular session on Tuesday, March 12, 2024, at 7:04 pm. Mayor Beyer called the meeting to order and led the Pledge of Allegiance. Council members present included Bret Van De Pol, Amy Strutt, Beth Wright and Angie Beaudet. Also, present were City Attorney Ralph Brown, City Engineer Bob Veenstra and City Administrator Cindy Riesselman. Dan Willrich was absent.

Motion by Strutt, 2nd by Beaudet to approve the amended agenda. Motion passed 4-0.

Public Comments

Bob Haxton had several comments regarding staffing for the Burnett Complex Fields.

Julie Becker made comments regarding the vacation of alleys.

Motion by Van De Pol, 2nd by Wright to approve consent agenda: [Approve minutes of February 13 regular and March 6 special meeting; February Treasurer's Report, Balance Sheet, and Budget Report; February Law Enforcement, Fire/Rescue, Compliance and Water Reports; Approve hiring Scott Deaver as a summer public works assistant at \$15.50/hr up to 25 hours/week effective April 1, 2024 pending background check; Approve hiring Devin Schroeder as a summer public works assistant at \$15.50/hr up to 25 hours/week effective May 1, 2024 pending background check; Approve hiring Jim McNeill as a summer public works assistant at \$15.75/hr up to 25 hours/week effective April 1, 2024 pending background check; Approve Board and Batten, LLC liquor license renewal (Special Class C Retail Alcohol License (BW)) pending dram shop review; Accept resignation of James Pohl as a member of Planning and Zoning Commission; Approve invoices for payment (review committee Wright and Strutt)]. Motion passed 4-0

Library Board of Trustees

Robert Findlay provided an update on the newly created Acting Assistant Director position. Bob asked the council to consider additional staff for the library. Tina Cantrell will be the Acting Assistant Director until further evaluation.

Parks and Recreation Board

Shelley Horak presented a proposal for the expanded use of the Burnett Complex Softball and Baseball Fields. The goal is to capitalize on the shortage of ball fields in the Des Moines Metro area. Sydney Hinders has been in contact USSSA and they have already scheduled tournaments for this year but are open to using our fields for practice or other events as needed.

Motion by Beaudet, 2nd by Wright to approve the proposal for the expanded use of the Burnett Complex Softball and Baseball Fields. Motion passed 4-0

Motion by Strutt, 2nd by Beaudet to hire a field manager to maintain Burnett Complex Softball and Baseball Fields pending job description review by the City Administrator. Motion passed 4-0.

Planning and Zoning Commission

Ralph Brown reported the P&Z spent a lot of time discussing the Skye View Estates preliminary plat and will be on the next P&Z agenda for further and hopefully final action. The commission also discussed the vacation of the alley between 14th and 15th Streets which is owned by Jordan Krueger. Recommendation was made for vacating the alley.

Motion by Strutt, 2nd by Beaudet to set a public hearing for 7 p.m. on April 9, 2024, on proposed Ordinance No. 601 – vacating an alley between 14th and 15th Streets north of Walnut Street and between parcels of real estate owned by Jordan M. Krueger. Motion passed 4-0

City Administrator Recruitment

Motion by Van De Pol, 2nd by Wright on Resolution 2024-26 – approve Proposal dated March 5, 2024, from Hinson Consulting, LLC and authorizing Mayor to take any necessary actions to engage the firm's services at a fee not to exceed \$14,900. Roll Call Vote, All Ayes

Public Works

Public Works Director Bret Kaszinski reported that the department has been preparing for spring and summer.

Two-Mile Agreement with Xenia Rural Water District –

Motion by Strutt, 2nd by Beaudet on Resolution 2024-28 – Approving the Eleventh Amendment to The Two-Mile Agreement Dated June 9, 1992, Between the City and Xenia Rural Water District. Roll Call Vote, All Ayes

Cross Country Estates and Country Living Estates Street Improvements Project

Motion by Beaudet, 2nd by Van De Pol on Resolution 2024-20 – declaring an official intent to issue debt to reimburse the City for certain original expenditures paid in connection with the Project. Roll Call Vote, All Ayes

Motion by Strutt, 2nd by Wright on Resolution 2024-21 – providing for the acquisition of a parcel of real estate by the City in connection with the Project, approving the form of the Warranty Deed, and authorizing compensation to the owners. Roll Call Vote, All Ayes

City Engineer Bob Veenstra reported on the results of the bid letting.

Motion by Strutt, 2nd by Van De Pol on Resolution 2024-23 – adopting plans, specifications, form of contract, and estimate of costs. Roll Call Vote, All Ayes

Motion by Strutt, 2nd by Beaudet directing the city to move forward with the base bid and alternate bid for the scope of the project. Motion passed 4-0

Motion by Wright, 2nd by Van De Pol on Resolution 2024-24 – making award of construction contract. Roll Call Vote, All Ayes

Motion by Beaudet, 2nd by Wright on Resolution 2024-25 – approving construction contract and bond for the construction of the Cross Country Estates and Country Living Street Improvements – 2024. Roll Call Vote, All Ayes

Motion by Van De Pol, 2nd by Strutt to approve Resolution 2024-27 — contract with Mosquito Control of Iowa. Roll Call Vote, All Ayes.

Motion by Beaudet, 2nd by Strutt to approve Ordinance No. 600 – amending Section 106.08 of the Code of Ordinances increasing the fees for the collection and disposal of solid waste for residential and commercial premises, second reading. Roll Call Vote, All Ayes.

Motion by Strutt, 2nd by Beaudet to waive third reading. Roll Call Vote, All Ayes

City Administrator

Motion by Strutt, 2nd by Wright to set public hearing on property tax levy for 6:30 pm on April 2, 2024. Motion passed 4-0.

Motion by Beaudet, 2nd by Van De Pol to terminate the Code Enforcement Agreement with Ed Leedom effective May 13, 2024. Motion passed 4-0

The Council reviewed and discussed a proposal for Code Enforcement by Iowa Inspections LLC d/b/a Iowa Code Enforcement (ICE)

Motion by Wright, 2nd by Van De Pol to direct City Attorney to prepare Agreement for Code Enforcement with Iowa Inspections LLC effective May 13, 2024. Motion passed 4-0

Motion by Beaudet, 2nd by Strutt to approve Resolution 2024-19 – authorizing city employees to voluntarily contribute unused sick leave to a sick leave bank for the benefit of Rochelle Cory-Shivvers. Roll Call Vote, All Ayes

Motion by Van De Pol, 2nd by Beaudet to approve Resolution 2024-22 – authorizing cell phone stipend for specified city employees. Roll Call Vote, All Ayes

Motion by Strutt, 2nd by Van De Pol to approve Resolution 2024-29 – Fiscal Year 2024 fund transfers. Roll Call Vote, All Ayes

Motion by Strutt, 2nd by Beaudet to review and receive the Auditor of State's Examination Report for the period July 1, 2022, through June 30, 2023. Motion passed 4-0

Motion by Van De Pol, 2nd by Wright to set a public hearing on FY24 budget amendment number 2 for April 9, 2024 at 7:00 pm. Motion passed 4-0

Reminder of two special meetings on April 2nd, one at 6:30 pm and one at 7:00 pm

Mayor's report

Arbor Day Proclamation by the Mayor

Meeting adjourned at 8:06 pm

Shellie Schaben, City Clerk

Claims

A King's Throne, LLC	Mar Serv	\$390.00
Access Granted Systems, LLC	Supplies	\$525.00
Access Systems	Mar Serv	\$48.53
ACCO	Training	\$700.00
Adel TV & Appliance Co	Radon Mitigation	\$3,882.00
Advantage Administrators	Claim	\$761.10
AgSource Coop Services	Tests	\$1,486.75
Ahlers & Cooney, PC	Legal	\$2,053.50
Baker & Taylor Co.	Books	\$167.57
Bay Bridge Administrators	Insurance	\$44.92
Brown, Fagen & Rouse	Mar Retainer	\$3,000.00
Centurylink	Feb Serv	\$655.20
Concrete & More, LLC	Radon Mitigation	\$750.00
Connected Solutions Group LLC	Tablets	\$4,973.89
Culligan Water System	Mar Serv	\$12.56
Dallas County Treasurer	Feb Serv	\$18,924.51
Delta Dental	Insurance	\$34.28
Delta Dental	Insurance	\$586.78
Digital Stew Services	Mar Serv	\$199.50
DMACC	Training	\$2,360.00
Dunn, David & Judy	Cross St Land Purchase	\$5,226.00
EFTPS	Taxes	\$3,953.79
EFTPS	Taxes	\$3,923.95
Electric Pump	Supplies	\$6,983.77
Elite Electric & Utility	Repairs	\$1,096.24
Fire Service Training Bureau	Training	\$200.00
Galls, LLC	Supplies	\$493.24
Gannett Media Corp	Publications	\$27.00
Heartland Co-Op	Feb Serv	\$1,186.57
HSA Cory, Rochelle	HSA	\$100.00
HSA Nolte, Cristian	HSA	\$50.00
HSA Riesselman, Cindy	HSA	\$375.00
HSA Schaben, Michele	HSA	\$458.00
Iowa Firefighters Assoc.	Dues	\$34.00
Iowa One Call	Jan Serv	\$36.90
Iowa Prison Industries	Street Signs	\$73.60
IPERS	IPERS	\$5,652.09
Karen McCleary	Feb Serv	\$675.00
Robert King	Supplies	\$38.94
Koch Office Group	Copies	\$27.40
Leaf	Copier Cont	\$189.09

Eddie Leedom	Compliance	\$690.70
Library Ideas LLC	Books	\$523.45
Linde Gas & Equipment Inc.	Rental Fee	\$43.46
Menards	Supplies	\$405.49
Merritt Company	Supplies	\$316.92
Metropolitan Compounds, Inc	Supplies	\$613.92
MidAmerican Energy	Mar Serv	\$6,355.71
Midwest Breathing Air LLC	Testing	\$229.15
Minburn Communications	Mar Serv	\$54.99
Moss Bros, Inc	Supplies	\$17.56
Municipal Supply Inc	MXUs	\$169.00
Nationwide Retirement Sol	Deferred Comp	\$125.00
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Quill.Com	Supplies	\$98.56
Red Lion Renewables, LLC	Feb Serv	\$1,711.44
Treasurer - State of Iowa	Taxes	\$1,098.78
Treasurer - State of Iowa	Taxes	\$2,399.86
Sam, LLC	GIS Mapping	\$490.00
Security Equipment Inc	Repairs	\$297.00
State Hygienic Laboratory	Tests	\$529.00
Stivers Ford, Inc	Safety Repair	\$1,137.00
Trionfo Solutions LLC	Insurance	\$15.24
Trionfo Solutions LLC	Insurance	\$54.06
USA Blue Book	Supplies	\$781.46
Veenstra & Kimm	Feb Serv	\$38,121.61
Verizon Wireless	Feb Serv	\$280.07
Treasurer - State of Iowa	Taxes	\$1,271.27
Waste Management	Feb Serv	\$23,132.89
Wellmark Blue Cross Blue Shiel	Insurance	\$354.20
Wellmark Blue Cross Blue Shiel	Insurance	\$6,835.63
Wells Fargo	Feb Serv	\$1,213.40
Buse & Vrieze LLC	Feb Serv	\$11,677.50
Accounts Payable Total		<u>\$173,525.99</u>
General		\$82,676.24
RUT		\$2,059.54
T&A(EB)		\$10,366.29
CAP Improve Cross Streets		\$38,867.61
Water		\$19,252.57
Sewer		\$12,260.02
Sewer Cap Outlay-Lift St		\$6,533.50
Storm District		\$1,510.22
Total Funds		<u>\$173,525.99</u>

Revenues

General Total	\$36,705.98
RUT Total	\$19,577.15
T&A (EB) Total	\$935.54
Emergency Levy Fund Total	\$232.38
TIF Total	\$2,737.74
Debt Service Total	\$22,657.70
Water Total	\$40,323.08
Sewer Total	\$35,748.90
Storm District Total	\$4,901.74
Total Revenue by Fund	<hr/> \$163,820.21