

Mayor Beyer opened a public hearing at 7:01 pm on **Ordinance No. 601** – vacating an alley between 14<sup>th</sup> and 15<sup>th</sup> Streets north of Walnut Street and between parcels of real estate owned by Jordan M. Krueger. There were no written comments. Julie Becker spoke regarding her opposition to vacation of alleys. Allison Krueger spoke regarding their need for expansion. Lynne Pohl stated her opposition to the vacation of alleys. Mayor Beyer closed the public hearing at 7:14 pm.

Mayor Beyer opened a public hearing at 7:14 pm on **Fiscal Year 2023-2024 Dallas Center City Budget Amendment #2**. There were no written comments. Julie Becker stated her opposition to the lift station. Mayor Beyer closed the public hearing at 7:15 pm.

The Dallas Center City Council met in regular session on Tuesday, April 9, 2024, at 7:15 pm. Mayor Beyer called the meeting to order and led the Pledge of Allegiance. Council members present included Bret Van De Pol, Amy Strutt, Beth Wright and Daniel Willrich. Angie Beaudet was absent. Also, present were City Attorney Ralph Brown, City Engineer Bob Veenstra and City Administrator Cindy Riesselman.

Motion by Willrich, 2<sup>nd</sup> by Wright to approve the agenda. Motion passed 4-0.

### **Public Comments**

Julie Becker had several comments. Laura Rowe stated her opposition to the lift station.

Motion by Willrich, 2<sup>nd</sup> by Strutt to approve consent agenda: [Approve minutes of March 12<sup>th</sup> regular meeting and April 2<sup>nd</sup> special meetings; March Treasurer's Report, Balance Sheet, and Budget Report; March Law Enforcement, Fire/Rescue, Compliance and Water Reports; Approve street closure request for Korner Kone Movie Night on June 8, 2024 with a rain date of June 15, 2024; Approve Day Hawk, LLC dba The Handlebar liquor license (Class C Retail Alcohol License) pending dram shop review and receipt of required information; Approve hiring skating rink operator Darla MacConnell at \$13.25/hour effective May 1, 2024; Approve hiring skating rink operator Nicole Waller at \$13.25/hour effective May 1, 2024 pending background check; Approve hiring 1<sup>st</sup> year lifeguard Alexander New at \$12.50/hour; 2<sup>nd</sup> year lifeguards Jackson Chiochon, Stella Davidson and Haydn Little at \$12.75/hour; 3<sup>rd</sup> year lifeguard Kate Busby at \$13.00/hour; Assistant Manager Hailee Anderson at \$14.50/hour and Assistant Manager Olivia Macumber at \$15.50/hour. All lifeguard hires pending lifeguard certifications and background checks with a start date of June 1, 2024; Approve invoices for payment (review committee Van De Pol and Beaudet)]. Motion passed 4-0.

Kenny Keltner approached the council regarding his water main which is a dead end main. A meeting will be planned with the appropriate parties to find a resolution. Bob Veenstra explained the process for water hardness and what will be done going forward to improve the water hardness and quality.

Motion by Willrich, 2<sup>nd</sup> by Strutt to appoint Tim Hart to the Planning and Zoning Commission for a 5-year term expiring October 1, 2029. Motion passed 4-0.

Brent Hinson, Hinson Consulting, LLC reported on the progress to find a new City Administrator/Finance Officer and what the process is going forward. Schedule will require special closed session meetings on Monday, May 20<sup>th</sup> at 6:00 pm for selection of semi-finalists and Tuesday, May 22<sup>nd</sup> at 4:00pm for Zoom interviews of semi-finalists. Interviews with finalists will be June 14<sup>th</sup> & 15<sup>th</sup> along with tours of the City of Dallas Center.

Motion by Willrich, 2<sup>nd</sup> by Strutt to authorize proceeding with advertising for the position. Motion passed 4-0.

Motion by Willrich, 2<sup>nd</sup> by Van De Pol to approve the Position Profile for the City Administrator/Finance Director with recommended changes. Motion passed 4-0.

Motion by Willrich, 2<sup>nd</sup> by Wright to direct the city attorney to update ordinance removing the residency requirement. Motion passed 4-0.

### **Parks and Recreation Board**

Motion by Willrich, 2<sup>nd</sup> by Van De Pol to approve agreement with Tennis Services of Iowa to resurface the tennis/pickleball court at Mound Park with funding coming from both FY 2024 and FY 2025 budgets. Motion passed 4-0.

Motion by Van De Pol, 2<sup>nd</sup> by Wright to approve hiring Kaleb Cain as Sports Complex Field Manager at \$16/hr effective April 10, 2024, pending background check. Motion passed 4-0.

Motion by Willrich, 2<sup>nd</sup> by Strutt to allow large tree stumps to be stored near the city maintenance facility for use at a future nature playscape in Memorial Park. Motion passed 4-0.

### **Planning and Zoning Commission**

Matt Ostanik offered background information on Skye View Estates and Casey's.

Motion by Willrich, 2<sup>nd</sup> by Strutt on Resolution 2024-30 – approving Subdivision Development Agreement with Skye View Estates relating parkland dedication for the area set aside for apartments. Roll call vote, all ayes.

Motion by Willrich, 2<sup>nd</sup> by Wright on Resolution 2024-31 – approving the resubmitted Preliminary Plat of Skye View Estates (a phased plat). Roll call vote, all ayes.

Motion by Strutt, 2<sup>nd</sup> by Van De Pol on Resolution 2024-35 – approving the further revised Site Plan for Casey's General Store. Roll call vote, Ayes-Wright, Strutt & Van De Pol. Willrich abstained.

Motion by Van De Pol, 2<sup>nd</sup> by Strutt on Resolution 2024-36 – granting variances to the Sign Regulations for certain signage at the new Casey's General Store. Roll call vote, Ayes-Wright, Strutt & Van De Pol. Willrich abstained.

Motion by Willrich, 2<sup>nd</sup> by Strutt to set a public hearing for 7 p.m. on May 14, 2024, on proposed Ordinance No. 603 – relating to the width of certain subsidiary streets. Motion passed 4-0.

#### **Proposed Alley Vacation**

Motion by Willrich, 2<sup>nd</sup> by Strutt on Ordinance No. 601 – vacating an alley between 14th and 15th Streets north of Walnut Street and between parcels of real estate owned by Jordan M. Krueger, first reading. Roll Call Vote, All Ayes

Motion by Strutt, 2<sup>nd</sup> by Wright to vacate the alley at a cost of the sale price \$4/square foot of the vacated alley. Motion passed 4-0.

Motion by Willrich, 2<sup>nd</sup> by Strutt to direct the City Attorney to prepare a resolution for the May 14th Council meeting to propose the sale of the vacated alley and setting a public hearing thereon. Motion passed 4-0.

Motion by Willrich, 2<sup>nd</sup> by Strutt on Resolution 2024-37 – approving an Agreement between the City and Jordan M. Krueger relating to the sewer line. Roll Call Vote, All Ayes

#### **Public Works**

Public Works Director Bret Kaszinski reported every building is up and running for solar service except for the maintenance facility; pothole repairs; millings on 230<sup>th</sup>; mulch in parks; installing slides and minor pool repairs; the pothole at the intersection of Main and 13<sup>th</sup> Street will be addressed within the next couple of weeks; and have been working weekends and nights to wrap up Copper and Lead Surveys.

#### **Cross Country Estates and Country Living Estates Street Improvements Project**

City Engineer Bob Veenstra provided background information on the progress of the project.

Motion by Strutt, 2<sup>nd</sup> by Wright on Change Order No. 1 (incorporating an alternate method of construction) – Grimes Asphalt & Paving Corporation – reduction of \$48,784.00. Motion 4-0

Motion by Strutt, 2<sup>nd</sup> by Wright on Resolution 2024-32 – approving Third Amendment to Agreement (Resolution Nos. 2023-46, 2023-70 and 2024-12) by including the design of the improvements to 230th Street east of Highway 169. Roll Call Vote, All Ayes

Discussion and possible action on the preliminary cost of \$175 on extending asphaltting on 230th Street east of Highway 169 to North Pointe

#### **City Engineer – Other Matters**

City Engineer Veenstra has received construction plans for Plat 1 but is working through drainage issues before presenting to council.

#### **Code Enforcement Services**

Motion by Wright, 2<sup>nd</sup> by Van De Pol on Resolution 2024-33 -approving an agreement with Iowa Inspections, LLC d/b/a Iowa Code Enforcement for Code Enforcement Services effective May 13, 2024. Roll Call Vote, All Ayes

#### **City Administrator**

Motion by Willrich, 2<sup>nd</sup> by Strutt on Resolution 2024-34 – approving the budget amendment #2 for the Fiscal Year 2023-2024 Dallas Center City Budget. Roll Call Vote, All Ayes

Reminder of April 23rd special meeting on FY24-25 Budget Adoption at 6:00 pm

No council reports.

Meeting adjourned at 8:35 pm

Shellie Schaben, City Clerk

## **Claims**

A King's Throne, LLC	Mar Serv	\$390.00
Access Systems Leasing	Lease	\$378.15
Access Systems	Maint Cont	\$48.53
ACCO	Supplies	\$550.00
Adel TV & Appliance Co	Equipment	\$4,240.00
Advantage Administrators	Claims	\$180.51
Advantage Administrators	Claims	\$3,068.74
Advantage Administrators	Claims	\$2,056.63
Aetna Behavioral Health, LLC	2nd Qtr EAP	\$26.28
AgSource Coop Services	Tests	\$1,229.20
Ahlers & Cooney, Pc	Mar Serv	\$3,981.00
Baker & Taylor Co.	Books	\$432.09
Bay Bridge Administrators	Insurance	\$44.92
Brenton Arboretum	Trees	\$251.00
Brown, Fagen & Rouse	April Serv	\$3,000.00
Centurylink	Mar Serv	\$666.52
CJ Cooper & Associates	Drug Testing	\$10.00
Crossroads Ag, LLC	Supplies	\$227.25
Culligan Water System	Apr Serv	\$39.96
Gannett Holdings - Central	Renewal	\$46.80
Dallas County Treasurer	Mar Prot	\$18,924.51
Dan's Overhead Doors & More	Doors	\$16,322.00
Delta Dental	Insurance	\$34.28
Delta Dental	Insurance	\$586.78
Digital Stew Services	Equipment	\$1,158.99
Dorrian Heating & Cooling	Apr Serv	\$220.00
EFTPS	Taxes	\$3,987.60
EFTPS	Taxes	\$4,719.79
Emergency Medical Products	Supplies	\$76.41
Fire Service Training Bureau	Training	\$50.00
Gannett Media Corp	Publications	\$307.20
GCMOA	Dues	\$25.00
GIT Insurance	24/25 Ins Prem	\$136,960.96
Heartland Co-Op	Mar Serv	\$1,019.98
HSA Cory, Rochelle	HSA	\$100.00
HSA Nolte, Cristian	HSA	\$50.00
HSA Riesselman, Cindy	HSA	\$375.00
HSA Schaben, Michele	HSA	\$458.00
HSA Scrivner, April	HSA	\$812.49
HSA Scrivner, April	HSA	\$270.83
HSA Tiffany, Joshua	HSA	\$600.00
HSA Tiffany, Joshua	HSA	\$200.00
IPERS	IPERS	\$5,705.69
Iron Mountain	Feb & Mar Serv	\$210.84
Karen McCleary	Mar Serv	\$675.00
Krudico Inc	Repairs	\$2,249.30

Eddie Leedom	Compliance	\$691.37
Linde Gas & Equipment Inc.	Supplies	\$41.94
Marshall McCalley	Laptop	\$820.00
Menards	Supplies	\$17.98
Micromarking LLC	Audio Books	\$98.98
MidAmerican Energy	Apr Serv	\$3,917.87
Minburn Communications	Apr Serv	\$54.99
Napa Auto Parts	Supplies	\$842.70
Nationwide Retirement Sol	Deferred Comp	\$125.00
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Natural Structures	Slides	\$67,561.00
ODP Business Solutions LLC	Supplies	\$71.36
Paint Pump Pros LLC	Repairs	\$489.60
Dallas Center Post Office	Postage	\$1,400.00
Cindy Riesselman	Mileage	\$37.52
Treasurer - State of Iowa	Taxes	\$1,106.05
Treasurer - State of Iowa	Taxes	\$2,198.05
Schaben, Shellie	Mileage	\$28.14
April Scrivner	Mileage	\$41.80
Security Equipment Inc	2nd Qtr Monitoring	\$115.29
Simmering-Cory/Iowa Codifi.	Codification	\$430.00
Storey Kenworthy/Matt Parrott	Supplies	\$78.15
Trionfo Solutions LLC	Insurance	\$15.24
Trionfo Solutions LLC	Insurance	\$65.90
Uline	Chemical Scale	\$200.18
USA Blue Book	Chemicals	\$955.58
Veenstra & Kimm	Mar Serv	\$3,044.26
Verizon Wireless	Mar Serv	\$474.62
Victor Stanley	Pool Furniture	\$7,571.00
Treasurer - State of Iowa	Taxes	\$1,269.36
Waste Management	Garbage	\$22,667.37
Wellmark Blue Cross Blue Shiel	Insurance	\$354.20
Wellmark Blue Cross Blue Shiel	Insurance	\$6,835.63
Wells Fargo	Mar Serv	\$921.83
Accounts Payable Total		<hr/> \$341,636.19
	General	\$141,518.93
	Capital Improvement	\$16,322.00
	RUT	\$1,627.32
	T&A (EB)	\$25,466.87
	CAP Improvement Pool	\$72,688.00
	CAP Improvement Cross Dev	\$3,619.26
	Water	\$41,031.45
	Sewer	\$36,442.28
	Sewer CAP Outlay Lift Station	\$2,741.00
	Storm District	\$179.08
	Total Funds	<hr/> \$341,636.19

## **Revenues**

General Total	\$93,911.81
T&A (SC) Total	\$1,000.00
Capital Improvement Total	\$5,000.00
T&A(SI) Total	\$62.00
RUT Total	\$15,500.16
T&A (EB) Total	\$5,808.28
Emergency Levy Fund Total	\$1,442.78
Local Option Sales Tax Total	\$52,135.12
TIF Total	\$3,457.91
Debt Service Total	\$30,493.45
CAP Improve Pool Total	\$50,000.00
Water Total	\$44,801.64
Sewer Total	\$36,199.19
Storm District Total	\$5,024.67
Total Revenue By Fund	<hr/> \$344,837.01