



The Adel City Council met in regular session at Adel City Hall, 301 S. 10th St., Adel, Iowa, on Tuesday, May 13th, 2008, at 6:30 PM. Mayor James Peters, called the meeting to order and the following answered roll: McAvoy, Haynes, Price, Swanson, and Kirk.

Staff present: City Administrator Bird, City Clerk Gilliland, City Attorney Reich.

Mayor Peters read two proclamations; one for **National Preservation Month – May 2008** and the other for **Iowa School Board Recognition Week. – May 11 – 17, 2008.**

Immediately after the proclamations, Councilman Swanson issued a public apology for being wrong about information pertaining to the Little Theatre – 1015 Riverside.

PUBLIC HEARING

- a) Public hearing on Amendment to 2007/2008 Budget

Motion by McAvoy, seconded by Haynes, to go into public hearing.

Roll: Ayes-McAvoy, Haynes, Swanson, Kirk, Price. Motion carried.

Bird stated no written or oral comments were received at City Hall
There were no comments from the floor.

Motion by McAvoy, seconded by Haynes, to come out of public hearing.
Roll: Ayes-unanimous. Motion carried.

- a. Consider Approval of **Resolution #08 – 08**, Budget Amendment FY07 – 08

Bird said there were only a few major items of note on the amendment, the road damage at Island Park, vehicle repairs, snow removal etc. He noted this year's amendment is considerably smaller than past years.

Motion by Kirk, seconded by McAvoy, to approve Resolution #08 – 08, Budget Amendment FY07-08.

Roll: Ayes-Kirk, McAvoy, Swanson, Haynes, Price. Motion carried.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

CONSENT AGENDA

- a) Consider approval of City Council Minutes dated April 8th, 2008
- b) Consider approval of correction of City Council minutes dated March 11, 2008
- c) Consider approval of bills
- d) Consider approval of Treasurer's Report for April 2008
- e) Consider approval of Class C Liquor permit with Sunday Sales and Outdoor Service for Corner Tap, 921 Main St.
- f) Consider approval of Class C Liquor permit with Sunday Sales and Outdoor Service for Rendezvous Lounge, 909 Main St.
- g) Consider approval of Class C Beer Permit with Sunday Sales for Casey's General Store, 802 Greene St.

**Motion by Haynes, seconded by Kirk, to approve the consent agenda.
Roll: Ayes-unanimous. Motion carried.**

COMMITTEE REPORTS

a) Historic Preservation Commission

Preservation at its Best Award

Ann Robison, secretary for the Historic Preservation Commission, presented the 2008 "Preservation at its Best" award to Tim and Kinzee Bryte for their work to renovate and restore the second story of 812 ½ Main Street. She said their work is a great example of what this award is all about.

Update on National Register Nomination for Downtown

Robison gave the Council an update the nomination for the National Register, she said letters have been sent to property owners within the Downtown district and a public hearing on the application is scheduled for Tuesday, May 20th at 7:00pm at City Hall. She said all are welcome to come as Will Page, the consultant on the application and a public historian, will be presenting the application to the public.

Mayor Peters asked how long the Commission has been working on the application. Robison said they started reviewing the information in the Fall of '06 and started writing the application in the Spring of '07. Robison said she has more than 300 documented hours for her time only devoted to the project.

DEPARTMENT REPORTS

a) Parks Department

Park & Recreation Director Schenck gave a report on summer activities and facilities. Schenck said there are many new programs starting, the parks are open and the pool opens for Memorial Day weekend, and the weekend of the 31st /1st, weather permitting. The pool will open for the season on June 3rd. He also provided a brief update on the Park and Recreation budget status which is at 75% for the year.

b) Fire Department

Chief Ireland gave a report on the Fire Dept's vehicles and upcoming replacements. Ireland also reviewed the County's fire districts as established by the Township Trustees. He explained the many intricacies involved in creating the fire districts. Ireland also mentioned the department's fundraising efforts over the past two years.

CITY ADMINISTRATOR'S REPORT

a) Annexation Report

Bird gave a brief update on the annexation program and said he hoped to bring annexation agreements to Council in June for consideration of setting a public hearing.

Bird also asked the Personnel Committee to set a meeting to review and approve the updated employee handbook and to conduct the performance evaluation for the Administrator.

NEW BUSINESS

- a) Consider Dallas County Request for Parking Changes on the Downtown Square
There was general discussion about the request for parking changes in the Downtown area. Swanson thanked the County for their cooperation with the speed zone west of Adel. He said the Downtown area is not really very full at this time and the County's request is not so much a change of parking as it is a swap of limited spaces from one site to another.
- Swanson also stated he is not really pleased with past parking requirements within the City and the fact that at least two have not been completed. He named 820 Prairie Street and the 902 Court Street buildings as examples where the City required parking and nothing has been done.
- Bob Ockerman, Dallas County Board of Supervisors Chair, stated the County intends to rock the lot where the old temporary office trailers are and use that for additional County employee parking. Bird also mentioned staff recommends the County request be approved and noted staff also recommends additional handicap parking spaces be installed on the north side of the Court House. Price said he wanted the City to maintain flexibility in changing the restrictions should the need arise in the future.
- Motion by Haynes, seconded by McAvoy, to approve the County's Request for Parking Changes on the Downtown Square.**
Roll: Ayes-unanimous. Motion carried.
- b) Consider approval of the Continuity of Government amendment to the Multi-hazard Plan.
Bird said this is the culmination of a lot of work by Police Chief McNeill and concludes the 2008 update and revision of the City's Multi-Hazard Emergency Action Plan.
Motion by Kirk, seconded by Haynes to approve the amendment to the Multi-hazard Plan.
Roll: Ayes-unanimous. Motion carried.
- c) Consider request from Adel Partners to close streets for fourth annual car show.
Motion by Swanson, seconded by Price, to approve a request from Adel Partners to close streets for fourth annual car show.
Roll: Ayes-unanimous. Motion carried.
- d) Consider approval of **Resolution # 08 – 09**, a Resolution establishing service fees for fiscal year 08/09.
Bird said this resolution approves the increase in fees for services as approved in the FY09 budget and said fees for services will become effective on July 1st, 2008.
Motion by Swanson, seconded by McAvoy, to approve Resolution #08-09, a Resolution establishing service fees for fiscal year 08/09.
Roll: Ayes-Swanson, McAvoy, Kirk, Haynes, Price. Motion carried.

- e) Consider approval of Planning & Zoning recommendation **Resolution No. 08 – 10** regarding preliminary plat River's Edge subdivision
Bird and Reich recommended this item be tabled until further information can be obtained regarding construction in a floodplain.
- f) Possible Closed Session Pursuant to **Iowa Code Chapter 21.5(1)j**, to discuss purchase of particular real estate where premature disclosure could be reasonably expected to increase the price.
Reich recommended this item be tabled until a professional appraisal can be obtained. There was some general discussion about how much to spend on an appraiser. Council consensus is to a maximum of \$700.

OTHER BUSINESS

Swanson asked about the City's NIMS compliant status. Bird said there are two council members yet to take the introductory classes. Bird said everything else was compliant and the Police Chief keeps track of all the requirements for the City and does a great job.

Kirk asked about the City's 28E agreement with the West Metro Airport Authority and asked that the item be put on the agenda for next month. He wishes to discuss the appointed administrator to the Authority and who chooses that designated person.

Haynes asked about a complaint he received from a neighbor regarding someone spraying weed killer on a windy day and if there was City Code preventing such activity. Bird said he did not think there was but that he would check.

There being no further business, meeting adjourned at 8:35 PM.

James F. Peters, Mayor

Attest: _____
Chad Bird, City Administrator