



301 S. 10<sup>th</sup> Street • Adel, IA 50003

**The West Metro Regional Airport Authority  
Meeting Minutes  
Monday, August 28<sup>th</sup>, 2006, at 11:00am**

**The special meeting of the West Metro Regional Airport Authority was held on Monday, August 28<sup>th</sup>, 2006, at 11:00am at the Adel City Hall.**

**In attendance were authority members Mo Warford, Larry Lyon, and Randy Hefner.**

**Also present were Interim Administrator Chad Bird, Board Attorney John Reich, and McClure Engineering Representative Derick Anderson.**

**New Business**

1) Consider Acceptance and Approval of Grant Award from the Federal Aviation Administration and Authorizing the Chair to Sign the Same. *Anderson spoke about the grant award and mentioned that it covers updating the Airport Layout Plan, the Benefit Cost Analysis, and an update of the Master Plan, he said these components will need to be completed prior to initiation of the Environmental Assessment. Hefner asked about the reimbursement process and matching funds. Anderson said the FAA works on a reimbursement framework and that invoices will be submitted to the board for payment and the board will then make a request for reimbursement to the FAA.*

Lyon moved to acceptance and approval the Grant Award from the Federal Aviation Administration and Authorize the Chair to Sign the Same.

Warford seconded.

Motion passed unanimously.

**Other Business**

*In other business, Hefner asked about the status of the website and asked if a workshop could be conducted at the next regular meeting. Bird said he was working with various individuals to get the site updated with information. The Board asked Bird to have a site demonstration at the next meeting.*

*Hefner also made a statement that contrary to recent press articles, the Board is not pitching a tax increase or levy for the airport. Warford added that the Airport Authority does not have the ability to levy a tax.*

*The board set their next meeting for Tuesday, September 12<sup>th</sup>, 2006 at 3:00pm at the Adel City Hall.*

There being no further business, meeting adjourned at 11:10am.

\_\_\_\_\_  
Randy Hefner  
Chair

Attest: \_\_\_\_\_  
Chad Bird  
Interim Administrator