



301 S. 10<sup>th</sup> Street • Adel, IA 50003

**The West Metro Regional Airport Authority  
Meeting Minutes  
Monday, November 24<sup>th</sup>, 2008 at 10:00am**

**The regular meeting of the West Metro Regional Airport Authority was held on Monday, November 24<sup>th</sup>, 2008 at 10:00am at Adel Public Library.**

**In attendance were authority members Randy Hefner, Larry Lyon, and Mo Warford. Guests included Terry Lutz and Derick Anderson from McClure Engineering.**

**Interim Administrator Chad Bird and Board Attorney John Reich were also present.**

**Agenda**

Approval of Minutes

March 25<sup>th</sup>, 2008

*Lyon moved to approve the minutes of March 25<sup>th</sup>, 2008*

*Warford seconded.*

*Motion passed unanimously*

New Business

1) Presentation of the Airport Layout Plan (ALP)

*Derick Anderson, McClure Engineering, opened the presentation by distributing copies of the Master Plan Draft. Anderson explained the site layout plan, the runway configuration and discussed the ALP process.*

*Anderson said the layout shows the land needed and provides a footprint of the project site including air-spacing issues.*

*Lyon asked about obstructions / towers and how they are factored in. Anderson gave a brief review and said there are three that will be noted on the plan. He added that the three are common to any of the sites around the Ortonville Business Park area.*

*Mr. Lutz gave a brief overview of the process saying that once the FAA receives the plan they typically review it and send a critique back which then McClure will address the FAA's comments and submit a final version. Mr. Lutz said this may take two – four months.*

2) Discussion and Possible Action on ALP

*Hefner thank McClure for their work on the plan and asked the Board if there were any more questions. Seeing none, he asked for a motion to approve the plan's draft.*

*Lyon moved to approve the master plan draft and the airport layout plan and to submit the materials to the FAA for review.*

*Warford seconded.*

*Motion passed unanimously*

Other Business

In other business, Chair Hefner said that the public and private support for the airport project, in general, has not materialized as supporters had hoped. He said the economy is hard on many of the private sector organizations and that, although they still support the concept of an airport, find it hard to commit financially. Hefner added that the City of Adel cannot take the load independently and other municipalities have been reluctant to join. He suggested that the Adel City Council must take a good look at the economics of this project overall given the current economic climate.

Lutz said the grant work must be completed because the Board has a contractual obligation with the FAA and again referred to the two – four month final process he mentioned earlier.

Lyon thanked the City of Adel for their support of the project.

Hefner closed the meeting by saying that the Adel Council should think this through given discussions and economy and direct the board accordingly.

The board's next regular meeting date is to be determined.

There being no further business, meeting adjourned at 10:42am.

\_\_\_\_\_  
Randy Hefner  
Chair

Attest: \_\_\_\_\_  
Chad Bird  
Interim Administrator