

AGENDA
Dallas Center City Council
August 8, 2017 – 7:00 pm- Legion Hall

1. Pledge of Allegiance
2. Roll Call
3. Action to approve agenda
4. Action to approve consent agenda
 - a. Approve minutes of July 11th regular meeting and August 1st special meeting
 - b. July Treasurer's Report
 - c. July Law Enforcement, Fire/Rescue, Compliance and Water Reports
 - d. Approve invoices for payment (review committee Bagby and Kluss)
 - e. Approve Casey's General Store liquor license renewal Class C Beer permit with Sunday Sales
 - f. Approve Twisted Corn outdoor liquor license/beer garden request (Aug. 25th -27th) for Fall Festival (pending dram shop)
 - g. Approve hiring Dora Carroll as crossing guard for 2017-2018 school year at \$10.00/hr effective August 23rd pending background check
 - h. Approve Isaac Hofland as a volunteer firefighter
 - i. Approve DCG School District's street closing request for the school's one mile run on September 29th
5. Approve appointment of _____ to the Plan and Zoning Commission to fill the remainder of Ken Shepherd's term (term expires October 1, 2020)
6. Public Communications and Concerns
7. Jim Miller-Iowa Great Places Grant, Trailhead Artwork Project
8. Public Works Report
9. Southwest Stormwater Drainage Improvements – Phase 1
 - a. Engineer's Report
 - b. Partial Payment Estimate No. 8 – Progressive Structures, LLC - \$489,373.49
 - c. Action on Change Order No. 2 – Progressive Structures, LLC - \$21,001.71
10. Trailhead Restrooms Project
 - a. Engineer's Report
 - b. Partial Payment Estimate No. 5 – Public Restroom Company - \$44,384.00
11. Capital Improvement Program – review draft Project Identification List and determine next steps
12. Discussion and updates on Goal Setting Worksheet
13. Engineer's Report-other matters
 - a. Water Plant Phase 1 update
 - b. Wastewater Treatment Plant Project
 - c. Wastewater Treatment - Pilot Program update
14. Action on Ordinance No. 510 – increasing the compensation of the Mayor and Council, second reading
15. Property at 204-15th Street – action to authorize City Attorney to file suit to declare property abandoned and asking the Court to award title to the City
16. Approve Resolution 2017-30 – establishing Ballot Language for Local Option Sales Tax Election November 7th
17. Approve Resolution 2017-31 – approving Street Financial report
18. Approve Resolution 2017-32 – approving agreement with RDG for Raccoon River Trail Public Art Project
19. Approve Resolution 2017-33 - authorizing the Clerk to issue checks for immediate payment of certain amounts due (to include law enforcement invoice from Dallas County)
20. Discussion and possible action on Central Iowa Watershed Management Authorities, Watershed Coordinator
21. Discussion and possible action on additional donation to DC Celebrations to cover event insurance in the amount of \$1,500.00
22. Action to terminate alfalfa lease on City property around Well No. 9
23. Action to authorize Iowa Codification to prepare amending ordinances resulting from new state laws
24. Action to approve payment of Dallas County law enforcement invoice when received
25. Council reports
26. Mayor's report
 - a. Fireworks town hall meeting on September 19th at 7:00 pm at Memorial Hall
27. Adjournment

Cindy Riesselman
City Clerk

Claims

Access Systems Leasing	August Lease	\$341.32
Acco Unlimited Corp	Chemicals	\$705.20
Agsource Cooperative Svcs	Tests	\$727.50
Baker & Taylor Co.	Books	\$922.07
Bay Bridge Administrators	Cancer Policy	\$100.42
Brown, Fagen & Rouse	August Retainer	\$2,250.00
Carpenter Uniform	Uniforms	\$1,723.65
Ced - Columbia	Supplies	\$166.14
Center Point Large Print	Books	\$50.64
Centurylink	Aug Serv	\$552.55
Cintas Corporation #762	July Serv	\$213.00
Cj Cooper & Associates	Drug Screening	\$35.00
Dayna Clausen	Reimbursement	\$35.00
Occupational Health Centers	Drug Screening	\$44.00
Concrete & More, Llc	Restroom Project	\$4,900.00
Crossroads Ag, Llc	Supplies	\$128.68
Culligan Water System	July Serv	\$32.80
Dallas County Health	2017 Inspection	\$283.50
Dallas County Treasurer	Street Maintenance	\$1,139.06
Delta Dental	Dental Ins	\$31.70
Delta Dental	Aug Premium	\$415.10
Des Moines Stamp	Supplies	\$48.55
Digital Stew Services	July Serv	\$1,590.49
Iowa Dnr	Npdes Permit	\$210.00
Ebsco	Renewals	\$1,517.30
Ed Leedom	July Serv	\$424.50
Eftps	Fed/Fica Tax	\$4,535.62
Eftps	Fed/Fica Tax	\$4,584.22
Electrical Engineering &	Supplies	\$188.10
Elite Electric & Utility	Repairs	\$130.00
Cassidy Fox	Supplies	\$120.65
Gatehouse Media Iowa Holdings	July Publications	\$227.70
Gis Benefits	Aug Premium	\$30.38
Gis Benefits	Aug Premium	\$18.69
Greater Dallas County Alliance	Dues	\$3,246.00
Grimes Asphalt And Paving Corp	15th St	\$93,235.00
Hd Supply Waterworks, Ltd	Repairs	\$324.19
Heartland Co-Op	July Serv	\$576.39
Hsa Cory, Rochelle	Has	\$150.00
Hsa Riesselman, Cindy	Hsa	\$400.00
Hsa Slaughter, Brian	Hsa	\$150.00
Hsa Steele, Kathy	Has	\$150.00

Iowa History Journal	Renewal	\$35.95
Iowa One Call	June Serv	\$44.10
Ipers	Ipers	\$4,167.70
Iron Mountain	July Serv	\$49.05
J-W Tree Service	Tree Removal	\$800.00
Jim's John Inc	July Serv	\$150.00
Karen's Quality Cleaning	July Serv	\$475.00
Kempker's True Value	Repairs	\$84.67
Koch Brothers	Copies	\$175.97
Leaf	Copier Contract	\$242.13
Logan Contractors Supply Inc	Supplies	\$448.04
Bailey Luellen	Refund	\$60.00
Manatts	Supplies	\$948.00
Mercy College Health Sciences	Training	\$7.50
Menards	Supplies	\$277.89
Michelle Leonard	Deposition	\$71.03
Midamerican Energy	July Serv	\$6,327.21
Moss Bros, Inc	Supplies	\$23.44
Municipal Supply Inc	Supplies/Repairs	\$392.09
Napa Auto Parts	Repairs	\$30.97
Nationwide Retirement Sol	Deferred Comp	\$200.00
Office Depot	Supplies	\$86.21
Overdrive, Inc	Renewal	\$451.76
Praxair Distribution	July Serv	\$27.35
Progressive Structures, Llc	Sw Project Pay Estimate 8	\$489,373.49
Public Restroom Company	Trailhead Restrooms	\$44,384.00
Quill Corporation	Supplies	\$76.92
Rdg Planning & Design	Trailhead Artwork Design	\$62.68
Treasurer - State Of Iowa	Sales Tax	\$2,667.03
Simplex Grinell	Fire Alarm Contract	\$635.85
Sparklehoopdance Llc	Summer Reading Program	\$40.00
Spurgeon Manor Inc	Perpetual Storm Water Easement	\$1.00
State Library Of Iowa	Database Access	\$181.61
Shaina Thomas	Supplies	\$14.18
Veenstra & Kimm	July Serv	\$20,122.79
Verizon Wireless	July Serv	\$120.03
Treasurer - State Of Iowa	State Tax	\$1,393.00
Waste Management Of Iowa	July Serv	\$15,702.18
We Fix It Repair	Repairs	\$249.99
Wellmark Blue Cross Blue Shield	Aug Premium	\$308.16
Wellmark Blue Cross Blue Shield	Aug Premium	\$5,263.25
Wells Fargo	Supplies	\$1,818.52
Zoll Medical Corporation	Training	\$359.04

Report Total		\$725,004.89
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General	\$56,623.89
Rut	\$96,104.96

T&A(Eb)	\$3,992.11
Rec Trail	\$49,837.01
Water	\$10,054.65
Sewer	\$4,738.57
Storm District	\$503,653.70
	\$725,004.89

Revenues

General Total	\$37,459.82
T&A (Pd) Benevolent	\$0.17
T&A(Ft) Total	\$11.53
T&A(Sc) Total	\$0.96
Capital Improvement	\$24.63
T&A(SI) Total	\$90.48
Rut Total	\$21,027.23
T&A(Eb) Total	\$858.33
Emergency Levy Fund	\$99.26
Tif Total	\$232.04
Burnett Project	\$561,758.12
T&A(Bc) Total	\$561,758.68
T&A(Burnett Cap Impr)	\$561,738.22
T&A(Pd) Total	\$0.00
Rec Trail Total	\$500.00
Debt Service Total	\$4,554.64
T&A(B) Total	\$1.04
T&A(Y) Total	\$0.60
Water Total	\$38,767.71
Sewer Total	\$41,035.46
Storm District Total	\$4,765.47
Total Revenue	\$1,834,684.39

The Dallas Center City Council met in regular session July 11, 2017 at 7:00 pm. Mayor Kidd called the meeting to order and led the pledge of allegiance. Council members present included David Bagby, Danny Beyer, Ryan Pearson and Curtis Pion. Ryan Kluss was not present.

Motion by Beyer, 2nd by Pearson to approve agenda. Motion passed 4-0.

The consent agenda was amended to note that Beyer and Pion were the review committee members this month. Motion by Pion, 2nd by Bagby to approve amended consent agenda (approve minutes of June 13th regular meeting and June 20th special meeting; June Treasurer's Report; June Fire/Rescue, Compliance and Water Reports; approve invoices for payment (review committee Pion and Beyer). Motion passed 4-0.

Motion by Pion, 2nd by Pearson to approve Resolution 2017-29- acknowledging Ken Shepherd's service to the City as a member and Chair of the Plan and Zoning Commission since 1990. Roll call all ayes, motion passed.

Mitch Hambleton on behalf of Dallas County Republican Central Committee discussed with council the denial of a booth/space at fall festival. Council discussed this with Attorney Brown and it was agreed that due to federal laws political booths should be allowed on public property. Hambleton was advised by the DC Celebrations vendor director to resubmit his application.

Public Communications and Concerns-Sheriff Leonard introduced the two deputies that have been assigned to Dallas Center. Bob Haxton made the council aware he is not in favor of a potential 1% sales tax, he opposes Ordinance 510 and he let council know he appreciates and thanks them for the time they put in and the work they do for the city. Ruth Hambleton stated she would like to see the timeframe that fireworks are allowed narrowed as well as limiting the kind of fireworks allowed in town. Scott Bailey also discussed fireworks and let the council know that he would like limitations also.

Slaughter gave the public works report

Southwest Stormwater Drainage Improvements – Phase 1

Motion by Beyer, 2nd by Pion to approve Partial Payment Estimate No. 7 – Progressive Structures, LLC - \$142,225.45. Motion passed 4-0.

Trailhead Restrooms Project

Motion by Pion, 2nd by Pearson to approve Partial Payment Estimate No. 4 – Public Restroom Company - \$9,823.00. Motion passed 4-0.

Motion by Pion, 2nd by Bagby to approve Partial Payment Estimate No. 1 – Concrete & More, LLC - \$4,900. Motion passed 4-0.

Motion by Pearson, 2nd by Pion to approve Lyn Crest Estates Plat 3 request to extend time in which the Final Plat must be presented to the Council to November 14, 2017. Motion passed 4-0.

Motion by Pion, 2nd by Beyer to approve Ordinance No. 510 – increasing the compensation of the Mayor and Council, first reading. Roll call all ayes, motion passed.

Motion by Pion, 2nd by Beyer to approve Ordinance No. 511 – eliminating run-off elections, and providing that the person(s) who receive the greatest number of votes is/are elected, first reading. Roll call all ayes, motion passed.

Motion by Beyer, 2nd by Pearson to waive the second and third readings of Ordinance 511 making it effective upon publication. Roll call all ayes, motion passed.

Attorney Brown gave an update on property at 204 15th Street – Final Notice to Abate Public Nuisance sent preparatory to filing suit in District Court.

Local option sales tax - if sufficient names are presented on the petition to the County Board of Supervisors, the issue will be on the ballot in November. The County Auditor will need from the City the language to be used on the ballot in Dallas Center, and the practical deadline for the City will be the August 8th Council meeting.

Council discussed amending the peddler's ordinance and deferred this item to the Public Safety Committee to research and bring a recommendation to the council.

Council discussed the recent fireworks law that was passed by state legislators. Council will hold a town hall meeting in September to get input from the public on this topic before making a decision.

Bagby discussed a potential ordinance restricting current and future park land from development for public or private buildings, council took no action.

Council reports-Pion made the council aware that the city received a \$500 grant from MidAmerican Energy for the Trailhead Restroom Project. Beyer thanked councilmember Bagby for his work with Art in the Park and Jazz in July. Bagby thanked the Seasonal Fun Committee members and public works for their work with Jazz in July and Art in the Park.

Mayor's report-Mayor Kidd acknowledged receipt of the Sheriff's office monthly report. John Thomas gave council information on the Burnett Trust and let them know that the majority of the funds have been received by the trust recipients.

Meeting adjourned at 8:26 pm.

Cindy Riesselman
City Clerk

Claims

Access Systems Leasing	July Lease	\$240.21
Acco Unlimited Corp	Chemicals	\$521.60
Affinitycare, Inc	Eap	\$25.20
Agsource Cooperative Svcs	June Tests	\$738.50
Alex Air Apparatus, Inc.	Supplies	\$539.54
Alexis Fire Equipment Co	Repairs	\$166.65
Alternative Artistry	Summer Reading Program	\$132.50
Bailey Jarboe	Reimbursement	\$35.00
Baker & Taylor Co.	Books	\$572.22
Mmit Business Solutions Group	June Lease	\$109.19
Mmit Business Solutions Group	May Lease	\$109.19
Bay Bridge Administrators	Cancer Policy	\$100.42
Blank Park Zoo	Summer Reading Program	\$122.94
Brown, Fagen & Rouse	July Retainer	\$2,293.08
Center Point Large Print	Books	\$66.34
Center Point Large Print	Books	\$48.04
Centurylink	July Serv	\$547.92
Cintas Corporation #762	May Serv	\$25.10
Crossroads Ag, Llc	Weed Spray	\$32.17
Culligan Water System	July Service	\$11.95
Curt Strutz	Summer Reading Program	\$350.00
Dallas County News	Newspaper Renewal	\$33.00

Dallas County Treasurer	July 17 Law Enforcement	\$16,970.48
Dc Celebrations Commit	2017 Fall Festival	\$4,500.00
Delta Dental	Dental Ins	\$34.92
Delta Dental	July Premium	\$481.80
Des Moines Stamp	Supplies	\$56.00
Diane Krase	Reimbursement	\$52.40
Digital Stew Services	June Serv	\$79.50
Digital Stew Services	F-Secure Anti-Virus Renewal	\$626.60
Iowa Department Of Natural Res	2018 Public Water Supply Fee	\$186.68
Ed Leedom	June Compliance	\$476.48
Eftps	Fed/Fica Tax	\$4,631.88
Eftps	Fed/Fica Tax	\$5,162.90
Emergency Apparatus Maint, Inc	Repairs	\$1,450.68
Cassidy Fox	Supplies	\$53.22
Gatehouse Media Iowa Holdings	June Publications	\$206.85
Gis Benefits	Employee Life	\$30.38
Gis Benefits	July Premium	\$2.25
Grainger	Repairs	\$12.60
Hd Supply Waterwors, Ltd	Repairs	\$442.97
Hd Supply Waterwors, Ltd	Supplies	\$1,847.96
Heartland Co-Op	June Serv	\$1,181.77
Hsa Cory, Rochelle	Hsa- 6mth Cntrb	\$750.00
Hsa Riesselman, Cindy	Hsa	\$1,250.00
Hsa Slaughter, Brian	Hsa- 6mth Cntrb	\$750.00
Hsa Steele, Kathy	Hsa- 6mth Cntrb	\$750.00
Iowa League Of Cities	2017-2018 Dues	\$1,070.00
Iowa Title Company	Woods Property	\$200.00
Ipers	Ipers	\$4,044.53
Iron Mountain	June Serv	\$98.11
J-W Tree Service	Trees	\$1,800.00
J-W Tree Service	Trees	\$1,000.00
Jim's John Inc	June Serv	\$150.00
Karen's Quality Cleaning	June Serv	\$475.00
Kempker's True Value	Tools/Repairs	\$464.08
Leaf	July Lease	\$121.68
Menards	Supplies	\$151.64
Merrit Company	Supplies	\$115.60
Midamerican Energy	June Serv	\$6,200.33
Mikes Adel Power Equipment	Repairs	\$32.19
Nationwide Retirement Sol	Deferred Comp	\$200.00
Office Depot	Supplies	\$155.41
Office Depot	Supplies	\$132.20
Petty Cash-City	Postage/Training	\$20.90
Praxair Distribution	June Serv	\$27.93
Progressive Structures, Llc	Pay Estimate 7	\$142,225.45
Public Restroom Company	Trailhead Restroom	\$9,823.00

Quill Corporation	Supplies	\$170.40
Rhinehart Excavating, Inc	Rock	\$5,523.21
Treasurer - State Of Iowa	Sales Tax	\$3,586.90
Sprayer Specialties, Inc	Repairs	\$22.05
Storey Kenworthy/Matt Parrott	Supplies	\$98.97
Tatum Jarbor	Reimbursement	\$35.00
Veenstra & Kimm	June Serv	\$13,826.18
Verizon Wireless	May Serv	\$120.09
Treasurer - State Of Iowa	State Tax	\$1,195.00
Waste Management Of Iowa	June Serv	\$15,698.91
Wellmark Bcbs	July Premium	\$5,232.71
Wellmark Blue Cross Blue Shiel	July Premium	\$338.70
Wells Fargo	Supplies	\$2,731.77
Morgan Wolf	Reimbursement	\$35.00
Total Paid		\$265,932.02

General	\$69,276.21
T&A(SI)	\$253.30
Rut	\$7,143.19
T&A(Eb)	\$8,992.69
Rec Trail	\$11,298.50
Water	\$8,954.76
Sewer	\$5,509.42
Storm District	\$154,503.95
Total By Fund	\$265,932.02

Revenues

General Total	\$61,752.27
T&A (Pd) Benevolent	\$0.19
T&A(Ft) Total	\$12.60
T&A(Sc) Total	\$1.05
Capital Improvement	\$26.93
T&A(SI) Total	\$95.68
Rut Total	\$16,821.19
T&A(Eb) Total	\$1,374.87
Emergency Levy Fund	\$159.75
Tif Total	\$108.73
Burnett Project Total	\$21.74
T&A(Bc) Total	\$22.35
T&A(Pd) Total	\$0.00
Rec Trail Total	\$0.00
Debt Service Total	\$1,666.07
T&A(B) Total	\$1.13
T&A(Y) Total	\$0.65

Water Total	\$33,783.16
Sewer Total	\$30,520.39
Storm District Total	\$4,652.19
 Total Revenue	 \$151,020.94

The Dallas Center City Council met in special session August 1, 2017 at 6:00 pm. Mayor Kidd called the meeting to order. Council members present included Pion, Beyer, Kluss, Bagby and Pearson.

The agenda was amended to include a public comments section. Motion by Beyer, 2nd by Kluss to approve the amended agenda. Motion passed 5-0.

Public comments: Mary Werch would like to see LOST revenues (if passed) be split 1/3-tax relief, 1/3-library, 1/3-pool.

Council had discussion on possible allocation of local option sales tax (beginning July 1, 2018) in the event the issue is placed on the November ballot and is approved by the voters of Dallas Center. There will be a resolution at the August 8th meeting with ballot language.

Meeting adjourned at 6:37 pm.

Cindy Riesselman
City Clerk

BALANCE SHEET

CALENDAR 7/2017, FISCAL 1/2018

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING-GENERAL	13,998.56-	3,514.78
011-000-1110	CHECKING-T&A(PD) BENEVOLENT	.00	.00
015-000-1110	CHECKING-T&A(FT)	.00	.00
021-000-1110	CHECKING-T&A(SC)	.00	.00
029-000-1110	CHECKING-DEPR POLICE	.00	.00
029-000-1111	CHECKING-DEPR NON RUT EQUIP	.00	.00
029-000-1112	CHECKING-DEPR PARK	.00	.00
029-000-1113	CHECKING-DEPR SWIM POOL	.00	.00
029-000-1114	CHECKING-DEPR P/W BLDG	.00	.00
041-000-1110	CHECKING-T&A(SL)	.00	.00
110-000-1110	CHECKING-RUT	18,989.00	30,705.23
110-000-1111	CHECKING-DEPR RUT EQUIP	.00	.00
110-000-1112	CHECKING-SIDEWALK PROJ	.00	.00
112-000-1110	CHECKING-T&A(EB)	2,563.30-	4,476.10-
119-000-1110	CHECKING-EMERG LEVY	99.26	99.26
125-000-1110	CHECKING-TIF	223.91	223.91
166-000-1110	CHECKING-T&A(REC PROGRAM)	.00	.00
167-000-1110	CHECKING-T&A(BURNETT REC)	.00	.00
168-000-1110	CHECKING-T&A(BURNETT LIBRARY)	.00	.00
169-000-1110	CHECKING-T&A(BURNETT CAP IMP)	.00	.00
177-000-1110	CHECKING-T&A(PD) FORFEITURE	.00	.00
180-000-1110	CHECKING-REC TRAIL	3,907.72-	4,900.00-
200-000-1110	CHECKING-DEBT SERVICE	522.67	522.67
305-000-1110	CHECKING-PLAYGROUND EQUIP	.00	.00
307-000-1110	CHECKING-2012 HWY 44 TURN LANE	.00	.00
501-000-1110	CHECKING-T&A(B)	.00	.00
502-000-1110	CHECKING-T&A(Y)	.00	.00
600-000-1110	CHECKING-WATER	24,022.88	48,622.19
600-000-1111	CHECKING-WATER SINKING	.00	.00
600-000-1112	CHECKING-T&A(M)	.00	.00
600-000-1113	CHECKING-WATER IMPROVEMENT	.00	.00
600-000-1114	CHECKING-WATER RESERVE	.00	.00
610-000-1110	CHECKING-SEWER	19,850.11	52,956.69
610-000-1111	CHECKING-SEWER SINKING	.00	.00
610-000-1112	CHECKING-SEWER RESERVE	.00	.00
610-000-1113	CHECKING-SEWER IMPROVEMENT	.00	.00
740-000-1110	CHECKING-STORM DISTRICT	5,032.01	5,849.62
	CHECKING TOTAL	48,270.26	133,118.25
001-000-1120	PETTY CASH	.00	150.00
	PETTY CASH TOTAL	.00	150.00
001-000-1160	SAVINGS-GENERAL	44,818.31-	559,588.99
011-000-1160	SAVINGS-T&A(PD) BENEVOLENT	.17	752.97
015-000-1160	SAVINGS-T&A(FT)	11.53	50,095.49
021-000-1160	SAVINGS-T&A(SC)	.96	4,156.72
029-000-1160	SAVINGS-DEPR POLICE	3.15	13,703.38

BALANCE SHEET
CALENDAR 7/2017, FISCAL 1/2018

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
029-000-1161	SAVINGS-DEPR NON RUT EQUIP	3.52	15,294.43
029-000-1162	SAVINGS-DEPR PARK	1.23	5,350.63
029-000-1163	SAVINGS-DEPR SWIM POOL	2.87	12,465.93
029-000-1164	SAVINGS-DEPR P/W BLDG	13.86	60,232.73
041-000-1160	SAVINGS-T&A(SL)	162.82-	17,291.38
110-000-1160	SAVINGS-RUT	1,666.67-	208,489.88
110-000-1161	SAVINGS-DEPR RUT EQUIP	.00	49,180.83
110-000-1162	SAVINGS-SIDEWALK PROJ	.00	.00
112-000-1160	SAVINGS-T&A(EB)	14,980.32-	85,515.73
119-000-1160	SAVINGS-EMERG LEVY	.00	.00
125-000-1160	SAVINGS-TIF	856.45-	35,308.87
166-000-1160	SAVINGS-T&A(REC PROGRAM)	.00	.00
167-000-1160	SAVINGS-T&A(BURNETT REC)	561,758.12	648,205.47
168-000-1160	SAVINGS-T&A(BURNETT LIBRARY)	561,758.68	650,609.48
169-000-1160	SAVINGS-T&A(BURNETT CAP IMP)	561,738.22	561,738.22
177-000-1160	SAVINGS-T&A(PD)FORFEITURE	.00	.00
180-000-1160	SAVINGS-REC TRAIL	10,798.50-	27,984.16-
200-000-1160	SAVINGS-DEBT SERV	4,031.97	24,851.70
305-000-1160	SAVINGS-PLAYGROUND EQUIP	.00	.00
307-000-1160	SAVINGS-2012 HWY 44 TURN LANE	.00	.00
501-000-1160	SAVINGS-T&A(B)	1.04	4,510.20
502-000-1160	SAVINGS-T&A(Y)	.60	2,600.17
600-000-1160	SAVINGS-WATER	5,033.44-	329,854.19
600-000-1161	SAVINGS-WATER SINKING	5,130.42	16,401.52
600-000-1162	SAVINGS-T&A(M)	.00	5,588.95
600-000-1163	SAVINGS-WATER IMPROVEMENT	.00	10,487.68
600-000-1164	SAVINGS-WATER RESERVE	.00	59,000.00
610-000-1160	SAVINGS-SEWER	3,212.04	546,499.47
610-000-1161	SAVINGS-SEWER SINKING	5,445.00	17,433.16
610-000-1162	SAVINGS-SEWER RESERVE	.00	83,235.93
610-000-1163	SAVINGS-SEWER IMPROVEMENT	.00	13,342.66
740-000-1160	SAVINGS-STORM DISTRICT	154,690.57-	1,344,297.58
	SAVINGS TOTAL	1,470,106.30	5,408,100.18
001-000-1170	CD-GENERAL	.00	252,426.63
001-000-1171	CD-GENERAL	.00	.00
015-000-1170	CD-T&A (FT)	.00	151,378.77
021-000-1170	CD-T&A (SC)	.00	5,055.15
029-000-1170	CD-DEPR POLICE	.00	26,103.01
029-000-1171	CD-DEPR NON RUT EQUIP	.00	.00
029-000-1172	CD-DEPR PARK	.00	.00
029-000-1173	CD-DEPR SWIM POOL	.00	30,330.91
110-000-1170	CD-RUT	.00	20,000.00
168-000-1170	CD-BC LIBRARY	.00	50,551.51
501-000-1170	CD-T&A (B)	.00	10,110.30
502-000-1170	CD-T&A (Y)	.00	10,110.30
600-000-1170	CD-WATER	.00	.00
600-000-1171	CD-WATER	.00	.00
610-000-1170	CD-SEWER	.00	.00

BALANCE SHEET
CALENDAR 7/2017, FISCAL 1/2018

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
	CD'S TOTAL	.00	556,066.58
	TOTAL CASH	<u>1,518,376.56</u>	<u>6,097,435.01</u>

TREASURER'S REPORT
CALENDAR 7/2017, FISCAL 1/2018

FUND		LAST REPORT ON HAND	REVENUES	EXPENSES	CHANGE IN LIABILITY	ENDING BALANCE
001	GENERAL	874,497.27	37,459.82	98,331.93	2,055.24-	815,680.40
011	T&A (PD) BENEVOLENT	752.80	.17	.00	.00	752.97
015	T&A(FT)	201,462.73	11.53	.00	.00	201,474.26
021	T&A(SC)	9,210.91	.96	.00	.00	9,211.87
029	CAPITAL IMPROVEMENT	163,456.39	24.63	.00	.00	163,481.02
041	T&A(SL)	17,454.20	90.48	253.30	.00	17,291.38
110	RUT	291,053.61	21,027.23	3,704.90	.00	308,375.94
112	T&A(EB)	98,583.25	858.33	18,401.95	.00	81,039.63
119	EMERGENCY LEVY FUND	.00	99.26	.00	.00	99.26
125	TIF	36,165.32	232.04	864.58	.00	35,532.78
166	T&A(REC PROGRAM) REV	.00	.00	.00	.00	.00
167	BURNETT PROJECT	86,447.35	561,758.12	.00	.00	648,205.47
168	T&A(BC)	139,402.31	561,758.68	.00	.00	701,160.99
169	T&A(BURNETT CAP IMPROVE)	.00	561,738.22	.00	.00	561,738.22
177	T&A(PD)	.00	.00	.00	.00	.00
180	REC TRAIL	18,177.94-	500.00	15,206.22	.00	32,884.16-
200	DEBT SERVICE	20,819.73	4,554.64	.00	.00	25,374.37
501	T&A(B)	14,619.46	1.04	.00	.00	14,620.50
502	T&A(Y)	12,709.87	.60	.00	.00	12,710.47
600	WATER	445,834.67	38,767.71	15,186.65	538.80-	469,954.53
610	SEWER	684,960.76	41,035.46	12,968.88	440.57-	713,467.91
740	STORM DISTRICT	1,499,805.76	4,765.47	154,424.03	.00	1,350,147.20
Report Total		4,579,058.45	1,834,684.39	319,342.44	3,034.61-	6,097,435.01

Date Jul-17

Water Plant

Total Gal.>	4,729,100	Max	230,200	Min	112,700	Avg	152,600	Gpm	250
Total Hrs.>	316.6	Max	16	Min	7.3	Avg	10.2		
Last Month.>	4,807,900	Max	400,000	Min	24,000	Avg	160,300	Gpm	265
Last Year.>	4,247,500	Max	179,000	Min	102,700	Avg	137,000	Gpm	300

Lbs.of Chlorine 564 Lbs of Fluoride 33 Gallons of salt brine 3,973

Chlorine.Mg/l 0.65 Fluoride.Mg/l 0.4 Hardness. Mg/l 121 Iron. Mg/l 0 Nitrate.Mg/l

Well

Date 7/24/2017

	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm	S	R
Well # 7	31	10	21	170														
Well # 8	35	27	8	110														
Well # 9	32	25	7	180														
Well # 10	25	15	10	80														
Test Well																		

Water Meters

New Installs
Replace Meter
Replace Radio
Read
Repair

Read In
Read Out

Shut off For
nonpayment

Fire Hydrants New Install Flush Hyd Repair Hyd

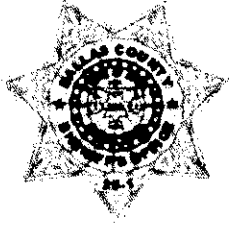
Water Plant

Water Tower

Reservoir

Dist. System

Wells 7/24/17 - Tested Wells 7-8-9-10 no issues



**Dallas County Sheriff's Office
Dallas Center/Incidents
July 1, 2017 – July 31, 2017**

City	Call Date	Incident Type	Location
Dallas Center	7/1/2017	Disturbance	1100 Sugar Grove Ave
Dallas Center	07/2/2017	Civil Dispute	1600 Linden St
Dallas Center	7/3/2017	Alarm	1400 Vine St
Dallas Center	7/3/2017	Information	1000 Vine St
Dallas Center	7/4/2017	Fireworks	300 Kellogg AVE.
Dallas Center	7/4/2017	Fireworks	1400 Vine St
Dallas Center	7/4/2017	Information	1300 Sycamore St
Dallas Center	7/5/2017	Fireworks	14 th St / 15 th St
Dallas Center	7/5/2017	Fireworks	Maple St / Ash St
Dallas Center	7/6/2017	Public Assist	Hatton Ave / Percival Ave
Dallas Center	7/6/2017	Noise Complaint	Sycamore St / Walnut St
Dallas Center	7/6/2017	Information	1400 Vine St
Dallas Center	7/7/2017	Civil Dispute	1000 Sycamore St
Dallas Center	7/7/2017	Animal Complaint	200 10 th St
Dallas Center	7/7/2017	Civil Dispute	100 Sycamore St
Dallas Center	7/8/2017	Information	600 Percival
Dallas Center	7/9/2017	Fireworks	500 10 th St
Dallas Center	7/9/2017	Vandalism	Hatton Ave / Percival Ave
Dallas Center	7/10/2017	Fireworks	Fairview Dr. / Circle Dr.
Dallas Center	7/10/2017	Vehicle Unlock	1200 Sugar Grove Ave
Dallas Center	7/10/2017	Motorist Assist	25000 240 th St
Dallas Center	7/11/2017	Missing/Runaway	600 Vine St
Dallas Center	7/11/2017	Fireworks	Vine St / Linden St
Dallas Center	7/12/2017	Harassment/Threats	Vine St/Linden St
Dallas Center	7/12/2017	Follow Up Investigation	Kellogg Ave/ Percival Ave
Dallas Center	7/14/2014	Harassment/Threats	1000 Sycamore St
Dallas Center	7/14/2017	Property Report	300 14 th St
Dallas Center	7/15/2017	Animal Complaint	Kellogg Ave/Walnut Ave
Dallas Center	7/15/2017	Animal Complaint	600 Vine St
Dallas Center	7/16/2017	Disturbance	600 Percival
Dallas Center	7/16/2017	Vandalism	100 Percival Ave
Dallas Center	7/16/2017	Burglary	100 14 th St
Dallas Center	7/16/2017	Information	100 Sugar Grove Ave
Dallas Center	7/17/2017	Fireworks	Sugar Grove Ave
Dallas Center	7/17/2017	Fireworks	Hatton Ave / 15 th St
Dallas Center	7/17/2017	Broadcast	Kellogg Ave
Dallas Center	7/19/2017	Civil Dispute	Sugar Grove Ave / Laurel St

Dallas Center	7/19/2017	Suspicious	600 9 th St
Dallas Center	7/19/2017	ATV Complaint	Percival Ave / Linden St
Dallas Center	7/20/2017	Follow Up Investigation	1200 Sugar Grove Ave
Dallas Center	7/21/2017	Vandalism	15 th St / Hatton Ave
Dallas Center	7/22/2017	Information	12 th St / Vine St
Dallas Center	7/22/2017	Broadcast	Walnut St / 12 th St
Dallas Center	7/25/2017	Animal Complaint	Hatton Ave / 15 th St
Dallas Center	7/25/2017	Follow Up Investigation	Kellogg Ave / Percival Ave
Dallas Center	7/25/2017	Suspicious	900 Sycamore St
Dallas Center	7/27/2017	Meet Complainant	1200 Maple St
Dallas Center	7/28/2017	Broadcast	Fairview Dr. / Sugar Grove Ave
Dallas Center	7/28/2017	Theft	100 Percival Ave
Dallas Center	7/30/2017	Broadcast	Fairview Dr. / Sugar Grove Ave
Dallas Center	7/30/2017	Public Assist	100 Percival Ave
Dallas Center	7/30/2017	Civil Dispute	100 Percival Ave
Dallas Center	7/30/2017	Animal Control	1700 Laurel St

JULY 2017 CODE ENFORCEMENT REPORT

CASE #	ADDRESS	VIOLATION	DATE OF VIOLATION	REINSPECT DATE	COMMENTS	COMPLIED
2015-001	204-15th	Dilapidated house.	4/20/2015	5/5/2015	Took pictures of house. Proposed notice to Ralph sent letter ---- Recd letter from owner---9/29/15 Had to secure doors	
		BEGIN 2016				
2016-012	1206 Cherry	Unlicensed/inop Truck	2/17/2016	3/5/2016 4/5/16 4/20/16 1/20/17	Left Card 3/21/16 Advisory 4/6/16 Send Certified Resend advisory add another truck-1/3/16	
2016-120	1004 Walnut	FYP, Junk, Vehicle	9/15/2016	9/29/2016 10/24/16 11/2/16 1/20/17 2/16/17	Card //Advisory 10/5/16 Cert 10/19/16 11/2/16 left reminder card 1/4/17 additional Advisory 2/2/17 Certified	Car gone 7/5/17 open new case for J/D
2016-141	1102 Walnut	Vehicle	11/2/2016	11/30/2016 12/14/16 2/17/17	Card//11/16/16 Advisory 2/2/16 Certified	7/12/2017
		BEGIN 2017				
2017-009	1401 Walnut	Property Maintenance	1/18/2017 4/5/17	3/23/2017 6/28/17 8/2/17	Advisory// 5/24/17 Certified 7/12/17	
2017-027	1506 Cherry	Junk	3/14/2017	4/10/2017 4/28/17 7/28/17	Advisory//4/12/17 Certified Certified 7/12/17 Construction delayed R/I	

2017-028	801-9	Property Maintenance	3/22/2017	6/28/2017 8/2/17	Advisory // Certified 7/12/17	
2017-029	904 Vine	Junk	3/22/2017	4/10/2017	Advisory	
2017-030	700-10	Property Maintenance	3/29/2017	6/28/2017	Advisory	7/26/2017
2017-038	805 Percival	Property Maintenance	4/26/2017	6/28/2017	Advisory	
2017-040	1607 Laurel	Vehicle & Junk	4/26/2017	5/3/2017 6/30/17 7/28/17	M Advisory 6/14/17 Certified 7-12-17	
2017-051	1600 Linden	Property Maintenance	5/24/2017	7/26/2017	Advisory	
2017-054	1705 Vine	Junk	5/31/2017	6/7/2017 6/30/17	M Advisory 6/14/17	7/5/2017
2017-061	1102 Sycamore	Property Maintenance	6/14/2017	7/16/2017	M	7/26/2017
2017-062	705-10	Junk R.O.W.	6/21/2017	6/28/2017	Card	7/5/2017
2017-063	1607 Ash	Junk R.O.W.	6/21/2017	6/28/2017	Card	7/5/2017
2017-064	1710 Cherry	Junk R.O.W.	6/28/2017	6/28/2017	Card	7/5/2017
2017-065	707-10	Junk R.O.W.	6/28/2017	6/28/2017	M	
2017-066	801 Percival	Vehicle	7/5/2017	7/19/2017 8/11/17	Card 7/26/17 Advisory	
2017-067	1303 Vine	Junk R.O.W.	7/5/2017	7/12/2017	M	7/12/2017
2017-068	706-14	Junk R.O.W.	7/5/2017	7/12/2017	M	7/19/2017
2017-069	1004 Walnut	Junk	7/5/2017	7/24/2017 8/11/17	Advisory//certified	
2017-070	604 Percival	Junk	7/12/2017	7/26/2017	Card	7/19/2017
2017-071	1706 Vine	Junk R.O.W.	7/12/2017	7/19/2017 8/11/17	Card 7/26/17 Advisory	
2017-072	1705 Vine	Junk R.O.W.	7/12/2017	7/15/2017	Card	7/26/2017
2017-073	1607 Ash	Junk R.O.W.	7/19/2017	7/26/2017	Card-	
2017-074	903 Vine	Junk	7/19/2017	7/26/2017	Card-	
2017-075	705 Percival	Junk	7/26/2017	8/2/2017	Card-	
2017-076	707 Percival	Vehicle	7/26/2017	8/11/2017	Advisory	
2017-077	1605 Vine	Grass	7/26/2017	8/2/2017	Advisory	

FIRE & EMS REPORT

July 2017

FIRE 10 total

- 1 special assignment (missing child found safe)
- 1 Mutual aid – Grimes Commercial fire assignment
- 1 Mutual aid – Adel residential fire assignment
- 2 Alarm activation (elementary school and library)
- 1 intentional fire by FD personal
- 1 illegal burning
- 1 fire assignment
- 1 special assignment county fairgrounds
- 1 COQ grimes

EMS 7 Total

7 calls for service (6 City/1 Rural)

Applicant License Application (BC0009207)

Name of Applicant: Casey's Marketing Company
Name of Business (DBA): Casey's General Store #91
Address of Premises: 1202 Sugar Grove Avenue
City Dallas Center **County:** Dallas **Zip:** 5006305
Business (515) 992-3001
Mailing PO Box 3001
City Ankeny **State** IA **Zip:** 500218045

Contact Person

Name JESSICA FISHER, Store Operations
Phone: (515) 446-6404 **Email** JESSICA.FISHER@caseys.com

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 10/01/2017

Expiration Date: 09/30/2018

Privileges:

Class C Beer Permit (BC)

Sunday Sales

Status of Business

BusinessType: Publicly Traded Corporation
Corporate ID Number: 184278 **Federal Employer ID** 42-1435913

Ownership

Michael Richardson

First Name: Michael **Last Name:** Richardson
City: Pleasant Hill **State:** Iowa **Zip:** 50327
Position: President
% of Ownership: 0.00% **U.S. Citizen:** Yes

42-0935283 Casey's General Stores Inc

First Name: 42-0935283 **Last Name:** Casey's General Stores Inc.
City: Ankeny **State:** Iowa **Zip:** 50021-804
Position: Owner
% of Ownership: 100.00% **U.S. Citizen:** No

Robert C. Ford

First Name: Robert C. **Last Name:** Ford
City: ANKENY **State:** Iowa **Zip:** 50023
Position: Vice President

% of Ownership: 0.00%

U.S. Citizen: Yes

Julia L. Jackowski

First Name: Julia L.

Last Name: Jackowski

City: Urbandale

State: Iowa

Zip: 50322

Position: Assistant Secretary

% of Ownership: 0.00%

U.S. Citizen: Yes

James Pistillo

First Name: James

Last Name: Pistillo

City: Urbandale

State: Iowa

Zip: 50323

Position: Treasurer

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: First Western Insurance

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application (LC0043297)

Name of Applicant: Laughter and Lace LLC

Name of Business (DBA): Twisted Corn Tavern

Address of Premises: 1405 Walnut Street

City Dallas Center

County: Dallas

Zip: 50063

Business (515) 992-3868

Mailing 1405 Walnut Street

City Dallas Center

State IA

Zip: 50063

Contact Person

Name Juanita Slaughter

Phone: (515) 229-5640

Email

laughterandlacellc@gmail.com

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 04/03/2017

Expiration Date: 04/02/2018

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Status of Business

BusinessType: Limited Liability Company

Corporate ID Number: 532955

Federal Employer ID 81-4158097

Ownership

Juanita Slaughter

First Name: Juanita

Last Name: Slaughter

City: Dallas Center

State: Iowa

Zip: 50063

Position: Owner/Manager

% of Ownership: 60.00%

U.S. Citizen: Yes

Randi Boelkes

First Name: Randi

Last Name: Boelkes

City: Ankeny

State: Iowa

Zip: 50023

Position: Owner/Manager

% of Ownership: 40.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Illinois Casualty Co

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

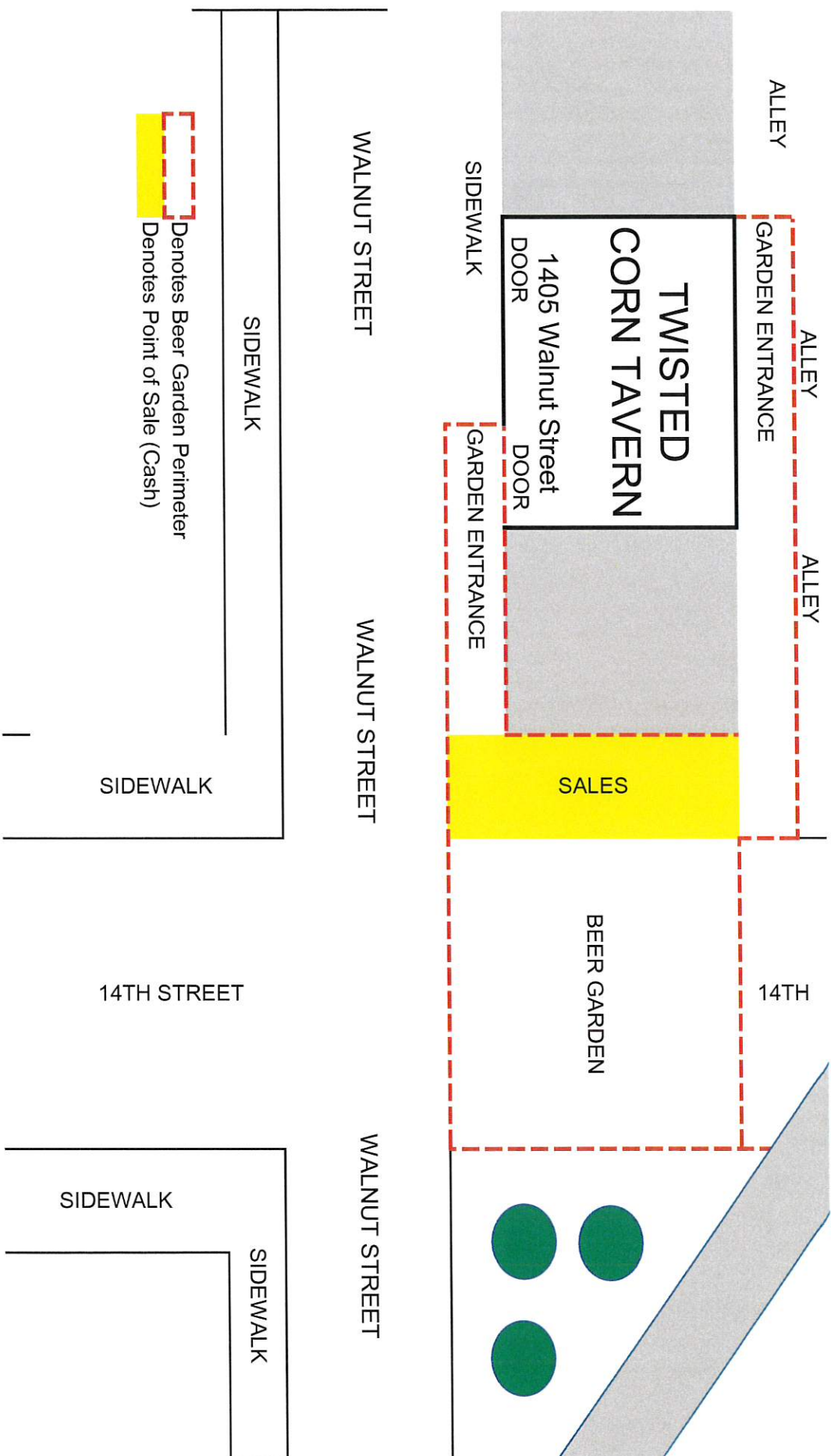
Outdoor Service Effective

Outdoor Service Expiration

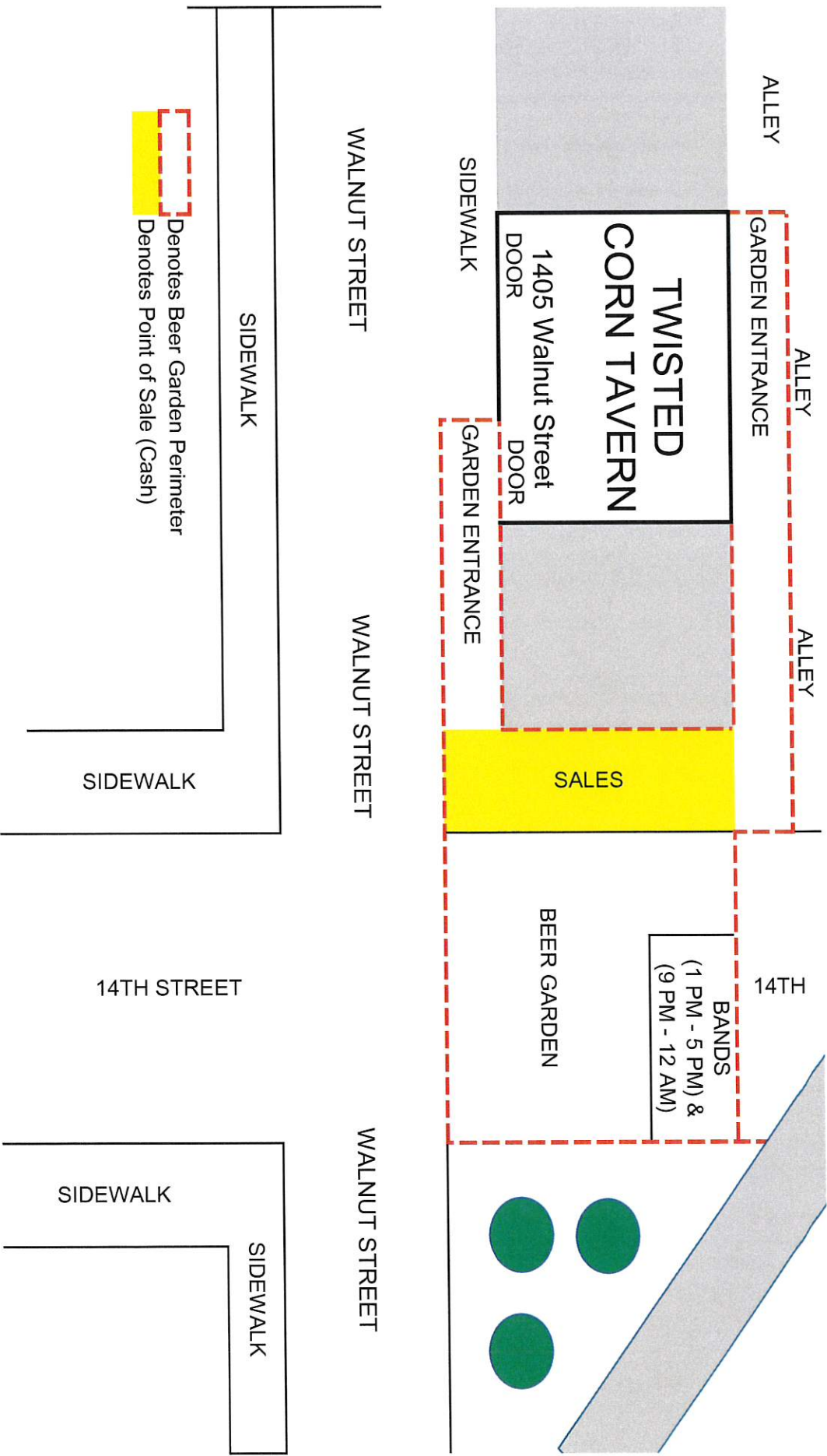
Temp Transfer Effective

Temp Transfer Expiration Date:

8/25/17



8/26/17





CITY OF DALLAS CENTER STREET CLOSING PERMIT REQUEST

This request must be submitted 30 days prior to the event.

Applicant/Organization: DC-GMS

Address: 1400 Vine Street; Dallas Center, IA

Phone: 992-4343

Contact Person: Julie Morgan Kopecky

Address: 1400 Vine Street; Dallas Center, IA

Phone: 515-208-1813

Date of Event: September 29, 2017 Time: 9:00 A.M. to 11:00 A.M.

Nature of Activities: Homecoming-Mile Run-6th and 7th grade

Streets/Intersections Requested to Be Blocked Off:

15th Street to Walnut Street

Walnut Street-15th Street to Hatton Avenue

Hatton Avenue-Walnut Street to Linden

Julie Kopecky 7/21/17
Signature of Applicant Date

City Council Approved
 Denied

Copies to: PD ☐
FD ☐
PW ☐

CITY OF DALLAS CENTER STREET CLOSING POLICY

Policy:

The City of Dallas Center shall respond within reason to all requests involving the closures of streets for public and private events.

Definitions:

Public and private street closures may include but are not limited to:

- (1) Public events held annually such as the Fall Festival celebration, Beggar's Night Bonanza, etc.
- (2) Private events may include auctions, block parties, house moving, fund raising events, etc.

Procedures:

- (1) When an organization or a private party wishes to request a street closure for a specific amount of time, the responsible party will submit said request in writing and furnish a drawing or map at least 30 days prior to the event to City Hall for approval by the City Council. Please list any entertainment to be provided also.
- (2) Once approved by the City Council, City Hall will provide copies of the request to all departments including Public Works, the Fire Department and the Police Department.
- (3) After approval, the requesting party will be responsible to contact the City of Dallas Center at 515-992-3725, located at 1502 Walnut Street, to arrange the placement of barricades and other City property such as picnic tables and waste containers (if needed).



VEENSTRA & KIMM, INC.

FEBRUARY 15, 2016

CORPORATE LIMITS



SCALE: 1" = 800'

STREETS MAP
DALLAS CENTER, IOWA



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

July 31, 2017

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063-0396

CITY OF DALLAS CENTER, IOWA
SOUTHWEST STORMWATER DRAINAGE IMPROVEMENTS - PHASE 1
PARTIAL PAYMENT ESTIMATE NO. 8

Enclosed is a copy of Partial Payment Estimate No. 8 for the contract between the City of Dallas Center and Progressive Structures, LLC for the Southwest Stormwater Drainage Improvements Phase 1 project. Partial Payment Estimate No. 8 is to cover work on the project during the month of July 2018.

Partial Payment Estimate No. 8 is in the amount of \$489,373.49. Veenstra & Kimm, Inc. has reviewed Partial Payment Estimate No. 8 and would recommend the City of Dallas Center approve Partial Payment Estimate No. 8.

Through Partial Payment Estimate No. 8 the work completed by Progressive Structures, LLC totals \$1,775,299.50. The work completed constitutes approximately 77.5% of the current contract price of \$2,289,519.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.

H. R. Veenstra Jr.

HRVjr:pjh

212158

Enclosure

cc: Ralph Brown - w/enclosure



VEENSTRA & KIMM, INC.

3000 Westown Parkway West Des Moines, Iowa 50266-1320
515-225-8000 515-225-7848(FAX) 800-241-8000 (TATS)

Date: July 31, 2017

PAY ESTIMATE NO. 8

Project Title	Southwest Stormwater Drainage Improvements Phase 1 Dallas Center, Iowa		Contractor	Progressive Structures, LLC 24412 Hwy 13 Elkader, Iowa 52043	
Original Contract Amount & Date	\$2,300,835.00	November 23, 2016	Pay Period	July 1, 2017 to July 28, 2017	

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
1	Stormwater Basin Earthwork	LS	1	\$ 385,000.00	\$ 385,000.00	100%	\$ 385,000.00
2	Field Fence Replacement	LF	0	\$ 10.40	\$ -		\$ -
3	New Field Fence	LF	6,930	\$ 7.40	\$ 51,282.00		\$ -
4	Chain Link Fence Remove and Replace	LF	105	\$ 21.70	\$ 2,278.50		\$ -
5	New Gate	EA	2	\$ 975.00	\$ 1,950.00		\$ -
6	6" Subdrain	LF	1,125	\$ 9.50	\$ 10,687.50	1,125	\$ 10,687.50
7	Drainable Base	TON	425	\$ 23.00	\$ 9,775.00	400	\$ 9,200.00
8	PCC Cunnette	SY	1,255	\$ 71.00	\$ 89,105.00	1,255	\$ 89,105.00
9	Connection to Existing Structure	EA	3	\$ 1,200.00	\$ 3,600.00	3	\$ 3,600.00
10	Connection to Existing 16" Tile	EA	2	\$ 1,000.00	\$ 2,000.00	2	\$ 2,000.00
11	Discharge Control Structure	EA	1	\$ 35,500.00	\$ 35,500.00	100%	\$ 35,500.00
12	48" Storm Sewer	LF	2,330	\$ 140.00	\$ 326,200.00	2,330	\$ 326,200.00
13	42" Storm Sewer	LF	1,650	\$ 130.00	\$ 214,500.00	1,300	\$ 169,000.00
14	21" Storm Sewer	LF	1,538	\$ 48.00	\$ 73,824.00	1,538	\$ 73,824.00
15	15" Storm Sewer	LF	75	\$ 60.00	\$ 4,500.00		\$ -
16	12" Storm Sewer	LF	100	\$ 52.00	\$ 5,200.00		\$ -
17	15" DI Pipe	LF	25	\$ 146.00	\$ 3,650.00	25	\$ 3,650.00
18	12" DI Pipe	LF	60	\$ 125.00	\$ 7,500.00	60	\$ 7,500.00
19	10" DI Pipe	LF	60	\$ 115.00	\$ 6,900.00	60	\$ 6,900.00
20	18" HDPE Tile	LF	1,431	\$ 49.00	\$ 70,119.00	2,432	\$ 119,168.00
21	Remove 18" Culvert	LF	102	\$ 7.50	\$ 765.00	102	\$ 765.00
22	18" CMP Culvert Pipe	EA	242	\$ 40.00	\$ 9,680.00	115	\$ 4,600.00
23	Manhole SW-401 - 108"	EA	4	\$ 15,500.00	\$ 62,000.00	3	\$ 46,500.00
24	Manhole SW-401 - 84"	EA	9	\$ 9,800.00	\$ 88,200.00	9	\$ 88,200.00
25	Manhole SW-401 - 48"	EA	3	\$ 2,900.00	\$ 8,700.00	3	\$ 8,700.00
26	12" Flared End Section	EA	2	\$ 1,000.00	\$ 2,000.00		\$ -
27	48" Flared End Section	EA	1	\$ 3,300.00	\$ 3,300.00	1	\$ 3,300.00
28	Intake - SW-511	EA	1	\$ 2,700.00	\$ 2,700.00		\$ -
29	Agricultural Drainage Inlet	EA	2	\$ 650.00	\$ 1,300.00	2	\$ 1,300.00
30	42" RCP Plug	EA	1	\$ 475.00	\$ 475.00		\$ -
31	Granular Surfacing	TON	2,190	\$ 26.00	\$ 56,940.00	2,190	\$ 56,940.00

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
32	Remove Pavement	SY	1,513	\$ 7.00	\$ 10,591.00	1,180	\$ 8,260.00
33	HMA Pavement - 7"	SY	850	\$ 73.00	\$ 62,050.00		\$ -
34	PCC Pavement - 8"	SY	532	\$ 65.00	\$ 34,580.00	111	\$ 7,215.00
35	PCC Trail 7"	SY	81	\$ 63.00	\$ 5,103.00	45	\$ 2,835.00
36	PCC Sidewalk	SY	50	\$ 62.00	\$ 3,100.00	37	\$ 2,294.00
37	Erosion Control	LS	1	\$ 45,500.00	\$ 45,500.00	85%	\$ 38,675.00
38	Traffic Control	LS	1	\$ 7,900.00	\$ 7,900.00	85%	\$ 6,715.00
39	Stabilizing Material	TON	100	\$ 35.00	\$ 3,500.00		\$ -
40	Rip Rap	TON	45	\$ 61.00	\$ 2,745.00		\$ -
41	Relocate and Return Trees	LS	0	\$ 8,000.00	\$ -		\$ -
42	Lower Sanitary Service in Conflict	EA	1	\$ 3,500.00	\$ 3,500.00	1	\$ 3,500.00
ALTERNATE A							
A.1	42" Storm Sewer	LF	72	\$ 185.00	\$ 13,320.00		\$ -
A.2	24" Storm Sewer	LF	729	\$ 80.00	\$ 58,320.00	637	\$ 50,960.00
A.3	12" Storm Sewer	LF	86	\$ 67.00	\$ 5,762.00	80	\$ 5,360.00
A.4	Manhole SW-401 - 48"	EA	3	\$ 3,000.00	\$ 9,000.00	3	\$ 9,000.00
A.5	Manhole SW-401 - 108"	EA	0	\$ 16,000.00	\$ -		\$ -
A.6	Intake SW-503	EA	2	\$ 4,800.00	\$ 9,600.00		\$ -
A.7	Intake SW-505	EA	1	\$ 4,500.00	\$ 4,500.00		\$ -
A.8	Intake SW-512	EA	2	\$ 1,500.00	\$ 3,000.00	2	\$ 3,000.00
A.9	Bioretention Intake #1	EA	1	\$ 6,300.00	\$ 6,300.00	1	\$ 6,300.00
A.10	Bioretention Intake #2	EA	1	\$ 6,300.00	\$ 6,300.00	1	\$ 6,300.00
A.11	Bioretention Intake #3	EA	1	\$ 6,300.00	\$ 6,300.00	1	\$ 6,300.00
A.12	Bioretention Intake #4	EA	1	\$ 6,300.00	\$ 6,300.00	1	\$ 6,300.00
A.13	PCC Pavement - 7"	SY	348	\$ 64.00	\$ 22,272.00		\$ -
A.14	HMA Pavement - 8"	SY	423	\$ 82.00	\$ 34,686.00		\$ -
A.15	PCC Sidewalk	SY	14	\$ 61.00	\$ 854.00		\$ -
A.16	Truncated Domes	SF	8	\$ 35.00	\$ 280.00		\$ -
A.17	Subbase Rock	TON	111	\$ 26.00	\$ 2,886.00		\$ -
A.18	Class "A" Roadstone	TON	28	\$ 26.00	\$ 728.00	30	\$ 780.00
A.19	Erosion Control	LS	1	\$ 4,000.00	\$ 4,000.00	70%	\$ 2,800.00
A.20	Traffic Control	LS	1	\$ 2,000.00	\$ 2,000.00	70%	\$ 1,400.00
A.21	Clearing and Grubbing	LS	1	\$ 12,000.00	\$ 12,000.00	100%	\$ 12,000.00
A.22	24" Plug	EA	1	\$ 260.00	\$ 260.00		\$ -
ALTERNATE B							
B.1	24" Storm Sewer	LF	515	\$ 100.00	\$ 51,500.00	515	\$ 51,500.00
B.2	12" Storm Sewer	LF	51	\$ 52.00	\$ 2,652.00	51	\$ 2,652.00
B.3	Intake SW-501	EA	2	\$ 2,700.00	\$ 5,400.00	1.34	\$ 3,618.00
B.4	Manhole SW-401 - 48"	EA	3	\$ 3,100.00	\$ 9,300.00	4	\$ 12,400.00
B.5	PCC Pavement	SY	1,920	\$ 75.00	\$ 144,000.00		\$ -
B.6	PCC Sidewalk	SY	75	\$ 61.00	\$ 4,575.00		\$ -
B.7	Truncated Domes	SF	56	\$ 35.00	\$ 1,960.00		\$ -

BID ITEMS

[illegible]

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
	TOTAL CONTRACT				\$ 2,289,519.00		\$ 1,775,299.50

[illegible]

SUMMARY			
		Contract Price	Value Completed
Original Contract Price		\$2,300,835.00	\$ 1,775,299.50
Approved Change Orders (list each)	No.1	\$ (11,316.00)	
TOTAL ALL CHANGE ORDERS		\$ (11,316.00)	\$ -
Revised Contract Price		\$ 2,289,519.00	\$ 1,775,299.50
Materials Stored			\$ -
Value of Completed Work and Materials Stored			\$ 1,775,299.50
Less Retained Percentage (5%)			\$ 88,764.98
Net Amount Due This Estimate			\$ 1,686,534.52
Less Estimate(s) Previously Approved	No.1	\$ 119,508.10	
	No.2	\$ 59,736.00	
	No.3	\$ 293,950.90	
	No.4	\$ 278,493.45	
	No.5	\$ 53,850.75	
	No.6	\$ 249,396.38	
	No. 7	\$ 142,225.45	
	No. 8		
	No. 9		
	No. 10		
	No. 11		
	No. 12		
Less Total Pay Estimates Previously Approved			\$ 1,197,161.03
		Amount Due This Estimate	\$ 489,373.49

The amount \$ 489,373.49 is recommended for approval for payment in accordance with the terms of the contract.

Quantities Complete Submitted By: Progressive Structures, LLC	Recommended By: Veenstra & Kimm, Inc.	Approved By: City of Dallas Center
Signature	Signature H. R. Veenstra Jr. Project Manager	Signature
Title	Title	Title
Date	Date	Date



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

August 3, 2017

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063-0396

**CITY OF DALLAS CENTER, IOWA
SOUTHWEST STORMWATER DRAINAGE IMPROVEMENTS - PHASE 1
CHANGE ORDER NO. 2**

Enclosed is a copy of Change Order No. 2 for the contract between the City of Dallas Center and Progressive Structures, LLC for the Southwest Stormwater Drainage Improvements - Phase 1 project. Change Order No. 2 is to incorporate a change in the reconstruction of the intersection of Hatton Avenue and Sycamore Street.

The new storm sewer is located near the center of Hatton Avenue in the one block reach south of Sycamore Street. North of Sycamore Street the new storm sewer is located along an alignment just east of Hatton Avenue. At the intersection of Hatton Avenue and Sycamore Street the alignment transitions from the center of Hatton Avenue to the east side of the street. The design includes a stair step paving design in which the paving south of Sycamore Street is full width. In the first approximately 100 feet north of the center of the intersection the pavement width decreases from full width replacement to no replacement.

The stair step design was incorporated in the original design primarily to reduce the cost of the paving replacement. During construction of the project it is determined there was enough difference in the cross section of the original Hatton Avenue north of the Sycamore Street and the new pavement cross section that it would be difficult to incorporate the stair step design.

It was determined the better option would be full width pavement replacement of Hatton Avenue to a point approximately 100 feet north of the center of the intersection. Enclosed is a copy of the drawing that shows the modification. The areas shown as Areas 1, 2 and 3 on the enclosed drawing will be changed from no pavement replacement to new 7-inch PCC pavement under Change Order No. 2.

At the north end of the pavement replacement the change order provides for a 10-foot wide asphalt transition section. This area is designated as Area 4 on the enclosed drawing.

Cindy Riesselman
August 3, 2017
Page 2

The different cross sections between the new Portland cement concrete pavement and the existing street is the result of the various seal coating and asphalt work completed on Hatton Avenue over a period of many years. The various additions of surfacing have built up the crown in the road to a height greater than what is considered suitable for new PCC pavement. Rather than trying to warp the PCC pavement to match the existing surfacing the asphalt transition is easier to construct because the asphalt can be laid to blend the two pavement cross sections.

The change order increases the contract quantity for 7-inch PCC pavement at the unit price in the contract for that work under Alternative B. Alternative B did not include a unit price for PCC pavement removal or installation of the 8-inch HMA transition. In the base contract and Alternative A include unit prices for these two work items. Change Order No. 2 incorporates the additional work in Alternative B for these two items at the unit prices in the other aspects of the project.

In total, Change Order No. 2 increases the contract price by \$21,001.71.

In developing the financing plan for the project, the City incorporated a contingency allowance for changes that would be encountered during construction. To date there have only been minor changes in the project. Although the final cost has not been determined it would appear little of the contingency allowance has been utilized to date and the contractor is now approaching the 80% completion level on the project.

Change Order No. 2 is being transmitted to the City of Dallas Center for review and approval. The contractor would like to move forward with the additional paving work as soon as possible. It would be preferable if the City Council could address the change order at its meeting on August 8, 2017.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.



H. R. Veenstra Jr.

HRVjr:pjh
212158

Enclosure

cc: Ralph Brown - w/enclosure



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

August 3, 2017

CHANGE ORDER NO. 2

CITY OF DALLAS CENTER SOUTHWEST STORMWATER DRAINAGE IMPROVEMENTS - PHASE 1

Change Order No. 2 is to incorporate a modification in the paving at the intersection of Hatton Avenue and Sycamore Street. At the intersection of Hatton Avenue and Sycamore Street the new storm sewer deflects from the center of Hatton Avenue to an alignment east of the paved area of Hatton Avenue. The original design incorporated a stair step transition from full width paving to no paving replacement. During construction it was determined the preferred approach is to continue the full width paving to a point approximately 100 feet north of the intersection. At the north end of the new pavement a 10-foot wide hot mix asphalt transition section will be installed. The asphalt section would transition the cross section of the roadway from the new pavement crown to the more accentuated crown on Hatton Avenue in the undisturbed pavement area north of Sycamore Street.

The change involves the additional quantity of 7-inch PCC pavement at the unit price in the contract. The change order adds the pavement removal that accompanies the new pavement. Finally, the change order incorporates the hot mix asphalt for the transition area.

Change Order No. 2 makes the following modifications to the contract.

<u>Item</u>	<u>Description</u>	<u>Price</u>
B.5	7" PCC pavement – add 206.67 SY @ \$75 per SY	+ \$15,500.25
	PCC pavement removal – add 252.22 SY @ \$7 per SY	+ \$1,765.54
	8" HMA transition – add 45.56 SY @ \$82 per SY	+ \$3,735.92
	TOTAL	+ \$21,001.71

Change Order No. 2 increases the contract price by \$21,001.71.

PROGRESSIVE STRUCTURES, LLC

By _____

Title _____

Date _____

VEENSTRA & KIMM, INC.

By _____

Title _____

Date _____

CITY OF DALLAS CENTER

By _____

Title _____

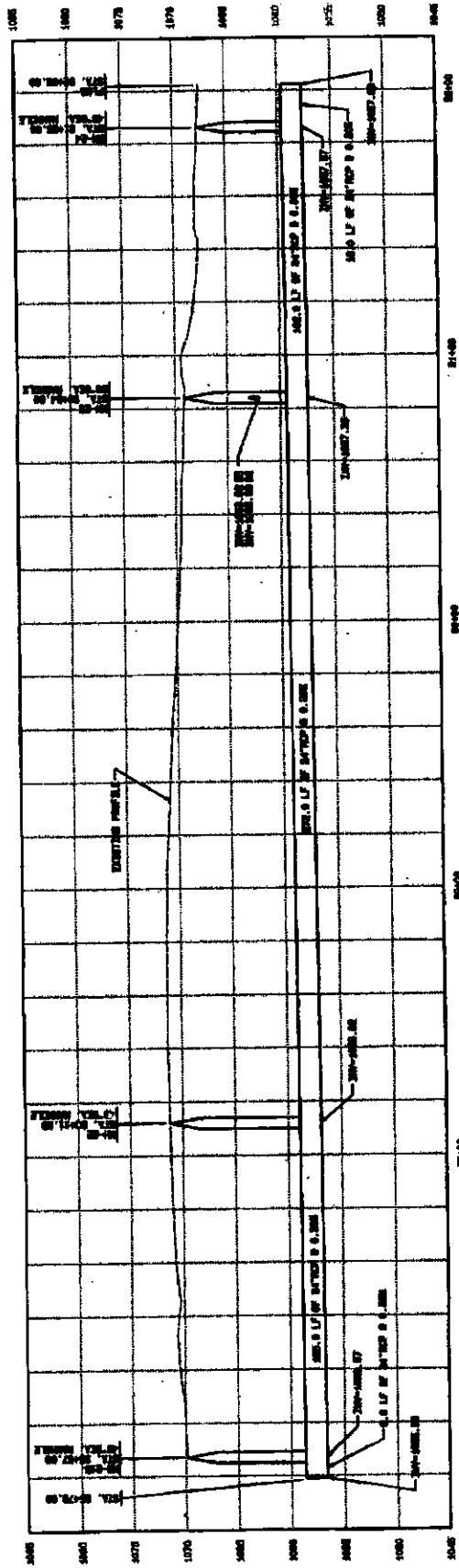
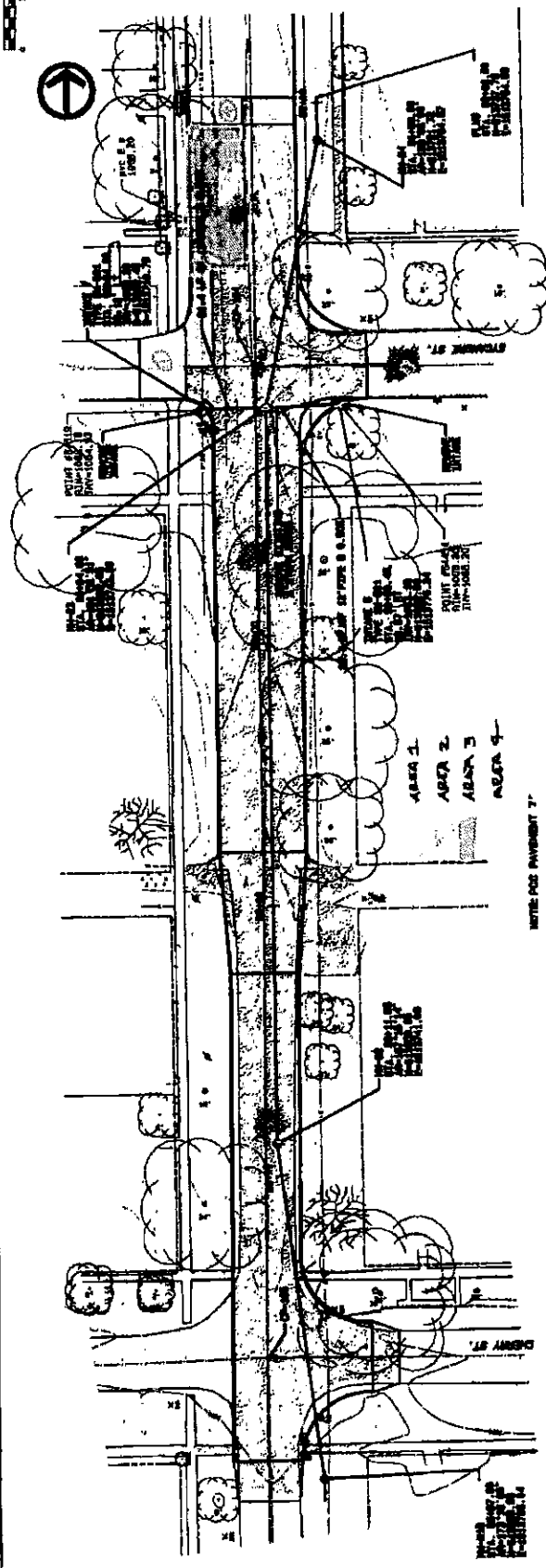
Date _____

ATTEST:

By _____

Title _____

Date _____



PLAN AND PROFILE ALTERNATE B		SHEET NO. 17 OF 17
DATE 3-2-77	DRAWN BY J. L. BROWN	CHECKED BY J. L. BROWN
SCALE 1" = 40'	SCALE 1" = 10'	SCALE 1" = 10'
PROJECT STATE HIGHWAY 101	LOCATION FROM 101+00 TO 101+50	DISTANCE 50.00'
CONTRACT NO. 101-101	CONTRACTOR J. L. BROWN & SONS, INC.	ENGINEER J. L. BROWN & SONS, INC.
CITY JEFFERSON	COUNTY JEFFERSON	STATE MISSOURI
PROJECT NO. 101-101	PROJECT NAME STATE HIGHWAY 101	PROJECT LOCATION FROM 101+00 TO 101+50

Letter of Transmittal – Progress Billing

Date: 7/31/2017

Via: Mail

To: Bob Veestra

Re: Progress Billing #4

Project: Trailhead Restroom Facility

Dear Customer, please find enclosed:

<input type="checkbox"/>	1. Progress Billing Letter	<input type="checkbox"/>	5. Previous Inv. – Unpaid	<input type="checkbox"/>	8. Bldg. Inspection Reports
X	2. Invoicing	<input type="checkbox"/>	6. Billing Statement	<input type="checkbox"/>	9. W9
X	3. Continuation Sheet	X	7. Bldg. Photographs	X	10. Pre-Paid Return Way Bill
X	4. Waivers / Releases	<input type="checkbox"/>			

Enclosed are monthly invoice, progress billing continuation sheet and conditional waiver pertaining to the following progress billing invoice:

11891

Also enclosed is a prepaid FedEx air bill that we would like you to use to forward in the payment with.

Please contact us if you have any questions.

Thank you!

Public Restroom Company
Phone: (888) 888-2060 x123
Fax: (888) 888-1448
kun@publicrestroomcompany.com
edna@publicrestroomcompany.com
patricia@publicrestroomcompany.com
jill@publicrestroomcompany.com



INVOICE

Inv. Date Invoice #:
7/31/17 11891

Bill To

Ship To

City of Dallas Center, IA
1502 Walnut Court
Dallas Center, Iowa 50063

Progress Billing For The Period Ending: 7/31/17 P.O. # or Contrac... S.O. No. Project:
PRC Project #10003 10003 - Trailhead Re...

Item	Description	Qty	U/M	Rate	Amount Due
a11. Progress B...	Progress Billing Invoice - For Percentage Complete of All Scheduled Values Please See Continuation Sheet Attached	1		44,384.00	44,384.00
	Trailhead Restroom Facility			0.00%	0.00

THE PUBLIC RESTROOM CERTIFICATION: The Public Restroom Company certifies that to the best of our knowledge, information and belief the work covered by this payment request has been completed in accordance with the contract documents, that all amounts have been paid for by the Public Restroom Company for work which previous payment requests were issued and payments recieved from the Owner, and that payments shown above is now due.

Total Due \$44,384.00

2587 Business Parkway | Minden, NV 89423 | (775)783-1200

PUBLIC RESTROOM COMPANY - PROGRESS BILLING CONTINUATION SHEET


**PUBLIC
RESTROOM
COMPANY**
Building Better Places To Go.SM

Project Number

10003

Proj. Name:

Trailhead Restroom Facility

Client

City of Dallas Center, IO

ITEM #	CONTRACT ITEM SCHEDULED VALUE with Progress Billing % Complete (on top)	Progress Billing 4		Completed and Stored to Date	Balance to Finish
		Inv Date 7/31/17 Inv # 11891 Period To: 7/31/17 Terms: On Receipt			
		This Invoice			
		0%	100%	0%	
	Architectural Plans, Engineering, Third Party Inspections / Fees for Plan Review, Certification Seals, Accessibility, State Permits, Bonds, Insurances, Submittals, Copying, FedEx;	14,345	0	14,345	0
	Concrete Floor	5,011	0%	100%	0%
		0	5,011	0	
	Walls	10,303	0%	100%	0%
		0	10,303	0	
	Roof System	24,174	64%	100%	0%
		15,471	24,174	0	
	Interior Finish	1,009	64%	100%	0%
		646	1,009	0	
	Exterior Finish	873	64%	100%	0%
		559	873	0	
	Doors	8,798	35%	100%	0%
		3,079	8,798	0	
	Restroom Accessories / Options	1,834	64%	100%	0%
		1,174	1,834	0	
	Plumbing	22,524	64%	100%	0%
		14,415	22,524	0	
	Electrical	14,125	64%	100%	0%
		9,040	14,125	0	
	Building Pack / Ship Prep	2,814	0%	0%	100%
		0	0	2,814	
	Site Installation, Field Testing	18,532	0%	0%	100%
		0	0	18,532	
	Change Orders	0	0%	0%	100%
		0	0	0	
	Sub total 1:	124,342	44,384	102,996	21,346
		0.0%	0%		
	Early Payment Discount	0	0	0	0
	TOTAL CONTRACT / INVOICE	124,342	44,384	102,996	21,346
		0%	0%		
52	Contract Retention	0	0	0	0
	Pay this Amount:		44,384	102,996	21,346



CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

**NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT.
A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT**

Identifying Information

Name of Claimant:	PUBLIC RESTROOM COMPANY
Name of Customer:	City of Dallas Center, IO
Job Name:	Trailhead Restroom Facility
Job Location:	14th Street & Walnut, Dallas Center, IO
Owner:	City of Dallas Center, IO
Through Date:	7/31/17

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check:	City of Dallas Center, IO
Amount of Check:	\$44,384
Check Payable to:	PUBLIC RESTROOM COMPANY

Exceptions

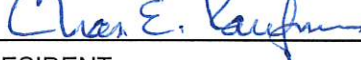
This document does not affect any of the following:

- (1) Retentions;
- (2) Extras for which the claimant has not received payment;
- (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:

Date(s) of Waiver and Release:	N/A
Amount(s) of unpaid progress payments:	\$0

- (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature:

Claimant's Signature:	
Claimant's Title:	PRESIDENT
Date of Signature:	7/31/17

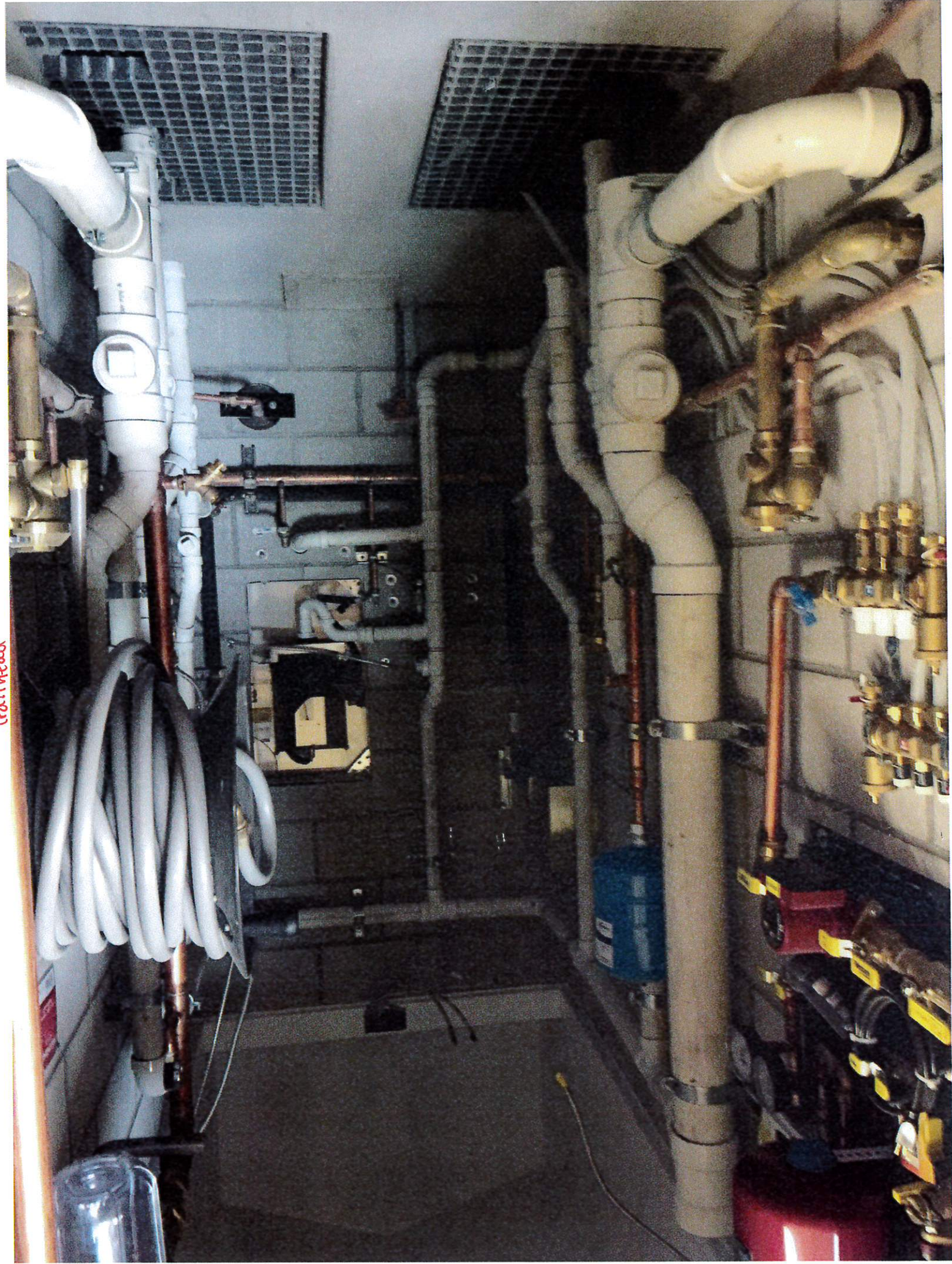
Trailhead



Trailhead



Trailhead



ON-GOING COMMITMENTS/PRIORITIES

	Completed By	Responsible	Date complete
Southwest Stormwater Sewer - phase 1			
Land acquisition/deeds/easements	10/11/16	Brown/Veenstra	complete
Action on construction bids	11/08/16	Veenstra	complete
Sale of Bonds	12/22/16	Piper/Ahlers/Brown	11/15/2016
Construction of outlets/detention pond	end of 2017	Veenstra	
Waste Water Plant Improvements			
Facility plan	10/01/17	Veenstra	
Design	12/31/18	Veenstra	
Start construction	05/31/19	Veenstra	
Operational facility	09/30/20	Veenstra	
Home Base Iowa			
Verify with State Auditor what is allowed	10/11/16	Riesselman	10/6/2016
Completion of application	12/01/16	Bagby	
Water Treatment Plant Improvements			
MCC upgrade & wiring & conduit	06/30/17	Slaughter	
Automatic transfer switch	06/30/17	Slaughter	
SCADA upgrade & testing	06/30/18	Slaughter	
Standby generator	06/30/18	Slaughter	
New Library - project planning and fundraising			
fundraising	ongoing	Library Board	
planning	ongoing	LB/council	
construction	ongoing	LB/council	
New Swimming Pool - project planning and fundraising			
fundraising	ongoing	Friends of DC Pool	
planning	ongoing	Friends of DC Pool/P&R/council	
construction	ongoing	Friends of DC Pool/P&R/council	
Development of Trail Head			
restroom	2016/2017	Pion/council	
shelter	2018	Pion/council	
artwork	2017/2018	Pion/council	
Add Administrative Assistant for City Hall			
get council approval	11/08/16	Riesselman	11/8/2016
get person hired	12/13/16	Council	5/8/2017
Setting aside funds for new public works facility			
Decide on a site	ongoing	Slaughter/Council	
Review Walnut Street plans	ongoing	Council	
Parkland dedication ordinance	ongoing	Brown	

NEW PRIORITY PROJECTS, PROGRAMS, POLICIES & INITIATIVES**Evaluate structure of police department/police services**

Discussions with M. Leonard	before 11/8/16	Pion/Kidd/Leonard	complete
Present information to council	11/08/16	Pion/Kidd	complete
Communicate information to community	before 12/31/16	Council	complete

Make final decision	12/31/16	Council	complete
Develop capital improvement plan with financial forecasts	ongoing	Pearson	
Discussion with Veenstra on what needs to happen	11/08/16	Veenstra	
Annexation study	qtrly	Bagby	
Discussion with Veenstra	12/13/16	Veenstra	
Update Comprehensive Plan, including quality of life components			
Decide the process with Veenstra	12/13/16	Veenstra	
Receive community input	ongoing	Beyer/Kluss	
Draft updated plan	ongoing	P&Z/Veenstra	
Update job descriptions/employee handbook/procedure manuals			
Send current manual to Beyer	09/30/16	Riesselman	9/30/2016
Get a quote on revamping	10/11/16	Beyer	11/8/2016
Update manuals and job descriptions	monthly	Riesselman	
Downtown revitalization/dialogue with stagnant commercial property owners/revolving business loan fund			
Review previous downtown revitalization file	ongoing	Bagby/Beyer	
Meet with business owners and encourage participation	monthly	Bagby/Beyer	



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

August 1, 2017

Iowa Department of Natural Resources
Environmental Services Division
Regional Office No. 5
7900 Hickman Road
Suite 200
Windsor Heights, Iowa 50324-4404

DALLAS CENTER, IOWA FACILITY PLAN REPORT PROGRESS REPORT

In accordance with the provisions of NPDES Permit No. 2520001 issued to the City of Dallas Center for its wastewater treatment plant, this letter is to submit the progress report on August 1, 2017. The progress report since issuance of the permit is summarized as follows:

1. Prior to the issuance of the NPDES permit the City of Dallas Center retained Veenstra & Kimm, Inc. to complete the Facility Plan. The Facility is nearing completion and will be submitted prior to November 1, 2017.
2. Early in the facility planning the City of Dallas Center considered the alternatives of upgrading the existing treatment facility and constructing a new treatment facility on a site farther to the south of the existing facility.
3. Based on a cost comparison the City of Dallas Center elected to pursue the alternatives to upgrade the existing facility.
4. The City of Dallas Center entered into an agreement with Gross-Wen Technologies for the pilot plant for the revolving algal biofilm system. The pilot plant has been operational for the last several months.
5. In June 2016 the City received a preliminary proposal from Gross-Wen Technologies for modifying the wastewater treatment plant using the revolving algal biofilm system as a treatment process prior to the aerated lagoons.

August 1, 2017

Page 2

6. Cost estimates have been developed for modification of the existing lagoon system to a SAGR or LEMNA based technology and the revolving algal biofilm system. The initial comparison of costs indicates upgrading to an enhanced aerated lagoon is less costly than incorporating the revolving algal biofilm system.
7. The City is currently considering the alternatives. The City will make a selection of the preferred alternative by September 2017.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.

Original Signed By

H.R. Veenstra Jr.

H. R. Veenstra Jr.

HRVJr:pjh

212129

cc: ☒ Cindy Riesselman, City of Dallas Center
Ralph Brown, Brown, Fagen & Rouse



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

August 4, 2017

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063-0396

DALLAS CENTER, IOWA FACILITY PLAN REPORT COMPARISON OF ALTERNATIVES

The compliance schedule in the City's NPDES operating permit for the wastewater facility requires the City to submit a Facility Plan no later than November 1, 2017. The Facility Plan will need to set forth the recommended improvements to the lagoon facility to meet the permit limits for ammonia nitrogen and E-coli.

When the facility planning project started approximately four years ago the City was comparing the general concepts of building a new treatment plant and upgrading the existing facility. After comparing initial costs for a new facility, the City Council focused on the concept of upgrading the existing treatment facility.

The existing lagoon facility was constructed in 1987 and is now 30 years old. Based on the age of the facility some of the equipment items should be considered for replacement or upgrading as part of any renovation project. However, those improvements are not considered the critical improvement that will be necessary to meet permit limits.

The new permit includes two limits the existing lagoon facility cannot meet on a regular basis. The first limit is effluent ammonia nitrogen limits. The existing lagoon will not meet the ammonia nitrogen limits during the cold weather months of winter and early spring. To meet the permit limits for ammonia nitrogen the treatment facility must undergo a biological process referred to as nitrification. The bacteria that achieve nitrification are temperature sensitive. When water temperatures fall below about 40° the biological activity associated with nitrification slows considerable and it is difficult to achieve a complete level of biological nitrification.

The upgrade to the lagoon facility will need to include improvements to achieve compliance with the ammonia limits throughout the year.

The new permit includes limits for E-coli. While lagoon facilities will reduce the E-coli level significantly, most lagoon facilities will not consistently meet the E-coli limits required under new NPDES permits. To meet E-coli limits almost all lagoon facilities need to include disinfection. The disinfection can be accomplished either by the addition of chlorine or through the use of ultraviolet light disinfection. Most wastewater treatment facilities utilize the UV disinfection as it avoids the handling of chemicals.

Currently there are only two approved lagoon technologies to meet the ammonia nitrogen limits. One technology is referred to as the SAGR system and the other technology is the LEMNA system. While these technologies are different, they have similarities. The cost for the SAGR system and the LEMNA system are similar.

The SAGR system would utilize the existing lagoon cells with very few changes. The only major change would be a new aeration system installed in the lagoon cells.

The SAGR system uses four buried reactors following the lagoon cells. The reactors consist of two primary and two secondary chambers. The chambers are located below ground and filled with rock aggregate. The SAGR system achieves nitrification during the winter months by encouraging the growth of nitrifying bacteria on the rock. By growing the bacteria on the rock it is easier to maintain a viable concentration bacteria compared to the disbursed growth of bacteria in a lagoon cell. Second, by burying the chambers and utilizing rock the water temperature is maintained at or above the minimum level necessary for nitrification.

The LEMNA system also utilizes two lagoon cells. The LEMNA system covers the two lagoon cells to preserve heat. The LEMNA process includes a small reactor cell following the two lagoon cells. The reactor cell is relatively small is covered for heat preservation.

In Veenstra & Kimm, Inc.'s experience both the SAGR system and the LEMNA system will meet the permit limits. Some cities prefer the SAGR system and some cities prefer the LEMNA system. Most cities that select between SAGR and LEMNA do so based on their impression of the covers on the LEMNA system. Some cities prefer the covered system as they perceive it reduces the odor potential. Other cities dislike the covered system as they see the covers as a future maintenance cost.

If the City ultimately leans to either a LEMNA or SAGR system, Veenstra & Kimm, Inc. recommends completing a site visit to both facilities to allow the City to better understand the physical aspects of each system. After the inspection the City can select between the two alternatives.

Cindy Riesselman
August 2, 2017
Page 3

While it is preferred to select between the SAGR and LEMNA system prior to the submittal of the Facility Plan, the decision timeline is not critical. Many cities submit a Facility Plans listing both LEMNA and SAGR and decide after the Facility Plan is submitted.

The decision between LEMNA and SAGR needs to be made before the start of design. The two systems are not similar and the design aspects of the two systems are very distinct.

Enclosed is a copy of two drawings showing the lagoon improvements using the SAGR system. With the SAGR alternative the City would need to consider upgrading the existing screw pump station. The capacity of the screw pump station is approximately 5.7 mgd. The capacity of the 24-inch sewer is between 6.5 mgd and 7.0 mgd.

With the development of the Lyn Crest project the City should minimize the potential for surcharging the outfall sewer due to the limited capacity of the screw pump station. The writer would propose an overflow pump station that would only be occasionally in the event of very high flows. This pump station would include one submersible pump that would be designed to pump the excess flow into the first lagoon cell.

The SAGR alternative would include new aeration equipment in the two lagoon cells. Upgrading of the blower building is included based on the new aeration system and the age of the existing building and its equipment.

The SAGR units consist of four buried chambers. The chambers are arrayed as shown on the enclosed drawing. Each chamber will be about 25 to 30 feet wide and 175 feet to 180 feet in length. The chambers are buried below ground to a depth of about 8 feet. The chambers are initially constructed with a wood frame and filled with rock aggregate. The top of the rock is covered with a mulch for heat conservation. The flow from the lagoon cells first passes through the two primary SAGR cells and then through the two secondary SAGR cells.

The writer is showing the SAGR cells to be located along the south side of the lagoon facility. The other alternative would be to purchase additional property east of the existing lagoon facility and to locate the SAGR cells parallel to the east end of the lagoon facility. The enclosed drawing is based on locating the SAGR cells on the existing site. Although this approach requires some additional piping it avoids the need for land acquisition.

The final part of the SAGR system would be a UV disinfection system. The disinfection equipment would be located in an open chamber on the effluent sewer. A small building would be located next to the chamber to house the electrical and control equipment for the UV system. Also, the building provides a space to store the equipment during the winter months when the UV system is not in operation.

The estimated cost for the SAGR based system is as follows:

<u>Description</u>	<u>Estimated Cost</u>
Supplemental Influent Pump Station	\$200,000
Blower Building Equipment Upgrade	\$150,000
SAGR Equipment	\$500,000
SAGR Installation	\$450,000
UV System	\$275,000
Site Piping and Structures	\$400,000
Site Grading	\$150,000
Electrical Improvements	\$400,000
Estimated Construction Cost	\$2,525,000
Contingency @ 10%	\$252,500
ELA @ 18%	\$454,500
Estimated Project Cost	\$3,232,000

The City has been working with Gross-Wen Technologies on its experimental revolving algal biofilm reactor system. As of today the algal based system is not approved by the Iowa Department of Natural Resources. However, it is likely the system will be approved as the performance data shows it will achieve the necessary reduction in ammonia nitrogen.

The algal based system proposed by Gross-Wen Technologies would be located in front of the lagoon cells. At this point in the process the wastewater is relatively warm and achieving biological nitrification with the process is expected.

One of the challenges with the algal based system is it requires a new pump station and screening ahead of the treatment process. Because the algal based system is located at a higher elevation than the existing lagoon cells the existing lift station cannot be incorporated with this technology. The screening is designed to remove large particulate matter that would foul the removal process.

It is necessary to address the removal of grit or heavy inorganic matter in the wastewater. Initially, Gross-Wen Technologies suggested their system was not well equipped to remove grit and preprocess grit removal would be required. More recently Gross-Wen Technologies has been exploring ways to speed the water flow through their system and potentially eliminate the need for grit removal. For purposes of evaluating the process for Dallas Center, the writer assumes grit removal will be necessary.

Cindy Riesselman
August 2, 2017
Page 5

The actual biological process for the algal based system involves a series of rotating biological reactors on which algae and other organisms will grow. The units are located in an enclosed building that is heated to maintain water temperature. The proposal by Gross-Wen Technologies indicates this building or greenhouse would be about 30 feet wide and 165 feet long.

Enclosed are two drawings showing the revolving algal based improvements to the existing lagoons. The first drawing shows the layout of the units in relationship to the existing lagoon facility. The second drawing shows a profile view of the process.

In addition to adding the algal based treatment equipment this alternative will require some upgrading of the existing blower building and UV disinfection to be added at the end of the treatment process. For this alternative the UV disinfection would be located near Lagoon Cell No. 3.

To manage the cost of its system Gross-Wen Technologies is not proposing to size the facility based on the potential peak flow that could be received at the treatment plant. Under peak flow conditions a portion of the incoming flow would bypass the algal based treatment units and be routed directly to Lagoon Cell No. 1. This type of bypassing of peak flows would typically occur during the warm weather months. Under these conditions there is adequate biological nitrification in the lagoon cells to mitigate the impact of any bypassing of peak flows directly to the lagoon cell.

Although the algal based treatment process may not be capable of accommodating the full design flow of the treatment plant it is not anticipated the bypasses would adversely affect the overall performance of the system or its ability to meet the permit limits.

The estimated cost for the algal based system using the preliminary proposal by Gross-Wen Technologies is as follows:

<u>Description</u>	<u>Estimated Cost</u>
Influent Pump Station	\$250,000
Influent Screening – Manual	\$75,000
Grit Removal	\$150,000
Blower Building Equipment Upgrade	\$50,000
Algal Biofilm System	\$1,992,000
UV System	\$275,000
Site Piping and Structures	\$200,000
Site Grading	\$50,000
Electrical Improvements	\$200,000
Estimated Construction Cost	\$3,242,000
Contingency @ 5%	\$162,100
ELA @ 12%	\$389,040
Estimated Project Cost	\$3,793,140

As indicated in the cost estimate the algal based treatment process is more costly than a more traditional SAGR or LEMNA based treatment alternative. There are two primary reasons for the cost difference. First, the cost of the algal based equipment is higher than the cost of the SAGR based system that is the equivalent component of treatment technology in the other alternative.

The second difference is the SAGR alternative requires minimal modifications to the front end of the existing treatment plant. The only significant modification is the addition of the supplemental influent pump station. For the algal based system it is necessary to add a new pump station along with screenings and probably grit removal.

Offsetting these two cost increases are a decrease contingency allowance as the price proposal from Gross-Wen Technologies is a more controlled price and reduces the risk to the City of unforeseen costs. Also, the cost for engineering would be lower under the algal based system as some of the engineering costs would be incorporated in the price for the system proposed by Gross-Wen Technologies.

In addition to the capital cost difference between the two alternatives there are other issues that will need to be addressed. One issue is financing. The City will be funding the improvement project through the SRF loan program. The algal based system is a proprietary process and that process would need to be approved for sole source funding that is generally not allowed under the SRF program. Also, the method of procurement in compliance with federal regulations regarding construction contracts, such as Davis Bacon Wages, would need to be addressed.

Cindy Riesselman
August 2, 2017
Page 7

A second difference is the Gross-Wen Technologies includes a mandatory agreement for services by Gross-Wen Technologies to oversee and operate portions of the treatment plant. This cost is likely to be much greater than the comparable cost for operation of the much simpler aerated lagoon process. This increased operating cost will need to be factored into any calculation of the impact on annual cost.

The Gross-Wen Technologies provides a 50% rebate on the profit from the sale of the algae based byproduct. This proposal provides no guarantee as to the revenue that would be achieved. Also, there are limitations in the SRF loan program relative to generating revenue from facilities funded under the SRF loan program. Those limitations have not been fully evaluated, but will need to be taken into consideration if the City selects the process and the sharing of profit proposal becomes part of the final agreement.

The writer's goal would be to discuss the advantages and disadvantages and relative cost of both alternatives at the August 8, 2017 City Council meeting. The final decision regarding the selection of the preferred alternative will need to be made at the September City Council meeting.

In particular, the writer would like direction whether the City has an interest in paying a premium for the algal based system compared to other alternatives and, if so, at what general magnitude. If the City is not interested in paying a premium it is almost certain the preferred alternative will not be the revolving algal biofilm process. On the other hand, if the City Council has an interest in paying a premium the writer will need to evaluate in more detail how that premium would factor into the comparison of costs.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.

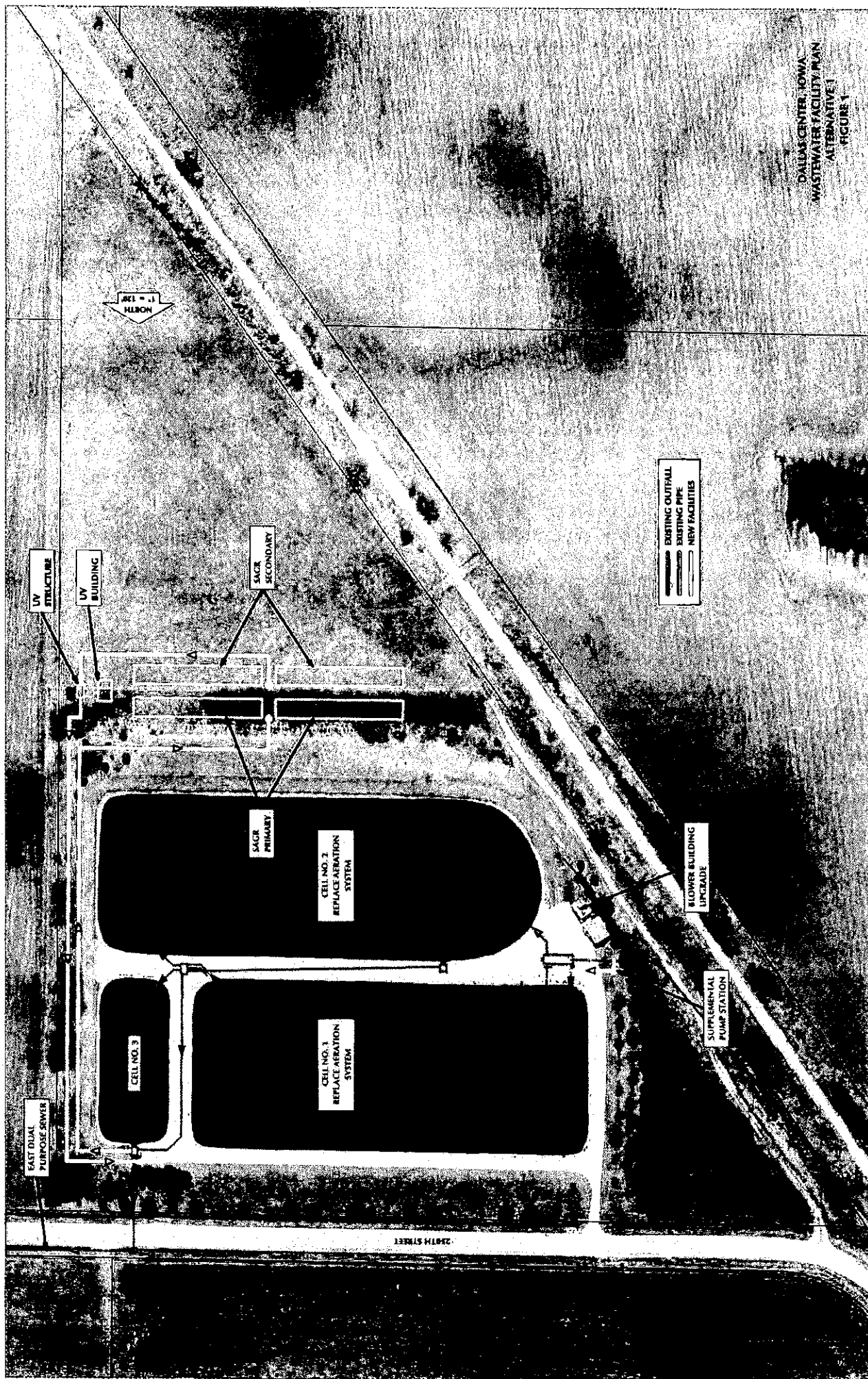


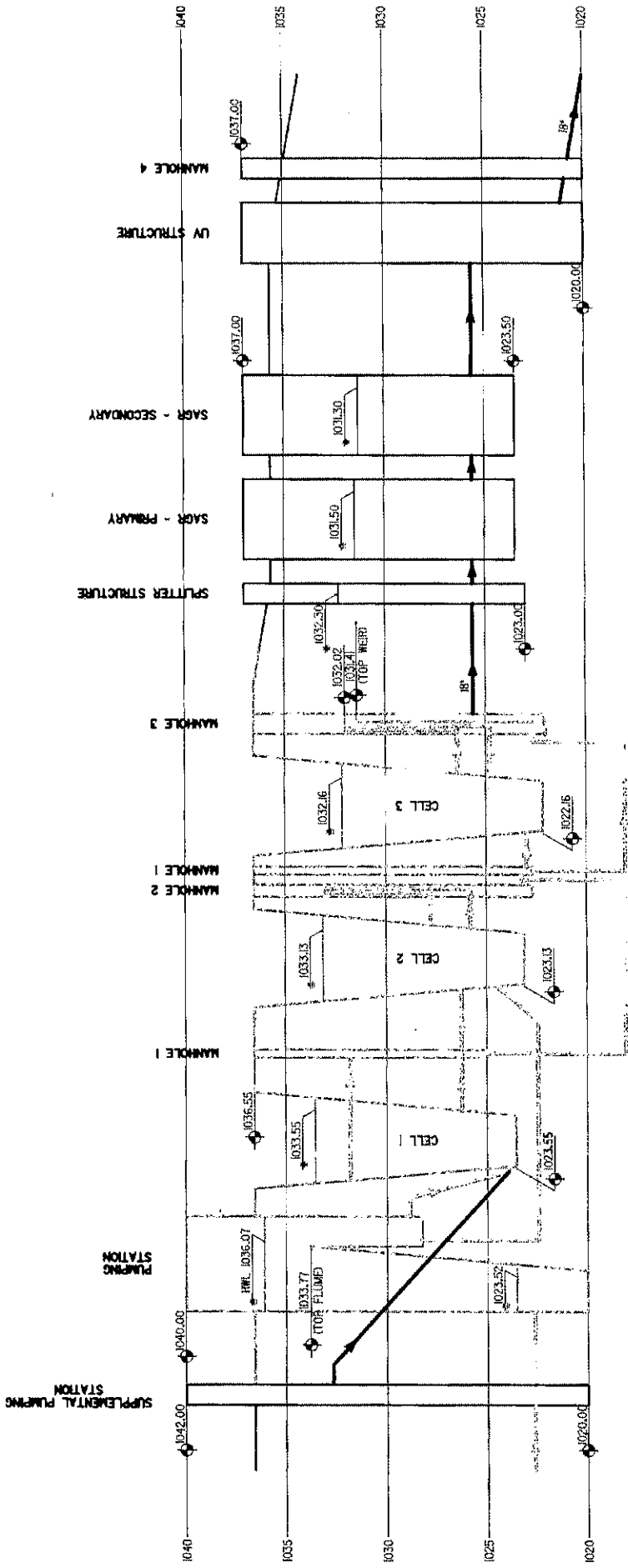
H. R. Veenstra Jr.

HRVjr:pjh
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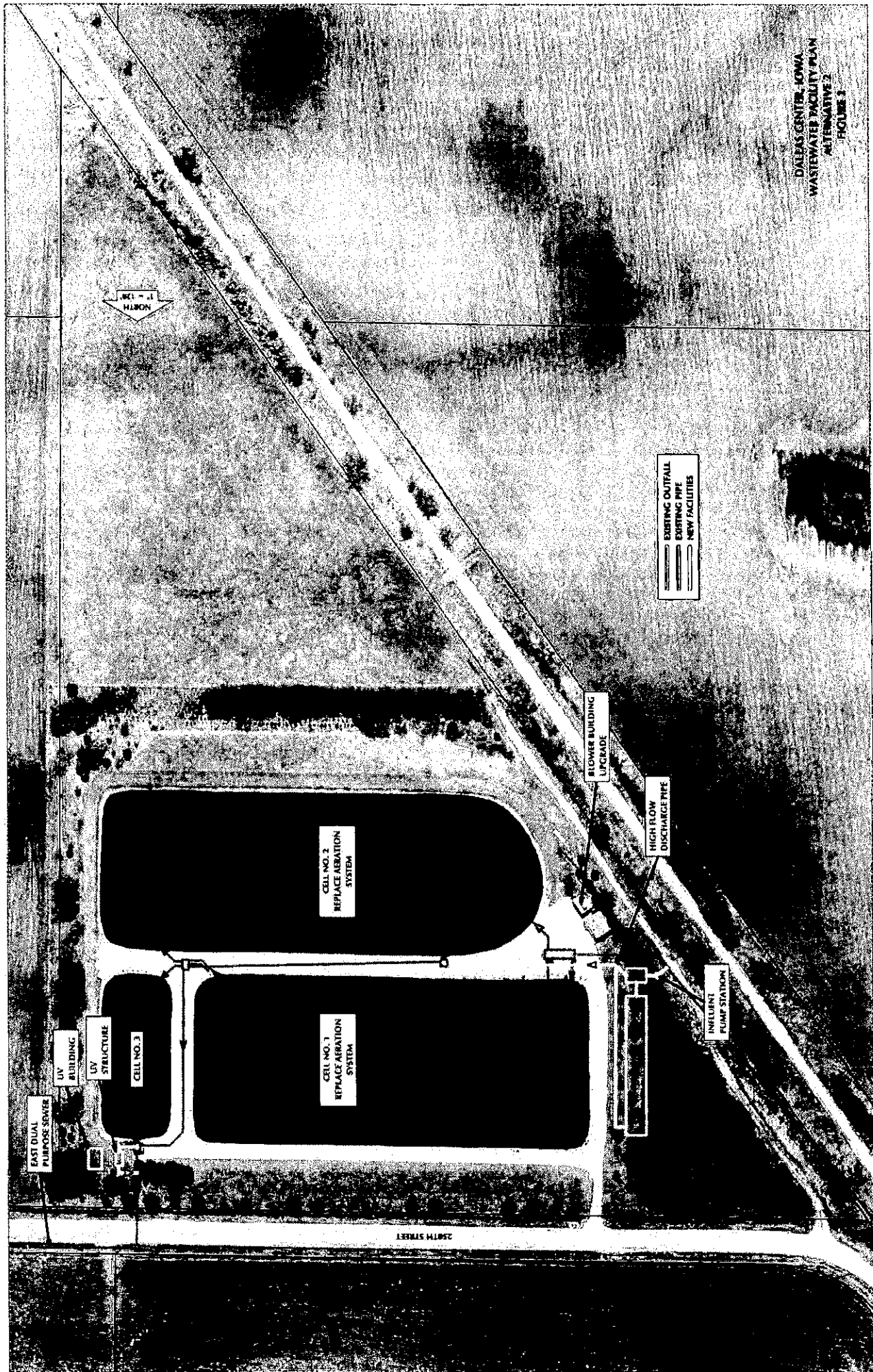
Enclosure

cc: Ralph Brown, Brown, Fagen & Rouse - w/enclosure

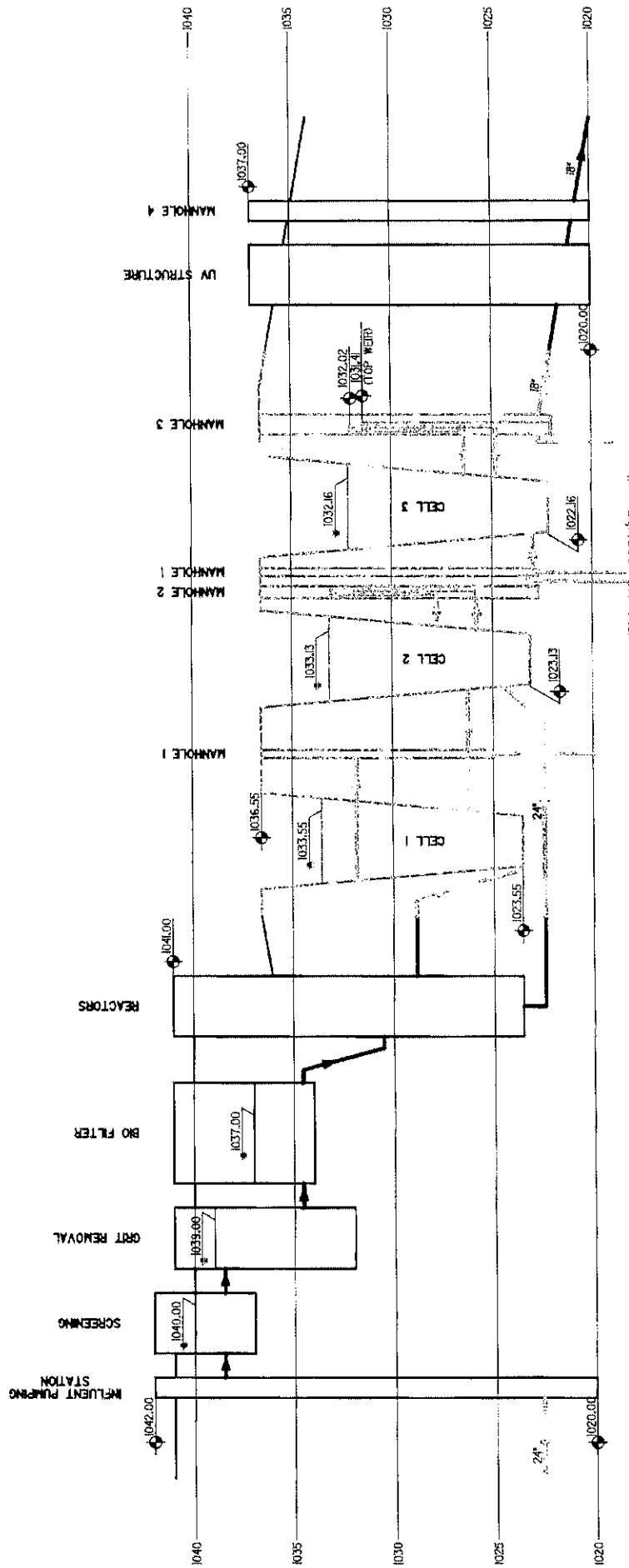




DALAS CENTER, KOWA
WASTEWATER TREATMENT PLANT
ALTERNATIVE 2
FIGURE 3



DALLAS CENTER, IOWA
WASTEWATER FACILITY PLAN
ALTERNATIVE 2 HYDRAULIC PROFILE
FIGURE 4



ORDINANCE NO. 510

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DALLAS CENTER, IOWA, AS AMENDED, TO INCREASE THE COMPENSATION OF THE MAYOR AND COUNCIL MEMBERS

BE IT ENACTED by the City Council of the City of Dallas Center, Iowa, that:

SECTION 1. Section 15.04 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, is hereby amended to read as follows:

15.04 COMPENSATION. The salary of the Mayor is Four Hundred Dollars (\$400) per month.

SECTION 2. Section 17.06 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, is hereby amended to read as follows:

17.06 COMPENSATION. The salary of each Council Member is Eighty Dollars (\$80) per month.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. Severability Clause. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. When Effective. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law; subject, however, to the provisions of Section 372.13(8) of the Code of Iowa which provides that the change in the compensation of the Mayor does not become effective during the term in which the change is adopted, and that the change in the compensation of Council Members will become effective for all Council Members at the beginning of the term of the Council Members elected at the

election next following the change in compensation. Pursuant to statute, the effective date will be January 1, 2018.

Passed by the Council on the 12th day of September, 2017, and approved this 12th day of September, 2017.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

RESOLUTION NO. 2017-30

A RESOLUTION ESTABLISHING BALLOT LANGUAGE FOR THE LOCAL OPTION STATE SALES TAX ELECTION TO BE HELD IN DALLAS COUNTY, IOWA, ON NOVEMBER 7, 2017

WHEREAS, an election will be held in Dallas County, Iowa, on November 7, 2017, on the proposition on whether a local option state sales tax should be imposed, and

WHEREAS, the Council has established the language that should be placed on the ballot for the election in Dallas Center, Iowa.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the following language be transmitted to the Dallas County Auditor for inclusion on the November 7, 2017, local option state sales tax election ballot in the City of Dallas Center, Iowa:

A local sales and services tax shall be imposed in the City of Dallas Center, Dallas County, Iowa, at the rate of one percent (1%) to be effective on July 1, 2018.

Revenues from the sales and services tax shall be allocated for the City of Dallas Center as follows:

1. 25% of such revenues for property tax relief;
2. 75% of such revenues for additional local property tax relief and utility services relief through city expenditures for the construction of capital improvements, and the construction and maintenance of streets, sidewalks, water and sewer and storm water facilities, infrastructure, and parks and other recreational facilities in the City of Dallas Center; and

IT IS FURTHER RESOLVED that the Clerk is directed to file a copy of this Resolution with the Dallas County Auditor no later than the deadline for filing ballot language, on August 21, 2017.

PASSED, APPROVED AND ADOPTED by the City Council of the
City of Dallas Center, Iowa, on this 8th day of August, 2017

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

City Street Financial Report

City Name
DALLAS CENTER

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Cover Sheet

Now therefore let it be resolved that the city council DALLAS CENTER, Iowa
(City Name)

On 08/08/2017 did hereby approve and adopt the annual
(month/day/year)

City Street Financial Report from July 1, 2016 to June 30, 2017
(Year) (Year)

Contact Information

Name	E-mail Address	Street Address	city	ZIP Code
Cindy Riesselman	cityhall@dallascenter.com	1502 Walnut	Dallas Center	50063-0000
Hours	Phone	Extension	Phone (Alternative)	
7:30-4:00	515-992-3725		515-992-3725	

Preparer Information

Name	E-mail Address	Phone	Extension
Cindy Riesselman	cityhall@dallascenter.com	515-992-3725	

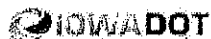
Mayor Information

Name	E-mail Address	Street Address	city	ZIP Code
Michael Kidd	mayor@dallascenter.com	50063-0000	Dallas Center	50063-0000
Phone	Extension			
515-992-3725				

Resolution Number 2017-31

Mike Kidd
Signature Mayor

Cindy Riesselman
Signature City Clerk



Form 517007 {5-2017}
Office of Local Systems
Ames, IA 50010

City Name
DALLAS CENTER
Fiscal Year
2017

City Street Financial Report

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Summary Statement Sheet

Column 1 Column 2 Column 3 Column 4
Road use Other Street Street Debt Totals
Tax Fund Monies

Round Figures to Nearest Dollars

A. BEGINNING BALANCE				
1. July 1 Balance	\$255,900	\$7,123	\$6,628	\$269,651
2. Adjustments (Note on Explanation Sheet)	\$0	\$0	\$0	\$0
3. Adjusted Balance	\$255,900	\$7,123	\$6,628	\$269,651
B. REVENUES				
1. Road Use Tax	\$201,485			\$201,485
2. Property Taxes		\$58,025	\$84,052	\$142,077
3. Special Assessments		\$769	\$0	\$769
4. Miscellaneous		\$17,000	\$9,991	\$26,991
5. Proceeds from Bonds, Notes, and Loans		\$0	\$0	\$0
6. Interest Earned		\$90	\$0	\$90
7. Total Revenues (Lines B1 thru B6)	\$201,485	\$75,884	\$94,043	\$371,412
C. Total Funds Available (Line A3 + Line B7)				
	\$457,385	\$83,007	\$100,671	\$641,063

Column 1 Column 2 Column 3 Column 4
Road use Other Street Street Debt Totals
Tax Fund Monies

Round Figures to Nearest Dollars

EXPENSES				
D. Maintenance				
1. Roadway Maintenance	\$157,345	\$26,334	\$0	\$183,679
2. Snow and Ice Removal	\$8,966	\$8,932	\$0	\$17,918
E. Construction, Reconstruction and Improvements				
1. Engineering	\$0	\$0	\$0	\$0
2. Right of Way Purchased	\$0	\$0	\$0	\$0
3. Street/Bridge Construction	\$0	\$0	\$0	\$0
4. Traffic Services	\$0	\$0	\$0	\$0
F. Administration	\$0	\$20,410	\$0	\$20,410
G. Equipment	\$0	\$18,000	\$0	\$18,000
H. Miscellaneous		\$0	\$0	\$0
J. Street Debt				
1. Bonds, Notes and Loans - Principal Paid	\$0	\$0	\$55,000	\$55,000
2. Bonds, Notes and Loans - Interest Paid	\$0	\$0	\$38,543	\$38,543
TOTALS				
K. Total Expenses (Lines D thru J)	\$166,331	\$73,676	\$93,543	\$333,550
L. Ending Balance (Line C-K)	\$291,054	\$9,331	\$7,128	\$307,513
M. Total Funds Accounted For (K + L = C)	\$457,385	\$83,007	\$100,671	\$641,063

City Street Financial Report

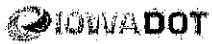
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City Name
DALLAS CENTER
City Number
1302

Miscellaneous Revenues and Expenses Sheet

Code Number and Itemization of Miscellaneous Revenues (Line B4 on the Summary Statement Sheet)(See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
195---Tax Increment Financing (TIF)	\$0.00	\$9,991.00
194---General Fund Transfers	\$17,000.00	\$0.00
Line B4 Totals	\$17,000.00	\$9,991.00

Code Number and Itemization of Miscellaneous Expenses (Line H on the Summary Statement Sheet) "On street" parking expenses, street maintenance, buildings, insurance, administrative costs for printing, legal fees, bond fees etc. (See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
Line H Totals		



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Office of Local Systems
Ames, IA 50010

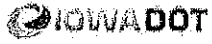
City Name
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City Number
183

City Street Financial Report

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Bonds, Notes and Loans Sheet

New Bond ?	Debt Type	Debt Purpose	DOT Use Only	Issue Date	Issue Amount	% Related to Street	Year Due	Principal Balance as of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance as of 6/30
<input type="checkbox"/>	General Obligation	Street Improvements	103	06/01/2011	\$1,231,958	100	2031	\$931,958	\$55,000	\$38,543	\$55,000	\$38,543	\$876,958
New Bond Totals					\$0	\$0	Totals	\$931,958	\$55,000	\$38,543	\$55,000	\$38,543	\$876,958



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Ames, IA 50010

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City Number
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City Street Financial Report

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Project Final Costs Sheet

For construction, reconstruction, and improvement projects with costs equal to or greater than 90% of the bid threshold in effect as the beginning of the fiscal year.

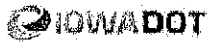
Check here if there are no entities for this year ☒

Project Final Costs Sheet (Section A)

1. Project Number	2. Estimated Cost	3. Project Type	4. Public Letting?	5. Location/Project Description (limits, length, size of structure)
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Project Final Costs Sheet (Section B)

1. Project Number	6. Contractor Name	7. Contract Price	8. Additions/Deductions	9. Labor	10. Equipment	11. Materials	12. Overhead	13. Total
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Form 517007 (5-2017)
Office of Local Systems
Ames, IA 50010

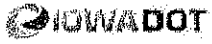
City Street Financial Report

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DALLAS CENTER
City Street
1701

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Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
	2009	Ziegler Backhoe	\$45,000	\$0		\$0		No	NOCH
	2007	Catepillar 924G Wheel Loader	\$87,831	\$0		\$0		No	NOCH
	2010	Snow blade and scapers	\$14,050	\$0		\$0		No	NOCH
	2006	Elgin Pelican street sweeper	\$50,000	\$0		\$0		No	NOCH
	1988	Sickle mower	\$850	\$0		\$0		No	NOCH
	2014	Bobcat skidsteer	\$46,709	\$0		\$0		No	NOCH
	2014	Bwise tilt trailer	\$5,800	\$0		\$0		No	NOCH
	2014	Massey 3 point mower	\$5,710	\$0		\$0		No	NOCH
	2015	Dodge 1500 Truck	\$20,000	\$0		\$0		No	NOCH
	2016	Ford F250 Truck	\$23,065	\$0		\$0		No	NEW



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Ames, IA 50010

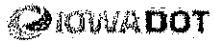
City Name
DALLAS CENTER
City Number
1001

City Street Financial Report

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Explanation Sheet

Comments



Form 517007 {5-2017}
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Ames, IA 50010

City Name
DALLAS CENTER
<i>City Name</i>
<i>City</i>

City Street Financial Report

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Monthly Payment Sheet

Month	Road Use tax Payments
July	\$15,104.60
August	\$22,195.65
September	\$20,930.98
October	\$16,134.77
November	\$18,105.88
December	\$15,007.36
January	\$18,111.32
February	\$18,947.55
March	\$15,995.97
April	\$11,367.90
May	\$12,762.01
June	\$16,821.19
Totals	\$201,485.18

AGREEMENT FOR THE
RACCOON RIVER TRAIL PUBLIC ART PROJECT
"IN THE SHADOW OF THE RAILS"

This Agreement is made and entered into this 23rd day of June, by and between City of Dallas Center, IA, a municipal corporation, (The "City") and RDG IA Inc d/b/a RDG Dahlquist Art Studio (Fed. ID #421029385), an Iowa corporation incorporated and licensed under the laws of the State of Iowa, ("RDG"):

THE CITY HEREBY AGREES TO RETAIN RDG FOR THE PUBLIC ART PROJECT DESCRIBED IN THIS AGREEMENT AND RDG AGREES TO PERFORM AND FURNISH THE NECESSARY DOCUMENTATION FOR THE PROJECT AS GENERALLY DESCRIBED IN THIS AGREEMENT.

1. SCOPE OF PROJECT

- A. Work provided under this Agreement shall be as further described in the April 28, 2017 Concept Proposal, created by RDG, attached hereto as Attachment 1.
- B. RDG shall be responsible for obtaining all governmental permits and licenses required to complete the Public Art Project including the provision of all required supporting documentation.

2. SCHEDULE

The project schedule shall be set forth in writing between the parties as soon as reasonably practicable. Any deviations from the Schedule shall be approved by the authorized City representative. The City agrees that RDG is not responsible for delays arising from a change in the Work, a change in the scale of the Project or delays resulting from causes not directly or indirectly related to the actions of RDG.

3. COMPENSATION

- A. In consideration of the Work provided herein, the County agrees to pay RDG the sum of \$88,400.00 plus reimbursable expenses.
- B. RDG shall invoice the city in two equal installments, \$44, 200.00 when tile production begins, and \$44,200.00 upon final completion of the project. Final payment shall be due and payable within 30 days of the City's acceptance of RDG'S submission of final deliverables.

4. INSURANCE

- A. RDG understands and agrees that RDG shall have no right of coverage under any and all existing or future City comprehensive, self or personal injury policies. RDG shall provide insurance coverage for and on behalf of RDG that will sufficiently protect RDG or RDG's representative(s) in connection with the Work to be provided by RDG pursuant to this Agreement, including protection from claims for bodily injury, death, property damage, and lost income. RDG shall provide worker's compensation insurance coverage for RDG and all RDG's personnel and confirm any and all subcontractors have appropriate worker's compensation coverage. RDG shall file applicable insurance certificates with the City, and shall also provide evidence of the following additional coverage.
- B. RDG shall provide evidence of comprehensive general liability coverage and contractual liability insurance by an insurance company licensed to do business in the State of Iowa in the limits of at least \$1,000,000 each personal injury accident and/or death; \$2,000,000 general aggregate personal injury and/or death; and \$1,000,000 for each property damage accident. The evidence shall designate the City as an additional insured, and that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.
- C. RDG shall also provide evidence of automobile liability coverage in the limits of at least \$1,000,000 bodily injury and property damage combined. The evidence shall designate the City as an additional insured, and that it cannot be cancelled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.
- D. Failure of RDG to maintain any of the insurance coverages set forth above shall constitute a material breach of this Agreement.

5. NOTICE

Any notice to the parties required under this agreement shall be in writing, delivered to the person designated below, by United States mail or in hand delivery, at the indicated address unless otherwise designated in writing.

FOR THE CITY:

City of Dallas Center
Cindy Riesselman
City Treasurer
1502 Walnut Street
Dallas Center, IA 50063

FOR RDG:

RDG IA Inc Attn:
Patrick Dunn
Principal
301 Grand Ave
Des Moines, IA 50309

6. GENERAL COMPLIANCE

In the conduct of the Work contemplated hereunder, RDG shall comply with applicable state, federal, and local law, rules, and regulations, technical standards, or specifications issued by the City. RDG must qualify for and obtain any required licenses prior to commencement of work.

7. WORK STANDARD

In providing services under this Agreement, the Consultant shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality.

8. INDEPENDENT CONTRACTOR

RDG understands and agrees that RDG and RDG's employees and representatives are not City employees. RDG shall be solely responsible for payment of salaries, wages, payroll taxes, unemployment benefits, or any other form of compensation or benefit to RDG or RDG's employees. Further, it is expressly understood and agreed that for such purposes neither RDG nor RDG's employees shall be entitled to any City payroll, insurance, unemployment, worker's compensation, retirement, or any other benefits whatsoever.

9. NON-DISCRIMINATION

RDG will not discriminate against any employee of applicant for employment because of race, color, sex, national origin, religion, age, handicap, or veteran status. RDG will ensure that applicants are employed, and treated, during employment, without regard to their race, color, sex, or national origin, religion, age, handicap, or veteran status.

10. HOLD HARMLESS

RDG agrees, to the fullest extent permitted by law, to indemnify and hold harmless the City, its officers, directors and employees (collectively, City) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by RDG's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom RDG is legally liable.

The City agrees, to the fullest extent permitted by law, to indemnify and hold harmless RDG, its officers, directors, employees and subconsultants (collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the City's negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the City is legally liable.

Neither the City nor RDG shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence or for the negligence of others.

11. ASSIGNMENT

Neither party shall assign or otherwise transfer this Agreement or any right or obligations therein without first receiving prior written consent of the other party.

12. APPROPRIATION OF FUNDS

The funds appropriated for this Agreement are equal to or exceed the compensation to be paid to RDG and are to be ultimately paid by sources other than City funds. The City's continuing obligations under this Agreement may be subject to appropriation of funding by appropriate sources. In the event that sufficient funding is not appropriated in whole or in part for continued performance of the City's obligations under this Agreement, or if appropriated funding is not expended due to City spending limitations, the City may terminate this Agreement and compensate RDG for work completed and expenses incurred.

13. AUTHORIZED AMENDMENTS TO AGREEMENT

- A. RDG and the City acknowledge and agree that no amendment to this Agreement or other form, order or directive may be issued by the City which requires additional compensable work to be performed if such work causes the aggregate amount payable under the amendment, order or directive to exceed the amount appropriated for this Agreement as listed in Section 3, above, unless RDG has been given a written assurance by the City that lawful appropriation to cover the costs of the additional work has been made.
- B. RDG and the City further acknowledge and agree that no amendment to this Agreement or other form, order or directive which requires additional compensable work to be performed under this Agreement shall be issued by the City unless funds are available to pay such additional costs.

14. OWNERSHIP OF CONSULTING DOCUMENTS

RDG Dahlquist Art Studio shall own the copyright for works created under this contract. The City shall possess the right to reproduce the intellectual property for distribution. RDG Dahlquist Art Studio shall at all times have the right to be referred to and to hold itself out as the author and originator of the design services provided hereunder, and shall have the right to use images, representations, and artifacts of any work which incorporates the design services for the purpose of demonstrating, advertising, and/or promoting its design services.

15. INTERPRETATION

No amendment or modification of this Agreement shall be valid unless expressed in writing and executed by the parties hereto in the same manner as the execution of the Agreement. This is a completely integrated Agreement and contains the entire agreement of the parties; any prior written or oral agreements shall be of no force or effect and shall not be binding upon either party. The laws of the State of Iowa shall govern and any judicial action under the terms of this Agreement shall be exclusively within the jurisdiction of the district court for Dallas County, Iowa.

16. SOLICITATION AND PERFORMANCE

- A. RDG warrants that it has not employed or retained any company or person, other than a bona fide employee working for RDG, to solicit or secure this Agreement, and that RDG has not paid or agreed to pay any company or person other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or contingent fee.
- B. RDG shall not engage the services of any person or persons in the employ of the City at the time of commencing such services without the written consent of the City.

17. MAINTENANCE/WARRANTY

- A. For a period of 2 years following substantial completion of the Public Art Project, RDG shall repair or replace any defects to the satisfaction of the City whether such defects result from defective materials or defective workmanship.
- B. To ensure consistency, RDG shall cause 5% of each tile type utilized on the rail columns to be created and appropriately labeled for future maintenance. Tiles will be delivered to the City.

18. SUSPENSION AND TERMINATION OF AGREEMENT

- A. The right is reserved by the City to suspend this Agreement at any time. Such suspension may be effected by the City giving written notice to RDG, and shall be effective as of the date established in the suspension notice. Payment for RDG's services shall be made by the City for Work performed to the date established in the suspension notice. Should the
City reinstate the work after notice of suspension, such reinstatement may be accomplished by thirty (30) days written notice within a period of three (3) months after such suspension.
- B. Upon ten (10) days written notice to RDG, the City may terminate the Agreement at any time if it is found that reasons beyond the control of either the City or RDG make it impossible or against the City's interest to complete the Agreement. Payment for RDG's services shall be made by the City for

Work performed to the date established in the termination notice.

- C. The City may also terminate this Agreement at any time if it is found that RDG has violated any material term or condition of this Agreement. In the event of such default by RDG, the City may give ten (10) days written notice to RDG of the City's intent to terminate the Agreement. RDG shall have ten (10) days from notification to remedy the conditions constituting the default.
- D. If this Agreement is terminated in accordance with paragraph C of this section, the City may take possession of any work and may complete any work by whatever means the City may select. Payment for RDG's services shall be made by the City for Work performed to the date established in the termination notice.
- E. RDG may terminate this Agreement if it is found that the City has violated any material term or condition of this Agreement. In the event of such default by the City, RDG shall give ten (10) days written notice to the City of RDG's intent to terminate the Agreement. City shall have ten (10) days from notification to remedy the conditions constituting the default.

19. TAXES

RDG shall pay all sales and use taxes required to be paid to the State of Iowa on the work covered by this Agreement. RDG shall execute and deliver and shall cause any sub-RDG or subcontractor to execute and deliver to the City certificates as required to permit the City to make application for refunds of said sales and use taxes as applicable. The City is a municipal corporation and not subject to state and local tax, use tax, or federal excise taxes.

20. SEVERABILITY

If any portion of this Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remaining portions of this Agreement shall continue in full force and effect.

21. MISCELLANEOUS HEADINGS

Title to articles, paragraphs, and subparagraphs are for information purposes only and shall not be considered a substantive part of this Agreement.

22. FURTHER ASSURANCES

Each party hereby agrees to execute and deliver such additional instruments and documents and to take all such other action as the other party may reasonably request from time to time to affect the provisions and purposes of this Agreement.

23. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall constitute an original document, no other counterpart needing to be produced, and all of which when taken together shall constitute the same instrument.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers or agents on the day and year first above written.

ATTACHMENT 1
April 28, 2017 Concept Proposal

RDG

CITY OF DALLAS CENTER

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____



April 28, 2017

Project: 2016.399.00

Raccoon River Valley Trail Public Art and Cultural Corridor

Dallas Center Trailhead Enhancements Preliminary Concept Proposal for Your Review

The following cost estimate represents an individual installation at the specific location identified by site visits to Dallas Center. It is based on the integrated artwork components from the primary Waukee trailhead. The cost reflects site conditions, staging, fabrication, and installation.

Structure of (4) Columns

\$88,400

Includes staging, fabrication, and installation of (2) horizontal metal beams, (2) curved rails, (2) Dallas Center shingle-style signs, and LED lighting.

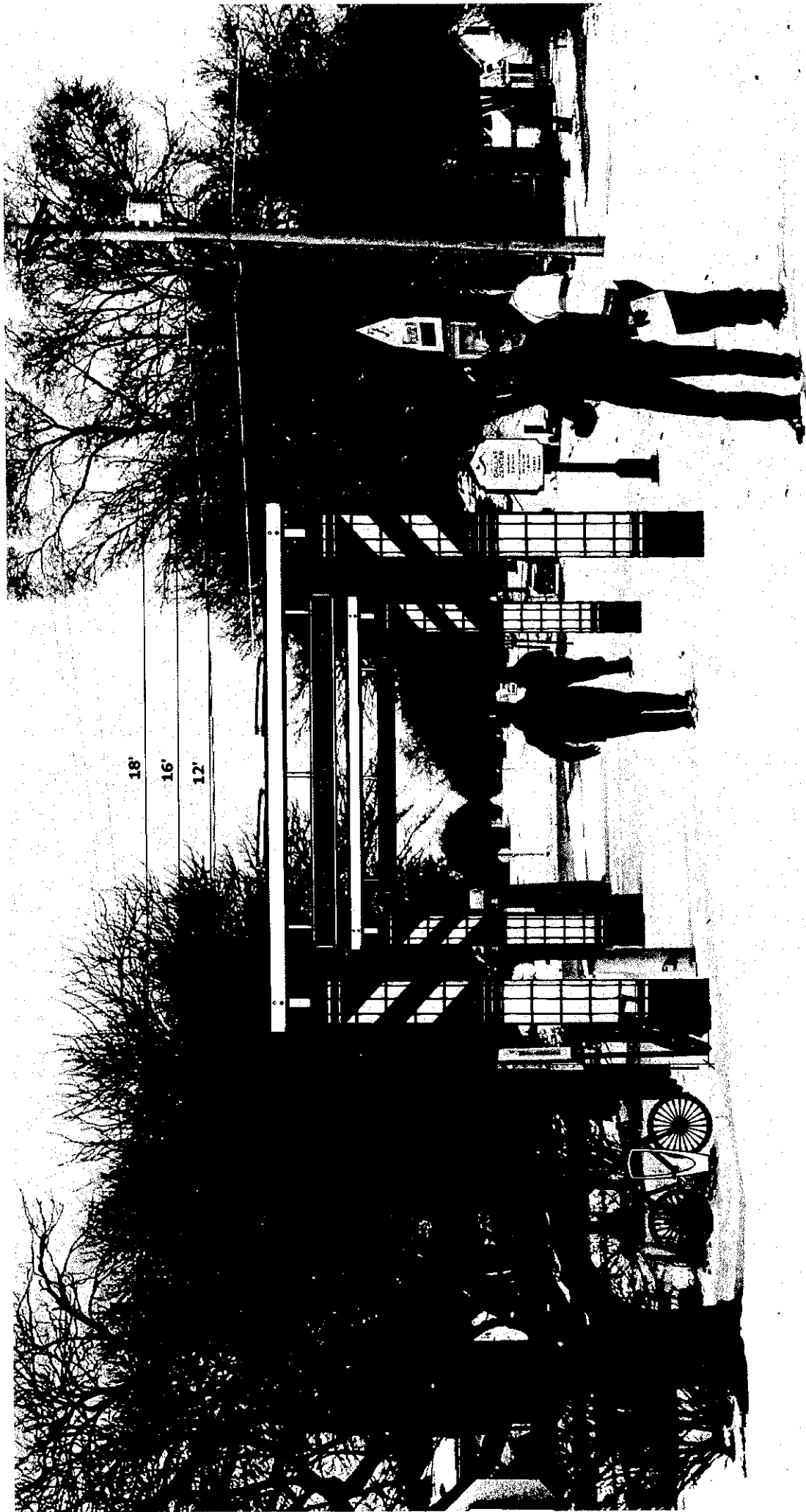
A separate subsequent agreement will be executed between the City and RDG for detailed engineering, fabrication, and installation of the specific common-themed elements proposed as a part of this concept proposal. No entity other than RDG shall be permitted to engineer, fabricate, or install elements proposed as part of this concept proposal.

Conditions

- The City is responsible for providing power supply to the location of the installation.
- All components are based on themes established for the Raccoon River Valley Trail Waukee trailhead. RDG Dahlquist Art Studio will be the sole provider of components and installation.
- Price reflects individual mobilization to different sites.
- All prices reflect April, 2017 costs. Agreements signed after October 1, 2017 will reflect a 3% pricing increase.



Attachment 1



Attachment 1

Attachment 1

14th ST.

14th ST.

14th ST.

RESTROOM

ELEV. OF SERVICE
1066.50

INVERT 1066.00

1069

1070

1070

1068

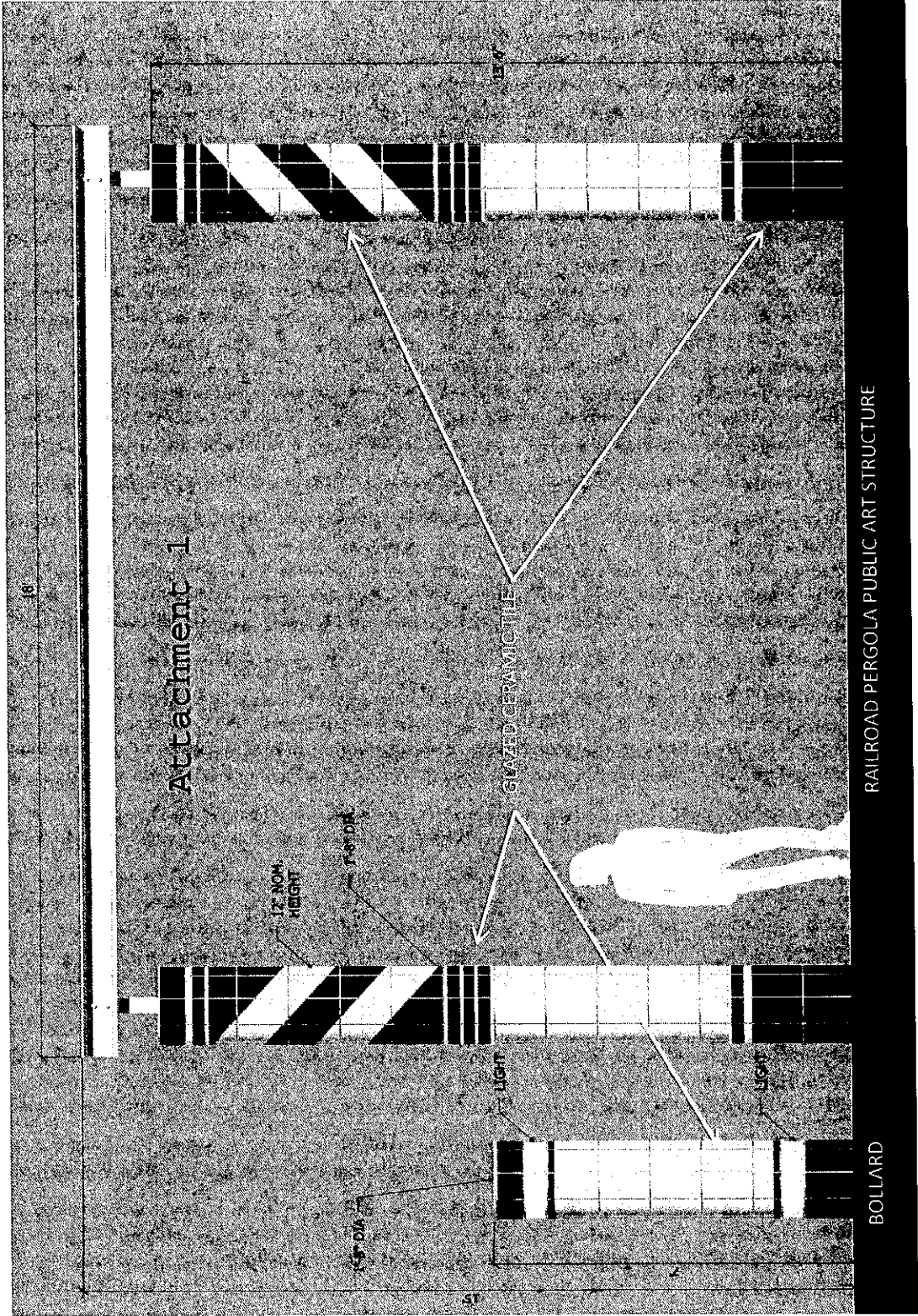
1066

14th ST.

Waukee Trailhead
Public Art and
Amenities Project

ELEVATION VIEW

RAILROAD PERGOLA
PUBLIC ART STRUCTURE
BOLLARDS



RESOLUTION NO. 2017-33

A RESOLUTION AUTHORIZING THE CLERK TO ISSUE CHECKS FOR IMMEDIATE PAYMENT OF CERTAIN AMOUNTS DUE.

WHEREAS, Section 7.07(5) of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, provides that by Resolution the Council may authorize the Clerk to issue checks for immediate payment of amounts due, which if not paid promptly would result in loss of discount, penalty for late payment, or additional interest costs; and

WHEREAS, the Code of Ordinances provides that such immediate payments may include, but are not limited to, payment of utility bills, contractual obligations, payroll, and bond principal and interest; and

WHEREAS, the Council previously approved Resolution No. 2006-72 on November 14, 2006, Resolution No. 2007-60 on October 9, 2007, Resolution No. 2012-29 on July 10, 2012, and Resolution No. 2015-36 on November 10, 2015, authorizing certain immediate payments, but now wishes to expand the categories for which immediate payment is authorized to include monthly Dallas County law enforcement payments.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dallas Center, Iowa, pursuant to Section 7.08(5) that the Clerk is authorized to issue checks for immediate payment of the following obligations:

1. Payroll checks.
2. Payroll taxes, including federal and state income tax, FICA, Medicare, IPERS, and unemployment tax.
3. Sales tax.
4. Rent.
5. Utilities, including electricity, gas, water, telephone, and internet.
6. Postage.
7. Bond principal and interest.
8. Loan payments.
9. Meter deposit refunds.
10. Legal publications.
11. Garbage fees.
12. Insurance premiums on employees.
13. Library invoices approved by the Library Board.
14. Transfers between funds.

15. Clerk of Court filing fees for municipal infractions.
16. Office equipment lease payments.
17. Street cut deposit refunds approved by the Director of Public Works.
18. Dallas County law enforcement payments.

IT IS FURTHER RESOLVED that any such payments made by the Clerk shall be reported to the Council for review and approval with and in the same manner as other claims at the next Council meeting following such payment.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 8th day of August, 2017.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

WATERSHED COORDINATOR PROPOSAL
CENTRAL IOWA WATERSHED MANAGEMENT AUTHORITIES

July 1st, 2017

The Fourmile Creek, Walnut Creek, and Mud, Camp, and Spring Creek Watershed Management Authorities (WMA) have contracted to Polk Soil & Water Conservation District (SWCD) to facilitate the implementation of completed watershed management plans.

Original contract was for a time period of 1 year expiring September 2017. The following proposal is to extend the WMA-Polk SWCD contract for an additional 3 years to September 2020 at which time the contract will be re-evaluated.

Watershed Management Authority Role Summary

1. The Polk Soil and Water Conservation District (Polk SWCD) would provide staffing of the coordinator position. The services to be provided include:

A. Administrative:

Coordination of meetings and administrative items to maintain and grow continued momentum. Provide leadership and support to executive council, the full WMA group, the coordinating strategy champions and implementation committees.

B. Monitoring Support:

Conduct monthly stream sampling, pursue funding for bacteria monitoring, and complete additional assessment of priority areas outlined in assessment. Monitor pollutant reduction as conservation practices are installed.

C. Education and Outreach:

A pivotal part of this watershed improvement project is being a presence in the watershed and providing resources and technical assistance to watershed stakeholders. This includes a multifaceted outreach strategy to agricultural and rural landowners to find priority areas, conservation opportunities, and improve conservation practice adaptation. These activities may include mailings, field days, surveys, informational meetings, and field visits. Education and Outreach would be completed in association with each of the regional County Soil and Water Conservation Districts.

Education and outreach activities will also be administered in urban areas with strategies tailored to urban populations and pollutant sources. Communication with city and county officials about WMA goals, objectives, and water quality improvement strategies will be a priority.

D. Practice Implementation:

Conservation practice adoption is the key to improving water quality in watersheds. Polk SWCD will focus on growing education and outreach activities into practice adoption throughout the watershed. Landowners will utilize district resources for the design, layout, and construction oversight of conservation practices. Funding will be pursued for priority practices that cannot be funded by existing programs.

E. Ordinance Changes

The Polk SWCD will coordinate and review draft ordinance changes prepared by others that are outlined in the watershed plans. This effort is intended to facilitate more consistent language for development projects within the watersheds.

F. Funding Acquisition

Concurrent with education/outreach and practice implementation efforts the Polk SWCD will pursue funding to improve water quality in the watershed. Efforts within the watershed will provide the vital information needed to successfully acquire future funding. Polk SWCD has extensive experience acquiring watershed specific funding dependent upon opportunities and landowners willingness.

2. Polk SWCD would work with other area agencies such as the MPO, IDALS, IDNR, and other Soil and Water Conservation Districts on an as needed basis to assist them in the completion of their implementation services.
3. The services would be provided for Fourmile Creek, Walnut Creek, and Mud, Camp, and Spring Creek watersheds. In the event additional watersheds desire watershed coordinator services, they would work with the Polk SWCD to determine the additional cost to extend those services to that watershed, see item 4.
4. **Additional Watershed Coordination Services-** Beaver Creek Watershed Management Authority- Polk SWCD will begin coordination of meetings and administrative items. They will also provide leadership and support to executive council, and the full WMA group until a watershed management plan is developed. This includes pursuing funding opportunities and assisting future consultants on a watershed plan. Upon completion of a future plan, Polk SWCD will re-evaluate plan implementation options and strategies.
5. **Additional Watershed Coordination Services-** Lower Fourmile Creek Greenway- Polk SWCD will begin coordinating the implementation of the greenway plan that was completed in summer 2017. This collaborative effort includes partnership with the City of Des Moines, Polk County, Pleasant Hill, and Polk County Conservation Board. Polk SWCD's main focus will be on implementing the water quality and flood control aspects of the plan.

6. **Website Development-** Polk SWCD staff has created websites for the watershed management authorities in year 1 including www.walnutcreekwatershed.org, www.fourmilecreekwatershed.org, and www.mudcampspringwatershed.org. With the addition of the Fourmile Lower Greenway Plan and other public outreach programs there is significant need to improve the websites layout and material. Polk SWCD will be contracting to a web designer for the upgrade and improvement of these websites.
7. The cost for these services will be \$165,000 yearly for a three year period. A model has been developed based on drainage area (50%) and population (50%). The cost model is attached. Polk County will develop a 28E agreement with the Polk SWCD that outlines the specific scope and fee. Polk County will also develop a 28E agreement between the jurisdictions to provide the structure for the payment of the funds. It is proposed this agreement will be for a three year period.
8. It is anticipated this agreement will commence on September 1st, 2017 so the agreement needs to be drafted and approved by the jurisdictions in advance of this date.
9. If future perpetual needs arise above the agreed scope of work or if funding challenges arise from alternate Polk SWCD sources the WMA agreement will need to be re-evaluated.

2017-2020
WATERSHED COORDINATOR
COST SHARE PROPOSAL

<u>Jurisdiction</u>	<u>Cost Share Amount</u>
Alleman	\$175
Altoona	\$4,800
Ankeny	\$11,400
Bondurant	\$2,200
Boone County	\$175
Boone County SWCD	\$0
Clive	\$4,500
Dallas Center	\$545
Dallas County	\$0
Dallas County SWCD	\$0
Des Moines	\$37,000
Elkhart	\$175
Grimes	\$3,000
Jasper County	\$175
Jasper County SWCD	\$0
Johnston	\$5,000
Marion County	\$0
Marion County SWCD	\$0
Mitchellville	\$175
Pleasant Hill	\$3,500
Polk County	\$64,700
Polk SWCD	\$0
Runnells	\$115
Sheldahl	\$115
Slater	\$175
Story County	\$175
Story County SWCD	\$0
Urbandale	\$12,000
Waukee	\$3,600
West Des Moines	\$10,200
Windsor Heights	\$1,100
	<hr/>
	\$165,000

NOTICE OF TERMINATION OF FARM TENANCY

TO: John W. Thomas
1204 Linden Street
Dallas Center, Iowa 50063

You are hereby notified that the farm tenancy of the following described real estate situated in Dallas County, Iowa (for the harvesting of hay on City well-site property), to-wit:

Parcel "A" of the Northeast Quarter of the Southwest Quarter of the Southwest Quarter (NE 1/4 SW 1/4) of Section Thirty-one (31), Township Eighty (80) North, Range Twenty-seven (27) West of the 5th P.M., Dallas County, Iowa

will terminate and expire on the first day of March, 2018, and such tenancy will not continue after said date.

This notice is given to you in accordance with the provisions of Chapter 562 of the Code of Iowa, and directed by action of the Dallas Center City Council.

If this notice is directed to a person in possession of the real estate, you are further notified that the undersigned demands that you vacate, surrender and deliver possession of said real estate on said date.

You will therefore take notice and govern yourself accordingly.

CITY OF DALLAS CENTER, IOWA

By _____
Cindy Reisselman, City Clerk
1502 Walnut Street
Dallas Center, Iowa 50063

to the east alley on the south side of the street using an existing pole. Kastantin 2nd motion. Carried 4-0.

City. Brown reported to the council on the progress of the codification update. He has sent the revisions to the codification company.

Mr. Veenstra reported the SRF Water Loan application has been submitted.

Ellerman moved to approve Partial Payment #1 to Layne-Western in the amount of \$37,570.22 for well #9. Moss 2nd motion. Carried 4-0.

Hambleton moved to approve Change Order #1 for the Northview Water Main Improvement project in the amount of \$105. Kastantin 2nd motion. Carried 4-0.

Kastantin moved, Moss 2nd to approve partial payment #1 to Holbrook Construction in the amount of \$9,167.50 for the Northview Water Main Improvement project. Carried 4-0.

Schoemaker addressed the council concerning building inspections. He explained his qualifications in zoning and inspecting. He would be working thru Veenstra & Kimm, Inc.

Moss moved to terminate the contract with The Building Inspectors effective by April 15, 1998. Ellerman 2nd motion. Carried 4-0.

The mercury waste level was discussed coming from Ambico. They reported they are in the process of remedying the situation but it would take a period of time. Ellerman moved to approve the engineer's recommendation to have quarterly reports and for them to report back prior to the May council meeting. Hambleton 2nd motion. Carried 4-0.

Ellerman moved to hire Al Schoemaker with Veenstra & Kimm, Inc as the Zoning Administrator and the building inspector, Hambleton 2nd motion. Carried 4-0.

The consensus of the council was not to look into a "property management" ordinance at this time.

Mayor read the bids for rental of hay ground around well #9. Hambleton moved to accept the highest bid of \$475 per year to Jerry Nance. Kastantin 2nd motion. Carried 4-0.

Council received the Summer Recreation Report for 1997.

Meeting was held with Gary Wilson concerning the year 2000 compliance on February 4th. There were representatives from the city office, library, police, fire and rescue departments present. This dealt with issues with the computer/mechanical potential problems of Year 2000 compliance. Various department heads and responsible persons will be reviewing their areas of concern to plan for taking care of any problems.

Mayor read correspondence from the Dallas County Emergency Management Committee regarding an upcoming meeting on Multi-Hazard Mitigation Planning Workshop to be held on April 6, 1998. He encouraged anyone interested to attend.

Ellerman moved to approve the bills presented, Moss 2nd motion. Carried 4-0.

Unco Unlimited Corp	Chemicals	78.00
Arch Paging	Jan Serv	9.76
AT	Jan Serv	24.78
Baker & Taylor Co	Books, Processing	1,155.56
City Ralph Brown	Feb Retainger	600.00
City Building Inspectors.	Jan Serv	263.00
Gargill, Inc	Salt	1,359.72
Gasay's Gen Store	Jan Gas, Meeting Exp	211.92
Green Lithography	Supplies, Misc	48.80
Hulligan Water System	Jan Serv	23.85
Chamber of Commerce	98 Dues	75.00
Muffler Shop	PD Car Service	18.95

2017 LEGISLATIVE SUMMARY

Enclosed is the 2017 edition of the summary of bills passed by the Iowa General Assembly that could potentially affect city codes. These pieces of legislation may result in sections of your code being inconsistent with certain State laws. The impact of these changes may differ depending on the language in your city code. Therefore, please review your code carefully to determine which amendments you may need.

As a service to our clients we are offering you an opportunity to purchase the following legislative changes which include a draft ordinance specific to your Code and the related supplementation of that ordinance once adopted. The fees for these amendments are as listed on the order form.

If you wish to prepare your own amending ordinances, we would be happy to codify them for you after their adoption at the standard supplement rates.

This is also a good time to ensure that all your most current ordinances are supplemented into your code. If you have any ordinances which have not yet been sent to us for supplementation you may send them to us at this time. By regularly sending in ordinances as they are adopted, your city code can be amended to reflect the changes made by the ordinances and provide all readers with the most current language. These ordinances will be codified at the standard supplement rates.

If you wish to order legislative changes at this time please complete the attached order form and return it to us by email at info@sc-ic.com or by mail to P.O. Box 244, Storm Lake, Iowa 50588. If you have any ordinances you would like supplemented at this time please feel free to email those to us at info@sc-ic.com.

This summary is not intended to be an inclusive list of all legislative changes that could have an impact on your city; rather, it is a summary of legislative changes that affect a majority of our clients' codes.

If you have any questions, feel free to contact Steve at (641) 355-4074 or at steve@sc-ic.com

**** ORDER FORM ****

2017 LEGISLATIVE CHANGES

City _____ Contact Name _____

Mailing Address _____

Zip _____ Email Address _____

Ordered Legislative Changes will be emailed in MS Word format to the email address above.

Place a check in the space provided for each amendment that you want prepared for you and return the form to the address listed on the cover letter.

Bill	Subject	Price	Price W/ FOLIO	✓
HF 52	Interference with Official Acts	\$200.00	\$250.00	
HF 464	ATVs and Off-Road Utility	\$250.00	\$300.00	
HF 460 & SF	Cigarette and Tobacco Permits	\$225.00	\$275.00	
SF 355	Municipal Utilities	\$225.00	\$275.00	
SF 489	Fireworks	\$300.00	\$350.00	

I understand that for each of the above amendments ordered, I will be charged a fee and will receive one amending ordinance and, after it is adopted and returned to Iowa Codification, I will receive the amended pages for insertion into the city's code books. The bill for these amendments will be sent when the ordinances are emailed. A flat \$10.00 shipping fee will be added to each order.

Signature _____

Title _____

EMAIL ORDER FORM TO INFO@SC-IC.COM

PLEASE DO NOT SEND PAYMENT WITH THE ORDER FORM.

2017 LEGISLATIVE CHANGES AFFECTING CITY CODES

HF 52 — Interference with Official Acts. Section 719.1 of the Code of Iowa has been amended to include a person performing bailiff duties pursuant to State Code.

HF 464 — Crossing of Highways by All-Terrain Vehicles and Off-Road Utility Vehicles. Section 321I.10 of the Code of Iowa has been amended to allow an all-terrain vehicle or off-road utility vehicle to make a direct crossing of a highway.

HF 640 & SF 516 — Cigarette and Tobacco Permits. Chapter 453A of the Code of Iowa has been amended to include alternative nicotine products and vapor products in the definition of a place of business and to require that only a duplicate of the application for a permit be submitted to the Alcoholic Beverage Division.

SF 355 — Municipal Utilities. Section 384.84 of the Code of Iowa has been amended to provide that City utility services may also be disconnected if an account becomes delinquent.

SF 489 — Fireworks. Section 727.2 of the Code of Iowa has been amended to allow the sale and use of consumer fireworks in Iowa during specified time periods. Cities have authority to prohibit or regulate the use of fireworks by city ordinance.

FOR YOUR INFORMATION ONLY:

The following information is provided for reference only. Some cities may have ordinances or language in their Codes that is impacted by these legislative changes and as such Cities should review these new laws against their existing code to determine if any changes are needed.

HF 134 — Occupancy of Residential Rental Property — A city shall not, after January 1, 2018, adopt or enforce any regulation or restriction related to the occupancy of residential rental property that is based upon the existence of familial or nonfamilial relationships between the occupants of such rental property.

HF 295 — Employment Matters and Sale or Marketing of Consumer Merchandise.

A city shall not adopt an ordinance, motion, resolution, or amendment that sets standards or requirements regarding the sale or marketing of consumer merchandise that are different from, or in addition to, any requirements established by state law.

A city shall not adopt, enforce, or otherwise administer an ordinance, motion, resolution, or amendment providing for any terms or conditions of employment that exceed or conflict with the requirements of federal or state law relating to a minimum or living wage rate, any form of employment leave, hiring practices, employment benefits, scheduling practices, or other terms or conditions of employment.

HF 517 — Relating to Offensive and Dangerous Weapons — A political subdivision of the state shall not enact an ordinance regulating the ownership, possession, legal transfer, lawful transportation, registration, or licensing of firearms when the ownership, possession, transfer, or transportation is otherwise lawful under the laws of this state. An ordinance regulating firearms in violation of this section existing on or after April 5, 1990, is void.