

AGENDA
Dallas Center City Council
July 10, 2018 –7:00 pm - Legion Hall

1. Pledge of Allegiance
2. Roll call
3. Action to approve agenda
4. Action to approve consent agenda
 - a. Approve minutes of June 12 regular meeting and June 20 special meeting
 - b. June Treasurer's Report
 - c. June Fire/Rescue, Law Enforcement, Compliance and Water Reports
 - d. Approve Twisted Corn outdoor liquor license/beer garden request (Aug. 25th -26th) for Fall Festival
 - e. Approve Fall Festival fireworks permit application and waive the \$150 fee
 - f. Approve invoices for payment (review committee Coon and Beyer)
5. Public Communications and Concerns [Anyone wanting to speak about a matter not on the Agenda should raise your hand, and the Mayor will acknowledge you. Please stand, state your name, address and topic. You will have two minutes to address the Mayor and Council.]
6. Report from Plan and Zoning Commission
 - a. Action to approve Resolution 2018-24 – approving Site Plan for Spurgeon Manor Assisted Living
 - b. Action to approve Resolution 2018-25 – approving Architectural Plan for Spurgeon Manor Assisted Living
 - c. Action to approve Resolution 2018-26 – renewing for an additional five years the Special Use Permit issued to Dan and Mary Ellen Oberender for the Candle Lit Way Wedding Chapel
7. Public Works Report
8. Southwest Stormwater Drainage Improvements – Phase 1 – Engineer's Report
9. Water Treatment Plant
 - a. Engineer's Report
 - b. Council to consider quotations at August 14th Council meeting
10. Wastewater Treatment Plant – Engineer's Report
11. Raccoon River Valley Trail Connector
 - a. Evaluation of connecting the RRVt to 8th Street
12. Engineer's Report – other matters
13. Action to approve Resolution 2018-27 – renew contract with the Animal Rescue League
14. Action to authorize Iowa Codification to prepare amending ordinances resulting from new state laws
15. Council reports
16. Mayor's Report
17. Adjournment

Cindy Riesselman, City Clerk

Claims

Access Systems Leasing	July Lease	\$248.81
Acco Unlimited Corp	Supplies	\$356.80
Agsource Cooperative Svcs	Tests	\$204.00
Agsource Cooperative Svcs	Tests	\$427.00
Arnold Auto Supply	Supplies/Repairs	\$6.60
Art Happy	Program	\$240.00
Baker & Taylor Co.	Books	\$1,159.82

Mmit Business Solutions Group	May Lease	\$99.93
Bay Bridge Administrators	Cancer Policy	\$100.42
Blank Park Zoo	Program	\$90.00
Brenton Arboretum	Program	\$22.00
Brown, Fagen & Rouse	July Serv	\$2,250.00
Ced -	Repairs	\$35.87
Center Point Large Print	Books	\$25.32
Centurylink	July Serv	\$572.47
Dayna Clausen	Reimburse	\$32.75
Convergent Nonprofit Solutions	Expenses	\$869.62
Core & Main	Repairs	\$2,019.85
Culligan Water System	July Serv	\$11.95
Dallas Center Medical Asso	June	\$20.00
Dallas County Health	Inspection	\$283.50
Delta Dental	Insurance	\$32.30
Delta Dental	Insurance	\$459.14
Demco	Program	\$119.92
Des Moines Iron & Supply Co	Repairs	\$164.00
Digital Stew Services	June Serv	\$234.50
Iowa Dnr	Due	\$186.41
Doors Inc	Repair	\$1,998.00
Ed Leedom	June Serv	\$374.35
Eftps	Taxes	\$4,994.53
Eftps	Taxes	\$6,169.54
Eftps	Taxes	\$64.26
Emergency Apparatus Maint, Inc	Repairs	\$826.24
Emergency Medical Products	Supplies	\$673.25
Galls, Llc	Supplies	\$140.82
Gardikis, Nathan	Reimburse	\$35.00
Gis Benefits	Insurance	\$25.34
Grainger	Repairs	\$134.10
Heartland Co-Op	June Serv	\$1,101.56
Joel Hofland	Supplies	\$60.12
Hsa Cory, Rochelle	Hsa	\$100.00
Hsa Riesselman, Cindy	Hsa	\$100.00
Hsa Scrivner, April	Hsa	\$2,850.00
Hsa Slaughter, Brian	Hsa	\$158.33
Hsa Steele, Kathy	Hsa	\$100.00
Iowa Fire Equipment Co	Testing	\$199.95
Iowa League Of Cities	Dues	\$1,102.00
Iowa One Call	June Serv	\$91.80
Ipers	IPERS	\$3,922.87
Iron Mountain	June Serv	\$106.78

Bailey Jarboe	Reimburse	\$35.00
Tatum Jarboe	Reimburse	\$24.99
Regena Jimenez	Reimburse	\$110.00
Lara Kallem	Reimburse	\$35.00
Karen's Quality Cleaning	June Serv	\$475.00
Kempker's True Value	Repairs	\$98.51
Kimball Midwest	Supplies	\$70.23
Kimball Midwest	Supplies	\$238.20
Leaf	June Serv	\$102.08
Lozier Heating & Cooling	Repairs	\$194.00
Martin's Flag Co	Supplies	\$126.18
Menards	Supplies	\$169.22
Menards	Supplies	\$37.26
Midamerican Energy	June Serv	\$6,451.71
Mitchell Land Development	Refund	\$961.58
Moss Bros, Inc	Repairs	\$180.72
Moss Bros, Inc	Repairs	\$242.64
Motorola Solutions Inc.	Radios	\$21,201.32
Municipal Emergency Services	Supplies	\$36.50
Napa Auto Parts	Supplies	\$110.28
Nationwide Retirement Sol	Deferred Comp	\$200.00
Office Depot	Batteries	\$435.81
Rants, Jullian	Reimburse	\$35.00
Rdg Planning & Design	July Serv	\$44,200.00
Cindy Riesselman	Mileage	\$54.50
Treasurer - State Of Iowa	Sales Tax	\$3,094.59
Science Center Of Iowa	Program	\$150.00
Travis & Jill Belgarde	Program	\$150.00
Sherwin-Williams	Supplies	\$293.00
Storey Kenworthy/Matt Parrott	Supplies	\$70.48
Strauss Safe & Lock Co.	June Serv	\$963.75
Shaina Thomas	Supplies	\$11.09
Usa Blue Book	Supplies	\$221.76
Usa Blue Book	Supplies	\$594.32
Veenstra & Kimm	May Permits	\$4,940.60
Verizon Wireless	June Serv	\$120.03
Treasurer - State Of Iowa	State Tax	\$1,265.00
Walton Tree Service	Trees	\$2,215.50
Waste Management	June Serv	\$16,535.77
Waste Solutions Of Ia	June Serv	\$90.00
Wellmark BCBS	Insurance	\$341.68
Wellmark BCBS	Insurance	\$5,551.20
Wells Fargo	Supplies	\$2,168.35

Daniel Willrich	Reimburse	\$36.00
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***** Report Total *****		\$150,240.67
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General	\$82,986.98
T&A(SI)	\$869.62
Rut	\$1,861.75
T&A(Eb)	\$4,269.43
Rec Trail	\$44,200.00
Water	\$10,887.69
Sewer	\$5,083.12
Storm District	\$82.08
	\$150,240.67

Revenues

General Total	\$79,059.21
T&A (Pd) Benevolent Total	\$0.44
T&A(Ft) Total	\$16.07
T&A(Sc) Total	\$7.23
Capital Improvement Total	\$26.07
T&A(SI) Total	\$259.98
Rut Total	\$15,949.37
T&A(Eb) Total	\$943.56
Emergency Levy Fund Total	\$158.42
Local Option Sales Tax Total	\$0.00
Tif Total	\$75.75
T&A(Rec Program) Rev Total	\$0.00
Burnett Project Total	\$63.99
T&A(Bc) Total	\$68.59
T&A(Burnett Cap Improve) Total	\$76.13
T&A(Pd) Total	\$0.00
Rec Trail Total	\$24,120.06
Debt Service Total	\$5,969.85
T&A(B) Total	\$8.68
T&A(Y) Total	\$7.56
Water Total	\$37,509.91
Sewer Total	\$30,064.75
Storm District Total	\$4,618.98
Total Revenue By Fund	\$199,004.60

PUBLIC HEARING Mayor Kidd opened a public hearing June 12, 2018 at 7:00 pm as advertised for the purpose of hearing comments on an amendment to Zoning Code to permit beekeeping in certain Zoning Districts. He asked for oral comments, Matt Ostanik, Planning and Zoning president, spoke to the procedure they followed and the Commission's recommendation to the council to allow beekeeping in certain zoning districts. He asked for written comments, there were none. Mayor Kidd declared the hearing closed at 7:02 pm.

The Dallas Center City Council met in regular session June 12, 2018 at 7:03 pm. Mayor Kidd called the meeting to order and led the pledge of allegiance. Council members present included David Bagby, Ryan Coon, Ryan Kluss and Curtis Pion. Danny Beyer was not present.

The agenda was amended to insert Abby Anderson as the person being appointed to Planning and Zoning (item 4e) item 4f was moved out of the consent agenda and item 4i was removed from the agenda as the amount was not correct. Motion by Kluss, 2nd by Pion to approve the amended agenda. Motion passed 4-0.

Motion by Coon, 2nd by Pion to approve the consent agenda [approve minutes of May 8 regular meeting and May 23 special meeting; May Treasurer's Report; May Fire/Rescue, Law Enforcement, Compliance and Water Reports; approve cigarette license for Casey's General Store; approve appointment of Abby Anderson to Plan and Zoning Commission to complete Chuck Comito's unexpired term, term expires October 1, 2021; approve hiring Sarah Worrell as a volunteer on the fire department; sidewalk reimbursement 507 Hatton - \$32.00; approve 1st year lifeguard at \$8.00/hr Nathan Gardikis pending lifeguard certification and background check; approve invoices for payment (review committee Kluss and Beyer) as Beyer was absent, Bagby reviewed invoices with Kluss. Motion passed 4-0.

Motion by Bagby, 2nd by Coon to approve pay increases effective June 18th for payroll dated July 4, 2018: Cindy Riesselman \$29.39/hr, Kathy Steele \$20.02/hr, April Scrivner \$14.25/hr, Brian Slaughter \$36.29/hr, Brett Kaszinski \$23.23/hr, Joel Hofland \$20.60/hr, Rochelle Cory \$18.95/hr, Wendy Collins \$11.69/hr, Tina Cantrell \$13.78 /hr, Ann Beavers \$10.40/hr; Kristin Holcomb \$11.10/hr. Motion passed 4-0.

Motion by Pion, 2nd by Kluss to approve Resolution 2018-22 – approving revised Site Plan for First Presbyterian Church. Roll call all ayes, motion passed.

Motion by Kluss, 2nd by Coon to approve Ordinance No. 521 – amending Chapter 165 of the Code of Ordinances by adding provisions allowing beekeeping in certain Zoning Districts, first reading. Roll call all ayes, motion passed.

Motion by Pion, 2nd by Kluss to waive the 2nd and 3rd readings of Ordinance No. 521, making it effective upon publication. Roll call all ayes, motion passed.

Public Communications and Concerns – Mayor Kidd informed the attendees that if they have questions when an item on the agenda is being discussed, they are to raise their hand and wait to be acknowledged by the presiding officer and to not interrupt a speaker. Robert Haxton and Julie Becker each expressed concerns they had. Mary Werch with the Park and Recreation Board asked if recreation trail members needed to be residents of the city and Attorney Brown advised her they did.

Council has been made aware that the Fall Festival Committee is not able to take the lead for the Sesquicentennial Celebration in 2019. The City will seek volunteers to lead this event.

Slaughter gave the public works report. Motion by Kluss, 2nd by Bagby to approve Maple Street maintenance increase of \$41,850.00. Motion passed 4-0.

Motion by Pion, 2nd by Kluss to approve fire department purchase of seven radios in an amount not to exceed \$22,000.00. Motion passed 4-0.

Veenstra let council know that they are working with the contractor to get the final punch list items completed and the Southwest Stormwater Improvements Phase 1 Project finished.

Motion by Bagby, 2nd by Kluss to approve Partial Payment Estimate No. 15 (including partial early retainage release request) – Progressive Structures, LLC - \$ 25,000. Motion passed 4-0.

Engineer Veenstra is working to size the tank and will send a letter to the DNR updating them on the status of the Water Treatment Plant project.

Council discussed whether or not to pursue the Gross-Wynn treatment option at the Wastewater Treatment Plant, it was decided to continue with the SAGR system process planning.

Veenstra will evaluate connecting the Raccoon River Valley Trail to 8th Street.

Council discussed the Lyn Crest Estates plat 3 costs, engineer will re-evaluate the costs and communicate with the city.

Motion by Kluss, 2nd by Pion to approve Resolution 2018-23 – authorizing City Clerk to transfer remaining funds from the emergency fund to the general fund once the remainder of the funds are received from the County for FY18. Roll call all ayes, motion passed.

Motion by Pion, 2nd by Coon to permit local businesses to have booths or displays on city property on June 16th in conjunction with the BACoon Ride. Motion passed 4-0.

Motion by Pion, 2nd by Kluss to approve payment of final invoices for FY2018 pending review by the June review committee – Kluss and Beyer. Motion passed 4-0.

Council reports - Coon has been researching and talking to website companies, the council will need to determine what they want the website to entail. Pion let the council know that new technology is now available that will link the Polk and Dallas County radio systems.

Mayor Kidd made everyone aware there will be a meeting with residents of Cross Country Estates and Country Living Estates on June 20th at 6:00 pm at Memorial Hall.

Meeting adjourned at 8:30 pm.

Cindy Riesselman, City Clerk

Claims

Access Systems Leasing	Lease	\$248.81
Acco Unlimited Corp	Supplies	\$3,007.09
Ventilation Services Of	Repairs	\$3,111.90
Agsource Cooperative Svcs	Tests	\$644.50
All Iowa Pool	Repairs	\$433.06
Andy Schmitz	Trees	\$700.00
Baker & Taylor Co.	Books	\$380.95
Bankers Trust	Bond Payment	\$78,820.00
Bankers Trust	Bond Payment	\$123,687.50
Mmit Business Solutions Group	Lease	\$96.30
Barco Municipal Products Inc	Supplies	\$309.13
Bay Bridge Administrators	Insurance	\$100.42
Ben Bright	Trees	\$575.00

Brown, Fagen & Rouse	June Retainer	\$2,272.00
Luke Busby	Reimbursement	\$35.00
Cede & Co	Bond Payment	\$20,500.00
Centurylink	June Serv	\$602.59
Chad Lewis	Programming	\$350.00
Cintas Corporation #762	April Serv	\$241.08
Core & Main	Repairs	\$496.74
Culligan Water System	May Serv	\$32.80
Dallas County News	Subscription	\$46.00
Dallas County Treasurer	June Serv	\$16,970.48
Danko Emergency Equip	Repairs	\$62.04
Dc Muffler Shop	Repairs	\$15.00
Delta Dental	Insurance	\$491.44
Digital Stew Services	May Serv	\$614.50
Ed Leedom	May Serv	\$556.59
Eftps	Taxes	\$3,283.94
Eftps	Taxes	\$3,453.40
Electronic Engineering	Repairs	\$559.43
Elite Electric & Utility	Repairs	\$1,365.00
Emergency Medical Products	Supplies	\$276.25
Fire Service Training Bureau	Supplies	\$258.00
Follett Software Co	License	\$570.00
Galls, Llc	Supplies	\$109.75
Gatehouse Media Iowa Holdings	Publications	\$714.66
Gis Benefits	Insurance	\$49.07
Isabelle Glomski	Reimbursement	\$35.00
Grainger	Supplies	\$40.44
Heartland Co-Op	May Serv	\$1,898.58
Hotsy Cleaning Systems	Supplies	\$440.00
Hsa Cory, Rochelle	Hsa	\$100.00
Hsa Riesselman, Cindy	Hsa	\$100.00
Hsa Slaughter, Brian	Hsa	\$158.33
Hsa Steele, Kathy	Hsa	\$100.00
Iowa Dept Of Transportation	Repairs	\$324.56
Iowa Finance Authority	Bond Payment	\$17,481.00
Iowa Finance Authority	Bond Payment	\$43,202.50
Iowa Finance Authority	Bond Payment	\$52,535.00
Iowa League Of Cities	Dues	\$1,102.00
Iowa One Call	May Serv	\$132.30
Iowa Parks And Recreation	Training	\$10.00
Ipers	Ipers	\$4,002.88
Iron Mountain	May Serv	\$52.79
Jester Puppets	Programming	\$300.00
Jetco Inc	Repairs	\$822.35
Waste Solutions Of Ia	May Serv	\$90.00
Juanita Faux	Reimbursement	\$70.00

Karen's Quality Cleaning	May Serv	\$950.00
Koch Brothers	Lease	\$156.52
Leaf	Contract	\$102.08
Luellen Enterprises, Inc.	Repairs	\$82.50
M & T Fire And Safety	Supplies	\$1,700.00
Menards	Repairs	\$129.63
Merrit Company	Supplies	\$206.81
Midamerican Energy	May Serv	\$4,375.81
Midwest Breathing Air Llc	Supplies	\$603.36
Midwest Wheel	Repairs	\$164.23
Moss Bros, Inc	Repairs	\$214.16
Municipal Emergency Services	Repairs	\$111.74
Nationwide Retirement Sol	Deferred Comp	\$200.00
Northway Well And Pump	Repairs	\$15,944.75
Dan Oberender	Sidewalk	\$32.00
Office Depot	Supplies	\$229.36
Plumb Supply Company	Repairs	\$130.82
Dallas Center Post Office	Rental	\$50.00
Praxair Distribution	May Serv	\$28.45
Progressive Structures, Llc	Sw Stormwater	\$25,000.00
Quill Corporation	Supplies	\$343.99
Megan Reingardt	Reimbursement	\$35.00
Rhinehart Excavating, Inc	Supplies	\$648.44
Cindy Riesselman	Mileage	\$78.77
Alexa Riesselman	Reimbursement	\$35.00
Saildc	Insurance	\$1,650.00
Treasurer - State Of Iowa	Taxes	\$2,476.29
Sensus Usa Inc.	Contract	\$1,949.94
Storey Kenworthy/Matt Parrott	Supplies	\$67.98
Strauss Safe & Lock Co.	May Serv	\$98.85
Swank Movie Licensing Usa	License	\$360.00
The Wall Street Journal	Subscription	\$119.88
Shaina Thomas	Supplies	\$28.00
Usa Blue Book	Repairs	\$206.88
Veenstra & Kimm	May Serv	\$4,846.60
Verizon Wireless	May Serv	\$120.07
Treasurer - State Of Iowa	State Tax	\$1,091.00
Waste Management	May Serv	\$16,774.46
Wellmark Bcbs	Insurance	\$5,892.88
Wells Fargo	Torso Manikin	\$4,977.39
Daniel Willrich	902 8th St	\$33.75

***** Report Total *****

\$481,285.54

General \$70,455.83

Rut \$2,285.75

T&A(Eb)	\$9,256.28
Debt Service	\$219,988.50
Water	\$77,633.55
Sewer	\$71,931.58
Storm District	\$29,734.05

Total by fund	\$481,285.54
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Revenues

General Total	\$51,217.60
T&A (Pd) Benevolent	\$0.45
T&A(Ft) Total	\$16.39
T&A(Sc) Total	\$7.37
Capital Improvement	\$26.60
T&A(Sl) Total	\$17.88
Rut Total	\$19,494.64
T&A(Eb) Total	\$2,514.00
Emergency Levy Fund	\$430.73
Lost	\$0.00
Tif Total	\$200.91
Burnett Project Tot	\$79.67
T&A(Bc) Total	\$69.93
T&A(Burnett Cap Improve	\$77.62
T&A(Pd) Total	\$0.00
Rec Trail Total	\$12.01
Debt Service Total	\$9,328.44
T&A(B) Total	\$8.85
T&A(Y) Total	\$7.71
Water Total	\$36,942.30
Sewer Total	\$27,876.09
Storm District Total	\$4,571.38

Total Revenue By Fund	\$152,900.57
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The Dallas Center City Council met in special session June 20, 2018 at 6:00 pm. Mayor Kidd called the meeting to order. Council members present included David Bagby, Danny Beyer, Ryan Coon. Ryan Kluss and Curtis Pion were not present.

Motion by Beyer, 2nd by Bagby to approve the agenda, motion passed 3-0.

Motion by Beyer, 2nd by Coon to approve Greg Cagle's reappointment to the Tree Board, term expires June 30, 2021. Motion passed 3-0.

Council held a discussion with the residents of Cross Country Estates and Country Living Estates. Attorney Brown gave a history of the development and discussed the City's role under the platting documents, the developer's role in the developments and information on the homeowner's associations.

Council members stated they are supportive of the homeowners in their concerns about the condition of the streets and council members are willing to work with the City engineer to determine a standard that would be acceptable in order for the city to take over the ownership and maintenance of the streets (if the developer is willing to get the streets to the standard, and turn them over to the city).

Due to the fact that the streets within the two developments are private and are currently owned by the developer, it was discussed that the homeowners should get together and decide on an action plan to encourage and work with the developer to get the streets repaired and brought up to the potential new standard.

The meeting adjourned at 7:16 pm.

Cindy Riesselman, City Clerk

TREASURER'S REPORT
CALENDAR 6/2018, FISCAL 12/2018

FUND		LAST REPORT ON HAND	REVENUES	EXPENSES	CHANGE IN LIABILITY	ENDING BALANCE
001	GENERAL	872,787.47	79,059.21	116,289.73	.00	835,556.93
011	T&A (PD) BENEVOLENT	756.65	.44	.00	.00	757.09
015	T&A(FT)	227,389.77	16.07	.00	.00	227,405.84
021	T&A(SC)	12,319.34	7.23	.00	.00	12,326.57
029	CAPITAL IMPROVEMENT	254,443.46	26.07	.00	.00	254,469.53
041	T&A(SL)	17,760.44	259.98	.00	.00	18,020.42
110	RUT	331,852.50	15,949.37	4,247.67	.00	343,554.20
112	T&A(EB)	51,251.59	943.56	13,138.74	.00	39,056.41
119	EMERGENCY LEVY FUND	12,250.42	158.42	12,408.84	.00	.00
121	LOCAL OPTION SALES TAX	.00	.00	.00	.00	.00
125	TIF	17,163.83	75.75	864.58	.00	16,375.00
166	T&A(REC PROGRAM) REV	.00	.00	.00	.00	.00
167	BURNETT PROJECT	633,160.13	63.99	24,120.06	.00	609,104.06
168	T&A(BC)	744,882.35	68.59	.00	.00	744,950.94
169	T&A(BURNETT CAP IMPROVE)	629,730.22	76.13	.00	.00	629,806.35
177	T&A(PD)	.00	.00	.00	.00	.00
180	REC TRAIL	20,079.94	24,120.06	44,200.00	.00	.00
200	DEBT SERVICE	236,955.18	5,969.85	219,988.50	.00	22,936.53
501	T&A(B)	14,799.40	8.68	.00	.00	14,808.08
502	T&A(Y)	12,880.00	7.56	.00	.00	12,887.56
600	WATER	518,852.98	37,509.91	85,689.51	.00	470,673.40
610	SEWER	839,871.18	30,064.75	76,912.18	.00	793,023.75
740	STORM DISTRICT	219,253.80	4,618.98	29,734.05	.00	194,138.73
Report Total		5,668,440.65	199,004.60	627,593.86	.00	5,239,851.39

BALANCE SHEET

CALENDAR 6/2018, FISCAL 12/2018

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING-GENERAL	74.98-	33,215.60
011-000-1110	CHECKING-T&A(PD) BENEVOLENT	.00	.00
015-000-1110	CHECKING-T&A(FT)	.00	.00
021-000-1110	CHECKING-T&A(SC)	.00	.00
029-000-1110	CHECKING-DEPR POLICE	.00	.00
029-000-1111	CHECKING-DEPR NON RUT EQUIP	.00	.00
029-000-1112	CHECKING-DEPR PARK	.00	.00
029-000-1113	CHECKING-DEPR SWIM POOL	.00	.00
029-000-1114	CHECKING-DEPR P/W BLDG	.00	.00
041-000-1110	CHECKING-T&A(SL)	.00	.00
110-000-1110	CHECKING-RUT	13,436.37	32,931.01
110-000-1111	CHECKING-DEPR RUT EQUIP	.00	.00
110-000-1112	CHECKING-SIDEWALK PROJ	.00	.00
112-000-1110	CHECKING-T&A(EB)	12,790.05	13,870.30
119-000-1110	CHECKING-EMERG LEVY	423.65-	.00
121-000-1110	CHECKING - LOST	.00	.00
125-000-1110	CHECKING-TIF	190.75-	.00
166-000-1110	CHECKING-T&A(REC PROGRAM)	.00	.00
167-000-1110	CHECKING-T&A(BURNETT REC)	.00	.00
168-000-1110	CHECKING-T&A(BURNETT LIBRARY)	.00	.00
169-000-1110	CHECKING-T&A(BURNETT CAP IMP)	.00	.00
177-000-1110	CHECKING-T&A(PD) FORFEITURE	.00	.00
180-000-1110	CHECKING-REC TRAIL	.00	.00
200-000-1110	CHECKING-DEBT SERVICE	5,163.50-	.00
305-000-1110	CHECKING-PLAYGROUND EQUIP	.00	.00
307-000-1110	CHECKING-2012 HWY 44 TURN LANE	.00	.00
501-000-1110	CHECKING-T&A(B)	.00	.00
502-000-1110	CHECKING-T&A(Y)	.00	.00
600-000-1110	CHECKING-WATER	4,105.15	43,935.53
600-000-1111	CHECKING-WATER SINKING	.00	.00
600-000-1112	CHECKING-T&A(M)	.00	.00
600-000-1113	CHECKING-WATER IMPROVEMENT	.00	.00
600-000-1114	CHECKING-WATER RESERVE	.00	.00
610-000-1110	CHECKING-SEWER	18,092.19	53,310.54
610-000-1111	CHECKING-SEWER SINKING	.00	.00
610-000-1112	CHECKING-SEWER RESERVE	.00	.00
610-000-1113	CHECKING-SEWER IMPROVEMENT	.00	.00
740-000-1110	CHECKING-STORM DISTRICT	8,283.73-	.00
	CHECKING TOTAL	34,287.15	177,262.98
001-000-1120	PETTY CASH	.00	200.00
	PETTY CASH TOTAL	.00	200.00
001-000-1160	SAVINGS-GENERAL	37,155.56-	502,141.33
011-000-1160	SAVINGS-T&A(PD) BENEVOLENT	.44	757.09
015-000-1160	SAVINGS-T&A(FT)	16.07	27,405.84
021-000-1160	SAVINGS-T&A(SC)	7.23	12,326.57

BALANCE SHEET

CALENDAR 6/2018, FISCAL 12/2018

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
029-000-1160	SAVINGS-DEPR POLICE	3.61	6,158.03
029-000-1161	SAVINGS-DEPR NON RUT EQUIP	1.36	2,323.36
029-000-1162	SAVINGS-DEPR PARK	4.33	7,388.47
029-000-1163	SAVINGS-DEPR SWIM POOL	16.59	28,290.26
029-000-1164	SAVINGS-DEPR P/W BLDG	.18	309.41
041-000-1160	SAVINGS-T&A(SL)	259.98	18,020.42
110-000-1160	SAVINGS-RUT	1,734.67-	236,442.36
110-000-1161	SAVINGS-DEPR RUT EQUIP	.00	4,180.83
110-000-1162	SAVINGS-SIDEWALK PROJ	.00	.00
112-000-1160	SAVINGS-T&A(EB)	24,985.23-	25,186.11
119-000-1160	SAVINGS-EMERG LEVY	11,826.77-	.00
125-000-1160	SAVINGS-TIF	598.08-	16,375.00
166-000-1160	SAVINGS-T&A(REC PROGRAM)	.00	.00
167-000-1160	SAVINGS-T&A(BURNETT REC)	24,056.07-	109,104.06
168-000-1160	SAVINGS-T&A(BURNETT LIBRARY)	68.59	116,950.94
169-000-1160	SAVINGS-T&A(BURNETT CAP IMP)	76.13	129,806.35
177-000-1160	SAVINGS-T&A(PD)FORFEITURE	.00	.00
180-000-1160	SAVINGS-REC TRAIL	20,079.94-	.00
200-000-1160	SAVINGS-DEBT SERV	208,855.15-	22,936.53
305-000-1160	SAVINGS-PLAYGROUND EQUIP	.00	.00
307-000-1160	SAVINGS-2012 HWY 44 TURN LANE	.00	.00
501-000-1160	SAVINGS-T&A(B)	8.68	14,808.08
502-000-1160	SAVINGS-T&A(Y)	7.56	12,887.56
600-000-1160	SAVINGS-WATER	4,880.15-	341,490.79
600-000-1161	SAVINGS-WATER SINKING	47,404.58-	8,071.14
600-000-1162	SAVINGS-T&A(M)	.00	4,488.26
600-000-1163	SAVINGS-WATER IMPROVEMENT	.00	10,487.68
600-000-1164	SAVINGS-WATER RESERVE	.00	62,200.00
610-000-1160	SAVINGS-SEWER	6,682.12-	331,146.46
610-000-1161	SAVINGS-SEWER SINKING	58,257.50-	11,988.16
610-000-1162	SAVINGS-SEWER RESERVE	.00	83,235.93
610-000-1163	SAVINGS-SEWER IMPROVEMENT	.00	13,342.66
740-000-1160	SAVINGS-STORM DISTRICT	16,831.34-	194,138.73
		-----	-----
	SAVINGS TOTAL	462,876.41-	2,354,388.41
001-000-1170	CD-GENERAL	.00	300,000.00
001-000-1171	CD-GENERAL	.00	.00
015-000-1170	CD-T&A (FT)	.00	200,000.00
021-000-1170	CD-T&A (SC)	.00	.00
029-000-1170	CD-DEPR POLICE	.00	50,000.00
029-000-1171	CD-DEPR NON RUT EQUIP	.00	40,000.00
029-000-1172	CD-DEPR PARK	.00	.00
029-000-1173	CD-DEPR SWIM POOL	.00	40,000.00
029-000-1174	CD-DEPR P/W BLDG	.00	80,000.00
110-000-1170	CD-RUT	.00	.00
110-000-1171	CD-DEPR RUT EQUIP	.00	70,000.00
167-000-1170	CD-BC RECREATION	.00	500,000.00
168-000-1170	CD-BC LIBRARY	.00	628,000.00
169-000-1170	CD-BC CAP IMPROVE	.00	500,000.00

BALANCE SHEET
CALENDAR 6/2018, FISCAL 12/2018

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
501-000-1170	CD-T&A (B)	.00	.00
502-000-1170	CD-T&A (Y)	.00	.00
600-000-1170	CD-WATER	.00	.00
600-000-1171	CD-WATER	.00	.00
610-000-1170	CD-SEWER	.00	300,000.00
		-----	-----
	CD'S TOTAL	.00	2,708,000.00
		=====	=====
	TOTAL CASH	428,589.26-	5,239,851.39
		=====	=====

FIRE & EMS REPORT

June 2018

Total calls :21

FIRE 8 total

- 1 Lightning Strike on house
- 1 MVC
- 1 Alarm call
- 1 Natural Gas Leak
- 2 electrical Hazard
- 1 Structure Fire call
- 1 Traffic hazards due to flooded streets

EMS 13 Total

13 calls for service (12 City/ 1 Rural)

7/6/2018

Monthly Water Report

10:02 AM

Date	18-May																			
Water Plant																				
Total Gal.>	5,004,300	Max	297,200	Min	45,500	Avg	161,400	Gpm	255											
Total Hrs.>	344.3	Max	29	Min	2.7	Avg	11.1													
Last Month.>	4,190,900	Max	236,300	Min	43,900	Avg	139,700	Gpm	259											
Last Year.>	4,110,300	Max	213,600	Min	72,100	Avg	132,600	Gpm	296											
Lbs.of Chlorine	560	Lbs of Fluoride	26	Gallons of salt brine	6,021															
Chlorine.Mg/l	0.59	Fluoride.Mg/l	0.5	Hardness. Mg/l	96	Iron. Mg/l	0.01	Nitrate.Mg/l												
Well																				
Date	5/31/2018																			
	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm
Well # 7	28	16	12	110																
Well # 8	30	26	4	130																
Well # 9	28	24	4	90																
Well # 10	24	8	16	160																
Test Well																				
Water Meters																				
	New Installs					Read In														
	Replace Meter					Read Out														
	Replace Radio					Shut off For														
	Read					nonpayment														
	Repair																			
Fire Hydrants																				
	New Install					Flush Hyd					Repair Hyd									
Water Plant	5/9/18 - Backwashed filters 1-2-3																			
Water Tower																				
Reservoir																				
Dist. System																				
Wells	5/31/18 - Tested wells 7-8-9-10 no issues																			
Other																				

JUNE 2018 CODE ENFORCEMENT REPORT DALLAS

CENTER

CASE #	ADDRESS	VIOLATION	DATE OF VIOLATION	REINSPECT DATE	COMMENTS	COMPLIED
		BEGIN 2016				
		BEGIN 2017				
2017-051	1600 Linden	Property Maintenance	5/24/2017	7/26/2017 10/11/17 12/6/17 1/26/18 5/2/18 8/8/18	Advisory / Will have financing in October 11/1/17 Certified 1/3/18 FINAL NOTICE-- 1-17-18 New contractor will finish in spring 6/20/18 reminder	
2017-081	1505 Cherry	Property Maintenance Complaint	8/9/2017	10/11/2017 11/15/17 5/16/18 8/8/18	Advisory /10/12/17 Cert. Talked to owner--to be done in spring 6/20/18 sent reminder	
		BEGIN 2018				
2018-023	1506 Cherry	Junk F.Y.P. Complaint	3/7/2018	3/23/2018 4/16/18 5/28/18	Advisory / 3/28/18 Certified 5/8/18 FINAL 5/30/18 Send to clean-up	6/15/2018
2018-035	500 Blk of Kellogg	Junk&Vehicle&Bldg Complaint	4/4/2018	6/30/2018 Junk 12/31/18 Bldg	Advisory//5-8-18 Council gave extensions	
2018-041	104-14	Vehicle	4/18/2018	4/26/2018 5/16/18	Certified Notices to landlord and truck owner.	6/20/2018

2018-045	1708 Sugar Grove	Junk/Vehicle	5/2/2018	6/15/2018 7/6/18	Card /5/30/18 Advisory - 6/20/18 Certified	
2018-047	101 Percival	Junk & Vehicle	5/8/2018	5/28/2018	Advisory	6/20/2018
2018-058	1206 Cherry	Junk R.O.W.	5/23/2018	6/13/2018	card	
2018-059	1907 Sugar Grove	Grass	5/23/2018	5/30/2018	Advisory	6/2/2018
2018-060	1406 Sugar Grove	Grass	5/23/2018	5/30/2018	Advisory	6/2/2018
2018-061	1202 Vine	Grass	5/23/2018	5/30/2018	Advisory	6/2/2018
2018-062	1007 Vine	Grass	5/23/2018	5/30/2018	Advisory	6/2/2018
2018-063	604-10	Grass	5/23/2018	5/30/2018	Advisory	6/2/2018
2018-064	302-14	Grass	5/30/2018	6/6/2018	Advisory	6/2/2018
2018-065	706-14	Grass	5/30/2018	6/6/2018	Advisory	6/2/2018
2018-066	1413 Walnut	Vehicle	5/30/2018	6/14/2018	Advisory	6/15/2018
2018-067	1417 Walnut	Junk/Vehicle	5/30/2018	6/14/2018 7/6/18	Advisory -6/20/18 Certified	
2018-068	1606 Sycamore	Junk	6/6/2018	6/14/2018	Card	6/15/2018
2018-069	100 Rhinehart	Junk	6/6/2018	6/14/2018	Card	
2018-070	1607 Laurel	Junk	6/6/2018	6/14/2018	Card	6/15/2018
2018-071	804 Vine	Junk	6/6/2018	6/14/2018	Card	6/20/2018
2018-072	401 Percival	Grass	6/6/2018	6/14/2018	Advisory	
2018-073	201-14	Grass	6/6/2018	6/14/2018	Advisory	
2018-074	306 Hatton	ROW	6/15/2018	6/29/2018	M	
2018-075	108 LakeShore	Grass	6/15/2018	6/29/2018	Advisory	
2018-076	Country Estates	Grass	6/15/2018	6/29/2018	E-Mail	
2018-077	106-14	Junk/Vehicle	6/15/2018	7/6/2018	card	
2018-078	207 Hatton	Junk ROW	6/20/2018	6/27/2018	M	
2018-079	104-14	Junk	6/20/2018	6/27/2018	M	
2018-080	1607 Walnut	Junk	6/20/2018	6/27/2018	M	
2018-081	504-10	Tree	6/20/2018	7/5/2018	Card	
2018-082	401 Percival	Grass	6/20/2018	6/27/2018	Advisory	
2018-083	201 14	Grass	6/20/2018	6/27/2018	Advisory	
2018-084	1505 Cherry	Grass	6/20/2018	6/27/2018	Advisory	

Applicant License Application (LC0043297)

Name of Applicant: <u>Laughter and Lace LLC</u>		
Name of Business (DBA): <u>Twisted Corn Tavern</u>		
Address of Premises: <u>1405 Walnut Street</u>		
City <u>Dallas Center</u>	County: <u>Dallas</u>	Zip: <u>50063</u>
Business	<u>(515) 992-3868</u>	
Mailing	<u>1405 Walnut Street</u>	
City <u>Dallas Center</u>	State <u>IA</u>	Zip: <u>50063</u>

Contact Person

Name <u>Juanita Slaughter</u>	
Phone: <u>(515) 229-5640</u>	Email <u>laughterandlancell@gmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 04/03/2018

Expiration Date: 04/02/2019

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Juanita Slaughter

First Name: <u>Juanita</u>	Last Name: <u>Slaughter</u>	
City: <u>Dallas Center</u>	State: <u>Iowa</u>	Zip: <u>50063</u>
Position: <u>Owner/Manager</u>		
% of Ownership: <u>60.00%</u>	U.S. Citizen: <u>Yes</u>	

Randi Boelkes

First Name: <u>Randi</u>	Last Name: <u>Boelkes</u>	
City: <u>Ankeny</u>	State: <u>Iowa</u>	Zip: <u>50023</u>
Position: <u>Owner/Manager</u>		
% of Ownership: <u>40.00%</u>	U.S. Citizen: <u>Yes</u>	

Insurance Company Information

Insurance Company: <u>Illinois Casualty Co</u>

Policy Effective Date: 04/03/2018

Policy Expiration 04/02/2019

Bond Effective

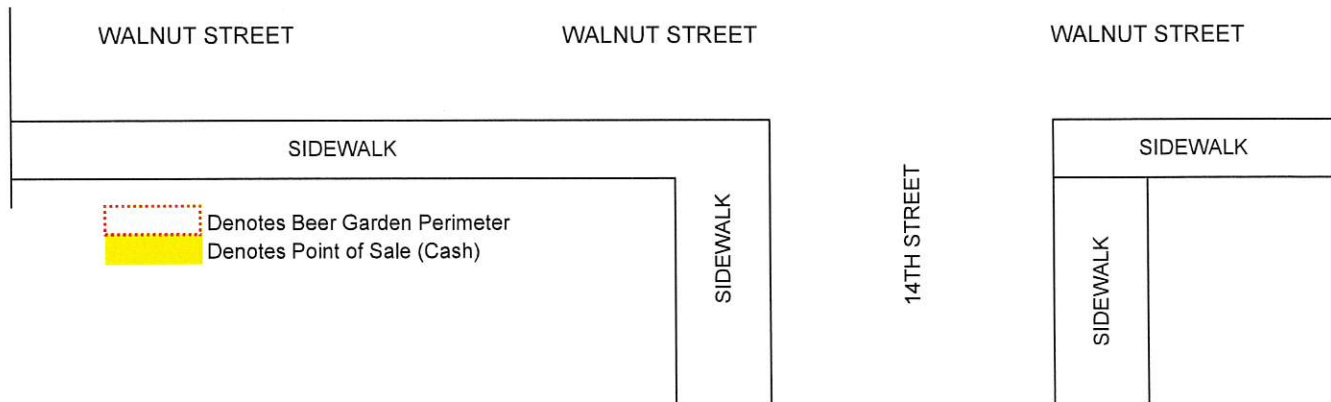
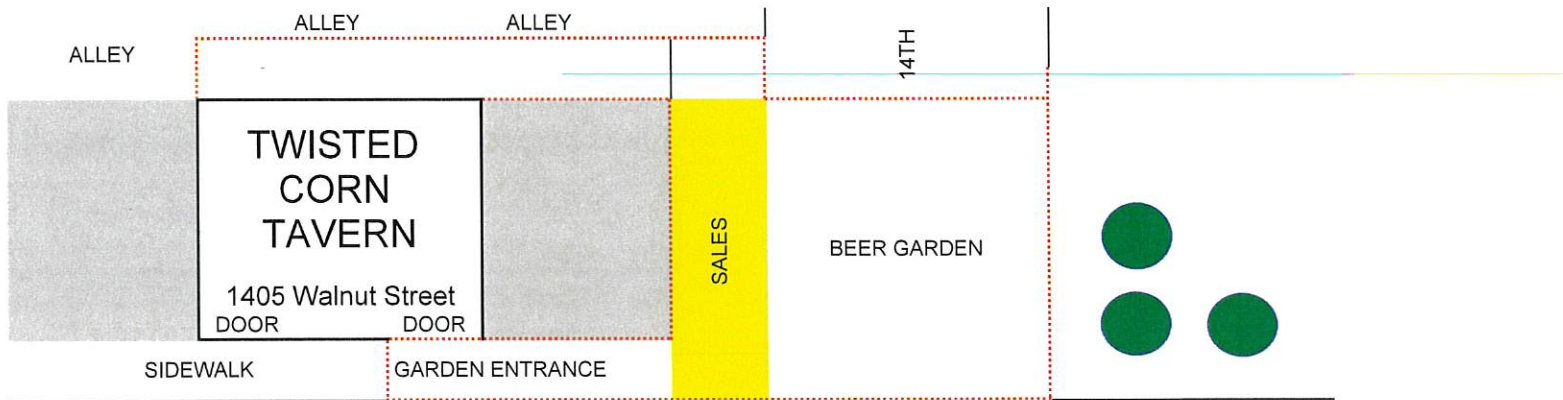
Dram Cancel Date:

Outdoor Service Effective 08/25/2018

Outdoor Service Expiration 08/26/2018

Temp Transfer Effective

Temp Transfer Expiration Date:



PERMIT FOR PYROTECHNICS DISPLAY
DALLAS CENTER FIRE DEPARTMENT
DALLAS CENTER, IOWA

Date and Time of Display: August 25, 2018 at Dusk

Rain Date: August 26, 2018

SITE INFORMATION

Name Burnett Complex

Property Owner's Name City of Dallas Center

Address 1502 Walnut Street

City, State, Zip Dallas Center, Iowa 50063

Telephone Number 515-992-3725

Telephone Number _____

Fallout Perimeter Designated by See Site map

Maintained by Crew will have spotters and barricade ribbon

PYROTECHNIC COMPANY

Name J+M Displays, Inc.

Contact Person Mark Johnson

Address 18064 170th Ave Parmouth IA 52660-9772

Telephone # 800-648-3890 ext # 307

Number of Personnel to be on-site TBA ~ 4

Lead Pyrotechnic Operator Matt Kellar cell # _____

Support Personnel _____

Support Personnel _____

Support Personnel _____

Support Personnel _____

I, the undersigned do hereby agree to comply with all Local, State, and Federal Laws.

Mark R. Johnson

Name of Applicant (type or print) Signature of Applicant

Mark R. Johnson

Mark R. Johnson

Name of Property Owner (type or print) Signature of Property Owner

City of Dallas Center

Date of Application June 2, 2018

RESOLUTION NO. 2018-24

A RESOLUTION APPROVING THE SITE PLAN FOR THE NEW SPURGEON MANOR ASSISTED LIVING FACILITY AT 1204 LINDEN STREET.

WHEREAS, Spurgeon Manor, Inc. has submitted a Site Plan pursuant to Chapter 158 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, for the construction of the new Assisted Living Facility at 1204 Linden Street, which plans were reviewed by the Plan and Zoning Commission on June 26, 2018; and

WHEREAS, the Commission recommended approval of the Site Plan subject to the comments and admonitions contained in the City Engineer's review letter dated June 30, 2018 (a copy of which is attached as Exhibit "A" and by this reference made a part hereof), specifically including the requirement of a fire hydrant on the east side of the building; and

WHEREAS, the Council has reviewed the recommendations of the Plan and Zoning Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the Council accepts the recommendations of the Plan and Zoning Commission, subject to the comments and admonitions contained in the City Engineer's review letter dated June 30, 2018 (a copy of which is attached as Exhibit "A" and by this reference made a part hereof), specifically including the requirement of a fire hydrant on the east side of the building; and the Site Plan submitted by Spurgeon Manor, Inc. for the construction of the Assisted Living Facility at 1204 Linden Street is approved subject to those indicated requirements.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 10th day of July, 2018.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk



June 20, 2018

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
SPURGEON MANOR
ASSISTED LIVING FACILITY
SITE PLAN REVIEW

On June 19, 2018, the writer received the first submittal of the site plan for the Spurgeon Manor Assisted Living Facility. Enclosed is a copy of the site plan drawings. Included with the initial submittal was a drawing showing the exterior views of the building. This drawing labeled G003 is enclosed.

The writer received the initial submittal of the storm water management plan. A copy of the storm water management plan is enclosed.

Based on review of the site plan the following comments are offered:

1. The sanitary sewer construction notes and the storm sewer construction notes on Drawing C001 indicate construction is to conform with SUDAS specifications. The City is agreeable for construction to be in accordance with SUDAS specifications. However, the City requires the edition of SUDAS to be designated on the site plan. These two notes should be modified to indicate construction is in accordance with the 2018 Edition of SUDAS.
2. The water line construction notes on Drawing C001 do not include a reference to SUDAS specifications. If construction of the new improvements is to be in accordance with the SUDAS specifications the water line construction note should indicate construction is in accordance with the 2018 Edition of SUDAS.
3. Access to the site includes two separate driveway approaches. One driveway approach extends south from Linden Street. The second driveway extends from the southeast corner of the existing internal streets within Spurgeon Manor.

4. The site plan indicates the north south driveway could be extended southerly at a future date to accommodate three more buildings.
5. The site plan shows a driveway connection to the southern part of the existing east parking lot.
6. The site plan includes a semi-circular drive on the west side of the building, including a covered over canopy area.
7. The site plan indicates based on the occupancy of the building a total of 18 parking stalls would be required. The site plan shows a total of 25 parking stalls located along the semi-circular access drive.
8. ADA requires one handicap parking stall. The site plan shows two handicap parking stalls.
9. The site plan indicates all of the driveway and parking area will be 6-inch PCC, except for the driveway stub to the dumpster that is shown as 7-inch PCC.
10. The site plan indicates for all of the PCC pavement the PCC pavement is to be constructed on a 4-inch granular subbase.
11. The City does not regulate the thickness of private driveways and parking areas.
12. It is noted the thicker pavement in the area of the dumpster is to withstand the turning movements of garbage trucks. Given the configuration of the semi-circular driveway the writer would suggest there may be additional areas within the north part of the driveway where turning movements for garbage trucks may be problematic for 6-inch PCC pavement. This comment is only offered as a suggestion and the City will not require any changes in the pavement thickness.
13. The site plan shows a sidewalk along the easterly side of the semi-circular drive/parking area.
14. The site plan shows a sidewalk around the perimeter of the building, including a connection to the trail and connection to each of the exit doors.
15. The final review of the perimeter sidewalk as an egress sidewalk will rest with the building inspector. However, the preliminary review indicates the sidewalk provides an escape route that is code compliant.
16. The site plan on Drawing C102 shows the driveway extending east from the east end of Linden Street as a 25-foot wide drive. With the driveway then turning to the south.

17. The City Council previously indicated it would be in agreement with allowing the driveway to extend directly east from Linden Street provided there was a means of addressing snow removal. The tee shaped geometrics would appear to address this concern.
18. The 25-foot wide driveway extension aligns with the existing Linden Street. There is a widened parking area of the south side of Linden Street extending to the east end of the existing asphalt pavement. The parking area is easily distinguishable from the asphalt street and the alignment of the driveway extension appears satisfactory.
19. As a private driveway extending east in the Linden Street right-of-way the 6-inch PCC pavement on 4-inch of granular subbase would be satisfactory.
20. Given the configuration of the driveway in relationship to Linden Street and the existing parking area there may be some snow pushed to the east end of Linden Street that could require snow removal by Spurgeon Manor as part of its snow removal.
21. The site plan shows a PCC trickle channel for drainage extending east from the driveway about 40 feet south of Linden Street.
22. The site grading would indicate the outlet from the "trickle channel" in the north part of the driveway extends east to a small swale that continues southeasterly in the easterly part of the Spurgeon Manor property just west of the northeasterly property line.
23. The driveway slopes range from 0.50% to about 2%. The City does not have a standard for driveway slopes. The writer would note the driveway slopes would be consistent with the standards if this were reviewed as a public street.
24. The grading plan generally shows the new building to be on an elevated area with the ground sloping away in all directions.
25. The proposed first floor of the building is Elevation 1056. The low area on the grading is generally about 3 feet lower north of the building and 5 to 6 feet lower in the southern part of the building.

26. The site plan indicates the sanitary sewer service will be provided by a 6-inch private service line located in the north south driveway from the northerly of the proposed building on the west side of the drive southerly to about the south point of the semi-circular drive. The sewer service then continues westerly and southerly. The 6-inch sewer service is shown turning westerly onto the Presbyterian Church property and connecting to an 8-inch sewer by others.
27. The site plan shows a separate 4-inch grease line and 1,250 gallon grease interceptor.
28. It is the writer's understanding Spurgeon Manor and the Presbyterian Church have, or will reach, an agreement whereby the sewer being constructed along the southerly side of the Presbyterian Church will serve as the sewer outlet for Spurgeon Manor.
29. This approach of a combined sewer is satisfactory provided the portion of the sewer that serves more than one user is designed to public sewer standards and is conveyed to the City as a public sewer. As part of the Presbyterian Church project it would appear a portion of that sewer will need to be designed to public sewer standards and conveyed to the City as a public sewer.
30. The site plan indicates water service will be provided by a 10-inch water main. The north end of the water main connects to the existing City water main on the north side of Linden Street. The 10-inch water service extends east and then south along the west side of the proposed north south driveway.
31. The site plan shows a 10-inch water service along the north side of the east west driveway extending westerly to connect to the existing water main located at the northwest corner of the internal driveway within Spurgeon Manor.
32. The connections to the existing Dallas Center water main will need to be a tapping sleeve and valve connection or arrangements will need to be made with the City for a cut in connection. Given the size of the mains on which the connections will be made the tapping sleeve and valve connection would be preferred.
33. Regardless of the method of connection a valve will be required on the 10-inch water service at the connection to the public water main.
34. The site plan shows a 6-inch primary water service to the new building.

35. The site plan does not show any valves on the 10-inch water service near the 6-inch water service to the building. Without valves any break in the 10-inch water loop would result in the loss of water service to the new building. It is suggested, but the City will not require, valves on the 10-inch water main on either side of the 6-inch water service. The addition of two valves should allow continued water service to the building by isolating a break either north or south of the water service.
36. The site plan shows one new fire hydrant located on the east side of the north south driveway near the north end of the semi-circular drive.
37. The site plan shows a new fire hydrant on the west side of the north south drive just south of its terminus point. This hydrant is at the south end of the north south 10-inch water service.
38. The two fire hydrants would appear to provide adequate fire protection to the westerly side of the building.
39. In previous reviews of the concept for the assisted living facility the City indicated the size and location of the building would require fire protection on the east side of the building. The City previously indicated a fire hydrant would be required on the easterly side of the building. The City agreed it would not require a fire vehicle access drive to the east side of the building. The City would use the existing trail as fire vehicle access to the east side of the building. While the City agreed to not require fire vehicle access to the east side of the building the requirement for a fire hydrant on the east side of the building is necessary to provide adequate fire protection.
40. The site plan shows stormwater drainage will be through a 36-inch storm sewer that connects to the City's southwest storm sewer. The primary storm sewer continues north along the east side of the north south drive extended and north along the north side of the east west drive.
41. Branches of the storm sewer extend west to serve the east west drive and around the north and northeast side of the building to provide drainage to the east courtyard area and northeast courtyard area.
42. The site plan indicates all of the roof drains will connect to the storm sewer system.

Based on review of the site plan the major issue to address is the lack of a fire hydrant on the east side of the building. There are several other minor issues on the site plan, none of which require significant modifications.

The architectural Plan Drawing G003 shows a 3D perspective view, a southwest view and a northwest view. The City previously indicated it was in agreement with an architectural theme that would be consistent with the existing Spurgeon Manor buildings.

Based on review of the storm water drainage report the following comments are offered:

1. The storm water drainage report indicates the stormwater drainage from the site will discharge directly to the City's storm sewer.
2. The storm water management report indicates there will be no onsite stormwater detention. The City previously indicated to Spurgeon Manor a preference for a direct discharge to the City's stormwater detention basin. The direct discharge effectively means the City is providing stormwater detention as part of its overall Southwest Stormwater Drainage Improvements project.

Given the location of Surgeon Manor it is preferable for its stormwater to discharge directly as the stormwater discharge peak will occur before the peak flow from the southwestern part of the City. Detaining the stormwater on site would reduce the peak discharge from Spurgeon Manor, but would extend the period of the peak discharge and would probably increase the overall peak flow by delaying a part of the Spurgeon Manor peak flow until a time that coincides with the projected peak flow from the balance of the stormwater drainage system.

3. The storm water management plan indicates the internal storm sewer system is designed for piping with a 10 year storm event.
4. The storm water management report indicates the intake capacity was designed for a 10 year and 100 year storm event.
5. Under a 10 year storm sewer event none of the storm sewers flow full and no storm sewers are surcharged.
6. The hydraulic analysis of the 100 year storm event indicates that there will be surcharging above the pipe crown at several locations and in select areas the hydraulic grade line may be above the ground surface resulting in surface water runoff.
7. One of the points of potential surface water runoff is at the southerly end of the 36-inch storm sewer just north of the connection to the City's storm sewer. Surface flooding in this area may cause a nuisance, but should cause no property damage.

Cindy Riesselman
June 20, 2018
Page 7

8. The second area where there appears to be surcharge above the top of the pipe in a 100 year event is at Intake 1-7. This intake is located in a catchment area just northeast of the building. Although the stormwater report shows there will be ponding in this catchment area the hydraulic grade line appears to remain below Elevation 1055 providing adequate freeboard against the potential for building flooding.

9. A review of the storm sewer and intake design indicates it is considered satisfactory.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.



H. R. Veenstra Jr.

HRVJr:paj

2121-043

Enclosure

cc: Ralph Brown - w/enclosure

Monica Converse, Shive Hattery - w/o enclosure

RESOLUTION NO. 2018-25

A RESOLUTION APPROVING THE ARCHITECTURAL PLAN FOR THE SPURGEON MANOR ASSISTED LIVING FACILITY AT 1204 LINDEN STREET

WHEREAS, Spurgeon Manor, Inc. has submitted an Architectural Plan pursuant to Chapter 158 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, for the Assisted Living Facility at 1204 Linden Street, which plans were reviewed by the Plan and Zoning Commission on June 26, 2018; and

WHEREAS, Section 158.08 of the Code of Ordinances requires that the primary exterior material shall consist of a combination of brick, architectural concrete panels, textured concrete block, architectural metal or stone panels, and that the primary exterior building material, less glass, shall constitute at least 75% of each façade area to which the standards apply; and

WHEREAS, the proposed exterior materials consist of stone veneer, cement fiber siding, and cement board trim at windows, corners, and material transitions, all of which are acceptable exterior materials; and

WHEREAS, required primary exterior materials do not, however, constitute at least 75% of each façade; and

WHEREAS, the Plan and Zoning Commission has recommended that the Council, pursuant to Section 158.08(5) of the Code of Ordinances, approve the proposed exterior materials as additional primary materials for the reasons that such materials and trim exhibit the structural strength and permanency desired, contain sufficient architectural relief, and do not detract from the desired aesthetic character of the building and surrounding area.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the Architectural Plan submitted by Spurgeon Manor, Inc. for the construction of the Assisted Living Facility at 1204 Linden Street utilizing stone veneer, cement fiber siding, and cement board trim at windows, corners, and material transitions as the primary material is approved.

IT IS FURTHER RESOLVED, pursuant to Section 158.08(5) of the Code of Ordinances, that the indicated primary materials are, on a case-by-case basis, hereby approved by the Council for the reason that such materials and trim exhibit the structural strength and permanency desired, contain sufficient architectural relief, and do not detract from the desired aesthetic character of the building and surrounding area.

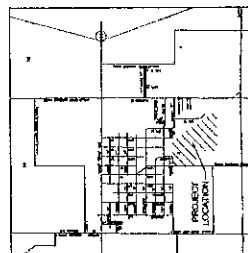
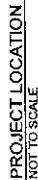
PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 10th day of July, 2018.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

DALLAS CENTER, IOWA



SHEET LIST TABLE		SHEET TITLE
BRIEF NUMBER		COVER SHEET
CD00		OVERALL SITE PLAN AND GENERAL NOTES
CD01		CONCRETE PLAN
CD02		SEPTIC PLAN
CD03		MEDICALLY PLANNED AND PROFILE
CD04		AUXILIARY PLAN AND PROFILE
CD05		ROADWAY PLAN AND PROFILE
CD06		SHADING PLAN
CD07		DRAINAGE PLAN
CD08		FOUNDATIONS PLAN
CD09		UTILITY PLAN
CD10		UTILITY PLAN
CD11		LANDSCAPE PLAN
CD12		LANDSCAPE SKEETCH PLAN

[illegible]

40 RESIDENTS	=	16 STALLS
4 EMPLOYEES	=	1 STALL
TOTAL STALLS REQUIRED	=	16 STALLS
TOTAL PROVIDED	=	24 STALLS
MANICAP STALLS REQUIRED	=	1 STALL
MANICAP STALLS PROVIDED	=	2 STALLS

SITE SUMMARY
BUILDING TYPE: AIRCRAFT LANDING FACILITY
BUILDING AREA FOOTPRINT: 42,000 SF
BUILDING HEIGHT AT HIGHEST POINT: 32'-0"

LANDSCAPE OPEN SPACE SUMMARY

TOTAL LANDSCAPE FEATURES:
82 DECIDUOUS TREES
708 SHRUBS
411 GRASSES
827 PERENNIALS

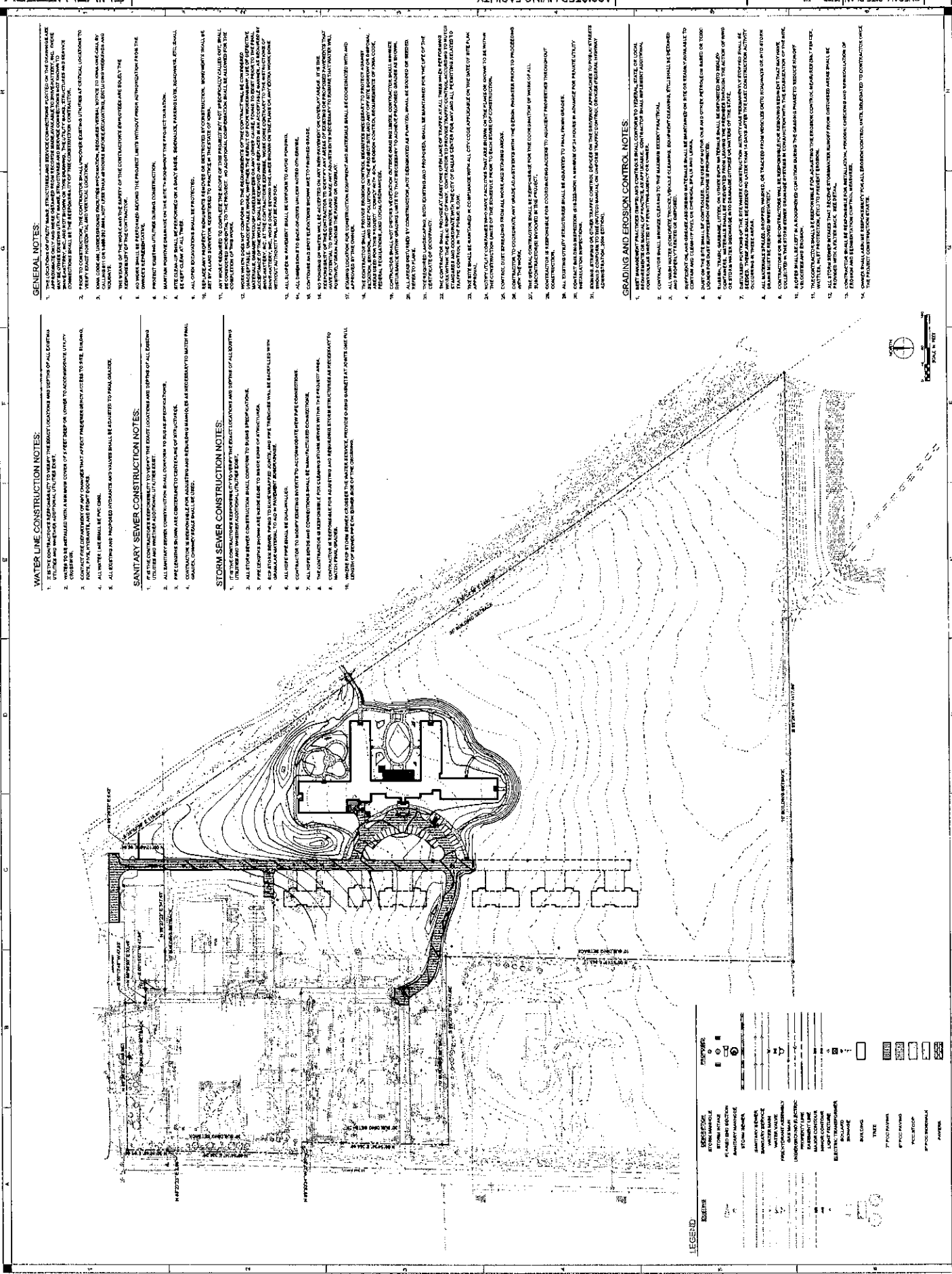
LANDSCAPE A

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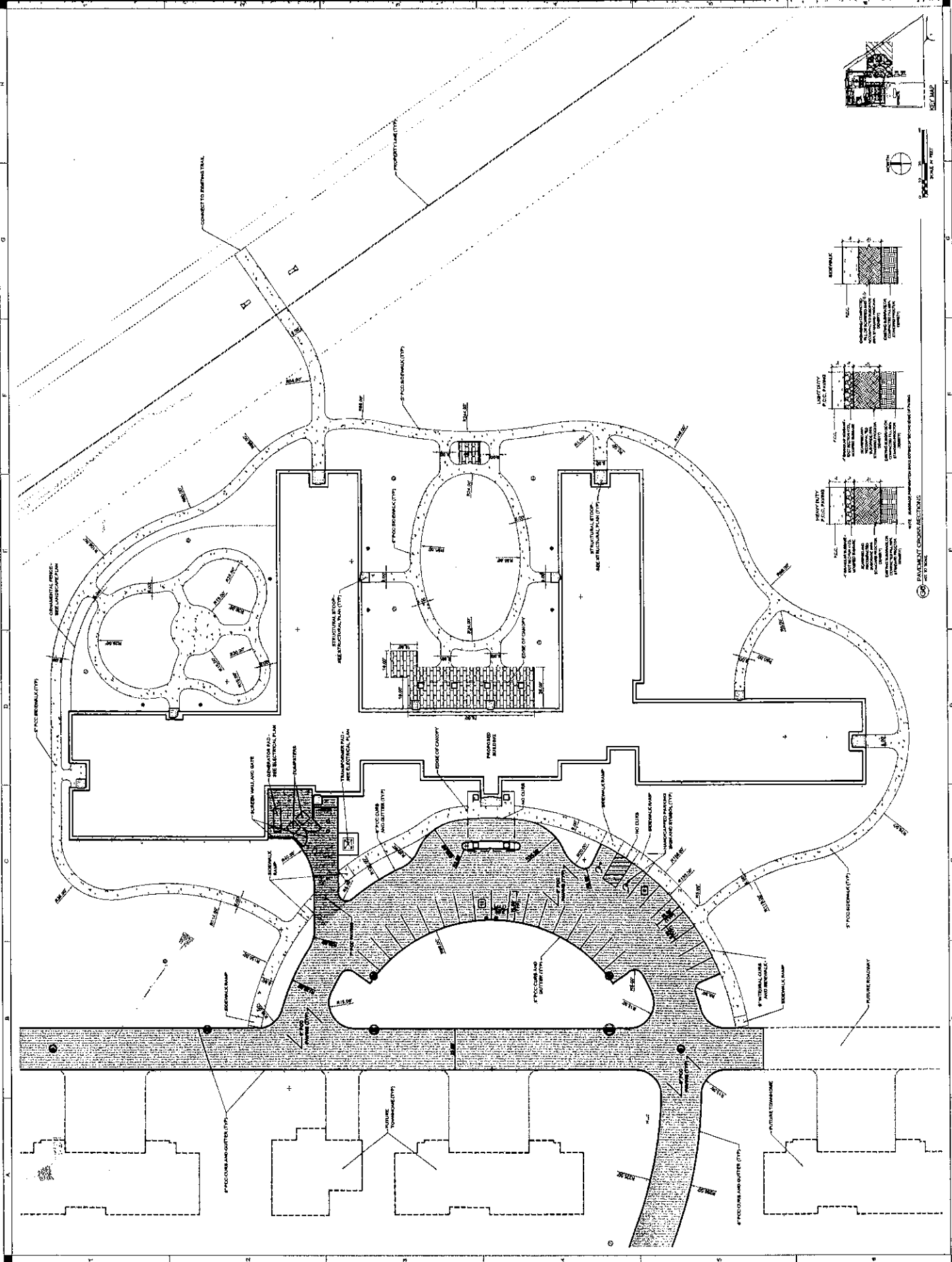
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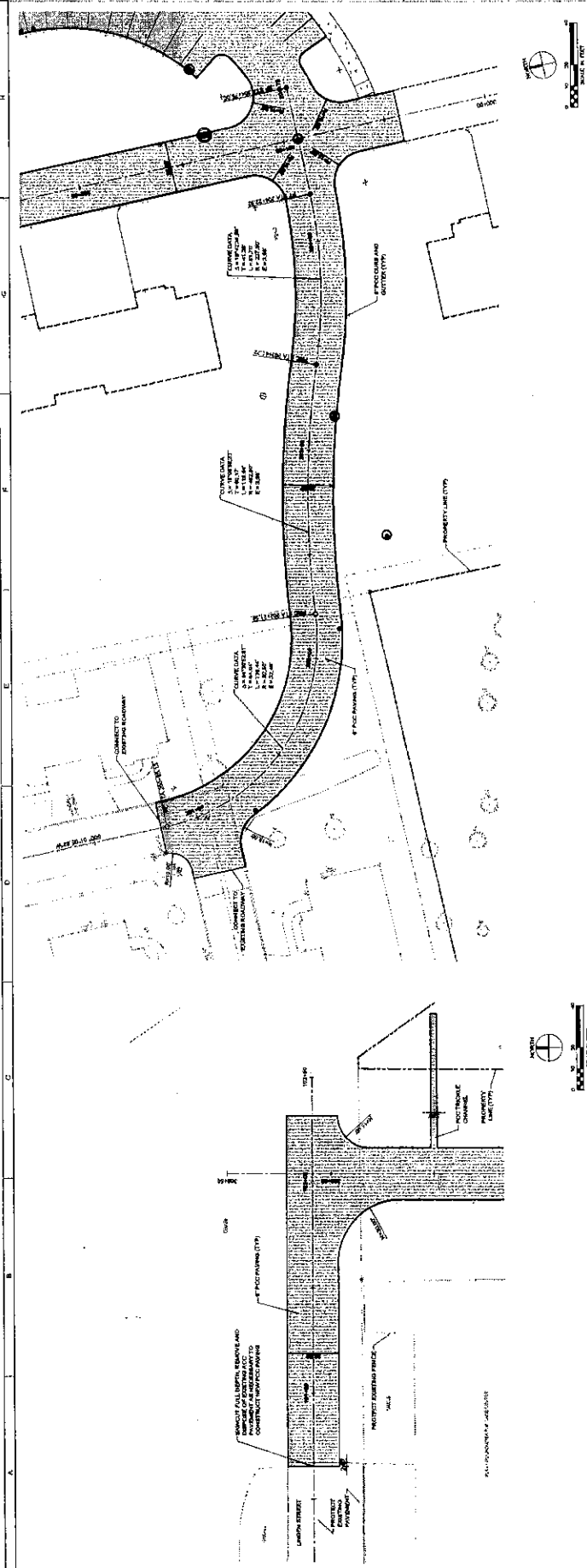
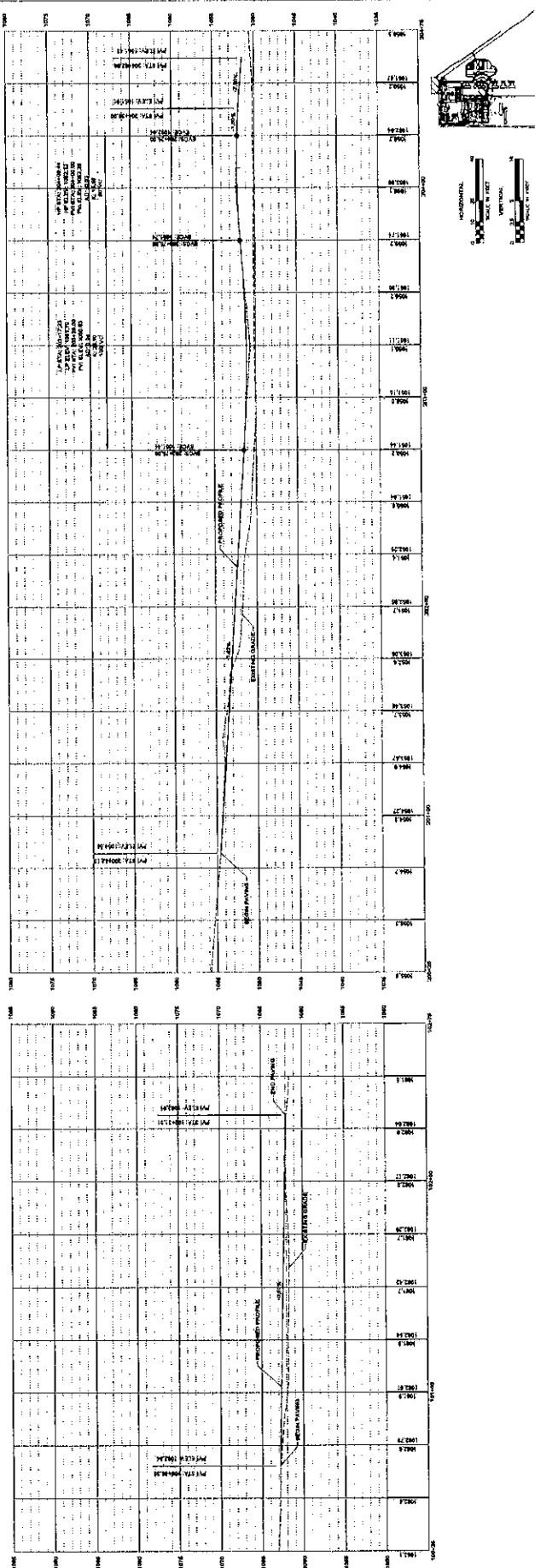
CIVIL ENGINEER

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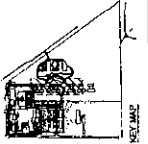








ROADWAY PLAN
AND PROFILE

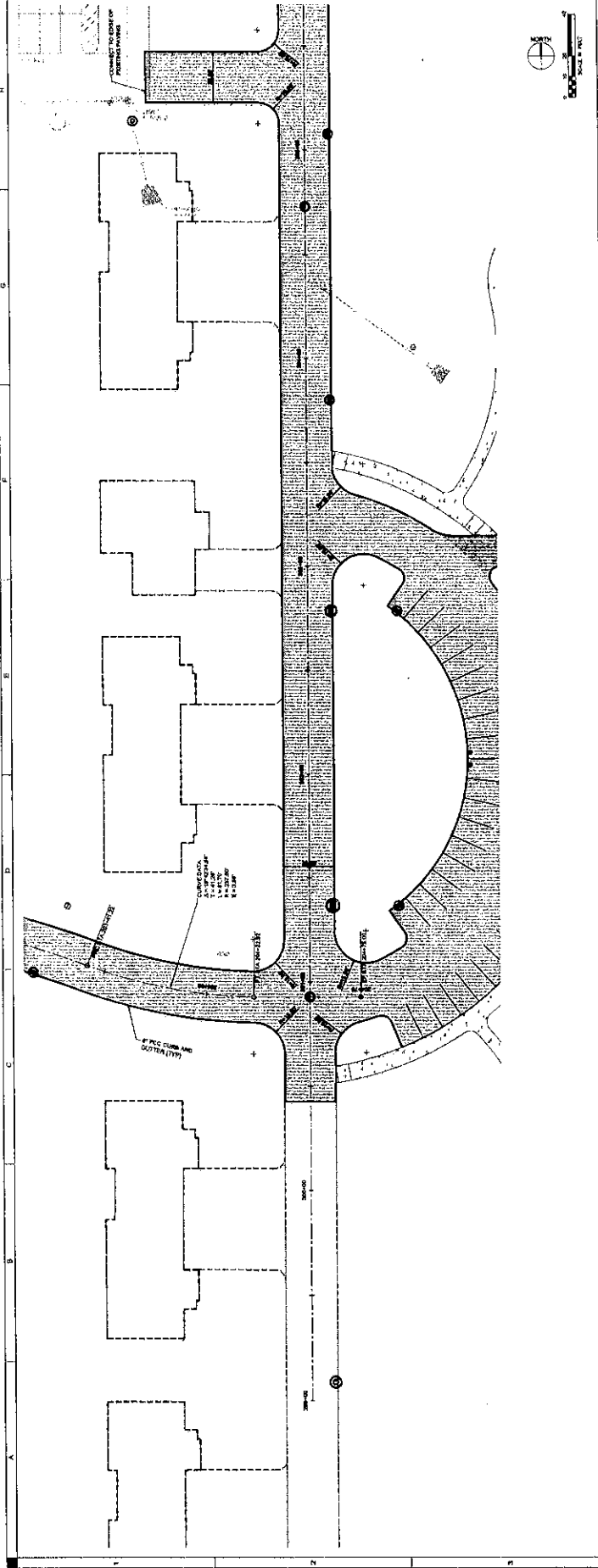
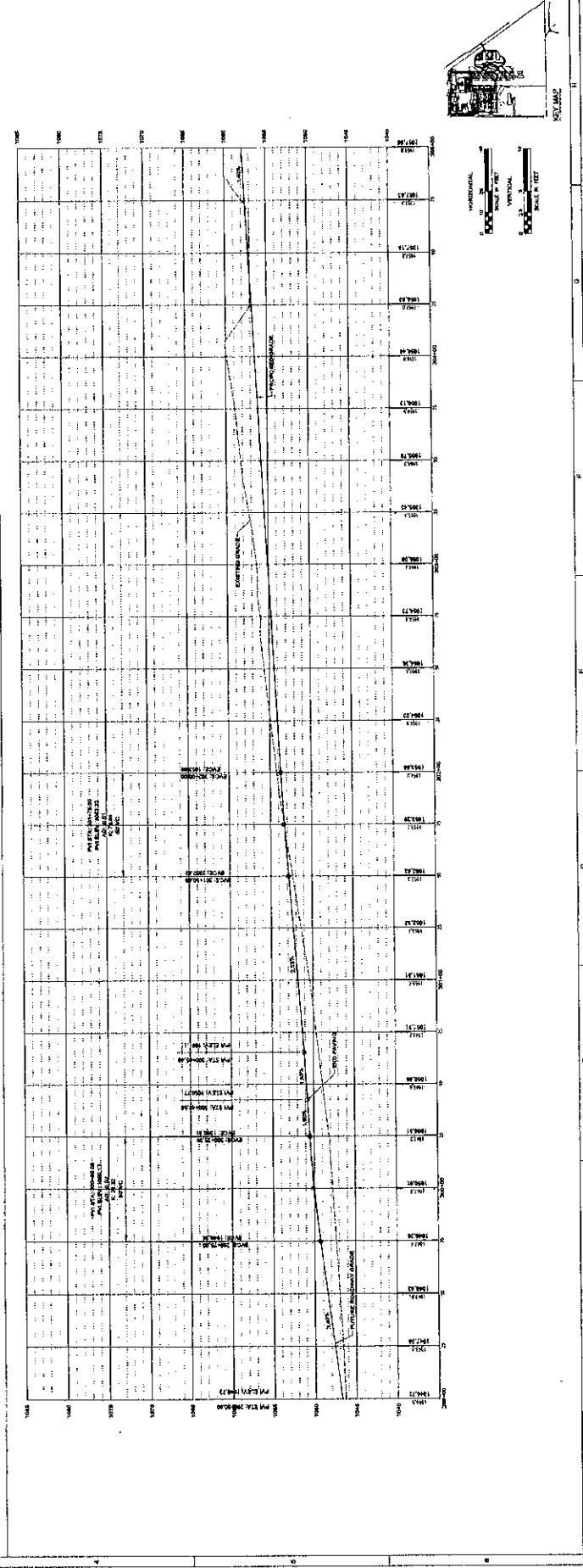


CLIENT NO.	10000
PROJECT NO.	10000
DATE	01/01/00
DESIGNED BY	01/01/00
CHECKED BY	01/01/00
APPROVED BY	01/01/00

PRELIMINARY
- NOT FOR
CONSTRUCTION

ASSISTED LIVING FACILITY
SUNSHINE MANOR
DALLAS DESIGN FIRM

SHIVEHATTERY
4725 SHIVEHATTERY ROAD, SUITE 100, DALLAS, TEXAS 75244
TEL: (214) 343-1111 FAX: (214) 343-1112
WWW.SHIVEHATTERY.COM

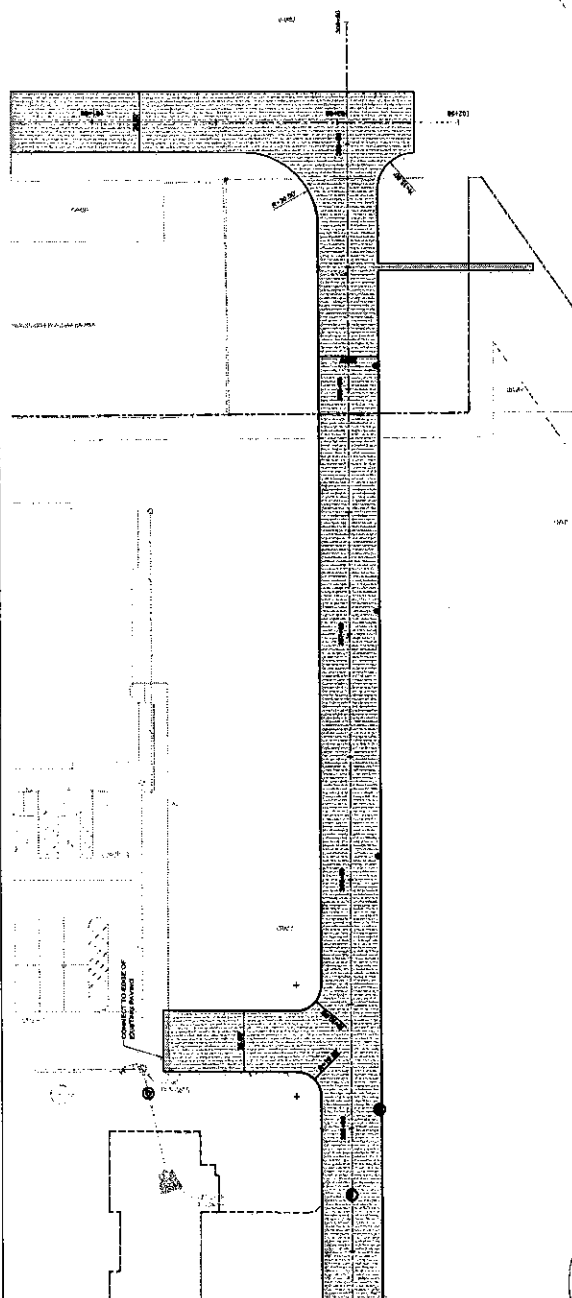
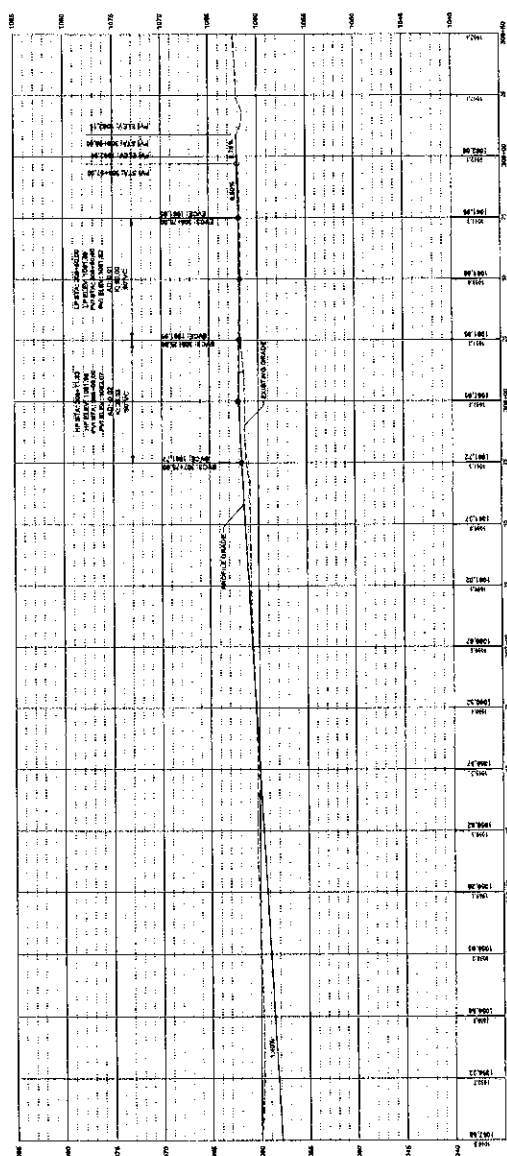
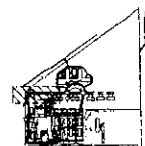


DATE: 10/15/16	PROJECT: 104-1000
DRAWN: JAC	CHECKED: JAC
SCALE: 1" = 40'	VERTICAL: 1" = 10'

PRELIMINARY
- NOT FOR
CONSTRUCTION

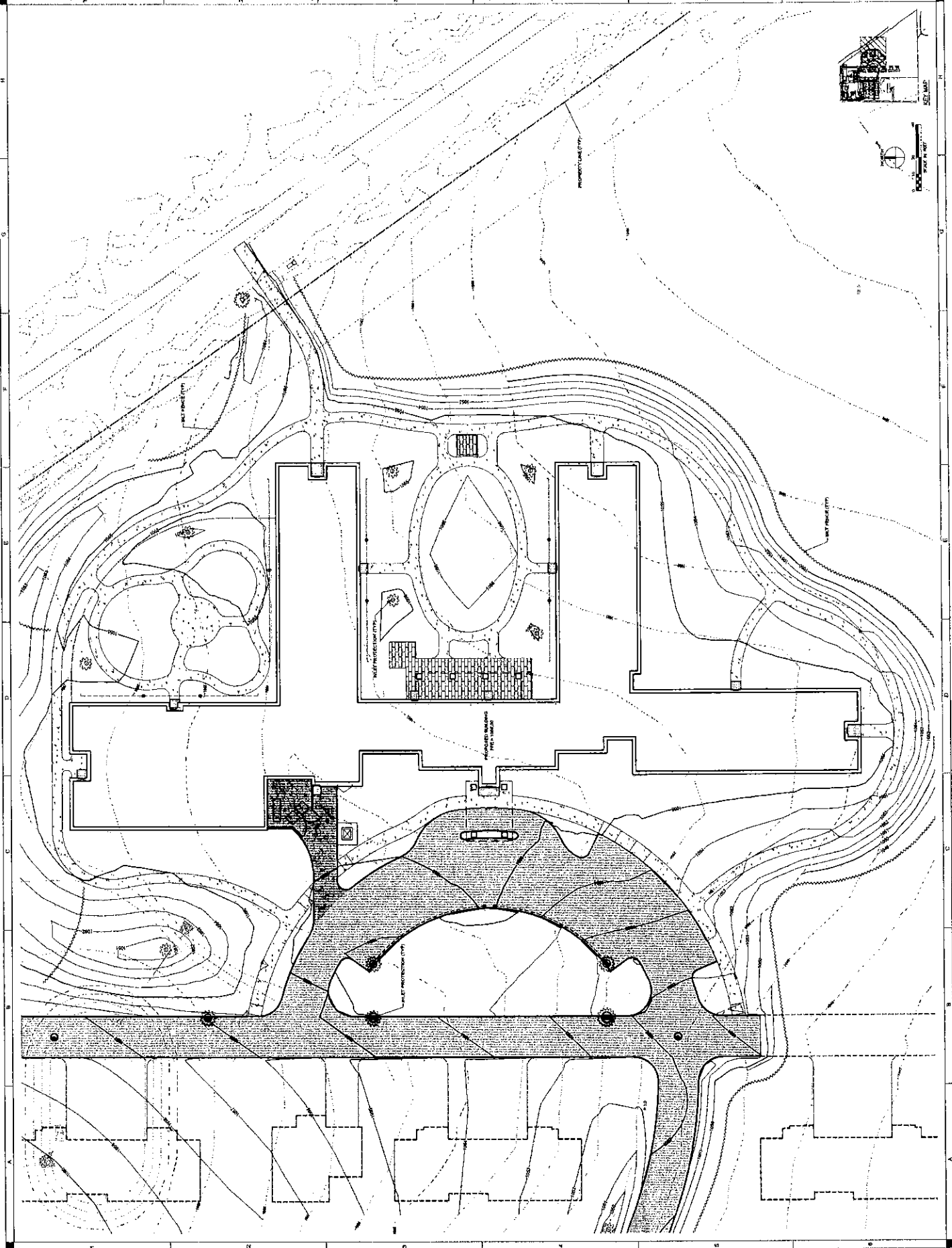
SPURCHON WORK
DALLAS CENTER, TEXAS

ASSISTED LIVING FACILITY



SHIVEHARTER
12200 Preston Road, Suite 100 (75240) Dallas, Texas 75240
P: (214) 343-1234 F: (214) 343-1235
www.shiveharter.com

CLIENT:	SPANISH HAVEN
PROJECT NO.:	1000000000
DATE:	08/20/2014
DESIGNER:	SHIVEHARTER
APPROVED:	DATE

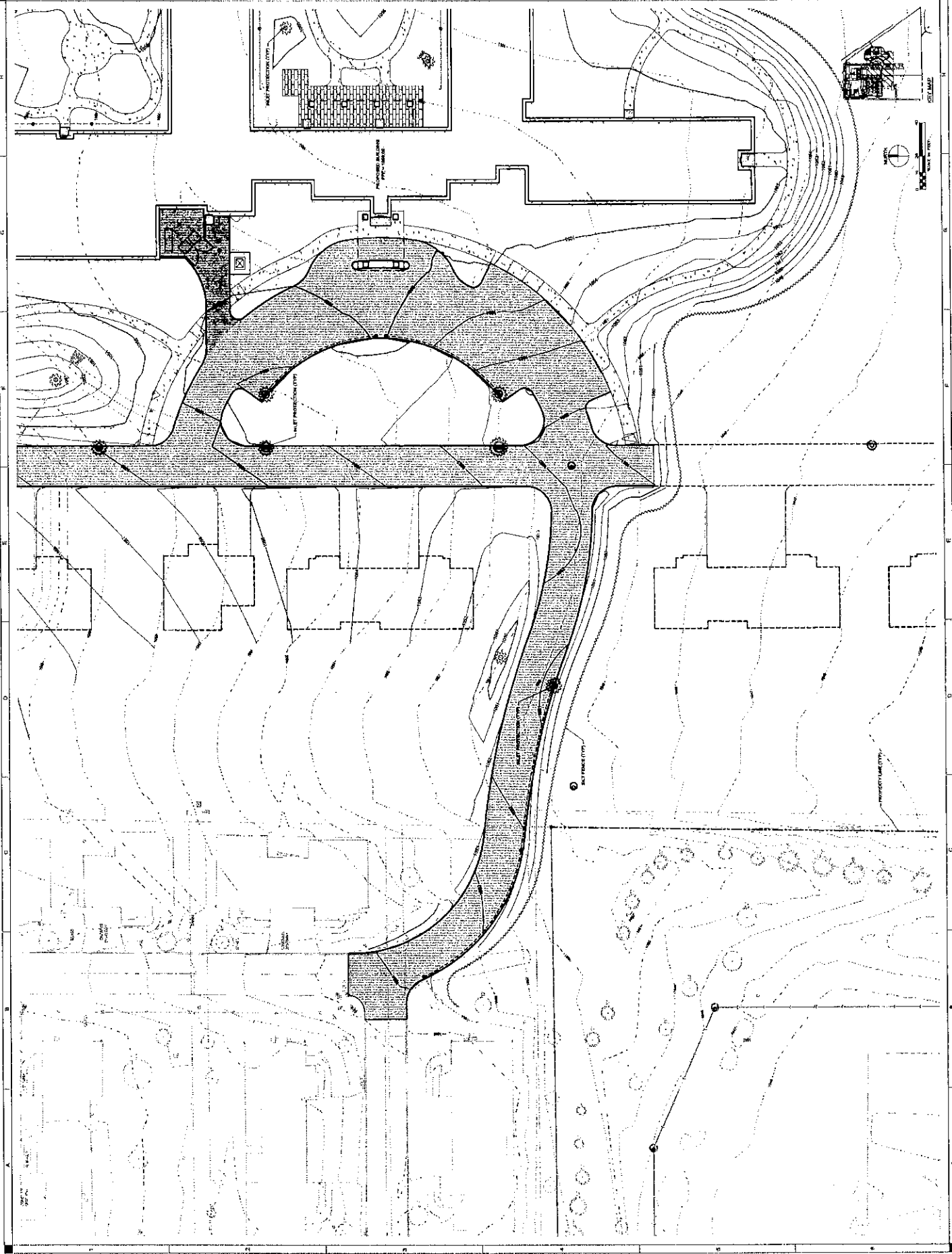


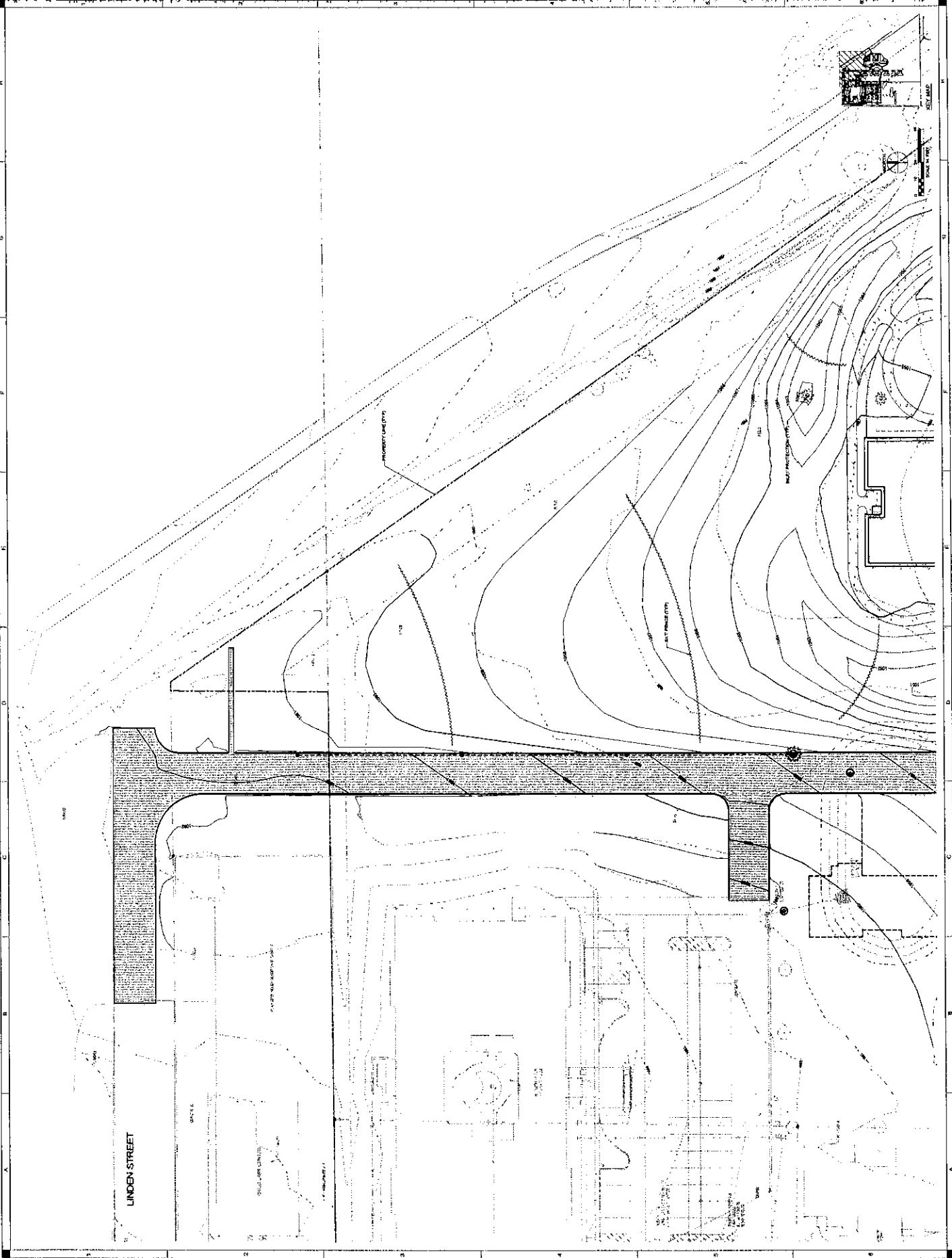
DATE: 08/19/2019	PROJECT NO: 19010001
DESIGNER: SHIVEHATTERY	CLIENT: SHIVEHATTERY
APPROVED: [Signature]	DATE: 08/19/2019

PRELIMINARY
- NOT FOR
CONSTRUCTION

ASSISTED LIVING FACILITY
DALLAS CENTER, TEXAS

SHIVEHATTERY
11111 SHIVEHATTERY DRIVE, SUITE 100, DALLAS, TEXAS 75243
TEL: 214-440-1111 FAX: 214-440-1112
WWW.SHIVEHATTERY.COM



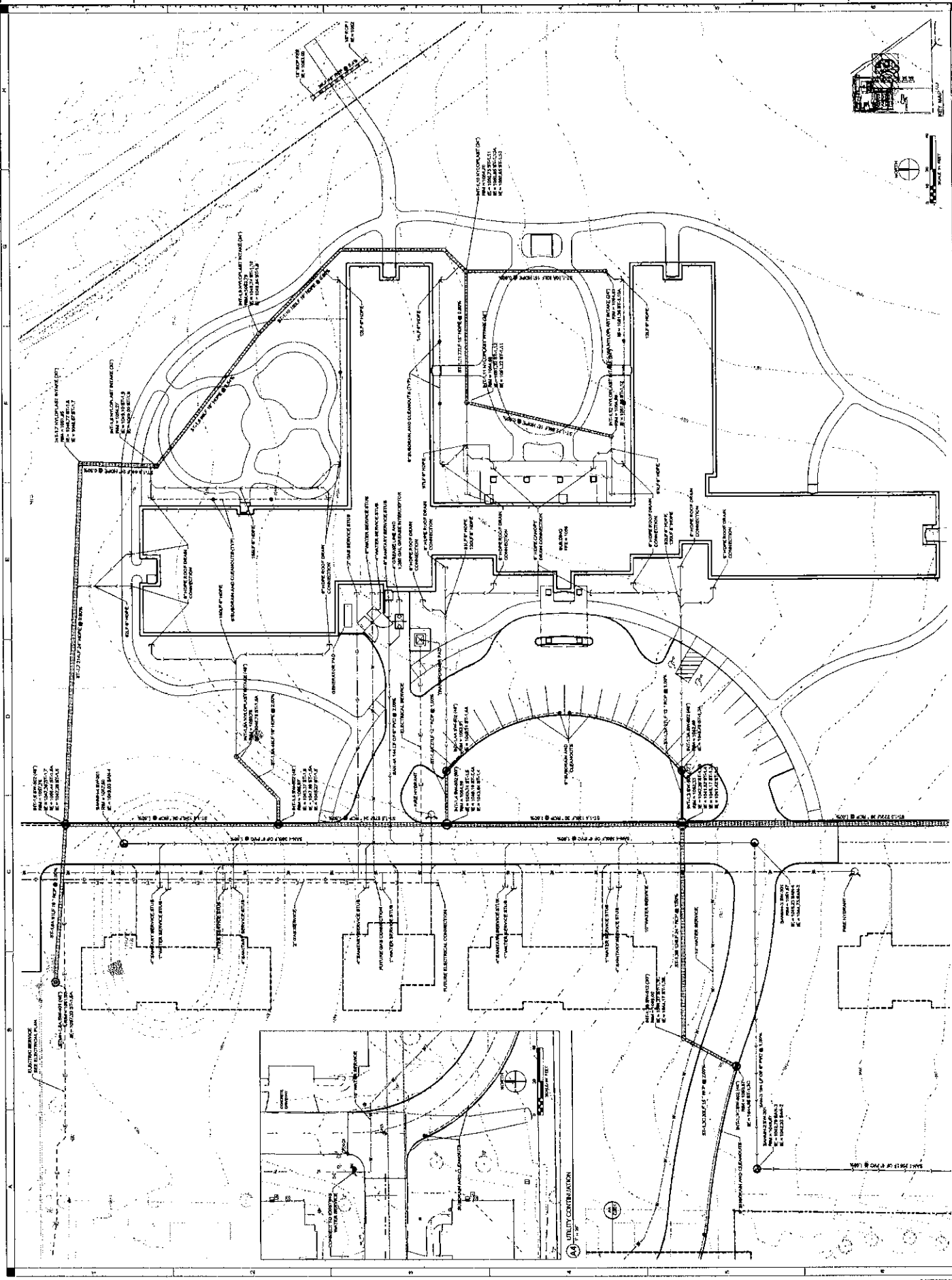


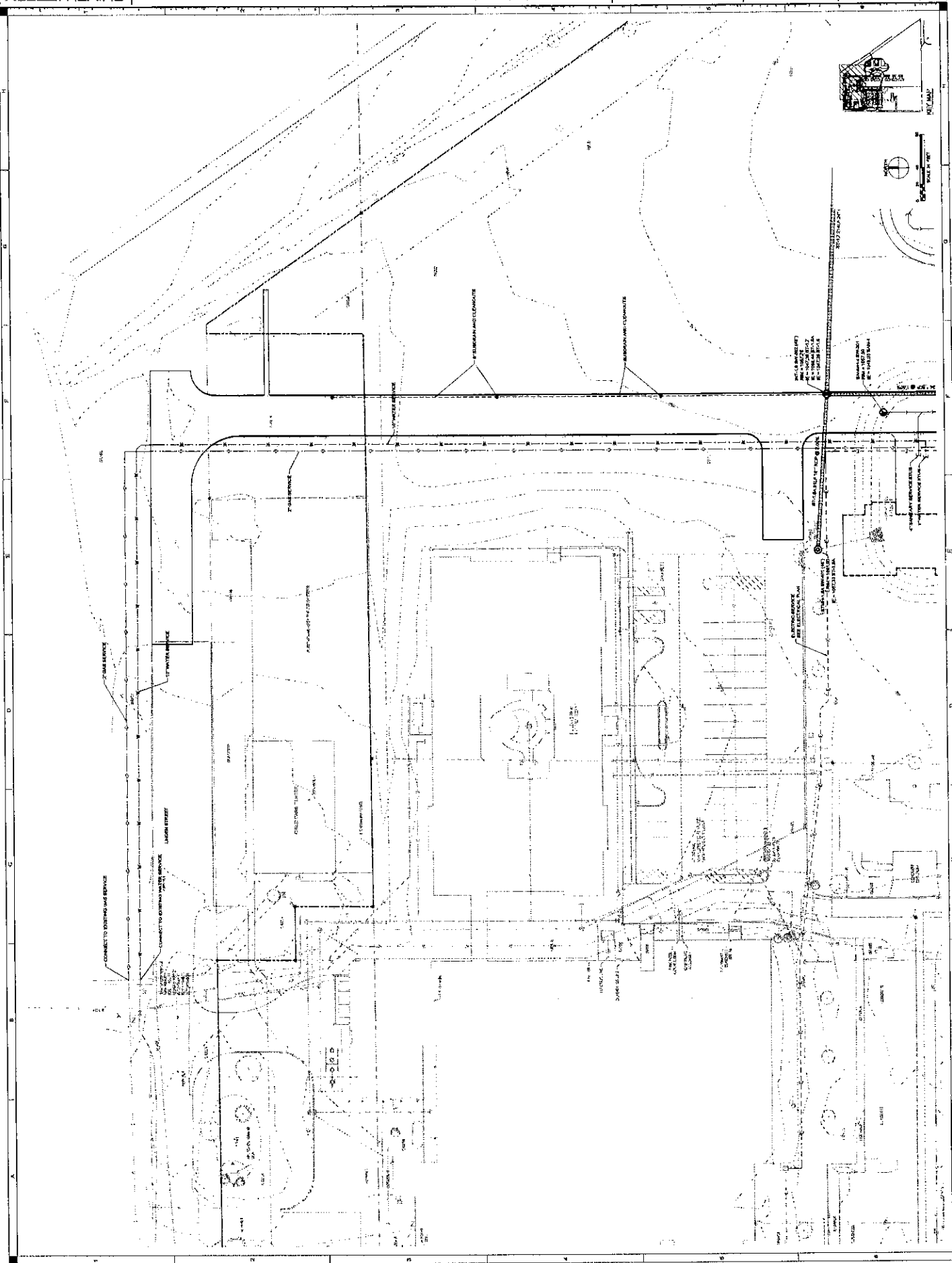
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DRAWN: J. L. BROWN	CHECKED: J. L. BROWN
SCALE: 1" = 10' - 0"	DATE: 01/11/11
PROJECT: 11010101	PROJECT: 11010101
PROJECT: 11010101	PROJECT: 11010101
PROJECT: 11010101	PROJECT: 11010101

PRELIMINARY
- NOT FOR
CONSTRUCTION

ASSISTED LIVING FACILITY
DALLAS CENTER, TEXAS

SHIVE-HATTERY
11750 SHIVE-HATTERY DRIVE, SUITE 100, DALLAS, TEXAS 75244
11750 SHIVE-HATTERY DRIVE, SUITE 100, DALLAS, TEXAS 75244
11750 SHIVE-HATTERY DRIVE, SUITE 100, DALLAS, TEXAS 75244





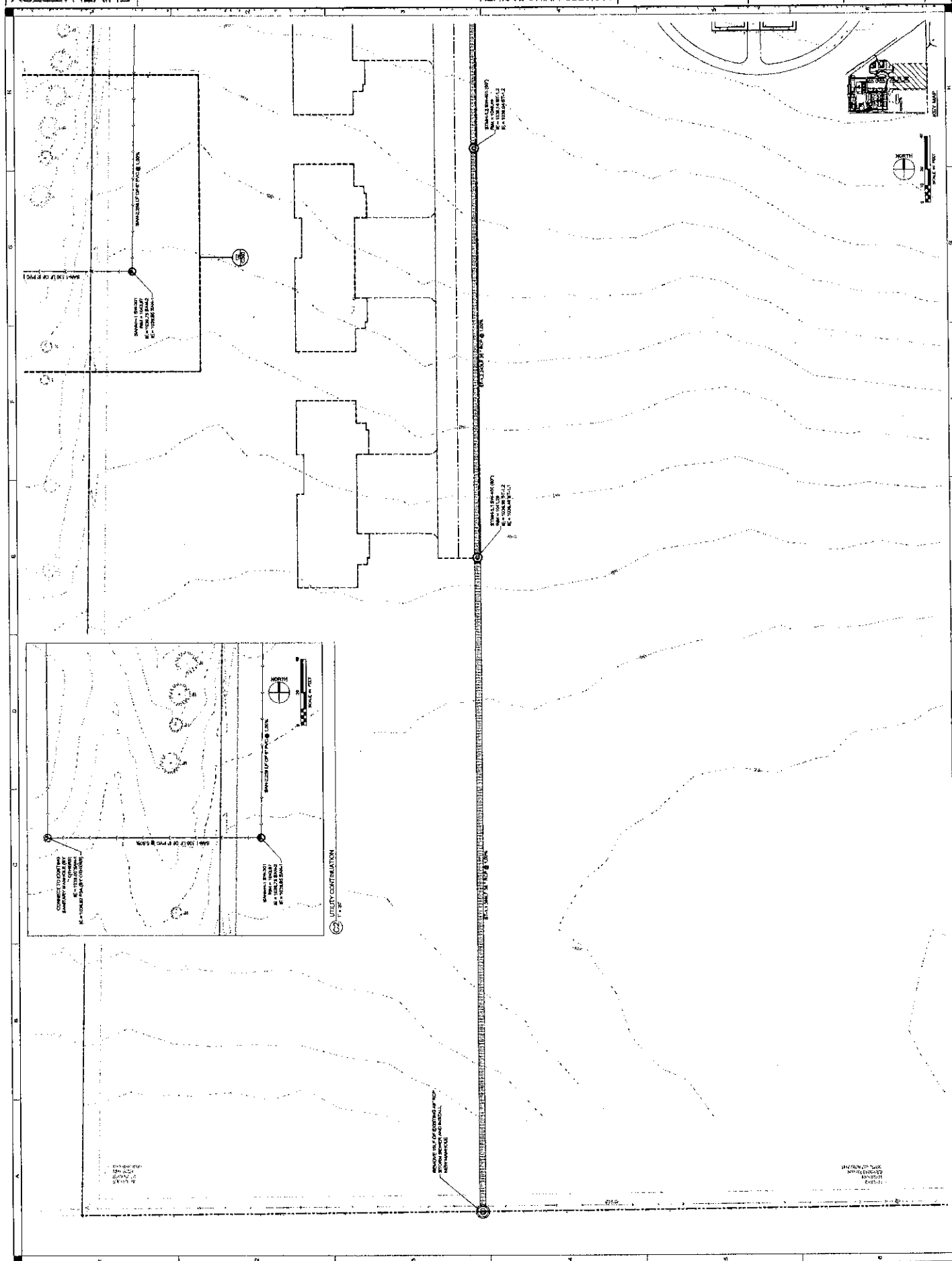
APPROVED _____
SIGNED FOR CITY MANAGER _____
DATED: 08-09-2010
PROJECT NO. 648000
FIELD BOOK NO. _____
CLIENT NO. 04

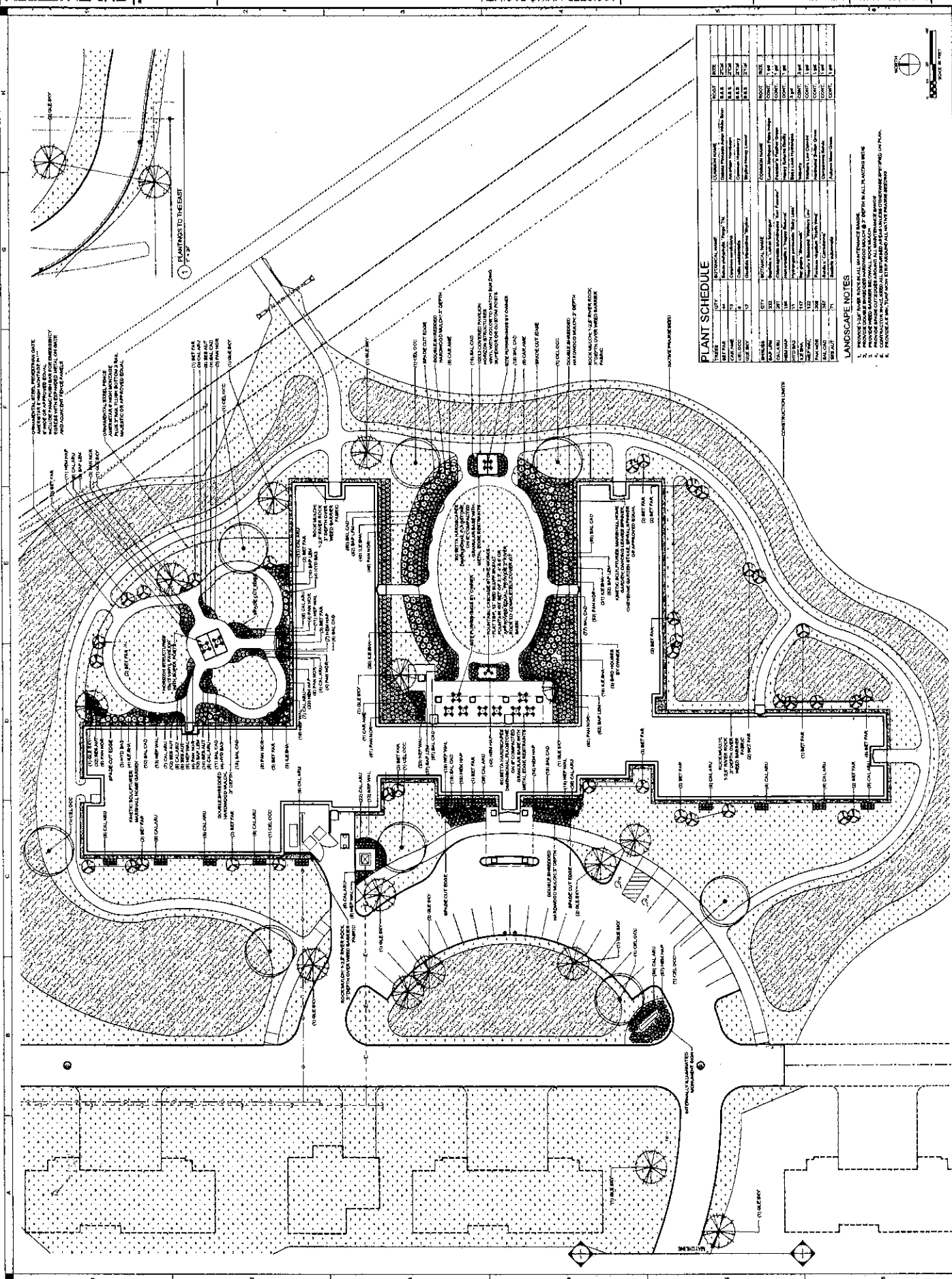
PRELIMINARY
- NOT FOR
CONSTRUCTION

SPURGEON GENERAL
DALLAS CENTER, TEXAS

ASSISTED LIVING FACILITY

SHIVHARTLEY
 10000 N. 10th St., Suite 100, Phoenix, AZ 85020
 (602) 998-1111



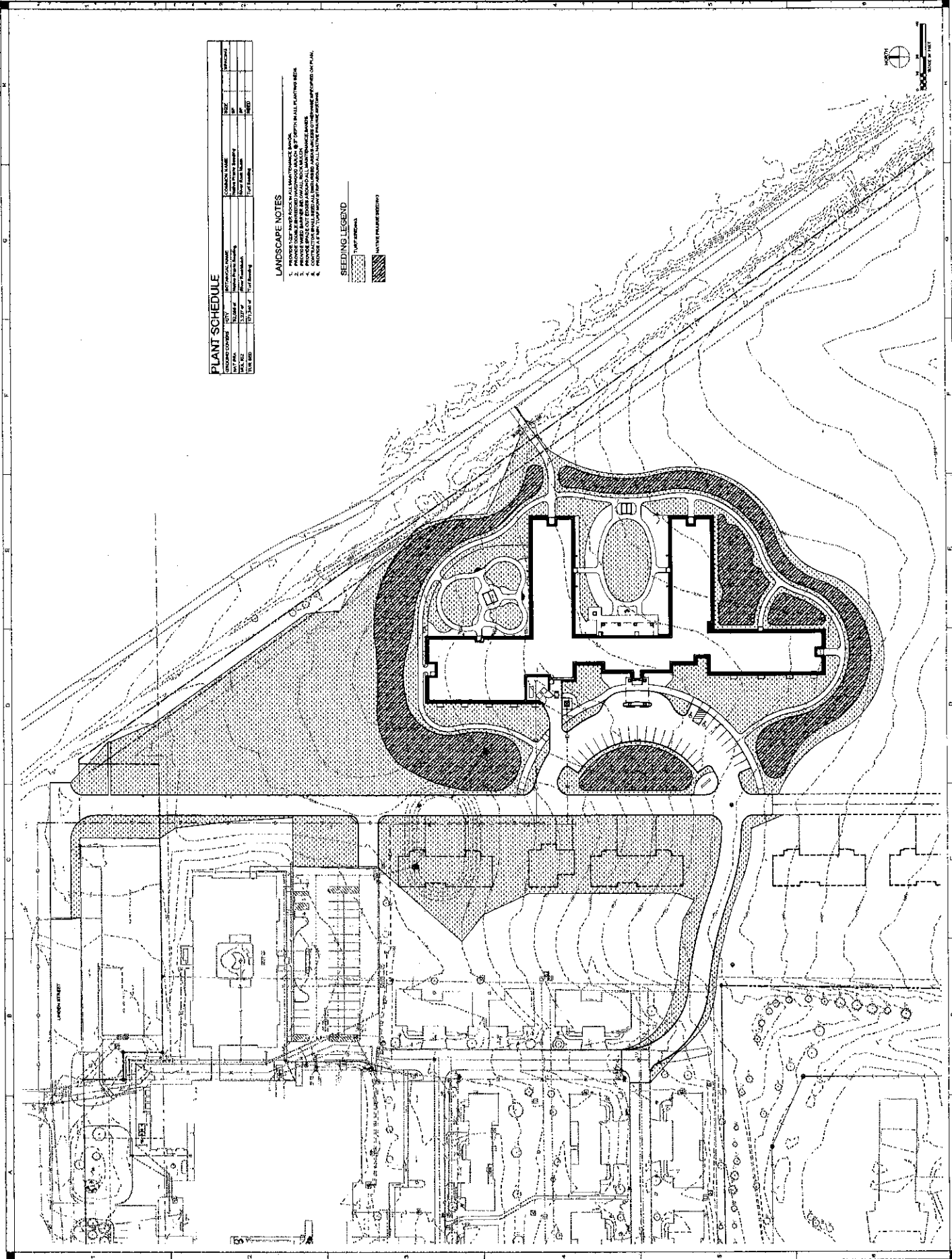


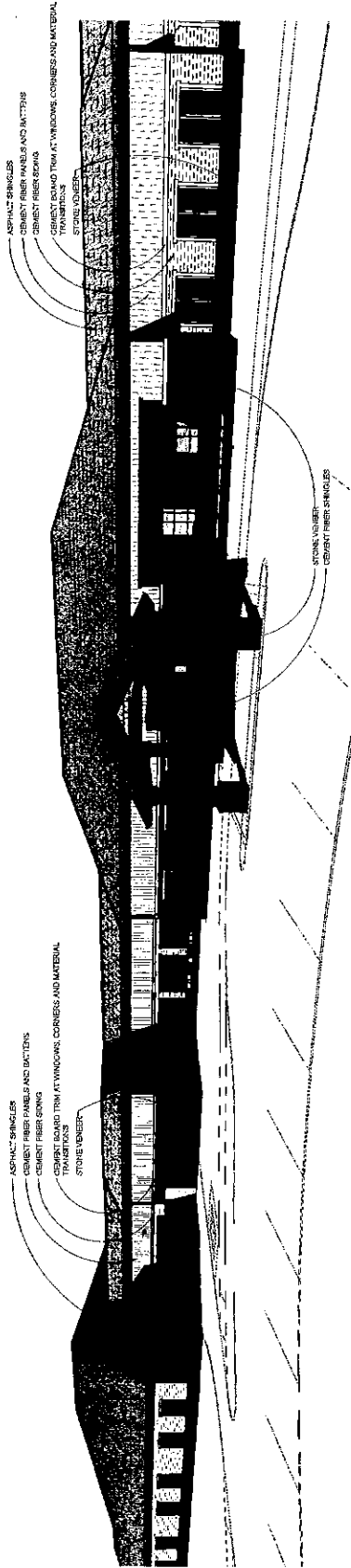
PLANT SCHEDULE

PLANT	QTY	REMARKS
10' DBH TREE	1	See Schedule
12' DBH TREE	1	See Schedule
15' DBH TREE	1	See Schedule
18' DBH TREE	1	See Schedule
20' DBH TREE	1	See Schedule
25' DBH TREE	1	See Schedule
30' DBH TREE	1	See Schedule
35' DBH TREE	1	See Schedule
40' DBH TREE	1	See Schedule
45' DBH TREE	1	See Schedule
50' DBH TREE	1	See Schedule
55' DBH TREE	1	See Schedule
60' DBH TREE	1	See Schedule
65' DBH TREE	1	See Schedule
70' DBH TREE	1	See Schedule
75' DBH TREE	1	See Schedule
80' DBH TREE	1	See Schedule
85' DBH TREE	1	See Schedule
90' DBH TREE	1	See Schedule
95' DBH TREE	1	See Schedule
100' DBH TREE	1	See Schedule

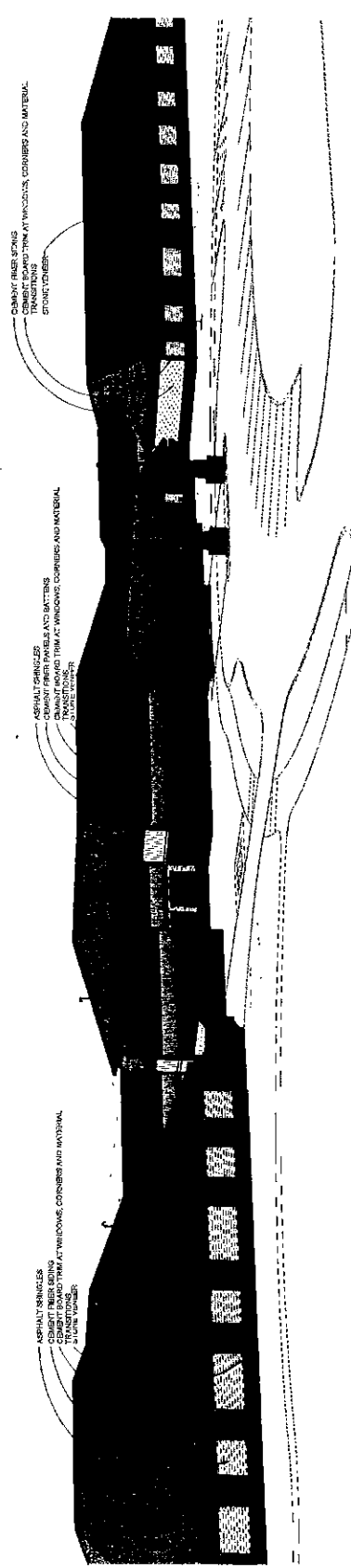
LANDSCAPE NOTES

1. PROVIDE 1" MIN. COVER ALL MAINTENANCE AREAS.
2. PROVIDE 1" MIN. COVER ALL MAINTENANCE AREAS.
3. PROVIDE 1" MIN. COVER ALL MAINTENANCE AREAS.
4. PROVIDE 1" MIN. COVER ALL MAINTENANCE AREAS.





63 Exterior - South West view



64 Exterior - North West View

City of Dallas Center Special Use Permit

Section 165.40 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, states that certain uses possess characteristics of such unique and special form as to make impractical their being included automatically in any classes of use as set forth in the various Districts established by the City's Zoning Code. Such uses shall be subject to certain conditions and standards set forth in Section 165.40 of the Code of Ordinances, and the authority for the location thereof shall be subject to review by the Plan and Zoning Commission and the issuance of a special use permit by the City of Dallas Center, provided however, a special use permit may not be granted for a use in a District from which it is specifically excluded by the provisions of the Zoning Code.

Effective Dates: August 8, 2018, through August 7, 2023
(Five-Year Renewal)

Issued to: Dan and Mary Ellen Oberender
507 Hatton Avenue
Dallas Center, Iowa 50063

Zoning District: R-1

Legal Description:

Lots One (1), Two (2), Three (3), Four (4), Five (5) and Six (6), except the North Fifty-one (51) feet thereof, in Block Forty (40) of the Original Town, now City, of Dallas Center, Dallas County, Iowa.

By Order of the City Council of the City of Dallas Center, Iowa, a Special Use Permit is issued for the following purposes, and under the following terms and conditions:

The personal residence of Dan and Mary Ellen Oberender, situated upon the above-described parcel of real estate, which originally was constructed and utilized as a church, may be utilized by the owners for religious events of a nature customarily held or conducted within an established church structure. Such uses may be for a fee, which will generate income to the owners.

Specifically, the residence may be utilized as a wedding chapel (for marriage ceremonies and renewal of vows), and other religious and celebratory functions, such as: prayer meetings, Bible study groups, vigils, funerals, baptisms, wedding receptions, special holiday services, and anniversary, birthday, and reunion celebrations.

Seating of guests in the owners' residence will be restricted to the original sanctuary and overflow area. Occupancy may not exceed any regulations or directions of the State Fire Marshall. Any report of the State Fire Marshall shall be filed with the City Clerk. The original pastor's study, the nursery addition, and the space above the overflow area also may be utilized for the special use allowed herein, but not for the seating of guests.

Food must be catered in, as the preparation of food on the premises will not be permitted. No alcohol or beer may be served to or consumed by any guests under this special use.

The residence may be utilized for the special use granted herein on Monday through Saturday from 10 o'clock a.m. to 10 o'clock p.m.; and on Sunday from 8 o'clock a.m. to 10 o'clock p.m. Decorating, set-up, and clean-up may occur outside these hours.

Excessive noise will not be permitted. Nearby streets may not be blocked by parked vehicles. Indoor and outdoor lighting for the property will be restricted to that which is customary for residential lighting, and as may be required by any building and electrical codes, etc.

All special uses of the residence must be supervised by the owners, or by agents of the owners. The owners must explain the limited uses allowed under this special use permit to each party requesting the use of the residence. Those parties using the residence must understand that their use shall be without disruption to the surrounding neighborhood.

This special use permit is granted only to Dan and Mary Ellen Oberender. Upon the transfer of the real estate involved from either or both of them, this special use permit shall automatically terminate.

The Plan and Zoning Commission shall, prior to August 8, 2023, review the five-year renewal and the implementation of this Special Use Permit, and make such recommendations to the City Council as it deems appropriate with respect to any modifications, further review, or termination as it deems appropriate.

Additionally, the City Council shall retain review of the special uses allowed herein, and reserves the right from time to time, as may be required, to amend or modify the terms and provisions of the permit, upon recommendation of the Plan and Zoning Commission. The City Council may revoke this special use permit if it determines that the terms and provisions have not been complied with.

Approved this 10th day of July, 2018.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

ANIMAL SHELTER SERVICES AGREEMENT

This Agreement is made and entered into as of the 10th day of July, 2018, by and between the City of Dallas Center ("City") and the Animal Rescue League of Iowa, Inc. (the "ARL"), an Iowa nonprofit corporation.

Purpose. Under this Agreement, the ARL will provide animal shelter and impoundment services to the City, including impoundments which the City may be required to provide pursuant to certain of its ordinances, ordinances of municipalities with which the City contracts, or state law.

ARL will provide: The ARL shall provide shelter services to all dogs and cats delivered to its shelter location by the City, including bite dogs and cats. Other animals including bite animals will be sheltered and/or quarantined if the ARL has proper accommodations and is properly licensed for that species. Unless claimed by the owner, the ARL will make non-bite animals not otherwise designated for euthanasia available for adoption when appropriate, and the ARL will humanely euthanize unclaimed, non-adopted animals in accordance with the ARL's publicly available policies. Unless instructed otherwise by the City in writing, the ARL shall comply with all applicable impoundment period requirements of the City Code or ordinances, and with similar provisions of any other applicable ordinance, or State law or regulation. Unless the ARL is otherwise instructed by the City, non-bite animals bearing a license tag or other identification reasonably enabling determination of ownership shall be retained for seven days prior to adoption or euthanasia and animals whose ownership cannot be reasonably established shall be retained for seven days. Quarantine animals shall be released or euthanized only as directed by the City. The ARL will be responsible for collection of all boarding fees from reclaimed animals by their owners, including quarantined animals.

Compensation. In consideration for the acceptance and services provided by the ARL, to each live animal delivered to the ARL by the City; the City will pay the ARL as follows:

Animals reclaimed by their owners will not be charged to the City.

Boarding fees	\$35 within first 24 hours
	\$15 each additional 24 hour period

There shall be no charge for unweaned offspring of an animal delivered at the same time as the mother.

An apparent set of littermates, unaccompanied by the mother
and over six (6) weeks of age, received together, shall be
regarded as a single animal. \$125.00

Ten day bite case quarantine \$170.00

Records Access. The ARL shall keep and make available to the City such intake information of strays from the City. Such records shall be retained as required by the ARL under their document retention policies.

Licenses and Compliance. The ARL shall apply for, and maintain, all necessary or applicable licenses, certifications and inspections relevant to current health, fire, safety, and professional standards. Any deficiencies or violations must be corrected immediately or immediate action taken to seek variances. The ARL shall comply with all other applicable state, federal and local laws, ordinances, rules and regulations and shall not deny, restrict access to, or provide inferior services to any person, or deny or restrict employment opportunities, including promotional opportunities, to any applicant or current employee, on the basis of sex, age, race, national origin, religion, sexual orientation or physical or mental disability.

Indemnification and Insurance

The ARL shall acquire and retain throughout the term of this Agreement suitable and sufficient insurance, and fidelity bonding, so as to protect it, its entire staff including contract employees, its clients, the City and the general public against any loss, injury, damage, or other liability arising from any wrongful or negligent act or omission in connection with responsibilities assumed by the ARL under the terms of this Agreement.

Term and Termination. This Agreement shall be effective _____, 2018 to June 30, 2023 for animals delivered during the term of this Agreement, and any extensions thereto, but may be earlier terminated for any reason and at any time by either party upon at least sixty (60) days prior written notice. Such notice, or any other notice required or permitted to be given hereunder, shall be addressed, if to the ARL, to the Chief Executive Officer, Animal Rescue League of Iowa, Inc., 5452 N.E. 22nd Street, Des Moines, Iowa 50313, or if to the City to: _____

or to such other address as either party shall have notified the other party of, in writing. Notice shall be deemed given when deposited with the U.S. Postal Service, registered or certified, addressed as specified.

Administration. This Agreement shall be administered on behalf of the City by _____.
This Agreement shall be administered on behalf of the ARL, and services provided for hereunder shall be controlled and supervised, by Tom Colvin, Chief Executive Officer of the ARL.

IN WITNESS WHEREOF, this Agreement has been executed to be effective as set forth above.

CITY OF DALLAS CENTER

ANIMAL RESCUE LEAGUE OF IOWA, INC.

By: _____

By: _____



2018 LEGISLATIVE SUMMARY

Enclosed is the 2018 edition of the summary of bills passed by the Iowa General Assembly that could potentially affect city codes. These pieces of legislation may result in sections of your code being inconsistent with certain State laws. The impact of these changes may differ depending on the language in your city code. Therefore, please review your code carefully to determine which amendments you may need.

As a service to our clients we are offering you an opportunity to purchase the following legislative changes which include a draft ordinance specific to your Code and the related supplementation of that ordinance once adopted. The fees for these amendments are as listed on the order form.

If you wish to prepare your own amending ordinances, we would be happy to codify them for you after their adoption at the standard supplement rates.

This is also a good time to ensure that all your most current ordinances are supplemented into your code. If you have any ordinances which have not yet been sent to us for supplementation you may send them to us at this time. By regularly sending in ordinances as they are adopted, your city code can be amended to reflect the changes made by the ordinances and provide all readers with the most current language. These ordinances will be codified at the current supplement rates.

If you wish to order legislative changes at this time please complete the attached order form and return it to us by email at info@sc-ic.com or by mail to P.O. Box 244, Storm Lake, Iowa 50588. If you have any ordinances you would like supplemented at this time, please feel free to email those to us at info@sc-ic.com.

This summary is not intended to be an inclusive list of all legislative changes that could have an impact on your city; rather, it is a summary of legislative changes that affect a majority of our clients' codes.

If you have any questions, feel free to contact Steve at (641) 355-4074 or at steve@sc-ic.com

2018 LEGISLATIVE CHANGES AFFECTING CITY CODES

HF 2196 — Relating to Texting or Using a Mobile Telephone While Operating a Commercial Vehicle. Chapter 321 of the *Code of Iowa* has been amended by adding a new section prohibiting texting or using a mobile telephone while operating a commercial vehicle.

HF 2457 — Relating to Statutory Corrections. Section 453A.47A of the *Code of Iowa* has been amended to provide that a city shall submit a duplicate of any application for a retail cigarette permit to the Alcoholic Beverages Division of the Department of Commerce within 30 days of issuance of a permit.

SF 2310 — Relating to Alcoholic Beverage Control. Chapter 123 of the *Code of Iowa* has been amended to make technical changes to terminology pertaining to alcoholic beverages.

FOR YOUR INFORMATION ONLY:

The following information is provided for reference only. Some cities may have ordinances or language in their Codes that is impacted by these legislative changes and as such cities should review these new laws against their existing code to determine if any changes are needed.

HF 2286 — Prohibiting Cities from Imposing Time-of-Sale Requirements on Transactions Involving Real Property — A city shall not adopt an ordinance, motion, resolution, or amendment, or use any other means, that restricts an owner of real property from refinancing existing debt on, selling, or otherwise transferring title to the property by requiring the owner to take or show compliance with any action with respect to the property or pay any fee before, during, or after refinancing existing debt on, selling, or transferring title to the property.

**** ORDER FORM ****

2018 LEGISLATIVE CHANGES

City _____ Contact Name _____

Mailing Address _____

Zip _____ Email Address _____

Ordered Legislative Changes will be emailed in MS Word format to the email address above.

Place a check in the space provided for each amendment that you want prepared for you and return the form to the address listed on the cover letter.

Bill	Subject	Price	✓
HF 2196	Texting or Using a Mobile Phone	\$200.00	
HF 2457	Cigarette and Tobacco Permits	\$200.00	
SF 2310	Alcoholic Beverage Control	\$300.00	

I understand that for each of the above amendments ordered, I will be charged a fee and will receive one amending ordinance and, after it is adopted and returned to Iowa Codification, I will receive the amended pages for insertion into the city's code books. The bill for these amendments will be sent when the ordinances are emailed. A flat \$10.00 shipping fee will be added to each order.

Signature _____

Title _____

EMAIL ORDER FORM TO INFO@SC-IC.COM

PLEASE DO NOT SEND PAYMENT WITH THE ORDER FORM.