

AGENDA
Dallas Center City Council
March 14, 2017 – 7:00 PM – Legion Hall

PUBLIC HEARING – on proposed 2017-2018 City of Dallas Center Budget

1. Pledge of Allegiance
2. Roll Call
3. Action to approve agenda
4. Action to approve consent agenda
 - a. Approve minutes of February 14th regular meeting
 - b. February Treasurer's Report
 - c. February Police, Fire/Rescue, Compliance and Water Reports
 - d. Action on request to allow up to four wineries to have wine tasting and sales in Mound Park at Art in the Park on July 8th
 - e. Approve (Class C with outdoor service and Sunday sales) liquor license for Twisted Corn Tavern pending required initial paperwork and dram shop
 - f. Approve hiring Mike Buckalew, Julian Gibson and John Patrick as summer public works assistants at \$11.00/hr approximately 60 hours per week total combined (as needed) effective April 1st
 - g. Approve hiring Joel Hofland as Public Works Operations Specialist at \$20.00/hr effective March 27th or later with one week of vacation during the first year of employment
 - h. Approve hiring April Scrivner as Administrative Assistant at \$14.00/hr effective May 8, 2017 pending background check
 - i. Approve invoices for payment (review committee Bagby and Kluss)
5. Ed Leedom Code Enforcement Report – discussion and possible action on non-complying nuisance properties
6. Fire Department annual report
7. Robert Haxton – location of potential library
8. Shawn McAninch, Innovation Pictures – discussion and possible action to approve filming an intersection and potentially having law enforcement and fire department equipment and personnel present for filming purposes and approval of street closing
9. Public Communications and Concerns
10. Public Works Report
11. Southwest Stormwater Drainage Improvements – Phase 1
 - a. Engineer's Report
 - b. Partial Payment Estimate No. 3 – Progressive Structures, LLC - \$293,950.90
12. Trailhead Restrooms Project
 - a. Engineer's Report
 - b. Action on Resolution 2017-8 – making award of contracts
 - c. Action on Resolution 2017-9 – approving contracts
13. Engineer's Report –
 - a. Water Plant Phase 1 update
 - b. Sanitary Sewer Pilot Program update
14. Law Enforcement Services
 - a. Review draft 28E Agreement effective July 1, 2017
 - b. Set public hearing on proposed Agreement for 7 p.m. on April 11, 2017
 - c. Discussion and possible action on providing law enforcement services from April 1 to June 30, 2017
15. Action to approve Resolution 2017-16 – revising the employment handbook to allow employees to choose overtime pay or comp time accrual
16. Action to approve Resolution 2017-17 – approving 2017-2018 City Budget
17. Council reports
18. Mayor's report
 - a. Capital Improvement Plan work session on April 18th at 6:00 pm
19. Adjournment

Cindy Riesselman
City Clerk

Claims

Access Systems Leasing	March Lease	\$240.21
Agsource Cooperative Svcs	Tests	\$625.50
Baker & Taylor Co.	Books	\$503.68
Mmit Business Solutions Group	Feb Lease	\$211.78
Barco Municipal Products Inc	Barricades	\$2,338.39
Brown, Fagen & Rouse	March Retainer	\$2,225.00
Carpenter Uniform	Uniforms	\$288.52
Casey's General Store	Feb Serv	\$97.01
Centurylink	Feb Serv	\$560.75
Cintas Corporation #762	Feb Serv	\$107.26
Crossroads Ag, Llc	Supplies	\$123.00
Culligan Water System	Feb Serv/Supplies	\$44.75
Data Technologies	Training	\$95.00
Delta Dental	March Premium	\$312.78
Digital Stew Services	Equipment/Repairs	\$2,354.40
Djb Services Llc.	Repairs	\$300.00
Ed Leedom	Jan/Feb Serv	\$848.22
Eftps	Fed/Fica Tax	\$3,154.69
Eftps	Fed/Fica Tax	\$3,116.28
Emergency Medical Products	Supplies	\$239.80
Git Fox Insurance Agency	Insurance Premium	\$72,216.00
Gatehouse Media Iowa Holdings	Publications	\$443.34
Gis Benefits	March Premium	\$24.85
Jerry Greif	Feb Serv	\$30.00
Grimes Asphalt And Paving Corp	Cold Patch Material	\$1,512.56
Hd Supply Waterwors, Ltd	Repairs	\$2,364.48
Heartland Co-Op	Feb Serv	\$1,518.07
Hsa Cory, Rochelle	Hsa	\$150.00
Hsa Riesselman, Cindy	Hsa	\$650.00
Hsa Slaughter, Brian	Hsa	\$150.00
Hsa Steele, Kathy	Hsa	\$150.00
Iowa Dept Of Public Health	Annual Registration	\$70.00
Iron Mountain	Feb Serv	\$47.16
J-W Tree Service	Tree Serv	\$6,600.00
Jim's John Inc	Feb Serv	\$150.00
Karen's Quality Cleaning	Feb Serv	\$475.00
Kempker's True Value	Supplies/Repairs	\$12.55
Koch Brothers	Lease	\$250.00
Leaf	Feb Serv	\$311.40
Lori's Bloomin' Flowers..Again	Flowers	\$50.00
Mahon Trucking Llc	Cold Patch	\$180.00
Mercy College Health Sciences	Training	\$10.00
Mediacom	Feb Serv	\$54.99
Menards	Repairs	\$361.57
Midamerican Energy	Feb Serv	\$5,143.87
Midwest Breathing Air Llc	qtrly tests	\$181.45

Midwest Wheel	Equipment	\$132.99
Napa Auto Parts	Repairs	\$289.43
Northway Well And Pump	Well #8 Rehabilitation	\$8,697.78
O'halloran International, Inc.	Repairs	\$162.97
Office Depot	Supplies	\$58.79
Opn Architects, Inc	Phase 1	\$8,895.46
Petty Cash-City	Supplies/Postage	\$11.09
Praxair Distribution	Feb Serv	\$27.93
Rhinehart Excavating, Inc	Repairs	\$2,888.25
Treasurer - State Of Iowa	Sales Tax	\$2,387.10
Strauss Safe & Lock Co.	Locks	\$316.40
Usa Blue Book	Repairs	\$1,032.30
Van Wall Equipment	Repairs	\$52.60
Veenstra & Kimm	Feb Serv	\$14,889.34
Verizon Wireless	Feb Serv	\$233.73
Waste Management Of Iowa	Feb Serv	\$15,115.63
Wellmark Blue Cross Blue Shiel	Insurance Premium	\$3,177.39
Wells Fargo	Supplies/Postage	\$448.28

***** Report Total ***** \$169,711.77

General	\$73,426.10
T&A (Pd) Benevolent	\$50.00
Rut	\$5,365.84
T&A(Eb)	\$19,892.46
T&A(Bc)	\$8,895.46
Rec Trail	\$749.20
Water	\$30,921.42
Sewer	\$16,535.37
Storm District	\$13,875.92

\$169,711.77

Revenues

General Total	\$30,186.36
T&A (Pd) Benevolent	\$0.18
T&A(Ft) Total	\$11.43
T&A(Sc) Total	\$0.95
Capital Improvement	\$20.93
T&A(SI) Total	\$33.12
Rut Total	\$18,947.55
T&A(Eb) Total	\$1,072.83
Emergency Levy Fund	\$125.08
Tif Total	\$224.12
Burnett Project Total	\$27.72
T&A(Bc) Total	\$23.03
T&A(Pd) Total	\$0.32

Rec Trail Total	\$0.00
Debt Service Total	\$1,500.25
T&A(B) Total	\$1.03
T&A(Y) Total	\$0.59
Water Total	\$32,575.67
Sewer Total	\$25,126.56
Storm District Total	\$4,886.61

Total Revenue By Fund	\$114,764.33
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Mayor Kidd opened a public hearing February 14, 2017 at 7:00 pm as advertised for the purpose of hearing comments on the matter of the adoption of plans, specifications, form of contract and estimate of cost for the construction of the Trailhead Restrooms Project. He asked for written comments, there were none. He asked for oral comments-Merle Baer and Julie Becker stated they felt the bids that were received were too high and that was too much money to spend on a restroom, Bob King stated that the grants that have been awarded were matching grants so the City will have to expend funds to match the grants for the restroom project. Mayor Kidd declared the hearing closed at 7:06 pm.

The Dallas Center City Council met in regular session February 14, 2017 at 7:07 pm. Mayor Kidd called the meeting to order and led the pledge of allegiance. Council members present included David Bagby, Ryan Kluss, Ryan Pearson, Curtis Pion and Danny Beyer.

Motion by Kluss, 2nd by Pearson to approve agenda. Motion passed 5-0.

Motion by Beyer, 2nd by Pion to approve consent agenda-approve minutes of January 10th regular meeting and January 17th, January 24th, February 1st and February 7th special meetings; January Treasurer's Report; January Police, Fire/Rescue, Compliance and Water Reports; approve hiring Cassidy Fox as Summer Pool Manager at \$15/hr effective February 15, 2017, pending background check; approve invoices for payment (review committee Pearson and Pion). Motion passed 5-0.

Motion by Kluss, 2nd by Pion to approve address renumbering on Orchard Lane as a result of Cross Country Estates Plat 5 (replat of Lot 6) which created additional lots. Motion passed 5-0.

Public Communications and Concerns-Julie Becker stated she did not want to see Dallas Center lose its police department.

Sheriff Chad Leonard discussed the proposed Dallas County Law Enforcement Center and encouraged the public to vote on May 2nd. He also stated that there will be a town hall meeting on March 16th at 6:30 pm at Memorial Hall in Dallas Center.

Slaughter gave the Public Works Report.

Southwest Stormwater Drainage Improvements – Phase 1

Veenstra gave an update on the Southwest Stormwater Drainage Improvements project.

Motion by Kluss, 2nd by Pearson to approve Partial Payment Estimate No. 2 – Progressive Structures, LLC. in the amount of \$59,736.00. Motion passed 5-0.

Trailhead Restrooms Project

Veenstra gave an overview of the opening of the construction bids and consideration of bids.

Motion by Kluss, 2nd by Beyer to approve Resolution 2017-7 – adopting plans, specifications, form of contract, and estimate of cost. Roll call all ayes, motion passed.

Motion by Kluss, 2nd by Pion to reject all bids for the Trailhead Restroom Project, split up the project and get competitive quotations. Motion passed 5-0.

Council took no action on Resolution 2017-8 – making award of contract.

Council took no action on Resolution 2017-9 – approving contract and bond.

Veenstra stated that work is continuing on the Water Plant Phase 1 update and he'll have more information next month.

Kluss stepped out briefly at 7:51 pm.

Veenstra discussed the Sanitary Sewer Pilot Program and will have more information next month.

Council set a Capital Improvements Plan workshop for April 18th at 6:00 pm and would like to have City board member input at this workshop.

Motion by Beyer, 2nd by Kluss to approve Resolution 2017-13 – approving the Walnut Creek Watershed Master Plan. Roll call all ayes, motion passed.

Motion by Kluss, 2nd by Pearson to approve Resolution 2017-14 – authorizing the City of Dallas Center to enter into a 28E Agreement with the North Raccoon River Watershed Management Coalition. Roll call all ayes, motion passed.

Motion by Kluss, 2nd by Pion to approve Tree Board request for Tree City USA designation at no cost to the City. Motion passed 5-0.

Motion by Pion, 2nd by Beyer to approve Resolution 2017-10 – Arbor Day Proclamation. Roll call all ayes, motion passed.

The council discussed the public forums and input received regarding the law enforcement options - hire chief and officer or contract with Dallas County Sheriff. Motion by Pion, 2nd by Kluss to determine the method of law enforcement services for the City will be to contract with Dallas County Sheriff's Department. Motion passed 5-0.

Motion by Beyer, 2nd by Bagby to instruct safety committee to enter into negotiations with Sheriff Leonard and bring the contract back to the council next month. Motion passed 5-0.

Motion by Kluss, 2nd by Beyer to approve Resolution 2017-11 – rescinding repayment agreement with Dustin Runge. Roll call all ayes, motion passed.

Motion by Bagby, 2nd by Pion to approve Resolution 2017-12 – Metro Arts Alliance Concert Site Host Agreement (Jazz in July) and payment of \$600 fee. Roll call all ayes, motion passed.

Motion by Beyer, 2nd by Kluss to approve Ordinance 508 – increasing the fees for the commercial solid waste removal rate to a minimum of \$20.52/month effective April 16, 2017, first reading. Roll call all ayes, motion passed.

Motion by Beyer, 2nd by Pearson to waive the second and third readings of Ordinance 508. Roll call all ayes, motion passed.

Motion by Pion, 2nd by Pearson to approve Resolution 2017-15 – Cintas facility services rental service agreement. Roll call all ayes, motion passed.

Motion by Pearson, 2nd by Kluss to approve tax abatement applications. Motion passed 5-0.

Motion by Beyer, 2nd by Pearson to direct attorney Brown to draft a resolution amending the personnel manual to allow employees to choose overtime pay or comp. time accrual. Motion passed 5-0.

Motion by Beyer, 2nd by Pion to set public hearing on 2017-2018 Dallas Center City Budget for 7:00 pm on March 14, 2017. Motion passed 5-0.

Council reports-Beyer gave a reminder of the Volunteer Appreciation Night to be held on February 18th at councilmember Bagby's house. Pion will look into additional funding options for the Trailhead Restroom Facility.

Meeting adjourned at 8:43 pm.

Cindy Riesselman
City Clerk

Claims

Access Systems Leasing	Feb Lease	\$329.60
Acco Unlimited Corp	Chemicals	\$328.04
Agsource Cooperative Svcs	Jan Serv	\$666.50
Ahlers & Cooney, Pc	2016 Go Bond	\$12,862.23
Alexis Fire Equipment Co	Gear	\$9,491.00
Baker & Taylor Co.	Books	\$377.26
Baker & Taylor Co.	Books	\$36.64
Bay Bridge Administrators	Cancer Policy	\$126.30
Bay Bridge Administrators	Cancer Policy	\$126.30
Becky Mcvey	Refund rental	\$50.00
Brown, Fagen & Rouse	Retainer	\$1,947.00
Casey's General Store	Jan Serv	\$237.71
Ced - Columbia	Repairs	\$81.48
Central Salt, Llc	Road Salt	\$1,570.40
Centurylink	Jan Serv	\$543.61
Cintas Corporation #762	Jan Serv	\$82.16
Cj Cooper & Associates	Drug Testing	\$35.00
Occupational Health Centers	Drug Testing	\$44.00
Dallas Center Rotary	Dues	\$344.00
Data Technologies	Forms	\$166.26
Delta Dental	Premiums	\$41.18
Delta Dental	Premiums	\$577.86
Delta Dental	Premiums	\$31.70
Digital Stew Services	Repairs	\$3,600.40
Eftps	Fed/Fica Tax	\$4,286.46
Eftps	Fed/Fica Tax	\$3,746.61
Eftps	Fed/Fica Tax	\$3,100.68
Elite Electric & Utility	Repairs	\$535.68
Fastsigns	Sign	\$89.19
Gatehouse Media Iowa Holdings	January Publications	\$195.81
Gis Benefits	Premium	\$29.70
Gis Benefits	Premium	\$24.85
Gis Benefits	Premium	\$29.70
Jerry Greif	Jan Serv	\$80.00
Hd Supply Waterwors, Ltd	Tools/supplies	\$495.12
Heartland Co-Op	Jan serv	\$1,012.25
Hotsy Cleaning Systems	Supplies	\$221.00
Hsa Cory, Rochelle	Hsa	\$150.00
Hsa Riesselman, Cindy	Hsa	\$650.00
Hsa Slaughter, Brian	Hsa	\$150.00
Hsa Steele, Kathy	Hsa	\$150.00
Iowa Codification, Inc	2017 Updates	\$283.00
Iowa Firefighters Assoc.	Dues	\$221.00
Iowa League Of Cities	Dues	\$100.00
Iowa One Call	Jan Serv	\$55.80

Iowa Title Company	Legal Expenses	\$740.00
Ipers	Ipers	\$4,968.89
Ipers	Ipers	\$0.13
Ipers	Ipers	\$4,170.75
Iron Mountain	Jan Serv	\$47.16
Jim's John Inc	Dec Serv	\$300.00
Karen's Quality Cleaning	Jan Serv	\$515.00
Kempker's True Value	Repairs	\$157.32
Koch Brothers	Copies	\$248.80
Mercy College Health Sciences	Training	\$7.50
Mediacom	Jan Serv	\$54.99
Menards	Repairs/Supplies	\$60.96
Metro Arts	Jazz In July	\$600.00
Metro Waste Authority	Jan Serv	\$380.76
Midamerican Energy	Jan Serv	\$5,663.27
Moss Bros, Inc	Repairs	\$14.08
Mph Industries, Inc.	Repairs	\$1,899.00
Napa Auto Parts	Supplies	\$32.94
Nationwide Retirement Sol	Deferred Comp	\$200.00
Nationwide Retirement Sol	Deferred Comp	\$200.00
Office Depot	Supplies	\$117.96
Overhead Door Co, Of Dsm	Repairs	\$211.40
Progressive Structures, Llc	Sw Storm Water	\$59,736.00
Progressive Structures, Llc	Sw Storm Water	\$119,508.10
Treasurer - State Of Iowa	Sales Tax	\$2,327.85
Kathy Steele	Mileage	\$10.80
Storey Kenworthy/Matt Parrott	Supplies	\$306.12
Usa Blue Book	Tools	\$140.12
Veenstra & Kimm	Jan Serv	\$27,536.11
Verizon Wireless	Jan Serv	\$233.81
Treasurer - State Of Iowa	State Tax	\$1,311.00
Treasurer - State Of Iowa	State Taxes	\$1,143.00
Waste Management Of Iowa	Jan Serv	\$15,098.82
Wellmark Bcbs	3rd Party Eob	\$70.00
Wellmark Blue Cross Blue Shield	Premiums	\$548.58
Wellmark Blue Cross Blue Shield	Premiums	\$5,670.75
Wellmark Blue Cross Blue Shield	Premiums	\$275.52
Wells Fargo	Supplies/postage/repairs	\$611.81
Ziegler Inc	Supplies/repairs	\$682.38
Total paid		\$305,105.16

General	\$57,668.38
T&A(SI)	\$3,505.00

Rut	\$3,866.33
T&A(Eb)	\$3,875.16
Rec Trail	\$3,348.70
Water	\$10,253.58
Sewer	\$5,546.36
Storm District	\$217,041.65
 Total by Fund	 \$305,105.16

Revenues

General Total	\$23,667.80
T&A (Pd) Benevolent	\$0.21
T&A(Ft) Total	\$13.29
T&A(Sc) Total	\$1.10
Capital Improvement	\$24.34
T&A(Sl) Total	\$181.51
Rut Total	\$18,175.32
T&A(Eb) Total	\$761.02
Emergency Levy Fund	\$87.73
Tif Total	\$9.45
Burnett Project Total	\$32.23
T&A(Bc) Total	\$26.77
T&A(Pd) Total	\$0.37
Rec Trail Total	\$10,000.00
Debt Service Total	\$1,298.76
T&A(B) Total	\$1.20
T&A(Y) Total	\$0.69
Water Total	\$30,142.87
Sewer Total	\$23,915.15
Storm District Total	\$5,051.68
 Total Revenue	 \$113,391.49

TREASURER'S REPORT
CALENDAR 2/2017, FISCAL 8/2017

FUND	LAST REPORT ON HAND	REVENUES	EXPENSES	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	745,412.82	30,186.36	60,439.61	.00	715,159.57
011 T&A (PD) BENEVOLENT	801.85	.18	.00	.00	802.03
015 T&A(FT)	201,399.95	11.43	.00	.00	201,411.38
021 T&A(SC)	9,205.70	.95	.00	.00	9,206.65
029 CAPITAL IMPROVEMENT	163,325.70	20.93	.00	.00	163,346.63
041 T&A(SL)	20,656.85	33.12	3,505.00	.00	17,184.97
110 RUT	244,873.78	18,947.55	3,866.33	.00	259,955.00
112 T&A(EB)	88,334.77	1,072.83	7,017.55	.00	82,390.05
119 EMERGENCY LEVY FUND	1,097.60	125.08	.00	.00	1,222.68
125 TIF	35,591.04	224.12	832.58	.00	34,982.58
166 T&A(REC PROGRAM) REV	.00	.00	.00	.00	.00
167 BURNETT PROJECT	121,321.78	27.72	.00	.00	121,349.50
168 T&A(BC)	151,344.29	23.03	.00	.00	151,367.32
177 T&A(PD)	1,385.86	.32	.00	.00	1,386.18
180 REC TRAIL	19,226.87-	.00	3,348.70	.00	22,575.57-
200 DEBT SERVICE	58,454.73	1,500.25	.00	.00	59,954.98
501 T&A(B)	14,613.81	1.03	.00	.00	14,614.84
502 T&A(Y)	12,706.62	.59	.00	.00	12,707.21
600 WATER	452,612.81	32,575.67	10,702.41	.00	474,486.07
610 SEWER	667,777.75	25,126.56	5,613.56	.00	687,290.75
740 STORM DISTRICT	2,504,735.59	4,886.61	96,750.83	.00	2,412,871.37
Report Total	5,476,426.43	114,764.33	192,076.57	.00	5,399,114.19

BALANCE SHEET

CALENDAR 2/2017, FISCAL 8/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING-GENERAL	407.12-	21,695.71
011-000-1110	CHECKING-T&A(PD) BENEVOLENT	.00	.00
015-000-1110	CHECKING-T&A(FT)	.00	.00
021-000-1110	CHECKING-T&A(SC)	.00	.00
029-000-1110	CHECKING-DEPR POLICE	.00	.00
029-000-1111	CHECKING-DEPR NON RUT EQUIP	.00	.00
029-000-1112	CHECKING-DEPR PARK	.00	.00
029-000-1113	CHECKING-DEPR SWIM POOL	.00	.00
029-000-1114	CHECKING-DEPR P/W BLDG	.00	.00
041-000-1110	CHECKING-T&A(SL)	176.07-	.00
110-000-1110	CHECKING-RUT	18,175.32-	.00
110-000-1111	CHECKING-DEPR RUT EQUIP	.00	.00
110-000-1112	CHECKING-SIDEWALK PROJ	.00	.00
112-000-1110	CHECKING-T&A(EB)	2,832.61-	2,123.47
119-000-1110	CHECKING-EMERG LEVY	87.46-	.00
125-000-1110	CHECKING-TIF	.00	.00
166-000-1110	CHECKING-T&A(REC PROGRAM)	.00	.00
167-000-1110	CHECKING-T&A(BURNETT REC)	.00	.00
168-000-1110	CHECKING-T&A(BURNETT LIBRARY)	.00	.00
177-000-1110	CHECKING-T&A(PD) FORFEITURE	.00	.00
180-000-1110	CHECKING-REC TRAIL	10,000.00-	.00
200-000-1110	CHECKING-DEBT SERVICE	450.77-	.00
305-000-1110	CHECKING-PLAYGROUND EQUIP	.00	.00
307-000-1110	CHECKING-2012 HWY 44 TURN LANE	.00	.00
501-000-1110	CHECKING-T&A(B)	.00	.00
502-000-1110	CHECKING-T&A(Y)	.00	.00
600-000-1110	CHECKING-WATER	8,229.09-	26,436.35
600-000-1111	CHECKING-WATER SINKING	.00	.00
600-000-1112	CHECKING-T&A(M)	.00	.00
600-000-1113	CHECKING-WATER IMPROVEMENT	.00	.00
600-000-1114	CHECKING-WATER RESERVE	.00	.00
610-000-1110	CHECKING-SEWER	10,638.86-	22,537.39
610-000-1111	CHECKING-SEWER SINKING	.00	.00
610-000-1112	CHECKING-SEWER RESERVE	.00	.00
610-000-1113	CHECKING-SEWER IMPROVEMENT	.00	.00
740-000-1110	CHECKING-STORM DISTRICT	2,414.70-	3,160.34
	CHECKING TOTAL	53,412.00-	75,953.26
001-000-1120	PETTY CASH	.00	100.00
	PETTY CASH TOTAL	.00	100.00
001-000-1160	SAVINGS-GENERAL	29,846.13-	440,937.23
011-000-1160	SAVINGS-T&A(PD) BENEVOLENT	.18	802.03
015-000-1160	SAVINGS-T&A(FT)	11.43	50,032.61
021-000-1160	SAVINGS-T&A(SC)	.95	4,151.50
029-000-1160	SAVINGS-DEPR POLICE	3.13	13,686.17
029-000-1161	SAVINGS-DEPR NON RUT EQUIP	.00	15,275.22

BALANCE SHEET

CALENDAR 2/2017, FISCAL 8/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
029-000-1162	SAVINGS-DEPR PARK	1.22	5,343.91
029-000-1163	SAVINGS-DEPR SWIM POOL	2.84	12,450.28
029-000-1164	SAVINGS-DEPR P/W BLDG	13.74	60,157.13
041-000-1160	SAVINGS-T&A(SL)	3,295.81-	17,184.97
110-000-1160	SAVINGS-RUT	2,743.46-	190,774.17
110-000-1161	SAVINGS-DEPR RUT EQUIP	36,000.00	49,180.83
110-000-1162	SAVINGS-SIDEWALK PROJ	.00	.00
112-000-1160	SAVINGS-T&A(EB)	3,112.11-	80,266.58
119-000-1160	SAVINGS-EMERG LEVY	212.54	1,222.68
125-000-1160	SAVINGS-TIF	608.46-	34,982.58
166-000-1160	SAVINGS-T&A(REC PROGRAM)	.00	.00
167-000-1160	SAVINGS-T&A(BURNETT REC)	27.72	121,349.50
168-000-1160	SAVINGS-T&A(BURNETT LIBRARY)	23.03	100,815.81
177-000-1160	SAVINGS-T&A(PD)FORFEITURE	.32	1,386.18
180-000-1160	SAVINGS-REC TRAIL	6,651.30	22,575.57-
200-000-1160	SAVINGS-DEBT SERV	1,951.02	59,954.98
305-000-1160	SAVINGS-PLAYGROUND EQUIP	.00	.00
307-000-1160	SAVINGS-2012 HWY 44 TURN LANE	.00	.00
501-000-1160	SAVINGS-T&A(B)	1.03	4,504.54
502-000-1160	SAVINGS-T&A(Y)	.59	2,596.91
600-000-1160	SAVINGS-WATER	24,944.22	330,082.01
600-000-1161	SAVINGS-WATER SINKING	5,158.13	42,891.08
600-000-1162	SAVINGS-T&A(M)	.00	5,588.95
600-000-1163	SAVINGS-WATER IMPROVEMENT	.00	10,487.68
600-000-1164	SAVINGS-WATER RESERVE	.00	59,000.00
610-000-1160	SAVINGS-SEWER	24,730.19	515,300.79
610-000-1161	SAVINGS-SEWER SINKING	5,421.67	52,873.98
610-000-1162	SAVINGS-SEWER RESERVE	.00	83,235.93
610-000-1163	SAVINGS-SEWER IMPROVEMENT	.00	13,342.66
740-000-1160	SAVINGS-STORM DISTRICT	89,449.52-	2,409,711.03
	SAVINGS TOTAL	23,900.24-	4,766,994.35
001-000-1170	CD-GENERAL	.00	252,426.63
001-000-1171	CD-GENERAL	.00	.00
015-000-1170	CD-T&A (FT)	.00	151,378.77
021-000-1170	CD-T&A (SC)	.00	5,055.15
029-000-1170	CD-DEPR POLICE	.00	26,103.01
029-000-1171	CD-DEPR NON RUT EQUIP	.00	.00
029-000-1172	CD-DEPR PARK	.00	.00
029-000-1173	CD-DEPR SWIM POOL	.00	30,330.91
110-000-1170	CD-RUT	.00	20,000.00
168-000-1170	CD-BC LIBRARY	.00	50,551.51
501-000-1170	CD-T&A (B)	.00	10,110.30
502-000-1170	CD-T&A (Y)	.00	10,110.30
600-000-1170	CD-WATER	.00	.00
600-000-1171	CD-WATER	.00	.00
610-000-1170	CD-SEWER	.00	.00
	CD'S TOTAL	.00	556,066.58

BALANCE SHEET
CALENDAR 2/2017, FISCAL 8/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
	TOTAL CASH	77,312.24-	5,399,114.19

FIRE & EMS REPORT

Jan 2017

FIRE total 8

2 Change of Quarters

3 Mutual aid fires (2 Adel/ 1 Minburn)

2 Fire Alarm

1 Mutual aid for MVA with Adel

EMS Total 8

8 calls for service (5 City/3 Rural)

FEBRUARY 2017 CODE ENFORCEMENT REPORT

CASE #	ADDRESS	VIOLATION	DATE OF VIOLATION	REINSPECT DATE	COMMENTS	COMPLIED
2015-001	204-15th	Dilapidated house.	4/20/2015	5/5/2015	Took pictures of house. Proposed notice to Ralph sent letter ---- Recd letter from owner---9/29/15 Had to secure doors	
		BEGIN 2016				
2016-012	1206 Cherry	Unlicensed/inop Truck	2/17/2016	3/5/2016 4/5/16 4/20/16 1/20/17	Left Card 3/21/16 Advisory 4/6/16 Send Certified Resend advisory add another truck-1/3/16	
2016-120	1004 Walnut	FYP, Junk, Vehicle	9/15/2016	9/29/2016 10/24/16 11/2/16 1/20/17 2/16/17	Card //Advisory 10/5/16 Cert 10/19/16 11/2/16 left reminder card 1/4/17 additional Advisory 2/2/17 Certified	
2016-141	1102 Walnut	Vehicle	11/2/2016	11/30/2016 12/14/16 2/17/17	Card//11/16/16 Advisory 2/2/16 Certified	
2016-142	1408 Walnut	Dog Feces	11/2/2016	11/16/2016	Business Card	2/15/2017
2016-157	302-14	Junk	12/14/2016	12/28/2016 2/16/17	Card//12/28/16 Advisory 2/2/17 Certified	
		BEGIN 2017				
2017-001	705 Percival	Junk (brush)	1/4/2017	1/20/2017 2/16/17	Advisory 2/2/17 Certified	2/22/2017
2017-002	1005 Maple	Vehicle (flat tire)	1/4/2017	2/1/2017	Left Card	2/2/2017
2017-006	306-12	Junk	1/11/2017	1/25/2017	M	2/9/2017

2017-009	1401 Walnut	Property Maintenance	1/18/2017	3/23/2017	Advisory	
2017-010	1306 Cherry	Junk	1/18/2017	2/1/2017 2/23/17	M/Left card	2/22/2017
2017-011	606 - 14	Junk	1/25/2017	2/1/2017 2/23/17	M/Left card	2/22/2017
2017-012	1101 Sycamore	Vehicle (flat tire)	1/25/2017	2/1/2017	M	2/2/2017
2017-013	1706 Linden	Vehicles	2/2/2017	2/16/2017 2/24/17	Left Card/Advisory	
2017-014	1001 Sycamore	Vehicle (grn trk)	2/2/2017	2/6/2017	M	2/22/2017
2017-015	607 Linden	Vehicles (back yard)	2/9/2017	2/23/2017	Left Card	
2017-016	1413 Walnut	Vehicles	2/9/2017	2/23/2017	Advisory	2/22/2017
2017-017	802 Vine	Junk (couch R.O.W.)	2/15/2017	2/22/2017	M	
2017-018	801 Vine	Junk (behind garage)	2/15/2017	2/22/2017	M	
2017-019	707-10	Junk (R.O.W.)	2/22/2017	3/1/2017	M	
2017-020	604 Linden	Junk (R.O.W.)	2/22/2017	3/1/2017	M	



1402 Walnut Street
P.O. Box 335
Dallas Center, Iowa 50063

City Hall: 515-992-3725
Fax: 515-992-3764
Dispatch: 515-993-4567
Cellular: 515-202-1160
Email: dallascenterpd@mchsi.com

DALLAS CENTER DEPARTMENT OF PUBLIC SAFETY

"Serving the Community"

DALLAS CENTER DEPARTMENT OF PUBLIC SAFETY MONTHLY ACTIVITY REPORT

MONTH OF February 2017

DALLAS CENTER MONTHLY POLICE REPORT

MONTH: February **YEAR:**2017

Calls for Service	40
Warnings and Citations	
Arrests	
Transports	1
Agency Assists	
Accidents	
Notice of Violations	
Ending Mileage:	
2012 Ford Interceptor 300 - Chief	32725
2012 Ford Interceptor	
300	
301	
302	
303	
304	
305	
306	
307	
308	
309	

"SERVING THE COMMUNITY"



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DALLAS CENTER DEPARTMENT OF PUBLIC SAFETY

"Serving the Community"

e No	Officer No	Date	Time	Primary Offense/Event	Incident Location	Action
-45	300	2/4/2017	12:49	Civil	403 Hatton	
-46						
-47	300	2/5/2017	10:01	Juvenile Problem	1002 8th	
-48						
-49	300	2/6/2017	12:56	Code 411	1205 13th	
-50	300	2/6/2017	14:06	Public Assist	403 Hatton	
-51	300	2/7/2017	10:51	Burglary	10th/Sugar Grove	
-52	300	2/7/2017	16:01	Traffic Stop	10th/Sugar Grove	
-53	300	2/7/2017	18:53	Information	1502 Walnut	
-54	300	2/8/2017	4:28	Snow Ordinance	1400 Walnut	
-55	300	2/8/2017	05:03	Snow Ordinance	1400 Walnut	
-56	300	2/8/2017	5:05	Snow Ordinance	1402 Walnut	
-57	300	2/8/2017	5:07	Snow Ordinance	1402 Walnut	
-58	300	2/8/2017	5:12	Snow Ordinance	1400 Walnut	
-59	300	2/8/2017	5:16	Snow Ordinance	1400 Walnut	
-60	300	2/8/2017	5:25	Snow Ordinance	1400 Walnut	
-61	300	2/8/2017	5:29	Snow Ordinance	1402 Walnut	
-62	300	2/8/2017	5:33	Snow Ordinance	1400 Walnut	
-63	300	2/8/2017	5:34	Snow Ordinance	1400 Walnut	
-64	300	2/8/2017	5:40	Snow Ordinance	1400 Walnut	
-65	300	2/8/2017	6:08	Snow Ordinance	1402 Walnut	
-66	300	2/8/2017	6:13	Snow Ordinance	1402 Walnut	
-67	300	2/8/2017	6:21	Snow Ordinance	1402 Walnut	
-68	300	2/8/2017	6:25	Snow Ordinance	1402 Walnut	
-69	300	2/8/2017	6:28	Snow Ordinance	1400 Walnut	
-70	300	2/8/2017	20:16	Return PBX		
-71	300	2/9/2017	17:35	Harassment	1107 Sugar Grove	
-72	300	2/9/2017	17:30	Extra Watch	1107 Sugar Grove	
-73	300	2/10/2017	10:00	Domestic	1906 Sugar Grove	
-74	300	2/10/2017	13:27	Juvenile Problem	1205 13th	
-75	300	2/10/2017	19:57	Transport		
-76	300	2/11/2017	6:05	Traffic Hazard	2400 240th	
-77	300		6:53	Alarm	1202 Sugar Grove	

"SERVING THE COMMUNITY"



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DALLAS CENTER DEPARTMENT OF PUBLIC SAFETY

"Serving the Community"

		Date	Time	Primary Offense/Event	Incident Location	Action
17-78	300					
17-79	300					
17-80	300	2/14/2017	15:29	Return PBX		
17-81	300					
17-82	300	2/17/2017	12:21	Follow Up Investigation	1906 Sugar Grove	
17-83	300	2/19/2017	12:18	Forgery/Fraud	115 Lake Shore Dr	
17-84	300	2/19/2017	12:32	Disturbance	701 10th	
17-85	300					
17-86	300	2/23/2017	15:29	Traffic Stop	1100 Sugar Grove	
17-87	300	2/25/2017	13:27	Animal Complaint	607 Hatton	
17-88	300	2/25/2017	12:05	Juvenile Complaint	1205 13th	
17-89	300	2/28/2017	14:12	Disturbance	1200 Ash	
17-90	300	2/28/2017	15:05	Return PBX	1402 Walnut	

"SERVING THE COMMUNITY"

Date 17-Feb

Water Plant

Total Gal.>	3,526,200	Max	182,000	Min	95,000	Avg	126,000	Gpm	263
Total Hrs.>	224.1	Max	12.4	Min	5.8	Avg	8		
Last Month.>	4,704,900	Max	185,300	Min	106,300	Avg	151,800	Gpm	290
Last Year.>	3,984,900	Max	308,100	Min	76,600	Avg	137,400	Gpm	294

Lbs.of Chlorine 391 Lbs of Fluoride 32 Gallons of salt brine 5,049

Chlorine.Mg/l 0.75 Fluoride.Mg/l 0.5 Hardness. Mg/l 119 Iron. Mg/l 0.01 Nitrate.Mg/l

Well

Date 2/22/2017

	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm	S	R
Well # 7																		
Well # 8	34	20	14	130														
Well # 9	32	24	8	210														
Well # 10	24	12	12	100														
Test Well																		

Water Meters

New Installs	Read In
Replace Meter	Read Out
Replace Radio	
Read	Shut off For nonpayment
Repair	

Fire Hydrants New Install Flush Hyd Repair Hyd

Water Plant 2/21/17 - Backwashed filters1-2-3

Water Tower

Reservoir

Dist. System

2/13/17 - Repaired leak on 2" service line to sewer plant at Fairview & Hickory Ct.
2/16/17-2/17/17 - Repair leak on 12" valve at 12th & Laurel

Wells Well 7 - Cleaned and found crack in casing. Northway Well recasing Well.

Applicant License Application ()

Name of Applicant: Laughter and Lace LLC

Name of Business (DBA): Twisted Corn Tavern

Address of Premises: 1405 Walnut Street

City Dallas Center

County: Iowa

Zip: 50063

Business (515) 992-3868

Mailing 1405 Walnut Street

City Dallas Center

State IA

Zip: 50063

Contact Person

Name Juanita Slaughter

Phone: (515) 229-5640

Email

laughterandlancellc@gmail.com

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 04/03/2017

Expiration Date: 01/01/1900

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType: Limited Liability Company

Corporate ID Number: 81-4158097

Federal Employer ID 81-4158097

Ownership

Juanita Slaughter

First Name: Juanita

Last Name: Slaughter

City: Dallas Center

State: Iowa

Zip: 50063

Position: Owner/Manager

% of Ownership: 60.00%

U.S. Citizen: Yes

Randi Boelkes

First Name: Randi

Last Name: Boelkes

City: Ankeny

State: Iowa

Zip: 50023

Position: Owner/Manager

% of Ownership: 40.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Illinois Casualty Co.

Insurance Company: Illinois Casualty Co

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

March 5, 2017
101 Rhinehart Ave
Dallas Center, IA 50063

The Honorable Michael Kidd
Mayor of Dallas Center
City Hall
Dallas Center, Iowa 50063

Re: Proposed Library Location

Dear Mayor Kidd:

As an older person, I use the library and appreciate the staff and their willingness to be of assistance to me when I visit. I am writing to express my opinion on the location of the New Proposed Library. The site selected for the Library should be good for the entire community. For those reasons, I strongly believe that the proposed library should be located at the proposed lumberyard site.

The following are reasons for my position:

1. The Lumberyard location is naturally draining, while the Park has a problem of naturally flooding. The size of the building and the park lot will result in additional runoff, since not as much rainwater will sink into the park ground, which could impact residences near the park. I know some may say this not a problem since the new city water control systems will address this issue, but storm water control is more of an art than an exact science, so building on a site that is currently self-draining would be superior.
2. Mound Park is used for various community celebrations such as Fall Festival and Art in the Park. The location of Library in the Park would not allow adequate space for these vendors.
3. To fund the new library will require strong community support, this will be difficult if a substantial minority opposes the new library, due to the location in the Park. Most of the new library is to be funded by grants; this process will be more difficult if the Community is divided on location of the park. But no there is no significant opposition to building the library at the Lumberyard site.
4. The location selected is a permanent change. The recent decision on to have the Sheriff's office handle our law enforcement needs can be changed if for some reason it does not work out. But once construction is started, library location cannot be changed. The Park land will be changed forever. So we all need to reflect on this carefully.
5. Earlier many locations were considered and most were discarded for one reason or another. So now Dallas Center is left with two choices. In the March City of Dallas Center Newsletter, the Library Board and Library of Tomorrow Committee stated the following: "Both sites designs are exciting and would be assets to our community" Based on this statement, I must assume that the plans where each proposed building location is acceptable for the needs of the library.



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

March 8, 2017

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
SOUTHWEST STORMWATER DRAINAGE IMPROVEMENTS - PHASE 1
PAY ESTIMATE NO. 3

Enclosed are three copies of Pay Estimate No. 3 for work on the Southwest Stormwater Drainage Improvements - Phase 1 project, under contract between the City of Dallas Center and Progressive Structures, LLC dated November 23, 2016. The partial payment estimate is for the period February 1, 2017 to March 3, 2017.

We have checked the estimate and recommend payment to Progressive Structures, LLC in the amount of \$293,950.90.

Please sign all copies of Pay Estimate No. 3 in the space provided and return one signed copy of the pay estimate to our office. Please return one signed copy of Pay Estimate No. 3 with payment to Progressive Structures, LLC.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.

[Handwritten signature]
H. R. Veenstra Jr.

H. R. Veenstra Jr.

HRVjr:pjh
212158

Enclosure

cc: ☒ Progressive Structures, LLC - w/enclosure



VEENSTRA & KIMM, INC.

3000 Westown Parkway West Des Moines, Iowa 50266-1320
515-225-8000 515-225-7848(FAX) 800-241-8000 (WATS)

Date: March 6, 2017

PAY ESTIMATE NO. 3

Project Title	Southwest Stormwater Drainage Improvements Phase 1 Dallas Center, Iowa		Contractor	Progressive Structures, LLC 24412 Hwy 13 Elkader, Iowa 52043	
Original Contract Amount & Date	\$2,300,835.00	November 23, 2016	Pay Period	February 1, 2017 to March 3, 2017	

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
1	Stormwater Basin Earthwork	LS	1	\$ 385,000.00	\$ 385,000.00	20%	\$ 77,000.00
2	Field Fence Replacement	LF	0	\$ 10.40	\$ -		\$ -
3	New Field Fence	LF	6,930	\$ 7.40	\$ 51,282.00		\$ -
4	Chain Link Fence Remove and Replace	LF	105	\$ 21.70	\$ 2,278.50		\$ -
5	New Gate	EA	2	\$ 975.00	\$ 1,950.00		\$ -
6	6" Subdrain	LF	1,125	\$ 9.50	\$ 10,687.50		\$ -
7	Drainable Base	TON	425	\$ 23.00	\$ 9,775.00		\$ -
8	PCC Cunnette	SY	1,255	\$ 71.00	\$ 89,105.00		\$ -
9	Connection to Existing Structure	EA	3	\$ 1,200.00	\$ 3,600.00	2	\$ 2,400.00
10	Connection to Existing 16" Tile	EA	2	\$ 1,000.00	\$ 2,000.00	2	\$ 2,000.00
11	Discharge Control Structure	EA	1	\$ 35,500.00	\$ 35,500.00	75%	\$ 26,625.00
12	48" Storm Sewer	LF	2,330	\$ 140.00	\$ 326,200.00	928	\$ 129,920.00
13	42" Storm Sewer	LF	1,650	\$ 130.00	\$ 214,500.00		\$ -
14	21" Storm Sewer	LF	1,538	\$ 48.00	\$ 73,824.00	1,538	\$ 73,824.00
15	15" Storm Sewer	LF	75	\$ 60.00	\$ 4,500.00		\$ -
16	12" Storm Sewer	LF	100	\$ 52.00	\$ 5,200.00		\$ -
17	15" DI Pipe	LF	25	\$ 146.00	\$ 3,650.00		\$ -
18	12" DI Pipe	LF	60	\$ 125.00	\$ 7,500.00	60	\$ 7,500.00
19	10" DI Pipe	LF	60	\$ 115.00	\$ 6,900.00	60	\$ 6,900.00
20	18" HDPE Tile	LF	1,431	\$ 49.00	\$ 70,119.00	2,380	\$ 116,620.00
21	Remove 18" Culvert	LF	102	\$ 7.50	\$ 765.00		\$ -
22	18" CMP Culvert Pipe	EA	242	\$ 40.00	\$ 9,680.00		\$ -
23	Manhole SW-401 - 108"	EA	4	\$ 15,500.00	\$ 62,000.00		\$ -
24	Manhole SW-401 - 84"	EA	9	\$ 9,800.00	\$ 88,200.00	2	\$ 19,600.00
25	Manhole SW-401 - 48"	EA	3	\$ 2,900.00	\$ 8,700.00	3	\$ 8,700.00
26	12" Flared End Section	EA	2	\$ 1,000.00	\$ 2,000.00		\$ -
27	48" Flared End Section	EA	1	\$ 3,300.00	\$ 3,300.00		\$ -
28	Intake - SW-511	EA	1	\$ 2,700.00	\$ 2,700.00		\$ -
29	Agricultural Drainage Inlet	EA	2	\$ 650.00	\$ 1,300.00	2	\$ 1,300.00
30	42" RCP Plug	EA	1	\$ 475.00	\$ 475.00		\$ -
31	Granular Surfacing	TON	2,190	\$ 26.00	\$ 56,940.00		\$ -
32	Remove Pavement	SY	1,513	\$ 7.00	\$ 10,591.00	37	\$ 259.00
33	HMA Pavement - 7"	SY	850	\$ 73.00	\$ 62,050.00		\$ -

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
34	PCC Pavement - 8"	SY	532	\$ 65.00	\$ 34,580.00		\$ -
35	PCC Trall 7"	SY	81	\$ 63.00	\$ 5,103.00	45	\$ 2,835.00
36	PCC Sidewalk	SY	50	\$ 62.00	\$ 3,100.00		\$ -
37	Erosion Control	LS	1	\$ 45,500.00	\$ 45,500.00	10%	\$ 4,550.00
38	Traffic Control	LS	1	\$ 7,900.00	\$ 7,900.00	3%	\$ 237.00
39	Stabalizing Material	TON	100	\$ 35.00	\$ 3,500.00		\$ -
40	Rip Rap	TON	45	\$ 61.00	\$ 2,745.00		\$ -
41	Relocate and Return Trees	LS	0	\$ 8,000.00	\$ -		\$ -
42	Lower Sanitary Service in Conflict	EA	1	\$ 3,500.00	\$ 3,500.00		\$ -
ALTERNATE A							
A.1	42" Storm Sewer	LF	72	\$ 185.00	\$ 13,320.00		\$ -
A.2	24" Storm Sewer	LF	729	\$ 80.00	\$ 58,320.00		\$ -
A.3	12" Storm Sewer	LF	86	\$ 67.00	\$ 5,762.00		\$ -
A.4	Manhole SW-401 - 48"	EA	3	\$ 3,000.00	\$ 9,000.00		\$ -
A.5	Manhole SW-401 - 108"	EA	0	\$ 16,000.00	\$ -		\$ -
A.6	Intake SW-503	EA	2	\$ 4,800.00	\$ 9,600.00		\$ -
A.7	Intake SW-505	EA	1	\$ 4,500.00	\$ 4,500.00		\$ -
A.8	Intake SW-512	EA	2	\$ 1,500.00	\$ 3,000.00		\$ -
A.9	Bioretention Intake #1	EA	1	\$ 6,300.00	\$ 6,300.00		\$ -
A.10	Bioretention Intake #2	EA	1	\$ 6,300.00	\$ 6,300.00		\$ -
A.11	Bioretention Intake #3	EA	1	\$ 6,300.00	\$ 6,300.00		\$ -
A.12	Bioretention Intake #4	EA	1	\$ 6,300.00	\$ 6,300.00		\$ -
A. 13	PCC Pavement - 7"	SY	348	\$ 64.00	\$ 22,272.00		\$ -
A. 14	HMA Pavement - 8"	SY	423	\$ 82.00	\$ 34,686.00		\$ -
A. 15	PCC Sidewalk	SY	14	\$ 61.00	\$ 854.00		\$ -
A. 16	Truncated Domes	SF	8	\$ 35.00	\$ 280.00		\$ -
A. 17	Subbase Rock	TON	111	\$ 26.00	\$ 2,886.00		\$ -
A. 18	Class "A" Roadstone	TON	28	\$ 26.00	\$ 728.00		\$ -
A. 19	Erosion Control	LS	1	\$ 4,000.00	\$ 4,000.00		\$ -
A. 20	Traffic Control	LS	1	\$ 2,000.00	\$ 2,000.00		\$ -
A. 21	Clearing and Grubbing	LS	1	\$ 12,000.00	\$ 12,000.00		\$ -
A. 22	24" Plug	EA	1	\$ 260.00	\$ 260.00		\$ -
ALTERNATE B							
B. 1	24" Storm Sewer	LF	515	\$ 100.00	\$ 51,500.00		\$ -
B. 2	12" Storm Sewer	LF	51	\$ 52.00	\$ 2,652.00		\$ -
B. 3	Intake SW-501	EA	2	\$ 2,700.00	\$ 5,400.00		\$ -
B. 4	Manhole SW-401 - 48"	EA	3	\$ 3,100.00	\$ 9,300.00		\$ -
B. 5	PCC Pavement	SY	1,920	\$ 75.00	\$ 144,000.00		\$ -
B. 6	PCC Sidewalk	SY	75	\$ 61.00	\$ 4,575.00		\$ -
B. 7	Truncated Domes	SF	56	\$ 35.00	\$ 1,960.00		\$ -
B. 8	Subbase Rock	TON	160	\$ 26.00	\$ 4,160.00		\$ -
B. 9	Class "A" Roadstone	TON	46	\$ 26.00	\$ 1,196.00		\$ -
B. 10	Erosion Control	LS	1	\$ 3,000.00	\$ 3,000.00		\$ -
B. 11	Traffic Control	LS	1	\$ 1,500.00	\$ 1,500.00		\$ -

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
B. 12	24" Plug	EA	1	\$ 260.00	\$ 260.00		\$ -
ALTERNATE C							
C. 1	24" Storm Sewer	LF	239	\$ 130.00	\$ 31,070.00		\$ -
C. 2	18" Storm Sewer	LF	99	\$ 70.00	\$ 6,930.00		\$ -
C. 3	12" Storm Sewer	LF	85	\$ 70.00	\$ 5,950.00		\$ -
C. 4	Manhole SW-401 - 48"	EA	2	\$ 3,100.00	\$ 6,200.00		\$ -
C. 5	Intake SW-501	EA	2	\$ 3,400.00	\$ 6,800.00		\$ -
C. 6	Intake SW-511	EA	1	\$ 2,750.00	\$ 2,750.00		\$ -
C. 7	Bioretention Intake #5	EA	1	\$ 6,300.00	\$ 6,300.00		\$ -
C. 8	PCC Pavement	SY	313	\$ 63.00	\$ 19,719.00		\$ -
C. 9	Sidewalk	SY	137	\$ 61.00	\$ 8,357.00		\$ -
C. 10	Truncated Domes	SF	18	\$ 35.00	\$ 630.00		\$ -
C. 11	Class "A" Roadstone	TON	22	\$ 26.00	\$ 572.00		\$ -
C. 12	Erosion Control	LS	1	\$ 3,000.00	\$ 3,000.00		\$ -
C. 13	Traffic Control	LS	1	\$ 1,000.00	\$ 1,000.00		\$ -
C. 14	18" Plug	EA	1	\$ 240.00	\$ 240.00		\$ -
Change order #1							
CO1.1	Manhole SW 401 - 60"	Ea	2	\$ 4,500.00	\$ 9,000.00	1	\$ 4,500.00
CO1.2	42" RCP Manufactured Bend	Ea	1	\$ 1,500.00	\$ 1,500.00		\$ -
CO1.3	Manhole SW 401 - 84"	Ea	1	\$ 9,800.00	\$ 9,800.00		\$ -
CO1.4	24" RCP Class IV Pipe	LF	72	\$ 65.00	\$ 4,680.00	72	\$ 4,680.00
CO1.5	6" Ductile Iron Pipe	LF	60	\$ 50.00	\$ 3,000.00	60	\$ 3,000.00
CO1.6	Remove Field Fence	LF	1050	\$ 3.00	\$ 3,150.00	1050	\$ 3,150.00
CO1.7	Lower 2" Water service	LS	1	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
CO1.8	Repair 23" Tile line	LS	1	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00
	TOTAL CONTRACT				\$ 2,289,519.00		\$ 498,100.00

SUMMARY			
		Contract Price	Value Completed
Original Contract Price		\$2,300,835.00	\$ 498,100.00
Approved Change Orders (list each)	No.1	\$ (11,316.00)	
TOTAL ALL CHANGE ORDERS		\$ (11,316.00)	\$ -
Revised Contract Price		\$ 2,289,519.00	\$ 498,100.00
Materials Stored			\$ -
Value of Completed Work and Materials Stored			\$ 498,100.00
Less Retained Percentage (5%)			\$ 24,905.00
Net Amount Due This Estimate			\$ 473,195.00
Less Estimate(s) Previously Approved	No.1	\$ 119,508.10	
	No.2	\$ 59,736.00	
	No.3		
	No.4		
	No.5		
	No.6		
	No.7		
	No.8		
	No.9		
	No.10		
	No.11		
	No.12		
Less Total Pay Estimates Previously Approved			\$ 179,244.10
Amount Due This Estimate			\$ 293,950.90

The amount \$ 293,950.90 is recommended for approval for payment in accordance with the terms of the contract.

Quantities Complete Submitted By: Progressive Structures, LLC	Recommended By: Veenstra & Kimm, Inc.	Approved By: City of Dallas Center
<i>Diane Baumgardner</i>	<i>H. R. Veenstra Jr.</i>	
Signature	Signature H. R. Veenstra Jr.	Signature
<i>Secretary</i>	Project Manager	
Title	Title	Title
<i>3-7-17</i>	<i>March 8, 2017</i>	
Date	Date	Date



March 8, 2017

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
TRAILHEAD RESTROOM FACILITY
PROJECT OVERVIEW & COORDINATION

This letter is to provide an overview of the work activities that will be associated with construction of the Trailhead Restroom Facility. Construction of the Trailhead Restroom Facility will involve work by two construction contractors and certain activities that will be undertaken directly by the City of Dallas Center. The writer's summary of the activities associated with the Trailhead Restroom Facility is as follows:

<u>Description Undertaken</u>	<u>Responsibility</u>
• Site grading, excavation for footings and utility trench, concrete footings and concrete slab outside of restroom facility.	Concrete & More, LLC
• Provide and install premanufactured restroom facility.	The Public Restroom Company
• Install utility conduits to a point up to 6 feet outside of foundation walls.	The Public Restroom Company
• Provide sand for utility trench backfill and leveling.	City of Dallas Center
• Backfill of utility reach under restroom and to a point up to 6 feet outside.	The Public Restroom Company

<u>Description Undertaken</u>	<u>Responsibility</u>
• Installation of water service and connection to water service outside restroom building.	City of Dallas Center
• Installation of sewer service and connection to sewer service outside restroom building.	City of Dallas Center
• Installation of electric conduit from MidAmerican Energy pole to restroom facility and connection to conduit stub.	City of Dallas Center or City retained electrician
• Pull wiring through electrical conduit and make final electrical connections.	City of Dallas Center or City retained electrician
• Arrangements for MidAmerican Energy Company electric service drop at designated pole.	City of Dallas Center
• Meter setting and installation of City provided wiring at pole to complete electric connection.	MidAmerican Energy Company

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.



H. R. Veenstra Jr.

HRVJr:pjh
212157

cc: Ralph Brown
Brian Slaughter



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

March 8, 2017

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
TRAILHEAD RESTROOM FACILITY
RECEIPT OF QUOTATIONS

The City of Dallas Center received quotations on March 6, 2017 for two components of the Trailhead Restroom Facility. The quotations were received in accordance with the requirements for competitive quotations.

Under the provisions for competitive quotations the two components of the project must be considered as a whole. The bidding limit for competitive quotations is \$135,000. If the original contract is in excess of \$135,000 the City cannot use competitive quotations and must use the public bidding procedure.

The City could bid the two components of the project separately. However, using the public bidding procedure would likely discourage contractors due to the bonding requirements necessary for projects with a total value in excess of \$135,000.

Under competitive quotations requests for quotations must be transmitted to a minimum of three contractors for each component of the work.

Five separate contractors were invited to submit a quotation for the site work. The only site work quotation received was from Concrete & Moore, LLC in the amount of \$9,800.

Requests for quotations were submitted to three companies. The only quotation received was from The Public Restroom Company.

The request for quotation indicated the restroom quotation would need to be in the range of \$125,000 to keep the entire project under \$135,000. Bidders were given the option to add alternatives to their base bid if those alternatives would push the cost of the project above \$125,000.

The Public Restroom Company identified two possible alternatives. One alternative was heat. The other alternative was the drinking fountain.

Inadvertently, Public Restroom Company's proposal submitted on March 6, 2017 separately identified the heating alternative, but did not properly identify the separate cost for the drinking fountain. The writer requested Public Restroom Company clarify how it addressed the alternative for the drinking fountain. Enclosed is a copy of a clarified quotation submitted by Public Restroom Company. The clarified quotation indicates the lump sum price without either alternative is \$124,342. The clarified quotation in the amount of \$124,342 is in conformance with the target goal of a base price of \$125,000. The alternatives, \$5,042 for the drinking foundation and \$4,361 for the heating.

Based on the clarified base price the quotations received are as follows:

The Public Restroom Company	\$124,342
Concrete & Moore, LLC	\$ 9,800
TOTAL	\$134,142

If the City Council wishes to move forward with the Trailhead Restroom Facility it should consider accepting the base quotation and awarding contract in the amount of \$124,342 to Public Restroom Company for the premanufactured restroom facility. The City Council should award contract in the amount of \$9,800 to Concrete & Moore, LLC for the site work.

Although not part of the consideration of the award of contract, the City Council needs to start giving consideration to the two alternatives that were quoted by Public Restroom Company. The first alternative is to provide heating in the amount of \$4,361. The second alternative is to provide the drinking fountain at a cost of \$5,024.

Based on a discussion with Pat McBride of Public Restroom Company on March 7, 2017 the time critical item is the City Council's thoughts in the heating alternative. The original proposal submitted by Public Restroom Company used wall mounted radiant heaters. Pat McBride indicated the alternative quoted on March 6, 2017 uses radiant floor heating.

The radiant floor heating must be installed at the time the restroom building is manufactured. After the award of contract the City Council should give some consideration to whether it wishes to add the radiant floor heating. That work can be added by formal change order at a later date. However, Public Restroom Company will need a fairly early indication whether the radiant floor heating will be added by change order.

Cindy Riesselman
March 8, 2017
Page 3

The second issue is the drinking fountain. Public Restroom Company indicates the drinking fountain is added to the building after it is manufactured and prior to delivery. The City Council has slightly more time to consider the drinking fountain. However, by the April City Council meeting a decision on the drinking fountain should be completed.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.

A handwritten signature in black ink, appearing to read 'H. R. Veenstra Jr.', written in a cursive style.

H. R. Veenstra Jr.

HRVJr:pjh

212157

Enclosure

cc: Ralph Brown – w/enclosure

QUOTATION - PREMANUFACTURED RESTROOM FACILITY
TRAILHEAD RESTROOM FACILITY
DALLAS CENTER, IOWA

Name of Firm The Public Restroom Company

Address of Firm 2587 Business Parkway, Minden, NV 89423

To: City Council
City of Dallas Center
1502 Walnut Street
Dallas Center, Iowa 50063

The undersigned, having examined the specifications and having familiarized himself with the nature and location of the work to be done and the conditions under which the work will be performed, hereby proposes to provide the required labor, services and materials and to perform the work described in the specifications within the time and for the sums stated hereinafter on attached quotation schedule; which quotation schedule is hereby made a part of this quotation.

The undersigned certifies that this quotation is offered in good faith without collusion or connection with any other persons quoting on the work.

The undersigned states that this quotation is offered in conformity with the specifications and agrees that in the event of any discrepancies or difference between any conditions of his quotation and the specifications prepared by VEENSTRA & KIMM, INC., that the provisions of the letter shall prevail.

Name of Firm The Public Restroom Company

By Charles E Kaufman 

Title President

Premanufactured Restroom Facility

Q-1

212157

Quotation

QUOTATION – PREMANUFACTURED RESTROOM FACILITY

TRAILHEAD RESTROOM FACILITY

1. Provide premanufactured restroom facility, including delivery and installation for the lump sum price of \$ 124,342.

ALTERNATIVE QUOTATION

1. Additional cost to provide heating as set forth in specifications. Heating is not included in the base quotation and all additional costs associated with heating are to be set forth in this alternative quotation. The City reserves the right to accept the alternative quotation at the time of the award of contract, or at any time before acceptance of the project.

Additional cost to provide heating as specified \$ 4,361.

ADDITIONAL COST TO PROVIDE DRINKING FOUNTAINS AS SPECIFIED \$ 5,024

FINAL PROJECT BID: TRAILHEAD RESTROOM FACILITY**Prefabricated Restroom Building: Trailhead Restroom, Dallas Center, Iowa****Bid Date: MONDAY, MARCH 6, 2017 3:00 PM****Project Ref # 10003-1/25/2017-2****Our Offer to Sell (Two Separate Bids):****1. Building Bid Delivered to Site Only @ \$105,810**

Public Restroom Company herein bids to *furnish (building only per bid plans and specifications or approved equal, delivered to site with all costs except installation including applicable taxes excluding retention.* (Retention is not allowed as this is materials or a product fully assembled before shipment to the site and therefore not subject to retention.)

2. Turnkey Installation of the Building above @ \$18,532 with retention allowed.

Public Restroom Company also includes in this two part quotation our turnkey installation package for this building. Our national factory authorized installation team will:

- a. Arrive onsite to confirm and verify the owner provided scope of work in preparation for installation including access to the site.
- b. Verify the building pad size, building corners, finished slab elevation, utility depth and location, meter size and distance from building, and compaction compliance.
- c. Excavate the utility trenches for placement of our prefabricated underground piping tree for plumbing and electrical, set the kit in place, provide the water test for inspection before backfilling, and then place the site adjacent coarse sand you provide to us alongside the building pad and screed it level for final building placement. We will need onsite water availability for wetting the sand bed before building placement to consolidate the pad.
- d. Set the building on the site pad.
- e. Connect the utility piping stub ups to the building piping stub down building points of connection for water, sewer, and electrical conduit to the building internal electrical panel.
- f. PRC provides, installed attached footing anchors to building and footings.

3. Owner Final Tie In of Utilities and other site work:

The exterior utility connections for water, sewer and electrical 6' or less from the footprint of the building are by owner.

4. Total Cost of building with installation @ \$124,342**Option 1: Heating without insulating building @ \$4,361****Option 2: Dual drinking fountains with bottle filler @ \$5,024**

OTHER BID CONDITIONS OR RESTRICTIONS:**Time Required for Completion of our Work In Plant and Installation:**

PRC requires 150 calendar days to complete construction for shipment of the building in plant from the date all approved submittals are received including State plan approval and notice to proceed. While site installation may be affected by local weather, in plant production will not change these dates.

Change orders:

If any change orders are granted, they may extend this time of in plant completion but those changes if any will not come from our work product from engineering or architectural plan review and only from client initiated modifications.

Exclusions/Exceptions:

1. Access issues for delivery of the building when the Owner/General contractor has not provided a proper path to the final site. This exclusion covers sites whose access is limited by trees, inaccessible roadways, overhead power lines at location where crane will lift building, grade changes, berms, or uneven site grades, or when the path of travel is over improvements such as sidewalks, all of which are not within the scope of work by PRC. Any site soils damage or other site improvements if damaged during installation are by Owner/General.
2. If weather on site causes site delivery issues the delivery may have to be diverted to an offsite location and the additional costs will be a change order to the bid. Our staff works with the Owner/General in advance to make sure sound decisions for delivery are made to avoid this issue. But sometimes Owner/General's take risks for weather but this risk is clearly at the Owner/General's risk not PRC.
3. Any trench plates needed for protection of site soils, sidewalks, or site utilities.
4. Sidewalks outside the building footprint.
5. Survey, excavation, and installation of the building pad and footings, if required, per our plans previously sent.
6. Soil conditions not suitable for bearing 1500 psf. If no soils testing report is available before bid, owner must verify site supporting soils at a minimum of 1000 psf are the least we can place our structures on or owner or engineer of record must design a foundation system to meet the imposed loads of site placement.
7. Improper water pressure, an undersized meter, or improper water volume flow to the building may necessitate a change order for the structure to install a 30 gallon pressure tank to provide the minimum flow rate and pressure. Building water service chlorination, post installation, is by General, not PRC.

8. Building permits, a site survey, special inspection fees, minor trash removal, final utility connections to the onsite water, sewer and electrical are by others and since the building is fully inspected and tested in plant, minor plumbing leaks (if water is not available when building site work installation is completed,) is by others.
9. Our crane costs, which are included herein, are based on a maximum 35' radius from the center pin of the crane to center point of the furthest building module roof. If additional distance requires a larger crane, additional costs may be assessed by the crane company and a change order will be sent to the Owner/General.
10. The Owner/General shall be responsible for minor shrink wrap trash for building delivery protection and minor site debris removal or a location for placement on site (nominally one pickup truck of shipping materials.)
11. Site Traffic Control: If applicable, shall be by Owner not PRC.
12. Connections by others at POC (not made by PRC)
13. Aggregate material not provided by PRC
14. Sand not provided by PRC

Our In Plant/Off-Site Construction Scheduling System:

PRC has several off-site manufacturing centers in the United States, strategically located, with the proper equipment and trained staff to fabricate our custom buildings to our high quality fit and finish standards. PRC manages quality control in our off-site production facility to comply with the approved drawings and provides an inspection certification and photos as required. When proprietary materials, which we have designed and fabricated, are part of the project, PRC supplies the manufacturing centers with these special parts or chemicals. We then schedule the in plant construction process to coordinate with your delivery date through our Operations Division field staff. We guaranty on time at cost delivery weather permitting.

Special Payment and Billing Terms –No Deposits, Monthly Progress Billing:

We will invoice for our design engineering and architectural plans to you and we expect to be paid for this scope of work before production begins. We will provide a schedule of construction progress values for our work in plant and on site. We will provide monthly progress billing based upon our completion of work off site in plant on a percentage of completion basis, supported by photographs and state inspection reports. We expect to be paid monthly the same as onsite progress payments are provided. We make sure our billing to you coincides with the monthly cut off for billing requirement.

In the event of project stoppage, additional fees may be assessed for re-mobilization, storage, crane costs, etc. *Our discounted project costs are based upon timely payments. Delays in payment could change delivery schedules and project costs.*

Special Insurance for owner protection for progress payments:

As PRC requires payment for each month of off-site construction, and since the building is not on owner property where their insurance will cover the building, we provide a special policy that

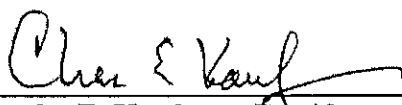


insures the property even when paid for off-site until the building is finally accepted by the owner. The policy provides the Owner and General Contractor as additional insured during this period. PRC provides the Owner and General Contractor a policy rider to cover the building while it is being built off-site, while in transit to the job site, during and after it is installed on-site until final acceptance. This special policy covers each building module (section) for up to \$200,000. This exceeds the cost of any building module we have offered for sale herein.

Term of Offer to Sell and General Contractor's Acceptance:

This offer is valid for acceptance within 30 days, or when a part of a public bid for the applicable duration imposed within the Owner's bid documents. Acceptance is by approving our post bid preliminary notice to begin drawings subject to final owner approval of our submittals and general contractor receipt of a contract from the owner or a purchase order/contract.

Offered by: Public Restroom Company by


Charles E. Kaufman, President

This provides conditional acceptance of this preliminary purchase order for this building subject to acceptance of the submittals, furnished by Public Restroom Company. Once you accept the preliminary submittals, this shall become a final purchase agreement or at your discretion the final purchase order or a contract may be substituted with this attached.

Accepted by:

Authorized Signature

Date

Printed Name

Legal Entity Name and address

RESOLUTION NO. 2017-8

**RESOLUTION MAKING AWARD OF CONSTRUCTION
CONTRACTS FOR THE TRAILHEAD RESTROOMS PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER,
STATE OF IOWA:

Section 1. That the following quotations for the construction of certain public improvements described in general as the Trailhead Restrooms Project, described in the plans and specifications heretofore adopted by this Council on February 14, 2017, be and are hereby accepted, the same being the lowest responsive, responsible quotations received for such work, as follows:

- | | | |
|----|----------------------|---|
| 1. | Contractor: | The Public Restroom Company of Minden, Nevada. |
| | Amount of Quotation: | \$124,342.00 (base bid without alternatives) |
| | Portion of project: | The restroom facility |
| 2. | Contractor: | Concrete & More, L.L.C. of Dallas Center, Iowa. |
| | Amount of Quotation: | \$9,800.00 |
| | Portion of project: | Site work |

Section 2. That the Mayor and Clerk are hereby directed to execute the contracts with the contractors for the construction of the public improvements, such contracts not to be binding on the City until approved by this Council.

PASSED AND APPROVED this 14th day of March, 2017.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

RESOLUTION NO. 2017-9

**RESOLUTION APPROVING CONSTRUCTION CONTRACTS FOR
THE TRAILHEAD RESTROOMS PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER,
STATE OF IOWA:

That the construction contracts for the construction of certain public improvements described in general as the Trailhead Restrooms Project, and as described in detail in the plans and specifications heretofore approved, and which have been signed by the Mayor and Clerk on behalf of the City be and the same are hereby approved as follows:

1. Contractor: The Public Restroom Company of Minden, Nevada.
Amount of Quotation: \$124,342.00 (base bid without alternatives)
Portion of project: The restroom facility
2. Contractor: Concrete & More, L.L.C. of Dallas Center, Iowa.
Amount of Quotation: \$9,800.00
Portion of project: Site work

PASSED AND APPROVED this 14th day of March, 2017.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

LAW ENFORCEMENT SERVICES AGREEMENT

Return to:
Auditor's Office

Preliminary
Draft

PARTIES

This Agreement is hereby made and entered into by and between the County of Dallas County (County), at the request of and with the concurrence of the Dallas County Sheriff, and the City of Dallas Center (Municipality).

PURPOSE

It is the purpose of this Agreement to establish the terms and conditions for the Dallas County Sheriff to provide law enforcement services to the Municipality.

TERMS AND CONDITIONS

Pursuant to the provisions in Chapter 28E, Code of Iowa as amended, it is hereby agreed by the parties as follows:

1. The Sheriff will provide the City with law enforcement services within the corporate limits of Municipality under this Agreement as follows:
 - a. Routine patrol, including door checks of commercial establishments
 - b. Enforcement of State laws and City Ordinances
 - c. Investigate traffic accidents and complaints
 - d. Investigation and follow up of crimes warranting additional investigation in the opinion of the Sheriff's Office, including the provision of a Detective as may be required
 - e. Specialized traffic and vehicle operation enforcement operations
 - f. Provide evidence storage for seized contraband
 - g. Attend city council meetings and /or present statistical reports of services and activities provided.

The services of the Sheriff's Office detailed in Exhibit A, attached hereto, are available to the Municipality at no additional cost.

2. At the beginning of the term of this Agreement, the Municipality will transfer title to the County of all of its patrol vehicles, and will transfer to the County such weapons and other law enforcement equipment owned by it which the County wishes to acquire in the furtherance of this Agreement.. The Sheriff's Office will take possession of and preserve and maintain the City's existing law enforcement records.

3. The Sheriff will provide a minimum of one patrol vehicle and one patrol person within the corporate limits of the Municipality for a total 4,160 hours per fiscal year (the equivalent of two full-time patrol officers). The Sheriff shall annually provide the Municipality a list of the patrol persons who will be routinely assigned to the Municipality; however, to provide adequate coverage and to address vacations, sick leave, etc., the Sheriff's Office reserves the right to assign any of the Office's personnel to perform services under this Agreement.
4. The number of service hours to be provided, or the number of patrol vehicles, or the number of patrol persons may be increased or decreased upon mutual agreement in writing of both parties.
5. The Sheriff and the Mayor of the Municipality will meet to determine the appropriate schedules of the patrol persons provided, which may, from time to time, be modified as agreed upon.
6. Patrol persons assigned to the Municipality under this Agreement shall, where appropriate, file charges under Municipal ordinances. The Municipality will prosecute all charges filed as violations of Municipal ordinances at no additional cost to the County. If the Municipality has no ordinance, the charge may be filed under the applicable state statute. If an offense is covered both by a Municipal ordinance and state statute, the patrol person has discretion as to how the offense should be charged. The Sheriff or patrol person shall retain discretion at all times to determine whether or not it is appropriate to file charges of any type.
7. The Sheriff shall make monthly reports to the Municipality, including a summary of the law enforcement activities occurring within the Municipality.
8. The Municipality agrees that its officers, agents and employees shall cooperate fully with the County in the performance of this Agreement.
9. Assignment of duties, discipline of County employees and all matters incident to the performance of the duties of County employees shall remain solely the responsibility of the County and its officers, employees and commissions. The Municipality shall provide requested information and reports to facilitate the County's assignment and supervision of personnel.
10. The County shall be responsible for the payment of salary, wages, and/or any other compensation or benefits to any County employee providing services under this Agreement unless otherwise expressly agreed upon by the parties. Except as otherwise specified in this agreement, the Municipality shall not be liable for compensation to any county employee for worker's compensation claim for injury or sickness occurring while the employee undertakes duties and fulfillment of this Agreement.

11. Any cost increase to the County occurring as a result of action taken by the United States or Iowa Government which increases the cost of wages, insurance for employees or other benefits shall be borne by the Municipality. Should the County receive a Grant for Contract Law Enforcement, which specifically decreases the cost of fuel, wages or other costs with direct relationship to the Municipality of this Agreement, then those costs shall be adjusted accordingly to the Municipality.

TERM OF AGREEMENT AND PAYMENT

12. This Agreement shall become effective on July 1, 2017, following approval by the governing bodies of the parties to this Agreement, signing by both parties, and being filed according to law with the Iowa Secretary of State and County Recorder. This Agreement shall remain effect for four (4) years from the effective date, through June 30, 2021.
13. The costs of the services provided by the County are detailed in Exhibit B, attached hereto. The Municipality agrees to pay the County an invoiced sum not to exceed \$16,970.48 per month for the services provided under this Agreement for the period from July 1, 2017, through June 30, 2018. The Municipality will make payment to the Dallas County Treasurer, 801 Court, Room 201, Adel, Iowa 50003, no later than the 15th day of each month.

The parties understand compensation levels for the Sheriff's personnel have not been determined for the period commencing July 1, 2018. Prior to January 1, 2018, or as soon as contract negotiations have been completed, the Sheriff will provide the Municipality with the monthly cost for the fiscal year beginning July 1, 2018. If a multi-year contract is negotiated, the monthly cost for each affected fiscal year shall be provided by the Sheriff. The Municipality may request negotiations with the Sheriff to determine the monthly cost, and once agreed upon by the Municipality and the County, the parties will enter into an amendment to this Law Enforcement Services Agreement to set the monthly compensation amounts. In the event less than a three-year contract is negotiated and the Sheriff is not able to provide monthly cost amounts through June 20, 2021, the same procedure outlined in this paragraph will be followed in the remaining years covered by this Agreement.

14. The parties agree to meet no later than October 1, 2020, to determine if they wish to enter into a renewed Agreement for Law Enforcement Services. In the event the parties agree to enter into a renewed Agreement, they will agree upon and approve the terms of such an Agreement no later than January 31, 2021, or such other date as they may mutually agree.

15. Either party may terminate this Agreement, with or without cause, by the December 1st prior to and to effective on June 30, 2018, or June 30, 2019, or June 30, 2020, or June 30, 2021.
16. In the event the County is unable to perform according to the Agreement through no fault of its own, the County shall refund to the Municipality any payment made for the period of non-performance in proportion to the contract price as the time of non-performance is to the contract price.
17. Each party shall allow access to all records, documents and papers necessary for the financial auditing of the parties' transactions. Appropriate records, documents and papers necessary to conduct a financial audit shall be maintained at each party's office.

INDEMNITY AND OTHER PROVISIONS

18. Dallas County, Iowa, a governmental subdivision organized under the laws of the State of Iowa shall, to the extent allowed by the Constitution and laws of the State of Iowa, indemnify, defend, and hold harmless the Municipality from and against all claims, demands and causes of action for injury, death, or damage to any person or property which may arise or result from the Sheriff's performance of this Agreement or from acts or omissions of any person or persons employed by the Sheriff or the County only if arising out of and relating to the performance of this Agreement except for claims against either the County or the Municipality exempted through the immunity afforded by Section 670.4 of the Code of Iowa.
19. The Mayor of the Municipality, or designee, and the Sheriff, or designee, shall serve as liaisons under this Agreement, and shall establish a mutually agreed upon set meeting schedule to review any issues or concerns with the provision of services under this Agreement. Written notifications, requests for service beyond this Agreement, and requests for changes to this Agreement shall be made in writing and provided to the parties through the liaisons. The liaisons shall be available on a 24/7 basis, and shall provide to each other current contact information for the liaisons and designees.

HARDSHIP CLAUSE

20. No party shall be liable for any failure to perform its obligations where such failure is a result of Acts of Nature (including fire, flood, earthquake, tornado or other natural disaster), war, invasion, act of foreign enemies, rebellion, revolution, insurrection, military or usurped power of confiscation, terrorist activities, nationalization, government sanction, embargo, labor dispute, lockout or interruption or failure of utilities, and no other party will have a right to

terminate this Agreement under the clause of termination in such circumstances. Either party to this Agreement asserting hardship as an excuse shall have the burden of proving that reasonable steps were taken (under the circumstances) to minimize delay or damages caused by foreseeable events, that all non-excused obligations were substantially fulfilled, and that the other party was timely notified of the likelihood or actual occurrence which would justify such an assertion, so that other prudent precautions could be contemplated.

By signature below, the respective presiding officers of the governing bodies of the respective parties certify that this Agreement in the form herewith presented was duly considered in accordance with law, including giving timely notice to the public of a public hearing thereon, placing the matter properly upon the agenda of each such body, conducting such public hearing, and due deliberation of the respective bodies thereafter, upon which a resolution approving the foregoing Agreement was approved.

CITY OF DALLAS CENTER, IOWA

DALLAS COUNTY, IOWA

By _____
Michael A. Kidd, Mayor

By _____
Kim Chapman, Chair

ATTEST:

ATTEST:

Cindy Riesselman, City Clerk

Julia Helm, County Auditor

201 North Kinnick Dr.
Adel, Iowa 50003
July 1, 2017-June 30, 2018

	Deputy 1- 5/2 Schedule (2080 Hours)	Deputy 2- 5/2 Schedule (2080 Hours)
	27.29	27.29
BASE PAY -27.29/hr. - 2080 hours annually	56,763.20	56,763.20
IPERS	5,619.56	5,619.56
MEDICARE & SOCIAL SECURITY	4,342.38	4,342.38
LIFE INSURANCE \$35,000.00	58.56	58.56
FAMILY MEDICAL, DENTAL, VISION (County Share)	18,170.80	18,170.80
EMPLOYEE ASSISTANCE PROGRAM	17.60	17.60
LONG TERM DISABILITY INSURANCE	102.04	102.04
A D & D	18.96	18.96
Unemployment	134.00	134.00
Work Comp	1,369.84	1,369.84
TOTAL COMPENSATION	86,596.94	86,596.94
Internal Service Fund - HR/Ops Admin/IS	1,040.00	1,040.00
Vehicle Insurance	804.00	804.00
Vehicle Replacement Fund/Year	7,000.00	7,000.00
Fuel	4,047.95	4,047.95
Uniform	300.00	300.00
Training	250.00	250.00
Laptop and Docking Station	900.00	900.00
Monthly Alrcard Price	500.00	500.00
Cellular Phone - \$32.00/month	384.00	384.00
TOTAL ADMINISTRATIVE COST	15,225.95	15,225.95
	101,822.89	101,822.89
TOTAL COMPENSATION AND ADMIN COST		203,645.78
	12 EQUAL MONTHLY PAYMENTS OF	16,970.48

EMPLOYER FUNDED ITEMS

IPERS - Employee 9.9% of Salary
Employer 9.9% of Salary

Life Insurance	100% Employer Funded
Long Term Disability	100% Employer Funded
A D & D	100% Employer Funded
Medical, Dental, Vision	Single Policy 23.89/mth
	Family Policy - Employee pays \$254.83 per month
Employee Assistance Program (EAP)	100% Employer Funded

201 North Kinnick Dr.
Adel, Iowa 50003

April 1, 2017-June 30, 2017
20 Hours Per week

	Employment Expenses	Dallas Center 260 Hrs	Dallas County 260 Hrs
	27.29	50%	50%
BASE PAY -27.29/hr. - 520 hours 4-1-17-6-30-17	14,190.80		
Dallas Co. Hrs - 260	7,095.40		7,095.40
Dexter Hrs -260	7,095.40	7,095.40	
IPERS	1,404.89	702.44	702.44
MEDICARE & SOCIAL SECURITY	1,085.60	542.80	542.80
LIFE INSURANCE \$35,000.00	58.56	29.28	29.28
FAMILY MEDICAL, DENTAL, VISION (County Share)	18,170.80	9,085.40	9,085.40
LONG TERM DISABILITY INSURANCE	102.04	51.02	51.02
EMPLOYEE ASSISTANCE PROGRAM	17.60	8.80	8.80
A D & D	18.96	9.48	9.48
Unemployment	134.00	67.00	67.00
Work Comp	1,369.84	684.92	684.92
TOTAL COMPENSATION	36,553.09	18,276.54	18,276.54

Internal Service Fund - HR/Ops Admin/IS	260.00	130.00	130.00
Vehicle Insurance	67.00	33.50	33.50
Vehicle Replacment Fund/Year	583.33	291.67	291.67
Fuel	337.33	168.66	168.66
Uniform	25.00	12.50	12.50
Training	20.83	10.42	10.42
Laptop and Docking Station	75.00	37.50	37.50
Monthly Aircard Price	41.67	20.83	20.83
Cellular Phone - \$31.00/month	32.00	16.00	16.00
TOTAL ADMINISTRATIVE COST	1,442.16	721.08	721.08

TOTAL COMPENSATION AND ADMIN COST	37,995.25	18,997.62	18,997.62
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3 EQUAL MONTHLY PAYMENTS OF

6,332.54

6,332.54

EMPLOYER FUNDED ITEMS

IPERS - Employee 9.9% of Salary
Employer 9.9% of Salary

Life Insurance 100% Employer Funded
Long Term Disability 100% Employer Funded
A D & D 100% Employer Funded
Medical, Dental, Vision Single Policy 23.89/mth
Family Policy - Employee pays \$254.83 per month
Employee Assistance Program (EAP) 100% Employer Funded

LAW ENFORCEMENT SERVICES AGREEMENT

Appendix A

The Dallas County Sheriff may provide the services identified in Section 1 through any of the following means:

Patrol Division

Criminal Investigations which may include:

- Property & Personal crime investigators
- Deputies assigned to Iowa Fusion Center, FBI Joint Terrorism Task, US Marshals Service Fugitive Task Force, Federal Bureau of Alcohol, Tobacco, Firearms and Explosives or similar special assignment.

Mid Iowa Narcotics Enforcement Task Force which may include:

- Specialized drug investigations
- Investigations with partner Federal, State, County and Local law enforcement agencies.

Suburban Emergency Response Team (SERT)

- Entry Team
- Sniper/Rifle Team
- Hostage Negotiations

Cooperation with Central Iowa Traffic Enforcement Task Force actions

Cooperation with Governor's Traffic Safety Task Force actions

Use of automated speed enforcement technologies

RESOLUTION NO. 2017-16

A RESOLUTION AMENDING THE PERSONAL POLICY AND PROCEDURE MANUAL FOR EMPLOYEES OF THE CITY OF DALLAS CENTER, IOWA, RELATING TO EMPLOYEES CHOOSING EITHER COMPENSATORY TIME OR OVERTIME PAY

WHEREAS, the City of Dallas Center, State of Iowa, is a duly organized municipal corporation; and

WHEREAS, Section 17.02(6) of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, provides for the authorization by resolution of the Council the number, duties and compensation of City employees; and

WHEREAS, the Council on May 10, 2005, by Resolution No. 2005-10 adopted a Personnel Policy and Procedure Manual for Employees of the City of Dallas Center, which Resolution was further amended by Resolution No. 2006-8 adopted by the Council on March 14, 2006, by Resolution 2008-27 adopted by the Council on May 13, 2008, by Resolution 2010-06 adopted by the Council on February 9, 2010, by Resolution 2015-09 adopted by the Council on March 10, 2015, by Resolution 2016-20 adopted by the Council on July 12, 2016, and by Resolution 2017-1 adopted January 10, 2017; and

WHEREAS, the Council has determined that Chapter 3 of the personnel policies established by Resolution should be amended to allow employees to select whether overtime is compensated by compensatory time or by cash payment as wages.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dallas Center, Iowa, that Chapter 3, Section 331 of the Personnel Policy and Procedure Manual is hereby amended to read as follows:

331. Payment for Overtime - Overtime, in emergencies or as required to complete work under special or extraordinary circumstances, shall be compensated for by either (a) time and one-half off for the overtime worked on a weekly basis ("compensatory time") or (b) paid for as additional wages, as the employee may choose for each pay period. All appointed officials and employees shall provide a record of compensatory

time taken to the City Clerk. Compensatory time earned must be used within a year of its being earned. Compensatory time shall not be allowed to accumulate over a maximum of 40 hours. No employee shall receive overtime payment in wages in excess of 40 hours during any calendar year.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 14th day of March, 2017.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

Adoption of Budget and Certification of City Taxes

25-230

FISCAL YEAR BEGINNING JULY 1, 2017 - ENDING JUNE 30, 2018

Resolution No.: 2017-17

The City of: Dallas Center

County Name: DALLAS

Date Budget Adopted: 3/14/2017

(Date) xx/xx/xx

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

(515) 992-3725

Telephone Number



Signature

County Auditor Date Stamp

January 1, 2016 Property Valuations

Last Official Census

Regular

DEBT SERVICE

Ag Land

2a

3a

4a

With Gas & Electric

Without Gas & Electric

78,293,358

78,824,016

3,066,705

2b

3b

77,555,039

78,085,697

1,623

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General levy	5 634,176	628,196	43 8.10000
(384)		Non-Voted Other Permissible Levies			
12(8)	0.87500	Contract for use of Bridge	6	0	44 0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	45 0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8	0	46 0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9	0	47 0
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49 0
12(15)	0.06750	Levee Impr. fund in special charter city	13	0	51 0
12(17)	Amt Nec	Liability, property & self insurance costs	14	34,670	52 0.44704
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462	0	465 0
(384)		Voted Other Permissible Levies			
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	53 0
12(2)	0.81000	Memorial Building	16	0	54 0
12(3)	0.13500	Symphony Orchestra	17	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56 0
12(5)	As Voted	County Bridge	19	0	57 0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20	0	58 0
12(9)	0.03375	Aid to a Transit Company	21	0	59 0
12(16)	0.20500	Maintain Institution received by gift/devise	22	0	60 0
12(18)	1.00000	City Emergency Medical District	463	0	466 0
12(20)	0.27000	Support Public Library	23	0	61 0
28E.22	1.50000	Unified Law Enforcement	24	0	62 0
		Total General Fund Regular Levies (5 thru 24)	25 669,176	662,866	
384.1	3.00375	Ag Land	26 9,212	9,212	63 3.00375
		Total General Fund Tax Levies (25 + 26)	27 678,388	672,078	Do Not Add
		Special Revenue Levies			
384.8	0.27000	Emergency (if general fund at levy limit)	28 21,139	20,940	64 0.27000
384.6	Amt Nec	Police & Fire Retirement	29	0	0
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30 65,423	64,806	0.83561
Rules	Amt Nec	Other Employee Benefits	31 58,531	57,979	0.74759
		Total Employee Benefit Levies (29,30,31)	32 123,954	122,785	65 1.58320
		Sub Total Special Revenue Levies (28+32)	33 145,093	143,725	
		Valuation			
386	As Req	With Gas & Elec	Without Gas & Elec		
	SSMID 1 (A)	(B)	34	0	66 0
	SSMID 2 (A)	(B)	35	0	67 0
	SSMID 3 (A)	(B)	36	0	68 0
	SSMID 4 (A)	(B)	37	0	69 0
	SSMID 5 (A)	(B)	555	0	565 0
	SSMID 6 (A)	(B)	556	0	566 0
	SSMID 7 (A)	(B)	1177	0	### 0
	SSMID 8 (A)	(B)	1185	0	### 0
		Total Special Revenue Levies	39 145,093	143,725	
384.4	Amt Nec	Debt Service Levy 76.10(6)	40 258,305	255,885	70 3.27698
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	0	71 0
		Total Property Taxes (27+39+40+41)	42 1,081,786	1,071,688	72 13.67722

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, and notarized, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

NOTICE OF PUBLIC HEARING BUDGET ESTIMATE

FISCAL YEAR BEGINNING JULY 1, 2017 - ENDING JUNE 30, 2018

City of Dallas Center, Iowa

The City Council will conduct a public hearing on the proposed Budget at 1502 Walnut Street

on 3/14/2017 at 7:00 pm
(Date) xx/xx/xx (hour)

The Budget Estimate Summary of proposed receipts and expenditures is shown below.

Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property \$ 13.67722

The estimated tax levy rate per \$1000 valuation on Agricultural land is \$ 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

(515) 992-3725
phone number

Cindy Riesselman
City Clerk/Finance Officer's NAME

		Budget FY 2018	Re-estimated FY 2017	Actual FY 2016
		(a)	(b)	(c)
Revenues & Other Financing Sources				
Taxes Levied on Property	1	1,071,688	892,425	895,997
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	1,071,688	892,425	895,997
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	15,000	45,000	85,000
Other City Taxes	6	10,098	10,009	10,562
Licenses & Permits	7	41,768	36,775	50,210
Use of Money and Property	8	30,464	25,900	30,190
Intergovernmental	9	267,740	357,918	281,350
Charges for Fees & Service	10	1,068,636	1,016,480	1,092,403
Special Assessments	11	0	0	0
Miscellaneous	12	27,722	1,787,650	93,328
Other Financing Sources	13	0	3,000,000	0
Transfers In	14	220,129	103,289	138,810
Total Revenues and Other Sources	15	2,753,245	7,275,446	2,677,850
Expenditures & Other Financing Uses				
Public Safety	16	381,317	312,231	260,465
Public Works	17	535,783	583,599	493,856
Health and Social Services	18	4,000	4,000	3,624
Culture and Recreation	19	516,269	679,108	252,411
Community and Economic Development	20	59,168	95,950	51,369
General Government	21	216,289	193,404	182,324
Debt Service	22	311,616	111,767	177,997
Capital Projects	23	0	0	0
Total Government Activities Expenditures	24	2,024,442	1,980,059	1,422,046
Business Type / Enterprises	25	1,277,004	3,742,318	731,847
Total ALL Expenditures	26	3,301,446	5,722,377	2,153,893
Transfers Out	27	220,129	103,289	138,810
Total ALL Expenditures/Transfers Out	28	3,521,575	5,825,666	2,292,703
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-768,330	1,449,780	385,147
Beginning Fund Balance July 1	30	4,192,297	2,742,517	2,357,370
Ending Fund Balance June 30	31	3,423,967	4,192,297	2,742,517