

AGENDA
Dallas Center City Council
April 11, 2017 – 7:00 PM – Memorial Hall

PUBLIC HEARING – on proposed 28E Agreement with Dallas County for Law Enforcement Services

1. Pledge of Allegiance
2. Roll Call
3. Action to approve agenda
4. Action to approve consent agenda
 - a. Approve minutes of March 14th regular meeting
 - b. March Treasurer's Report
 - c. March Police, Fire/Rescue, Compliance and Water Reports
 - d. Approve Fall Festival fireworks permit application and waive the \$150 fee
 - e. Approve hiring skating rink operator Jill Bejarno, Brianne Kiley, Haley Wineland and Darla MacConnell at \$12.00/hr effective May 1, 2017 pending background checks
 - f. Approve allowing breweries to have tasting and sales at Art in the Park on July 8th
 - g. Approve hiring assistant manager at \$12.25/hr – Shaina Thomas; 4th year lifeguard at \$8.75/hr – Suzanne Ellerman; 3rd year lifeguard at \$8.50/hr – Bailey Jarboe; 2nd year lifeguards at \$8.25/hr – Grace Kruse, Shelby Johnson, Anna Pion, Natalie Stephens, Abby Weddle; 1st year lifeguards at \$8.00/hr – Breann Steim, Dayna Clausen, Brooke Lundy; all hires pending lifeguard certification and background checks with start date of May 2, 2017
 - h. Approve invoices for payment (review committee Beyer and Pearson)
5. Action on Resolution 2017-18 – recognizing Michelle Leonard's service as Dallas Center Police Chief
6. Isaac Hofland – Eagle Scout project location change and update
7. Girl Scouts – discussion and possible action on putting a lending library in town
8. Shawn McAninch – Innovation Pictures discussion and possible action to approve filming an intersection and potentially having law enforcement and fire department equipment and personnel present for filming purposes and approval of street closing
9. Jon Illian – Donate Life month information
10. Julie Becker – new information on the deeding of Mound Park
11. Dan Oberender – presentation of petition on potential library location Lumberyard
12. Bob King – presentation of petition on potential library location Mound Park
13. Public Communications and Concerns
14. Receipt of Reports from Library of Tomorrow Committee and Library Board of Trustees – no action to be taken by Council at this meeting
15. Plan and Zoning Commission Report
 - a. Action on Resolution 2017-19 – approving Site Plan for Dallas Center-Grimes Community School District Softball Complex
 - b. Action on Resolution 2017-20 – approving Site Plan for Bikers Haven (Sugar Grove Custom Cars LLC)
 - c. Action on Resolution 2017-21 – approving Architectural Plan for Bikers Haven (Sugar Grove Custom Cars LLC)
16. Action to approve recommendation of Parks and Recreation - lawn care agreement with TruGreen Commercial
17. Public Works Report
18. Southwest Stormwater Drainage Improvements – Phase 1
 - a. Engineer's Report
 - b. Community outreach/updates
 - c. Partial Payment Estimate No. 4 – Progressive Structures, LLC - \$278,493.45
19. Trailhead Restrooms Project
 - a. Engineer's Report
 - b. Action to approve change order No. 1 for floor heating system, drinking fountain, and water fill station - \$9,385.00
 - c. Partial Payment Estimate No. 1 – Public Restroom Company - \$12,434

20. Water Plant Phase 1 update
 - a. Engineer's Report on quotations received
 - b. Action on Resolution 2017-22 – making award of contract
 - c. Action on Resolution 2017-23 – approving contract
21. Engineer's Report-other items
 - a. Sanitary Sewer Pilot Program update
22. Law Enforcement Services - action to approve Resolution 2017-24 – authorizing execution of 28E Agreement with Dallas County for law enforcement services effective July 1, 2017
23. Discussion and possible action on proposal by Greater Dallas County Development to participate in a new Brownfield Assessment and Mitigation
24. Council reports
25. Mayor's report
 - a. Capital Improvement Plan work session on April 18th at 6:00 pm
26. Adjournment

Cindy Riesselman
City Clerk

Claims

Access Systems Leasing	April Lease	\$240.21
Affinitycare, Inc	Eap	\$25.20
Agsource Cooperative Svcs	Tests	\$676.50
Baker & Taylor Co.	Books	\$903.65
Mmit Business Solutions Group	Feb Serv	\$105.89
Bay Bridge Administrators	Cancer Policy	\$189.45
Black Rooster Glass Llc	Repairs	\$135.00
Brown, Fagen & Rouse	April Retainer	\$1,925.00
Casey's General Store	March Serv	\$36.87
Central Salt, Llc	Road Salt	\$1,581.48
Centurylink	March Serv	\$560.83
Cintas Corporation #762	March Serv	\$107.26
Compass Minerals America	Salt	\$3,394.70
Culligan Water System	March Serv	\$32.80
Dallas County Treasurer	Law Enforcement	\$6,332.54
Delta Dental	Dental Ins	\$47.55
Delta Dental	April Premium	\$434.21
Demco	Supplies	\$90.04
Digital Stew Servs	March Serv	\$1,908.85
Ed Leedom	Code Enforcement	\$534.75
Eftps	Fed/Fica Tax	\$3,070.30
Elite Electric & Utility	Well #7	\$65.00
Emc Insurance Company	Wc Claim	\$728.01
Emergency Servs Marketing	Subscription	\$810.00
Gatehouse Media Iowa Holdings	Publications	\$265.65
Gis Benefits	Employee Life	\$44.55
Gis Benefits	April Premium	\$10.00
Jerry Greif	March Serv	\$25.00
Grimes Asphalt And Paving Corp	Cold Patch	\$1,470.22
Hd Supply Waterwors, Ltd	Repairs	\$885.45

Heartland Co-Op	March Serv	\$797.93
Hotsy Cleaning Systems	Supplies	\$100.00
Iowa Dept Of Natural Resources	Permit	\$250.00
Ipers	Ipers	\$5,872.76
Iron Mountain	March Serv	\$47.16
Jim's John Inc	March Serv	\$150.00
Kabel Business Servs	Handbook Update	\$600.00
Karen's Quality Cleaning	March Serv	\$475.00
Kempker's True Value	Payment Box Key	\$2.49
Knoll Brothers Enterprises Llc	Drainage Repair	\$1,220.00
Leaf	April Lease	\$108.20
Mahon Trucking Llc	Cold Patch	\$180.00
Mediacom	Mar/Apr Serv	\$54.99
Menards	Supplies	\$216.78
Midamerican Energy	March Serv	\$4,539.56
Mmit Business Solutions	Copier	\$70.00
Nationwide Retirement Sol	Deferred Comp	\$300.00
Office Depot	Paper	\$137.54
Opn Architects, Inc	Phase 1	\$2,115.00
Progressive Structures, Llc	Sw Storm	\$293,950.90
Quill Corporation	Supplies	\$61.87
Rdg Planning & Design	Design Work	\$877.20
Cindy Riesselman	Mileage	\$27.29
Treasurer - State Of Iowa	Sales Tax	\$2,464.28
Sprayer Specialties, Inc	Repairs	\$30.56
The Stiletto Girls	Books	\$75.00
Trans-Iowa Equipment Inc	Sweeper Broom	\$181.39
Usabluebook	Repairs	\$110.14
Veenstra & Kimm	March Serv	\$21,013.70
Verizon Wireless	March Serv	\$233.75
Treasurer - State Of Iowa	State Tax	\$1,579.00
Waste Management Of Iowa	March Res Svc	\$15,133.31
Wellmark Bcbs	Medical Ins	\$410.58
Wellmark Bcbs	April Premium	\$4,787.91
Wells Fargo	Repairs/Postage/Supplies	\$1,270.36
Westrum Leak Detection	Leak Detection	\$1,200.00

***** Report Total ***** \$387,281.61

General	\$41,165.03
Rut	\$5,089.22
T&A(Eb)	\$8,163.64
T&A(Bc)	\$2,115.00
Rec Trail	\$877.20
Water	\$19,598.33

Sewer	\$3,538.70
Storm District	\$306,734.49
	\$387,281.61

Revenues

General Total	\$56,775.06
T&A (Pd) Benevolent	\$0.20
T&A(Ft) Total	\$13.19
T&A(Sc) Total	\$1.09
Capital Improvement	\$28.19
T&A(Sl) Total	\$60.25
Rut Total	\$15,995.97
T&A(Eb) Total	\$3,023.36
Emergency Levy Fund	\$356.31
Tif Total	\$378.73
Burnett Project Total	\$31.99
T&A(Bc) Total	\$24.23
T&A(Pd) Total	\$0.37
Rec Trail Total	\$0.00
Debt Service Total	\$2,701.73
T&A(B) Total	\$1.19
T&A(Y) Total	\$0.68
Water Total	\$34,495.97
Sewer Total	\$25,723.82
Storm District Total	\$4,982.31

Total Revenue By Fund	\$144,594.64
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Mayor Kidd opened a public hearing March 14, 2017 at 7:00 pm as advertised for the purpose of hearing comments on the adoption of the 2017-2018 City budget. He asked for written comments, there were none. He asked for oral comments. There being none, he declared the hearing closed at 7:01 PM.

The Dallas Center City Council met in regular session March 14, 2017 at 7:01 PM. Mayor Kidd called the meeting to order and led the pledge of allegiance. Council members present included David Bagby, Ryan Pearson, Danny Beyer and Curtis Pion. Ryan Kluss was not present.

Motion by Beyer, 2nd by Pearson to approve agenda. Motion passed 4-0.

The consent agenda was amended by moving items d and e to a separate item. Motion by Pion, 2nd by Beyer to approve the amended consent agenda (approve minutes of February 14th regular meeting; February Treasurer's Report; February Police, Fire/Rescue, Compliance and Water Reports; approve hiring Mike Buckalew, Julian Gibson and John Patrick as summer public works assistants at \$11.00/hr approximately 60 hours per week total combined (as needed) effective April 1st; approve hiring Joel Hofland as Public Works Operations Specialist at \$20.00/hr effective March 27th or later with one week of vacation during the first year of employment; approve hiring April Scrivner as Administrative Assistant at \$14.00/hr effective May 8, 2017 pending background check; approve invoices for payment (review committee Bagby and Kluss). Motion passed 4-0.

Motion by Pion, 2nd by Pearson to allow up to four wineries to have wine tasting and sales in Mound Park at Art in the Park on July 8th and to approve (Class C with outdoor service and Sunday sales) liquor license for Twisted Corn Tavern pending required initial paperwork and dram shop. Motion passed 4-0.

Ed Leedom gave an update on non-complying nuisance properties. There are three non-complying properties with a single vehicle each. Kidd to discuss options with Chief Leonard and Riesselman to research what towing contractors other cities use.

The Fire Department gave council their annual report.

Robert Haxton – made council aware that he does not want to see a potential new library built in Mound Park.

Shawn McAninch, Innovation Pictures – discussed the use of an intersection and potentially having law enforcement and fire department equipment and personnel present for filming purposes and street closing. Council advised they would be open to filming and closing a street and advised him to come back to the council when the details are finalized.

Julie Becker made the council aware she agreed with Robert Haxton on the potential library location. She also stated that she has concerns about allowing wine in the park for Art In The Park. She was made aware beer and wine are always allowed in the park (this follows State Code) and wineries have been allowed to have tasting and sales for the event the past several years.

Slaughter gave the public works report.

Southwest Stormwater Drainage Improvements – Phase 1

Veenstra gave a project update

Motion by Pearson, 2nd by Bagby to approve Partial Payment Estimate No. 3 – Progressive Structures, LLC - \$293,950.90. Motion passed 4-0.

Trailhead Restrooms Project

Veenstra gave council an update on the quotes that were received. Council directed him to pursue radiant floor heating.

Motion by Pion, 2nd by Beyer to approve Resolution 2017-8 – making award of contracts. Roll call all ayes, motion passed.

Motion by Pion, 2nd by Pearson to approve Resolution 2017-9 – approving contracts pending City Attorney's approval. Roll call all ayes, motion passed.

Veenstra gave an update on the Water Plant Phase 1 Project. The City will receive competitive quotes next month.

Veenstra gave an update on the Sanitary Sewer Pilot Program. The next deadline we need to meet for the NPDES permit is in May.

Law Enforcement Services

Council reviewed the draft 28E Agreement effective July 1, 2017

Motion by Pion, 2nd by Pearson to set public hearing on proposed Agreement for 7:00 pm on April 11, 2017. Motion passed 4-0.

Motion by Beyer, 2nd by Pearson to approve agreement on providing law enforcement services from April 1 to June 30, 2017. Motion passed 4-0.

Motion by Beyer, 2nd by Bagby to approve Resolution 2017-16 – revising the employment handbook to allow employees to choose overtime pay or comp time accrual. Roll call all ayes, motion passed.

Motion by Beyer, 2nd Pearson to approve Resolution 2017-17 – approving 2017-2018 City Budget. Roll call all ayes, motion passed.

Council reports-Beyer encouraged council and public to attend the next Library of Tomorrow meeting on March 21st. Pion encouraged council and public to attend the Law Enforcement Center town hall meeting on March 16th. Bagby stated that planning for Jazz in July is progressing and the schedule and list of bands will be available soon.

Mayor's report-Kidd informed council that he has been receiving letters from citizens on the potential library location. There is a capital improvement plan work session on April 18th at 6:00 pm

Meeting adjourned at 8:25 pm.

Cindy Riesselman
City Clerk

Claims

Access Systems Leasing	March Lease	\$240.21
Agsource Cooperative Svcs	Tests	\$625.50
Baker & Taylor Co.	Books	\$503.68
Mmit Business Solutions Group	Feb Lease	\$211.78
Barco Municipal Products Inc	Barricades	\$2,338.39
Brown, Fagen & Rouse	March Retainer	\$2,225.00
Carpenter Uniform	Uniforms	\$288.52
Casey's General Store	Feb Serv	\$97.01
Centurylink	Feb Serv	\$560.75
Cintas Corporation #762	Feb Serv	\$107.26
Crossroads Ag, Llc	Supplies	\$123.00
Culligan Water System	Feb Serv/Supplies	\$44.75
Data Technologies	Training	\$95.00
Delta Dental	March Premium	\$312.78
Digital Stew Services	Equipment/Repairs	\$2,354.40
Djb Services Llc.	Repairs	\$300.00
Ed Leedom	Jan/Feb Serv	\$848.22

Eftps	Fed/Fica Tax	\$3,154.69
Eftps	Fed/Fica Tax	\$3,116.28
Emergency Medical Products	Supplies	\$239.80
Git Fox Insurance Agency	Insurance Premium	\$72,216.00
Gatehouse Media Iowa Holdings	Publications	\$443.34
Gis Benefits	March Premium	\$24.85
Jerry Greif	Feb Serv	\$30.00
Grimes Asphalt And Paving Corp	Cold Patch Material	\$1,512.56
Hd Supply Waterwors, Ltd	Repairs	\$2,364.48
Heartland Co-Op	Feb Serv	\$1,518.07
Hsa Cory, Rochelle	Hsa	\$150.00
Hsa Riesselman, Cindy	Hsa	\$650.00
Hsa Slaughter, Brian	Hsa	\$150.00
Hsa Steele, Kathy	Hsa	\$150.00
Iowa Dept Of Public Health	Annual Registration	\$70.00
Iron Mountain	Feb Serv	\$47.16
J-W Tree Service	Tree Serv	\$6,600.00
Jim's John Inc	Feb Serv	\$150.00
Karen's Quality Cleaning	Feb Serv	\$475.00
Kempker's True Value	Supplies/Repairs	\$12.55
Koch Brothers	Lease	\$250.00
Leaf	Feb Serv	\$311.40
Lori's Bloomin' Flowers...Again	Flowers	\$50.00
Mahon Trucking Llc	Cold Patch	\$180.00
Mercy College Health Sciences	Training	\$10.00
Mediacom	Feb Serv	\$54.99
Menards	Repairs	\$361.57
Midamerican Energy	Feb Serv	\$5,143.87
Midwest Breathing Air Llc	qtrly tests	\$181.45
Midwest Wheel	Equipment	\$132.99
Napa Auto Parts	Repairs	\$289.43
Northway Well And Pump	Well #8 Rehabilitation	\$8,697.78
O'halloran International, Inc.	Repairs	\$162.97
Office Depot	Suplies	\$58.79
Opn Architects, Inc	Phase 1	\$8,895.46
Petty Cash-City	Supplies/Postage	\$11.09
Praxair Distribution	Feb Serv	\$27.93
Rhinehart Excavating, Inc	Repairs	\$2,888.25
Treasurer - State Of Iowa	Sales Tax	\$2,387.10
Strauss Safe & Lock Co.	Locks	\$316.40
Usa Blue Book	Repairs	\$1,032.30
Van Wall Equipment	Repairs	\$52.60
Veenstra & Kimm	Feb Serv	\$14,889.34
Verizon Wireless	Feb Serv	\$233.73
Waste Management Of Iowa	Feb Serv	\$15,115.63
Wellmark Blue Cross Blue Shiel	Insurance Premium	\$3,177.39

Wells Fargo	Supplies/Postage	\$448.28
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***** Report Total *****		\$169,711.77
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General	\$73,426.10
T&A (Pd) Benevolent	\$50.00
Rut	\$5,365.84
T&A(Eb)	\$19,892.46
T&A(Bc)	\$8,895.46
Rec Trail	\$749.20
Water	\$30,921.42
Sewer	\$16,535.37
Storm District	\$13,875.92
	\$169,711.77

Revenues

General Total	\$30,186.36
T&A (Pd) Benevolent	\$0.18
T&A(Ft) Total	\$11.43
T&A(Sc) Total	\$0.95
Capital Improvement	\$20.93
T&A(SI) Total	\$33.12
Rut Total	\$18,947.55
T&A(Eb) Total	\$1,072.83
Emergency Levy Fund	\$125.08
Tif Total	\$224.12
Burnett Project Total	\$27.72
T&A(Bc) Total	\$23.03
T&A(Pd) Total	\$0.32
Rec Trail Total	\$0.00
Debt Service Total	\$1,500.25
T&A(B) Total	\$1.03
T&A(Y) Total	\$0.59
Water Total	\$32,575.67
Sewer Total	\$25,126.56
Storm District Total	\$4,886.61

Total Revenue By Fund	\$114,764.33
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TREASURER'S REPORT

CALENDAR 3/2017, FISCAL 9/2017

FUND		LAST REPORT ON HAND	REVENUES	EXPENSES	CHANGE IN LIABILITY	ENDING BALANCE
001	GENERAL	715,159.57	56,775.06	98,112.90	.00	673,821.73
011	T&A (PD) BENEVOLENT	802.03	.20	50.00	.00	752.23
015	T&A(FT)	201,411.38	13.19	.00	.00	201,424.57
021	T&A(SC)	9,206.65	1.09	.00	.00	9,207.74
029	CAPITAL IMPROVEMENT	163,346.63	28.19	.00	.00	163,374.82
041	T&A(SL)	17,184.97	60.25	.00	.00	17,245.22
110	RUT	259,955.00	15,995.97	5,365.84	.00	270,585.13
112	T&A(EB)	82,390.05	3,023.36	25,995.97	.00	59,417.44
119	EMERGENCY LEVY FUND	1,222.68	356.31	.00	.00	1,578.99
125	TIF	34,982.58	378.73	832.58	.00	34,528.73
166	T&A(REC PROGRAM) REV	.00	.00	.00	.00	.00
167	BURNETT PROJECT	121,349.50	31.99	.00	.00	121,381.49
168	T&A(BC)	151,367.32	24.23	8,895.46	.00	142,496.09
177	T&A(PD)	1,386.18	.37	.00	.00	1,386.55
180	REC TRAIL	22,575.57-	.00	749.20	.00	23,324.77-
200	DEBT SERVICE	59,954.98	2,701.73	.00	.00	62,656.71
501	T&A(B)	14,614.84	1.19	.00	.00	14,616.03
502	T&A(Y)	12,707.21	.68	.00	.00	12,707.89
600	WATER	474,486.07	34,495.97	40,743.62	.00	468,238.42
610	SEWER	687,290.75	25,723.82	20,249.15	.00	692,765.42
740	STORM DISTRICT	2,412,871.37	4,982.31	307,905.54	.00	2,109,948.14
Report Total		5,399,114.19	144,594.64	508,900.26	.00	5,034,808.57

BALANCE SHEET

CALENDAR 3/2017, FISCAL 9/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING-GENERAL	16,503.19-	5,192.52
011-000-1110	CHECKING-T&A(PD) BENEVOLENT	.00	.00
015-000-1110	CHECKING-T&A(FT)	.00	.00
021-000-1110	CHECKING-T&A(SC)	.00	.00
029-000-1110	CHECKING-DEPR POLICE	.00	.00
029-000-1111	CHECKING-DEPR NON RUT EQUIP	.00	.00
029-000-1112	CHECKING-DEPR PARK	.00	.00
029-000-1113	CHECKING-DEPR SWIM POOL	.00	.00
029-000-1114	CHECKING-DEPR P/W BLDG	.00	.00
041-000-1110	CHECKING-T&A(SL)	55.72	55.72
110-000-1110	CHECKING-RUT	15,995.97	15,995.97
110-000-1111	CHECKING-DEPR RUT EQUIP	.00	.00
110-000-1112	CHECKING-SIDEWALK PROJ	.00	.00
112-000-1110	CHECKING-T&A(EB)	2,123.47-	.00
119-000-1110	CHECKING-EMERG LEVY	355.99	355.99
125-000-1110	CHECKING-TIF	369.73	369.73
166-000-1110	CHECKING-T&A(REC PROGRAM)	.00	.00
167-000-1110	CHECKING-T&A(BURNETT REC)	.00	.00
168-000-1110	CHECKING-T&A(BURNETT LIBRARY)	.00	.00
177-000-1110	CHECKING-T&A(PD) FORFEITURE	.00	.00
180-000-1110	CHECKING-REC TRAIL	.00	.00
200-000-1110	CHECKING-DEBT SERVICE	1,853.13	1,853.13
305-000-1110	CHECKING-PLAYGROUND EQUIP	.00	.00
307-000-1110	CHECKING-2012 HWY 44 TURN LANE	.00	.00
501-000-1110	CHECKING-T&A(B)	.00	.00
502-000-1110	CHECKING-T&A(Y)	.00	.00
600-000-1110	CHECKING-WATER	6,365.76-	20,070.59
600-000-1111	CHECKING-WATER SINKING	.00	.00
600-000-1112	CHECKING-T&A(M)	.00	.00
600-000-1113	CHECKING-WATER IMPROVEMENT	.00	.00
600-000-1114	CHECKING-WATER RESERVE	.00	.00
610-000-1110	CHECKING-SEWER	5,299.43	27,836.82
610-000-1111	CHECKING-SEWER SINKING	.00	.00
610-000-1112	CHECKING-SEWER RESERVE	.00	.00
610-000-1113	CHECKING-SEWER IMPROVEMENT	.00	.00
740-000-1110	CHECKING-STORM DISTRICT	1,758.62-	1,401.72
	CHECKING TOTAL	2,821.07-	73,132.19
001-000-1120	PETTY CASH	.00	100.00
	PETTY CASH TOTAL	.00	100.00
001-000-1160	SAVINGS-GENERAL	24,834.65-	416,102.58
011-000-1160	SAVINGS-T&A(PD) BENEVOLENT	49.80-	752.23
015-000-1160	SAVINGS-T&A(FT)	13.19	50,045.80
021-000-1160	SAVINGS-T&A(SC)	1.09	4,152.59
029-000-1160	SAVINGS-DEPR POLICE	3.61	13,689.78
029-000-1161	SAVINGS-DEPR NON RUT EQUIP	4.03	15,279.25

BALANCE SHEET

CALENDAR 3/2017, FISCAL 9/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
029-000-1162	SAVINGS-DEPR PARK	1.41	5,345.32
029-000-1163	SAVINGS-DEPR SWIM POOL	3.28	12,453.56
029-000-1164	SAVINGS-DEPR P/W BLDG	15.86	60,172.99
041-000-1160	SAVINGS-T&A(SL)	4.53	17,189.50
110-000-1160	SAVINGS-RUT	5,365.84-	185,408.33
110-000-1161	SAVINGS-DEPR RUT EQUIP	.00	49,180.83
110-000-1162	SAVINGS-SIDEWALK PROJ	.00	.00
112-000-1160	SAVINGS-T&A(EB)	20,849.14-	59,417.44
119-000-1160	SAVINGS-EMERG LEVY	.32	1,223.00
125-000-1160	SAVINGS-TIF	823.58-	34,159.00
166-000-1160	SAVINGS-T&A(REC PROGRAM)	.00	.00
167-000-1160	SAVINGS-T&A(BURNETT REC)	31.99	121,381.49
168-000-1160	SAVINGS-T&A(BURNETT LIBRARY)	8,871.23-	91,944.58
177-000-1160	SAVINGS-T&A(PD)FORFEITURE	.37	1,386.55
180-000-1160	SAVINGS-REC TRAIL	749.20-	23,324.77-
200-000-1160	SAVINGS-DEBT SERV	848.60	60,803.58
305-000-1160	SAVINGS-PLAYGROUND EQUIP	.00	.00
307-000-1160	SAVINGS-2012 HWY 44 TURN LANE	.00	.00
501-000-1160	SAVINGS-T&A(B)	1.19	4,505.73
502-000-1160	SAVINGS-T&A(Y)	.68	2,597.59
600-000-1160	SAVINGS-WATER	5,040.02-	325,041.99
600-000-1161	SAVINGS-WATER SINKING	5,158.13	48,049.21
600-000-1162	SAVINGS-T&A(M)	.00	5,588.95
600-000-1163	SAVINGS-WATER IMPROVEMENT	.00	10,487.68
600-000-1164	SAVINGS-WATER RESERVE	.00	59,000.00
610-000-1160	SAVINGS-SEWER	5,246.43-	510,054.36
610-000-1161	SAVINGS-SEWER SINKING	5,421.67	58,295.65
610-000-1162	SAVINGS-SEWER RESERVE	.00	83,235.93
610-000-1163	SAVINGS-SEWER IMPROVEMENT	.00	13,342.66
740-000-1160	SAVINGS-STORM DISTRICT	301,164.61-	2,108,546.42
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	SAVINGS TOTAL	361,484.55-	4,405,509.80
001-000-1170	CD-GENERAL	.00	252,426.63
001-000-1171	CD-GENERAL	.00	.00
015-000-1170	CD-T&A (FT)	.00	151,378.77
021-000-1170	CD-T&A (SC)	.00	5,055.15
029-000-1170	CD-DEPR POLICE	.00	26,103.01
029-000-1171	CD-DEPR NON RUT EQUIP	.00	.00
029-000-1172	CD-DEPR PARK	.00	.00
029-000-1173	CD-DEPR SWIM POOL	.00	30,330.91
110-000-1170	CD-RUT	.00	20,000.00
168-000-1170	CD-BC LIBRARY	.00	50,551.51
501-000-1170	CD-T&A (B)	.00	10,110.30
502-000-1170	CD-T&A (Y)	.00	10,110.30
600-000-1170	CD-WATER	.00	.00
600-000-1171	CD-WATER	.00	.00
610-000-1170	CD-SEWER	.00	.00
		-----	-----
	CD'S TOTAL	.00	556,066.58

BALANCE SHEET
CALENDAR 3/2017, FISCAL 9/2017

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
	TOTAL CASH	364,305.62-	5,034,808.57

FIRE & EMS REPORT

Jan 2017

FIRE total 9

1 Hazmat assignment

1 MVC

1 Grass Fire

2 Mutual aid with (Adel and De Soto)

2 Controlled burn

1 Residential house fire

1 Fire Investigation

EMS Total 16

17 calls for service (12 City/5 Rural)

Date 17-Mar

Water Plant

Total Gal.>	3,607,500	Max	156,600	Min	73,500	Avg	116	Gpm	260
Total Hrs.>	237.5	Max	13.8	Min	3.2	Avg	7.7		
Last Month.>	3,526,200	Max	182,000	Min	95,000	Avg	126,000	Gpm	263
Last Year.>	4,301,000	Max	218,000	Min	79,000	Avg	139,000	Gpm	300

Lbs.of Chlorine 418 Lbs of Fluoride 32 Gallons of salt brine 4,007

Chlorine.Mg/l 0.69 Fluoride.Mg/l 0.5 Hardness. Mg/l 117 Iron. Mg/l 0.01 Nitrate.Mg/l

Well

Date

3/27/2017

	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm	S	R
Well # 7	33	12	21	170														
Well # 8	34	21	13	130														
Well # 9	32	26	6	210														
Well # 10	26	10	16	100														
Test Well																		

Water Meters

New Installs
Replace Meter
Replace Radio
Read
Repair

Read In
Read Out

Shut off For
nonpayment

Fire Hydrants New Install Flush Hyd Repair Hyd

Water Plant 3/16/17 - Backwashed Filters 1-2-3

Water Tower

Reservoir

Dist. System

Wells 3/27/2017 - Tested Wells 7-8-9-10

MARCH 2017 CODE ENFORCEMENT REPORT

CASE #	ADDRESS	VIOLATION	DATE OF VIOLATION	REINSPECT DATE	COMMENTS	COMPLIED
2015-001	204-15th	Dilapidated house.	4/20/2015	5/5/2015	Took pictures of house. Proposed notice to Ralph sent letter ---- Recd letter from owner---9/29/15 Had to secure doors	
		BEGIN 2016				
2016-012	1206 Cherry	Unlicensed/inop Truck	2/17/2016	3/5/2016 4/5/16 4/20/16 1/20/17	Left Card 3/21/16 Advisory 4/6/16 Send Certified Resend advisory add another truck-1/3/16	
2016-120	1004 Walnut	FYP, Junk, Vehicle	9/15/2016	9/29/2016 10/24/16 11/2/16 1/20/17 2/16/17	Card //Advisory 10/5/16 Cert 10/19/16 11/2/16 left reminder card 1/4/17 additional Advisory 2/2/17 Certified	
2016-141	1102 Walnut	Vehicle	11/2/2016	11/30/2016 12/14/16 2/17/17	Card//11/16/16 Advisory 2/2/16 Certified	
2016-157	302-14	Junk	12/14/2016	12/28/2016 2/16/17 4/10/17	Card//12/28/16 Advisory 2/2/17 Certified 3/22/17 Reminder	
		BEGIN 2017				
2017-009	1401 Walnut	Property Maintenance	1/18/2017	3/23/2017	Advisory	
2017-013	1706 Linden	Vehicles	2/2/2017	2/16/2017 2/24/17	Left Card/Advisory	3/8/2017

2017-015	607 Linden	Vehicles (back yard)	2/9/2017	2/23/2017	Left Card	
2017-017	802 Vine	Junk (couch R.O.W.)	2/15/2017	2/22/2017	M	3/1/2017
2017-018	801 Vine	Junk (behind garage)	2/15/2017	2/22/2017	M	3/1/2017
2017-019	707-10	Junk (R.O.W.)	2/22/2017	3/1/2017	M	3/1/2017
2017-020	604 Linden	Junk (R.O.W.)	2/22/2017	3/1/2017	M	3/1/2017
2017-021	711 Northview Dr.	Junk (R.O.W.)	3/1/2017	3/8/2017 3/22/17	M Left card 3/8/17	3/14/2017
2017-022	105-10	Junk	3/1/2017	3/15/2017	Advisory	3/22/2017
2017-023	1507 Vine	Debris in Trallor	3/8/2017	3/22/2017	Card	3/22/2017
2017-024	800 Percival	Debris E. of garage	3/8/2017	3/22/2017	Card	3/22/2017
2017-025	1707 Vine	Debris Mattress/TV	3/8/2017	3/22/2017 4/10/17	Card / Advisory 3/22/17	3/29/2017
2017-026	1607 Cherry	Debris R.O.W.	3/8/2017	3/15/2017	M	3/22/2017
2017-027	1506 Cherry	Junk	3/14/2017	4/10/2017	Advisory	
2017-028	801-9	Property Maintenance	3/22/2017	6/28/2017	Advisory	
2017-029	904 Vine	Junk	3/22/2017	4/10/2017	Advisory	
2017-030	700-10	Property Maintenance	3/29/2017	6/28/2017	Advisory	
2017-031	701-10	Junk	3/29/2017	4/14/2017	Advisory	

emailed to Ted
3/29/17

March 29, 2017

Chief Hofland,

Attached is our permit for the Fall Festival 2017 Fireworks.

Thank you for our consideration. Please let us know that our permit is granted. We would much appreciate the waiving of the permit fee, to help with our budget.

If you have any questions feel free to contact me.

Kate Erickson, Treasurer

DC Celebrations Committee, Inc.

515-418-1454

Erickson199766@gmail.com

PERMIT FOR PYROTECHNICS DISPLAY
DALLAS CENTER FIRE DEPARTMENT
DALLAS CENTER, IOWA

Date and Time of Display: August 26, 2017 at Dusk
Rain Date: August 27, 2017

SITE INFORMATION

Name Burdell Complex
Property Owner's Name City of Dallas Center
Address 1502 Walnut Street
City, State, Zip Dallas Center, IA 50063
Telephone Number 515-992-3725
Telephone Number _____
Fallout Perimeter Designated by See Site Map
Maintained by Crew will have spotters and barricade ribbon

PYROTECHNIC COMPANY

Name J & M Displays, Inc.
Contact Person Mark Johnson
Address 18064 170th Avenue, Yarmouth, IA 52660-9772
Telephone # 1-800-648-3890 ext. 301
Number of Personnel to be on-site TBA ~ 4
Lead Pyrotechnic Operator Matt Kellar cell # 515-371-8416
Support Personnel _____
Support Personnel _____
Support Personnel _____
Support Personnel _____

I, the undersigned do hereby agree to comply with all Local, State, and Federal Laws.

Mark R. Johnson
Name of Applicant (type or print) Signature of Applicant
Mark R. Johnson
Mark R. Johnson
Name of Property Owner (type or print) Signature of Property Owner
City of Dallas Center Cy Kil
Date of Application _____



**THE PYROTECHNICS GUILD
INTERNATIONAL, INC.**

Certifies That

MATTHEW L. KELLAR

Has successfully completed the PGII Display Fireworks Operator
Certification and Safety Program, requiring attendance at lectures
and demonstrations, a passing score on a written examination, and
documented display fireworks shooting experience.

Expires: 31 May 2017

Total Shell summary for Dallas Center Celebrations, Inc. 2017

Multi-shell Barrage Units

Diameter	0.75	Quantity: 7	shell count: 250
Diameter	1.2"	Quantity: 1	shell count: 100
Total Quantity:		8	Total shell count: 350

Shells

Diameter: 3"	shell count: 69
Diameter: 4"	shell count: 60
Diameter: 5"	shell count: 5

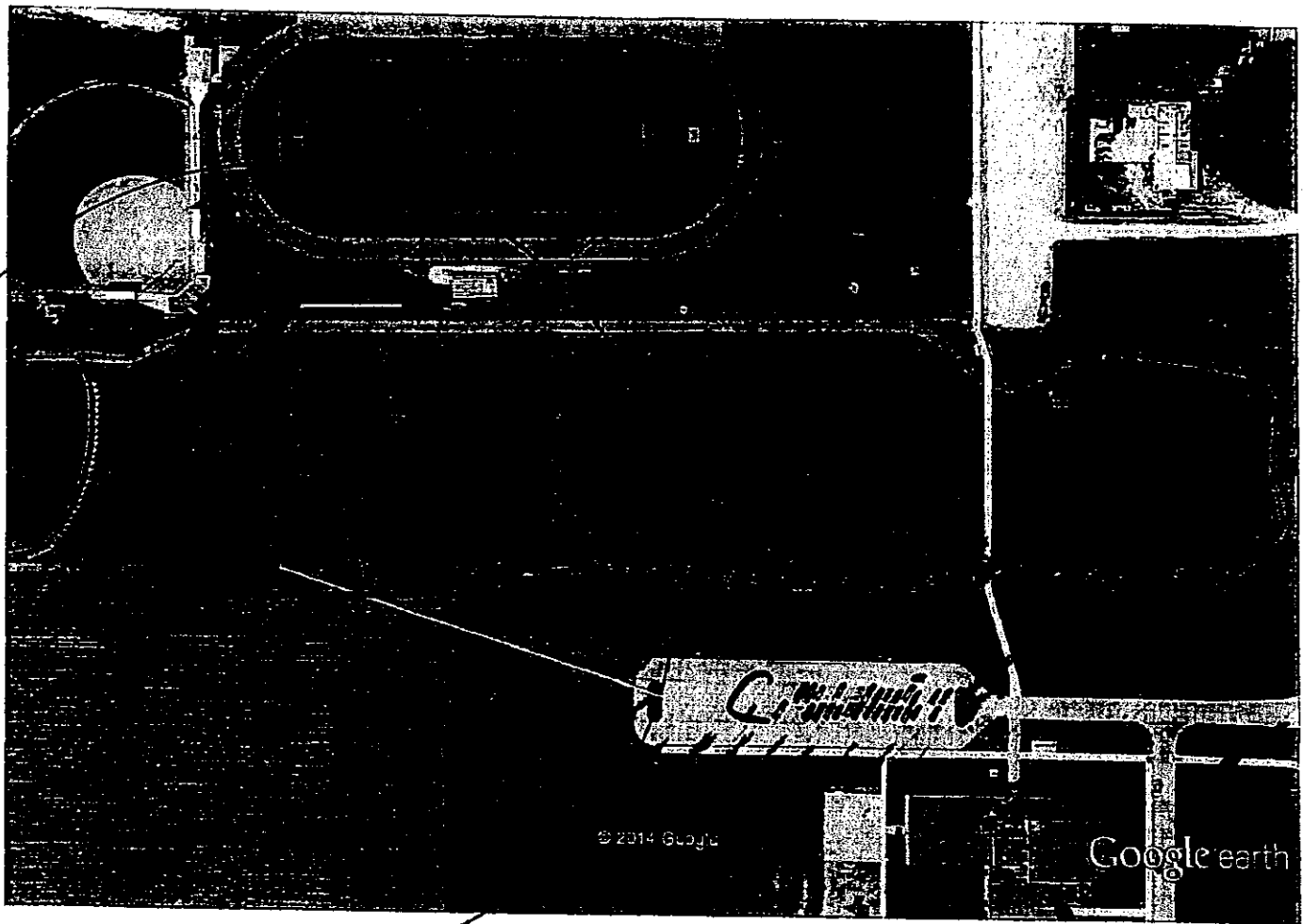
Finales

Diameter: 2 1/2"	Quantity: 9	shell count: 90	
Total Quantity:		9	Total shell count: 90

Total shell count: 574

18064 170th Avenue
Yarmouth, Iowa 52660-9772
1-800-648-3890
Fax: 1-319-394-3265
Email: main@jandmdisplays.com
www.jandmdisplays.com

MEMBERS OF APA, PGII, IPA, IAFE, IFEA, IMTA, BBB



Google earth



- A - Fireworks shoot area proposed. IF Parking lot "C" is clear and closed, area could be shifted East.
- B Football field/Track. Audience encouraged to view from N side of field.
- C Parking Lot
- D 420' measurement shown, set back distance required for 6" shells

Dallas Center Shoot Site Proposed



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/27/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C No.) 216-658-7100 FAX (A/C No.) 216-658-7101 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE <table border="1"><thead><tr><th>INSURER</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: Everest Indemnity Insurance Co.</td><td>10851</td></tr><tr><td>INSURER B: Everest National Insurance Company</td><td>10120</td></tr><tr><td>INSURER C: Maxum Indemnity Company</td><td>26743</td></tr><tr><td>INSURER D: Axis Surplus Insurance Company</td><td>26620</td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER	NAIC #	INSURER A: Everest Indemnity Insurance Co.	10851	INSURER B: Everest National Insurance Company	10120	INSURER C: Maxum Indemnity Company	26743	INSURER D: Axis Surplus Insurance Company	26620	INSURER E:		INSURER F:	
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INSURER F:															
INSURED J & M Displays, Inc. 18064 170th Avenue Yarmouth IA 52660															

COVERAGES

CERTIFICATE NUMBER: 2097861759

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC			SIBML00060-171	1/15/2017	1/15/2018	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$500,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$2,000,000</td></tr><tr><td>PRODUCTS - COM/OP AGG</td><td>\$2,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$500,000	MED EXP (Any one person)	\$	PERSONAL & ADV INJURY	\$1,000,000	GENERAL AGGREGATE	\$2,000,000	PRODUCTS - COM/OP AGG	\$2,000,000		\$
EACH OCCURRENCE	\$1,000,000																				
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MED EXP (Any one person)	\$																				
PERSONAL & ADV INJURY	\$1,000,000																				
GENERAL AGGREGATE	\$2,000,000																				
PRODUCTS - COM/OP AGG	\$2,000,000																				
	\$																				
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SIBCA00033-171	1/15/2017	1/15/2018	<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$1,000,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
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BODILY INJURY (Per accident)	\$																				
PROPERTY DAMAGE (Per accident)	\$																				
	\$																				
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			EXC6028118-02	1/15/2017	1/15/2018	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$5,000,000</td></tr><tr><td>AGGREGATE</td><td>\$5,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$5,000,000	AGGREGATE	\$5,000,000		\$								
EACH OCCURRENCE	\$5,000,000																				
AGGREGATE	\$5,000,000																				
	\$																				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<table border="1"><tr><td>WC STATUTORY LIMITS</td><td>OTH-ER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td></tr></table>	WC STATUTORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$						
WC STATUTORY LIMITS	OTH-ER																				
E.L. EACH ACCIDENT	\$																				
E.L. DISEASE - EA EMPLOYEE	\$																				
E.L. DISEASE - POLICY LIMIT	\$																				
D	Excess Liability			EAU791767	1/15/2017	1/15/2018	<table border="1"><tr><td>Each Occurrence</td><td>\$4,000,000</td></tr><tr><td>Aggregate</td><td>\$4,000,000</td></tr><tr><td>Total Excess Limits</td><td>\$9,000,000</td></tr></table>	Each Occurrence	\$4,000,000	Aggregate	\$4,000,000	Total Excess Limits	\$9,000,000								
Each Occurrence	\$4,000,000																				
Aggregate	\$4,000,000																				
Total Excess Limits	\$9,000,000																				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

FIREWORKS DISPLAY DATE: August 26, 2017

RAIN DATE: August 27, 2017

LOCATION OF EVENT: south of football field at middle school (Burnett Complex)

ADD'L INSURED: The City of Dallas Center, Iowa, its employees, volunteers, officers, elected officials, partners, subsidiaries, divisions & See Attached...

CERTIFICATE HOLDER**CANCELLATION**Dallas Center Fall Festival
1502 Walnut
Dallas Center IA 50063

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.

AGENCY CUSTOMER ID: _____

LOC #: _____

**ADDITIONAL REMARKS SCHEDULE**Page 1 of 1

AGENCY Britton Gallagher		NAMED INSURED J & M Displays, Inc. 18064 170th Avenue Yarmouth IA 52660
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

affiliates, event sponsors & landowners as their interest may appear in relation to this event; Dallas Center-Grimes School District (landowner); Dallas Center Fall Festival (sponsor)

RESOLUTION NO. 2017-18

WHEREAS, Michelle Leonard has served well the people and community of Dallas Center during her service as Dallas Center Police Chief; and

WHEREAS, Michelle Leonard served as Police Chief from January 30, 2007, until her retirement on April 3, 2017; and

WHEREAS, Michelle Leonard has devoted untold hours to our community and has helped make Dallas Center a great place to live.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DALLAS CENTER: That the Council and the people of Dallas Center extend their gratitude and appreciation to Michelle Leonard for her more than ten years of service as our Police Chief.

Adopted by the Council on the eleventh day of April, 2017.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk



CITY OF DALLAS CENTER STREET CLOSING PERMIT REQUEST

This request must be submitted 30 days prior to the event.

Applicant/Organization: Shawn McAninch Innovation Pictures

Address: _____

Phone: _____

Contact Person: Shawn McAninch

Address: _____

Phone: _____

Weekend Friday, Sat. Sunday
Date of Event: _____ Time: _____ to _____

Nature of Activities: film movie scene

Streets/Intersections Requested to Be Blocked Off:

4-5 hours -

Signature of Applicant

Date

City Council _____ Approved
_____ Denied

Copies to: PD ☐
FD ☐
PW ☐

CITY OF DALLAS CENTER STREET CLOSING POLICY

Policy:

The City of Dallas Center shall respond within reason to all requests involving the closures of streets for public and private events.

Definitions:

Public and private street closures may include but are not limited to:

- (1) Public events held annually such as the Fall Festival celebration, Beggar's Night Bonanza, etc.
- (2) Private events may include auctions, block parties, house moving, fund raising events, etc.

Procedures:

- (1) When an organization or a private party wishes to request a street closure for a specific amount of time, the responsible party will submit said request in writing and furnish a drawing or map at least 30 days prior to the event to City Hall for approval by the City Council. Please list any entertainment to be provided also.
- (2) Once approved by the City Council, City Hall will provide copies of the request to all departments including Public Works, the Fire Department and the Police Department.
- (3) After approval, the requesting party will be responsible to contact the City of Dallas Center at 515-992-3725, located at 1502 Walnut Street, to arrange the placement of barricades and other City property such as picnic tables and waste containers (if needed).

The Library of Tomorrow committee would like to submit this report to the Library Board and the City Council to clarify and represent its work on site selection for the future new library. It is hoped that this summary of our work the past couple years will help you understand our recommendations and votes.

We felt it necessary and appropriate to establish criteria for an acceptable site. As a springboard for our deliberations, we referred to George Lawson's program study that was commissioned by the library board (copies available at the library for your perusal). Several criteria were apparent from surveys and interviews that had been done by Mr. Lawson and others, such as the desire for safe access to and from the library and the anticipated size needed for the library itself. After much discussion, we arrived at the following criteria:

TIER ONE CRITERIA:

- Site accommodates the suggested size - 12,000 sq. ft.
- Site accommodates the suggested size of parking needed for 12,000 sq. ft. building
- Site allows for future expansion
- Site provides outdoor green space for related outdoor activities

TIER TWO CRITERIA:

- Site provides easy pedestrian and bicycle access.
- Site is close to the main business district
- Site has the least opportunity cost.
- Site provides for easy and safe arrival and departure of patrons.

After several months of public meetings, the committee decided to step back and in response to comments and questions they had received, to bring Bradd Brown of OPN Architects and library consultant George Lawson to a public forum, where those professionals could address the questions and concerns that had arisen. This was held in January of 2016. After this forum, the committee compiled all comments about each of the sites under consideration and used them, as well as the previously crafted criteria, as springboards to their deliberations about each site.

In the ensuing months, the committee gradually eliminated several of the sites under consideration as they compared each one to the criteria they had developed. Eventually, the number of sites was winnowed down to just two- the Lumberyard site and the Mound Park site. The lumberyard site had become even more attractive due to the generous donation of his building by Billy Brown.

(continued)

The Library Board voted to send these sites to OPN Architects for development. OPN also received all pertinent background materials, including Mr. Lawson's report and have been in discussion with him personally as well.

It should be noted that the current Mound Park site is a bit different from the original proposed area in the park. The OPN architects and city engineer suggested moving the potential site to the northeast corner of the park in an area not previously used for activities or buildings. The availability of this site was enhanced by the extension of the storm water project currently underway, which will provide drainage. Throughout the process, the committee has been in communication with the city engineer, Bob Veenstra, and the architects concerning the viability of this site in light of the historic problem with water there. Indeed, the architects and the city engineer have been in conversation together and have assured us that this site is viable and useable.

As we look at each of the two sites, we can see that both sites meet a number of the criteria above. However, each has some obvious pros and cons.

THE LUMBERYARD SITE:

In response to those who have expressed the opinion that this site is more iconic and visible to those entering town, the committee would respond that the mission of the library should be noted. A library is not necessarily used by those who pass through town, either by car or by bike. Statistics concerning the recent usage of the bike trail through town indicate that between April and August/September from 2013-2015, an average of 21,717 riders utilized the trail through town per year. Of that number, the library staff reports that those bikers entered the library extremely rarely, if at all. It is the opinion of the committee that the library needs of those in the Dallas Center community should be a priority in consideration, rather than viewing a potential library site (and in particular this one) as a type of visitor magnet.

(continued)

PROS-

- This site is very visible to all those who come into town on the main thoroughfares and patronize businesses in the business district. It would be visible to all who do business in the area and is centrally located.
- Having a new and vibrant library at either location would illustrate the commitment of the Dallas Center community to progress, as well as to the importance of education and the arts to our community.
- The present concept does allow for a drive-up book drop and minimal handicapped parking at the rear of the building.

CONS-

- At the initial meetings when this site was considered, some folks pointed out that while both sites are city-owned property, the lumberyard site is the only one of the two that could be potentially used for construction of a taxable business or company, putting it on the tax rolls. This relates to the opportunity cost criteria.
- This location also is on a very busy street and near a five-way intersection that is also very busy. While these are desirable qualities for a commercial entity, they do not equate with the criteria of safe access for pedestrians and bicyclists, especially children. Its proximity to the Co-op and all of its traffic is also a concern. The problem of having children outside for summer activities near a busy street and near additional bicycle traffic on the trail is worrisome and still existent at this site.
- This site does not have much room for future expansion. It also does not have a great deal of space for outdoor activities. There are plans circulating for a pavilion of some sort (if a grant for financing can be obtained in the future) adjacent to the bike trail. A restroom facility is planned for construction at the NW corner of that property to be available for those using the trail. Also, a proposed bioswale area adjacent to the NW end of the proposed library design would eliminate that area for outdoor use or future expansion, both of which are criteria we had defined as important.
- While this site plan shows approximately 30 parking spaces, it should also be considered that those places will be shared with bike trail users, as well as patrons or visitors to whatever the current library building would become.

(continued)

- Another con might be that the public programming room(s) are in the east side of the building, which makes them further away from outdoor areas that might be useful as adjacent spaces for some activities. To access the outdoor space available at this site from the program room(s), users would have to travel through most of the building (if during regular library hours) or go around the outside of the building, using the east doors that give access into the program room(s) after hours to get to the north or west outdoor areas.

THE MOUND PARK SITE:

PROS-

- This site does not require any relocation of existing park installations, with the possible exception of the sand volleyball court. Some residents have opposed the taking of park land for the library; however, this area of the park has never been utilized for structures or many organized activities, probably due to the water issues that sometimes plagued it. This also relates to the opportunity cost criteria, but in a different way. Using the land of the park for the construction of a permanent structure would eliminate this area for any future use, which could be construed as a "con" as well..
- The site would provide much more green space, as per one of the criteria, than the other site. It would also provide easy access to outdoor areas for activities, including the park's existing shelter houses for crafts or summer program visits from local zoos or naturalists. Having the library there, with the program/conference room on the west side, would provide additional space for activities such as those during community events like Fall Festival and the Art in the Park event, which are already held in the park. The outdoor seating and plaza area would provide extra space for those events as well.
- Any activities that required both indoor and outdoor spaces could more easily be accommodated at this site, as the outdoor areas are adjacent to the indoor program space on the west side of the building.

(continued)

- This site would have safer arrival and departure access, especially for children coming by bike or sidewalk from the schools, as they would be able to travel through residential areas to get to the library, and avoid the busy intersections uptown. This site meets our criteria of safe access for pedestrians and those on bicycles and in cars better than the lumberyard site. While it has been pointed out that Walnut Street is a busy street and main artery, this location does not have the busy cross traffic the lumberyard location does, since it is in a more residential area. This relates to one of our criteria of safe access.
- The proposed parking along Walnut street (where ash trees identified by the city tree committee as targeted for removal due to the Emerald Ash Borer) will add parking for community events held in the park also.

CONS-

- This location has been a site of contention for a select group of citizens throughout this process. However, it is the feeling of the committee that many who initially aligned with this group were under the impression that a new library would be uprooting existing park installations and amenities and totally changing the dynamic of the entire park. As was noted above, this is not the case, with the possible exception of the sand volleyball court.
- While it might be assumed that this site may be the less popular one among a number of citizens, we do not know this as fact. We know from conversations with other community members that there are also citizens who privately support the park site. Of course, as in any issue, there are presumably many who are not aware or don't care either way. As is often the case, opponents are usually more vocal than proponents for a project such as this. Therefore it is difficult to quantify either support for or lack thereof for either site, but especially this one.
- A concern may still exist about the water issue, even though the committee has been reassured as to the site's viability by the professionals with whom we have consulted. Indeed, this concern came up again at the March public meeting, and member Dan Willrich, who is an architect, clarified the legal and ethical responsibilities of architects and engineers when they build a new building in this regard. He endeavored to reassure those with concerns in this area that the water issue would be remedied and no water would be diverted to other areas, causing more or new problems for nearby neighbors.

(continued)

- The view of a building where there has been none may be an issue for those who live adjacent to or near a building on this site.
- One concern raised was the impact of night lighting within the building on the neighbors to the north. An effort is underway to be responsive to these concerns of those who live near the park. There are city codes in existence that place restrictions on "light spill." We have addressed this with the architects, and they are working with us to resolve this issue. We are also working with the architects on subdued night lighting in these areas that would be less obtrusive and yet provide enough security. The library's current hours are until 7 only three nights a week, after which the interior lighting could be subdued. We would anticipate that this would only be a concern in the winter months when days are shorter. If an activity would be taking place in the evening after 7 PM, the activity would be in the program room(s) which would not require the main part of the library to be at full lighting.
- Another concern that has been raised is the effect that the controversy of this site would have on fundraising for building the library. Fundraising will continue until funds are raised, regardless of who contributes or not. The committee will explore all avenues of fundraising, both through individual contributions and grants. *We would strongly suggest that this fear not be a factor in decision-making on the site.*

We would also refer you to the Library of Tomorrow Committee report to the library board as compiled in September of 2016. This can be found in three-ring notebook form at the library, and contains more background material used during our deliberations, including research and meeting notes. Copies of documents verifying the committee's conclusions can be found there as well. It should also be noted that members of the committee also toured area libraries, spoke to the librarians at those facilities, as well as tapping opinions of librarians at a variety of libraries in Iowa to gain knowledge of what works and what doesn't. Copies of the final design renderings of both sites are available for your perusal at the library. If any questions or concerns remain, please feel free to contact Jeani Shepherd, chairperson and/or Shelly Cory, library director, for clarification. As you are aware, the Library of Tomorrow committee has put in many hours of study and discussion, both during our public meetings, and in individual research which has been shared and considered. In making a decision as important as this, it is hoped that all decision makers will avail themselves of all information available, as did the committee.

(Continued)

In light of our Tier One criteria, it is well that we consider that this decision is not one we are making for just the immediate future! The current library and its expansion were built for and have lasted for 40 years. When picking the site for the new library, we need to be sure we look ahead as our community grows to make sure we have room to expand and continue to be able to accommodate indoor and outdoor programming needs. It will be more cost effective over the long term to build a facility that can be more flexible both now and in the future, rather than one that has to be replaced, which would necessitate another study, site selection, design and fundraising process in the future.

At our March 2017 meeting, we reviewed our criteria one final time, examined the pros and cons of each of the two sites, and based on that evaluation, voted unanimously 10-0 to recommend to the library board and ultimately the city council Mound Park as our first choice for the proposed new library.

It is good to consider what a library is to a community. It is a place not just to check out a book or magazine. It is a place for educational, informative and/or meetings and social gatherings. It is a place for research and study. It is place to teach, to learn and to find excitement, as well as peace and contentment. It is not just a building to be looked at, but one to be used by those who seek its services. It should be easy to access in the safest possible way, and should provide the widest possible range of uses for the citizens of Dallas Center and the surrounding area.

Thank you for your time and attention.

Library of Tomorrow Committee

Jeani Shepherd, chairperson
Mallory Brown Tina Cantrell
Shelly Cory Marcha Fagen
Kristen Holcomb Carole Hoover
Karmen Weddle Mary Werch
Dan Willrich

Library of Tomorrow Mission Statement:

The Library of Tomorrow Committee will facilitate the creation of a new library experience that will serve the entire Dallas Center area, remain a community gathering space and resource center, and provide a vibrant forum for learning for both the individual and the collective.

Roy R. Estle Memorial Library

Library Board of Trustees Meeting Minutes

March 28, 2017

Present: Library Trustees: Heather Willrich, Katie Johnston, Greg Cagle, Sue Beavers, Bob Findlay. Library Director: Shelly Cory. Danny Beyer – City Council Liaison, Ryan Kluss – City Council Liaison

Absent:

Previous month's minutes Katie moved and Sue seconded, to approve the prior month's meeting minutes. Vote - 5-0. 0 absent, motion passed.

Patron comments and concerns: Julie Becker, Bob Haxton, Tina Cantrell, Dan Oberender, and Daniel Willrich, shared comments on the proposed location of the new library.

Library Director:

Upcoming Events April: 11 Book N A Bite Book Club 3:30pm, 12 Early Out Program 1:30, 13 Adult Coloring 7:00, 18 Time Lords Book Club 3:30, 20 Adult Book Club 7:00pm, 20 New Adult Book Club 7:00pm, 25 Lego Club 3rd-5th & 6th-7th 3:30pm. Story time Wednesdays 10:00.

Meetings/Classes –

General: Report /Discussion

Timesheets – Reviewed

Financial:

Prior Month's Expenses, Katie moved and Sue seconded, to approve the prior month's expenses.

Vote - 5-0. 0 absent, motion passed.

2017 Current FY Budget - reviewed

Memorials

Chuck Enlow – Raccoon Valley Bank

Jim Fox – Liz Garst

Chuck Enlow – Chloe Bennett Bircher

2017.5 Discuss/Vote on recommended Library Site – Heather moved and Sue seconded to recommend the Mound Park site to the City Council. Vote 4-1, motion passes. Bob, Katie, Heather, and Sue vote yes. Greg voted no.

City Council Liaison's report-

Library of Tomorrow: The next meeting is to be determined.

Idea Sharing: Discussion

Sub-Committee: Report/Discussion

Board of Trustees:

Other Business:

Old

2016.14 OPN Update – OPN is in contact with the City Engineer Veenstra and Kimm in regards to the water issue on the Mound Park Site.

New

Announcements: the next regular Library Board of Trustees meeting will be April 26, 2017 at 7:00, at the Roy R. Estle Memorial Library.

Review of Actions from Meeting: The Mound Park has been recommended as the proposed location for the new library by both the Library of Tomorrow Committee, as well as the Library Board of Trustees. The Library Board of Trustees recommendation, along with the recommendation from the Library of Tomorrow Committee will be passed along to the City Council for the final decision on the two locations.

Adjourn

Respectfully Submitted

Heather Willrich

Board Secretary

March 29th, 2017 Library Board of Trustees meeting
Greg Cagle's remarks regarding the LOT Committee site recommendation.

The Library of Tomorrow Committee has recommended Mound Park as the site for a new library. The majority of homeowners in that neighborhood (and some other constituencies as well) oppose that site, but the majority of homeowners in Dallas Center as a whole are okay with it.

The question before us tonight is should that minority opposition be a significant factor in our decision-making process? I think there are important practical reasons why it should.

The cost estimate to build this library is \$3.5 million to \$4.5 million, depending primarily on materials and finishes. So if in every design or shopping decision we invariably choose the least expensive alternative, we might be able to get it done for \$3.5 million. That includes chairs, furniture, shelving, flooring and ceiling materials, wall coverings, exterior wall materials, everything. That also assumes we build reasonably soon, because costs go up over time.

The Library Foundation currently has about \$6,000 in the bank. After the Burnett trust is distributed, I gather we'll have around \$700,000. That means that our fund raising goal is about \$2.8 million.

The Library of Tomorrow Committee's report addresses fund raising by saying: *"Another concern that has been raised is the effect that the controversy of this site [Mound Park] would have on fundraising for building the library. Fundraising will continue until funds are raised, regardless of who contributes or not. The committee will explore all avenues of fundraising, both through individual contributions and grants. We would strongly suggest that this fear not be a factor in decision-making on the site."* I'm impressed by their can-do spirit, but don't see a solid basis for their confidence.

Where will we get the additional \$2.8 million we need to build this library? Residents of Dallas Center are a good place to start. What is a realistic estimate for how much we can expect them to donate? (including both direct donations and fund raising sales like basket auctions, bake sales, etc.) My best guess is around \$100 per resident or family member. Some families that are very enthusiastic about the library will probably donate more, but for every one of those there will probably be several others that don't feel like they can afford it, or don't use the library much and would rather spend their money elsewhere. Plus we're unlikely to get much from folks who opposed the Mound Park location if we put it there. If we assume a population of 1,700 residents, that means we might receive around \$170,000 in donations from residents.

That leaves us with \$2.63 million that we will need to raise from what I'll call "big ticket" donors. That would include philanthropic foundations, a few wealthy local families, and possibly government grants. That's a very ambitious goal.

How much time do we have? I disagree with the Library of Tomorrow's assertion that our time frame for raising the money is essentially unlimited. To put a number on it, I'm going to say we have perhaps 7 years to meet the target or at least get to where the end is in sight. I picked that number out of the air, but I think there's something to it. You can't sustain enthusiasm and momentum for a project indefinitely. Eventually people get tired of hearing about it. And particularly if significant progress isn't being made, donating becomes even less attractive. People start taking it for granted that it isn't going anywhere, momentum is lost, and the project dies.

I'm not a professional odds-maker, but my guess is that even if we had the whole town enthusiastically pulling together on this project, our chance of success is probably only 50% or so. We need a lot of money from people and organizations who have no special connection to Dallas Center, and that may prove to be a tough sell.

If we go with the Mound Park location, and have to raise money in the face of opposition from vocal opponents, I believe our odds of success drop. Prospective philanthropists may be put off by the controversy around the project, and what started out as a tough sell will get even tougher.

It doesn't matter whether you agree with the reasons given by the Mound Park location opponents or not. What does matter is that many of them, rightly or wrongly, believe that they will personally be less well off after a library is built in Mound Park than they were before. That personal stake means that they have a strong motivation to do whatever they legally can to slow it down, even after the site location decision has been finalized. Some potential big ticket donors may agree that it's a bad idea to take land away from an historic park, and not donate for that reason. Others may be put off by knowing that a significant minority of the community will not only *not* be grateful for their contribution but actually angered or disappointed by it. I'd say our chance of success drops to only 25% with active opposition.

If the Library Foundation had \$3.5 million in the bank right now, we could afford (in a practical sense at least) to ignore the Mound Park location opponents and just build the library. Yes, a fair number of people would be unhappy about it, but with the passage of time, most of them would eventually come to terms with it. Reality, though, is that we don't yet have the money, and the Mound Park location opponents probably can make it more difficult to raise. The fact that they won't personally donate isn't important. The fact that they will discourage some potential big ticket donors is significant. Our shopping list of people and organizations that we might realistically convince to make a 6- or 7-figure donation or grant isn't that long.

The lumberyard location doesn't offer every benefit that the Mound Park location does, but it is still very good. The OPN design concept for the lumberyard site is both attractive and functional. As a thought experiment, ask yourself if a benefactor offered to fully fund the library, but only if it went on the lumberyard site, would we accept? I suspect that we would. What that demonstrates is that the lumberyard site is viable. Maybe not everything the Library of Tomorrow Committee wanted, but still way better than what we have now.

There are many political issues where it isn't necessary to be right in any kind of objective sense in order to get a favorable outcome. You just need to convince enough people to vote your way. This question about fund raising isn't like that, though. It's not enough to speak confidently and sound convincing. If we define a win as actually building a new 12,400 sq.ft. library for Dallas Center, then the Library of Tomorrow Committee will have to raise 2.8 million actual dollars in order for us to win. Not just sound like they can do it, but really do it. If you're not worried about that, you probably should be.

If this board votes to go with the Mound Park site, and when 2024 rolls around we're still \$2 million short of what we need to build it, this library project will probably die. If that happens, the responsibility for that outcome will rest with us, the people sitting here at this table today, because we could have taken a different course, but chose to bet the farm on Mound Park. Think about that before you cast your vote.

Dallas Center, IA 50063-0503
April 4, 2017

The Honorable Michael Kidd
and Members of the City Council
Dallas Center, IA 50063

Dear Mr. Mayor and Members of the Council:

The Dallas Center Plan & Zoning Commission met Tuesday, April 29, 2017 with the following members present: Matt Ostanik, Jill Bejarno, Chuck Comito, Sylvia Miller, and Ken Shepherd. Also in attendance were City Attorney Ralph Bown and City Engineer Bob Veenstra, plus DCG Schools Superintendent Scott Grimes, Mike McClure, Jim Woodsmall's builder and Chris Knoll, and Rick Baumhover of Bishop Engineering - project engineer for both site plans being reviewed.

The Site Plan for DCG School District Softball Complex was presented and discussed with input from all parties concerned. Based upon this discussion, and on a motion by Matt Ostanik, seconded by Chuck Comito, the Commission voted unanimously to recommend approval of this Site Plan to the City Council subject to the following concerns:

- 1) Because of storm water drainage issues, we would wish an understanding be reached between the developer and Mike McClure prior to approval.
- 2) It seems that an alternate bid is possible for a gravel option on the parking lot. With the City's requirement of asphaltic or portland cement pavement, perhaps the council will allow a phase-in period to complete.....similar to the Presbyterian Church example.

Our second Site Plan for review was for Bikers Haven. The Commission has had opportunities to view earlier submittals on this Plat. After discussions with all concerned, and after a motion from Matt Ostanik and 2nd by Chuck Comito, the Commission voted unanimously to recommend approval of this site plan to the City Council with consideration of the following:

- 1) Number of parking stalls required determined by eventual use & occupancy of building.
- 2) Based on the contractor's report, building materials do conform with Architectural Standards. Samples to be provided to Council.
- 3) Council to determine whether sidewalk should be extended to east property line.
- 4) Confirmation of pond overflow & outlet questions raised by City Engineer.

Respectfully Submitted,

Ken Shepherd, Chairperson

RESOLUTION NO. 2017-19

A RESOLUTION APPROVING THE SITE PLAN FOR THE CONSTRUCTION OF THE DALLAS CENTER-GRIMES COMMUNITY SCHOOL DISTRICT SOFTBALL COMPLEX

WHEREAS, the Dallas Center-Grimes Community School District has submitted a Site Plan pursuant to Chapter 158 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, for the construction of a Softball Complex (including a parking area) which plans were reviewed by the Plan and Zoning Commission on March 29, 2017; and

WHEREAS, the Commission recommended approval of the Site Plan (including a Storm Water Management Plan and a Landscaping Plan) as submitted, subject to an understanding being reached between the adjacent property owner and the School District regarding water drainage issues; and

WHEREAS, the adjacent property owner has advised the Council that he and the School District have reached an understanding regarding water drainage issues; and

WHEREAS, the Site Plan shows a hard-surfaced parking lot, but with a possible alternate bid for granular surfacing; and

WHEREAS, Section 165.41(5) of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, requires that all off-street parking and loading areas and access roadways shall have a durable and dustless surface paved with asphaltic or portland cement; and

WHEREAS, the Council has reviewed the recommendations of the Plan and Zoning Commission; and

WHEREAS, the Council has determined that if the parking lot is initially constructed with a granular surface, that the School District must complete the hard-surfacing of the parking lot as required by the Code of Ordinances no later than May 1, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the Council accepts the recommendations of the Plan and Zoning Commission; and the Site

Plan (including a Storm Water Management Plan and a Landscaping Plan) submitted by the Dallas Center-Grimes Community School District is approved.

IT IS FURTHER RESOLVED that in the event the parking lot is initially constructed with a granular surface, the School District must complete the hard-surfacing of the parking lot no later than May 1, 2022.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 11th day of April, 2017.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

March 21, 2017

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
DCG SOFTBALL COMPLEX
SITE PLAN
REVIEW COMMENTS

The writer has completed an initial review of the site plan submittal by the Dallas Center Grimes Community School District of the DCG softball complex. The softball complex is located in the western part of the school district property on the east side of Quincy Avenue. The complex includes a softball field, sidewalks and a 240 stall parking lot. Based on review of the site plan the following comments are offered:

1. No sanitary sewer is proposed on the site.
2. The only water system improvements on the site appears to be the extension of the irrigation system piping to the softball field.
3. The project includes a new driveway entrance on the east side of Quincy Avenue leading to the parking lot. The location of the driveway in relationship to Quincy Avenue is satisfactory.
4. The existing drainage from the site is partially to the southeast and partially to the south. The area of the softball field generally drains east southeast. The area of the parking lot generally drains southerly.
5. As part of the softball field the site grading is designed to collect the runoff along the westerly and southerly sides of the softball field and direct it to the southeast.
6. The grading plan appears to indicate what might be a small detention facility, but no information on the detention facility was provided with the submittal.

7. The grading plan for the parking lot directs all of the water to the southeast corner of the parking lot. This water is collected in an intake and discharged to a small swale through a storm sewer system. The site grading conveys the stormwater southerly.
8. The construction of the softball field will result in a modest increase in the total runoff as the hard surfaced area is relatively limited. There will be some concentration of the runoff at the discharge point on the north side of the gas main easement. This increase in runoff is not considered significant and discharges to the same general location as the existing drainage.
9. The increase in the runoff and concentration of the runoff from the parking lot area will be more significant. The size of the parking lot approximately 550 x 170 will noticeably increase the runoff during major rainfall events and concentrate the discharge to a single point. The downstream property owner is likely to notice both an increase and a concentration of runoff.
10. The site plan includes a stormwater pollution and erosion control plan. The plan appears to be reasonably complete.
11. The project will disturb more than one acre of area. Prior to the start of construction the contractor or School District will need to provide the City a copy of General Permit No. 2. The City will not review or enforce General Permit No. 2. The submittal is for the purpose of ensuring the project reasonably complies with the requirements relative to stormwater drainage and permitting.

Based on review of the site plan the only major issue to address is the impact of increased stormwater drainage. The increased stormwater drainage to the east southeast appears to be modest. The increased runoff from the parking lot area is more significant.

Prior to approving the site plan the writer would recommend consultation with the property owner downstream to the south so there is a clear understanding of the proposed changes in drainage.

Cindy Riesselman
March 21, 2017
Page 3

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.

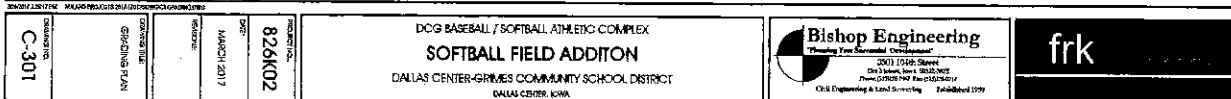
A handwritten signature in black ink, appearing to read "H. R. Veenstra Jr.", written in a cursive style.

H. R. Veenstra Jr.

HRVJr:pjh

212

cc: Ralph Brown, Brown, Fagen & Rouse





March 29, 2017

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
DCG SOFTBALL COMPLEX
REVISED SITE PLAN
REVIEW COMMENTS

Enclosed is a copy of a revised site plan submitted by Bishop Engineering Company for the Dallas Center Grimes softball field addition. The revised site plan incorporates revisions to the stormwater drainage plan.

Under the revised site plan a detention basin is shown to be located south of the southeast corner of the parking lot. Although Veenstra & Kimm, Inc. has not received any design calculations on the stormwater detention basin, Bishop Engineering Company has indicated the basin is being designed to restrict the release rate from the detention basin to no more than the peak runoff rate from a five year storm in an undeveloped condition.

The site plan shows three small detention basins located along the westerly and southerly sides of the softball field area. The stormwater drainage flows southeasterly. The runoff from the softball field area would be routed through the detention basins. The release from the detention basin is at the east side of the southeasterly detention basin. The runoff flows naturally to the southeast. Bishop Engineering Company has indicated this stormwater detention basin will be designed with a release rate no greater than the peak flow from a five year storm in an undeveloped condition.

The incorporation of stormwater detention basins that limit the release rate from a 100 year storm in the developed condition to no more than the release rate from a five year storm in an undeveloped condition conforms with the City of Dallas Center's practice with respect to stormwater management.

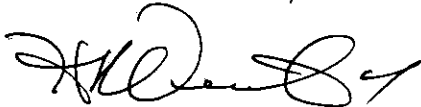
There are generally three aspects to consider with respect to stormwater management. The first aspect is whether the runoff rate is increased. The stormwater detention basin that limits the release rate to no more than a five year storm in the current undeveloped condition eliminates the increase in the peak runoff rate as the result of development.

The second component of stormwater management is the total volume of runoff. The total volume of runoff is likely to increase to some degree. The extent of the increase depends on the overall changes in the use of the property. The hard surfaced areas associated with the parking lot and the softball complex will increase the total volume of runoff as these areas will no longer absorb rainfall into the soil. For the balance of the property that will be converted from agricultural use to a maintained grass areas the change in the volume of runoff will vary depending on the type of rainfall event. For smaller rainfall events there will be no change as both the agricultural area and grass areas absorb almost all of the rainfall. As the intensity of storms increases a well maintained grass areas will absorb more of the rainfall than crop land. The extent of the variation depends on many factors, including the type of row crop, the direction of tillage, and slope. However, under almost all conditions a well maintained grass area will have slightly less runoff than row crop or poorly maintained grass areas. The conversion of the area from agricultural use to well-maintained grass area will offset some portion of the increased runoff from the hard surfaced areas. It is not likely the changes will completely offset and it is likely there will be some volumetric increase.

The third aspect is whether patterns of drainage will be changed. The discharge points from both the parking lot and the softball complex appear to be consistent with the predevelopment direction of runoff. It does not appear there are any noticeable changes in the direction of runoff relating to the area that now flows southeasterly and the area that now flow southerly. The introduction of a point discharge from the detention basins will tend to concentrate the release rate to a centralized location. Even if there is not a change in the drainage flow direction there can be a perception of change resulting from the transition from overland flow to a point discharge.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.



H. R. Veenstra Jr.

HRVJr:pjh

212

Enclosure

cc: Ralph Brown, Brown, Fagen & Rouse – w/enclosure

RESOLUTION NO. 2017-20

A RESOLUTION APPROVING THE SITE PLAN FOR THE CONSTRUCTION OF BIKERS HAVEN ON SUGAR GROVE AVENUE

WHEREAS, Sugar Grove Custom Cars LLC of Johnston, Iowa, has submitted a Site Plan pursuant to Chapter 158 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, for the construction of a building and related facilities on Sugar Grove Avenue, Dallas Center, Iowa, (identified as "Bikers Haven") which plans were reviewed by the Plan and Zoning Commission on March 29, 2017; and

WHEREAS, the Commission recommended approval of the Site Plan (including a Storm Water Management Plan and a Landscaping Plan) as submitted, subject to (a) the City Council authorizing the construction by the owner of a sidewalk from the Bikers Haven property across city-owned property to connect with the Raccoon River Valley Trail (which connection previously was approved by the Parks and Recreation Board), and (b) the City Council determining whether the sidewalk along the north side of Sugar Grove Avenue should be extended easterly to the property line; and

WHEREAS, the Site Plan shows a Phase One Building, which the owner intends to soon construct, as well as a Phase Two Building, which will be built later; and

WHEREAS, the Site Plan does not indicate the planned uses of either building; and

WHEREAS, the Council previously approved a Site Plan for this property by the adoption of Resolution 2015-30 on September 8, 2015, which now should be superseded by this Resolution; and

WHEREAS, the Council has reviewed the recommendations of the Plan and Zoning Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the Council accepts the recommendations of the Plan and Zoning Commission; and the Site Plan (including a Storm Water Management Plan and a Landscaping Plan) submitted by Sugar Grove Custom Cars LLC for Bikers Haven is approved subject to owner and developer extending the

sidewalk along the north side of Sugar Grove Avenue easterly to the property line, but not until sidewalk is extended westerly toward the trail from property located easterly of the trail.

IT IS FURTHER RESOLVED that the owner and developer of the site is authorized to construct a sidewalk from the Bikers Haven property across city-owned property to connect with the Raccoon River Valley Trail.

IT IS FURTHER RESOLVED that when a building permit application is filed with the City for the construction of the Phase Two building, the building permit will be approved subject to the City's determination that the planned uses of the Phase Two building, as well as the uses of the Phase One building are consistent with the parking space requirements set out in the City's Code of Ordinances.

IT IS FURTHER RESOLVED that notification is hereby given to the owner and developer that Section 158.11 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, provides that the approval of this Site Plan shall expire and terminate 365 days after Council approval unless a building permit has been issued for the construction provided for in the Site Plan including the Phase One building, as well as the Phase Two building. The Council may, upon written request of the owner, extend the time for the issuance of the required building permits for 60 additional days. In the event the building permit for construction provided for in a Site Plan expires or is cancelled, then the Site Plan approval shall thereupon terminate.

IT IS FURTHER RESOLVED that further notification is hereby given to the owner and developer that Section 158.09 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended provides that when there is any change in the location, size, design, conformity or character of the buildings and other improvements, an amendment to the Site Plan must be submitted to the City and reviewed by the Plan and Zoning Commission and approved by the City Council in the same manner as an original Site Plan.

IT IS FURTHER RESOLVED that Resolution No. 2015-30 adopted by the Council on September 8, 2015, is superseded by the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 11th day of April, 2017.

Michael A. Kidd, Mayor

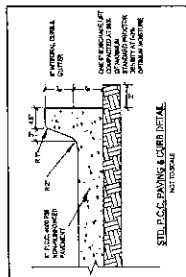
ATTEST:

Cindy Riesselman, City Clerk

PAYING NOTES:

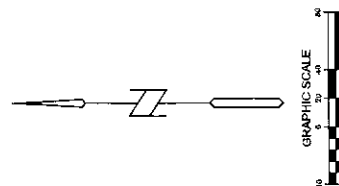
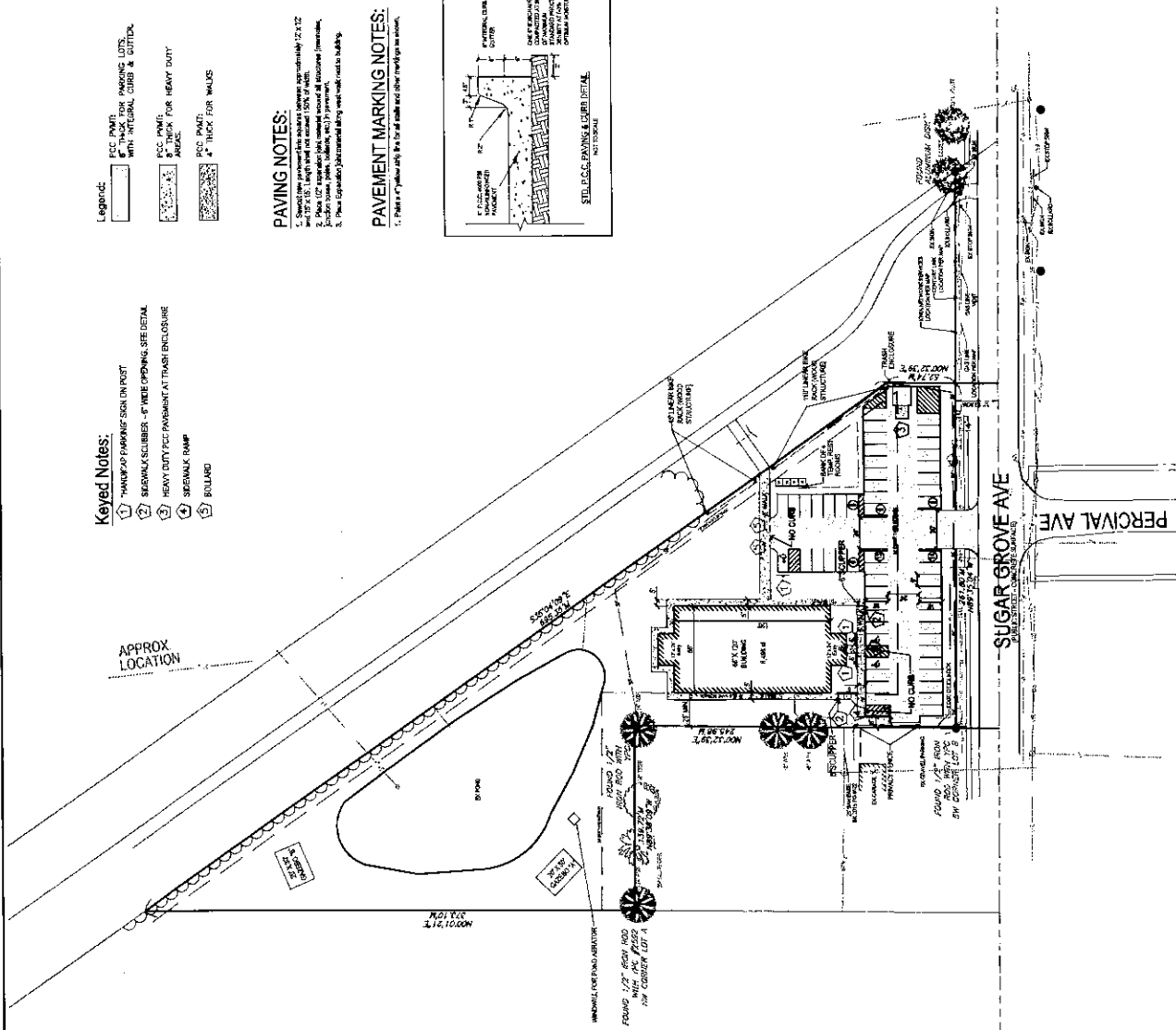
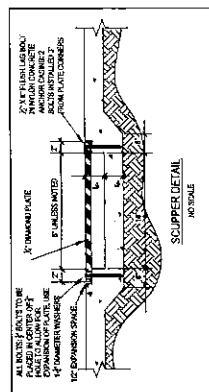
1. Sewer line payment into aqueducts between approximately 12" x 22" and 36" x 15". Length will not exceed 150% of width.
2. Place 12" expanded joint embedded around all structure interfaces, junction boxes, joints, ballasts, etc. in pavement.
3. Place Expansion joint steel along west walk next to building.

PAVEMENT MARKING NOTES:



Keyed Notes:

- ① "HANDICAP PARKING" SIGN ON POST
- ② SIDEWALK SCRUBBER - 6" WIDE OPENING, SEE DETAIL
- ③ HEAVY DUTY PCC PAVEMENT AT TRASH ENCLOSURE
- ④ SIDEWALK RAMP
- ⑤ BOLLARD





VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

April 5, 2017

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
BIKERS HAVEN SITE PLAN
REVISED SITE PLAN SUBMITTAL

The writer has completed a review of the April 4, 2017 submittal of revisions to the site plan for Bikers Haven.

At the Plan & Zoning Commission meeting there was discussion about the Phase 1 building. At the Plan & Zoning Commission meeting it was indicated a subsequent submittal of the site plan would be required for the second phase building. Subsequent to the Plan & Zoning Commission meeting the applicant requested the City Council consider approval of the site plan with both buildings. Approval of the site plan with both buildings would allow the second building to be constructed without a subsequent site plan review.

Based on review of the April 4, 2017 response and the request for approval of the site plan, including the Phase 2 building, the following is offered:

1. If the City Council approves the site plan with the Phase 2 building the building would need to be constructed of the size and at the location shown on the approved site plan. If the applicant makes any modifications to the size or location of the building a subsequent site plan review would be required.
2. At the Plan & Zoning Commission meeting it was indicated the Phase 1 building would be constructed of Hardi-plank siding. The applicant has indicated the Phase 2 building would use Hardi-plank siding. The Hardi-plank siding meets the City's requirements for architectural standards. If the City Council approves the site plan with both buildings being constructed of Hardi-plank siding no additional review would be necessary unless the siding on one or both of the buildings changes from the approved siding material.

3. The parking lot includes 56 stalls. The 56 stall parking lot is identical to the number of parking stalls shown in the 2015 site plan submittal. The 2015 site plan was based on a 2,500 square foot restaurant and five employees. Under the City's zoning ordinance a restaurant requires a greater number of parking stalls for a particular building area than almost any other use of the building.

The revised site plan shows a future expansion area for the parking lot. The future expansion area includes six parking stalls.

The applicant is proposing to construct the Phase 1 and subsequent Phase 2 building as speculative buildings with no identified or specified use. As a result, it is not possible to determine the required number of parking stalls. However, most uses of the building space proposed would require less than the illustrated 56 parking stalls or 62 stalls with the expansion area. With no identified use it is not possible at the site plan stage to completely resolve the parking stall count issue. The option that appears acceptable to the applicant would be for the City Council to approve the site plan subject to the requirement the number of stalls required based on the actual uses of the buildings could not exceed the number of parking stalls available. This approach would provide the applicant the flexibility to develop the buildings as long as the required number of parking stalls are provided. The site plan approval should indicate that no building permits for the buildout of the spaces within the buildings would be approved for a use that would exceed the available number of parking stalls.

In considering this type of limitation it should be recognized it is not likely parking stalls will be a limiting factor in the future uses of the buildings. Only if there is a significant restaurant space is it likely the number of parking stalls would limit the future use of the building.

4. Although not specifically addressed in the site plan, Bishop Engineering Company has indicated the parking lot may be constructed in phases with a portion of the parking lot constructed with the Phase 1 building and additional parking constructed with a future use of the first building or with the Phase 2 building. This approach would appear to be acceptable if the City Council approves the concept of limiting the use of the building based on available parking stalls.
5. The size of the water service has now been labeled.

6. The applicant has requested deferral of the requirement to extend the existing sidewalk along the north side of Highway 44 until the adjacent property on the east side of the former railroad right-of-way develops and installs sidewalk.
7. Bishop Engineering Company reviewed the questions in the letter of March 22, 2017 concerning the two small storm sewer pipes that flow into the basin from the east and southeast. Bishop Engineering Company concurs in the writer's observation the east pipe would allow water out of the basin before the level reached the 100 year flow depth. Bishop Engineering Company indicates this pipe will either be raised or removed from the site plan.
8. Bishop Engineering Company indicates the southeast pipe has an inlet elevation just about the 100 year flood elevation. This inlet pipe would be considered satisfactory. This pipe is also briefly discussed in subsequent comments regarding the detention basin.
9. The inconsistencies in the overflow elevations between the site plan and drainage report have been corrected.
10. The writer's letter of March 22, 2017 questioned whether the 4-inch outlet pipe would have adequate capacity to convey the 1.20 cfs allowable release rate. Bishop Engineering Company now concurs the maximum release rate from this pipe is less than 1.20 cfs. The drainage report indicates the maximum capacity of the 4-inch pipe would be approximately 0.41 cfs, or about one-third of the allowable release rate under a 100 year storm.

The 4-inch outlet pipe extends easterly and connects to an existing north flowing field tile. Bishop Engineering Company observed this pipe is the only underground outlet available in the area. The writer believes the observation by Bishop Engineering Company is correct.

Bishop Engineering Company is proposing to limit the pipe outlet to the capacity of the 4-inch pipe. Any flow into the basin in excess of the outlet capacity would fill the basin and could be released over the overflow elevation at an undetained rate. The overflow elevation is about 0.5 feet higher than the 100 year flow elevation.

The restricted outlet pipe will affect the performance of the detention basin. For smaller rainfall events the detention basin will over detain the flow and release about one-third of the allowable flow rate downstream. For smaller events the basin will fill to a higher elevation than would be necessary with a 1.2 cfs outlet. However, under these smaller events the basin should not completely fill and overtop the overflow.

For moderate and larger events the restricted outlet will mean more water is stored in the basin. The basin will fill to the overflow elevation under events much smaller than a 100 year event. Once the basin fills the flow will discharge in an undetained manner running overland to the north.

The writer would note the elevation of the southeast drainage pipe into the basin is between the 100 year elevation and the overflow elevation. There will be a number of moderate and larger rainfall events in which water would actually flow out of the pipe creating a small ponding area along the east side of the pond.

The rate of overflow from the basin in moderate to larger rainfall events will depend on a particular storm event. Because it will take some time for the storm event to fill the basin it is not anticipated the very short intensity rainfalls would cause the basin to fill and overtop. It is anticipated it will be medium to slightly longer duration events that would cause the basin to overtop. More than likely, in a 100 year storm the overtopping flow would be between 4 and 8 cfs.

The only alternative that is available to manage this type of condition with a restricted outlet is to add a secondary outlet pipe that would restrict the outflow rather than allowing it to discharge in an undetained flow rate to the north. With the pond primarily below the natural ground elevation it would be necessary to raise the water level in the pond in order to develop a secondary restricted pipe outlet. Based on the detention basin geometrics that option does not appear feasible.

Cindy Riesselman
April 5, 2017
Page 5

Given the relatively small size of the Bikers Haven site plan the writer believes the design proposed by Bishop Engineering Company is reasonable, even though it does not completely comply with the City's standard for stormwater detention. In this instance, the lack of a suitable outlet for stormwater drainage appears to make it cost prohibitive to literally comply with the City's ordinance. The proposal by Bishop Engineering Company is consistent with the intent of the City's requirements for stormwater management even though it does not meet all of the release rate requirements.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.

A handwritten signature in black ink, appearing to read 'H. R. Veenstra Jr.', written in a cursive style.

H. R. Veenstra Jr.

HRVJr:pjh
2121-042
cc: Ralph Brown

Cindy Riesselman

From: Rick Baumhover <rbaumhover@bishopengr.com>
Sent: Friday, April 07, 2017 11:30 AM
To: bveenstra@v-k.net
Cc: Ralph Brown (ralphbrown@dallascenterlawyers.com); Cindy Riesselman
Subject: Bikers Haven
Attachments: C2 LAYOUT.pdf; SitePlans 4-7-17 BikersHaven.pdf

Bob,

Attached is the revised Layout Plan sheet, as well as the complete set of site plans for this project.

The building footprint has been revised to include all three previous pieces (building-covered patio-building) now in one building, and with 12' x 24' entry ways on the north and south ends.

This matches the latest building plans, which the builder had submitted to the city recently.

Thanks for your patience and attention to this matter.

-Rick

Rick H. Baumhover PE/PLS

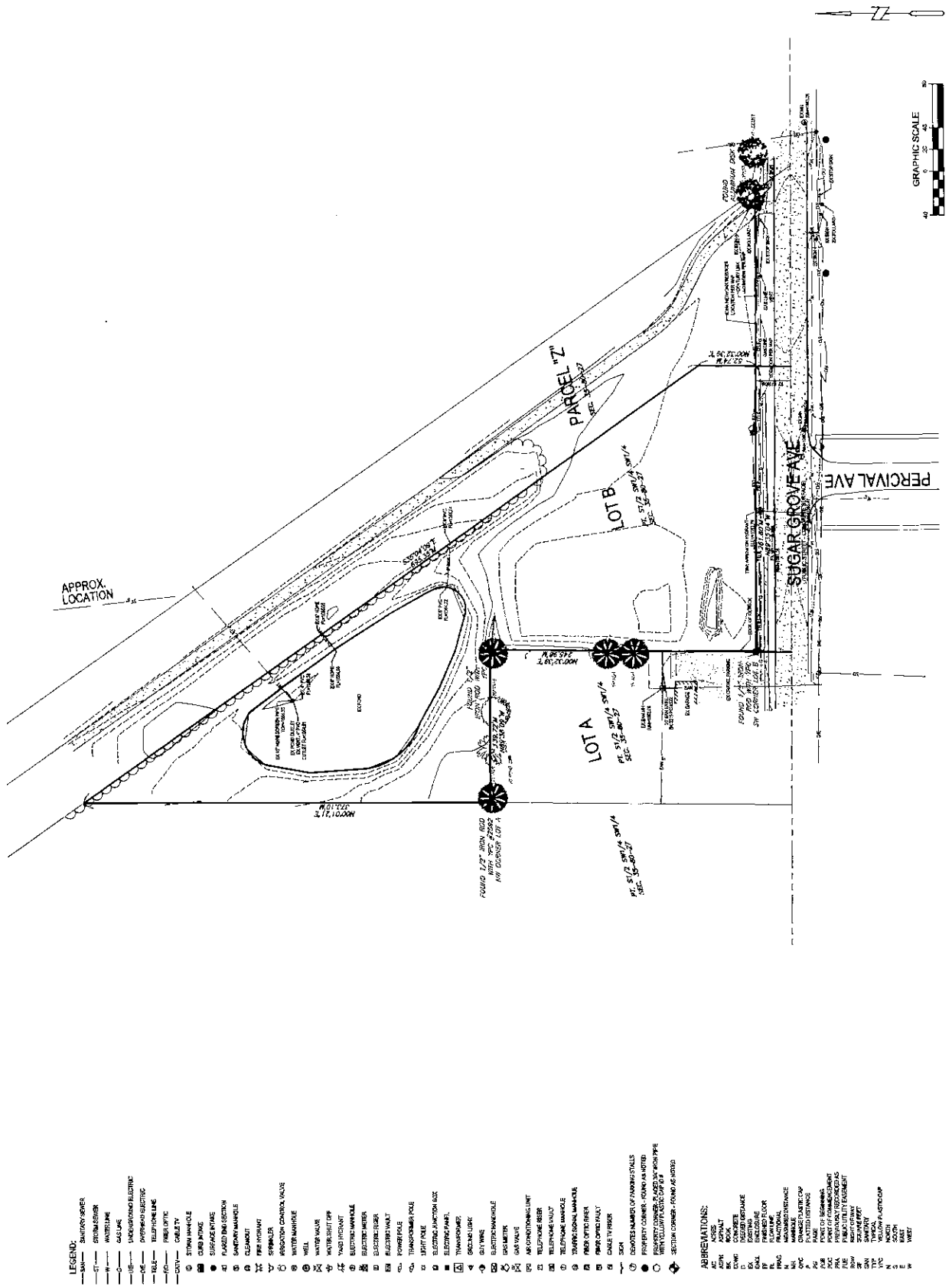
Bishop Engineering

3501 104th St.

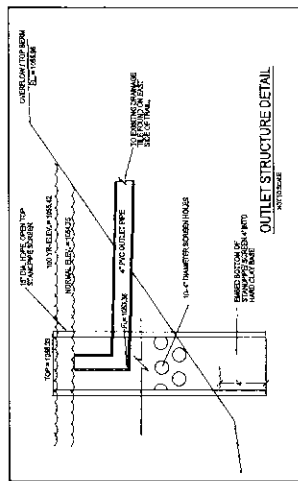
Urbandale, IA 50322

515-276-0467 (phone) 515-276-0217 (fax)

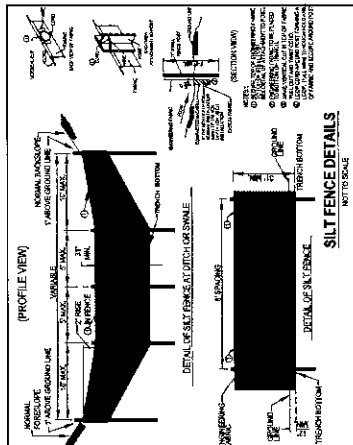
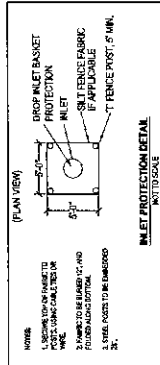
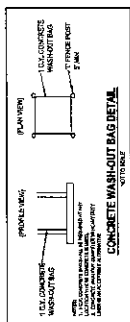
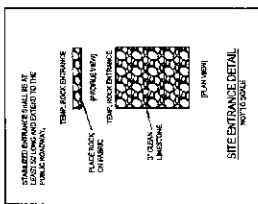
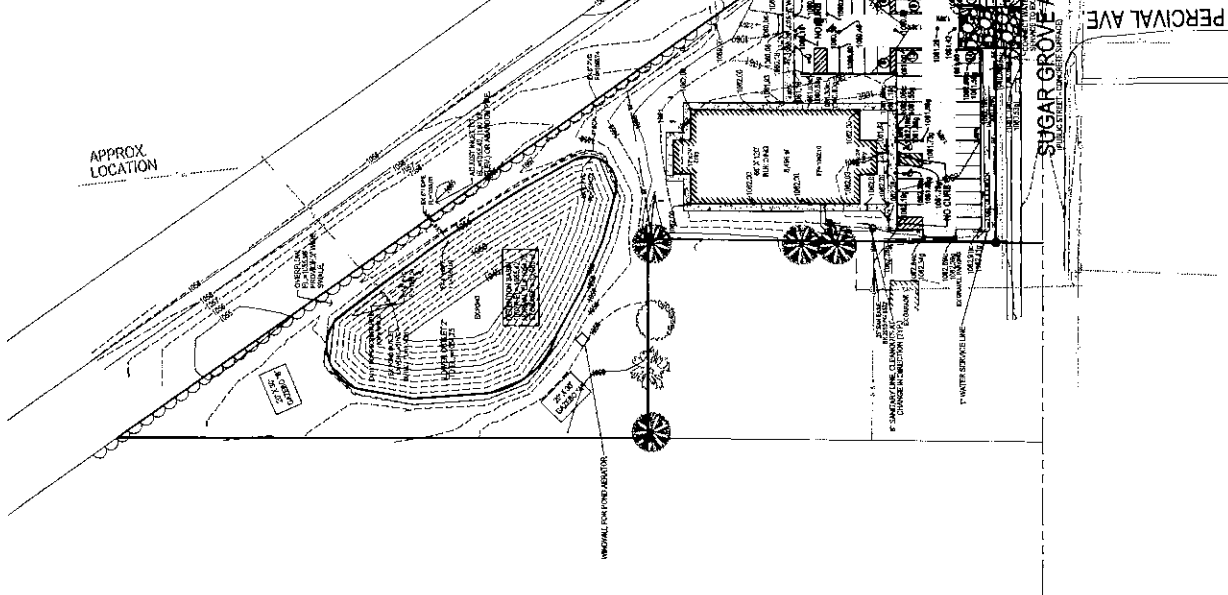
rbaumhover@bishopengr.com



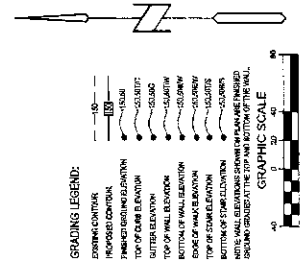
- LEGEND:**
- SAN — SANITARY SEWER
 - ST — STEAM/HEATING
 - W — WATERLINE
 - G — GAS LINE
 - L — UNDERGROUND LIGHTING
 - DE — OVERHEAD ELECTRICAL
 - TEL — TELEPHONE LINE
 - F — FIBER OPTIC
 - C — CABLE TV
 - S — STORM SEWER
 - C — COMBUSTION
 - P — PLUMBING
 - E — ELECTRICAL
 - C — CEMENT
 - F — FIBER
 - S — SPRINKLER
 - A — AIR CONDITIONING
 - W — WATER
 - M — MISC.
 - Y — YARD
 - R — ROAD
 - T — TRAIL
 - F — FENCE
 - P — POND
 - L — LOT
 - P — PAVEMENT
 - G — GRASS
 - T — TREES
 - B — BUILDING
 - S — SIGN
 - F — FURNITURE
 - L — LANDSCAPE
 - U — UTILITIES
 - E — EROSION
 - S — SOIL
 - W — WIND
 - T — TIDE
 - S — SURFACE
 - B — BED
 - F — FILL
 - C — CUT
 - S — SAND
 - G — GRAVEL
 - S — SLURRY
 - W — WASTE
 - T — TANK
 - P — PUMP
 - V — VALVE
 - J — JOINT
 - F — FITTING
 - T — TEE
 - C — CROSS
 - S — SPUR
 - B — BRANCH
 - L — LINE
 - R — RUN
 - D — DRAIN
 - P — PILE
 - S — SILL
 - T — TIE
 - B — BOLT
 - N — NUT
 - W — WELD
 - S — SOLDER
 - B — BEND
 - T — TURN
 - C — COUPLER
 - F — FLEX
 - R — RIGID
 - S — SOFT
 - H — HARD
 - L — LIFT
 - D — DROP
 - U — UP
 - D — DOWN
 - L — LEFT
 - R — RIGHT
 - F — FORWARD
 - B — BACK
 - I — IN
 - O — OUT
 - U — UNDER
 - O — OVER
 - A — ABOVE
 - B — BELOW
 - N — NORTH
 - S — SOUTH
 - E — EAST
 - W — WEST
- ABBREVIATIONS:**
- AS — ASBESTOS
 - AT — AIR
 - AV — AVALANCH
 - CE — CEMENT
 - CO — COAL
 - CR — CRACK
 - CU — CULVERT
 - EN — ENCLAVE
 - FL — FLOOD
 - FR — FURNACE
 - GA — GAS
 - GL — GLASS
 - GR — GRASS
 - HA — HAZARD
 - HE — HEAVY
 - HO — HOME
 - HY — HYDRO
 - IN — INCH
 - IR — IRON
 - IS — INSULATION
 - LA — LAND
 - LE — LEAK
 - LI — LIQUID
 - LO — LOSS
 - LU — LUBRICANT
 - MA — MATERIAL
 - ME — MECHANICAL
 - MI — MISC.
 - MO — MONTH
 - MS — MISC.
 - MT — MOUNTAIN
 - NU — NUCLEAR
 - PA — PAVEMENT
 - PE — PEST
 - PI — PILE
 - PL — PLANT
 - PO — POINT
 - PR — PRESSURE
 - PS — PUMP
 - PT — POINT
 - PU — PUBLIC
 - RA — RAILROAD
 - RE — REPAIR
 - RI — RIVER
 - RO — ROAD
 - RU — RURAL
 - SA — SAND
 - SE — SEWER
 - SH — SHED
 - SI — SIGN
 - SL — SLURRY
 - SO — SOIL
 - SP — SPRAY
 - ST — STEEL
 - TA — TANK
 - TE — TELEPHONE
 - TI — TILE
 - TO — TON
 - TR — TRAIL
 - TS — TANK
 - TV — TELEVISION
 - UN — UNKNOWN
 - UR — URBAN
 - US — UNITED STATES
 - VA — VALVE
 - VE — VENT
 - VI — VIBRATION
 - VO — VOICE
 - WA — WATER
 - WE — WEATHER
 - WI — WIRE
 - WO — WOOD
 - WU — WIND
 - XY — XYLINE
 - YU — YOUNG
 - ZA — ZONE
 - ZB — ZONE
 - ZC — ZONE
 - ZD — ZONE
 - ZE — ZONE
 - ZF — ZONE
 - ZG — ZONE
 - ZH — ZONE
 - ZI — ZONE
 - ZJ — ZONE
 - ZK — ZONE
 - ZL — ZONE
 - ZM — ZONE
 - ZN — ZONE
 - ZO — ZONE
 - ZZ — ZONE

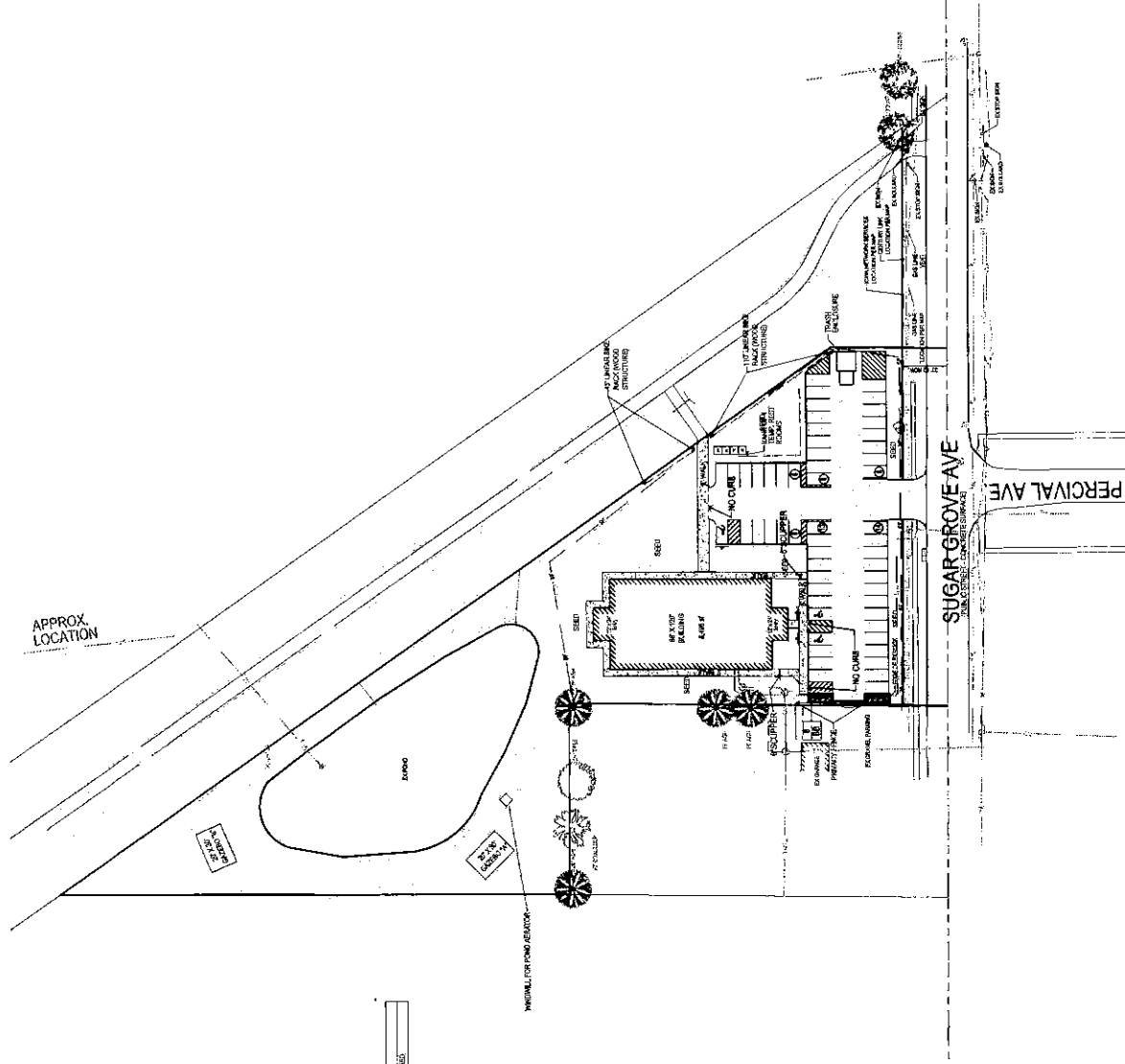


27. **RECEIVED BY POSTAL**
NOTICE OF THE DEATH OF A PERSON
WHO WAS A MEMBER OF THE
ARMED FORCES OF THE UNITED STATES

[illegible]

ROSION CONTROL REMOVAL NOTES:
AFTER FINAL SATURATION HAS OCCURRED, AS DEFINED IN PDES GENERAL PERMIT NO. 2, CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMOVAL OF ALL TEMPORARY EROSION CONTROL DEVICES INCLUDING, BUT NOT LIMITED TO, SLY

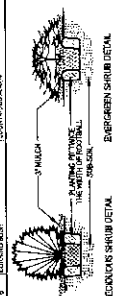
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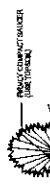
- [illegible]

PLANTING SCHEDULE

CTRY	QUAN	COMPOUND NAME	LATIN NAME	SIZE	ROUT	MO/YES
USA	2	100 mg/ml (100 mg/5 ml)	EPIDURAL ANESTH.	30	C557	FULL EXPIRATION DATE



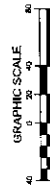
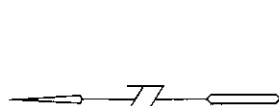
TECHNICALS SHRUB DETAIL

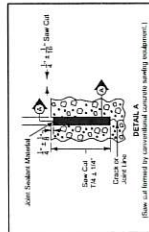


CONCLUSIONS

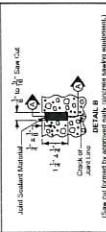
SHRUB PLANTING (TYP)

STATE POLICE

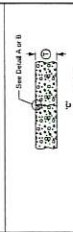




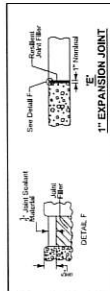
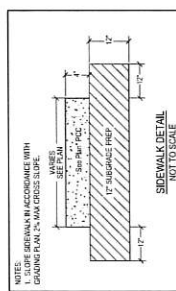
DETAIL A



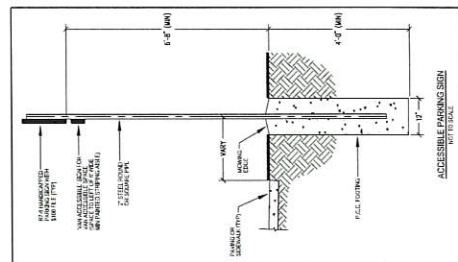
DETAIL B



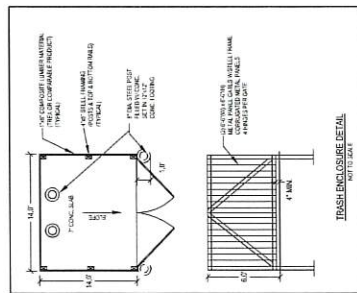
TRANSVERSE CONTRACTION

1" E EXPANSION JOINT

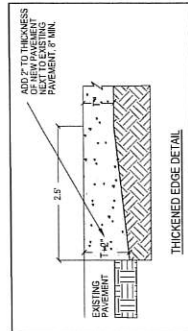
© 2005 Blackwell Publishing Ltd, *Journal of Internal Medicine* 257: 105–112



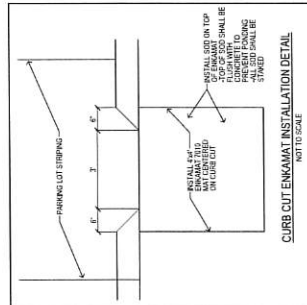
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NOT TO SCALE



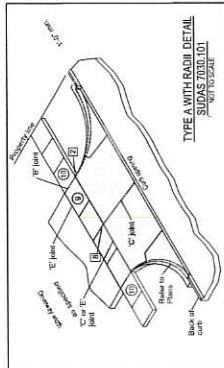
TO: SH ENCLASURE DETAIL



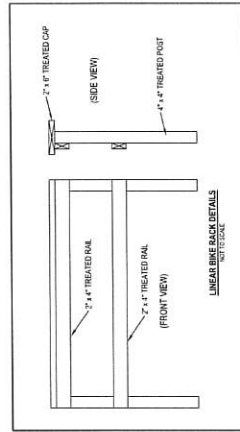
THICKENED EDGE DETAIL



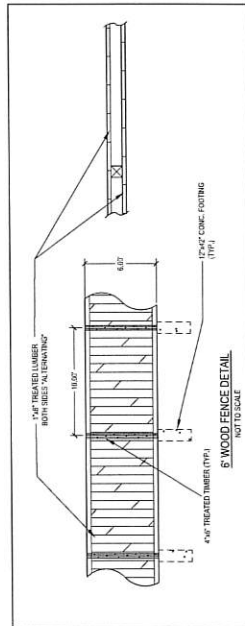
CURB CUT ENKAMAT INSTALLATION DETAIL



TYPE A WITH RADII DETAIL



LINEAR BIKE RACK DETAILS
NOT TO SCALE



6" WOOD FENCE DETAIL

RESOLUTION NO. 2017-21

A RESOLUTION APPROVING THE ARCHITECTURAL PLAN FOR THE CONSTRUCTION OF BIKERS HAVEN ON SUGAR GROVE AVENUE

WHEREAS, Sugar Grove Custom Cars LLC of Johnston, Iowa, has submitted an Architectural Plan pursuant to Chapter 158 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, for the construction of Bikers Haven on Sugar Grove Avenue, Dallas Center, Iowa, which plan was reviewed by the Plan and Zoning Commission on March 29, 2017; and

WHEREAS, the exterior materials for the structure will consist of materials described as painted hardy plank masonry siding, with concealed fasteners, which materials comply with the Code of Ordinances, and

WHEREAS, the Commission recommended approval of the Architectural Plan; and

WHEREAS, the Council has reviewed the proposed Architectural Plan, and has determined that the Architectural Plan as proposed should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the Architectural Plan submitted by Sugar Grove Custom Cars LLC of Johnston, Iowa, for Bikers Haven on Sugar Grove Avenue is approved for the current Phase One building and the proposed Phase Two building. Any change in materials for the Phase Two building must be submitted to the City for review and approval in accord with Chapter 158 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended. Resolution 2015-31 is superseded by this Resolution.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 11th day of April, 2017.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk



Brian Heiden

301 SW Oralabor Rd
Ankeny, IA 50023

515-289-0002

COPY

Customer Information

Bill To:

City of Dallas Center

1502 Walnut St
Dallas Center, IA 50063

(515) 992-3725

Service Location:

9th & Sycamore
Dallas Center, IA 50063
USA

Detail of Charges

Service Location	Line Item Description	Round #	Round Description*	Total Price
Memorial Park	Lawn Service	5	Early Fall - Fertilizer, broadleaf weed control (As Needed/Weather Dependent)	\$1,125.00
Library and Triangle	Lawn Service	5	Early Fall - Fertilizer, broadleaf weed control (As Needed/Weather Dependent)	\$82.50
Mound Park	Lawn Service	5	Early Fall - Fertilizer, broadleaf weed control (As Needed/Weather Dependent)	\$475.00
Burnett Complex	Lawn Service	5	Early Fall - Fertilizer, broadleaf weed control (As Needed/Weather Dependent)	\$1,875.00
Lena Moser Pool	Lawn Service	5	Early Fall - Fertilizer, broadleaf weed control (As Needed/Weather Dependent)	\$149.00
Front St Trail	Lawn Service	5	Early Fall - Fertilizer, broadleaf weed control (As Needed/Weather Dependent)	\$95.00

Subtotal	\$3,801.50
Total Sales Tax	\$228.09
Amount	
Grand Total	\$4,029.59

Description

- Per this agreement we will spray for weeds between the dates of September 15th and November 5th when rain is not in the forecast for 24 hours.
- Per this agreement we will use a slow release fertilizer and will apply 1.5 pounds of nitrogen per 1000 sq. ft. between September 15th and November 5th when rain is not in the 24 hour forecast.



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

March 30, 2017

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
SOUTHWEST STORMWATER DRAINAGE IMPROVEMENTS - PHASE 1
PAY ESTIMATE NO. 4

Enclosed are three copies of Pay Estimate No. 4 for work on the Southwest Stormwater Drainage Improvements - Phase 1 project, under contract between the City of Dallas Center and Progressive Structures, LLC dated November 23, 2016. The partial payment estimate is for the period March 3, 2017 to March 30, 2017.

We have checked the estimate and recommend payment to Progressive Structures, LLC in the amount of \$278,493.45.

Please sign all copies of Pay Estimate No. 4 in the space provided and return one signed copy of the pay estimate to our office. Please return one signed copy of Pay Estimate No. 4 with payment to Progressive Structures, LLC.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.

A handwritten signature in black ink, appearing to read 'H. R. Veenstra Jr.', is written over a horizontal line.

H. R. Veenstra Jr.

HRVjr:mav

212158

Enclosure

cc: Progressive Structures, LLC - w/enclosure



VEENSTRA & KIMM, INC.

3000 Westown Parkway West Des Moines, Iowa 50266-1320
515-225-8000 515-225-7848(FAX) 800-241-8000 (WATS)

Date: March 30, 2017

PAY ESTIMATE NO. 4

Project Title	Southwest Stormwater Drainage Improvements Phase 1 Dallas Center, Iowa		Contractor	Progressive Structures, LLC 24412 Hwy 13 Elkader, Iowa 52043	
Original Contract Amount & Date	\$2,300,835.00	November 23, 2016	Pay Period	March 3, 2017 to March 30, 2017	

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
1	Stormwater Basin Earthwork	LS	1	\$ 385,000.00	\$ 385,000.00	74%	\$ 284,900.00
2	Field Fence Replacement	LF	0	\$ 10.40	\$ -		\$ -
3	New Field Fence	LF	6,930	\$ 7.40	\$ 51,282.00		\$ -
4	Chain Link Fence Remove and Replace	LF	105	\$ 21.70	\$ 2,278.50		\$ -
5	New Gate	EA	2	\$ 975.00	\$ 1,950.00		\$ -
6	6" Subdrain	LF	1,125	\$ 9.50	\$ 10,687.50		\$ -
7	Drainable Base	TON	425	\$ 23.00	\$ 9,775.00		\$ -
8	PCC Cunnette	SY	1,255	\$ 71.00	\$ 89,105.00		\$ -
9	Connection to Existing Structure	EA	3	\$ 1,200.00	\$ 3,600.00	2	\$ 2,400.00
10	Connection to Existing 16" Tile	EA	2	\$ 1,000.00	\$ 2,000.00	2	\$ 2,000.00
11	Discharge Control Structure	EA	1	\$ 35,500.00	\$ 35,500.00	75%	\$ 26,625.00
12	48" Storm Sewer	LF	2,330	\$ 140.00	\$ 326,200.00	1,344	\$ 188,160.00
13	42" Storm Sewer	LF	1,650	\$ 130.00	\$ 214,500.00		\$ -
14	21" Storm Sewer	LF	1,538	\$ 48.00	\$ 73,824.00	1,538	\$ 73,824.00
15	15" Storm Sewer	LF	75	\$ 60.00	\$ 4,500.00		\$ -
16	12" Storm Sewer	LF	100	\$ 52.00	\$ 5,200.00		\$ -
17	15" DI Pipe	LF	25	\$ 146.00	\$ 3,650.00		\$ -
18	12" DI Pipe	LF	60	\$ 125.00	\$ 7,500.00	60	\$ 7,500.00
19	10" DI Pipe	LF	60	\$ 115.00	\$ 6,900.00	60	\$ 6,900.00
20	18" HDPE Tile	LF	1,431	\$ 49.00	\$ 70,119.00	2,432	\$ 119,168.00
21	Remove 18" Culvert	LF	102	\$ 7.50	\$ 765.00		\$ -
22	18" CMP Culvert Pipe	EA	242	\$ 40.00	\$ 9,680.00		\$ -
23	Manhole SW-401 - 108"	EA	4	\$ 15,500.00	\$ 62,000.00		\$ -
24	Manhole SW-401 - 84"	EA	9	\$ 9,800.00	\$ 88,200.00	3	\$ 29,400.00
25	Manhole SW-401 - 48"	EA	3	\$ 2,900.00	\$ 8,700.00	3	\$ 8,700.00
26	12" Flared End Section	EA	2	\$ 1,000.00	\$ 2,000.00		\$ -
27	48" Flared End Section	EA	1	\$ 3,300.00	\$ 3,300.00	1	\$ 3,300.00
28	Intake - SW-511	EA	1	\$ 2,700.00	\$ 2,700.00		\$ -
29	Agricultural Drainage Inlet	EA	2	\$ 650.00	\$ 1,300.00	2	\$ 1,300.00
30	42" RCP Plug	EA	1	\$ 475.00	\$ 475.00		\$ -
31	Granular Surfacing	TON	2,190	\$ 26.00	\$ 56,940.00		\$ -
32	Remove Pavement	SY	1,513	\$ 7.00	\$ 10,591.00	37	\$ 259.00
33	HMA Pavement - 7"	SY	850	\$ 73.00	\$ 62,050.00		\$ -

BID ITEMS

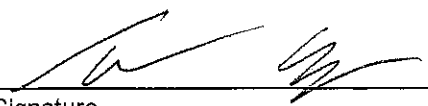

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
34	PCC Pavement - 8"	SY	532	\$ 65.00	\$ 34,580.00		\$ -
35	PCC Trail 7"	SY	81	\$ 63.00	\$ 5,103.00	45	\$ 2,835.00
36	PCC Sidewalk	SY	50	\$ 62.00	\$ 3,100.00		\$ -
37	Erosion Control	LS	1	\$ 45,500.00	\$ 45,500.00	30%	\$ 13,650.00
38	Traffic Control	LS	1	\$ 7,900.00	\$ 7,900.00	30%	\$ 2,370.00
39	Stabalizing Material	TON	100	\$ 35.00	\$ 3,500.00		\$ -
40	Rip Rap	TON	45	\$ 61.00	\$ 2,745.00		\$ -
41	Relocate and Return Trees	LS	0	\$ 8,000.00	\$ -		\$ -
42	Lower Sanitary Service in Conflict	EA	1	\$ 3,500.00	\$ 3,500.00		\$ -
ALTERNATE A							
A.1	42" Storm Sewer	LF	72	\$ 185.00	\$ 13,320.00		\$ -
A.2	24" Storm Sewer	LF	729	\$ 80.00	\$ 58,320.00		\$ -
A.3	12" Storm Sewer	LF	86	\$ 67.00	\$ 5,762.00		\$ -
A.4	Manhole SW-401 - 48"	EA	3	\$ 3,000.00	\$ 9,000.00		\$ -
A.5	Manhole SW-401 - 108"	EA	0	\$ 16,000.00	\$ -		\$ -
A.6	Intake SW-503	EA	2	\$ 4,800.00	\$ 9,600.00		\$ -
A.7	Intake SW-505	EA	1	\$ 4,500.00	\$ 4,500.00		\$ -
A.8	Intake SW-512	EA	2	\$ 1,500.00	\$ 3,000.00		\$ -
A.9	Bioretention Intake #1	EA	1	\$ 6,300.00	\$ 6,300.00		\$ -
A.10	Bioretention Intake #2	EA	1	\$ 6,300.00	\$ 6,300.00		\$ -
A.11	Bioretention Intake #3	EA	1	\$ 6,300.00	\$ 6,300.00		\$ -
A.12	Bioretention Intake #4	EA	1	\$ 6,300.00	\$ 6,300.00		\$ -
A.13	PCC Pavement - 7"	SY	348	\$ 64.00	\$ 22,272.00		\$ -
A.14	HMA Pavement - 8"	SY	423	\$ 82.00	\$ 34,686.00		\$ -
A.15	PCC Sidewalk	SY	14	\$ 61.00	\$ 854.00		\$ -
A.16	Truncated Domes	SF	8	\$ 35.00	\$ 280.00		\$ -
A.17	Subbase Rock	TON	111	\$ 26.00	\$ 2,886.00		\$ -
A.18	Class "A" Roadstone	TON	28	\$ 26.00	\$ 728.00		\$ -
A.19	Erosion Control	LS	1	\$ 4,000.00	\$ 4,000.00		\$ -
A.20	Traffic Control	LS	1	\$ 2,000.00	\$ 2,000.00		\$ -
A.21	Clearing and Grubbing	LS	1	\$ 12,000.00	\$ 12,000.00		\$ -
A.22	24" Plug	EA	1	\$ 260.00	\$ 260.00		\$ -
ALTERNATE B							
B.1	24" Storm Sewer	LF	515	\$ 100.00	\$ 51,500.00		\$ -
B.2	12" Storm Sewer	LF	51	\$ 52.00	\$ 2,652.00		\$ -
B.3	Intake SW-501	EA	2	\$ 2,700.00	\$ 5,400.00		\$ -
B.4	Manhole SW-401 - 48"	EA	3	\$ 3,100.00	\$ 9,300.00		\$ -
B.5	PCC Pavement	SY	1,920	\$ 75.00	\$ 144,000.00		\$ -
B.6	PCC Sidewalk	SY	75	\$ 61.00	\$ 4,575.00		\$ -
B.7	Truncated Domes	SF	56	\$ 35.00	\$ 1,960.00		\$ -
B.8	Subbase Rock	TON	160	\$ 26.00	\$ 4,160.00		\$ -
B.9	Class "A" Roadstone	TON	46	\$ 26.00	\$ 1,196.00		\$ -
B.10	Erosion Control	LS	1	\$ 3,000.00	\$ 3,000.00		\$ -
B.11	Traffic Control	LS	1	\$ 1,500.00	\$ 1,500.00		\$ -

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
B. 12	24" Plug	EA	1	\$ 260.00	\$ 260.00		\$ -
ALTERNATE C							
C. 1	24" Storm Sewer	LF	239	\$ 130.00	\$ 31,070.00		\$ -
C. 2	18" Storm Sewer	LF	99	\$ 70.00	\$ 6,930.00		\$ -
C. 3	12" Storm Sewer	LF	85	\$ 70.00	\$ 5,950.00		\$ -
C. 4	Manhole SW-401 - 48"	EA	2	\$ 3,100.00	\$ 6,200.00		\$ -
C. 5	Intake SW-501	EA	2	\$ 3,400.00	\$ 6,800.00		\$ -
C. 6	Intake SW-511	EA	1	\$ 2,750.00	\$ 2,750.00		\$ -
C. 7	Bioretention Intake #5	EA	1	\$ 6,300.00	\$ 6,300.00		\$ -
C. 8	PCC Pavement	SY	313	\$ 63.00	\$ 19,719.00		\$ -
C. 9	Sidewalk	SY	137	\$ 61.00	\$ 8,357.00		\$ -
C. 10	Truncated Domes	SF	18	\$ 35.00	\$ 630.00		\$ -
C. 11	Class "A" Roadstone	TON	22	\$ 26.00	\$ 572.00		\$ -
C. 12	Erosion Control	LS	1	\$ 3,000.00	\$ 3,000.00		\$ -
C. 13	Traffic Control	LS	1	\$ 1,000.00	\$ 1,000.00		\$ -
C. 14	18" Plug	EA	1	\$ 240.00	\$ 240.00		\$ -
Change order #1							
CO1.1	Manhole SW 401 - 60"	Ea	2	\$ 4,500.00	\$ 9,000.00	1	\$ 4,500.00
CO1.2	42" RCP Manufactured Bend	Ea	1	\$ 1,500.00	\$ 1,500.00		\$ -
CO1.3	Manhole SW 401 - 84"	Ea	1	\$ 9,800.00	\$ 9,800.00		\$ -
CO1.4	24" RCP Class IV Pipe	LF	72	\$ 65.00	\$ 4,680.00	74	\$ 4,810.00
CO1.5	6" Ductile Iron Pipe	LF	60	\$ 50.00	\$ 3,000.00	60	\$ 3,000.00
CO1.6	Remove Field Fence	LF	1050	\$ 3.00	\$ 3,150.00	1050	\$ 3,150.00
CO1.7	Lower 2" Water service	LS	1	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
CO1.8	Repair 23" Tile line	LS	1	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00
	TOTAL CONTRACT				\$ 2,289,519.00		\$ 791,251.00

SUMMARY			
		Contract Price	Value Completed
Original Contract Price		\$2,300,835.00	\$ 791,251.00
Approved Change Orders (list each)	No.1	\$ (11,316.00)	
TOTAL ALL CHANGE ORDERS		\$ (11,316.00)	\$ -
Revised Contract Price		\$ 2,289,519.00	\$ 791,251.00
		Materials Stored	\$ -
Value of Completed Work and Materials Stored		\$	791,251.00
Less Retained Percentage (5%)		\$	39,562.55
Net Amount Due This Estimate		\$	751,688.45
Less Estimate(s) Previously Approved	No.1	\$ 119,508.10	
	No.2	\$ 59,736.00	
	No.3	\$ 293,950.90	
	No.4		
	No.5		
	No.6		
	No. 7		
	No. 8		
	No. 9		
	No. 10		
	No. 11		
	No. 12		
Less Total Pay Estimates Previously Approved		\$	473,195.00
		Amount Due This Estimate	\$ 278,493.45

The amount \$ 278,493.45 is recommended for approval for payment in accordance with the terms of the contract.

Quantities Complete Submitted By: Progressive Structures, LLC	Recommended By: Veenstra & Kimm, Inc.	Approved By: City of Dallas Center
		
Signature	Signature H. R. Veenstra Jr.	Signature
Partner	Project Manager	
Title	Title	Title
3-30-17	March 30, 2017	
Date	Date	Date



March 28, 2017

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
TRAILHEAD RESTROOM FACILITY
ELECTRICAL OUTLETS AND HOSE BIBS

This letter is a follow up to a series of discussions on March 27, 2017 concerning the location of the hose bib and convenience outlets for the Trailhead Restroom Facility. Enclosed is a copy of two drawings showing the updated location of the hose bib and convenience outlets.

The City of Dallas Center requested the hose bib be located to the rear of the building. Public Restroom Company indicates the only option available for the hose bib is on the front of the building under the area of the drinking fountains. The enclosed drawing reflects the location for a hose bib acceptable to Public Restroom Company.

The enclosed drawing shows two of the 120 volt convenience outlets relocated to the front of the building. The convenience outlets are located approximately 50 inches above the base of the Trailhead Restroom Facility and are about 4 to 6 inches from the corner of the recessed wall where the drinking fountains are located.

Under applicable code requirements any shelf or ledge that would be located on the front of the building must be more than 16 inches from the door jam and cannot extend more than 4 inches from the wall surface. The only place where a shelf could be located is above the split face block at the lower edge of the smooth faced block.

The convenience outlets are shown to be located above where a small shelf could be located that would extend toward the door without encroaching into the 16-inch clearance and would extend away from the wall less than 4 inches.

Unless there are any other revisions identified by the City of Dallas Center, Public Restroom Company is moving forward with the preparation of the drawings to start construction of the premanufactured Trailhead Restroom Facility building.

Cindy Riesselman
March 28, 2017
Page 2

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

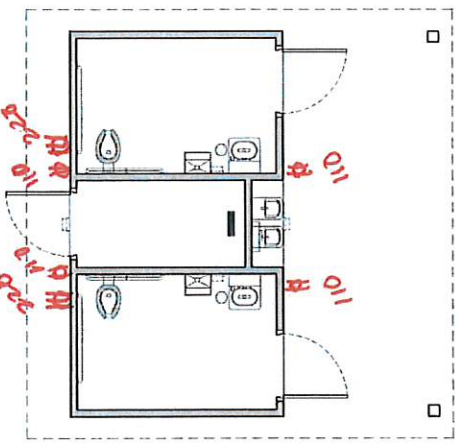
VEENSTRA & KIMM, INC.

A handwritten signature in black ink, appearing to read 'H. R. Veenstra Jr.', with a stylized flourish at the end.

H. R. Veenstra Jr.

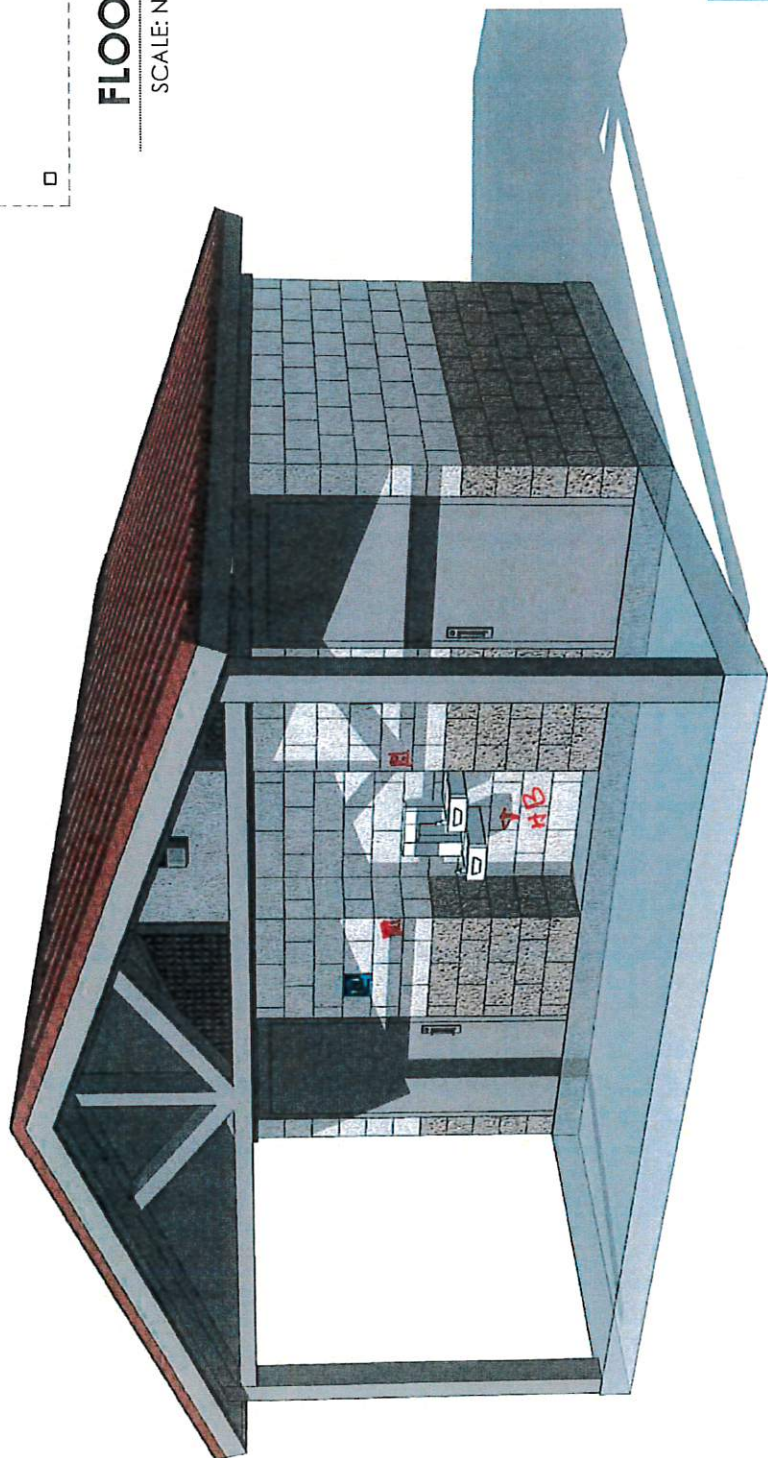
HRVJr:pjh
212157
Enclosure
cc: Ralph Brown - w/enclosure

PROJECT REF#: 10003-1/25/2017-2



FLOOR PLAN

SCALE: NOT TO SCALE



TRAILHEAD RESTROOM FACILITY

RESTROOM BUILDING

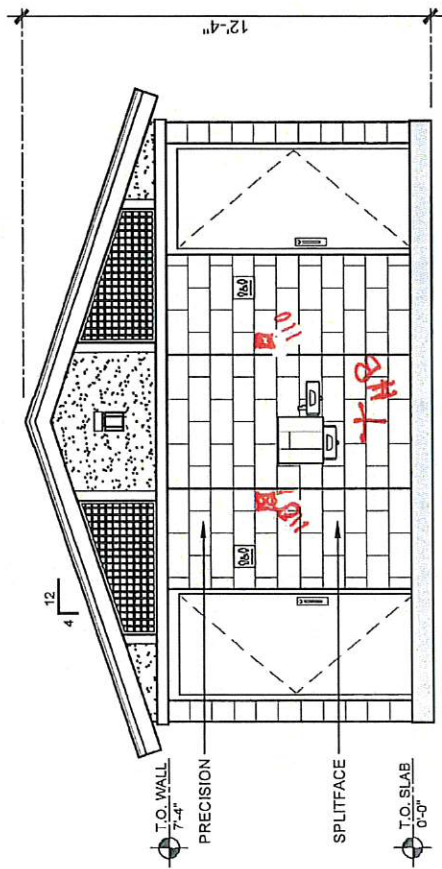


DALLAS CENTER, IOWA

ARTIST IMPRESSION: 3D RENDERING ONLY FOR REPRESENTATION. COLORS AND MATERIALS ARE SUBJECT TO CHANGE

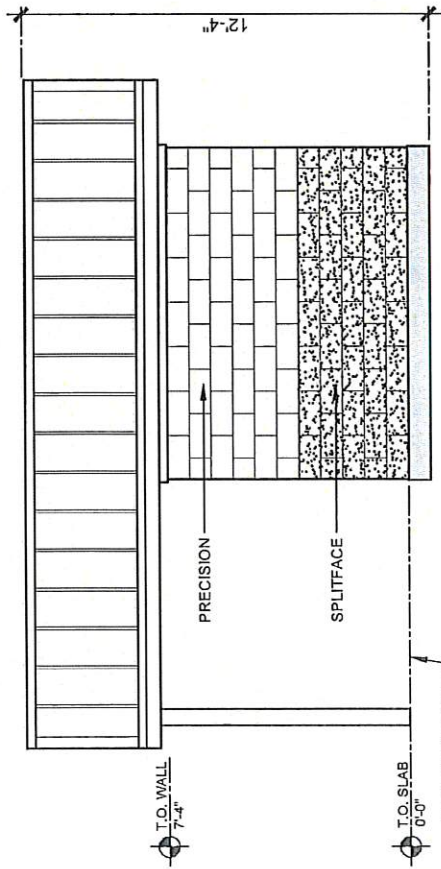
2587 BUSINESS PARKWAY
MARIETTA, GA 30067
P: 888-888-2060 F: 888-888-1448

PROJECT REF#: 10003-1/25/2017-2



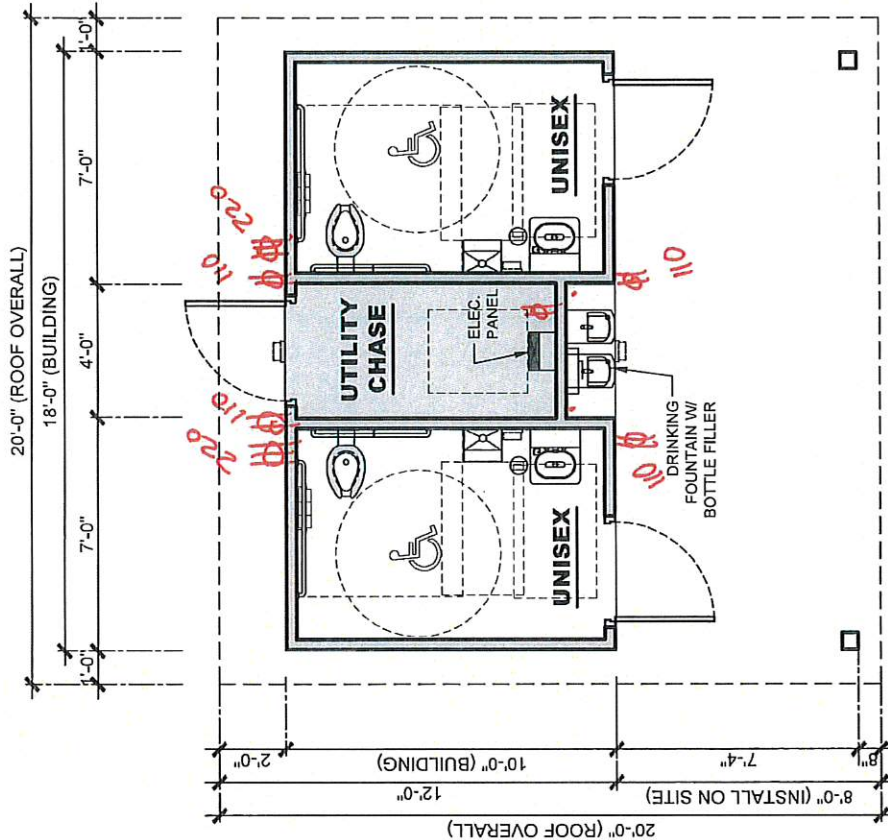
ELEVATION 1

SCALE: 3/16"=1'-0"



ELEVATION 2

SCALE: 3/16"=1'-0"



FLOOR PLAN

SCALE: 3/16"=1'-0"

PUBLIC RESTROOM COMPANY Building Better Places To Go. SM PH: 888-888-2060 FAX: 888-888-1448	BUILDING TYPE: RESTROOM BUILDING		REVISION # 2	REVISION DATE: 1/25/2017	SHEET#
	PROJECT: TRAILHEAD RESTROOM FACILITY DALLAS CENTER, IA		PROJECT #: 10003	START DATE: 8/4/2016 DRAWN BY: EOR	MAX. PERSON / HOUR: 90 S

-NOT FOR CONSTRUCTION - PRELIMINARY DESIGN DRAWING ONLY - DO NOT SCALE, DIMENSIONS PRESIDE



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

March 29, 2017

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
TRAILHEAD RESTROOM FACILITY
CHANGE ORDER NO. 1

Enclosed are three copies of Change Order No. 1 for the contract between the City of Dallas Center and Public Restroom Company for the Trailhead Restroom Facility. Change Order No. 1 adds to the construction contract two items of work.

The first addition is the floor heating system in the two restrooms. The cost for this work is the lump sum amount of \$4,361. The second addition is the drinking foundation and water fill station. The cost for this work is \$5,024.

The amount of the change order is consistent with the values that were identified by Public Restroom Company in its quotation for the Trailhead Restroom Facility. The total amount of Change Order No. 1 is \$9,385.

Change Order No. 1 is being transmitted to the City of Dallas Center for review and approval.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.

A handwritten signature in black ink, appearing to read 'H. R. Veenstra Jr.', is written over a horizontal line.

H. R. Veenstra Jr.

HRVJr:pjh

212157

Enclosure

cc: Ralph Brown - w/enclosure



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

March 15, 2017

CHANGE ORDER NO. 1

CITY OF DALLAS CENTER
TRAILHEAD RESTROOM FACILITY

This change order is to incorporate in the premanufactured restroom building for the Trailhead Restroom Facility two alternate items of construction. The alternate items were included in the March 6, 2017 quotation from Public Restroom Company for the base premanufactured restroom facility. The pricing in the change order is in accordance with the alternate bid items in the quotation.

Change Order No. 1 makes the following modifications to the contract.

1	Add heating for the lump sum amount of	\$4,361
2	Add drinking fountain for the lump sum amount of	\$5,024
	TOTAL	\$9,385

PUBLIC RESTROOM COMPANY

By _____

Title _____

Date _____

VEENSTRA & KIMM, INC.

By _____

Title _____

Date _____

CITY OF DALLAS CENTER

By _____

Title _____

Date _____

ATTEST:

By _____

Title _____

Date _____



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

March 28, 2017

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
TRAILHEAD RESTROOM FACILITY
PROGRESS BILLING NO. 1

Enclosed is a copy of Progress Billing No. 1 for the Trailhead Restroom Facility submitted by Public Restroom Company. The invoice is in the amount of \$12,434. The invoice is for completion of 87% of the initial elements of the project as outlined in the schedule of values.

The transmittal from Public Restroom Company indicates the original progress billing is being mailed to Veenstra & Kimm, Inc. The original progress billing and accompanying documentation will be transmitted to the City of Dallas Center.

Veenstra & Kimm, Inc. has completed a review of the progress billing. Because there is not tangible product included in Progress Billing No. 1 it is difficult to confirm the work has been completed. However, the total amount of the progress billing of approximately 10% of the total project cost would be consistent with the level of payment Veenstra & Kimm, Inc. would normally experience for this type of schedule of values for the preliminary non-construction related work.

Although it is difficult to confirm the extent of work completed it appears the payment request would be consistent with industry practice and Veenstra & Kimm, Inc. would recommend the City make payment in the amount of \$12,434 at is April City Council meeting.

Cindy Riesselman
March 28, 2017
Page 2

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.

A handwritten signature in black ink, appearing to read "H. R. Veenstra Jr.", with a stylized flourish at the end.

H. R. Veenstra Jr.

HRVJr:pjh
212157
Enclosure
cc: Ralph Brown - w/enclosure



Letter of Transmittal – Progress Billing

Date: 3/27/2017
Via: Mail
To: Bob Veenstra
Re: Progress Billing #1
Project: Trailhead Restroom Facility

Dear Customer, please find enclosed:

<input checked="" type="checkbox"/> 1. Progress Billing Letter	<input type="checkbox"/> 5. Previous Inv. – Unpaid	<input type="checkbox"/> 8. Bldg. Inspection Reports
<input checked="" type="checkbox"/> 2. Invoicing	<input type="checkbox"/> 6. Billing Statement	<input checked="" type="checkbox"/> 9. W9
<input checked="" type="checkbox"/> 3. Continuation Sheet	<input type="checkbox"/> 7. Bldg. Photographs	<input checked="" type="checkbox"/> 10. Pre-Paid Return Way Bill
<input checked="" type="checkbox"/> 4. Waivers / Releases		

Enclosed are monthly invoice, progress billing continuation sheet and conditional waiver pertaining to the following progress billing invoice:

11565

Also enclosed is a prepaid FedEx air bill that we would like you to use to forward in the payment with.

Please contact us if you have any questions.

Thank you!

Public Restroom Company
Phone: (888) 888-2060 x123
Fax: (888) 888-1448
kun@publicrestroomcompany.com
edna@publicrestroomcompany.com
patricia@publicrestroomcompany.com
jill@publicrestroomcompany.com



Building Better Places To Go.SM

To: All Invoice Recipients

Dear Customer:

Re: Clarification of Progress Billing Procedures

Our Company is committed to meeting your billing cycle requirements via invoicing for architectural / engineering documentation, in plant production and site installation according to the following:

1. Our understanding of client specific cut off periods for:

- a. Progress billing documentation submittal deadline (date);
- b. Progress billing period cut off date (for work done through that date).

2. The following typical progress billing sequence per contract scheduled value:

- a. First progress billing invoice: Invoicing for architectural plans, engineering, third party inspections / fees for plan review, certification, accessibility, state permits, bonds and other applicable third party fees. This sum is typically invoiced first at a 100% rate of completion. On average, it usually amounts to 10% to 15% of the entire contract;
- b. Second progress billing invoice: Invoicing for the concrete floor at 100% completion (upon factory slab pour), accompanied by invoicing for all other major assemblies (walls, roof system, doors, plumbing and electrical) done at an initial percentage completion rate of 36%. This is due to materials stored at the production plant, which according to company policy, are immediately provided for upon factory slab pour. On average, this invoice amounts to 25% to 40% of the entire contract;
- c. All other progress billing invoices through project completion: Invoicing for all contracted schedule of values per the appropriate percentage of completion, billing submittal deadline and progress billing period cutoff dates;

3. Progress Billing Documentation:

Our typical progress billing packet is inclusive of the following:

- a. Transmittal Letter (Cover);
- b. Accounting system generated invoice;
- c. Continuation sheet (outlining all contract scheduled values, percentage completion, current invoice amount, completed and stored to date and balance to finish);
- d. Waivers and release forms if applicable;
- e. Any other client specific forms if required;
- f. Pre paid FedEx waybill which we appreciate that you use to forward your payment;

Under a separate cover, we provide inspection reports, photos and customer statements as they become available and as they relate to our progress billings and customer payments.

4. Preferred method of progress billing submittal:

- a. E-mail with a PDF file of all enclosures.

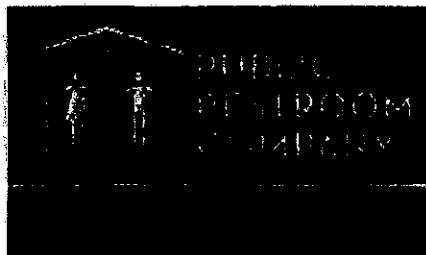
5. Public Restroom Company staff with progress billing and contract administration responsibilities:

- a. Pat, extension 116 – Controller
- b. Kun, extension 123 – Accounts Receivable
- c. Edna, extension 105 – Accounts payable, prevailing wage reporting;
- d. Jill, extension 126 – Contract & Licensing

Thank you for taking the time to review this enclosure. We are looking forward to working with you.

Sincerely,

Public Restroom Company Staff
Finance / Accounting Department
888.888.2060 X 116



INVOICE

Inv. Date	Invoice #:
3/27/17	11565

Bill To
City of Dallas Center, IA 1502 Walnut Court Dallas Center, Iowa 50063

Ship To

Progress Billing For The Period Ending:	3/27/17
---	---------

P.O. # or Contrac...	S.O. No.	Project:
PRC Project #10003		10003 - Trailhead Re...

Item	Description	Qty	U/M	Rate	Amount Due
a11. Progress B...	Progress Billing Invoice - For Percentage Complete of All Scheduled Values Please See Continuation Sheet Attached	1		12,434.00	12,434.00
	Trailhead Restroom Facility			0.00%	0.00

THE PUBLIC RESTROOM CERTIFICATION: The Public Restroom Company certifies that to the best of our knowledge, information and belief the work covered by this payment request has been completed in accordance with the contract documents, that all amounts have been paid for by the Public Restroom Company for work which previous payment requests were issued and payments recieved from the Owner, and that payments shown above is now due.

Total Due	\$12,434.00
-----------	-------------

2587 Business Parkway Minden, NV 89423 (775)783-1200
--

PUBLIC RESTROOM COMPANY - PROGRESS BILLING CONTINUATION SHEET


**PUBLIC
RESTROOM
COMPANY**

Building Better Places To Go.™

Project Number

10003

Proj. Name:

Trailhead Restroom Facility

Client

City of Dallas Center, IO

ITEM #	CONTRACT ITEM SCHEDULED VALUE with Progress Billing % Complete (on top)	Progress Billing 1		Completed and Stored to Date	Balance to Finish
		Inv Date	Inv #		
		3/27/17	11565		
		Period To:	3/27/17		
		Terms:	On Receipt		
		This Invoice			
		87%		87%	13%
	Architectural Plans, Engineering, Third Party Inspections / Fees for Plan Review, Certification Seats, Accessibility, State Permits, Bonds, Insurances, Submittals, Copying, FedEx;	14,345	12,434	12,434	1,911
	Concrete Floor	5,011	0	0	5,011
	Walls	10,303	0	0	10,303
	Roof System	24,174	0	0	24,174
	Interior Finish	1,009	0	0	1,009
	Exterior Finish	873	0	0	873
	Doors	8,798	0	0	8,798
	Restroom Accessories / Options	1,834	0	0	1,834
	Plumbing	22,524	0	0	22,524
	Electrical	14,125	0	0	14,125
	Building Pack / Ship Prep	2,814	0	0	2,814
	Site Installation, Field Testing	18,532	0	0	18,532
	Change Orders	9,385	0	0	9,385
	Sub total 1:	133,727	12,434	12,434	121,293
	Early Payment Discount	0	0	0	0
	TOTAL CONTRACT / INVOICE	133,727	12,434	12,434	121,293
	52 Contract Retention	0	0	0	0
	Pay this Amount:		12,434		



CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT.
A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT

Identifying Information

Name of Claimant:	PUBLIC RESTROOM COMPANY
Name of Customer:	City of Dallas Center, IO
Job Name:	Trailhead Restroom Facility
Job Location:	14th Street & Walnut, Dallas Center, IO
Owner:	City of Dallas Center, IO
Through Date:	3/31/17

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check:	City of Dallas Center, IO
Amount of Check:	\$12,434
Check Payable to:	PUBLIC RESTROOM COMPANY

Exceptions

This document does not affect any of the following:

- (1) Retentions;
- (2) Extras for which the claimant has not received payment;
- (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:

Date(s) of Waiver and Release: N/A

Amount(s) of unpaid progress payments: \$0

- (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature:

Claimant's Signature:

Claimant's Title: CONTROLLER

Date of Signature:

3-27-17

**Request for Taxpayer
Identification Number and Certification**

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
PUBLIC RESTROOM COMPANY

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:
☐ Individual/sole proprietor or single-member LLC
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
☐ Other (see instructions) ▶

☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
2587 BUSINESS PKWY

6 City, state, and ZIP code
MINDEN, NV 89423

7 List account number(s) here (optional)

8 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number

			-						
--	--	--	---	--	--	--	--	--	--

or

Employer identification number

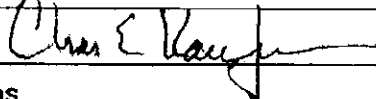
4	8	-	1	2	8	9	6	9	1
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶  Date ▶ **1/1/2017**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien). To provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

ORIGIN INFO (888) 888-2060 DALLAS CENTER, TX 102 W. MAIN ST. DALLAS, TX 75201 UNITED STATES		SHIP DATE: 27 MAR 17 ACTWT: 0.50 LB CD: 175182NET3850 BILL SENDER	
TO CHUCK KAUFMAN THE PUBLIC RESTROOM COMPANY 2587 BUSINESS PARKWAY			
MINDEN NV 89423 (888) 888-2060 REF: TRLHEAD RESTROOM PMT PC: DEPT:		546J3H ADB53C1	
			
TRK# 7787 5368 6104 0201		TUE - 28 MAR 12:00P PRIORITY OVERNIGHT	
XHCSNA NV-US RNO		89423	
			

After printing this label:

1. Use the 'Print' button on this page to print your label to your laser or inkjet printer.
2. Fold the printed page along the horizontal line.
3. Place label in shipping pouch and affix it to your shipment so that the barcode portion of the label can be read and scanned.

Warning: Use only the printed original label for shipping. Using a photocopy of this label for shipping purposes is fraudulent and could result in additional billing charges, along with the cancellation of your FedEx account number.

Use of this system constitutes your agreement to the service conditions in the current FedEx Service Guide, available on fedex.com. FedEx will not be responsible for any claim in excess of \$100 per package, whether the result of loss, damage, delay, non-delivery, misdelivery, or misinformation, unless you declare a higher value, pay an additional charge, document your actual loss and file a timely claim. Limitations found in the current FedEx Service Guide apply. Your right to recover from FedEx for any loss, including intrinsic value of the package, loss of sales, income interest, profit, attorney's fees, costs, and other forms of damage whether direct, incidental, consequential, or special is limited to the greater of \$100 or the authorized declared value. Recovery cannot exceed actual documented loss. Maximum for items of extraordinary value is \$1,000, e.g. jewelry, precious metals, negotiable instruments and other items listed in our Service Guide. Written claims must be filed within strict time limits; see current FedEx Service Guide.

QUOTATION
WATER TREATMENT PLANT
ELECTRICAL AND CONTROL IMPROVEMENTS
DALLAS CENTER, IOWA

Name of Firm Jetco, Inc.

Address of Firm 208 1st Ave. S. Altoona, Ia 50009

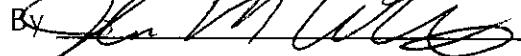
To: City Council
City of Dallas Center
1502 Walnut Street
Dallas Center, Iowa 50063

The undersigned, having examined the specifications and having familiarized himself with the nature and location of the work to be done and the conditions under which the work will be performed, hereby proposes to provide the required labor, services and materials and to perform the work described in the specifications within the time and for the sums stated hereinafter on attached quotation schedule; which quotation schedule is hereby made a part of this quotation.

The undersigned certifies that this quotation is offered in good faith without collusion or connection with any other persons quoting on the work.

The undersigned states that this quotation is offered in conformity with the specifications and agrees that in the event of any discrepancies or difference between any conditions of his quotation and the specifications prepared by VEENSTRA & KIMM, INC., that the provisions of the letter shall prevail.

Name of Firm Jetco, Inc.

By 

Title President

QUOTATION

WATER TREATMENT PLANT

1. Provide motor control center and electrical improvements, excluding SCADA improvements and generator, for the lump sum price of
\$ 43,363.00.
2. Provide standby generator including installation, for the lump sum price of
\$ 59,188.00.
3. Provide SCADA and control improvements for the lump sum price of
\$ 23,832.00.
4. Provide Items 1, 2 and 3 (see Instructions to Bidders) for the lump sum amount of \$ 126,383.00.

RESOLUTION NO. 2017-22

**RESOLUTION MAKING AWARD OF CONSTRUCTION
CONTRACTS FOR THE WATER TREATMENT PLANT
ELECTRICAL AND CONTROL IMPROVEMENTS**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS
CENTER, STATE OF IOWA:**

Section 1. That the following quotations for the construction of certain public improvements described in general as the Water Treatment Plan Electrical and Control Improvements, described in the specifications prepared by the City Engineer and filed with the City Clerk on March 22, 2017, be and are hereby accepted, the same being the lowest responsive, responsible quotations received for such work, as follows:

Contractor:

Amount of Quotation:

Portion of project:

Section 2. That the Mayor and Clerk are hereby directed to execute the contract with the contractor for the construction of the public improvements, such contracts not to be binding on the City until approved by this Council.

PASSED AND APPROVED this 11th day of April, 2017.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

RESOLUTION NO. 2017-23

**RESOLUTION APPROVING CONSTRUCTION CONTRACTS FOR
THE WATER TREATMENT PLANT ELECTRICAL AND CONTROL
IMPROVEMENTS**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS
CENTER, STATE OF IOWA:**

That the construction contracts for the construction of certain public improvements described in general as the Water Treatment Plant Electrical and Control Improvements, and as described in detail in the specifications prepared by the City Engineer, and which have been signed by the Mayor and Clerk on behalf of the City be and the same are hereby approved as follows:

Contractor:

Amount of Quotation:

Portion of project:

PASSED AND APPROVED this 11th day of April, 2017.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

RESOLUTION NO. 2017-24

**A RESOLUTION APPROVING A 28E AGREEMENT BETWEEN THE
CITY OF DALLAS CENTER AND DALLAS COUNTY, IOWA, FOR
LAW ENFORCEMENT SERVICES**

WHEREAS, in anticipation of the retirement of Dallas Center Police Chief Michelle Leonard on April 3, 2017, the Council undertook an examination of the possibility of contracting with Dallas County, Iowa, for law enforcement services to be provided to the City by the Dallas County Sheriff; and

WHEREAS, the Council sought and received citizen input on the matter at public forums held on January 24, 2017, and on February 7, 2017; and

WHEREAS, Council's Public Safety Committee worked with Dallas County Sheriff Chad Leonard on developing a 28E Agreement for Law Enforcement Services (a copy of which is attached as Exhibit A); and the Council held a public hearing on the proposed agreement on April 11, 2017; and

WHEREAS, proposed 28E Agreement for Law Enforcement Services should be approved by the Council and the Mayor and Clerk authorized to execute such agreement.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Dallas Center, Iowa, that the 28E Agreement between the City of Dallas Center, Iowa, and Dallas County, Iowa, for Law Enforcement Services (a copy of which is attached to this Resolution) is approved, and the Mayor and Clerk are authorized to execute the 28E Agreement on behalf of the City of Dallas Center, Iowa.

Passed, approved, and adopted by the City Council of the City of Dallas Center, Iowa, on this 11th day of April 11, 2017.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

LAW ENFORCEMENT SERVICES AGREEMENT

Return to:
Auditor's Office

PARTIES

This Agreement is hereby made and entered into by and between the County of Dallas County (County), at the request of and with the concurrence of the Dallas County Sheriff, and the City of Dallas Center (Municipality).

PURPOSE

It is the purpose of this Agreement to establish the terms and conditions for the Dallas County Sheriff to provide law enforcement services to the Municipality.

TERMS AND CONDITIONS

Pursuant to the provisions in Chapter 28E, Code of Iowa as amended, it is hereby agreed by the parties as follows:

1. The Sheriff will provide the City with law enforcement services within the corporate limits of Municipality under this Agreement as follows:
 - a. Routine patrol, including door checks of commercial establishments
 - b. Enforcement of State laws and City Ordinances
 - c. Investigate traffic accidents and complaints
 - d. Investigation and follow up of crimes warranting additional investigation in the opinion of the Sheriff's Office, including the provision of a Detective as may be required
 - e. Specialized traffic and vehicle operation enforcement operations
 - f. Provide evidence storage for seized contraband
 - g. Attend city council meetings and /or present statistical reports of services and activities provided.

The services of the Sheriff's Office detailed in Exhibit A, attached hereto, are available to the Municipality at no additional cost.

2. At the beginning of the term of this Agreement, the Municipality will transfer title to the County of all of its patrol vehicles, and will transfer to the County such weapons and other law enforcement equipment owned by it which the County wishes to acquire in the furtherance of this Agreement.. The Sheriff's Office will take possession of and preserve and maintain the City's existing law enforcement records.

3. The Sheriff will provide a minimum of one patrol vehicle and one patrol person within the corporate limits of the Municipality for a total 4,160 hours per fiscal year (the equivalent of two full-time patrol officers). The Sheriff shall annually provide the Municipality a list of the patrol persons who will be routinely assigned to the Municipality; however, to provide adequate coverage and to address vacations, sick leave, etc., the Sheriff's Office reserves the right to assign any of the Office's personnel to perform services under this Agreement.
4. The number of service hours to be provided, or the number of patrol vehicles, or the number of patrol persons may be increased or decreased upon mutual agreement in writing of both parties.
5. The Sheriff and the Mayor of the Municipality will meet to determine the appropriate schedules of the patrol persons provided, which may, from time to time, be modified as agreed upon.
6. Patrol persons assigned to the Municipality under this Agreement shall, where appropriate, file charges under Municipal ordinances. The Municipality will prosecute all charges filed as violations of Municipal ordinances at no additional cost to the County. If the Municipality has no ordinance, the charge may be filed under the applicable state statute. If an offense is covered both by a Municipal ordinance and state statute, the patrol person has discretion as to how the offense should be charged. The Sheriff or patrol person shall retain discretion at all times to determine whether or not it is appropriate to file charges of any type.
7. The Sheriff shall make monthly reports to the Municipality, including a summary of the law enforcement activities occurring within the Municipality.
8. The Municipality agrees that its officers, agents and employees shall cooperate fully with the County in the performance of this Agreement.
9. Assignment of duties, discipline of County employees and all matters incident to the performance of the duties of County employees shall remain solely the responsibility of the County and its officers, employees and commissions. The Municipality shall provide requested information and reports to facilitate the County's assignment and supervision of personnel.
10. The County shall be responsible for the payment of salary, wages, and/or any other compensation or benefits to any County employee providing services under this Agreement unless otherwise expressly agreed upon by the parties. Except as otherwise specified in this agreement, the Municipality shall not be liable for compensation to any county employee for worker's compensation claim for injury or sickness occurring while the employee undertakes duties and fulfillment of this Agreement.

11. Any cost increase to the County occurring as a result of action taken by the United States or Iowa Government which increases the cost of wages, insurance for employees or other benefits shall be borne by the Municipality. Should the County receive a Grant for Contract Law Enforcement, which specifically decreases the cost of fuel, wages or other costs with direct relationship to the Municipality of this Agreement, then those costs shall be adjusted accordingly to the Municipality.

TERM OF AGREEMENT AND PAYMENT

12. This Agreement shall become effective on July 1, 2017, following approval by the governing bodies of the parties to this Agreement, signing by both parties, and being filed according to law with the Iowa Secretary of State and County Recorder. This Agreement shall remain effect for four (4) years from the effective date, through June 30, 2021.
13. The costs of the services provided by the County are detailed in Exhibit B, attached hereto. The Municipality agrees to pay the County an invoiced sum not to exceed \$16,970.48 per month for the services provided under this Agreement for the period from July 1, 2017, through June 30, 2018. The Municipality will make payment to the Dallas County Treasurer, 801 Court, Room 201, Adel, Iowa 50003, no later than the 15th day of each month.

The parties understand compensation levels for the Sheriff's personnel have not been determined for the period commencing July 1, 2018. Prior to January 1, 2018, or as soon as contract negotiations have been completed, the Sheriff will provide the Municipality with the monthly cost for the fiscal year beginning July 1, 2018. If a multi-year contract is negotiated, the monthly cost for each affected fiscal year shall be provided by the Sheriff. The Municipality may request negotiations with the Sheriff to determine the monthly cost, and once agreed upon by the Municipality and the County, the parties will enter into an amendment to this Law Enforcement Services Agreement to set the monthly compensation amounts. In the event less than a three-year contract is negotiated and the Sheriff is not able to provide monthly cost amounts through June 20, 2021, the same procedure outlined in this paragraph will be followed in the remaining years covered by this Agreement.

14. The parties agree to meet no later than October 1, 2020, to determine if they wish to enter into a renewed Agreement for Law Enforcement Services. In the event the parties agree to enter into a renewed Agreement, they will agree upon and approve the terms of such an Agreement no later than January 31, 2021, or such other date as they may mutually agree.

15. Either party may terminate this Agreement, with or without cause, by the December 1st prior to and to effective on June 30, 2018, or June 30, 2019, or June 30, 2020, or June 30, 2021.
16. In the event the County is unable to perform according to the Agreement through no fault of its own, the County shall refund to the Municipality any payment made for the period of non-performance in proportion to the contract price as the time of non-performance is to the contract price.
17. Each party shall allow access to all records, documents and papers necessary for the financial auditing of the parties' transactions. Appropriate records, documents and papers necessary to conduct a financial audit shall be maintained at each party's office.

INDEMNITY AND OTHER PROVISIONS

18. Dallas County, Iowa, a governmental subdivision organized under the laws of the State of Iowa shall, to the extent allowed by the Constitution and laws of the State of Iowa, indemnify, defend, and hold harmless the Municipality from and against all claims, demands and causes of action for injury, death, or damage to any person or property which may arise or result from the Sheriff's performance of this Agreement or from acts or omissions of any person or persons employed by the Sheriff or the County only if arising out of and relating to the performance of this Agreement except for claims against either the County or the Municipality exempted through the immunity afforded by Section 670.4 of the Code of Iowa.
19. The Mayor of the Municipality, or designee, and the Sheriff, or designee, shall serve as liaisons under this Agreement, and shall establish a mutually agreed upon set meeting schedule to review any issues or concerns with the provision of services under this Agreement. Written notifications, requests for service beyond this Agreement, and requests for changes to this Agreement shall be made in writing and provided to the parties through the liaisons. The liaisons shall be available on a 24/7 basis, and shall provide to each other current contact information for the liaisons and designees.

HARDSHIP CLAUSE

20. No party shall be liable for any failure to perform its obligations where such failure is a result of Acts of Nature (including fire, flood, earthquake, tornado or other natural disaster), war, invasion, act of foreign enemies, rebellion, revolution, insurrection, military or usurped power of confiscation, terrorist activities, nationalization, government sanction, embargo, labor dispute, lockout or interruption or failure of utilities, and no other party will have a right to

terminate this Agreement under the clause of termination in such circumstances. Either party to this Agreement asserting hardship as an excuse shall have the burden of proving that reasonable steps were taken (under the circumstances) to minimize delay or damages caused by foreseeable events, that all non-excused obligations were substantially fulfilled, and that the other party was timely notified of the likelihood or actual occurrence which would justify such an assertion, so that other prudent precautions could be contemplated.

By signature below, the respective presiding officers of the governing bodies of the respective parties certify that this Agreement in the form herewith presented was duly considered in accordance with law, including giving timely notice to the public of a public hearing thereon, placing the matter properly upon the agenda of each such body, conducting such public hearing, and due deliberation of the respective bodies thereafter, upon which a resolution approving the foregoing Agreement was approved.

CITY OF DALLAS CENTER, IOWA

DALLAS COUNTY, IOWA

By _____
Michael A. Kidd, Mayor

By _____
Kim Chapman, Chair

ATTEST:

ATTEST:

Cindy Riesselman, City Clerk

Julia Helm, County Auditor

LAW ENFORCEMENT SERVICES AGREEMENT

Appendix A

The Dallas County Sheriff may provide the services identified in Section 1 through any of the following means:

Patrol Division

Criminal Investigations which may include:

- Property & Personal crime investigators
- Deputies assigned to Iowa Fusion Center, FBI Joint Terrorism Task, US Marshals Service Fugitive Task Force, Federal Bureau of Alcohol, Tobacco, Firearms and Explosives or similar special assignment.

Mid Iowa Narcotics Enforcement Task Force which may include:

- Specialized drug investigations
- Investigations with partner Federal, State, County and Local law enforcement agencies.

Suburban Emergency Response Team (SERT)

- Entry Team
- Sniper/Rifle Team
- Hostage Negotiations

Cooperation with Central Iowa Traffic Enforcement Task Force actions

Cooperation with Governor's Traffic Safety Task Force actions

Use of automated speed enforcement technologies

	Deputy 1- 5/2 Schedule (2080 Hours)	Deputy 2- 5/2 Schedule (2080 Hours)
	27.29	27.29
BASE PAY -27.29/hr. - 2080 hours annually	56,763.20	56,763.20
IPERS	5,619.56	5,619.56
MEDICARE & SOCIAL SECURITY	4,342.38	4,342.38
LIFE INSURANCE \$35,000.00	58.56	58.56
FAMILY MEDICAL, DENTAL, VISION (County Share)	18,170.80	18,170.80
EMPLOYEE ASSISTANCE PROGRAM	17.60	17.60
LONG TERM DISABILITY INSURANCE	102.04	102.04
A D & D	18.96	18.96
Unemployment	134.00	134.00
Work Comp	1,369.84	1,369.84
TOTAL COMPENSATION	86,596.94	86,596.94
Internal Service Fund - HR/Ops Admin/IS	1,040.00	1,040.00
Vehicle Insurance	804.00	804.00
Vehicle Replacement Fund/Year	7,000.00	7,000.00
Fuel	4,047.95	4,047.95
Uniform	300.00	300.00
Training	250.00	250.00
Laptop and Docking Station	900.00	900.00
Monthly Aircard Price	500.00	500.00
Cellular Phone - \$32.00/month	384.00	384.00
TOTAL ADMINISTRATIVE COST	15,225.95	15,225.95
	101,822.89	101,822.89
TOTAL COMPENSATION AND ADMIN COST		203,645.78
	12 EQUAL MONTHLY PAYMENTS OF	16,970.48

EMPLOYER FUNDED ITEMS

IPERS - Employee 9.9% of Salary
Employer 9.9% of Salary

Life Insurance	100% Employer Funded
Long Term Disability	100% Employer Funded
A D & D	100% Employer Funded
Medical, Dental, Vision	Single Policy 23.89/mth
	Family Policy - Employee pays \$254.83 per month
Employee Assistance Program (EAP)	100% Employer Funded

Cindy Riesselman

From: Jeremy Voss <Jvoss@dallascounty-ia.org>
Sent: Friday, March 31, 2017 8:23 AM
To: Cindy Riesselman
Subject: RE: Free Brownfield Assessment and Mitigation Opportunity

Good morning,

Good question, I had not thought of residential applications. As of now, because we are a Business to Business organization, it is only Commercial. Your Mainstreet would be a good example of a corridor however, we could help with the building owners that have issues as I am sure there is some lead paint and possibly issues on the exteriors.

Ultimately, we would like to get this grant and become a "Coalition." Once a "Coalition," the grant opportunities are much more significant both in number and in funds awarded. I know this is the longview (5 plus years), but we know that we would be more than willing to administer/apply for a residential grant once we get the proper designation.

I know that was way more than what you asked for, I just wanted to let you know that we understand the need for residential mitigation and, though we are unable to help now, it will eventually be a priority after the commercial assessment and mitigation is complete.

Thanks

Jeremy M Voss
Greater Dallas County Development Alliance
515-444-7898
<mailto:jvoss@dallascounty-ia.org>
<http://www.dallascounty-ia.org>



From: Cindy Riesselman [<mailto:criesselman@dallascenter.com>]
Sent: Friday, March 31, 2017 8:12 AM
To: Jeremy Voss <Jvoss@dallascounty-ia.org>
Subject: RE: Free Brownfield Assessment and Mitigation Opportunity

Jeremy:

Would houses qualify or is this more "commercial" properties?

Thanks.

Cindy Riesselman
City Clerk
City of Dallas Center (1623)
1502 Walnut Street
PO Box 396
Dallas Center, Iowa 50063
515-992-3725 phone
515-992-3764 fax

From: Jeremy Voss [<mailto:jvoss@dallascounty-ia.org>]

Sent: Thursday, March 30, 2017 2:39 PM

To: jjanssen@adeliowa.org; christinaclerk@minburncomm.net; Cindy Riesselman; cityofdawson037@gmail.com; cityclerk@desoto-ia.org; dexter.cityclerk@ymail.com; cityclerkgranger@mchsi.com; minburncityclrk@minburncomm.net; redfield@mchsi.com; lthompson@vanmeteria.gov; ryan.jacobson@wdm.iowa.gov; christinaclerk@minburncomm.net; Sven Peterson; Jake Anderson (janderson@vanmeteria.gov); Anthony Brown

Subject: Free Brownfield Assessment and Mitigation Opportunity

Good afternoon,

Greater Dallas County Development is starting a new Brownfield program that we would like some of member cities to assist us with. The only commitment is some time and the willingness to participate. The plan is to remediate, redevelop and reuse all Brownfield sites in Dallas County.

A brownfield is a property that may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant. It is estimated that there are more than 450,000 brownfields in the U.S. These are not just heavy metal facilities. Common Brownfields are older parking lots, buildings with lead based paint or asbestos, Dry Cleaners, older gas stations and/or vehicle repair shops where there may be engine fluid leaks.

To reduce the cost of Brownfield clean-up in Dallas County, GDCDA would like to become a "Brownfield Coalition" grant recipient. This federal grant program allows for a regional organization, in this case GDCDA, to hire organizations to assess and remediate Brownfield sites within their jurisdiction. The coalition is eligible for grants that cover assessment of sites and eventually, clean-up, with no cost to the community. It can be used on a site or a "corridor" if we have some communities that have older districts with many buildings that each have minor problems.

Though no matching funds are required, this project would entail a few things from you, our community leadership partners:

First, if we garner enough interest from our communities, we will be having an educational event to give details about the process and grant itself.

Afterward, we will need any information from you all concerning possible Brownfield sites in and around your community. This knowledge with historical data should give us a good idea of the scope of the assessment and remediation. Eventually, we will be going to each participating community to ask the public, but having a general list beforehand will be helpful.

Lastly, we will need to create a Brownfield Board that will act as a project steering committee for specific portions of the grant application. This board will also be responsible for prioritizing the Brownfield sites. This prioritization will create a plan for efficient use of the funds that will then allow us to apply for more funds until all sites are cleaned-up. Once all sites from the assessment are cleaned-up, this board will have the option of dissolving

I know I mentioned it previously, but this will require no capital commitment. **This will be a free assessment and remediation for the county if we get the grant.** But in order to get the grant, we need to demonstrate participation and need for our member communities. So, we would hope that even if you unaware of a Brownfield in your community, that you still support this program in the event that the county wide assessment finds one.

I have a sent a copy of this to the Mayors, but if you could get this information inform of your Councils, it would be greatly appreciated.

Please respond with one; whether or not your community would be interested, and two; if you or a representative from your community would be willing to be part of the Brownfield Board.

Thank you

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