

Mayor Pro Tempore Kluss opened a public hearing at 7:00 pm on April 11, 2023, as advertised for the purpose of hearing comments on Fiscal Year 2023-2024 Dallas Center City Budget. There were no written comments. Bob Haxton stated that he opposes the City's use of property tax abatement; pool funds and overbudgeting. Julie Becker made several comments about the tax implications of the city budget. Mayor Pro Tempore Kluss closed the public hearing at 7:07 pm.

The Dallas Center City Council met in regular session April 11, 2023, at 7:07 pm. Mayor Pro Tempore Kluss called the meeting to order and led the Pledge of Allegiance. Council members present included Amy Strutt, Ryan Coon, Ryan Kluss and Daniel Willrich. Angie Beaudet was present via Zoom. Mayor Danny Beyer was absent. Also present were City Administrator Cindy Riesselman, City Attorney Ralph Brown, and City Engineer Bob Veenstra. Motion by Coon, 2nd by Strutt to approve the agenda. Motion passed 5-0.

Public Comments

Julie Becker made several comments on her opposition of tax abatement.

Willrich stated 385 hours of law enforcement service were provided (320 hours are required) which is 20% above the agreement. Fire responded to 5 calls and EMS responded to 16 calls. Motion by Strutt, 2nd by Willrich to approve consent agenda: [Approve minutes of March 8th regular meeting and March 21st special meeting; approve March Treasurer's Report, Balance Sheet, and Budget Report; approve March Law Enforcement, Fire/Rescue, Compliance and Water Reports; Approve changing salary for McKenna Dirks from \$17.25/hour to \$18.00 to include her returning years of service effective February 24, 2023; Approve hiring assistant pool managers Hannah Little (1st year) at \$14.50/hour and Olivia Macumber (4th year) at \$15.25/hour; 4th year lifeguard Cara Pion at \$13.25/hour; 3rd year lifeguard Hailee Anderson at \$13.00/hour, 2nd year lifeguards Kate Busby and Addison Shawhan at \$12.75/hour, and 1st year lifeguards Jackson Chiochon, Haydn Little, Sophia Matalone, Maddie Schmitz, and Ellie Schmitz at \$12.50/hour; 2nd year pool admissions applicants Malaina Elliott and Lily Holcomb at \$10.75/hour. All lifeguard hires pending lifeguard certifications and all hires pending background checks with start date of June 1, 2023; Approve hiring skating rink operator Darla MacConnell at \$13.00/hour effective May 1, 2023; Approve hiring skating rink operator Nicole Waller at \$13.00/hour effective May 1, 2023 pending background check; Approve hiring skating rink operator Laura Myers Hooten at \$12.50/hour effective May 1, 2023 pending background check; Action to approve rate increase for Public Works part-time/seasonal employees Mike Buckalew, Devin Schroeder and Scott Deaver to \$15/hour; Approve Day Hawk, LLC dba The Handlebar liquor license (Class C Retail Alcohol License); Approve Board and Batten, LLC liquor license (Special Class C Retail Alcohol License (BW) pending receipt of required documentation; Outdoor Community Swimming Pool Construction Project – action to approve Pay Estimate No. 8 – Sande Construction & Supply Co. - \$364,087.50; Action to approve payment of Iron Mountain invoice after review by the invoice review members; approve invoices for payment (review committee Kluss and Coon)]. Motion passed 5-0.

Minburn Communications

Deb Lucht reported on the schedule of fiber optic construction in street right-of-way from Minburn Communications' building near the Public Works building. Lucht reviewed a presentation showing what residents can expect during construction.

Swimming Pool Concerns

Eric Allen addressed the council with his concerns that the excavation of the pool is causing movement of his home's foundation.

Parks and Recreation Board

Bob King informed the group that Dallas Center received that CAT grant. King indicated that it may be a while before we receive the CAT Grant Agreement. From this point forward, everything spent on the pool will be reported to the grant and then the city will be reimbursed.

Dallas County Foundation Grant for \$16,000 was given to the Friends of the Pool who will forward the monies along with their match to the city to be incorporated with funds for the swimming pool. Friends of the Pool would be responsible for reporting back to the Foundation proof of actions being taken.

The CAT grant indicates that we will build an open shelter somewhere between the pool and bike trail along with a sidewalk from the pool to the bike trail. King will work with Councilman Willrich to design and construct a shelter house and sidewalk between the pool and the bike trail.

Bob King indicated that Bob Veenstra will be ordering the pool heater. King indicated that slides could take up to 16 weeks to receive so he would like to get those ordered ASAP. A decision needs to be made on the final colors of the slides.

King provided information on pool shades and recommendations on cost, shape, size, color and placement of shades at the new pool. King has reached out to the Iowa Pool Supervisor to ensure the proposed shade set up is satisfactory.

Motion by Coon, 2nd by Strutt to authorize the City to work with Bob King and Friends of the Pool to get slides and shade materials. Motion passed 5-0.

Jill Woodward presented the artist and mural that Parks & Recreation is recommending for the west wall of the pocket park. James Navarro is a local artist and has been selected to paint the Dallas Mutual Insurance wall. Motion by Willrich, 2nd by Coon to approve proposed mural with suggested modifications and authorizing city staff to cut a check for 50% of proposal amount. Motion passed 5-0. Motion by Willrich, 2nd by Coon directing City Attorney Ralph Brown to prepare easement agreements with the property owners along with an agreement between the City of Dallas Center and James Navarro, artist. Motion passed 5-0.

Motion by Coon, 2nd by Willrich to approve disposing of materials in the west end of the skating rink storage building. Motion passed 5-0.

Motion by Coon, 2nd by Willrich to authorize the purchase of soccer goals and field marking equipment in an amount not to exceed \$3,500. Motion passed 5-0.

Motion by Coon, 2nd by Strutt to authorize the purchase of Access Granted software to create pool passes and track capacity at the Pool in an amount not to exceed \$1,000 annually. Motion passed 5-0.

Motion by Coon, 2nd by Strutt to authorize hiring an outside contractor to build the shelter at the Burnett Complex for an amount not to exceed \$4,200. Motion passed 5-0.

Planning and Zoning Commission

Matt Ostanik recommended approval of the Spurgeon Senior Community dependent on the city engineer's questions and concerns have been addressed. City Engineer Bob Veenstra indicated that he had received a revised site plan and agrees with Planning and Zoning's recommendation. Motion by Willrich, 2nd by Strutt to approve Resolution 2023-13 – site plan for Spurgeon Senior Community. Roll call all ayes, motion passed.

Public Works

Public Works Director Brian Slaughter reported the following: Radon Mitigation had been completed but levels are still too high so they will be returning to install an additional suction point; through radon mitigation, a sump pump had to be installed; A/C units have been moved to gain space; Cleaned up storage closet to create more storage for public records; built a closet for the rotary club to store their materials; installed generator at well #11; water main issue at 1500 Vine; Highway 44 Water Main project started today; street patching; Dallas County graded Fair View Drive, however, the City will continue to do dust control; snow fence removal; working on getting the parks ready for summer; disc golf signs have been installed in Memorial Park.

Motion by Willrich, 2nd by Coon to approve Resolution 2023-12 – Heartland Co-op LP Tank Lease Agreement. Roll call all ayes, motion passed.

Slaughter provided an update on restoring the reservoir to its original capacity after the pump and motor failures on March 19, 2023.

Highway 44 Distribution Main Replacement- Phase 1

City Engineer Bob Veenstra reported that they started today and have about 1000 feet completed.

Dallas Center Outdoor Community Swimming Pool Construction Project

City Engineer Bob Veenstra reported that things are progressing. Veenstra is still hopeful that the pool will be ready to open in early June. Inspection has been scheduled for the week of June 5th.

Motion by Willrich, 2nd by Coon to approve Change Order No. 5 – Sande Construction & Supply Co. Inc – decrease contract amount by \$93,436.00. Motion passed 5-0.

Unbeknownst to the team, part of the pool decking had been removed by Waters Edge; therefore, pool decking will need to be added to accommodate slides. Veenstra indicated that he is waiting to hear back from the Department of Health on how anchorage is to be installed in the pool deck for shade.

Veenstra provided insight to the allegations stated by the resident at 1006 Vine Street. The engineers performed 7 soil borings prior to construction of the pool. 6 of these borings showed that water was at least 20 feet below the surface. Therefore, the contractor is not pulling water from the watershed. In reference to the movement of the house, vibration testing showed that there is no significant movement. Veenstra indicated that, in his experience, movement of the street, fire hydrant and lamp posts would be unusual.

Wastewater Nutrient Reduction Strategy

City Engineer Bob Veenstra reported that since we are a smaller city with a leaky sewer, we are triggered by the Nutrient Reduction Strategy. Engineer Veenstra explained how the wastewater system works and trends in seasonal levels. The next step is to look at technology and propose a schedule. Public Works does weekly testing which gives the engineer a lot of data to work with and analyze.

Salt Storage Building

City Engineer Bob Veenstra reported he is working with City Administrator Riesselman and Public Works Director Slaughter to get competitive quotes to keep the pricing under the \$196,000 threshold. The team will be going through Planning & Zoning to determine if this is a building and review architectural standards.

City Engineer – Other Matters

Charles Goodall with Skyview Estates contacted Engineer Veenstra. Veenstra will set up a meeting for the next couple of weeks and anticipates that we'll start seeing slow movement on that development.

Walnut Street Buildings

Councilman Willrich indicated that Mayor Beyer will work with City Attorney Ralph Brown regarding updating the buildings on Walnut Street. Mayor Beyer is in conversation with other communities.

Motion by Willrich, 2nd by Coon to approve Ordinance No. 590 - Increasing the sewer rate charged by the City effective May 16, 2023, second reading. Roll call all ayes, motion passed.

Motion by Willrich, 2nd by Strutt to waive the third reading of Ordinance No. 590 making the ordinance effective upon publication. Roll call all ayes, motion passed.

Motion by Coon, 2nd by Strutt to approve Resolution 2023-11 – approving Mayor's appointment of Robert Findlay to the Central Iowa Regional Housing Authority (CIRHA) Board, term expires May 2026. Roll call all ayes, motion passed.

Motion by Coon, 2nd by Strutt to approve Resolution 2023-14 – approving a contract for software and maintenance with Cities Digital, Inc. for Laserfiche (previously approved the dollar amount). Roll call all ayes, motion passed.

Motion by Coon, 2nd by Willrich to approve Resolution 2023-15 – amending Resolution 2010-24 establishing fees for city equipment and personnel used to abate nuisances in violation of the Code of Ordinances. Roll call all ayes, motion passed.

Fiscal Year 2023-2024 City Budget

Motion by Willrich, 2nd by Coon to approve Resolution 2023-16 – approving the Fiscal Year 2023-2024 City of Dallas Center Budget. Roll call all ayes, motion passed.

City Administrator

City Administrator Riesselman reviewed Auditor of State's Examination Report for the period July 1, 2021, through June 30, 2022

Motion by Strutt, 2nd by Coon to approve Resolution 2023-17 – authorizing a tuition scholarship application submission for the Municipal Clerk Institute. Roll call all ayes, motion passed.

Annexation Discussion/Update

Councilwoman Coon indicated that discussions have begun on future annexation and updates will be provided soon.

No other council reports were given.

The meeting adjourned at 8:25 pm.

Shellie Schaben, City Clerk

Claims

A King's Throne, LLC	Feb Serv	\$352.50
Access Systems	Leasing Copier	\$366.21
Access Systems	Maintenance	\$44.57
Adel TV & Appliance Co	Maintenance	\$227.65
Agsource Coop Services	Tests	\$1,195.20
Baker & Taylor Co.	Books	\$266.35
Bay Bridge Administrators	Insurance	\$100.42
Brown, Fagen & Rouse	Mar Serv	\$3,000.00
Centurylink	Feb Serv	\$779.09
Colibri System	Supplies	\$286.65
Compass Minerals America	Salt	\$4,367.52
Culligan Water System	Feb Serv	\$52.16
Dallas County Treasurer	Feb Protection	\$18,538.69
Delta Dental	Insurance	\$45.62
Delta Dental	Insurance	\$709.18
Digital Stew Services	Feb Serv	\$240.30
EFTPS	Taxes	\$3,986.82
EFTPS	Taxes	\$3,972.69
Elite Electric & Utility	Repairs	\$1,835.75
Finish Line of Dallas Center	Repairs	\$711.22
Gatehouse- DB Iowa Holdings	Publications	\$405.92
GIS Benefits	Insurance	\$39.88
GIS Benefits	Insurance	\$64.65
Golden West Industrial Supply	Supplies	\$471.64
Hawkeye Truck Equipment	Supplies	\$76.00
Heartland Co-Op	Feb Serv	\$1,200.58
HSA Cory,	Rochelle HSA	\$100.00
HSA Riesselman, Cindy	HSA	\$329.00
HSA Schaben, Michele	HSA	\$412.50
HSA Scrivner, April	HSA	\$50.00
HSA Slaughter, Brian	HSA	\$300.00
HSA Tiffany, Joshua	HSA	\$100.00
IMFOA	Dues	\$100.00
Iowa One Call	Jan Serv	\$21.60
IPERS	IPERS	\$5,837.05
Iron Mountain	Feb Serv	\$90.01
Karen McCleary	Feb Serv	\$675.00

Kempker's True Value	Supplies	\$7.47
Leaf	Copier	\$165.81
Eddie Leedom Feb	Serv	\$470.64
Library Ideas LLC	Books	\$48.95
Linde Gas & Equipment Inc.	Feb Serv	\$42.16
Metropolitan Compounds, Inc	Repairs	\$506.35
MidAmerican Energy	Feb Serv	\$8,245.54
Midwest Breathing Air LLC	Tests	\$198.00
Minburn Communications	Mar Serv	\$54.99
Moss Bros, Inc	Repairs	\$7.58
Municipal Supply Inc	Repairs	\$184.83
Nationwide Retirement Sol	Insurance	\$225.00
Nationwide Retirement Sol	Insurance	\$225.00
ODP Business Solutions LLC	Supplies	\$166.89
Rhinehart Excavating, Inc	Rock	\$1,943.27
Cindy Riesselman	Mileage	\$11.14
Treasurer - State of Iowa	Taxes	\$1,050.14
Treasurer - State of Iowa	Taxes	\$2,129.95
Sande Construction Supply	Pool-Pay Estimate #7	\$466,663.08
Sandry Fire Supply	Supplies	\$1,819.60
April Scrivner	Mileage	\$38.42
Simmering-Cory/Iowa Codification	Publications	\$1,060.00
Slaughter Brian	Training	\$30.00
State Hygienic Laboratory	Tests	\$500.00
Storey Kenworthy/Matt Parrott	Supplies	\$1,326.63
Tiffany, Josh DOT	CDL Testing	\$35.50
UHS Premium Billing	Insurance	\$639.24
UHS Premium Billing	Insurance	\$11,669.69
Veenstra & Kimm	Feb Serv	\$12,545.14
Verizon Wireless	Electronics	\$2,984.87
Treasurer - State of Iowa	Taxes	\$1,165.22
Waste Management	Feb Serv	\$22,160.86
Waters Edge Aquatic Design	Feb Serv	\$1,840.00
Wells Fargo	Repairs	\$2,009.59
Ziegler Inc	Repairs	<u>\$3,046.78</u>
Accounts Payable	Total	\$596,570.75

General	\$72,628.87
Capital Improvement	\$120.88
RUT	\$2,272.47
T&A(EB)	\$13,221.26
CAP Improve Pool	\$480,218.14
Water	\$17,148.73
Sewer	\$10,822.04
Storm District	<u>\$138.36</u>
Total Funds	\$596,570.75

Revenues

General Total	\$30,404.30
T&A(FT) Total	\$126.20
T&A(SC) Total	\$8.46
Capital Improvement Total	\$455.57
T&A(SL) Total	\$25.20

RUT Total	\$21,979.84
T&A (EB) Total	\$517.92
Local Option Sales Tax Total	\$53,003.66
TIF Total	\$456.68
Trees Total	\$39.51
Burnett Project Total	\$305.88
Debt Service Total	\$21,898.42
Cap Improve Pool Total	\$4,146.87
Cap Improve-American Rescue Total	\$315.70
T&A(B) Total	\$8.02
T&A(Y) Total	\$7.93
Water Total	\$40,864.80
Sewer Total	\$35,157.75
Storm District Total	\$4,987.29
Drainage District 76 Total	<u>\$0.11</u>
Total Revenue by Fund	\$214,710.11