

Mayor Kidd opened a public hearing at 7:00 pm on September 10, 2019 as advertised for the purpose of hearing comments on the amendment to Fiscal Year 2019-2020 City Budget. He gave a brief explanation of the items being amended: Keep in mind that State law does not allow the City to spend more than the budgeted amount in each of the function categories, without first amending the budget. This is not to say that all money budgeted for will be spent.

Revenues: We will be receiving an additional \$51,215 in LOST revenues according to the State of Iowa, an additional \$12,804 of the LOST funds will be transferred to debt service for tax relief.

Expenses:

1. Due to state public improvements law, we were required to engineer and put out for public bid the 2019 Street Improvement Project (which included a black top overlay on Cherry and Vine Streets from Kellogg to 15<sup>th</sup>, and Percival Ave. from Sycamore to Linden. This project bid came in over the anticipated amount and we are amending for that project. We also amended a small amount for redoing manholes on Hatton Ave.
2. In 2014 the council started saving money for a potential public works building, at this time we have an opportunity to purchase the land for this. While we had not budgeted for it, we do have the money in the bank for this purchase.
3. Next season the city may begin outsourcing mosquito spraying and need to increase the budget for that service.
4. We are amending for a potential pavilion in Heritage Park. We are currently working on several grant applications and this money is necessary for matching funds for the grants. If the grants are not received this year, it is possible this project won't happen until sometime in the future.
5. The city is purchasing a sound system to record council meetings. This will allow us to post these recordings on our new website.
6. Due to the fact that our fax machine is no longer working, we will be leasing a different copier that will have fax capabilities. Also, our server is over seven years old and needs to be replaced.
7. We replaced the A/C unit for city hall earlier this summer and we are required to make upgrades to our elevator per State mandates.
8. We have several ongoing projects that we need to amend for: Water = as discussed at the meeting last month, we are working with the Presbyterian Church regarding a new water main. As part of their project, they are required to put a new water main in and the city is going to pay for the valves and hydrants and the church will turn this over as a public water main. Well #8 has completely failed and has to be replaced in order for us to continue to produce an adequate supply of water for our citizens. We had anticipated our water treatment backwash project would be complete last fiscal year, but due to unexpected delays it is being completed this year and we need to amend for this timing. Due to the recent annexation and opportunities for additional growth, we extended the Fair View Drive sanitary sewer across the highway and need to add those costs to the budget. These costs will be reimbursed to the sewer fund from TIF dollars. The last project adds storm sewer on Hatton Avenue from Walnut to Ash Street and will include an asphalt overlay of that block. This project is being funded from the remaining bond dollars from the Southwest Storm Water project.

We do not know exactly what is going to happen between now and June 30, so the cautious approach is to make a higher estimate of expenses ... and then if the expenses are not that high, the money budgeted simply is not spent and added to savings.

Mayor Kidd asked for written comments, there were none. The Mayor asked for oral comments- Robert Haxton had some questions and gave his comments. Julie Becker stated her concerns and gave her comments. Mayor Kidd declared the hearing closed at 7:12 pm.

The Dallas Center City Council met in regular session September 10, 2019 at 7:12 pm. Mayor Kidd called the meeting to order and led the pledge of allegiance. Council members present included David Bagby, Danny Beyer, Curtis Pion, Ryan Coon and Ryan Kluss.

**Motion by Pion, 2<sup>nd</sup> by Kluss to approve agenda. Motion passed 5-0.**

Motion by Pion, 2<sup>nd</sup> by Coon to approve consent agenda [approve minutes of August 13<sup>th</sup> regular meeting and August 24<sup>th</sup> Veteran's Memorial re-dedication; August Treasurer's Report, Cash Report, Function Report; August Law Enforcement, Fire/Rescue, Compliance and Water Reports; action to approve Your Private Bartender's liquor license Class C Liquor License effective 09/17/2019-09/21/2019; approve hiring Rebecca Ladd as a part-time library assistant at \$10.00/hr effective September 11, 2019, pending background check; approve DCG School District's street closing request for the school's Homecoming Parade and Coronation on September 26<sup>th</sup>; approve reappointment of Brian Osborne to the Board of Adjustment, term expires October 1, 2024; approve invoices for payment (review committee Kluss and Coon). Motion passed 5-0.

Public Communications and Concerns – Bob Haxton clarified ordinances, Julie Becker stated her concerns regarding trees in the middle of Walnut, property taxes and waiving ordinance readings, Bob King informed council that the Wellmark grant was not received, he would like to discuss projects and future grants with the council at a later date.

Council discussed dog parks, the Park and Recreation Board discussed this topic at their last meeting and will research.

### **Property Maintenance Code**

Ed Leedom, Compliance Officer, gave a report on non-compliant properties.

Attorney Brown discussed the current procedure and the benefit of an appeal board. Motion by Beyer, 2<sup>nd</sup> by Pion directing the attorney to draft an amendment to the Property Maintenance Code to establish a 3-member Appeal Board appointed by the Mayor. Motion passed 5-0.

Brian Slaughter gave the Public Works Report-they have installed three park benches and the last sign at the Burnett Complex, fixed shelter lights at Memorial Park, replaced the concrete on Vine due to a water main break, 230<sup>th</sup> Street has been bladed and millings placed, provided oversight on city projects, completed several locates for fiber installation along Highway 44 and within the city and they also assisted with storm sewer mapping. He discussed Fair View Drive, they are working with contractors to get a price to grind the seal coat and haul it back out and put some rock down. They have started work on the park dugouts and the new snow plow should be here within a month.

Veenstra gave an update on the Water Treatment Plant Backwash Improvements Project – they are doing the final walk-through and the project should be finished by the end of the week.

Veenstra gave an update on the Wastewater Treatment Facility Improvements-out for bid, slight change to the plans to alleviate potential flooding,

Slaughter gave an update on the 2019 Street Improvements Project (asphalt overlay) – completed overlay on Sept. 9<sup>th</sup>, they need to get some manhole risers placed and mailboxes put back, project went well. Veenstra stated the pay estimate will be next month.

#### **Fair View Drive Sanitary Sewer Extension Project**

Veenstra made council aware that they have tunneled under the highway and work continues southerly.

Motion by Pion, 2<sup>nd</sup> by Bagby to approve Partial Payment Estimate No. 1 – Thorpe Water Development Co. - \$81,372.73. Motion passed 5-0.

Southwest Stormwater Project - seeding, planting, and finishing, Veenstra is still working with contractor and hopes to have more information next month.

#### **Well No. 11**

Veenstra gave an update on the project, the request for the site survey is with the DNR and we are waiting for a response. It should bid over the winter and get going over late winter or early spring.

Motion by Kluss, 2<sup>nd</sup> by Beyer to approve Resolution 2019-41 – agreement with Veenstra & Kimm for professional services (not to exceed \$12,000 for design and permitting and not to exceed \$7,000 for construction services). Roll call all ayes, motion passed.

Motion by Pion, 2<sup>nd</sup> by Beyer to refer to Plan and Zoning Commission for review a proposal to require developers to construct empty or shadow conduits for future fiber optic service. Motion passed 5-0. Scott Gustafson and the Economic Development Committee has been working with Century Link to try and get fiber to the business district.

Motion by Pion, 2<sup>nd</sup> by Beyer to renumber Resolution 2019-36 approving Engagement Letter with Ahlers & Cooney, P.C. (on contract proceedings) to Resolution 2019-38. Motion passed 5-0.

#### **Possible Future Public Works and Public Safety Site**

The Council started saving money in 2014 for a potential public works building and the City recently received an offer by the Burkett Trust to Sell real estate parcel to the City.

Motion by Kluss, 2<sup>nd</sup> by Bagby to approve Resolution 2019-39 – accepting Offer to Sell, authorizing a survey of the property, and authorizing the expenditure of funds for the land purchase, land survey, and closing costs. Roll call all ayes, motion passed.

Motion by Kluss, 2<sup>nd</sup> by Coon to approve Resolution 2019-40 – changing the reference to the “General Fund” in Resolutions 2018-46 and 2018-47 to the Sewer Fund. Roll call all ayes, motion passed.

Motion by Beyer, 2<sup>nd</sup> by Pion to approve Resolution 2019-45 – amending Resolution 2019-27 in support of pre-application for Iowa Great Places Program Grant to provide that the \$75,000 in City matching grants would be paid \$20,000 from the General Fund and the balance from the Burnett Capital Improvement Fund (in the absence of a REAP Grant). Roll call all ayes, motion passed.

Motion by Kluss, 2<sup>nd</sup> by Pion to approve Resolution 2019-43 – approving copier lease agreement with Access Systems. Roll call all ayes, motion passed.

Motion by Pion, 2<sup>nd</sup> by Bagby to approve Resolution 2019-44 – amending Resolution 2007-47 by establishing revised rules for the use and rental of Memorial Hall and approving the form of the Rental Agreement. Roll call all ayes, motion passed.

Motion by Pion, 2<sup>nd</sup> by Coon to approve Resolution 2019-42 – approving amendment to FY 2019-2020 Dallas Center City Budget. Roll call all ayes, motion passed.

Motion by Beyer, 2<sup>nd</sup> by Pion to authorize the disposal of inoperable fax machine and sampler refrigerator. Motion passed 5-0.

Motion by Pion, 2<sup>nd</sup> by Bagby approving Ordinance No. 536 – amending Section 5.07 of the Code of Ordinances incorporating 2019 legislative changes including increasing the cumulative purchase limit from \$2,500 to \$6,000, first reading. Roll call all ayes, motion passed.

Motion by Beyer, 2<sup>nd</sup> by Pion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance No. 536 making it effective upon publication. Roll call all ayes, motion passed.

Motion by Pion, 2<sup>nd</sup> by Bagby approving Ordinance No. 537 – amending Section 7.05 of the Code of Ordinances incorporating 2019 legislative changes pertaining to operating budget preparation. Roll call all ayes, motion passed.

Motion by Pion, 2<sup>nd</sup> by Kluss to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance No. 537 making it effective upon publication. Roll call all ayes, motion passed.

Walnut Street music – Beyer met with Robert Palmer with the League of Cities, Palmer will gather price estimates and other pertinent information from communities that have done this and get that information back to Beyer.

Council reports- Annexation letters went out and we have received several inquiries, most of the inquiries have been very positive. Beyer gave a shout out to Scott Gustafson for his work on bringing fiber optic service to downtown Dallas Center.

Mayor's report – Kidd, Riesselman and Ryan Coon to meet with Digital Stew regarding the need for a new server and possibly start a committee for a disaster recovery plan.

The meeting adjourned at 8:19pm.

Cindy Riesselman, City Clerk

#### Claims

A King's Throne, Llc	Aug Serv	\$225.00
Access Systems Leasing	Sept Lease	\$258.27
Acco	Supplies	\$312.50
Agsource Cooperative Svcs	Tests	\$548.50
Arnold Auto Supply	Supplies	\$59.38
Baker & Taylor Co.	Books	\$461.12
Mmit Business Solutions	July Lease	\$103.92
Barco Municipal Products	Supplies	\$531.34
Bay Bridge Administrators	Insurance	\$100.42
Book Systems, Inc.	Scanners	\$590.00
Brown, Fagen & Rouse	Sept Serv	\$2,617.00
Center Point Large Print	Books	\$75.31

Centurylink	Sept Serv	\$570.64
Cintas Corporation #762	Aug Serv	\$112.48
Crossroads Ag, Llc	Supplies	\$155.87
Culligan Water System	Sept Serv	\$54.30
Dallas County Treasurer	Sept Serv	\$17,462.67
Delta Dental	Insurance	\$30.20
Delta Dental	Insurance	\$473.84
Digital Stew Services	Aug Serv	\$71.55
Eftps	Taxes	\$3,552.96
Eftps	Taxes	\$3,545.82
Eftps	Taxes	\$16.84
Elite Electric & Utility	Aug Serv	\$150.00
Galls, Llc	Supplies	\$21.78
Gis Benefits	Insurance	\$39.88
Gis Benefits	Insurance	\$28.52
Grainger	Repairs	\$325.08
Heartland Co-Op	Aug Serv	\$1,753.82
Hsa Cory, Rochelle	Hsa	\$100.00
Hsa Hofland, Joel	Hsa	\$50.00
Hsa Riesselman, Cindy	Hsa	\$150.00
Hsa Scrivner, April	Hsa	\$50.00
Hsa Slaughter, Brian	Hsa	\$183.33
Hsa Steele, Kathy	Hsa	\$100.00
Id Label Inc	Supplies	\$183.00
Simmering-Cory/Iowa Cod.	2019 Serv	\$511.00
Iowa Dnr	Permit	\$100.00
Ipers	Ipers	\$4,583.06
Iron Mountain	Aug Serv	\$59.35
J-W Tree Service	Aug Serv	\$250.00
Johnson Controls	Repairs	\$561.00
Karen's Quality Cleaning	Aug Serv	\$575.00
Kempker's True Value	Equip	\$438.99
Kimball Midwest	Supplies	\$234.77
Krudico Inc	Repairs	\$406.83
Leaf	Aug Serv	\$102.08
Ed Leedom	Aug Serv	\$432.55
Logan Contractors	Supplies	\$59.40
Manatts	Repairs	\$1,087.50
Menards	Supplies	\$571.93
Mid Iowa Seeds Llc	Refund	\$1,406.75
Midamerican Energy	Aug Serv	\$5,037.30
Midamerican Energy	July Serv	\$1,260.76
Midland Gis Solutions	Sept Serv	\$8,000.00
Moss Bros, Inc	Repairs	\$175.63
Napa Auto Parts	Supplies	\$258.54

Nationwide Retirement	Deferred Comp	\$350.00
Office Depot	Supplies	\$89.98
Kurt Olmer	Supplies	\$196.37
Plumb Supply Company	Repairs	\$59.46
Praxair Distribution	Aug Serv	\$30.36
Quick Oil Co	Supplies	\$413.91
Rhinehart Excavating, Inc	Sept Serv	\$554.91
Treasurer - State of Iowa	Taxes	\$1,141.43
Treasurer - State Of Iowa	Taxes	\$2,190.90
April Scrivner	Mileage	\$30.45
Sherwin-Williams	Repairs	\$25.82
Shottenkirk	Repairs	\$428.97
State Library Of Iowa	Subscription	\$482.45
The Des Moines Register	Subscription	\$365.03
Thorpe Water Development	Aug Serv	\$81,372.73
Unplugged Wireless	Repairs	\$105.00
Usa Blue Book	Supplies	\$1,327.77
Veenstra & Kimm	Aug Serv	\$73,423.13
Verizon Wireless	Aug Serv	\$160.04
Treasurer - State Of Iowa	Taxes	\$1,351.00
Waste Management	Aug Serv	\$17,792.62
Wellmark Bcbs	Insurance	\$373.04
Wellmark Bcbs	Insurance	\$7,489.25
Wells Fargo	Postage/Equip	\$1,579.90
Report Total		\$252,512.30

General	\$57,540.86
Rut	\$2,741.88
T&A(Eb)	\$10,262.07
Water	\$13,806.87
Sewer	\$159,734.84
Storm District	\$8,425.78
Total by Fund	\$252,512.30

#### Revenues

General Total	\$32,289.36
T&A (Pd) Benevolent Total	\$74.08
T&A(Ft) Total	\$15.32
T&A(Sc) Total	\$21.90
Capital Improvement Total	\$291.82
T&A(SI) Total	\$74.10
Rut Total	\$23,452.80
T&A(Eb) Total	\$741.23
Emergency Levy Fund Total	\$86.85

Local Option Sales Tax Total	\$29,101.87
Tif Total	\$288.65
Burnett Project Total	\$353.92
T&A(Bc) Total	\$123.37
T&A(Burnett Cap Improve)	\$176.32
Debt Service Total	\$5,108.65
T&A(B) Total	\$5.07
T&A(Y) Total	\$5.20
Water Total	\$40,145.11
Sewer Total	\$28,685.44
Storm District Total	\$4,941.57
Total Revenue by Fund	\$165,982.63