

Mayor Kidd opened a public hearing at 7:00 pm on January 14, 2020 as advertised for the purpose of hearing comments on Plans and Specifications, Proposed Form of Contract and Estimate of Cost for construction of Water System Improvements (Well No. 11). The city did not receive any written comments. The Mayor asked for oral comments, Julie Becker stated her many concerns with the process and the project. Bob Haxton stated his concerns with the project and funding. Engineer Veenstra explained Chapter 384 of the state code on public hearings and the process of constructing the well. Kidd declared the hearing closed at 7:15 pm.

Mayor Kidd opened a public hearing at 7:15 pm on January 14, 2020 as advertised for the purpose of hearing comments on proposing to dispose of certain City-owned property (Parcel 19-118) by exchanging the parcel, without further consideration, for Parcel 19-119 owned by Eby Land Company. The city did not receive any written comments. The Mayor asked for oral comments, there being none he declared the hearing closed at 7:16 pm.

The Dallas Center City Council met in regular session January 14, 2020 at 7:17 pm. Mayor Kidd called the meeting to order and led the pledge of allegiance. Council members present included David Bagby, Ryan Coon, Curtis Pion and Danny Beyer. Ryan Kluss was not present.

The agenda was amended to strike items 12- Discussion and possible action on Fire Department's grant application for storm sirens, 13- Update on Fire Department's storm siren policy and 36-recommended sidewalk priority listing based on recommendations of the Healthy Hometown Initiative Walkability Study. Motion by Pion, 2<sup>nd</sup> by Beyer to approve amended agenda. Motion passed 4-0.

Motion by Beyer, 2<sup>nd</sup> by Bagby to approve consent agenda [approve minutes of December 10<sup>th</sup> regular meeting and January 7<sup>th</sup> and 8<sup>th</sup> budget workshops; December Treasurer's Report; December Law Enforcement, Fire/Rescue, Compliance and Water Reports; approve Dollar General liquor license (Class C beer permit with Class B wine permit and Sunday sales), pending the floor plan sketch and dram shop; approve cigarette/tobacco/nicotine/vapor license for Dollar General Store; approve reappointment of Mark Hersch to the E911 Board; approve reappointment of Mike Howell as an alternate to the E911 Board; approve reappointment of Mark Hersch as the Mayor's alternate to the Dallas County Emergency Management Board; approve Mayor's appointment of Dustin Thomas to the Property Maintenance Appeal Board, term expires December 31, 2020; approve Mayor's appointment of Dave Steinick to the Property Maintenance Appeal Board, term expires December 31, 2021; approve Mayor's appointment of Diane Erickson to the Property Maintenance Appeal Board, term expires December 31, 2022; approve invoices for payment (review committee Pion and Beyer)]. Motion passed 4-0.

#### **2020-2021 Appointments:**

Kluss was appointed as Mayor Pro-tempore.

Motion by Pion, 2<sup>nd</sup> by Beyer to appoint Cindy Riesselman as City Clerk/Treasurer. Motion passed 4-0.

Motion by Beyer, 2<sup>nd</sup> by Bagby accepting Mayor's appointment of Ralph Brown of Brown, Fagen and Rouse as City Attorney. Motion passed 4-0.

Motion by Beyer, 2<sup>nd</sup> by Coon to appoint Bob Veenstra with Veenstra & Kimm as City Engineering. Motion passed 4-0.

Motion by Coon, 2<sup>nd</sup> by Beyer to appoint Jason Van Ausdall as Zoning Administrator. Motion passed 4-0.

Motion by Beyer, 2<sup>nd</sup> by Bagby to appoint Jason Van Ausdall as Building Official. passed 4-0.

Motion by Beyer, 2<sup>nd</sup> by Bagby to appoint Brian Slaughter as Director of Public Works. Motion passed 4-0.

Mayor assigned council members to various City committees-this list may be viewed at City Hall.

Motion by Beyer, 2<sup>nd</sup> by Pion to designate the Dallas County News as the City's official newspaper. Motion passed 4-0.

### **Public Communications and Concerns**

Bob Haxton stated concerns on city's use of different funds.

Julie Becker stated multiple concerns.

Bob King stated support of council.

### **Plan and Zoning Commission**

Council received the commission's report

Motion by Pion, 2<sup>nd</sup> by Beyer to approve Resolution 2020-1 – approving Site Plan for Dallas Center-Grimes Middle School Addition and Renovation. Roll call all ayes, motion passed.

Motion by Coon, 2<sup>nd</sup> by Bagby to approve Resolution 2020-2 - approving Architectural Plan for Dallas Center-Grimes Middle School Addition and Renovation. Roll call all ayes, motion passed.

Motion by Pion, 2<sup>nd</sup> by Beyer to approve Resolution 2020-3 – setting public hearing for 7 p.m. on February 11, 2020, on a proposal to partially vacate the 2004 sanitary sewer easement in conflict with the new building addition. Roll call all ayes, motion passed.

Matt Ostanik with Plan and Zoning gave an overview of draft Ordinance No. 542 to amend the subdivision regulations requiring certain park land dedication in any development application. Motion by Coon, 2<sup>nd</sup> by Beyer setting public hearing thereon for 7 p.m. on February 11, 2020. Motion passed 4-0.

Matt Ostanik with Plan and Zoning gave an overview of draft Ordinance No. 543 to amend the subdivision regulations by adding certain sidewalk connectivity requirements. Motion by Coon, 2<sup>nd</sup> by Beyer setting public hearing for 7 p.m. on February 11, 2020. Motion passed 4-0.

Shelly Cory gave an update on the Library Project. They would like to begin the remodel portion of the current library this fiscal year using money in the Burnett Library fund. Motion by Beyer, 2<sup>nd</sup> by Coon to approve Library Board of Trustees' request for an amendment to the Library Budget (which will require an Amendment to the City Budget). This will allow the remodel portion or the project to begin this year in an amount not to exceed \$180,000. Motion passed 4-0.

Beyer updated the council on the Library fundraising committee's plan to apply for the Prairie Meadow Legacy Grant for the library addition project. The grant application period closes at the end of February, and they plan to apply for approximately \$500,000 and possibly more. Motion by Bagby, 2<sup>nd</sup> by Pion approving Beyer to move forward with the grant application for Prairie Meadows Legacy Grant. Motion passed 4-0.

Council did not take action on the approval of applying for the Prairie Meadows Community Grant.

Motion by Pion, 2<sup>nd</sup> by Coon accepting the Dallas Center Rotary Club's gift of a bench along the RRVT near Spurgeon Manor. Motion passed 4-0.

Bob King with the Parks and Recreation Board updated the council on the ice skate rink shed. Rotary is taking the lead on providing a skate rink shed similar to our skating rink building. Rotary will donate \$1000 toward skates to put with Wellmark's \$1,000, they also plan to apply for several other grants to help with the costs. The City will put in \$6,000 (already included in current parks budget), Rotary is also going after multiple grants to assist with this cost. Bob also discussed that the city is in the running for the Healthy Hometown Initiative award in the amount of \$5,000 that would go toward this project. He also mentioned that he personally is in the running for Healthy Hometown Initiative award in an unknown amount and that he would donate that to Rotary for this project also.

Gary Park with the Tree Board discussed an RFP for design services defining Walnut Street focusing on the three intersections and the Walnut Street green corridor that would stretch from Heritage Park to Mound Park. Bidders would identify the process they would use and what other cities they have worked for and provide a cost estimate. They are adding a fifth vendor, Stantec, to the list and the City will post to the

website. Two council members will meet with the Tree Board and have a presentation given to the entire council at a special meeting. Motion by Beyer, 2<sup>nd</sup> by Bagby authorizing the issuance of the RFP. Motion passed 4-0.

Brian Slaughter gave the public works report and listed the following items they have worked on or completed: snow events, tweaks to the new plow truck, built the ice rink platform, replaced the Memorial Hall elevator heating element and garbage disposal, repaired maintenance shed garage door, made repairs to high service pump #3 at the water plant, replaced batteries in multiple pieces of equipment, worked with Thorpe on the Fair View Drive Sanitary Sewer Project, currently working on the brine line at the water plant because the salt usage has been down, made repairs to the east softener at the water plant, and met with the crew from Alabama who are working on the wastewater plant screws.

#### **8<sup>th</sup> Street Trail Access Easement between Lots 19 and 20 of Trail View Pointe-**

Veenstra stated that it's not practical to have the trail connection in current easement area and they are pursuing another location for this trail.

David Gannon is an abutting property owner and discussed his desire to have the easement removed

Motion by Pion, 2<sup>nd</sup> by Beyer to set public hearing for 7 p.m. on February 11, 2020, on a proposal to vacate the 15-foot Trail Access Easement between Lots 19 and 20 of Trail View Pointe. Motion passed 4-0.

#### **Wastewater Treatment Facility Improvements**

Veenstra stated that C. L. Carroll has started work on the project.

Motion by Pion, 2<sup>nd</sup> by Bagby to approve Partial Payment Estimate No. 1 – C.L. Carroll Co., Inc. - \$152,760.0. Motion passed 4-0.

Motion by Beyer, 2<sup>nd</sup> by Coon to set second environmental public hearing at 7 p.m. on March 10, 2020 (required as part of the environmental review and clearance process). Motion passed 4-0.

#### **Exchange of City-owned land for Eby Land Company land near Wastewater Treatment Facility**

Motion by Pion, 2<sup>nd</sup> by Beyer to approve Resolution 2020-4 – disposing of an interest in certain City-owned property (Parcel 19-118) by exchanging the parcel, without further consideration, for Parcel 19-119 owned by Eby Land Company. Roll call all ayes, motion passed.

#### **Fair View Drive Sanitary Sewer Extension Project**

Veenstra stated the contractor is close to being done, there are a few minor issues they are working on.

Motion by Pion, 2<sup>nd</sup> by Beyer to approve Partial Payment Estimate No. 5 – Thorpe Water Development - \$16,678.20. Motion passed 4-0.

#### **Water System Improvements – Shallow Well No. 11**

Veenstra stated bids were received last week, there were three bidders, bids over estimate, Veenstra and contractor have identified some cost savings measures.

Motion by Bagby, 2<sup>nd</sup> by Pion to approve Resolution 2020-5 – adopting plans, specifications, form of contract and estimate of costs. Roll call all ayes, motion passed.

Motion by Pion, 2<sup>nd</sup> by Bagby to waive the irregularity in the Bid Bond Security submitted by the Northway Corporation. Motion passed 4-0.

Motion by Coon, 2<sup>nd</sup> by Beyer to approve Change Order #1 – deduct of \$48,400. Motion passed 4-0.

Motion by Beyer, 2<sup>nd</sup> by Bagby to approve Resolution 2020-6 – making award of construction contract in the amount of \$280,118. Roll call all ayes, motion passed.

Motion by Bagby, 2<sup>nd</sup> by Coon to approve Resolution 2020-7 – approving construction contract and bond [subject to approval of the City Attorney]. Roll call all ayes, motion passed.

Motion by Bagby, 2<sup>nd</sup> by Pion to approve request of William G. Scott for compensation for 200-foot radius easement in the amount of \$1,000. Motion passed 4-0.

Motion by Bagby, 2<sup>nd</sup> by Beyer to set public hearing for 7 p.m. on March 10, 2020, on the intent to acquire property for the Water System Improvements Project – Well No. 11 and to authorize the acquisition of the necessary property interests from various property owners for the Project by gift, negotiation, or eminent domain as required by Iowa Code Chapter 6B. Motion passed 4-0.

#### **Hatton Avenue Storm Sewer Extension**

Veenstra stated the project hasn't started yet and let council know that the street will be closed during this project.

Motion by Pion, 2<sup>nd</sup> by Beyer to approve Resolution 2020-8 – Construction Administration Services Letter of Agreement with Veenstra & Kimm in an amount not to exceed \$5,300. Roll call all ayes, motion passed.

Council received correspondence from Dallas County concerning drainage district #76, per State code the county is allowed to turn this drainage district over to the city and we must accept it.

Council received and reviewed the updated Capital Improvements Program prepared by City Engineer.

Motion by Beyer, 2<sup>nd</sup> by Coon to approve Ordinance No. 540 - increasing the water rate charged by the city effective February 16, 2020, second reading. Roll call all ayes, motion passed.

Motion by Pion, 2<sup>nd</sup> by Bagby to waive the third reading of Ordinance No. 540, making it effective upon publication. Roll call all ayes, motion passed

Motion by Beyer, 2<sup>nd</sup> by Coon to approve Ordinance No. 544 – increasing the fees for the commercial solid waste removal rate to a minimum of \$ 22.56 each month effective February 15, 2020, first reading. Roll call all ayes, motion passed.

Motion by Beyer, 2<sup>nd</sup> by Coon to waive the second and third readings of Ordinance No. 544 making it effective upon publication. Roll call all ayes, motion passed.

Motion by Bagby, 2<sup>nd</sup> by Pion to approve Resolution 2020-9 – updating the City's Employee Drug and Alcohol Testing Policy Handbook. Roll call all ayes, motion passed.

Motion by Pion, 2<sup>nd</sup> by Coon to approve Resolution 2020-10 – approving agreement with O'Keefe Elevator for 2020 mandatory Memorial Hall elevator upgrades in the amount of \$4,988.11. Roll call all ayes, motion passed.

Motion by Bagby, 2<sup>nd</sup> by Pion to approve Resolution 2020-11 – approving Cooperative equipment agreement with the DNR-Forestry. Roll call all ayes, motion passed.

Motion by Beyer, 2<sup>nd</sup> by Coon to approve Resolution 2020-12 – accepting gift of parcel of land adjacent to stormwater detention area from Brenton Brothers, Inc. Roll call all ayes, motion passed.

Motion by Pion, 2<sup>nd</sup> by Beyer to approve Resolution 2020-13 – allocating 75% of the Fiscal Year 2020-2021 Local Option State Sales Tax Receipts to direct property tax relief, the library building addition project, and the swimming pool project. Roll call all ayes, motion passed.

Motion by Beyer, 2<sup>nd</sup> by Pion setting Public Hearing on 2020-2021 City Budget maximum property tax dollars to certify for levy for 7:00 pm on February 11, 2020. Motion passed 4-0.

Council will discuss the recommended sidewalk priority listing based on recommendations of the Healthy Hometown Initiative Walkability Study next month.

**Council reports**

Beyer let council know that a preliminary survey will be going out from the internet/fiber committee.

Beyer is meeting with the school district on January 15<sup>th</sup> to discuss the renewal of the 28E agreement.

Beyer stated Fair View sanitary sewer was discussed over four years ago, and it brought the economic development. It was not done for Dollar General.

The meeting adjourned at 9:05 pm.

Cindy Riesselman, City Clerk

**Claims**

A King's Throne, Llc	Jan Serv	\$225.00
Access Systems Leasing	Dec Serv	\$673.08
Acco	Supplies	\$599.32
Ventilation Services Of	Repairs	\$1,050.46
Aetna Behavioral Health, Llc	Insurance	\$25.20
Agsources Cooperative Svcs	Tests	\$776.50
Ahlers & Cooney, Pc	Dec Serv	\$1,800.00
Arnold Auto Supply	Repairs	\$117.21
Ascap	Annual Fee	\$363.00
Rob Sand	Examination	\$4,973.25
Baker & Taylor Co.	Books	\$441.17
Bay Bridge Administrators	Insurance	\$100.42
Brown, Fagen & Rouse	Dec/Jan Serv	\$2,812.32
C.L. Carroll Co., Inc.	Dec Serv	\$152,760.00
Center Point Large Print	Books	\$126.60
Central Salt, Llc	Salt	\$1,714.10
Centurylink	Jan Serv	\$524.16
Cfi	Repairs	\$247.50
Cintas	Nov Serv	\$112.48
Cj Cooper & Associates	Admin Fee	\$25.00
Culligan Water System	Jan Serv	\$11.95
Dallas County Auditor	Election	\$955.20
Dallas County Treasurer	Dec Serv	\$17,462.67
Delta Dental	Insurance	\$30.20
Delta Dental	Insurance	\$558.00
Digital Stew Services	Dec Serv	\$126.55
Iowa Dnr	Permit	\$350.00
Eftps	Taxes	\$3,181.98
Eftps	Taxes	\$3,217.57
Eftps	Taxes	\$3,167.11
Elite Electric & Utility	Repairs	\$150.00

First Presbyterian Church	Water Main	\$20,896.00
Gatehouse- Db Iowa Holdings	Nov Serv	\$544.39
Gis Benefits	Insurance	\$39.88
Gis Benefits	Insurance	\$28.52
Grainger	Repairs	\$150.90
Heartland Co-Op	Dec Serv	\$732.98
Hsa Cory, Rochelle	Hsa	\$3,900.00
Hsa Hofland, Joel	Hsa	\$1,950.00
Hsa Riesselman, Cindy	Hsa	\$3,950.00
Hsa Scrivner, April	Hsa	\$1,950.00
Hsa Slaughter, Brian	Hsa	\$3,983.33
Hsa Steele, Kathy	Hsa	\$3,900.00
Simmering-Cory/Iowa Codifi.	Codification	\$796.00
Iowa One Call	Oct/Nov Serv	\$36.90
Iowa Pump Works, Inc.	Repairs	\$297.50
Ipers	Ipers	\$5,171.62
Iron Mountain	Dec Serv	\$65.17
K & K Insurance Group, Inc.	Insurance	\$650.10
Karen Mccleary	Dec Serv	\$475.00
Leaf	Dec Serv	\$102.08
Eddie Leedom	Dec Serv	\$532.71
Menards	Supplies	\$513.94
Merrit Company	Supplies	\$237.06
Midamerican Energy	Nov/Dec Serv	\$1,276.69
Midamerican Energy	Dec Serv	\$3,696.40
Midwest Breathing Air Llc	Tests	\$181.50
Banleaco	Nov Serv	\$103.92
Banleaco	Dec Serv	\$103.92
Municipal Supply Inc	Repairs	\$141.95
Napa Auto Parts	Supplies	\$173.79
Nationwide Retirement Sol	Deferred Comp	\$450.00
Office Depot	Supplies	\$54.36
Omg Midwest Inc	Streets	\$14,221.75
Omnisite	Repairs	\$144.00
Overhead Door Co, of Dsm	Repairs	\$348.00
Petty Cash-City	Training	\$20.00
Polk County Sheriff	Pr Fees	\$348.38
Polk County Sheriff	Pr Fees	\$341.68
Praxair Distribution	Dec Serv	\$31.05
Quick Oil Co	Supplies	\$384.34
Treasurer - State of Iowa	Taxes	\$1,942.77
Treasurer - State of Iowa	Taxes	\$931.64
April Scrivner	Mileage	\$46.11
Sprayer Specialties, Inc	Repairs	\$223.92
Storey Kenworthy/Matt Parrott	Supplies	\$1,180.98

Thorpe Water Development	Water Treatment	\$8,064.50
Thorpe Water Development	Fair View San Swr	\$27,217.12
Thorpe Water Development	Fair View San Swr	\$16,678.20
Uhs Premium Billing	Insurance	\$373.04
Unplugged Wireless	Repairs	\$190.00
Usa Blue Book	Supplies	\$710.10
Veenstra & Kimm	Dec Serv	\$21,427.72
Verizon Wireless	Dec Serv	\$160.06
Treasurer - State of Iowa	Taxes	\$1,132.00
Waste Management	Dec Serv	\$17,797.36
Wells Fargo	Books/Dvds	\$847.46
Buse & Vrieze Llc	Tree Removal	\$660.00
	Total Paid	\$371,186.79
	General	\$75,920.01
	Rut	\$18,022.35
	T&A(Eb)	\$5,299.10
	Water	\$46,918.80
	Sewer	\$224,921.81
	Storm District	\$104.72
	Total Funds	\$371,186.79

#### Revenues

General Total	\$65,474.10
T&A (Pd) Ben Total	\$1.27
T&A(Ft) Total	\$1,328.70
T&A(Sc) Total	\$20.71
Capital Improve Total	\$4,024.98
T&A(SI) Total	\$227.19
Rut Total	\$12,862.36
T&A(Eb) Total	\$5,645.37
Emergency Levy Fund Total	\$696.58
Lost Total	\$29,855.79
Tif Total	\$2,833.88
Burnett Project Total	\$11,451.60
T&A(Bc) Total	\$115.84
T&A(Burnett Cap Imp) Total	\$13,438.46
Debt Service Total	\$14,157.19
T&A(B) Total	\$323.31
T&A(Y) Total	\$270.35
Water Total	\$39,565.94
Sewer Total	\$36,002.13
Storm District Total	\$4,968.48
Total Revenue by Fund	\$243,264.23