

The Dallas Center City Council met in regular electronic meeting via Zoom on June 9, 2020 at 7:00 pm due to Iowa Governor Kim Reynolds's May 26, 2020, updated Proclamation of Disaster Emergency, which among other matters, encouraged all vulnerable Iowans to limit their activities outside of their home including their participation in gatherings of any size and any purpose. Effective June 1st, the Governor's Proclamation allows a community gathering (such as a public meeting) of more than ten persons so long as the venue capacity is limited and social distancing of at least six feet is maintained. The Governor further suspended state laws requiring a public meeting or hearing to the extent the laws could be interpreted to prevent a governmental body from limiting the number of people present for an in-person location of the meeting, providing the governmental body provides a means for the public to participate by telephone or electronically. Mayor Kidd called the meeting to order and led the Pledge of Allegiance. Council members on the call/Zoom meeting were Ryan Coon, Curtis Pion, Danny Beyer and Ryan Kluss.

The agenda was amended to correct Shelly's last name to Cory-Shivvers. Motion by Kluss, 2nd by Pion to approve the amended agenda. Roll call all ayes, motion passed.

Public Communications and Concerns

Bob Haxton stated multiple concerns

Julie Becker stated multiple concerns

Bob King let council know he is standing in for Scott Gustafson on item 11

Matt Ostanik P&Z addressed misinformation that was given by citizens regarding Ordinance 546

Motion by Coon, 2nd by Kluss to approve consent agenda [approve minutes of May 12th regular meeting and June 2nd and June 3rd special meetings; May Treasurer's Report; May Law Enforcement, Fire/Rescue, Compliance and Water Reports; approve cigarette license for Dollar General Store, pending payment; approve Mayor's reappointment of Gary Park to the Tree Board, term expires June 30, 2023; approve sidewalk permit for 704 Linden in the amount of \$224.00; approve Mayor's appointment of Nadine Stille to the Parks and Recreation Board to fill the vacancy of Mark Mernone, term expires December 31, 2022; approve invoices for payment (review committee Beyer and Kluss)]. Roll call all ayes, motion passed.

Kluss and Pion recommended a 2% increase rather than the budgeted 3% due to the economic conditions. They met with department heads and discussed upcoming projects, work load, etc. Motion by Beyer, 2nd by Coon to approve Council's Compensation Committee recommendation establishing employee compensation effective June 27th for payroll dated July 15, 2020: Brian Slaughter \$38.13/hr, Brett Kaszinski \$24.41/hr, Joel Hofland \$21.64/hr, Mike Buckalew \$13.00/hr, Cindy Riesselman \$30.88/hr, Kathy Steele \$21.03/hr, April Scrivner \$14.97/hr, Rochelle Cory-Shivvers \$19.89/hr, Tina Cantrell \$14.62/hr, Ann Beavers \$10.93/hr; Kathy Pantzar \$10.20/hr, Chloe Bennett Bircher \$10.00/hr. Roll call all ayes, motion passed.

Vacancy in the office of council member

Presentations by persons interested in appointment as council member (Robert Haxton, Gary Licht, Amy Strutt)

Motion by Pion, 2nd by Coon approving Amy Strutt to fill vacancy in office of council member due to David Bagby's resignation. Roll call all ayes, motion passed.

Mayor Kidd administered the Oath of Office to Amy Strutt, Amy will come to City Hall to sign the document and it will be filed with the City Clerk.

Plan and Zoning Commission

Chair Matt Ostanik stated P&Z reviewed the architectural standards of nine other communities before making their recommendations. It was also stated that they began work on this back in November and December and that it was not in response to any recent submissions.

Motion by Pion, 2nd by Beyer to approve Ordinance No. 546 – making revisions to Code Section 158.08 (Architectural Standards), 2nd reading. Roll call all ayes, motion passed.

Motion by Kluss, 2nd by Pion to waive the 3rd reading of Ordinance 546, making it effective upon publication. Roll call all ayes, motion passed.

Motion by Kluss, 2nd by Pion to reset public hearing on proposed Ordinance No. 547 (adding and deleting certain permitted uses in the C-1 and C-2 Zoning Districts) to 7 p.m. on July 14, 2020 (delayed due to uncertainty as to electronic meeting). Roll call all ayes, motion passed.

Motion by Pion, 2nd by Coon to grant Joel Hofland's request for a six-month extension on residential building permit at 1202 Vine Street. Roll call all ayes, motion passed.

Motion by Coon, 2nd by Kluss directing Ed Leedom to issue a final notice to the owner of the property at 1600 Linden Street as well as working with Dalla County to try and locate the owner.

Bob King of Dallas Center Betterment Foundation reported on the Foundation and its Façade Grant project. Council discussed this item, no action was taken.

Parks and Recreation Board

Motion by Pion, 2nd by Kluss to approve Burnett Complex Usage Agreement. Roll call all ayes, motion passed.

Motion by Coon, 2nd by Kluss to approve P&R recommendation to increase Pool Manager's hourly rate by \$1.00 and assistant managers and lifeguard hourly rates by \$.50 for season 2020 due to the increased strain and uncertainty from the Covid-19 virus. They recommend the pool manager's increase be retroactive to her beginning work. Ayes-Coon, Kluss, Beyer and Strutt. Abstain-Pion. Motion passed 4-0.

Motion by Beyer, 2nd by Pion to approve Library Board of Trustees amendment to Professional Services Agreement with Estes Construction for the Design Work and Bidding Services of Phase 2 of the Library Remodeling Project - \$118,646.06. Roll call all ayes, motion passed.

Wastewater Treatment Facility Improvements

Veenstra stated work continues on the project.

Motion by Kluss, 2nd by Coon to approve Partial Payment Estimate No. 6 – C.L. Carroll Co., Inc. - \$128,858.95. roll call all ayes, motion passed.

Slaughter gave the Public Works Report-items completed include: removing and disposing of tree debris from the storm, replaced a concrete panel on R16, rebuilt intakes on 12th Street, prepared the pool for opening, work done in parks for reopening including removing caution tape, putting up COVID signs, installing volleyball and tennis court nets. They have also completed work in the park restrooms including new partitions at Memorial Park and fiberglass reinforced plastic walls and new partitions in Mound Park. The partitions have been removed at the Burnett Complex and they hope to get those finished soon. They have also provided oversight on the Hatton Avenue project.

Fair View Drive Sanitary Sewer Extension Project

Veenstra stated there are a few items left on the punch list, he anticipates final approval in July.

Water System Improvements – Shallow Well No. 11

Veenstra stated the DNR has issued the construction permit and the project will move forward.

Hatton Avenue Storm Sewer Extension

Veenstra and Slaughter have a plan to take care of the sidewalk drainage, the project is substantially complete.

Motion by Pion, 2nd by Kluss to approve Partial Payment Estimate No. 3 – Vanderpool Construction, Inc. - \$ 65,113.00. Roll call all ayes, motion passed.

City Engineer Veenstra discussed the water main breaks by the water tower, this will be discussed further during the Capital Improvement Plan.

Dallas Center City Code of Ordinances update

Attorney Brown reviewed the proposal of Iowa Codification, Inc. to update the Code of Ordinances (last updated in 2001) and to convert the Code to a fully searchable and mobile-friendly online version

Motion by Kluss, 2nd by Pion to authorize updating the Code (\$6,000) and providing searchable online version (\$1,000 plus \$500 annual web hosting fee). Roll call all ayes, motion passed.

Motion by Coon, 2nd by Pion to authorize the clerk to issue a check in the amount of \$1,500 to start the process. Roll call all ayes, motion passed.

Council discussed Memorial Hall rentals and determined that with the Governor's current social distancing restrictions and the disinfecting that would be required, no hall reservations will be taken for the month of July and they will re-evaluate at the July meeting.

Curt Pion gave the council an update on the REAP grant application. Motion by Beyer, 2nd by Kluss authorizing submittal of REAP Grant application for the Pavilion near the Trail Head. Roll call all ayes, motion passed.

Motion by Kluss, 2nd by Coon to approve the purchase of a copier for the Fire Department in amount of \$1,996 to replace the current model that is being leased. Roll call all ayes, motion passed.

Motion by Kluss, 2nd by Beyer to approve Resolution 2020-42 – authorizing City Clerk to transfer remaining funds from the emergency fund to the general fund and from LOST to the Debt Service Fund once the remainder of the funds are received from the County for FY2020. Roll call all ayes, motion passed.

Motion by Coon, 2nd by Pion to authorize and approve payment of final invoices for FY2020 pending review by the June review committee – Beyer and Kluss. Roll call all ayes, motion passed.

Council will schedule a joint meeting with Tree Board to review Professional Services Proposals to prepare a master plan to implement streetscaping designs for Walnut Street corridor.

Council reports

Update from the internet/fiber committee-they are hoping to meet in the next month and have an update for the July meeting

Pool information can be found on the website, council can direct any inquiries they receive to the website.

Meeting adjourned at 8:53pm.

Cindy Riesselman, City Clerk

Claims

A King's Throne, Llc	May Serv	\$225.00
Access Systems Leasing	May Serv	\$336.54
Acco	Repairs	\$1,150.00

Agsource Cooperative Svcs	Tests	\$548.50
Baker & Taylor Co.	Books	\$189.57
Bay Bridge Administrators	Insurance	\$100.42
Brown, Fagen & Rouse	June Retainer	\$2,787.81
C.L. Carroll Co., Inc.	May Serv	\$128,858.95
Centurylink	June Serv	\$643.76
Cintas	May Serv	\$112.48
Core & Main	Repairs	\$2,464.57
Culligan Water System	May Serv	\$40.05
Dallas County News	Subscription	\$46.00
Dallas County Treasurer	May Serv	\$17,462.67
Delta Dental	Insurance	\$31.84
Delta Dental	Insurance	\$556.36
Digital Stew Services	Repairs	\$315.54
Eftps	Taxes	\$3,584.00
Eftps	Taxes	\$3,441.62
Elite Electric & Utility	Repairs	\$3,340.00
Gatehouse- Db Iowa Holdings	April Serv	\$339.20
Gis Benefits	Insurance	\$39.88
Gis Benefits	Insurance	\$28.52
Grainger	Supplies	\$192.10
Grimes Asphalt	Cold Patch	\$550.42
Heartland Co-Op	May Service	\$612.39
Hotsy Cleaning Systems	Maint	\$148.40
Hsa Cory, Rochelle	Hsa	\$100.00
Hsa Hofland, Joel	Hsa	\$50.00
Hsa Riesselman, Cindy	Hsa	\$325.00
Hsa Scrivner, April	Hsa	\$50.00
Hsa Slaughter, Brian	Hsa	\$183.33
Hsa Steele, Kathy	Hsa	\$100.00
Iowa Finance Authority	Bonds	\$45,416.25
Iowa Finance Authority	Bonds	\$18,166.50
Iowa Finance Authority	Bonds	\$50,805.00
Iowa Finance Authority	Bonds	\$1,725.30
Iowa One Call	Feb-April Serv	\$52.20
Ipers	Ipers	\$4,903.27
Iron Mountain	May Serv	\$75.40
Jester Puppets	Programming	\$250.00
Karen Mccleary	May Serv	\$475.00
Kimball Midwest	Supplies	\$174.37
Marilyn Kuehl	Sidewalk Reimb	\$224.00
Leaf	Copier Lease	\$102.08
Eddie Leedom	May Serv	\$452.63
Logan Contractors Supply Inc	Rental	\$1,068.94
Manatts	Repairs	\$312.00

Marshall McCalley	Computers	\$3,034.00
James McNeill	Supplies	\$15.28
Menards	Supplies	\$660.65
Merrit Company	Supplies	\$88.94
Midamerican Energy	May Serv	\$12.98
Midamerican Energy	May Serv	\$4,640.49
Municipal Emergency Services	Tools	\$88.39
Municipal Supply Inc	Meter	\$1,137.78
Napa Auto Parts	Repairs	\$71.37
Nationwide Retirement Sol	Deferred Comp	\$450.00
Petty Cash-Pool	2020 Season	\$50.00
Petty Cash-Skate	2020 Season	\$50.00
Plumb Supply Company - Wk	Repairs	\$168.00
Dallas Center Post Office	Rental	\$56.00
Praxair Distribution	May Serv	\$31.05
David Rauschenberg	Mulch	\$80.25
Rhinehart Excavating, Inc	Repairs	\$1,000.72
Treasurer - State Of Iowa	Taxes	\$961.82
Treasurer - State Of Iowa	Taxes	\$2,196.81
Swank Movie Licensing Usa	License	\$397.00
The Home Depot Pro	Supplies	\$1,269.44
The Wall Street Journal	Subscription	\$119.88
Umb Bank Na	Bonds	\$81,830.00
Umb Bank Na	Bonds	\$157,137.50
Uhs Premium Billing	Insurance	\$396.64
Uhs Premium Billing	Insurance	\$7,979.28
Vanderpool Construction Inc	Hatton Ave	\$65,113.00
Vantage Point	Survey	\$1,500.00
Veenstra & Kimm	May Serv	\$29,966.10
Verizon Wireless	May Serv	\$160.04
Treasurer - State of Iowa	Taxes	\$1,147.00
Waste Management	May Serv	\$18,568.37
Wells Fargo	Books/Dvds	\$1,187.98
	Total	\$674,724.62
	General	\$72,104.92
	Rut	\$2,291.28
	T&A(Eb)	\$10,629.53
	Debt Service	\$257,134.00
	Water	\$67,764.61
	Sewer	\$197,857.25
	Storm District	\$66,943.03
	Total by Fund	\$674,724.62

Revenues

General Total	\$70,339.18
T&A (Pd) Benevolent Total	\$0.84
T&A(Ft) Total	\$2.43
T&A(Sc) Total	\$13.60
Capital Improvement Total	\$68.34
T&A(SI) Total	\$221.00
Rut Total	\$15,320.35
T&A(Eb) Total	\$5,541.81
Emergency Levy Fund Total	\$700.50
Local Option Sales Tax Total	\$29,676.29
Tif Total	\$1,871.07
T&A(Rec Program) Rev Total	\$0.00
Burnett Project Total	\$132.41
T&A(Bc) Total	\$84.28
T&A(BURNETT CAP IMP) Total	\$132.00
T&A(Pd) Total	\$0.00
Rec Trail Total	\$0.00
Debt Service Total	\$9,393.81
T&A(B) Total	\$3.49
T&A(Y) Total	\$3.51
Water Total	\$38,173.41
Sewer Total	\$186,885.09
Storm District Total	\$4,877.01
Total Revenue by Fund	\$363,440.42