



CITY OF DALLAS CENTER DRIVEWAY/PARKING SPACE PERMIT APPLICATION

1502 Walnut Street, 515-992-3725 email: cityhall@dallascenter.com

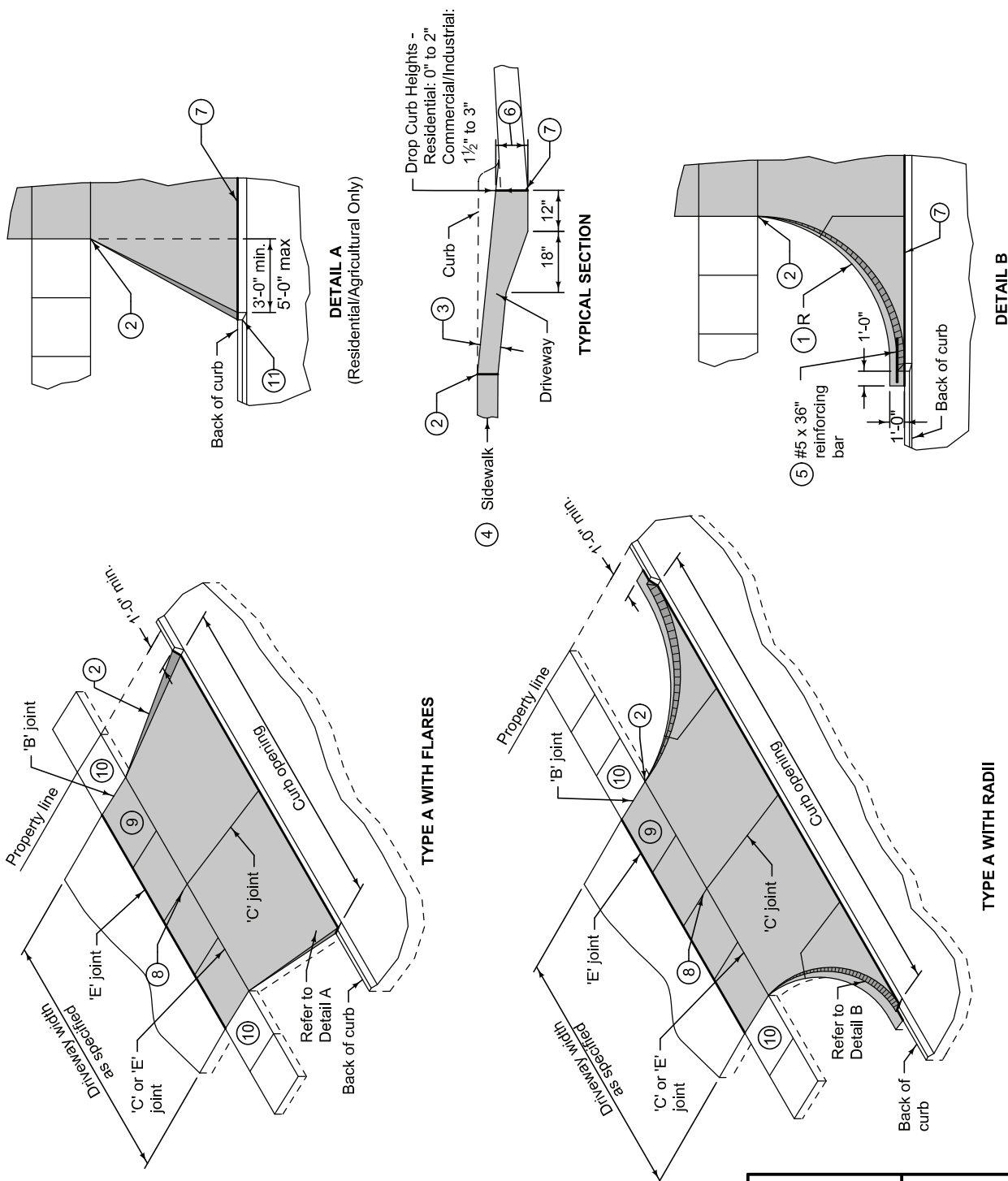
<i>Date of Application</i>	<i>Rec'd By</i>	<i>Date Issued</i>	<i>Permit No.</i>
Applicant to fill in the below information in the bold area. City personnel will fill out the area in italic.			
Job Address:			
Owner	Address	Zip	Phone
Contractor	Address	Zip	Phone
Type of Material <input type="checkbox"/> Asphalt <input type="checkbox"/> Concrete <input type="checkbox"/> *Sealcoat <i>(Sealcoat allowed only in the Cross Country Living and Country Living Estates Developments per City Zoning Code)</i>			
Type of Work to be Done: <input type="checkbox"/> Driveway <input type="checkbox"/> Parking Area			Zoning:
Description of Work:			
ATTACH SITE PLAN (see example)			
Additional Acknowledgements: <ul style="list-style-type: none"> • A site plan of the area with all the necessary dimensions must be included. • The Director of Public Works and/or Building Inspector must inspect the site prior to construction. • The Director of Public Works and/or Building Inspector must inspect the site for final approval. • This permit does not include permission to obstruct any street or alley with material or machinery during or after construction. 			
I agree to comply with all city ordinances and state laws regulating off-street parking and surfacing requirements. I further agree and understand that the City has not, by issuance of this permit, reviewed, nor does it make any representation concerning, any covenants or any restrictions where there may be covenants or other restrictions prohibiting the proposed improvements. I understand that construction on any easement will be at my own risk and responsibility and that I will be liable for any necessary removal should it become necessary. It is the property owner's responsibility to determine their own property line and to assure improvements are built in compliance with this application. Except as provided by law, where any work has been started prior to obtaining this permit, the regular fee shall be doubled.			
Authorized Signature		Date	
TO SCHEDULE AN INSPECTION UPON COMPLETION OF THE PROJECT, Please call Veenstra and Kimm @ 515-225-8000.			
<i>APPROVED BY:</i>		<i>DATE:</i>	
<i>FINALED BY:</i>		<i>DATE:</i>	
Application Permit Fee \$50		<i>Date Paid:</i>	

- ① Driveway radius (R).
Residential: 10 foot minimum, 15 foot maximum.
Commercial and industrial: As specified in the contract documents.
- ② Transition the curb height to 0 inches at end of taper/radius or at the front edge of sidewalk. Do not extend raised curb across sidewalk.
- ③ Pavement thickness.
Residential: 6 inches minimum.
Commercial and industrial: 7 inches minimum.
- ④ Sidewalk thickness through driveway to match thickness of driveway.
- ⑤ Center reinforcing bar vertically in the pavement.
- ⑥ Match thickness of adjacent roadway, 8 inches minimum.
- ⑦ Provide 'E' joint at back of curb unless 'B' joint is specified.
- ⑧ For alleys, invert the pavement crown 2% toward center of alley.
- ⑨ Target cross slope of 1.5% with a maximum cross slope of 2.0%. If specified in the contract documents, construct the sidewalk through the driveway 5 feet wide to serve as a passing space.
- ⑩ If cross slope of adjacent sidewalk panel exceeds 2.0%, remove and replace to transition from existing sidewalk to sidewalk through driveway. If elevation change requires a curb ramp, comply with Figure 7030.205; verify need for detectable warning panel with Engineer.
- ⑪ Transition street curb at minimum 1:1 slope to meet driveway curb.

	REVISION	
	4	2022 Edition
	SUDAS 7030.101	
	SHEET 1 of 1	

SUDAS Standard Specifications

CONCRETE DRIVEWAY, TYPE A



165.43 OFF-STREET PARKING AND LOADING AREAS

3. **Parking Area Dimensions.** A parking space reserved for the parking of motor vehicles shall have a dimension of not less than nine feet in stall width and 19 feet in depth for 90 degree parking without front end overhang, plus such additional parking bay stall aisle width based on proven traffic engineering standards acceptable to the City and conforming to the minimum standards necessary to afford adequate ingress and egress. Where there is front end overhang over an open space area, the minimum stall depth for a parking space may be reduced two feet. The stall depth is the distance perpendicular to the parking bay aisle from the edge of the aisle to the most distant point of the parking stall. The following dimensions are minimum standards for the design of a parking area for stalls without an overhang over an open space:


Angle of Parking	Stall Width	Stall Depth
Parallel	24 feet	9 feet
30° to 60°	9 feet	21 feet
90°	9 feet	19 feet

For angle parking, the minimum width of the access lane shall be 12 feet.

4. Access Drives. Access drive requirements are as follows:

- a. In any "R" or "E" District no parking space or access thereto, except entrance or exit drives as limited in this section, shall be within five feet of a street (public or private) or lot line. Entrance or exit drives connecting the parking area and the street shall be permitted within the five-foot strip required above, provided:
- i. Such drives shall not exceed 15 feet in total aggregate width for each 50 feet of street line abutting such lot, but in no case will exceed 40 feet in total aggregate width for each street line upon which a lot abuts.
 - ii. Such drives shall have at least 60 feet of unobstructed vision in both directions along the street into which the drive enters measured from the centerline of the drive at the point where it enters the street, and the centerline of such drive shall be at least 60 feet from the centerline of any street intersecting the street onto which the drive enters.
 - iii. Such drives shall have on each side a triangular area formed by the intersection of the driveway line, the street line and a straight line joining said lines at points 30 feet distant from their point of intersection. Within such triangular area, no parking or loading or unloading shall be permitted, nor shall there be any obstruction to traffic visibility.

All of these
requirements
need to be met



**See Site Plan*

Surfacing Requirements. All off-street parking and loading areas and access roadways shall be paved with asphaltic or Portland cement concrete pavement. Off-street parking, except in the "C-1" Traditional Central Business District, of automobiles, vans, campers, trucks, trailers, tractors, recreational vehicles, boats, construction equipment, and any other motor vehicle equipped for street and highway travel shall be on an asphaltic or Portland cement concrete paved parking area that extends the entire length of the vehicle. Driveways for individual single-family detached or attached townhouse style residences on private property shall be asphaltic concrete or Portland cement concrete, and shall connect to the public (or private) street. The Council may waive or modify to a lesser requirement any provision or requirement contained in this subsection with respect to any new subdivision platted in an "E" District, after review by the Planning and Zoning Commission and provided such change adequately safeguards the general public and the surrounding property.

135.16 DRIVEWAY CULVERTS.

The property owner shall, at the owner's expense, install any culvert deemed necessary under any driveway or any other access to the owner's property, and before installing a culvert, permission must first be obtained from the City. In the event repairs are needed at any time with respect to culverts, it shall be the responsibility of the property owner to make such repairs, and, in the event the owner fails to do so, the City shall have the right to make the repairs. If the property owner fails to reimburse the City for the cost of said repairs, the cost shall be certified to the County Treasurer and specially assessed against the property as by law provided.

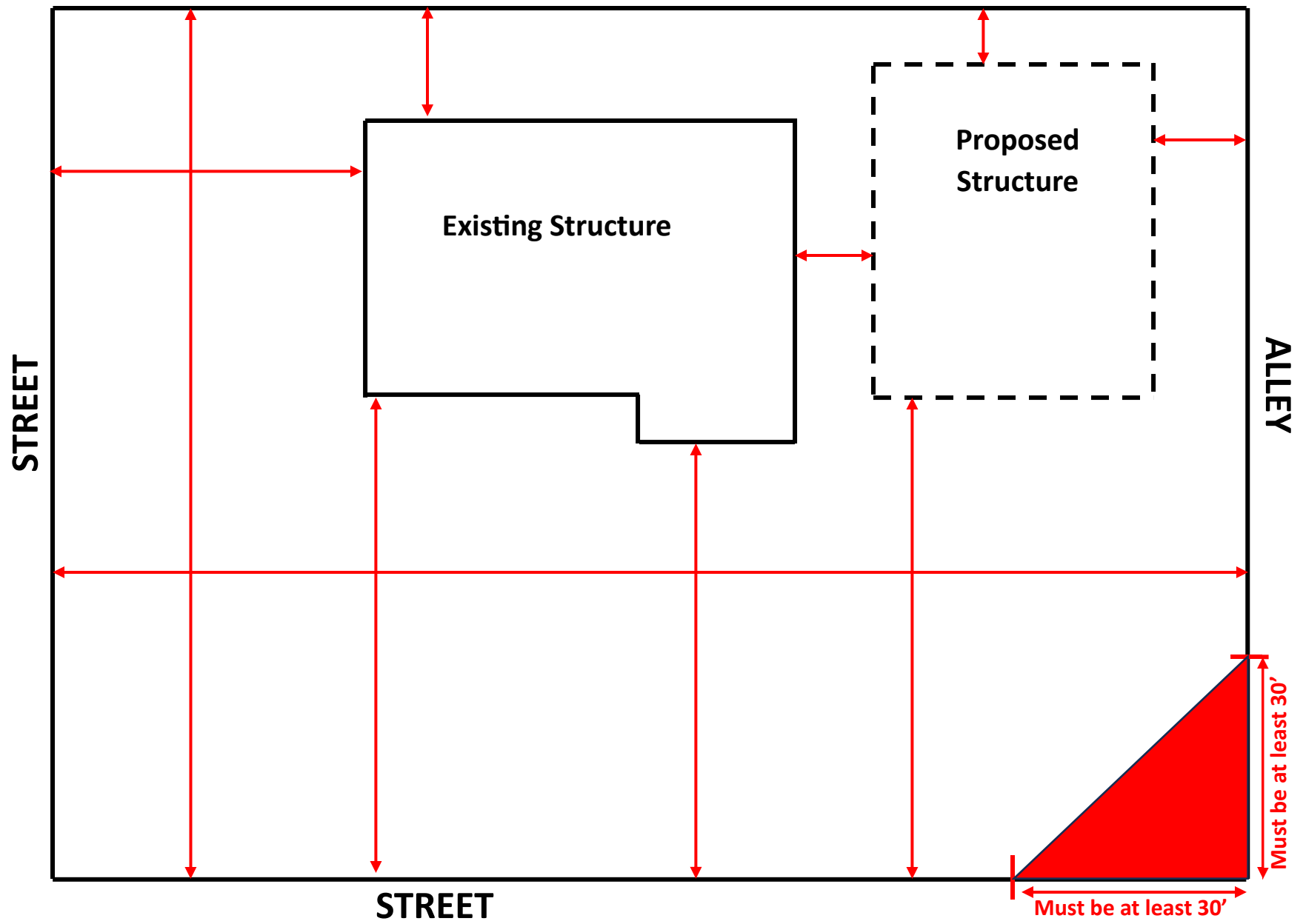
135.18 PERMIT REQUIRED FOR DRIVEWAY OR CURB CUTS.

No person shall construct, reconstruct or resurface a driveway which connects to any public or private street, or make any curb cut on any public or private street, without first obtaining a permit therefor from the Clerk. Before any permit is issued, the person who makes the application shall pay \$50.00 to the Clerk to recover the costs of issuing the permit, supervising, and inspecting the work. However, no fee shall be charged for a person requesting a permit solely for the purpose of resurfacing a driveway.

135.19 SPECIFICATIONS AND INSPECTION OF DRIVEWAY APPROACHES AND CURB CUTS.

All driveway approaches shall be constructed and all curb cuts shall be made according to the specifications of the Director. All such driveway approaches and curb cuts shall be inspected and approved in writing by the Director, and the Director shall keep a record of such approvals. If the Director refuses to approve the work, the contractor or property owner must proceed immediately to correct the work so that it will meet with the Director's approval.

***SITE PLAN - CORRESPONDS WITH ORDINANCE 165.43, #4**



↔ Indicate Measurement in Feet