



Dallas Center Ice Skating Rink Rental Agreement

Contact Name: _____

Contact Phone: _____ Home _____ Cell _____ Other _____

Date and Time (of party): _____ Date _____ Time _____

Approximate # of Skaters: _____ Youth _____ Adult _____

Rental Information

- Must be 18 years of age or older to rent the Ice Skating Rink.
- Ice Skating Rink Staff will contact you to confirm the availability of the Rink.
- **Rental Amount:** \$50.00 per hour Check or Cash acceptable. (The Ice Skating Rink is not available for parties during regular staffed hours. **No refunds unless weather or staffing related.**)
 - The rental fee is due before the party date.
 - **Reservations are not finalized until payment is received.** If paying by check, make it payable to *City of Dallas Center*. Drop off or mail to: City of Dallas Center, 1502 Walnut Street, PO Box 396, Dallas Center, 50063. (If mailed, payment must be received by City Hall before the party date.)

Amenities offered

- Free use of skates.
- Free music (If you have special music you wish to have played, please provide a playlist ahead of time. Or, you may use your own Bluetooth enabled device.)
- Staff member or volunteer to "man" the Ice Skating Rink Shed.

Rules and regulations

- No bikes allowed on the Ice Skating Rink.
- No glass allowed at the Ice Skating Rink.
- No smoking at the Ice Skating Rink.
- Respect the ice.
- Snacks and drinks allowed. (No food or drinks allowed on the Ice Skating Rink.)
- **Fire pit may be used at your own risk. You are responsible to make sure the fire is completely out at the end of your party.**
- The Ice Skating Rink area (grounds and rink) must be cleaned up after the party.

Signature of Contact Person: _____ Date: _____

For Staff Use Only

Fee of \$ _____ paid Date Paid: _____ Cash or Check # _____

Approved by: _____ Date: _____

Confirmed skates available for size of group by: _____ Date Confirmed: _____