

CITY OF DALLAS CENTER STREET CLOSING POLICY

Policy:

The City of Dallas Center shall respond within reason to all requests involving the closures of streets for public and private events.

Definitions:

Public and private street closures may include but are not limited to:

- (1) Public events held annually such as the Fall Festival celebration, Beggar's Night, etc.
- (2) Private events may include auctions, block parties, house moving, fund raising events, etc.

Procedures:

- (1) When an organization or a private party wishes to request a street closure for a specific amount of time, the responsible party will submit said request in writing and furnish a drawing or map at least 30 days prior to the event to City Hall for approval by the City Council. Please list any entertainment to be provided also.
- (2) Once approved by the City Council, City Hall will provide copies of the request to all departments including Public Works, the Fire Department and the Dallas County Sheriff's Department.
- (3) After approval, the requesting party will be responsible to contact the City of Dallas Center at 515-992-3725, located at 1502 Walnut Street, to arrange the placement of barricades and other City property such as picnic tables and waste containers (if needed).