

Roy R. Estle Memorial Library

Library Board of Trustees Meeting Minutes – December 2016 Meeting

January 4, 2017

Present: Library Trustees: Heather Willrich, Sue Beavers, Katie Johnston, Greg Cagle. Shelly Cory – Library Director,

Absent: President- Bob Findlay, Danny Beyer – City Council Liaison, Ryan Kluss – City Council Liaison

Previous month's minutes Greg moved and Katie seconded, to approve the prior month's meeting minutes. Vote - 4-0. 1 absent, motion passed.

Patron comments and concerns: no comments or concerns

Library Director:

Upcoming Events January: 10 Book and a Bite Book Club 3:30pm, 11 Early Out Program 1:30pm, 12 Adult Coloring 7:00pm, 17 Time Lords Book Club 3:30, 19 Adult Book Club 7:00pm, 24 Lego Club 3-5th Grades 3:30pm, 31 Lego Club 6-7th Grades 3:30pm, Story Time Wednesdays 10:00.

Meetings/Classes –

General: Report /Discussion

Timesheets – Reviewed

Financial:

Prior Month's Expenses- Greg moved and Heather seconded, to approve the prior month's expenses. Vote - 4-0. 1 absent, motion passed.

2017 Current FY Budget - reviewed

Memorials

Ardella Rose – Raccoon Valley Bank

City Council Liaison's report –none present

Item 2016.14 OPN Update – The next meeting will be February 21 at 6:00pm

2016.16 New Copier – Sue moved, and Greg seconded, the Library entering into a 5 year lease agreement, pending City Council approval, with Koch Brothers, for a new copier/printer/scanner. The contract will be on file at the Library. Vote - 4-0. 1 absent, motion passed.

2017.1 Employee Safety Measures- Shelly will be looking into updating Library security and Library policies.

2017.2 Computer Main Server/Router Update Katie moved, and Greg seconded, to approve the quote from Digital Stew to install a new server at a price of \$2808, plus shipping and labor. Vote - 4-0. 1 absent, motion passed.

Library of Tomorrow: The next meeting will be February 21, 6:00 – 8:00 at Memorial Hall

Idea Sharing: Discussion

Sub-Committee: Report/Discussion

Board of Trustees:

Other Business:

Old

New

Announcements: the next regular meeting will be January 25, 2017' at 7:00, at the Roy R. Estle Memorial Library.

Review of Actions from Meeting:

Shelly will look into more safety measures and policies at the Library.

Approved a lease with Koch for new copier.

Approved the purchase and installation of a new server.

OPN is refining the plans for the 2 proposed library sites.

Adjourn

Respectfully Submitted,

Heather Willrich

Board Secretary