

Roy R. Estle Memorial Library

Library Board of Trustees Meeting Minutes

January 25, 2017

Present: Library Trustees: Heather Willrich, Katie Johnston, Greg Cagle, Bob Findlay. Shelly Cory – Library Director.

Absent: Sue Beavers – Library Trustee, Danny Beyer – City Council Liaison, Ryan Kluss – City Council Liaison

Previous month's minutes Katie moved and Greg seconded, to approve the prior month's meeting minutes. Vote - 4-0. 1 absent, motion passed.

Patron comments and concerns: no comments or concerns

Library Director:

Upcoming Events February: 8 Early Out Program, 9 Adult Book Club, 9 Adult Coloring 7:00, 14 Book 'n a Bite Club 3:30, 21 LOT meeting with OPN 6-8pm, 28 Lego Club 3rd-5th and 6th-7th. Story time Wednesdays 10:00. Blind Date with a Book - adult check out program.

Meetings/Classes – March 21 County Wide Trustee Training at 6:00pm at the Adel Library – Trends and Futures of Libraries

General: Report /Discussion

Timesheets – Reviewed

Financial:

Prior Month's Expenses, Greg moved and Katie seconded, to approve the prior month's expenses. Vote - 4-0. 1 absent, motion passed.

2017 Current FY Budget - reviewed

Memorials

City Council Liaison's report –none present

Item 2016.14 OPN Update – The next LOT meeting will be February 21 at 6:00pm at Memorial Hall

2017.1 Employee Safety Measures Shelly will be looking into updating Library security and Library policies.

2017.2 Computer Main Server/Router Update Heather moved, and Greg seconded, to approve the quote from Digital Stew to install a new server at a price of \$3,505 in place of the previously approved server, plus shipping and labor. Vote - 4-0. 1 absent, motion passed.

2017.2 Computer Main Server/Router Update (Continued): Heather moved and Bob seconded to approve the quote to update the router/ firewall at a cost of \$1,796 plus shipping and labor. Vote – 4-0.

1 Absent, motion passed.

2017.3 Review Internet Use Policy-policy reviewed

Library of Tomorrow: The next meeting will be February 21' 6:00 – 8:00pm at Memorial Hall

Idea Sharing: Discussion

Sub-Committee: Report/Discussion

Board of Trustees:

Other Business:

Old

New

Announcements: The next regular Library Board of Trustees meeting will be February 22, 2017' at 7:00, at the Roy R. Estle Memorial Library.

Review of Actions from Meeting:

Shelly will look more into safety measures and policies at the Library.

Approved the purchase and installation of a new server and router/ fire wall.

Internet Policy was reviewed.

OPN is refining the plans for the 2 proposed Library sites.

Adjourn

Respectfully Submitted

Heather Willrich

Board Secretary