

Roy R. Estle Memorial Library

Library Board of Trustees Meeting Minutes

February 22, 2017

Present: Library Trustees: Heather Willrich, Katie Johnston, Greg Cagle, Sue Beavers, Bob Findlay. Library Director: Shelly Cory

Absent, Danny Beyer – City Council Liaison, Ryan Kluss – City Council Liaison

Previous month's minutes Katie moved and Greg seconded, to approve the prior month's meeting minutes. Vote - 5-0. 0 absent, motion passed.

Patron comments and concerns: no comments or concerns

Library Director:

Upcoming Events March: 1 Early Out Program, 8 Adult Coloring 7:00, 21 LOT meeting 7:00 pm, 23 Stiletto Girls writing/publishing program 7:00 pm, 28 Lego Club 3rd-5th and 6th-7th, 29 Early Out Program 1:30. Story time Wednesdays 10:00. No Story Time 3-15-17 due to Spring Break. The Library will be starting a new book club in the Month of April.

Meetings/Classes – March 21 County Wide Trustee Training at 6:00pm at the Adel Library – Trends and Futures of Libraries

General: Report /Discussion

Timesheets – Reviewed

Financial:

Prior Month's Expenses, Sue moved and Katie seconded, to approve the prior month's expenses.

Vote - 5-0. 0 absent, motion passed.

2017 Current FY Budget - reviewed

Memorials

Rose Marsh – Racoon Valley Bank

Anna Keller – Racoon Valley Bank

Anna Keller – Chloe Bennett Bircher

Gene Small – Chloe Bennett Bircher

City Council Liason's report –none present

Item 2016.14 OPN Update – OPN presented the designs for the two sites. The next LOT meeting will be March 21 at 7:00pm at Memorial Hall

2017.1 Employee Safety Measures Shelly looked into updating library security and library policies. No action taken at this time.

2017.2 Computer Main Server/Router Update At the January Meeting, Heather moved, and Greg

seconded, to approve the quote from Digital Stew to install a new server at a price of \$3,505 in place of the previously approved server, plus shipping and labor. Vote - 4-0. 1 absent, motion passed.

2017.2 Computer Main Server/Router Update (Continued): At the February meeting Heather moved and Bob seconded to approve the quote to update the router/ firewall at a cost of \$1,796 plus shipping and labor. Vote – 5-0. 0 Absent, motion passed.

Library of Tomorrow: The next meeting will be March 21 7:00 pm at Memorial Hall

Idea Sharing: Discussion

Sub-Committee: Report/Discussion

Board of Trustees:

Other Business:

Old

New

Announcements: the next regular Library Board of Trustees meeting will be March 29, 2017 at 7:00, at the Roy R. Estle Memorial Library.

Review of Actions from Meeting:

OPN is refining the plans for the 2 proposed library sites.

Adjourn

Respectfully Submitted

Heather Willrich

Board Secretary