

Roy R. Estle Memorial Library

Library Board of Trustees Meeting Minutes

November 28, 2018

Present: Library Board of Trustees: Greg Cagle, Sue Beavers, Heather Willrich, Katie Johnston, Bob Findlay – Arrived late. Shelly Cory –Library Director. Curt Pion - City Council

Absent: Ryan Coon – City Council Liaison, Danny Beyer – City Council Liaison

Previous month's minutes Katie moved and Greg seconded, to approve the prior meeting minutes. Vote - 4-0. 1 absent, motion passed.

Patron comments and concerns: none present

Library Director:

Upcoming Events for September: 5 Early Out Program 1:30-3:00, 8 FOL Basket Auction Final Bids 7:00pm, 8 Reindeer Food with Library Elves 5-7, 11 Book 'n a Bite Book Club 3rd-5th gr. 3:30pm, 13 Milk and Cookies with Mrs. Claus 6:30pm, 24 and 25 Closed. Story Time - Wednesdays 10:00 am. No story time December 26th.

Timesheets – Reviewed

Meetings/Classes –

General: Report /Discussion

Financial:

Prior Month's Expenses, Heather moved and Sue seconded, to approve the prior month's expenses.

Vote - 5-0. 0 absent, motion passed.

2019 FY Budget – reviewed

Memorials:

Other Business:

New:

Item 2018.10 - Policy Review/Update -

Collection Development - Heather moved and Katie seconded, approving the updated Collection Development policy. Vote - 5-0. 0 absent, motion passed.

Fax policy - Greg moved and Katie seconded approving the updated Fax policy. Vote - 5-0. 0 absent, motion passed.

Old:

Item 2018. Architecture Update - Pelds Engineering and Architecture, and the library staff reviewed the library building program.

City Council Liaison report – liaisons not present

Board of Trustees: no report

Announcements: the next regular Library Board of Trustees December meeting will be held January 2 at 7:00, at the Roy R. Estle Memorial Library.

Review of Actions from Meeting:

Adjourn

Respectfully Submitted

Heather Willrich

Board Secretary