

Roy R. Estle Memorial Library

Library Board of Trustees Meeting Minutes – Telephonic meeting due to COVID-19 regulations

May 27, 2020

**Present:** Library Board of Trustees: Bob Findlay, Heather Willrich, Sue Beavers, Greg Cagle, Katie Johnston. Shelly Cory –Library Director. Danny Beyer-City Council Liaison. **Absent:** Ryan Coon-City Council Liaison

**Previous month's minutes** Sue moved and Katie seconded, to approve the prior meeting minutes. Vote - 5-0. Motion passed.

**Patron comments and concerns:** A patron voiced concerns that patrons are not named in the minutes. Another patron voiced concerns about rushing in to phase 2 of the library building project.

**Library Director:**

Upcoming Events for June: Begin Summer Reading Program. Online programs and story times. Online and physical reading logs available. Craft kits available to pickup for kids and adults.

Employee status – Reviewed – Library is closed to the public. Phase 1 of reopen plan in progress. No contact pickup service available. Plan to continue into June. No date for Phase 2 of the reopen plan at this time. Shelly and Tina working regular hours. Chloe, Ann, Kathy working slightly reduced PT hours.

Meetings/Classes – State Library online Covid-19 meetings when available.

**Financial:**

Prior Month's Expenses, Heather moved and Greg seconded, to approve the prior month's expenses.

Vote - 5-0. Motion passed.

2020 Current FY Budget – reviewed

**Memorials** – none

**Other Business:**

**New – 2020.7 Updated Estes Contract – Phase 2** Katie moved and Bob seconded to begin Phase 2 of addition/remodel project. Phase consists of design and drawings of addition and bidding process. Vote 4–0, 1 abstention (Heather Willrich abstained)

**City Council Liaison's report –**

**Board of Trustees:**

**Announcements:** the next regular Library Board of Trustees meeting will be June 24th 7:00 pm, at the Roy R. Estle Memorial Library.

**Review of Actions from Meeting:** Approved prior month's minutes and current invoices. Begin Phase 2 of addition/remodel library project.

**Adjourn**

Respectfully Submitted

Heather Willrich

Board Secretary