

Roy R. Estle Memorial Library

Library Board of Trustees Meeting Minutes – Telephonic meeting due to COVID-19 regulations

June 24, 2020

Present: Library Board of Trustees: Bob Findlay, Heather Willrich, Sue Beavers, Greg Cagle, Katie Johnston. Shelly Cory –Library Director. Ryan Coon-City Council Liaison, Danny Beyer-City Council Liaison.

Previous month's minutes Katie moved and Greg seconded, to approve the prior meeting minutes from May and also June 19 special end of year financials. Vote - 4-0. Motion passed. 1 Absent (Sue Beavers)

Patron comments and concerns: A patron voiced concerns that there was a special meeting to approve invoices and also does not agree with the time frame of receiving meeting documents prior to meeting.

Library Director:

Upcoming Events for July: Continue Summer Reading Program. Online programs and story times. Online and physical reading logs available. Craft kits available to pick up for kids and adults.

Employee status – Reviewed – Library is closed to the public. Phase 1 of reopen plan in progress. No contact pickup service available. Plan to re-evaluate when remodel is complete in July. Will look at implementing Phase 2 to reopen the building with limited services. Shelly and Tina are working regular hours. Chloe, Ann, Kathy working slightly reduced PT hours.

Meetings/Classes – State Library online Covid-19 meetings when available.

Other: Remodel of circulation desk, patron computers and staff area began Monday June 22. On schedule with tear-out completed and the electrical is in progress.

Financial:

Prior Month's Expenses, Sue moved and Heather seconded, to approve the prior month's expenses.

Vote - 5-0. Motion passed.

2020 Current FY Budget – reviewed

Memorials – none

Other Business:

New – 2020.8 Reopen Plan Due to Covid-19 Evaluate situation in July when remodel is complete. Plan to implement Phase 2 of reopen plan. Open building to the public for browsing materials with limited hours.

City Council Liaison's report – no report

Board of Trustees:

Announcements: the next regular Library Board of Trustees meeting will be July 29th 7:00 pm, at the Roy R. Estle Memorial Library or by telephonic means.

Review of Actions from Meeting: Approved prior month's minutes and current invoices. Discussed Phase 2 of reopen plan.

Adjourn

Respectfully Submitted

Heather Willrich

Board Secretary