

Roy R. Estle Memorial Library

Library Board of Trustees Meeting Minutes – Electronic meeting due to COVID-19 regulations

December 30, 2020

Present: Library Board of Trustees: Bob Findlay, Heather Willrich, Sue Beavers, Greg Cagle, Katie Johnston. Shelly Cory –Library Director. Ryan Coon-City Council Liaison

Previous month's minutes Sue moved and Greg seconded, to approve the prior meeting minutes. Vote - 5-0. Motion passed.

Patron comments and concerns: A patron voiced concerns that they are looking forward to in person meetings.

Library Director:

Upcoming Events for January: Story Time take-home craft kits available Wednesdays 10:00am. Adult January Pinterest craft kits date TBD. January 1: Closed; January 12 Book n a Bite Club 3:30pm.

Employee status – Reviewed – Phase 2 of reopen plan in progress. Building is open to the public for browsing and checking out: Tuesday, Wednesday & Thursday 9am-12pm All patrons, 4pm-6pm All patrons. Saturday 9am-12pm All patrons. No contact pickup still available. Services available: faxing, copying, scanning. 2 public computers with (1) ½ hour session per person. Shelly and Tina working regular hours. Chloe, Ann, Kathy working slightly reduced PT hours.

Financial:

Prior Month's Expenses, Greg moved and Katie seconded, to approve the prior month's expenses.

Vote - 5-0. Motion passed.

2021 Current FY Budget – reviewed

Memorials – none

Other Business:

New – 2020.15 LFI Moving Services - Heather moved and Sue seconded to approve a quote from LFI (Library Furniture International) in the amount not to exceed \$12,075 to move library shelving and books into the new library addition and then back into the remodeled current building when completed.

Old – 2020.8 Reopen Plan Due to Covid-19 The library will continue with the same plan as last month and revisit Phase 3 in February based on the current Covid-19 situation.

City Council Liaison's report – none

Board of Trustees:

Announcements: the next regular Library Board of Trustees meeting will be January 27, 7:00 pm, at the Roy R. Estle Memorial Library. (Or via electronic means due to Covid-19)

Review of Actions from Meeting: Approved prior month's minutes and current invoices. Approved LFI services to move bookcases and books. Reviewed reopen plans for January.

Adjourn

Respectfully Submitted

Heather Willrich

Board Secretary