

Roy R. Estle Memorial Library

Library Board of Trustees Meeting Minutes – Electronic meeting due to COVID-19 regulations

January 27, 2021

Present: Library Board of Trustees: Bob Findlay, Sue Beavers (came in late), Heather Willrich, Greg Cagle, Katie Johnston. Shelly Cory –Library Director. Danny Beyer-City Council Liaison. Absent: Ryan Coon-City Council Liaison.

Previous month's minutes Katie moved, and Greg seconded, to approve the prior meeting minutes. Vote - 4-0. 1 absent. Motion passed.

Patron comments and concerns: A patron voiced concerns that the library board did not have a copy of the Carver Grant. They were concerned about fundraising for the library.

Library Director:

Upcoming Events for February: Story Time take-home craft kits available Wednesdays 10:00am. Adult February Pinterest craft kits date TBD. February 8 Move into new addition; February 9 Book n a Bite Club 3:30pm.

Employee status – Reviewed – Phase 2 of reopen plan in progress. Building is open to the public for browsing and checking out: Tuesday, Wednesday & Thursday 9am-12pm All patrons, 4pm-6pm All patrons. Saturday 9am-12pm All patrons. No contact pickup still available. Services available: faxing, copying, scanning. 2 public computers with (1) ½ hour session per person. Shelly and Tina are working regular hours. Chloe, Ann, Kathy working slightly reduced PT hours.

Financial:

Prior Month's Expenses: Heather moved and Katie seconded, to approve the prior month's expenses.

Vote - 4-0. 1 absent. Motion passed.

2021 Current FY Budget – reviewed

Memorials – none

Other Business:

New – 2021.1 Fundraising Shelly gave an update on fundraising for the new addition and remodel project. The Dallas Center Library Foundation has raised \$340,000 in private donations. We need approximately \$50,000 to complete the project. City Council has agreed to cover any remaining costs and the Foundation will continue fundraising efforts to repay that amount.

Old – 2020.16 Donor Recognition Discussion on possible donor plaques. Shelly will gather more information.

2020.8 Reopen Plan Due to Covid-19 The library will continue with the same plan as last month and revisit Phase 3 in March based on the current Covid-19 situation. We may need to revert to curbside only for a limited time due to remodeling.

City Council Liaison's report – We need about \$96,000 to finish, there are about \$500,000 in invoices due, and we have about \$400,000 of those funds. There is a possible \$50,000 donation coming in, so we only need about 36,000. Carver Grant should be announced soon, hopefully by the end of January.

Board of Trustees:

Announcements: the next regular Library Board of Trustees meeting will be February 24, 7:00 pm, at the Roy R. Estle Memorial Library. (Or via electronic means due to Covid-19)

Review of Actions from Meeting: Approved prior month's minutes and current invoices. Shelly gave an update on fundraising. Discussed ideas for donor recognition, and Shelly will gather more information. Reviewed reopen plans for February.

Adjourn

Respectfully Submitted

Heather Willrich

Board Secretary