

Roy R. Estle Memorial Library

Library Board of Trustees Meeting Minutes – Electronic meeting due to COVID-19 regulations

March 31, 2021

Present: Library Board of Trustees: Bob Findlay, Heather Willrich, Sue Beavers, Greg Cagle, Katie Johnston. Shelly Cory –Library Director. Ryan Coon-City Council Liaison, Danny Beyer-City Council Liaison.

Previous month's minutes Sue moved and Katie seconded, to approve the prior meeting minutes. Vote - 5-0. Motion passed.

Public Communication: A community member voiced concerns that she wonders how much of the city's budget is spent on the library. Another person expressed concerns about the amount of funds raised for the library.

Library Director:

Upcoming Events for April: 5 LFI moving company will be here to move bookcases back. Adult April Pinterest craft kits date TBD.

Employee status – Reviewed – Building has been closed to the public due to the construction project. No contact pickup still available. Shelly and Tina are working regular hours. Chloe, Ann, Kathy are working slightly reduced PT hours.

Financial:

Prior Month's Expenses, Heather moved and Greg seconded, to approve the prior month's expenses.

Vote - 5-0. Motion passed.

2021 Current FY Budget – reviewed

Memorials – none

Other Business:

New – 2021.4 Meeting Room Policy Sue moved and Katie seconded to adopt Roy R. Estle Memorial Library Meeting Room Policy that pertains to rules and provisions for usage of the library's meeting room. Vote 5-0. Motion passed.

Old – 2021.1 Fundraising Shelly gave an update from the Dallas Center Library Foundation on fundraising. As of March 1, 2021, the Foundation has raised \$353,831.

2021.3 Library Grand Reopening Ceremony Date for re-opening ceremony was set for May 15th, 10:00am-2pm with ribbon cutting ceremony at 11:00am.

2020.16 Donor Recognition Shelly gave an example and estimates from two companies for donor recognition plaques. She will ask the Friends of the Library to sponsor the plaques.

2020.8 Reopen Plan Due to Covid-19 The library has been closed due to the construction project. In April, the library will continue with building hours of 9:00am-6:00pm Tuesday, Wednesday and Thursday. 9:00am-12:00pm Saturday.

City Council Liaison's report – Ryan wanted to thank the Board and the library director for all they do for the community.

Board of Trustees:

Announcements: the next regular Library Board of Trustees meeting will be April 28th, 7:00 pm, at the Roy R. Estle Memorial Library. (Or via electronic means due to Covid-19)

Review of Actions from Meeting: Approved prior month's minutes and current invoices. Approved Meeting Room Policy. Set date and time for grand reopening ceremony. Shelly gave an update on fundraising. Discussed donor recognition. Reviewed reopen plans for April.

Adjourn

Respectfully Submitted

Heather Willrich

Board Secretary