

## Roy R. Estle Memorial Library

### Library Board of Trustees Meeting Minutes

September 28, 2022

**Present:** Library Board of Trustees: Bob Findlay, Sue Beavers, Heather Willrich, Katie Johnston, Greg Cagle. Shelly Cory –Library Director. . Angie Beaudet-City Council Liaison. **Absent:** Ryan Coon-City Council Liaison

**Previous month's minutes** - Sue moved and Greg seconded, to approve the prior meeting minutes. Vote - 5-0. Motion passed.

**Public Communication:** No concerns were voiced.

#### **Library Director:**

Upcoming Events for October: 4 Pop Up Produce pick up. 12 Book n a Bite Club 3:30pm. 19 6<sup>th</sup> Grade Book Club 3:30pm. 20 Lit Wits Book Club 7:00pm. 29 Zombie Mini Golf 4:30-6:30pm. Story Time Wednesdays 10:00am.

Shelly gave the Annual Report Summary for FYE 22 and will present to Council at the October City Council meeting.

Employee status – Reviewed – Shelly will be absent the first two weeks in October due to medical reasons. The library staff will cover the hours as needed.

#### **Financial:**

Prior Month's Expenses: Heather moved and Katie seconded, to approve the prior month's expenses. Vote - 5-0. Motion passed.

2023 Current FY Budget – reviewed

**Memorials** – None

#### **Other Business:**

**New –**

**Old – 2022.5 Program Room Flooring** – Shelly got quotes from CAMS and Zerorez for carpet cleaning in the program room. Both quoted .35/sqft. Shelly will choose one for cleaning during a winter month. Heather moved and Sue seconded to approve having the carpet in the community room cleaned with an amount not to exceed \$650. Vote – 5-0. Motion passed.

**City Council Liaison's report** – nothing to report

**Board of Trustees:** Sue utilized the community room for a meeting and all who attended were very impressed. Greg shared from the Tree Board that the English Crabapple trees on the west side of the library are on the list for removal by the Tree Board.

**Announcements:** the next regular Library Board of Trustees meeting will be October 26, 7:00 pm, at the Roy R. Estle Memorial Library.

**Review of Actions from Meeting:** Approved prior month's minutes and current invoices. Reviewed current budget. Discussed maintenance for program room flooring.

#### **Adjourn**

Respectfully Submitted – Heather Willrich, Board Secretary