

Dallas Center Parks and Recreation Board Minutes

02/07/17

Members Present: Mary Werch, Ken Matteson, Merle Baer, Mark Powell; Cassidy Fox (2016 Season Pool Manager)

1. Meeting called to order by Mary Werch at 7:00pm
2. Approval of Agenda
 - a. **Motion:** Motion to approve agenda (**Motion made by:** Mark, **seconded by:** Merle)
 - b. **Results:** Motion approved
3. Approval of January 3rd, 2017 and January 24th, 2017 Minutes
 - a. **Motion:** Approve minutes from both of these meetings (**Motion made by** Merle; **Seconded by:** Mark)
 - b. **Results:** Motion approved
4. Public Communications- None
5. Recommendation to City Council for pool manager for 2017 season
 - a. Cassidy Fox, 2016 season pool manager, has submitted her application to be pool manager for the 2017 season
 - b. **Motion:** The board recommends to city council that Cassidy Fox be hired as Pool Manager for 2017 season at the rate of \$15.00/hour (**Motion made by:** Mark; **Seconded by:** Merle)
 - c. **Results:** Motion Approved
6. Set cost for reduced rate pre-season family pool pass
 - a. Discussion, research was done by P&R board members on the 2016 rates from different community pools and aquatic centers of varying sizes. Most of them have a tiered system in which the more members are added on to a family pass the higher rate. Overall in comparison our pool season pass rate was found to be the least expensive even in comparison with similar size. It is the concern of the board that rates more adequately cover the needs of operating the pool.
 - b. **Motion:** Move to adjust the Annual Family pass to \$100.00 and the pre-Season Discounted Family Pass be adjusted to \$85.00 for the 2017 season and that the remainder of the admission rates (daily rate, single pass, lesson fees) remain the same. (**Motion made by:** Mark; **Seconded by:** Merle)
 - c. **Results:** Motion Approved
7. Pool Handbook
 - a. Discussion- This year the pool staff will have the city employee handbook reviewed with them and will have to sign off on the training. Currently the effort is being made to reduce the volume of the handbook so that it speaks directly to

specifics of job duties for those who work at the pool. Mark will continue to work through review and forward a copy of it to Cassidy for her assistance.

8. Consideration of donation of family pool pass to PTO.

- a. Discussion: The board is glad to entertain these requests however there is concern that the board in the future should have some discussion about how many passes should be made available or it requests should be made by a certain deadline for consideration so that there would be a uniformed process for submitting the requests. That being said the board is supportive of the request however is concerned and would like for those bidding to be aware of the value of what the person is bidding on as it will hopefully will help the organization in their efforts; in lieu of that we believe it would be helpful to stipulate that the minimum bid be set at the discounted price of \$85.00. This would actually be a bargain for the bidder for the auction is to be held after the discount rate is going to be held after the discount rate sale is done.
- b. **Motion:** Move to donate pass to PTO with the understanding that they set a minimum bid of \$85.00. (**Motion made by:** Mark; **Seconded by:** Merle)
- c. **Results:** Motion approved

9. Status of new toilets at the Burnett complex – Bob could not be here tonight to provide the update

10. Update on trail-head restroom

- a. Special council meeting was held to see if certain features would be acceptable within the grant requirements.
- b. Bids were received for pre-fab which seem to be well over estimated cost, will need to possibly see about getting bids for stick-build if allowable within grant requirements.

11. Purchase of additional trail cover

- a. Discussion: There is a need to purchase an additional trail cover so that it goes all the way across the width of the trail and can be anchored into the ground.
- b. **Motion:** Motion to approve purchase of additional Drop Track Trail Cover (**Motion made by:** Merle; **Seconded by:** Mark)
- c. **Results:** Motion Approved

12. Purchase Small Deep Freeze for Swimming Pool Concession Stand

- a. Discussion: There is a need for a new small deep freeze for the concession stand at the swimming pool. The purchase should be done closer to the season so it doesn't just sit there until then.
- b. **Motion:** Motion to approve purchase of small deep freeze for pool concession stand. (**Motion made by:** Merle; **Seconded by:** Mark)
- c. **Results:** Motion Approved

13. Adjourn