

## Dallas Center Parks and Recreation Minutes

03/07/2017

In attendance: Merle Baer, Robert King, Ken Matteson, Kathy Pantzar, Mary Werch, Curt Pion (City Council); Brian Slaughter (Public Works)

Call to Order-Mary at 7:00pm

1. Call to order – 7:00pm
2. Approval of Agenda
  - a. **Motion:** Motion to approve agenda (**Motion by:** Kathy; **Seconded by:** Merle)
  - b. **Result:** Approved
3. Approve minutes of the February 7, 2017 meeting
  - a. **Motion:** Approve minutes from previous meeting (**Motion by:** Kathy; **Seconded by:** Bob)
  - b. **Result:** Approved
4. Public Communication – none
5. Set parameters for donations of family swim pool passes (cap or deadline to apply)
  - a. Discussion: In the previous meeting there was discussion about the need to set up some parameters for submitting requests for donation of family swim pool passes so they can be submitted prior to our regularly scheduled meetings and we can review them properly since there are a limited number of passes to be donated each fiscal year.
  - b. **Motion:** Require future requests for pool passes be submitted by the last Thursday of the month so that they can be received in time to be published in the agenda prior to the monthly meeting. (**Motion made by:** Bob; **seconded by:** Merle)
  - c. **Results:** Approved
6. Approve recommendation to city council for lawn contract
  - a. Reviewed contracts submitted for lawn care the one from Tru-Green was slightly less than others provided listing the percentages of compounds to be used in the applications; although there is the need to clarify the level 5 treatment.
  - b. **Motion:** Accept the Tru-Green bid contingent upon receiving documentation on their level 5 treatment meeting our needs. (**Motion made by:** Bob; **seconded by:** Kathy)
  - c. **Results:** Approved
7. Possible projects for DCG leadership class
  - a. The leadership class at DCGHS has approached us about doing a service project. There are various needs such as finishing cleaning up around some of the trees at the Sports Complex, cleaning up along the trail, clearing leaves off of the tennis courts, etc. Will verify need for supervision, supplies, etc. At next month's meeting will finalize project.
8. Status of stools for concession stand
  - a. Bob will check if he needs to pick up them up or if they will deliver them. Brian will get them on the list for early spring installation
9. Pool Handbook-no update at this time
10. Purchase of additional equipment for pool concession stand
  - a. It was reported that the popcorn machine at the pool concession stand needs to be replaced. A brief research during the meeting indicated that popcorn machines of similar size run approximately \$400.00.

- b. **Motion-** Motion to approve purchase of popcorn machine similar to the one that is currently at the pool concession stand and meets our needs while not going over \$400.00. (**Motion made by:** Bob; **Seconded by:** Kathy)
  - c. **Results:** Motion Approved
- 11. Update on trailhead restroom
  - a. Curt noted that the revised bids came in yesterday. They were much lower than the previous ones. Once the various grant moneys would be utilized there would be an approximate amount of \$34,521.00 that would be needed. They are filling out paperwork for a grant from Delta Dental at this time.
- 12. Adjourn 7:50pm