

Dallas Center Parks and Recreation Board Meeting

05/1/18

In attendance: Margie Kenyon, Robert King, Ken Matteson, Mark Mernone, Dan Oberender, Mary Werch, and City Council Representative Ryan Coon.

Absent: Kathy Pantzar

Guests: Ryan Coon, City Council Representative; Dr. Carl Rogers and Dr. Chad Hunter, ISU Community Design Lab

1. Call to Order: Mary Werch
2. Approval of agenda
 - a. Bob was appointed secretary for this meeting
 - b. Motion: Approve agenda, motion by Ken, second by Mark approved 6-0
3. Approve minutes of the April 3, 2018 meeting
Motion: Approve minutes, motion by Bob, second by Ken approved 6-0
4. Public Communications:
None
5. Report from ISU
Drs. Rogers and Hunter presented two preliminary documents: the "Dallas Center Inventory and Analysis Report" and the "Dallas Center Draft Strategies Report"
Discussion:
 - a. The Board members were impressed with the labor and thought that was reflected in these two documents. These will serve as the foundation of the public documents to be discussed in future open forums next fall.
 - b. The ISU team was asked to Inventory, analyze, and develop strategies for the housing units on the west side of Dallas Center in future updates to these reports.
 - c. The Board noticed a few minor corrections that needed to be done (Hatton Ave is the street to the east of Mound Park; sidewalks were occasionally placed on the wrong sides of streets, etc.)
 - d. Board members were asked to carefully review the documents and to send changes to Bob, who would develop a composite list of comments and send them on to the presenters.
 - e. Issues were discussed, such as developing parking off Fair View Drive at Memorial Park, efforts to develop "green streets" connecting the Parks through more uniform tree plantings, hanging banners from street signs, developing alleys along Walnut in the downtown to provide a more park-like atmosphere, creating sidewalks to the parks, especially Memorial Park, adding a bike/walking trail from 8th street to the schools, and so on.
 - f. Developing "mini-parks" were discussed, and included complementing the major parks at south Fair View Drive near the bike trail, programming for open space along the bike trail, and in the west Dallas Center additions on both sides of the highway.
 - g. The Board continued to feel that developing signage was critical for connecting and advertising the city's parks. Carl indicated that they could provide the base sign file for placement on the Trailhead Restroom.
 - h. The Board decided to print and distribute copies of the two reports for all Board members who did not have access to color printers, and to spend some significant discussion time reviewing the reports at our May 29th Board meeting.

6. Pool management progress:
 - a. Discussion: Should we accept and approve the 2018 Pool Handbook as edited by pool manager Shaina Thomas and carefully reviewed by Mary? Members asked for copies of the handbook to be submitted via email for their records.
Motion to approve by Mark second by Ken approved 6-0
 - b. Discussion: Should we approve the existing admission fees for 2018 with the addition of the discount for veterans?
Motion to accept by Dan second by Mark approved 6-0
7. Discussion: Reimbursement of the Valley Disaster Relief volunteer crew for their fuel and equipment depreciation and maintenance costs in helping us cleanup and improve the Softball complex and Mound Park.

Motion: Bob moved to pay the team \$250 from our tree maintenance account # 6450 second by Mark
Approved 6-0
8. Discussion: How can we move forward on needed maintenance of the softball complex given the absence of the Dallas County Foundation Grant?
Motion: Margie moved to redo the siding and the doors on the concession stand within our existing budget
second: Ken Approved 6-0
9. Discussion: Requesting city staff help in removing the concrete from the baseball diamond updates now planned for this fall. We had approved this effort in the April meeting for this spring. The Board asked Mary to work with the City crew on a new timetable of next fall.
10. Discussion: Should we add more sandbox sand to the "digger area" in Mound Park?
 - a. Motion: Mary moved that we re-fill the "digger area" with fresh, sandbox quality sand second by Mark approved 6-0
11. Discussion: How should we approach the Wellmark Foundation Grant application which is due June 1st, when the Prairie Meadow's grant will not be announced until late May? The Board informally discussed options for the Wellmark Foundation grant, and noted that no decisions could be made until we know what we received from the Prairie Meadows grant. We decided to meet May 29th at 7:00 to review, adjust, and finalize the Wellmark Foundation grant. The Board directed Bob to seek funding to complete the Tennis Court project if needed as a first priority and to consider the Softball Field dugout roofs as a second priority, and to seek funding for sidewalks and/or trails as a third priority.
12. Discussion: Was any action needed from the Board before the June 16th BACoon 5 Ride? We decided that no actions were needed at this time.

Adjourn: 8:45 p.m.

Respectfully submitted,

Robert King