

Dallas Center Parks and Recreation Board Meeting

05/29/18 Minutes

In Attendance: Robert King; Margie Kenyon; Ken Matteson; Kathy Pantzar; Mary Werch; Ryan Kluss (council liaison); Shaina Thomas (Pool Manager)

Absent: Mark Mernone; Dan Oberender

1. Call to Order
2. Approval of Agenda
  - a. **Motion:** Approve agenda for tonight's meeting (**motion made by:** Bob; **seconded by:** Kathy)
  - b. **Results:** Approved (5-0)
3. Approve minutes of the May 1, 2018 meeting
  - a. **Motion:** Motion to approve minutes of the 05/01/18 (**motion made by:** Kathy; **seconded by:** Margie)
  - b. **Results:** Approved (5-0)
4. Public Communications- none
5. Approve use of tennis court for 'Not Just Art in the Park', June 2<sup>nd</sup>. (removal and replacement of net)
  - a. Discussion- The planning committee would like to remove the net off of the tennis court for one of their events.
  - b. **Motion:** Approve allowing the net from the tennis court to be removed for 'Not Just Art in the Park' and put back up afterwards. (**motion made by:** Kathy; **seconded by:** Margie)
  - c. **Results:** Approved (5-0)
6. Update on Prairie Meadows Grant application
  - a. **Discussion:** No updates at this time, we are now supposed to find out about our grant application towards the end of June however no specific date has been given.
7. Wellmark Grant application approval
  - a. **Discussion:** The issue of pursuing a grant from Wellmark was discussed as perhaps a backup to the Prairie Meadows application should that be denied. Or not come in for the amount requested. We are also aware that Spurgeon Manor may also be applying for a grant for the path from their complex connecting to the trail, should we end up getting the Prairie Meadows Grant for the amount requested then we would withdraw our application for the Wellmark Grant and defer to Spurgeon Manor.
  - b. **Motion:** Approve Wellmark grant application for tennis court (**motion made by:** Kathy; **seconded by:** Maggie)
  - c. **Results:** Approved (5-0)
8. Approval for Spurgeon Manor to access recreation trail with sidewalk.
  - a. **Discussion-** Spurgeon Manor would like to access the trail with a sidewalk.
  - b. **Motion:** Approve Spurgeon Manor's request to build sidewalk that would access the trail. (**motion made by:** Ken; **seconded by:** Bob)
  - c. **Results:** Approve (5-0)
9. Removal of Trees and Stumps
  - a. **Discussion-** There are a couple of trees that could stand to be removed however are not at a crucial state. There are also a couple of stumps at Mound that need to be ground down. Discussion was held as to whether to move forward with hiring this done, as we are waiting for Walton's Tree Service to care of a couple of other trees that we have

asked them to bring them down. We would like to first see how they do with the current work order and grinding the two stumps before we put another request. Also discussed that we could possibly have the Valley Emergency crew that helped us earlier this spring with clearing the trees for a donation.

- b. **Motion:** Move to have Walton's Tree Service grind down the stumps in Mound Park. (**motion made by:** Kathy; **seconded by:** Bob)
  - c. **Results:** Approved (5-0)
10. Recommendations to ISU on parks study plan-
- a. Discussion-No recommendations at this time however we would like to discuss further their evaluation process for the next phase and the community interaction to take place in gathering information.
11. Make changes to the pool handbook regarding daycare
- a. Discussion- Shaina reviewed changed made to the pool handbook as it pertains to daycare groups that come to the pool with their daycare kids. These changes both state and reflect the DHS guidelines for children to Adult ratios noting that daycare providers are still responsible for adhering their adult to child ratios while at the pool. There is also Lifeguard Staffing/Rotation Planning as well in the handbook. The PH and Chlorine numbers were also corrected.
  - b. **Motion:** Approve pool handbook updates. (**motion made by:** Margie; **seconded by:** Kathy)
  - c. **Results:** Approved (5-0)
12. Change July 3<sup>rd</sup> meeting date
- a. **Discussion:** It was discussed that it would be best to change the date of the July meeting to earlier because of the Independence Day holiday.
  - b. **Motion:** Change July meeting date to June 26<sup>th</sup> 2018 to be held at the same time (7pm) and location (Roy R Estle Memorial Library). (**motion made by:** Ken; **seconded by:** Kathy)
  - c. **Results:** Approved (5-0)
13. Adjourned

Next Meeting: 06/26/18 at 7pm Roy R Estle Memorial Library