

Dallas Center Parks and Recreation Board Meeting

06/26/18 Minutes

In Attendance: Robert King; Ken Matteson; Dan Oberender; Kathy Pantzar; Mary Werch; Ryan Coon (council liaison); Ryan Kluss (council liaison); Chad Hunter (ISU Community Design Lab); Carl Rogers (ISU Community Design Lab)

Absent: Mark Mernone; Margie Kenyon; Shaina Thomas (Pool Manager)

1. Call to Order

2. Approval of Agenda

- a. **Motion:** Approve agenda for tonight's meeting (**motion made by:** Kathy; **seconded by:** Bob)
- b. **Results:** Approved (5-0)

3. Approve minutes of the May 1, 2018 meeting

- a. **Motion:** Motion to approve minutes of the 05/29/18 (**motion made by:** Dan; **seconded by:** Kathy)
- b. **Results:** Approved (5-0)

4. Public Communications- none

5. Grant Updates-none at this time

6. Report/Recommendations ISU Study

- a. **Discussion:** Chad and Carl reviewed their strategies and potential plans based on the current layout, potential growth and development within the identified characteristics important to P&R board in previous meetings. They walked the board through the various key park sites and potential additional sites (pop-up parks, etc)
 - i. **Trailhead-** The trailhead is seen somewhat as the hub for the parks and introducing people to the park system throughout our community since it is the key point from which many outside the community access our community. One of the distinctives of this focal point is the Co-op structures which per Chad and Carl are kept in great condition in comparison to many others that they have seen.
 - ii. **Memorial Park-** It was presented that Memorial Park could be presented as more of a natural playscape park with play being geared around more natural elements and using more adventure play (i.e. the boulders that are there now). Another important feature that could help increase the visibility and accessibility for Memorial would be to not only redesign the current entrance and parking for better flow but also to add another entrance with additional parking. As another part of the strategy for this park would be to remove the fence around detention basin as the current fence around it makes it seem out of place and could really be used to highlight the more natural feel of the park as whole and be used more so as a feature within the park. Another potential strategy within Memorial would be to include a more naturalistic splashpad.
 - iii. **Burnett Complex-** There was some discussion about adding a picnic and play area to the north of the baseball field and relocating the current parking area between the ball fields so as to discourage people from driving on the trail which apparently some coaches do and they are not supposed to, and even some fans drive and park in spots that they are not supposed to be parking to watch games. Some of the parking would be north of the baseball field and

then possibly then re-designating the eastern most of where the soccer fields used thus moving the walking path in some. Carl from ISU did discuss using Decomposed Granite as a walking surface as this is more inexpensive than what one would normally think and is also a very ADA compliant material. Some of these possible changes would involve having some conversations with the school so it will be important to proactively have solutions to problems to help promote productive conversations with school district officials regarding making changes to the Burnett Complex.

- iv. **Mound Park-** Some of the strategy discussed for Mound Park includes potentially re-situating some of the current areas/structures within the park. One such area would be the basketball court in order to provide it with a more defined space as currently it is in a parking area which makes is not good to have cars going in and out of the area as this is a safety concern. Another issue discussed was the possibility of moving the gazebo within to a better spot within the park where it would could serve as a more of a stage for a natural sloping amphitheater, adding some additional features in the skate park area, and perhaps moving the Tennis court from it's current location to another within the park as the plans are redo the court from the foundation up. A key feature that would be added would be a trail through the park which would be in step of our goal of building greater connectivity between our parks.
- v. **Areas west..Country Living Estates-** There is an area within the development to put a small park. The city also has some property that small basic park area could be put in which is just west of 169 off of 44 near some land that is part of the county conservation and a boat launch area. Pending future growth and development west of town there would the possibility of adding another park approximately 1 mile west of town. This would be in line with having a system of connected parks within ½ mile to a mile of each other.
- vi. **Additional Considerations-** It is the concern of the P&R board that in any development Given the reluctance of some developers to willingly set aside some greenspace for even small pop-up parks, the P&R board believes it would be good to propose that the Planning and Zoning board consider adopting a measure that would stipulate this as a condition of new developments moving forward. Perhaps talking with some nearby communities that have adopted similar kind of measures could serve as examples in verbiage and content for such a resolution.
- vii. **Moving Forward-** The next phase of this project will be to present strategies and proposals to the city council. The ISU design institute will assist with strategies for the presentation. The P&R board also looks forward to having some displays for Fall Festival for people to look and interact with at Fall Festival. The next step after would be to hold public meetings for feedback and input.

7. Trailhead

- a. **Signage for vending machine-** a request has been made by the Dan and Donna Wagner to put a sign up at the trailhead indicating the placement of the vending machine.
 - i. **Motion:** Approve that a sign no larger than 12x18, grammatically correct, affixed to the strong post with the proof of the sign to be approved by a member of the P&R board before putting up the sign. (**Motion made by:** Bob; **seconded by:** Kathy)

- ii. **Results:** Approved (5-0)
- b. **Picnic Table-** There was a request as well for a picnic table to be placed up in the shade at the trailhead. We will check into getting one moved over to that location.
- 8. **Set date for pool closing-**
 - a. **Motion-** Set August 12th as the closing date for the pool. (**Motion made by:** Bob; **Seconded by:** Dan)
 - b. **Results:** Approved (5-0)
- 9. **Recreational Trail Committee**
 - a. **Discussion-** The committee has not been active in a while. The participants who had previously been on this committee had been contacted and they did not wish to be a part of it at this time. Shellie Pullen who had been on the committee will get us the admin information needed for their Facebook page. We will need to work over the next few months making a strong push especially during Fall Festival.
 - b. **Motion:** Dissolve current trail committee to reorganize with new members at a future date. (**Motion made by:** Kathy; **seconded by:**Bob)
 - c. **Results:** Approved (5-0)
 - d. to the pool handbook as it pertains to daycare groups that come to the pool with their daycare kids. These changes both state and reflect the DHS guidelines for children to Adult rations noting that daycare providers are still responsible for adhering their adult to child ratios while at the pool. There is also Lifeguard Staffing/Rotation Planning as well in the handbook. The PH and Chlorine numbers were also corrected.
 - e. **Motion:** Approve pool handbook updates. (**motion made by:** Margie; **seconded by:** Kathy)
 - f. **Results:** Approved (5-0)

****Note Kathy left at 8:15**

10. Adjourned

Next Meeting: 08/07/18 at 7pm Roy R Estle Memorial Library