

Dallas Center Parks and Recreation Board Meeting

08/07/18 Minutes

In Attendance: Robert King; Ken Matteson; Dan Oberender; Kathy Pantzar(arrived 7:30); Mary Werch; Ryan Coon (council liaison); ; Chad Hunter (ISU Community Design Lab); Carl Rogers (ISU Community Design Lab); Brian Slaughter (City)

Absent: Mark Mernone; Margie Kenyon; Shaina Thomas (Pool Manager)

1. **Call to Order**
2. **Approval of Agenda**
 - a. **Motion:** Approve agenda for tonight's meeting (**motion made by:** Bob; **seconded by:** Dan)
 - b. **Results:** Approved (4-0)
3. **Approve minutes of the June 26,2018 meeting**
 - a. **Motion:** Motion to approve minutes of the 06/26/18 (**motion made by:** Bob; **seconded by:** Dan)
 - b. **Results:** Approved (4-0)
4. **Public Communications-** none
5. **Review/approval/recommendation to Council of Trailhead business sign**
 - a. **Discussions-** We reviewed proposed a proposed sign for the trailhead that is sponsored by local businesses and helping promote those businesses to people coming through the trailhead.
 - b. **Motion:** Recommend to city council approval of the sign to be paid for sponsoring business, the Rotary Club of Dallas Center, and the Raccoon Valley Bank. (**motion made by:** Ken; **Seconded by:** Dan)
 - c. **Results:** Approved (4-0)
6. **ISU/Information to present at Fall Festival/Consideration of date for public forum Study**
 - a. **Discussion:** Chad and Carl presented some updated proposals for the master plan that is being developed by the ISU Community Design Lab. Some of these changes included options for updating park facilities at Mound Park and the Burnett Complex. At the outset of this process for developing a master there were two possible themes for the plan; one being the concept of 'City in the Park' and the other 'Activity with Detours'. As the process has taken shape the P&R board and believes that the key theme of 'City in the Park' is the one that best seems to describe the direction for the master plan. As a part of the 'City in a Park' theme there is also the proposal to add some trees in the downtown corridor as well as to the east of it. One of the key steps in the process for the P&R board to finalize the master plan is to begin presenting the idea to the public. Since one of key times that our community gathers outside together in our parks is Fall Festival. Carl and Chad have offered to be available from 11am-2pm to help present the possible options for the master plan, this will take place in the alley between the sign shop and Dallas Mutual with appropriate signage directing participants to the location. The plan will then be to hold a public forum in In September using input gained from the public at Fall Festival (the potential dates to be explored will be either 18th or the 25th depending on availability of Memorial Hall).
7. **Moving forward with the Tennis/Ice rink project**
 - a. **Discussion-** We did receive a bid of 55K for the tennis court project (aka-Three Season Court), which is only good in the current calendar year from Grimes Asphalt. With the

35K grant from that we were awarded from Prairie Meadows and what was budgeted as matching funds for the grant we would have enough to get a good amount of what needs to get done in this project. We have also applied for a 25K grant from Wellmark which if awarded could also be used towards the completion of it.

- b. **Motion:** Recommend to city council that we accept the bid from Grimes Asphalt to begin the Three Season Court project. (**Motion made by:** Kathy; **seconded by:** Bob)
 - c. **Results:** Approved (5-0)
8. **Discussion/consideration of recommendation to council on Healthy Living designation-**
- a. **Discussion-** Bob presented a synopsis of the Healthy Living designation that is being promoted by Wellmark. There are certain action points to undertake some of which could even be represented in our master plan for the current and potential future parks/green-space.
 - b. **Motion-** Recommend to city council that we work towards becoming receiving a Healthy Living designation. (**Motion made by:** Kathy; **Seconded by:** Bob)
 - c. **Results:** Approved (5-0)
9. **Update on KYBO's for Fall Festival**
- a. **Discussion-** Mary discussed that the we are no longer able to the KYBO's for Fall Festival for free so since we now have the trailhead restrooms available we will rent only 5 for the weekend. She will inform the Fall Festival committee so that they can plan for this next year as it will fall under their purview. **Note Kathy left at 8:15
10. Adjourned

Next Meeting: 09/04/18 at 7pm Roy R Estle Memorial Library