

Dallas Center Parks and Recreation Board Meeting Minutes

04/04/17

In attendance: Merle Baer, Mallory Brown, Cassidy Fox (Pool Manager), Duane Heaberlin (guest-softball board) Amy Hofland (guest), Isaac Hofland (guest), Joel Hofland (guest), Bob King, Ken Matteson, Kathy Pantzar, Ryan Pierson (city council liaison), Mary Werch.

1. Call to Order- 7:00pm by Mary
2. Approval of Agenda
 - a. **Motion:** Approve Agenda for tonight's meeting (**motion made by:** Bob; **seconded by:** Kathy)
 - b. **Results:** Approved
3. Approve minutes of the March 7, 2017 meeting
 - a. **Motion:** Approve minutes from March meeting. (**motion made by:** Kathy; **seconded by:** Mallory)
 - b. **Results:** Approved
4. Public Communications-none
5. Approval purchase of trophy for disc golf tournament
 - a. **Motion:** Motion to approve up to \$50.00 for the purchase of disc golf tournament trophy(s). (**Motion made by:** Bob; **Seconded by:** Kathy)
 - b. **Results:** Approved
6. Reconsideration of possible donation to PTO
 - a. Discussion- Previously the board had approved donation of a family pool pass contingent upon the PTO putting a minimum bid of \$85. The PTO has asked the board that this contingency be reconsidered as it is not fair to other businesses and organizations that have and or will be donating items for the PTO silent auction. The board's intent was to have the value of the pass understood as however it is also understood that it would be unfair to others who are supporting the PTO silent auction with donations.
 - b. **Motion:** Approve the donation of the Family Pool Pass valued at \$100.00 to the Dallas Center-Grimes PTO (**motion made by:** Kathy; **seconded by:** Merle)
 - c. **Results:** Approved
7. Location for LARGE chair
 - a. Discussion: In a previous meeting P&R board had accepted a gift of an oversized Adirondack chair and now we need to discuss where to have it placed. Various locations were discussed, one of the thoughts would be to have it on mulch so that it would not have to be mowed around.
 - b. **Motion:** Place chair on the south side of Vine in the area in front of the pool. (**motion made by:** Bob; **seconded by:** Ken)
 - c. **Results:** Approved

8. Recommendations for lifeguards and assistant pool managers
 - a. So far we have 7 lifeguard applicants
 - b. Cassidy discussed the possibility of having 2 assistant managers as there were times last year when there were scheduling conflicts with classes and family vacations. The P&R board would like to verify if there is the potential for any scheduling conflicts with any of the potential assistant manager candidates that Cassidy has in mind. Cassidy will let us know at the next meeting so we can make an appropriate recommendation.
9. Handbook for the swimming pool
 - a. Discussion-No new updates, the handbook needs to be ready before the upcoming season.
10. Opening date for swimming pool
 - a. Discussion- The last day of school for DCG is 06/01/17 so the plan would be to have the staff meeting with the lifeguards on 06/02/17 and open the pool on 06/03/17.
 - b. **Motion:** Set the opening day of the 2017 season for the pool to be on 06/03/17 (**motion made by:** Bob; **seconded:** Mallory)
 - c. **Results:** Approved
11. Isaac Hofland Eagle Scout project-possible donation towards rain garden
 - a. Discussion- Isaac presented his rain garden project that he is working on near the entrance to Memorial Park. The purpose is to help with the water run-off in that spot where water tends to collect especially with heavy rains. He has been testing the soil, seeking input from Bob and his expertise, and working with Brian Slaughter to define the exact location. Isaac has secured donations for some of the items he will need and is currently working on securing donations for \$500 towards appropriate plants. The board commends Isaac for this innovative project and would like show supports for his efforts
 - b. **Motion:** Set aside \$100 to assist with the purchase of plants for the rain-garden project being done by Isaac in Memorial Park. (**motion made by:** Kathy; **seconded by:** Merle)
 - c. **Results:** Approved
12. Approval recommendations to City Council of persons to manage skate rink for summer of 2017.
 - a. Discussion- We have four applicants. It was discussed as to whether or not we needed four people, but as long as only two are working at a time then this might help those working with scheduling so that they can alternate.
 - b. **Motion:** Recommend the four applicants to city council for approval with the understanding that there should be no more than two that work at a time. (**motion made by:** Kathy; **seconded by:** Bob)
 - c. **Results:** Approved
13. Duane Hearberlin- aggregate for softball fields

- a. Discussion- Duane advised that the fields are in need of aggregate for the upcoming season. Previously P&R and softball/baseball boards have shared this expense and softball board was interested to see if this could be done again this year. Reviewed costs from previous year, and P&R board had paid \$1500.00 towards this expense. Did note that previously there have been issues with getting bill in time within fiscal year. The bill must be received no later than June 15th.
 - b. **Motion:** Approve \$1500.00 towards aggregate for softball fields (**Motion made by:** Kathy; **seconded by:** Bob)
 - c. **Results:** Approved
14. Outside Usage of ball fields and volleyball court- No information provided by group that was seeking to have this issue discussed so this item will not be discussed tonight.
15. Finalize projects for DC-G leadership class
- a. Discussed several projects decided that perhaps starting with Mound Park we could have the leadership class clean up (pick-up sticks etc, clean around shrubs and flower beds) Mound Park and if time allows Memorial Park. Will need to coordinate with Brian Slaughter because there will most likely be need for a pick-up to haul things away. Bob said he could also help however he will not be available on 05/05 and 05/12.
16. Update on toilets for Sports Complex
- a. Toilets are getting delivered this Friday and it would be great if they would be ready to go before the tournament in May.
17. Report on improvements to concession stand at the Sports Complex
- a. Did look at concession booth and one of the issues that had been discussed was a need to have double sinks and a hand washing sink. After looking at the concession stand it would appear that if we could shorten (cut off 12"-18") the back counter that has the popcorn machine sitting on it we could probably fit a set of double sinks and a small handwashing sink. Will discuss this with Brian as a possibility for the fall as most likely there would not be time to get this done before the season begins this year.
18. Adjourn