

**AGENDA**  
**Dallas Center City Council**  
**September 10, 2019 –7:00 pm – Memorial Hall**

**PUBLIC HEARING** – on amendment to FY 2019-2020 Dallas Center City Budget

1. Pledge of Allegiance
2. Roll call
3. Action to approve agenda
4. Action to approve consent agenda
  - a. Approve minutes of August 13<sup>th</sup> regular meeting and August 24<sup>th</sup> Veteran’s Memorial re-dedication
  - b. August Treasurer’s Report, Cash Report, Function Report
  - c. August Law Enforcement, Fire/Rescue, Compliance and Water Reports
  - d. Action to approve Your Private Bartender’s liquor license Class C Liquor License effective 09/17/2019-09/21/2019
  - e. Approve hiring Rebecca Ladd as a part-time library assistant at \$10.00/hr effective, pending background check
  - f. Approve DCG School District’s street closing request for the school’s Homecoming Parade and Coronation on September 26<sup>th</sup>
  - g. Approve reappointment of Brian Osborne to the Board of Adjustment, term expires October 1, 2024
  - h. Approve invoices for payment (review committee Kluss and Coon)
5. Public Communications and Concerns [Anyone wanting to address the council should raise your hand, and the Mayor will acknowledge you. Please stand, state your name, address and topic. You will have two minutes to address the Mayor and Council.]
6. Christine Thomas – discussion on dog park
7. Property Maintenance Code
  - a. Ed Leedom, Compliance Officer – report on non-compliant properties
  - b. Discussion and possible direction on how to proceed
  - c. Discussion and possible action to amend Property Maintenance Code to establish a 3-member Appeal Board
8. Public Works Report
9. Water Treatment Plant Backwash Improvements Project – Engineer’s Report
10. Wastewater Treatment Facility Improvements - Engineer’s Report
11. 2019 Street Improvements Project (asphalt overlay) – Engineer’s Report
12. Fair View Drive Sanitary Sewer Extension Project
  - a. Engineer’s Report
  - b. Approve Partial Payment Estimate No. 1 – Thorpe Water Development Co. - \$81,372.73
13. Southwest Stormwater Project - seeding, planting, and finishing
14. Well No. 11
  - a. Engineer’s Report
  - b. Action on Resolution 2019-41 – agreement with Veenstra & Kimm for professional services (not to exceed \$12,000 for design and permitting and not to exceed \$7,000 for construction services)
15. Danny Beyer – discussion and possible action to refer to Plan and Zoning Commission for review a proposal to require developers to construct empty or shadow conduits for future fiber optic service
16. Engineer’s Report – other matters

17. Action to renumber Resolution 2019-36 approving Engagement Letter with Ahlers & Cooney, P.C. (on contract proceedings) to Resolution 2019-38
18. Possible Future Public Works and Public Safety Site
  - a. Review Offer by the Burkett Trust to Sell real estate parcel to the City
  - b. Action on Resolution 2019-39 – accepting Offer to Sell, authorizing a survey of the property, and authorizing the expenditure of funds for the land purchase, land survey, and closing costs
19. Action on Resolution 2019-40 – changing the reference to the “General Fund” in Resolutions 2018-46 and 2018-47 to the Sewer Fund
20. Action on Resolution 2019-45 – amending Resolution 2019-27 in support of pre-application for Iowa Great Places Program Grant to provide that the \$75,000 in City matching grants would be paid \$20,000 from the General Fund and the balance from the Burnett Capital Improvement Fund (in the absence of a REAP Grant)
21. Action on Resolution 2019-43 – approving copier lease agreement with Access Systems
22. Action on Resolution 2019-44 – amending Resolution 2007-47 by establishing revised rules for the use and rental of Memorial Hall and approving the form of the Rental Agreement
23. Action on Resolution 2019-42 – approving amendment to FY 2019-2020 Dallas Center City Budget
24. Action to approve to dispose of inoperable fax machine and sampler refrigerator
25. Action on Ordinance No. 536 – amending Section 5.07 the Code of Ordinances incorporating 2019 legislative changes including increasing the cumulative purchase limit from \$2,500 to \$6,000, first reading
26. Action on Ordinance No. 537 – amending Section 7.05 of the Code of Ordinances incorporating 2019 legislative changes pertaining to operating budget preparation
27. Discussion - Walnut Street music
28. Council reports
29. Mayor’s report
30. Adjournment

Cindy Riesselman, City Clerk

Claims

A King's Throne, Llc	Aug Serv	\$225.00
Access Systems Leasing	Sept Lease	\$258.27
Acco	Supplies	\$312.50
Agsources Cooperative Svcs	Tests	\$548.50
Arnold Auto Supply	Supplies	\$59.38
Baker & Taylor Co.	Books	\$461.12
Mmit Business Solutions	July Lease	\$103.92
Barco Municipal Products	Supplies	\$531.34
Bay Bridge Administrators	Insurance	\$100.42
Book Systems, Inc.	Scanners	\$590.00
Brown, Fagen & Rouse	Sept Serv	\$2,617.00
Center Point Large Print	Books	\$75.31
Centurylink	Sept Serv	\$570.64
Cintas Corporation #762	Aug Serv	\$112.48
Crossroads Ag, Llc	Supplies	\$155.87
Culligan Water System	Sept Serv	\$54.30
Dallas County Treasurer	Sept Serv	\$17,462.67
Delta Dental	Insurance	\$30.20

Delta Dental	Insurance	\$473.84
Digital Stew Services	Aug Serv	\$71.55
Eftps	Taxes	\$3,552.96
Eftps	Taxes	\$3,545.82
Eftps	Taxes	\$16.84
Elite Electric & Utility	Aug Serv	\$150.00
Galls, Llc	Supplies	\$21.78
Gis Benefits	Insurance	\$39.88
Gis Benefits	Insurance	\$28.52
Grainger	Repairs	\$325.08
Heartland Co-Op	Aug Serv	\$1,753.82
Hsa Cory, Rochelle	Hsa	\$100.00
Hsa Hofland, Joel	Hsa	\$50.00
Hsa Riesselman, Cindy	Hsa	\$150.00
Hsa Scrivner, April	Hsa	\$50.00
Hsa Slaughter, Brian	Hsa	\$183.33
Hsa Steele, Kathy	Hsa	\$100.00
Id Label Inc	Supplies	\$183.00
Simmering-Cory/Iowa Cod.	2019 Serv	\$511.00
Iowa Dnr	Permit	\$100.00
Ipers	Ipers	\$4,583.06
Iron Mountain	Aug Serv	\$59.35
J-W Tree Service	Aug Serv	\$250.00
Johnson Controls	Repairs	\$561.00
Karen's Quality Cleaning	Aug Serv	\$575.00
Kempker's True Value	Equip	\$438.99
Kimball Midwest	Supplies	\$234.77
Krudico Inc	Repairs	\$406.83
Leaf	Aug Serv	\$102.08
Ed Leedom	Aug Serv	\$432.55
Logan Contractors	Supplies	\$59.40
Manatts	Repairs	\$1,087.50
Menards	Supplies	\$571.93
Mid Iowa Seeds Llc	Refund	\$1,406.75
Midamerican Energy	Aug Serv	\$5,037.30
Midamerican Energy	July Serv	\$1,260.76
Midland Gis Solutions	Sept Serv	\$8,000.00
Moss Bros, Inc	Repairs	\$175.63
Napa Auto Parts	Supplies	\$258.54
Nationwide Retirement	Deferred Comp	\$350.00
Office Depot	Supplies	\$89.98
Kurt Olmer	Supplies	\$196.37
Plumb Supply Company	Repairs	\$59.46
Praxair Distribution	Aug Serv	\$30.36
Quick Oil Co	Supplies	\$413.91

Rhinehart Excavating, Inc	Sept Serv	\$554.91
Treasurer - State of Iowa	Taxes	\$1,141.43
Treasurer - State Of Iowa	Taxes	\$2,190.90
April Scrivner	Mileage	\$30.45
Sherwin-Williams	Repairs	\$25.82
Shottenkirk	Repairs	\$428.97
State Library Of Iowa	Subscription	\$482.45
The Des Moines Register	Subscription	\$365.03
Thorpe Water Development	Aug Serv	\$81,372.73
Unplugged Wireless	Repairs	\$105.00
Usa Blue Book	Supplies	\$1,327.77
Veenstra & Kimm	Aug Serv	\$73,423.13
Verizon Wireless	Aug Serv	\$160.04
Treasurer - State Of Iowa	Taxes	\$1,351.00
Waste Management	Aug Serv	\$17,792.62
Wellmark Bcbs	Insurance	\$373.04
Wellmark Bcbs	Insurance	\$7,489.25
Wells Fargo	Postage/Equip	\$1,579.90
Report Total		\$252,512.30

General	\$57,540.86
Rut	\$2,741.88
T&A(Eb)	\$10,262.07
Water	\$13,806.87
Sewer	\$159,734.84
Storm District	\$8,425.78
Total by Fund	\$252,512.30

#### Revenues

General Total	\$32,289.36
T&A (Pd) Benevolent Total	\$74.08
T&A(Ft) Total	\$15.32
T&A(Sc) Total	\$21.90
Capital Improvement Total	\$291.82
T&A(SI) Total	\$74.10
Rut Total	\$23,452.80
T&A(Eb) Total	\$741.23
Emergency Levy Fund Total	\$86.85
Local Option Sales Tax Total	\$29,101.87
Tif Total	\$288.65
Burnett Project Total	\$353.92
T&A(Bc) Total	\$123.37
T&A(Burnett Cap Improve)	\$176.32
Debt Service Total	\$5,108.65

T&A(B) Total	\$5.07
T&A(Y) Total	\$5.20
Water Total	\$40,145.11
Sewer Total	\$28,685.44
Storm District Total	\$4,941.57
Total Revenue by Fund	\$165,982.63

The Dallas Center City Council met in regular session August 13, 2019 at 7:00 pm. Mayor Kidd called the meeting to order and led the pledge of allegiance. Council members present included David Bagby, Danny Beyer, Curtis Pion and Ryan Coon. Ryan Kluss was not present.

Motion by Pion, 2<sup>nd</sup> by Beyer to approve agenda. Motion passed 4-0.

Pion stated there were only seven fireworks complaints in the month of July. He also stated we received 542 hours of law enforcement coverage but we only pay for 320 hours. Motion by Beyer, 2<sup>nd</sup> by Coon to approve consent agenda [approve minutes of July 9<sup>th</sup> regular meeting and July 16<sup>th</sup>, 18<sup>th</sup> and 24<sup>th</sup> special meetings; July Treasurer's Report; July Law Enforcement, Fire/Rescue, Compliance and Water Reports; approve hiring Gary Titus as crossing guard for 2019-2020 school year at \$12.00/hr effective August 23<sup>rd</sup> pending background check; approve Twisted Corn outdoor liquor license, beer garden and street closing for August 23<sup>rd</sup> Fall Festival event; approve Twisted Corn outdoor liquor license, beer garden and street closing for August 25<sup>th</sup> Fall Festival event; approve DCG School District's street closing request for the school's one mile run on September 27<sup>th</sup>; approve invoices for payment (review committee Pion and Beyer). Motion passed 4-0.

#### Public Communications and Concerns

Bob Haxton stated his concerns regarding the pavilion funding

Council member Beyer clarified that the pavilion was discussed before Healthy Hometown

Julie Becker stated her concerns regarding spending, taxes and street closings

Bob King stated his support on the role of the council and pavilion funding

Mike Buckalew gave an update on moving the Veteran's Monument. He thanked Daniel Willrich for donating his time on the monument plan/drawing and he stated that the rededication will immediately follow the fall festival parade

Bob King gave the council an update on the Healthy Hometown Initiative walkability study. He also stated that Wellmark did the study and report for free.

Motion by Pion, 2<sup>nd</sup> by Bagby to approve contract with TruGreen and authorizing the Mayor to sign the agreement in the amount of \$3801.50. Motion passed 4-0.

Daniel Willrich with Pelds Engineering gave an update on the library addition. He let council know that the drawings will be on display in the library at fall festival (which will be their fundraiser kick-off) and that the new addition will be ADA compliant. The cost of the project is approximately \$2.3M which includes building construction, fixtures, furniture, equipment, fees for design, soil boring and testing, technology, an inflation component and contingency.

Tim Day with Hope K. Farms, LLC gave the council an update on property development in the NE corner of Hwy. 44 and R Ave.

Motion by Pion, 2<sup>nd</sup> by Beyer to approve Resolution 2019-36 – approving Plat of Survey of Hope K. Farms parcel and waiving any subdivision review. Roll call all ayes, motion passed.

#### **Beggar's Night**

Susan Collins discussed Beggar's Night plans.

Motion by Beyer, 2<sup>nd</sup> by Coon to set October 26<sup>th</sup> from 6:00-8:00 pm as Beggar's Night. Motion passed 4-0.

Motion by Beyer, 2<sup>nd</sup> by Coon to approve street closing request (Walnut Street from Hatton Avenue to 14<sup>th</sup> Street) from 3:30-5:30 pm on October 26<sup>th</sup>. Motion passed 4-0.

Walnut Street plan- Pion thanked Daniel Willrich for volunteering his time on a concept plan with boulevards for Walnut Street. Greg Cagle gave an update on the Tree Board's concept of widening the sidewalk areas. The council did not take any action.

### **Plan and Zoning Commission**

Veenstra gave an update to the council on the Dollar General plan. He also discussed the need for a sign variance.

Motion by Pion, 2<sup>nd</sup> by Bagby to approve Resolution 2019-33 – approving Site Plan submitted for the Dollar General project on the Hope K. Farms parcel. Roll call all ayes, motion passed.

Motion by Pion, 2<sup>nd</sup> by Beyer to approve Resolution 2019-34 – approving Architectural Plan submitted for the Dollar General project on the Hope K. Farms parcel. Roll call all ayes, motion passed.

Slaughter gave the public works report-items they have been working on the past month include: working with contractors for the Presbyterian Church and Spurgeon Manor, issues with well #8, GIS mapping of storm sewer, Fair View Drive Sanitary Sewer Project, Water Treatment Backwash Project , Hatton Ave manhole reworks (\$2,333 and three weeks of work), park signs and benches, sinkhole (tile issue) at Cross Development, tree limbs at Percival and Ash, several MidAmerican power outages (which affect the pool, water distribution, city hall and the sewer plant), assisting resident with private sewer issues and getting that sewer line mapped, and completion of the Girl Scout pet giving box.

### **Water Treatment Plant Backwash Improvements Project**

Veenstra gave a project update-the project should be complete by the end of the month.

Motion by Beyer, 2<sup>nd</sup> by Bagby to approve Partial Payment Estimate No. 3 – Thorpe Water Development - \$13,798.75. Motion passed 4-0.

### **Wastewater Treatment Facility Improvements**

Veenstra gave a project update-Oct. 22 will be the bid letting, council will hold a special meeting on Oct. 29, and the updated cost estimate is \$3.2M.

Motion by Pion, 2<sup>nd</sup> by Coon to approve Resolution 2019-36 – approving Engagement Letter with Ahlers & Cooney, P.C. (on contract proceedings). Roll call all ayes, motion passed.

Motion by Pion, 2<sup>nd</sup> Coon to approve Resolution 2019-37 – ordering construction of the Wastewater Treatment Facility Improvements, and fixing a date for hearing thereon and taking of bids therefor [October 29, 2019 at 7:00 pm]. Roll call all ayes, motion passed.

Veenstra gave a 2019 Street Improvements Project (asphalt overlay) update-project will start after fall festival.

Veenstra gave a Fair View Drive Sanitary Sewer Extension Project update-preconstruction meeting was held, scheduled pipe laying completed by end of September with a potential project completion by the end of October.

### **Presbyterian Church**

Water main-Veenstra explained the church is building an 8" water main and discussed the benefits of partnering with the church to have this turned over to the city as a public water main. \$21,000 would be the city's portion (which is 1/4 of cost if city built a water main extending further south in the future). Motion by Beyer, 2<sup>nd</sup> by Coon directing engineer to work with church regarding the items laid out in his letter (authorizing placement in right-of-way and City paying for valves and hydrants so that City water is extended further south). Motion passed 4-0.

Sewer main installation-Veenstra discussed this installation and stated that the church will be invoiced for inspection of the sewer main.

Southwest Stormwater Project-Veenstra has reached out to Progressive Structures in regard to reimbursing city for cost of manhole rework on Hatton Avenue. He is waiting for a call back.

Spurgeon Manor-Kids Korner – drainage issue from the new driveway-Veenstra stated a letter has gone out to the engineer on the Spurgeon Manor Project and that they are looking into the issue and seem willing to address it.

Veenstra made council aware that well 8 is out of commission and can't be repaired (the city still has three functioning wells). He also explained that it has been a low producing well and the best option would be to drill a new well. Motion by Beyer, 2<sup>nd</sup> by Pion authorizing a well study to find the best place for placement of a new well. Motion passed 4-0.

Motion by Beyer, 2<sup>nd</sup> by Coon to approve Resolution 2019-32 – affirming Council's previous actions providing for a blanket position bond covering all required city officers and employees. Roll call all ayes, motion passed.

Motion by Coon, 2<sup>nd</sup> by Bagby to approve Resolution 2019-35 – approving Street Financial report. Roll call all ayes, motion passed.

Motion by Beyer, 2<sup>nd</sup> by Bagby to set public hearing on the FY 2019-2020 budget amendment for September 10, 2019 at 7 pm. Motion passed 4-0.

Motion by Beyer, 2<sup>nd</sup> by Pion to authorize Iowa Codification to prepare amending ordinances resulting from new state laws. Motion passed 4-0.

Council reports-Pion thanked Bob King for getting community letters of support for the REAP grant and stated that the REAP Grant application will be submitted by the end of the week. Coon thanked Pion for work on REAP grant. Beyer stated several of the projects on the capital improvement have been completed and he would like to set a time in October to update the plan. Beyer stated that the DOT is working on a left turn lane at Alice's Road and Hwy. 44. Pion stated he completed a dry run of the sound equipment and there are a few more items to procure and we should be ready to start recording the council meetings.

**Discussion of potential litigation**

Motion by Coon, 2<sup>nd</sup> by Beyer to hold a closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the government body in that litigation, pursuant to Iowa Code Section 21.5(1)(c) [requires the public vote of either two-thirds of the whole Council, or all of the members present]. Motion passed 4-0.

Council entered closed session at 8:56 pm on August 13, 2019.

Motion by Coon, 2<sup>nd</sup> by Beyer to rise from closed session. Motion passed 4-0. Session finished at 9:19 pm.

Council meeting adjourned at 9:19 pm.

Cindy Riesselman, City Clerk

**Claims**

A King's Throne, Llc	July Serv	\$225.00
Access Systems Leasing	Aug Serv	\$452.83
Acco	Supplies	\$667.30



Aetna Behavioral Health, Llc	July Serv	\$25.20
Agsources Cooperative Svcs	Tests	\$802.50
Ahlers & Cooney, Pc	July Serv	\$1,110.00
Arnold Auto Supply	Repairs	\$447.43
Baker & Taylor Co.	Books	\$337.82
Mmit Business Solutions Group	Aug Serv	\$103.92
Barco Municipal Products Inc	Repairs	\$1,957.53
Bay Bridge Administrators	Insurance	\$150.63
Brown, Fagen & Rouse	Aug Serv	\$2,714.35
Center Point Large Print	Books	\$316.81
Centurylink	July Serv	\$576.36
Cintas Corporation #762	July Serv	\$124.88
Clarke Mosquito Control	Repairs	\$205.00
Clive Power Equipment	Supplies	\$38.93
Compass Minerals America	Salt	\$3,579.23
Core & Main	Repairs	\$117.88
Culligan Water System	Aug Serv	\$11.95
Dallas County Treasurer	Aug Serv	\$17,462.67
Delta Dental	Insurance	\$45.30
Delta Dental	Insurance	\$458.74
Des Moines Iron & Supply Co	Supplies	\$659.20
Gruhn-Leander Stone Works, Llc	Supplies	\$590.00
Digital Stew Services	July Aug Serv	\$129.05
Digital Stew Services	June Serv	\$126.55
Dmc Welding & Repair Llc	Repairs	\$644.56
Ebsco	Magazines	\$1,363.47
Eftps	Taxes	\$5,178.98
Eftps	Taxes	\$5,321.76
Eftps	Taxes	\$5,122.04
Elite Electric & Utility	Repairs	\$300.00
Gatehouse- Db Iowa Holdings	Publications	\$576.85
Gis Benefits	Insurance	\$59.82
Gis Benefits	Insurance	\$8.58
Gis Benefits	Insurance	\$28.52
Greater Dallas County Alliance	Dues	\$3,652.00
Heartland Co-Op	July Serv	\$931.28
Hope K Farms Llc	Easement	\$1.00
Hsa Cory, Rochelle	Hsa	\$100.00
Hsa Hofland, Joel	Hsa	\$50.00
Hsa Riesselman, Cindy	Hsa	\$100.00
Hsa Scrivner, April	Hsa	\$50.00
Hsa Slaughter, Brian	Hsa	\$183.33
Hsa Steele, Kathy	Hsa	\$100.00
Iowa History Journal	Magazines	\$35.95
Iowa Prison Industries	Signs	\$325.90

Ipers	Ipers	\$6,959.62
Ipers	Ipers	\$0.27
Iron Mountain	July Serv	\$59.35
Johnson Controls Fire Protect.	Annual Serv	\$677.18
Karen's Quality Cleaning	July Serv	\$475.00
Kempker's True Value	Supplies	\$57.68
Koch Office Group	Copies	\$171.48
Leaf	July Serv	\$102.08
Ed Leedom	July Serv	\$548.76
Little Family Farms	Easement	\$1,719.00
Logan Contractors Supply Inc	Signs	\$532.38
Manatts	Repairs	\$1,966.00
Menards	Repairs	\$319.51
Merrit Company	Supplies	\$121.84
Midamerican Energy	July Serv	\$5,226.60
Midamerican Energy	July Serv	\$1,247.77
Moss Bros, Inc	Repairs	\$165.44
Mulch Mart, Llc	Supplies	\$91.80
Municipal Supply Inc	Repairs	\$7,189.00
Napa Auto Parts	Repairs	\$64.97
Nationwide Retirement Sol	Deferred Comp	\$525.00
Office Depot	Supplies	\$199.37
Petty Cash-City	Postage	\$31.95
Praxair Distribution	July Serv	\$29.75
Raccoon Valley Bank	Easement	\$1.00
Rotary Club Of Dallas Center	Dues	\$182.50
Treasurer - State Of Iowa	Taxes	\$1,215.93
Treasurer - State Of Iowa	Taxes	\$2,024.70
Sandry Fire Supply	Supplies	\$234.95
Sprayer Specialties, Inc	Signs	\$155.00
State Library Of Iowa	Subscription	\$183.38
Storey Kenworthy/Matt Parrott	Supplies	\$127.99
The Wall Street Journal	Subscription	\$119.88
Thorpe Water Development	July Serv	\$13,798.75
Veenstra & Kimm	July Serv	\$55,160.78
Verizon Wireless	July Serv	\$160.08
Treasurer - State Of Iowa	Taxes	\$2,454.00
Waste Management	July Serv	\$17,407.01
Wellmark Bcbs	Insurance	\$559.56
Wellmark Blue Cross Blue Shiel	Insurance	\$7,302.73
Wells Fargo	Postage/Supplies	\$2,833.93
Total paid		\$189,975.07
	General	\$77,351.86
	Rut	\$4,185.46

T&A(Eb)	\$10,136.98
Water	\$38,453.24
Sewer	\$59,404.69
Storm District	\$442.84
Total by Fund	\$189,975.07

Revenues:

General Total	\$40,411.01
T&A (Pd) Benevolent Total	\$1.44
T&A(Ft) Total	\$16.40
T&A(Sc) Total	\$23.44
Capital Improvement Total	\$312.36
T&A(SI) Total	\$54.72
Rut Total	\$16,753.81
T&A(Eb) Total	\$1,002.45
Emergency Levy Fund Total	\$93.26
Local Option Sales Tax Total	\$28,662.00
Tif Total	\$694.85
Burnett Project Total	\$378.86
T&A(Bc) Total	\$132.06
T&A(Burnett Cap Improve) Total	\$188.74
Debt Service Total	\$5,341.94
T&A(B) Total	\$5.43
T&A(Y) Total	\$5.56
Water Total	\$41,934.47
Sewer Total	\$27,559.92
Storm District Total	\$5,115.63
Total Revenue by Fund	\$168,688.35

The Dallas Center City Council gathered for the Veteran's Memorial Monument re-dedication outside City Hall on August 24<sup>th</sup> at approximately 11:05 am. Mayor Kidd and several council members were present.

No city business was discussed and no action was taken. The gathering ended at approximately 11:15 am.

Cindy Riesselman, City Clerk

**TREASURER'S REPORT**  
**CALENDAR 8/2019, FISCAL 2/2020**

FUND	LAST REPORT ON HAND	REVENUES	EXPENSES	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	812,280.29	32,289.36	87,549.82	.00	757,019.83
011 T&A (PD) BENEVOLENT	770.26	74.08	.00	.00	844.34
015 T&A(FT)	258,776.22	15.32	.00	.00	258,791.54
021 T&A(SC)	12,540.92	21.90	.00	.00	12,562.82
029 CAPITAL IMPROVEMENT	312,132.92	291.82	.00	.00	312,424.74
041 T&A(SL)	18,237.91	74.10	.00	.00	18,312.01
110 RUT	302,390.93	23,452.80	6,267.84	.00	319,575.89
112 T&A(EB)	39,152.19	741.23	14,670.82	.00	25,222.60
119 EMERGENCY LEVY FUND	93.26	86.85	.00	.00	180.11
121 LOCAL OPTION SALES TAX	234,087.62	29,101.87	.00	.00	263,189.49
125 TIF	16,628.36	288.65	878.25	.00	16,038.76
166 T&A(REC PROGRAM) REV	.00	.00	.00	.00	.00
167 BURNETT PROJECT	627,706.67	353.92	.00	.00	628,060.59
168 T&A(BC)	748,658.89	123.37	.00	.00	748,782.26
169 T&A(BURNETT CAP IMPROVE)	640,985.15	176.32	.00	.00	641,161.47
177 T&A(PD)	.00	.00	.00	.00	.00
180 REC TRAIL	.00	.00	.00	.00	.00
200 DEBT SERVICE	37,175.22	5,108.65	.00	.00	42,283.87
501 T&A(B)	14,903.18	5.07	.00	.00	14,908.25
502 T&A(Y)	12,976.31	5.20	.00	.00	12,981.51
600 WATER	516,337.72	40,145.11	44,153.59	.00	512,329.24
610 SEWER	839,663.57	28,685.44	61,957.08	.00	806,391.93
740 STORM DISTRICT	199,378.98	4,941.57	442.84	.00	203,877.71
Report Total	5,644,876.57	165,982.63	215,920.24	.00	5,594,938.96

**BALANCE SHEET**  
**CALENDAR 8/2019, FISCAL 2/2020**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING-GENERAL	6,330.18-	1,800.71
011-000-1110	CHECKING-T&A(PD) BENEVOLENT	.00	.00
015-000-1110	CHECKING-T&A(FT)	.00	.00
021-000-1110	CHECKING-T&A(SC)	.00	.00
029-000-1110	CHECKING-DEPR POLICE	.00	.00
029-000-1111	CHECKING-DEPR NON RUT EQUIP	.00	.00
029-000-1112	CHECKING-DEPR PARK	.00	.00
029-000-1113	CHECKING-DEPR SWIM POOL	.00	.00
029-000-1114	CHECKING-DEPR P/W BLDG	.00	.00
041-000-1110	CHECKING-T&A(SL)	42.26	42.26
110-000-1110	CHECKING-RUT	22,205.98	22,205.98
110-000-1111	CHECKING-DEPR RUT EQUIP	.00	.00
110-000-1112	CHECKING-SIDEWALK PROJ	.00	.00
112-000-1110	CHECKING-T&A(EB)	1,019.12	4,203.41-
119-000-1110	CHECKING-EMERG LEVY	86.69	86.69
121-000-1110	CHECKING-LOST	28,867.75	28,867.75
121-000-1111	CHECKING-LOST PROP TAX RELIEF	.00	.00
121-000-1112	CHECKING-LOST SWIM POOL	.00	.00
125-000-1110	CHECKING-TIF	261.15	261.15
166-000-1110	CHECKING-T&A(REC PROGRAM)	.00	.00
167-000-1110	CHECKING-T&A(BURNETT REC)	.00	.00
167-000-1111	CHECKING-T&A(BURNETT REC/POOL)	.00	.00
168-000-1110	CHECKING-T&A(BURNETT LIBRARY)	.00	.00
169-000-1110	CHECKING-T&A(BURNETT CAP IMP)	.00	.00
177-000-1110	CHECKING-T&A(PD) FORFEITURE	.00	.00
180-000-1110	CHECKING-REC TRAIL	.00	.00
200-000-1110	CHECKING-DEBT SERVICE	620.07	620.07
305-000-1110	CHECKING-PLAYGROUND EQUIP	.00	.00
307-000-1110	CHECKING-2012 HWY 44 TURN LANE	.00	.00
501-000-1110	CHECKING-T&A(B)	.00	.00
502-000-1110	CHECKING-T&A(Y)	.00	.00
600-000-1110	CHECKING-WATER	4,886.60-	8,510.96
600-000-1111	CHECKING-WATER SINKING	.00	.00
600-000-1112	CHECKING-T&A(M)	.00	.00
600-000-1113	CHECKING-WATER IMPROVEMENT	.00	.00
600-000-1114	CHECKING-WATER RESERVE	.00	.00
610-000-1110	CHECKING-SEWER	7,616.09-	6,400.82
610-000-1111	CHECKING-SEWER SINKING	.00	.00
610-000-1112	CHECKING-SEWER RESERVE	.00	.00
610-000-1113	CHECKING-SEWER IMPROVEMENT	.00	.00
740-000-1110	CHECKING-STORM DISTRICT	4,162.41	10,916.53
	CHECKING TOTAL	38,432.56	75,509.51
001-000-1120	PETTY CASH	50.00-	150.00
	PETTY CASH TOTAL	50.00-	150.00
001-000-1160	SAVINGS-GENERAL	48,880.28-	345,069.12

**BALANCE SHEET**  
**CALENDAR 8/2019, FISCAL 2/2020**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
011-000-1160	SAVINGS-T&A(PD) BENEVOLENT	74.08	844.34
015-000-1160	SAVINGS-T&A(FT)	15.32	8,791.54
021-000-1160	SAVINGS-T&A(SC)	21.90	12,562.82
029-000-1160	SAVINGS-DEPR POLICE	.00	.00
029-000-1161	SAVINGS-DEPR NON RUT EQUIP	123.78	71,019.42
029-000-1162	SAVINGS-DEPR PARK	4.23	2,424.37
029-000-1163	SAVINGS-DEPR SWIM POOL	16.04	9,202.94
029-000-1164	SAVINGS-DEPR P/W BLDG	144.24	82,755.52
029-000-1165	SAVINGS-DEPR FIRE	3.53	2,022.49
041-000-1160	SAVINGS-T&A(SL)	31.84	18,269.75
110-000-1160	SAVINGS-RUT	5,021.02-	198,397.08
110-000-1161	SAVINGS-DEPR RUT EQUIP	.00	99,180.83
110-000-1162	SAVINGS-SIDEWALK PROJ	.00	208.00-
112-000-1160	SAVINGS-T&A(EB)	14,948.71-	29,426.01
119-000-1160	SAVINGS-EMERG LEVY	.16	93.42
121-000-1160	SAVINGS-LOST	49.70	28,514.29
121-000-1161	SAVINGS-LOST PROP TAX RELIEF	.00	.00
121-000-1162	SAVINGS-LOST SWIM POOL	184.42	105,807.45
125-000-1160	SAVINGS-TIF	850.75-	15,777.61
166-000-1160	SAVINGS-T&A(REC PROGRAM)	.00	.00
167-000-1160	SAVINGS-T&A(BURNETT REC)	353.92	203,060.59
167-000-1161	SAVINGS-T&A(BURNETT REC/POOL)	.00	.00
168-000-1160	SAVINGS-T&A(BURNETT LIBRARY)	123.37	70,782.26
169-000-1160	SAVINGS-T&A(BURNETT CAP IMP)	176.32	101,161.47
177-000-1160	SAVINGS-T&A(PD)FORFEITURE	.00	.00
180-000-1160	SAVINGS-REC TRAIL	.00	.00
200-000-1160	SAVINGS-DEBT SERV	4,488.58	41,663.80
305-000-1160	SAVINGS-PLAYGROUND EQUIP	.00	.00
307-000-1160	SAVINGS-2012 HWY 44 TURN LANE	.00	.00
501-000-1160	SAVINGS-T&A(B)	5.07	2,908.25
502-000-1160	SAVINGS-T&A(Y)	5.20	2,981.51
600-000-1160	SAVINGS-WATER	3,731.88-	409,785.54
600-000-1161	SAVINGS-WATER SINKING	4,610.00	17,291.18
600-000-1162	SAVINGS-T&A(M)	.00	4,053.88
600-000-1163	SAVINGS-WATER IMPROVEMENT	.00	10,487.68
600-000-1164	SAVINGS-WATER RESERVE	.00	62,200.00
610-000-1160	SAVINGS-SEWER	29,440.24-	383,855.02
610-000-1161	SAVINGS-SEWER SINKING	3,784.69	19,557.50
610-000-1162	SAVINGS-SEWER RESERVE	.00	83,235.93
610-000-1163	SAVINGS-SEWER IMPROVEMENT	.00	13,342.66
740-000-1160	SAVINGS-STORM DISTRICT	336.32	192,961.18
	SAVINGS TOTAL	88,320.17-	2,649,279.45
001-000-1170	CD-GENERAL	.00	410,000.00
001-000-1171	CD-GENERAL	.00	.00
015-000-1170	CD-T&A (FT)	.00	200,000.00
015-000-1171	CD-T&A (FT)	.00	50,000.00
021-000-1170	CD-T&A (SC)	.00	.00
029-000-1170	CD-DEPR POLICE	.00	.00

**BALANCE SHEET**  
**CALENDAR 8/2019, FISCAL 2/2020**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
029-000-1171	CD-DEPR NON RUT EQUIP	.00	.00
029-000-1172	CD-DEPR PARK	.00	.00
029-000-1173	CD-DEPR SWIM POOL	.00	60,000.00
029-000-1174	CD-DEPR P/W BLDG	.00	.00
029-000-1175	CD-DEPR P/W BLDG	.00	20,000.00
029-000-1176	CD-DEPR FIRE	.00	65,000.00
110-000-1170	CD-RUT	.00	.00
110-000-1171	CD-DEPR RUT EQUIP	.00	.00
121-000-1172	CD-LOST SWIM POOL	.00	100,000.00
167-000-1170	CD-T&A(BURNETT REC)	.00	100,000.00
167-000-1171	CD-T&A(BURNETT REC/POOL)	.00	325,000.00
168-000-1170	CD-T&A(BURNETT LIBRARY)	.00	678,000.00
169-000-1170	CD-T&A(BURNETT CAP IMPROVE)	.00	500,000.00
169-000-1171	CD-T&A(BURNETT CAP IMPROVE)	.00	40,000.00
501-000-1170	CD-T&A (B)	.00	12,000.00
502-000-1170	CD-T&A (Y)	.00	10,000.00
600-000-1170	CD-WATER	.00	.00
600-000-1171	CD-WATER	.00	.00
610-000-1170	CD-SEWER	.00	300,000.00
	CD'S TOTAL	.00	2,870,000.00
	TOTAL CASH	49,937.61-	5,594,938.96



**BUDGET REPORT**  
**CALENDAR 8/2019, FISCAL 2/2020**

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-110-6010	POLICE-WAGES	120,536.00	10,044.58	20,089.16	16.67
001-110-6181	POLICE-CLOTHING	600.00	50.00	100.00	16.67
001-110-6210	POLICE-DUES,M'SHIPS, SPE	.00	.00	.00	.00
001-110-6230	POLICE-TRAINING	550.00	41.67	83.34	15.15
001-110-6310	POLICE-OFFICE RENTAL/MAI	.00	.00	.00	.00
001-110-6331	POLICE-VEHICLE OPERATION	24,000.00	1,975.17	3,950.34	16.46
001-110-6332	POLICE-VEHICLE/EQUIP REP	.00	.00	.00	.00
001-110-6371	POLICE-UTILITIES	300.00	.00	.00	.00
001-110-6373	POLICE-TELEPHONE	800.00	64.00	128.00	16.00
001-110-6419	POLICE-TECHNOLOGY SERVIC	2,820.00	233.33	466.66	16.55
001-110-6499	POLICE-RESERVE OFFICERS	.00	.00	.00	.00
001-110-6505	POLICE-PIONEER GRANT	.00	.00	.00	.00
001-110-6506	POLICE-OFFICE SUPPLIES	.00	.00	.00	.00
001-110-6507	POLICE-OPERATING SUPPLIE	2,100.00	173.33	346.66	16.51
001-110-6599	POLICE-PUBLIC RELATIONS	.00	.00	.00	.00
011-110-6599	T&A(PD) BENEVOLENT	.00	.00	.00	.00
029-110-6799	DEPR-POLICE EXPENSE	.00	.00	.00	.00
112-110-6110	POLICE-FICA	9,221.00	768.66	1,537.32	16.67
112-110-6130	POLICE-IPERS	11,945.00	948.22	1,896.44	15.88
112-110-6150	POLICE-GROUP INSURANCE	36,726.00	3,060.49	6,120.98	16.67
112-110-6155	CITY SHARE- HSA	.00	.00	.00	.00
112-110-6160	POLICE-WORKER'S COMP	2,800.00	89.82	179.64	6.42
112-110-6170	POLICE-UNEMPLOYMENT	270.00	13.40	26.80	9.93
112-110-6181	POLICE-UNIFORM ALLOWANCE	.00	.00	.00	.00
177-110-6505	T&A(PD) FORFEITURES EXPE	.00	.00	.00	.00
	POLICE TOTAL	212,668.00	17,462.67	34,925.34	16.42
001-150-6010	FIRE DEPT-SALARIES	15,000.00	.00	.00	.00
001-150-6150	FIRE DEPT-GROUP INSURANC	715.00	.00	.00	.00
001-150-6210	FIRE DEPT-DUES	300.00	.00	.00	.00
001-150-6230	FIRE DEPT-TRAINING	3,000.00	.00	.00	.00
001-150-6310	FIRE DEPT-BUILDING MAINT	7,000.00	.00	.00	.00
001-150-6331	FIRE DEPT-VEHICLE OPERAT	3,000.00	74.22	234.71	7.82
001-150-6332	FIRE DEPT-VEHICLE MAINT/	11,000.00	.00	504.24	4.58
001-150-6373	FIRE DEPT-TELEPHONE	1,600.00	127.69	250.77	15.67
001-150-6412	FIRE DEPT-HEALTH/FITNESS	1,000.00	.00	.00	.00
001-150-6415	FIRE DEPT-HYDRANT RENT	.00	.00	.00	.00
001-150-6419	FIRE DEPT-TECHNOLOGY SER	5,000.00	231.10	462.22	9.24
001-150-6505	FIRE DEPT-PAGERS/REPAIRS	15,000.00	.00	.00	.00
001-150-6507	FIRE DEPT-OPERATING SUPP	3,000.00	44.75	105.11	3.50
001-150-6599	FIRE DEPT-REPAIRS/SUPP N	15,000.00	234.95	234.95	1.57
015-150-6505	T&A(FI)-EXPENSES	.00	.00	.00	.00
029-150-6504	DEPR-FD MINOR EQUIPMENT	50,000.00	.00	.00	.00
112-150-6110	FIRE-FICA	1,148.00	.00	.00	.00
112-150-6130	FIRE-IPERS	595.00	.00	.00	.00
112-150-6155	CITY SHARE- HSA	.00	.00	.00	.00
112-150-6160	FIRE-WORKER'S COMP	6,000.00	.00	.00	.00
	FIRE TOTAL	138,358.00	712.71	1,792.00	1.30
001-170-6407	BUILDING INSPECTION FEES	40,000.00	700.80	700.80	1.75
	BUILDING INSPECTIONS TOT	40,000.00	700.80	700.80	1.75
001-190-6499	ANIMAL IMPOUNDMENT	500.00	.00	.00	.00
	ANIMAL CONTROL TOTAL	500.00	.00	.00	.00

**BUDGET REPORT**  
**CALENDAR 8/2019, FISCAL 2/2020**

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	PUBLIC SAFETY TOTAL	391,526.00	18,876.18	37,418.14	9.56
001-210-6010	STREETS-WAGES	39,454.00	3,366.73	8,501.95	21.55
001-210-6230	STREETS-EDUCATION/TRAINI	700.00	182.50	182.50	26.07
001-210-6332	STREETS-VEHICLE MAINT	.00	.00	.00	.00
001-210-6417	STREETS-2012 REPAIRS	100,000.00	.00	.00	.00
001-210-6499	STREETS-CONTRACT LABOR	1,000.00	.00	.00	.00
001-210-6507	STREETS-SUPPLIES R16	.00	.00	.00	.00
001-210-6599	STREETS-MISC SUPPLIES	1,000.00	978.71	978.71	97.87
021-210-6417	T&A(SC)-REFUNDS	1,000.00	.00	.00	.00
029-210-6710	DEPR-NON RUT EQUIP	90,000.00	.00	.00	.00
110-210-6331	RUT-VEHICLE OPERATIONS	3,000.00	179.01	383.63	12.79
110-210-6407	RUT-ENGINEERING	5,000.00	.00	.00	.00
110-210-6408	RUT-LIABILITY INSURANCE	.00	.00	.00	.00
110-210-6417	RUT-STREET REPAIRS/MAINT	160,000.00	2,333.88	2,333.88	1.46
110-210-6425	RUT-SIDEWALK IMPROVEMENT	2,000.00	.00	208.00	10.40
110-210-6490	RUT-13ST STREET SIDEWALK	.00	.00	.00	.00
110-210-6504	RUT-STREET EQUIP	.00	.00	.00	.00
110-210-6710	RUT-DEPR EQUIP EXPENSES	103,000.00	.00	.00	.00
112-210-6110	STREETS-FICA - STREETS	3,018.00	257.54	681.01	22.56
112-210-6130	STREETS-IPERS	3,724.00	315.60	809.90	21.75
112-210-6150	STREETS-GROUP INSURANCE	9,362.00	720.41	1,413.21	15.10
112-210-6155	CITY SHARE- HSA	2,325.00	46.00	98.26	4.23
112-210-6160	STREETS-WORKER'S COMP	5,000.00	.00	.00	.00
112-210-6170	STREETS-UNEMPLOYMENT	.00	.00	.00	.00
112-210-6181	STREETS-UNIFORM ALLOWANC	400.00	.00	400.00	100.00
	ROADS, BRIDGES, SIDEWALK	529,983.00	8,380.38	15,991.05	3.02
110-230-6371	RUT-STREET LIGHTS	25,000.00	1,388.92	2,801.66	11.21
110-230-6509	RUT-STREET SIGNS	2,500.00	282.70	282.70	11.31
	STREET LIGHTING TOTAL	27,500.00	1,671.62	3,084.36	11.22
110-250-6331	RUT-SNOW REM VEHICLE OPE	3,500.00	.00	.00	.00
110-250-6332	RUT-SNOW REM VEHICLE REP	4,000.00	.00	.00	.00
110-250-6499	RUT-SNOW REM CONTRACT LA	4,000.00	.00	.00	.00
110-250-6599	RUT-SNOW REM SUPPLIES	8,500.00	.00	.00	.00
	SNOW REMOVAL TOTAL	20,000.00	.00	.00	.00
001-290-6010	GARBAGE-WAGES	14,431.00	1,061.06	2,694.93	18.67
001-290-6411	GARBAGE-COURT CLAIMS	2,195.00	.00	.00	.00
001-290-6418	GARBAGE-SALES TAX	5,000.00	371.92	746.54	14.93
001-290-6499	GARBAGE-FEES	210,000.00	17,407.01	34,821.96	16.58
001-290-6506	GARBAGE-OFFICE SUPPLIES	1,200.00	17.50	679.65	56.64
001-290-6508	GARBAGE-POSTAGE	1,500.00	.00	55.00	3.67
112-290-6110	GARBAGE-FICA	1,104.00	81.18	206.20	18.68
112-290-6130	GARBAGE-IPERS	1,362.00	100.17	254.41	18.68
112-290-6150	GARBAGE-GROUP INSURANCE	8,311.00	629.00	1,238.75	14.90
112-290-6155	CITY SHARE- HSA	1,850.00	29.00	58.00	3.14
	GARBAGE TOTAL	246,953.00	19,696.84	40,755.44	16.50
001-299-6010	GARAGE-WAGES	27,262.00	2,094.38	5,251.97	19.26
001-299-6310	GARAGE-BUILDING REPAIRS	5,000.00	.00	.00	.00
001-299-6331	GARAGE-VEHICLE OPERATION	3,500.00	179.01	383.63	10.96
001-299-6332	GARAGE-VEHICLE REPAIRS	4,000.00	64.97	244.65	6.12

**BUDGET REPORT**  
**CALENDAR 8/2019, FISCAL 2/2020**

**PCT OF FISCAL YTD 16.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-299-6371	GARAGE-UTILITIES	3,000.00	88.19	185.38	6.18
001-299-6373	GARAGE-TELEPHONE	.00	.00	.00	.00
001-299-6399	GARAGE-MINOR REPAIRS/MAI	4,000.00	2,567.60	2,733.55	68.34
001-299-6490	STREET TREES	23,000.00	.00	.00	.00
001-299-6507	GARAGE-OPERATING SUPPLIE	5,000.00	498.89	884.61	17.69
029-299-6799	DEPR-P/W BLDG EXPENSE	.00	.00	.00	.00
112-299-6110	GARAGE-FICA	2,086.00	160.21	401.79	19.26
112-299-6130	GARAGE-IPERS	2,573.00	196.36	479.99	18.65
112-299-6150	GARAGE-GROUP INSURANCE	6,116.00	449.63	884.83	14.47
112-299-6155	CITY SHARE- HSA	1,463.00	29.00	54.36	3.72
112-299-6160	GARAGE-WORKER'S COMP	1,500.00	.00	.00	.00
	OTHER PUBLIC WORKS TOTAL	88,500.00	6,328.24	11,504.76	13.00
	PUBLIC WORKS TOTAL	912,936.00	36,077.08	71,335.61	7.81
001-350-6501	MOSQUITO SPRAYING	6,000.00	205.00	205.00	3.42
	WATER,AIR,MOSQUITO CONTR	6,000.00	205.00	205.00	3.42
	HEALTH & SOCIAL SERVICES	6,000.00	205.00	205.00	3.42
001-410-6010	LIBRARY-WAGES	80,251.00	5,396.08	13,981.51	17.42
001-410-6230	LIBRARY-TRAINING/EDUCATI	250.00	.00	.00	.00
001-410-6310	LIBRARY-BLDG REPAIR/MAIN	5,000.00	921.68	1,166.18	23.32
001-410-6320	LIBRARY-GROUNDS MAINT	500.00	.00	.00	.00
001-410-6340	LIBRARY-COMPUTER MAINT	4,000.00	.00	580.00	14.50
001-410-6371	LIBRARY-UTILITIES	6,000.00	431.00	934.46	15.57
001-410-6373	LIBRARY-TELEPHONE	2,500.00	179.69	353.48	14.14
001-410-6390	LIBRARY-DALLAS CO FOUND	.00	.00	.00	.00
001-410-6419	LIBRARY-TECHNOLOGY SERV	1,400.00	102.08	204.16	14.58
001-410-6502	LIBRARY-BOOKS	16,000.00	2,599.56	3,291.68	20.57
001-410-6505	LIBRARY-OFFICE FURNITURE	500.00	.00	.00	.00
001-410-6507	LIBRARY-SUPPLIES/PROG/DU	6,000.00	579.91	1,141.46	19.02
001-410-6508	LIBRARY-POSTAGE	1,800.00	61.18	205.99	11.44
001-410-6599	LIBRARY-EQUIPMENT	.00	.00	.00	.00
041-410-6502	T&A(SL)-EXPENSES	5,000.00	.00	90.00	1.80
112-410-6110	LIBRARY-FICA	6,139.00	412.82	1,069.60	17.42
112-410-6130	LIBRARY-IPERS	7,576.00	509.37	1,319.83	17.42
112-410-6150	LIBRARY-GROUP INSURANCE	17,835.00	1,549.59	3,037.64	17.03
112-410-6155	CITY SHARE- HSA	5,000.00	100.00	200.00	4.00
112-410-6160	LIBRARY-WORKER'S COMP	200.00	.00	.00	.00
168-410-6721	T&A(BURNETT LIBRARY)-EXP	10,000.00	.00	.00	.00
501-410-6502	T&A BOOKS-EXPENSE	.00	.00	.00	.00
	LIBRARY TOTAL	175,951.00	12,842.96	27,575.99	15.67
001-430-6010	PARKS-WAGES	41,478.00	3,895.92	9,401.59	22.67
001-430-6230	PARKS-EDUCATION/TRAINING	200.00	.00	.00	.00
001-430-6310	PARKS-BLDG MAINT/REPAIR	55,000.00	.00	.00	.00
001-430-6320	PARKS-GROUND MAINT/REPAI	15,000.00	724.60	2,654.00	17.69
001-430-6331	PARKS-VEHICLE OPERATION	2,000.00	345.61	611.61	30.58
001-430-6350	PARKS-EQUIP REPAIRS	1,000.00	126.26	71.71	7.17

**BUDGET REPORT**  
**CALENDAR 8/2019, FISCAL 2/2020**

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-430-6371	PARKS-UTILITIES	2,200.00	196.68	364.32	16.56
001-430-6385	PARKS-PRAIRIE MEADOW GRA	.00	.00	.00	.00
001-430-6390	PARKS-DALLAS COUNTY FOUN	10,000.00	.00	.00	.00
001-430-6399	PARKS-PARK EQUIP/MAINT	30,000.00	.00	56.64	.19
001-430-6450	PARKS-TREE MAINT	5,000.00	.00	.00	.00
001-430-6460	TREES PLEASE GRANT EXPEN	2,000.00	.00	.00	.00
001-430-6461	TREES FOREVER GRANT EXPE	1,500.00	.00	.00	.00
001-430-6495	PARKS-ACTIVITIES	200.00	.00	.00	.00
001-430-6507	PARKS-MISC OPERATING SUP	2,000.00	.00	53.39	2.67
029-430-6720	DEPR-PARK EXPENSES	6,100.00	.00	6,100.00	100.00
112-430-6110	PARKS-FICA	3,173.00	298.04	719.28	22.67
112-430-6130	PARKS-IPERS	3,523.00	68.42	168.79	4.79
112-430-6150	PARKS-GROUP INSURANCE	1,455.00	124.72	243.79	16.76
112-430-6155	CITY SHARE- HSA	413.00	8.00	15.27	3.70
112-430-6160	PARKS-WORKER'S COMP	675.00	.00	.00	.00
112-430-6181	PARKS-UNIFORM ALLOWANCE	.00	.00	.00	.00
167-430-6320	T&A(BURNETT REC)-PARK IM	30,000.00	.00	.00	.00
167-430-6910	T&A(BURNETT REC)-TRANSFE	.00	.00	.00	.00
305-430-6505	PLAYGROUND-EXPENSES	.00	.00	.00	.00
	PARKS TOTAL	212,917.00	5,788.25	20,460.39	9.61
001-440-6010	SWIM POOL-WAGES	50,252.00	9,433.69	36,484.50	72.60
001-440-6230	SWIM POOL-CPO TRAINING	500.00	.00	.00	.00
001-440-6310	SWIM POOL-EQUIP/BLDG REP	10,000.00	.00	.00	.00
001-440-6350	SWIM POOL-OPER EQUIP REP	1,000.00	.00	.00	.00
001-440-6371	SWIM POOL-UTILITIES	3,500.00	874.25	1,604.56	45.84
001-440-6373	SWIM POOL-TELEPHONE	600.00	56.33	110.41	18.40
001-440-6418	SWIM POOL-SALES TAX	2,500.00	79.17	427.28	17.09
001-440-6501	SWIM POOL-CHEM/INSPEC	6,000.00	379.80	667.80	11.13
001-440-6507	SWIM POOL-OPERATING SUPP	3,000.00	154.14	560.22	18.67
029-440-6599	DEPR-POOL DONATION EXPEN	.00	.00	.00	.00
029-440-6710	DEPR-SWIM POOL EXPENSES	.00	.00	.00	.00
112-440-6110	SWIM POOL-FICA	3,844.00	721.70	2,791.13	72.61
112-440-6130	SWIM POOL-IPERS	685.00	54.18	132.75	19.38
112-440-6150	SWIM POOL-GROUP INS	2,414.00	191.43	377.83	15.65
112-440-6155	CITY SHARE- HSA	663.00	12.50	24.18	3.65
112-440-6160	SWIM POOL-WORKER'S COMP	2,500.00	.00	.00	.00
166-440-6599	T&A(REC PROGRAM) EXPENSE	.00	.00	.00	.00
167-440-6801	T&A(BURNETT REC) PRINCIP	.00	.00	.00	.00
169-440-6750	T&A(BURNETT CAP IMPR)-PA	.00	.00	.00	.00
180-440-6320	REC TRAIL-EXPENSES	.00	.00	.00	.00
180-440-6380	REC TRAIL-PROJ MAIN ST G	.00	.00	.00	.00
180-440-6407	ENGINEERING	.00	.00	.00	.00
180-440-6499	REC TRAIL-TRAILHEAD ARTW	.00	.00	.00	.00
180-440-6801	REC TRAIL-BURNETT PRINC	.00	.00	.00	.00
180-440-6851	REC TRAIL-BURNETT INT	.00	.00	.00	.00
502-440-6505	T&A YOUTH-EXPENSES	1,500.00	.00	.00	.00
	RECREATION TOTAL	88,958.00	11,957.19	43,180.66	48.54
	CULTURE & RECREATION TOT	477,826.00	30,588.40	91,217.04	19.09

**BUDGET REPORT**  
**CALENDAR 8/2019, FISCAL 2/2020**

**PCT OF FISCAL YTD 16.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-520-6210	ECON DEV-DUES	4,500.00	2,517.00	3,652.00	81.16
001-520-6371	ECON DEV-UTILITIES	150.00	.00	.00	.00
001-520-6402	ECON DEV-ADVERTISING/SIG	1,000.00	.00	.00	.00
001-520-6407	ECON DEV-ENGINEERING	.00	.00	.00	.00
001-520-6413	ECON DEV-PAYMENT OTHER A	7,500.00	.00	6,000.00	80.00
001-520-6470	ECON DEV-COMPLIANCE	10,000.00	587.86	1,072.42	10.72
001-520-6490	ECON DEV-MISC EXPENSE	3,000.00	.00	.70	.02
001-520-6499	ECON DEV-OTHER PROF SERV	2,000.00	.00	.00	.00
001-520-6761	ECON DEV-WALNUT ST INTER	.00	.00	.00	.00
125-520-6411	TIF-LEGAL EXPENSES	.00	.00	.00	.00
125-520-6499	TIF-PIONEER REBATE AGREE	.00	.00	.00	.00
125-520-6799	TIF-STREETSCAPE	.00	.00	.00	.00
	ECONOMIC DEVELOPMENT TOT	28,150.00	3,104.86	10,725.12	38.10
001-540-6371	P&Z-UTILITIES	.00	.00	.00	.00
001-540-6407	P&Z ENGINEERING	.00	.00	.00	.00
001-540-6414	P&Z-PUBLICATIONS	100.00	.00	98.68	98.68
001-540-6490	P&Z-MISC	.00	.00	.00	.00
	PLANNING & ZONING TOTAL	100.00	.00	98.68	98.68
	COMMUNITY & ECONOMIC DEV	28,250.00	3,104.86	10,823.80	38.31
001-610-6010	MAYOR/COUNCIL-WAGES	9,600.00	400.00	800.00	8.33
001-610-6210	MAYOR/COUNCIL-DUES	1,200.00	1,135.00	1,135.00	94.58
001-610-6414	MAYOR/COUNCIL-PUBLICATIO	6,000.00	576.85	1,339.45	22.32
001-610-6490	MAYOR/COUNCIL-AUDITS/BON	9,000.00	.00	.00	.00
001-610-6599	MAYOR/COUNCIL-MISC EXPEN	12,000.00	1,314.58	4,111.40	34.26
112-610-6110	MAYOR/COUNCIL-FICA	734.00	5.80	11.60	1.58
112-610-6130	MAYOR/COUNCIL-IPERS	680.00	37.76	75.52	11.11
112-610-6160	MAYOR/COUNCIL-WORKER'S C	.00	.00	.00	.00
	MAYOR/COUNCIL/CITY MGR T	39,214.00	3,469.99	7,472.97	19.06
001-620-6010	CLERK-WAGES	58,805.00	4,843.40	11,712.15	19.92
001-620-6210	CLERK-DUES	150.00	.00	.00	.00
001-620-6230	CLERK-EDUCATION/TRAINING	2,000.00	.00	15.43	.77
001-620-6350	CLERK-EQUIPMENT REPAIRS	500.00	.00	.00	.00
001-620-6373	CLERK-TELEPHONE/RADIOS	2,500.00	141.92	281.39	11.26
001-620-6419	CLERK-TECHNOLOGY SERVICE	10,000.00	774.20	1,099.84	11.00
001-620-6490	CLERK-CONTRACT LABOR	1,000.00	.00	.00	.00
001-620-6505	CLERK-OFFICE EQUIP PURCH	4,000.00	.00	.00	.00
001-620-6507	CLERK-MISC OPERATING SUP	4,300.00	237.73	441.31	10.26
001-620-6508	CLERK-POSTAGE/BOX RENT	1,500.00	696.85	696.85	46.46
112-620-6110	CLERK-FICA	4,499.00	370.51	895.95	19.91
112-620-6130	CLERK-IPERS	5,551.00	457.23	1,105.64	19.92
112-620-6150	CLERK-GROUP INSURANCE	22,981.00	1,750.56	3,441.55	14.98
112-620-6155	CITY SHARE- HSA	5,175.00	103.50	207.00	4.00
112-620-6160	CLERK-WORKER'S COMP	250.00	.00	.00	.00
	CLERK/TREASURER/ADM TOTA	123,211.00	9,375.90	19,897.11	16.15
001-640-6405	ATTORNEY-MISC EXP	3,000.00	1,224.35	1,246.35	41.55
001-640-6411	ATTORNEY-RETAINER	31,200.00	2,600.00	5,200.00	16.67
	LEGAL SERVICES/ATTORNEY	34,200.00	3,824.35	6,446.35	18.85
001-650-6310	MEMORIAL HALL-BLDG MAINT	3,000.00	.00	4,533.90	151.13

**BUDGET REPORT**  
**CALENDAR 8/2019, FISCAL 2/2020**

**PCT OF FISCAL YTD 16.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-650-6320	MEMORIAL HALL-MISC EXPEN	1,300.00	88.87	135.42	10.42
001-650-6371	MEMORIAL HALL-UTILITIES	6,500.00	421.75	835.80	12.86
001-650-6399	MEMORIAL HALL-CAPITAL OU	.00	.00	.00	.00
001-650-6409	MEMORIAL HALL-JANITOR SE	4,300.00	355.38	710.76	16.53
001-650-6499	MEMORIAL HALL-ELEV MAINT	6,000.00	.00	.00	.00
	CITY HALL/GENERAL BLDGS	21,100.00	866.00	6,215.88	29.46
001-660-6408	GENERAL-LIABILITY INSURA	37,000.00	.00	.00	.00
	TORT LIABILITY TOTAL	37,000.00	.00	.00	.00
001-699-6490	MISC UNALLOCATED REIMB	3,000.00	17.39	34.95	1.17
	OTHER GENERAL GOVERNMENT	3,000.00	17.39	34.95	1.17
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>257,725.00</b>	<b>17,553.63</b>	<b>40,067.26</b>	<b>15.55</b>
307-210-6407	ENGINEERING	.00	.00	.00	.00
307-210-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
200-210-6801	DS PRINC-2005 STREETS	.00	.00	.00	.00
200-210-6802	DS PRINC-TIF FAIRVIEW	.00	.00	.00	.00
200-210-6803	DS PRINC-2011 STREETS	65,000.00	.00	.00	.00
200-210-6851	DS INT-2005 STREETS	.00	.00	.00	.00
200-210-6852	DS INT-TIF FAIRVIEW	.00	.00	.00	.00
200-210-6853	DS INT-2011 STREETS	33,660.00	.00	.00	.00
200-210-6899	DS BOND REGISTRATION FEE	500.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALK	99,160.00	.00	.00	.00
305-430-6385	PLAYGROUND-PRAIRE MDWS G	.00	.00	.00	.00
305-430-6390	PLAYGROUND-DALLAS CNTY G	.00	.00	.00	.00
	PARKS TOTAL	.00	.00	.00	.00
200-815-6801	DS PRINC-2001 EDS	.00	.00	.00	.00
200-815-6802	DS PRINC-2001 SRF	18,000.00	.00	.00	.00
200-815-6851	DS INT-2001 EDS	.00	.00	.00	.00
200-815-6852	DS INT-2001 SRF	315.00	.00	.00	.00
200-815-6899	DS BOND REGISTRATIONS FE	9.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TO	18,324.00	.00	.00	.00
200-865-6801	DS PRINC-2016 SW STORM	120,000.00	.00	.00	.00
200-865-6851	DS INT-2016 SW STORM	74,275.00	.00	.00	.00
200-865-6899	DS BOND REGISTRATION	600.00	.00	.00	.00
	STORM DISTRICT TOTAL	194,875.00	.00	.00	.00
	<b>DEBT SERVICE TOTAL</b>	<b>312,359.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
600-810-6010	WATER-WAGES	74,514.00	5,370.15	13,711.13	18.40
600-810-6110	WATER-FICA	5,700.00	410.80	1,079.46	18.94
600-810-6130	WATER-IPERS	7,034.00	504.21	1,293.78	18.39
600-810-6150	WATER-GROUP INSURANCE	16,711.00	1,264.55	2,485.88	14.88
600-810-6155	CITY SHARE- HSA	3,763.00	71.50	140.28	3.73
600-810-6160	WATER-WORKER'S COMP	2,800.00	.00	.00	.00
600-810-6181	WATER-UNIFORM ALLOWANCE	400.00	.00	400.00	100.00
600-810-6210	WATER-DUES	1,500.00	.00	185.65	12.38
600-810-6230	WATER-TRAINING	1,500.00	.00	120.00	8.00
600-810-6310	WATER-EQUIP/REPAIRS/MAIN	25,000.00	7,189.00	17,004.26	68.02

**BUDGET REPORT**  
**CALENDAR 8/2019, FISCAL 2/2020**

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
600-810-6320	WATER-WELL MAINTENANCE	25,000.00	.00	.00	.00
600-810-6331	WATER-VEHICLE OPERATIONS	2,000.00	76.72	164.41	8.22
600-810-6332	WATER-VEHICLE REPAIRS	500.00	.00	.00	.00
600-810-6340	WATER-OFFICE EQUIP	.00	.00	.00	.00
600-810-6350	WATER-CAPITAL PROJECTS	200,000.00	.00	.00	.00
600-810-6371	WATER-UTILITIES	21,000.00	2,326.97	4,756.23	22.65
600-810-6373	WATER-TELEPHONE	1,000.00	70.73	138.86	13.89
600-810-6374	T&A(M)DEPOSIT REFUND	13,000.00	1,571.68	2,568.77	19.76
600-810-6401	WATER-AUDIT	.00	.00	.00	.00
600-810-6407	WATER-ENGINEERING	.00	3,534.14	3,534.14	.00
600-810-6408	WATER-INSURANCE	8,200.00	.00	.00	.00
600-810-6411	WATER-LEGAL	.00	.00	.00	.00
600-810-6418	WATER-SALES TAX EXPENSE	22,000.00	2,190.90	4,215.60	19.16
600-810-6419	WATER-TECHNOLOGY SERVICE	5,000.00	7.15	26.80	.54
600-810-6499	WATER-TESTS	5,000.00	457.97	470.97	9.42
600-810-6501	WATER-SALT/CHEMICALS	33,000.00	3,866.73	3,866.73	11.72
600-810-6506	WATER-OFFICE SUPPLIES	1,700.00	17.50	679.65	39.98
600-810-6507	WATER-OPERATING SUPPLIES	3,000.00	.00	.00	.00
600-810-6508	WATER-POSTAGE	1,500.00	.00	.00	.00
600-810-6599	WATER-MISC EXP	2,500.00	1,424.14	1,441.70	57.67
600-810-6780	WATER-CAPITAL IMPROVEMEN	50,000.00	13,798.75	72,151.32	144.30
600-810-6801	WATER DEBT-PRINC 1996	.00	.00	.00	.00
600-810-6802	WATER DEBT PRINC 1999	.00	.00	.00	.00
600-810-6803	WATER DEBT-PRINC 2008 WT	45,000.00	.00	.00	.00
600-810-6854	WATER DEPT-INT 2008 WTR	9,030.00	.00	.00	.00
600-810-6851	WATER DEBT-INT 1996	.00	.00	.00	.00
600-810-6852	WATER DEBT-INT 1999	.00	.00	.00	.00
600-810-6899	WATER-BOND REGISTRATION	1,290.00	.00	.00	.00
	WATER TOTAL	588,642.00	44,153.59	130,435.62	22.16
610-815-6010	SEWER-WAGES	70,350.00	5,401.65	13,647.63	19.40
610-815-6110	SEWER-FICA	5,382.00	413.26	1,074.60	19.97
610-815-6130	SEWER-IPERS	6,641.00	507.09	1,286.69	19.37
610-815-6150	SEWER-GROUP INSURANCE	17,460.00	1,365.44	2,691.90	15.42
610-815-6155	CITY SHARE- HSA	4,350.00	100.50	202.65	4.66
610-815-6160	SEWER-WORKER'S COMP	1,400.00	.00	.00	.00
610-815-6181	SEWER-UNIFORM ALLOWANCE	400.00	.00	400.00	100.00
610-815-6210	SEWER-DUES	350.00	.00	.00	.00
610-815-6230	SEWER-EDUCATION/TRAINING	1,000.00	.00	120.00	12.00
610-815-6310	SEWER-BLDG REPAIR/MAINT	500.00	.00	.00	.00
610-815-6320	SEWER-GROUND REPAIR/MAIN	2,500.00	.00	.00	.00
610-815-6331	SEWER-VEHICLE OPERATIONS	1,600.00	76.71	164.41	10.28
610-815-6332	SEWER-VEHICLE REPAIRS	300.00	.00	.00	.00
610-815-6340	SEWER-OFFICE EQUIP	.00	.00	.00	.00
610-815-6350	SEWER-OPERATION/MAINT	180,000.00	17.05	212.05	.12
610-815-6371	SEWER-UTILITIES	10,000.00	759.60	1,801.17	18.01
610-815-6373	SEWER-TELEPHONE	.00	.00	.00	.00
610-815-6374	SEWER DEPOSITS	2,000.00	248.91	568.41	28.42
610-815-6407	SEWER-ENGINEERING	377,000.00	50,528.74	50,528.74	13.40
610-815-6408	SEWER-INSURANCE	12,000.00	.00	.00	.00
610-815-6411	SEWER-LEGAL	2,000.00	.00	.00	.00
610-815-6418	SEWER-SALES TAX EXPENSE	4,200.00	592.06	986.98	23.50

**BUDGET REPORT**  
**CALENDAR 8/2019, FISCAL 2/2020**

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
610-815-6419	SEWER-TECHNOLOGY SERVICE	5,500.00	7.15	26.80	.49
610-815-6499	SEWER-TESTS	8,000.00	376.50	604.50	7.56
610-815-6506	SEWER-OFFICE SUPPLIES	2,000.00	17.51	762.17	38.11
610-815-6507	SEWER-SUPPLIES	1,000.00	.00	.00	.00
610-815-6508	SEWER-POSTAGE	1,500.00	.00	.00	.00
610-815-6599	SEWER-ADMIN EXPENSES	350.00	17.91	1,757.00	502.00
610-815-6767	SEWER-FAIR VIEW DR SAN S	.00	.00	.00	.00
610-815-6780	SEWER-CAPITAL OUTLAY PRO	2,000,000.00	.00	.00	.00
610-815-6801	SEWER DEBT-PRINC-2001 ED	45,000.00	.00	.00	.00
610-815-6802	SEWER DEBT-PRINC 1999	.00	.00	.00	.00
610-815-6803	SEWER DEBT-PRINC WASS	.00	.00	.00	.00
610-815-6851	SEWER DEBT-INT 2001 EDS	788.00	.00	.00	.00
610-815-6853	SEWER DEBT-INT WASS	.00	.00	.00	.00
610-815-6852	SEWER DEBT-INT-1999	.00	.00	.00	.00
610-815-6899	SEWER DEBT-REGISTRAR FEE	22.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TO	2,763,593.00	60,430.08	76,835.70	2.78
740-865-6379	STORM DISTRICT-MAINT/REP	15,000.00	344.56	2,277.31	15.18
740-865-6407	STORM DISTRICT-ENGINEER	25,000.00	.00	.00	.00
740-865-6411	STORM DISTRICT-LEGAL	.00	.00	.00	.00
740-865-6418	STORM DISTRICT-SALES TAX	1,100.00	98.28	196.56	17.87
740-865-6419	STORM DISTRICT-TECH SERV	9,000.00	.00	.00	.00
740-865-6765	STORM DISTRICT-CAPITAL P	125,000.00	.00	.00	.00
740-865-6801	PRINCIPAL PAYMENTS	.00	.00	.00	.00
740-865-6851	INTEREST PAYMENTS	.00	.00	.00	.00
740-865-6899	BOND REGISTRATION FEES	.00	.00	.00	.00
	STORM DISTRICT TOTAL	175,100.00	442.84	2,473.87	1.41
	ENTERPRISE FUNDS TOTAL	3,527,335.00	105,026.51	209,745.19	5.95
001-910-6910	GENERAL-TRANSFERS OUT	84,040.00	.00	.00	.00
029-910-6910	DEPR-TRANSFER OUT	.00	.00	.00	.00
110-910-6910	RUT-TRANSFERS OUT	25,000.00	2,083.33	4,166.66	16.67
112-910-6910	T&A(EB)-TRANSFER OUT	.00	.00	.00	.00
119-910-6910	EMERGENCY FUND-TRANSFER	24,343.00	.00	.00	.00
121-910-6910	LOST-TRANSFER OUT	71,575.00	.00	.00	.00
125-910-6910	TIF-TRANSFER OUT	83,785.00	878.25	1,756.50	2.10
167-910-6910	T&A(BURNETT REC)-TRANSFE	.00	.00	.00	.00
169-910-6910	T&A(BURNETT CAP IMP TRAN	.00	.00	.00	.00
180-910-6910	REC TRAIL-TRANSFER OUT	.00	.00	.00	.00
307-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00
600-910-6910	WATER-TRANSFERS OUT	6,000.00	.00	.00	.00
610-910-6910	SEWER-TRANSFERS OUT	24,324.00	1,527.00	3,054.00	12.56
740-910-6910	STORM DISTRICT-TRANSFER	.00	.00	.00	.00
	TRANSFERS TOTAL	319,067.00	4,488.58	8,977.16	2.81
	TRANSFER OUT TOTAL	319,067.00	4,488.58	8,977.16	2.81



**BUDGET REPORT**  
**CALENDAR 8/2019, FISCAL 2/2020**

**PCT OF FISCAL YTD 16.6%**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT TITLE</b>	<b>TOTAL BUDGET</b>	<b>MTD BALANCE</b>	<b>YTD BALANCE</b>	<b>PERCENT EXPENDED</b>
	TOTAL EXPENSES BY FUNCTI	6,233,024.00	215,920.24	469,789.20	7.54

## August Dallas Center CFS Summary

<b>DATE/TIME</b>	<b>INCIDENT</b>	<b>LOCATION</b>
2019-08-01 02:17	TRAFFIC STOP	2400 240TH ST, DALLAS CENTER
2019-08-01 04:39	911 MISDIAL	240 <sup>th</sup> St / ORDER DR, DALLAS CENTER
2019-08-01 11:10	THEFT	1405 WALNUT ST, DALLAS CENTER
2019-08-01 11:50	911 HANGUP	1301 ASH ST, DALLAS CENTER
2019-08-02 01:16	TRAFFIC STOP	230TH ST / N AVE, DALLAS CENTER
2019-08-02 06:56	DISTURBANCE	1202 SUGAR GROVE AVE, DALLAS CENTER
2019-08-02 13:10	MOTORIST ASSIST	27000 240TH ST, DALLAS CENTER
2019-08-02 15:14	MEDICAL TRANSPORT	1204 LINDEN ST, DALLAS CENTER
2019-08-02 15:29	911 MISDIAL	1204 LINDEN ST, DALLAS CENTER
2019-08-03 04:20	911 HANGUP	1301 ASH ST, DALLAS CENTER
2019-08-03 17:13	WELFARE CHECK	1204 CHERRY ST, DALLAS CENTER
2019-08-03 18:43	WARRANT CHECK	1806 LINDEN ST, DALLAS CENTER
2019-08-03 19:47	WELFARE CHECK	900 SUGAR GROVE AVE, DALLAS CENTER
2019-08-04 05:40	DISTURBANCE	401 HATTON AVE, DALLAS CENTER
2019-08-04 20:40	WARRANT CHECK	1806 LINDEN ST, DALLAS CENTER
2019-08-04 22:25	CIVIL DISPUTE	1201 VINE ST, DALLAS CENTER
2019-08-05 00:37	NOISE COMPLAINT	307 14TH ST, Apt. B, DALLAS CENTER
2019-08-05 08:52	INFORMATION	1405 WALNUT ST, DALLAS CENTER
2019-08-06 06:18	MEDICAL/AMBULANCE TRIP	1915 SUGAR GROVE AVE, DALLAS CENTER
2019-08-06 06:48	TRAFFIC STOP	1202 SUGAR GROVE AVE, DALLAS CENTER
2019-08-06 13:08	JUVENILE PROBLEM	301 10TH ST, DALLAS CENTER
2019-08-06 13:46	WARRANT CHECK	2523 240TH ST, DALLAS CENTER
2019-08-06 18:50	VEHICLE UNLOCK	1704 ASH ST, DALLAS CENTER
2019-08-06 21:32	INFORMATION	1204 LINDEN ST, Apt. DALLAS CENTER
2019-08-06 22:42	VANDALISM	601 PERCIVAL AVE, DALLAS CENTER
2019-08-08 16:46	INFORMATION	15TH ST / SYCAMORE ST, DALLAS CENTER
2019-08-09 14:27	ATV COMPLAINT	1600 LINDEN ST, DALLAS CENTER
2019-08-11 17:17	FIRE ALARM	810 SUGAR GROVE AVE, Apt. C, DALLAS CENTER
2019-08-12 01:40	INFORMATION	705 10TH ST, DALLAS CENTER
2019-08-12 18:55	DOMESTIC	1006 VINE ST, DALLAS CENTER
2019-08-12 21:08	VANDALISM	1006 VINE ST, DALLAS CENTER
2019-08-13 01:38	DISTURBANCE	201 PERCIVAL AVE, DALLAS CENTER
2019-08-13 02:28	MEDICAL ALARM	1003 MAPLE ST, DALLAS CENTER
2019-08-13 09:56	911 HANGUP	1001 WALNUT ST, DALLAS CENTER
2019-08-14 03:21	BURGLARY	1202 SUGAR GROVE AVE, DALLAS CENTER
2019-08-14 06:16	DISTURBANCE	307 14TH ST, Apt. B, DALLAS CENTER
2019-08-14 08:35	SUSPICIOUS	307 14TH ST, Apt. B, DALLAS CENTER

## August Dallas Center CFS Summary

<b>2019-08-14 11:52</b>	<b>WARRANT</b>	<b>307 14TH ST, Apt. B, DALLAS CENTER</b>
<b>2019-08-14 16:50</b>	<b>INFORMATION</b>	<b>807 HATTON AVE, DALLAS CENTER</b>
<b>2019-08-14 18:35</b>	<b>INFORMATION</b>	<b>1405 WALNUT ST, DALLAS CENTER</b>
<b>2019-08-14 18:38</b>	<b>INFORMATION</b>	<b>1400 VINE ST, DALLAS CENTER</b>
<b>2019-08-15 04:31</b>	<b>SUSPICIOUS</b>	<b>1202 SUGAR GROVE AVE, DALLAS CENTER</b>
<b>2019-08-15 10:28</b>	<b>CIVIL PAPER</b>	<b>2523 240TH ST, DALLAS CENTER</b>
<b>2019-08-15 15:19</b>	<b>WELFARE CHECK</b>	<b>804 FAIRVIEW DR, DALLAS CENTER</b>
<b>Grand Total</b>	<b>323 Regular hours/ 127 Hours Patrol/ 23 Hours on call</b>	<b>473 Total hours/ 320 required</b>

## FIRE & EMS REPORT

August 2019

Total calls : 12

### **FIRE 8 total**

1 Structure fire with Grimes

1 Structure fire with Adel

1 2 Fire alarm

### **EMS 8 Total**

8 calls for service (7 City/1 Rural)

# AUGUST DALLAS CENTER 2019 CODE ENFORCEMENT

## REPORT

CASE #	ADDRESS	VIOLATION	DATE OF VIOLATION	REINSPECT DATE	COMMENTS	COMPLIED
2017-051	1600 Linden	Property Maintenance	5/24/2017	7/26/2017 10/11/17 12/6/17 1/26/18 5/2/18 8/8/18 12/20/18	Advisory / Will have financing in October 11/1/17 Certified 1/3/18 FINAL NOTICE-- 1-17-18 New contractor will finish in spring 6/20/18 reminder 11/6/18 REMINDER	
		BEGIN 2017				
		BEGIN 2019				
2019-042	1401 Walnut	Property Maintenance	4/24/2019	5/28/2019 6/20/19	Advisory/ 5/20/19 Certified	
2019-062	1302 Walnut	Junk	5/20/2019	6/6/2019	Advisory	
2019-063	1302 Walnut	Prop. Maint	5/20/2019	7/16/2019	Advisory	
2019-065	1201 Walnut	Junk & Vehicles	5/29/2019	6/13/2019 8/2/19	Advisory 6/19/19 sent new pictures- 7/17/19 Certified	
2019-069	1506 Cherry	Junk	5/29/2019	6/13/2019 7/11/19 8/7/19	Advisory- 6/25/19 Certified 7/22/19 Sent cert	8/6/2019
2019-090	1505 Sycamore	parking alley	7/2/2019	7/17/2019 8/16/19	Advisory -7/31/19 Certified	
2019-092	1404 Walnut	Grass	7/10/2019	7/16/2019	Advisory	8/13/2019
2019-093	504-10th	Junk & Vehicles	7/10/2019	7/25/2019 8/23/19	Advisory- 8/6/19 Certified	
2019-097	1200 Ash	FYP	7/17/2019	7/24/2019 8/16/19	M - 7/31/19 Certified	8/6/2019

2019-098	607 Percival	Junk&Vehicle	7/17/2019	7/24/2019 8/16/19	M -7/31/19 Advisory	
2019-100	104-14	Junk	7/22/2019	7/30/2019	M	8/6/2019
2019-102	1506 Cherry	Grass	7/22/2019	7/30/2019 8/6/19	M -7/31/19 Advisory	8/6/2019
2019-105	403-14	Grass	7/31/2019	8/6/2019	Advisory	8/13/2019
2019-106	400-15	Grass	7/31/2019	8/6/2019	Advisory	8/6/2019
2019-107	1606 Cherry	V/FYP	7/31/2019	8/6/2019 8/13/19	M- Flyer	8/13/2019
2019-108	805-15	J-ROW	7/31/2019	8/6/2019	M	8/6/2019
2019-109	704 Fairview Dr.	FYP	7/31/2019	8/6/2019 8/13/19	M- Flyer	8/13/2019
2019-110	1204 Sugar Grove	Junk	8/6/2019	8/28/2019	Advisory	
2019-111	1229 Maple	Junk	8/6/2019	8/13/2019	M	8/13/2019
2019-112	604 Percival	Junk/FYP	8/6/2019	8/21/2019	Advisory	8/13/2019
2019-113	400-13	J-ROW	8/13/2019	8/29/2019	Certified	
2019-114	302-14	Junk	8/13/2019	8/29/2019	Advisory	
2019-115	302 -14	Prop. Maint	8/13/2019	11/26/2019	Advisory	
2019-116	1007 Vine	Grass	8/13/2019	8/20/2019	Advisory	8/27/2019
2019-117	1706 Linden	Junk/Grass	8/13/2019	8/29/2019	Advisory	
2019-118	1600 Linden	Grass	8/19/2019	8/27/2019	Advisory	8/27/2019
2019-119	1602 Linden	Grass	8/19/2019	8/27/2019	Advisory	8/27/2019
2019-120	705-10	FYP	8/19/2019	8/27/2019	M	
2019-121	307-14	J-ROW	8/19/2019	8/27/2019	M	
2019-122	401 Percival	Grass	8/27/2019	9/3/2019	Advisory	
2019-123	701-10	FYP	8/27/2019	9/3/2019	M	
2019-124	1506 Cherry	Grass	8/27/2019	9/3/2019	Advisory	
2019-125	1505 Cherry	Grass	8/27/2019	9/3/2019	Advisory	
2019-126	Oak Ct.	Grass	8/27/2019	9/3/2019	Advisory	
2019-127						

# Monthly Water Report

Date	Aug-19																			
	<b>Water Plant</b>																			
Total Gal.>	6,310,900	Max	247,600	Min	164,500	Avg	203,600	Gpm	259											
Total Hrs.>	406.2	Max	15.9	Min	10.9	Avg	13.1													
Last Month.>	6,973,900	Max	635,300	Min	151,000	Avg	225,000	Gpm	259											
Last Year.>	4,304,500	Max	235,500	Min	21,900	Avg	138,900	Gpm	255											
Lbs.of Chlorine	792	Lbs of Fluoride	47	Gallons of salt brine	3,933															
Chlorine.Mg/l	0.57	Fluoride.Mg/l	0.4	Hardness. Mg/l	91.5	Iron. Mg/l	0.01	Nitrate.Mg/l												
	<b>Well</b>																			
<b>Date</b>	8/13/2019																			
	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	
Well # 7	36	26	10	150																
Well # 8																				
Well # 9	40	28	12	200																
Well # 10	24	10	14	110																
Test Well																				
<b>Water Meters</b>	New Installs				Read In															
	Replace Meter				Read Out															
	Replace Radio Read				Shut off For nonpayment															
	Repair																			
<b>Fire Hydrants</b>	New Install				Flush Hyd				Repair Hyd											
<b>Water Plant</b>	Backwashed filters 1-2-3.																			
<b>Water Tower</b>																				
<b>Reservoir</b>																				
<b>Dist. System</b>																				
<b>Wells</b>	8/13/2019 - Tested wells 7-9-10, no issues. Well 8 is down																			
<b>Other</b>																				

**Applicant License Application ( )**

<b>Name of Applicant:</b> <u>Your Private Bartender LLC</u>		
<b>Name of Business (DBA):</b> <u>Your Private Bartender</u>		
<b>Address of Premises:</b> <u>2425 240th Street</u>		
<b>City</b> <u>Dallas Center</u>	<b>County:</b> <u>Dallas</u>	<b>Zip:</b> <u>50063</u>
<b>Business</b> (515)		
<b>Mailing</b>		
<b>City</b>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50131</u>

**Contact Person**

<b>Name</b> <u>Amber Cooper</u>
<b>Phone:</b> (515) <b>Email</b>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 5 days

**Effective Date:** 09/17/2019

**Expiration Date:** 01/01/1900

**Privileges:**

- Class C Liquor License (LC) (Commercial)
- Outdoor Service

**Status of Business**

<b>BusinessType:</b> <u>Limited Liability Company</u>
<b>Corporate ID Number:</b> <u>XXXXXXXXXX</u> <b>Federal Employer ID</b> <u>XXXXXXXXXX</u>

**Ownership**

**Amber Cooper**

**First Name:** Amber                      **Last Name:** Cooper  
**City:** Johnston                      **State:** Iowa                      **Zip:** 50131  
**Position:** President  
**% of Ownership:** 51.00%                      **U.S. Citizen:** Yes

**Matthew Cooper**

**First Name:** Matthew                      **Last Name:** Cooper  
**City:** Johnston                      **State:** Iowa                      **Zip:** 50131  
**Position:** President  
**% of Ownership:** 49.00%                      **U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b> <u>Illinois Casualty Co</u>
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**Policy Effective Date:** 09/17/2019

**Policy Expiration** 09/21/2019

**Bond Effective**

**Dram Cancel Date:**

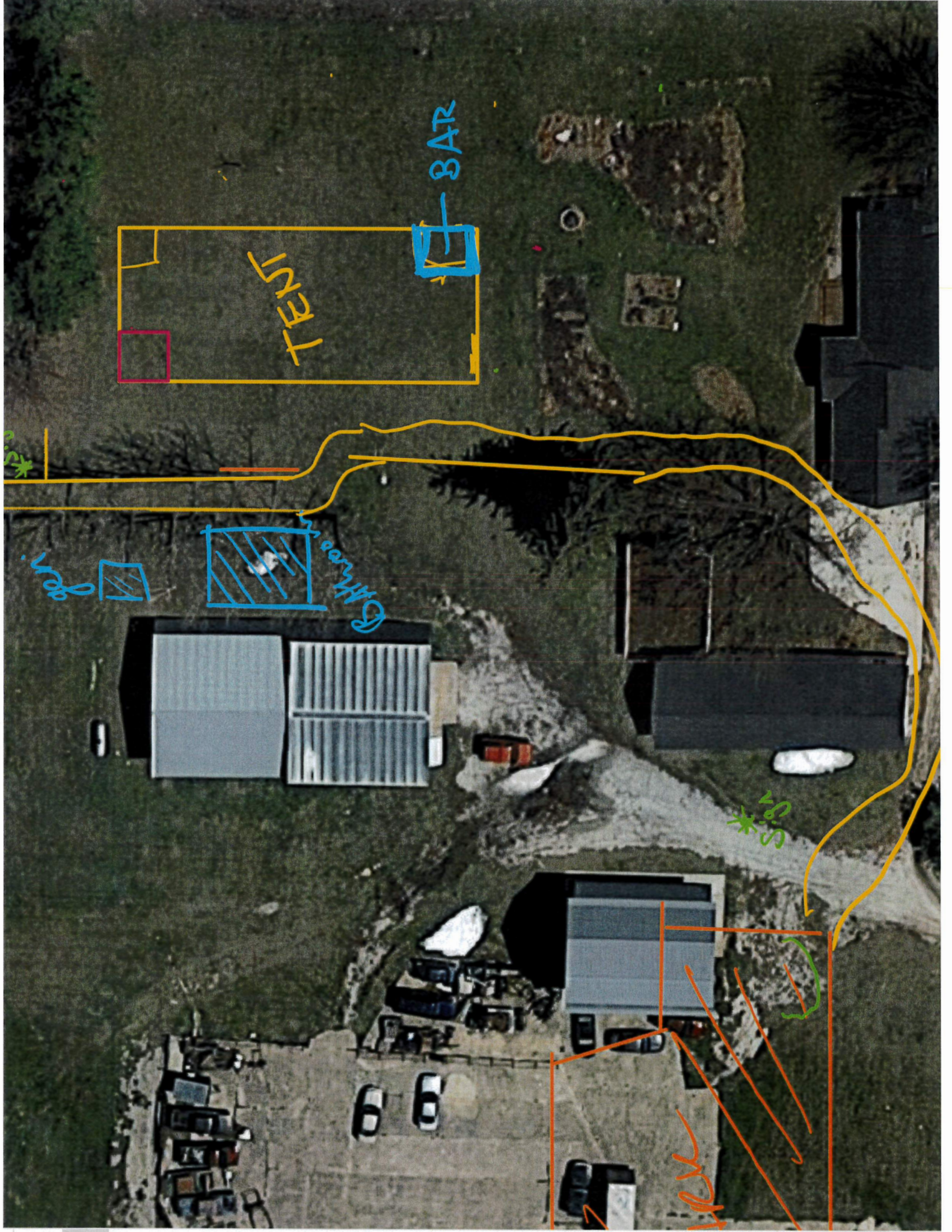
**Outdoor Service Effective**

**Outdoor Service Expiration**

**Temp Transfer Effective**

**Temp Transfer Expiration Date:**





BAR

TENT

Coffin

View



\*





**DALLAS CENTER**  
{ *Quietly* PROGRESSIVE }

**CITY OF DALLAS CENTER STREET CLOSING PERMIT REQUEST**

**This request must be submitted 30 days prior to the event.**

Applicant/Organization: Dallas Center-Grimes CSD

Address: DC-GHS and Meadows-2555 @ 1st Street; Grimes

Phone: 986-9747-DC-GHS

Contact Person: Brent Buttjer

Address: 2555 @ 1st Street; Grimes

Phone: 986-9747-DC-GHS


Date of Event: 9/26/19 Time: 5:00pm to 8:00 p.m.  
-6:00 p.m.

Nature of Activities: Homecoming Parade and Coronation

Streets/Intersections Requested to Be Blocked Off:

Parade on Walnut Street starting at 6:00 p.m.-Kellogg to 14th Street

Coronation on Walnut Street after parade. The school will set up, take down and pick up trash.

 7/26/19  
Signature of Applicant Date

City Council  Approved  
 Denied

Copies to: PD   
FD   
PW

pancy, and such that it is unreasonable to repair the structure, to demolish and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary, or to board up and hold for future repair or to demolish and remove at the *owner's* option; or where there has been a cessation of normal construction of any structure for a period of more than two years, the *code official* shall order the *owner* to demolish and remove such structure, or board up until future repair. Boarding the building up for future repair shall not extend beyond one year, unless *approved* by the building official.

**110.2 Notices and orders.** All notices and orders shall comply with Section 107.

**110.3 Failure to comply.** If the *owner* of a *premises* fails to comply with a demolition order within the time prescribed, the *code official* shall cause the structure to be demolished and removed, either through an available public agency or by contract or arrangement with private persons, and the cost of such demolition and removal shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

**110.4 Salvage materials.** When any structure has been ordered demolished and removed, the governing body or other designated officer under said contract or arrangement aforesaid shall have the right to sell the salvage and valuable materials at the highest price obtainable. The net proceeds of such sale, after deducting the expenses of such demolition and removal, shall be promptly remitted with a report of such sale or transaction, including the items of expense and the amounts deducted, for the person who is entitled thereto, subject to any order of a court. If such a surplus does not remain to be turned over, the report shall so state.

**SECTION 111  
MEANS OF APPEAL**

**111.1 Application for appeal.** Any person directly affected by a decision of the *code official* or a notice or order issued under this code shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

**111.2 Membership of board.** The board of appeals shall consist of a minimum of three members who are qualified by experience and training to pass on matters pertaining to property maintenance and who are not employees of the jurisdiction. The *code official* shall be an ex-officio member but shall have no vote on any matter before the board. The board shall be appointed by the chief appointing authority, and shall serve staggered and overlapping terms.

**111.2.1 Alternate members.** The chief appointing authority shall appoint two or more alternate members who shall be called by the board chairman to hear appeals during the absence or disqualification of a member. Alternate mem-

bers shall possess the qualifications required for board membership.

**111.2.2 Chairman.** The board shall annually select one of its members to serve as chairman.

**111.2.3 Disqualification of member.** A member shall not hear an appeal in which that member has a personal, professional or financial interest.

**111.2.4 Secretary.** The chief administrative officer shall designate a qualified person to serve as secretary to the board. The secretary shall file a detailed record of all proceedings in the office of the chief administrative officer.

**111.2.5 Compensation of members.** Compensation of members shall be determined by law.

**111.3 Notice of meeting.** The board shall meet upon notice from the chairman, within 20 days of the filing of an appeal, or at stated periodic meetings.

**111.4 Open hearing.** All hearings before the board shall be open to the public. The appellant, the appellant's representative, the *code official* and any person whose interests are affected shall be given an opportunity to be heard. A quorum shall consist of not less than two-thirds of the board membership.

**111.4.1 Procedure.** The board shall adopt and make available to the public through the secretary procedures under which a hearing will be conducted. The procedures shall not require compliance with strict rules of evidence, but shall mandate that only relevant information be received.

**111.5 Postponed hearing.** When the full board is not present to hear an appeal, either the appellant or the appellant's representative shall have the right to request a postponement of the hearing.

**111.6 Board decision.** The board shall modify or reverse the decision of the *code official* only by a concurring vote of a majority of the total number of appointed board members.

**111.6.1 Records and copies.** The decision of the board shall be recorded. Copies shall be furnished to the appellant and to the *code official*.

**111.6.2 Administration.** The *code official* shall take immediate action in accordance with the decision of the board.

**111.7 Court review.** Any person, whether or not a previous party of the appeal, shall have the right to apply to the appropriate court for a writ of certiorari to correct errors of law. Application for review shall be made in the manner and time required by law following the filing of the decision in the office of the chief administrative officer.

**111.8 Stays of enforcement.** Appeals of notice and orders (other than *Imminent Danger* notices) shall stay the enforcement of the notice and order until the appeal is heard by the appeals board.

**SECTION 112  
STOP WORK ORDER**

**112.1 Authority.** Whenever the *code official* finds any work regulated by this code being performed in a manner contrary to



VEENSTRA & KIMM, INC.

515-225-8000 515-225-7806 (FAX) 800-243-8000 (WATS)

Date: September 3, 2019

PAY ESTIMATE NO. 1

Project Title	Fair View Drive Sanitary Sewer Extension Dallas Center, Iowa		Contractor	Thorpe Water Development Co. 1485 NE 70th Avenue Ankeny, Iowa 50023
Original Contract Amount & Date	\$235,964.00	July 9, 2019	Pay Period	August 12, 2019 to August 30, 2019

BID ITEMS

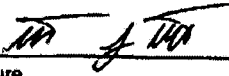
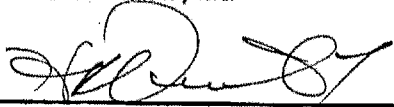
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
1	12" Sanitary Sewer in Open Cut	LF	1,501	\$ 77.00	\$ 115,577.00		\$ -
2	12" Sanitary Sewer Trenchless in Casing Pipe	LF	139	\$ 398.00	\$ 55,322.00	139	\$ 55,322.00
3	Manholes	EA	8	\$ 4,100.00	\$ 32,800.00		\$ -
4	Connection to Existing Manhole	EA	1	\$ 2,125.00	\$ 2,125.00		\$ -
5	Video Inspection	LF	1,640	\$ 2.00	\$ 3,280.00		\$ -
6	7" PCC Driveway	SY	140	\$ 85.00	\$ 11,900.00		\$ -
7	Erosion Control	LS	1	\$ 8,800.00	\$ 8,800.00		\$ -
8	Seeding	AC	2.4	\$ 2,150.00	\$ 5,160.00		\$ -
9	Stabilizing Material	TON	20	\$ 50.00	\$ 1,000.00		\$ -
10							
11							
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17							
18							
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22							
23							
24							
25							
	TOTAL CONTRACT				\$ 235,964.00		\$ 55,322.00

**MATERIALS STORED SUMMARY**

Description	Number of Units	Unit Price	Extended Cost
Invoice #K962299 - 12" Truss pipe	1,350	\$ 9.95	\$ 13,432.50
Invoice #2190 - Manholes 1-4	1	\$ 7,208.00	\$ 7,208.00
Invoice #22200 - Manholes 5-6	1	\$ 5,727.00	\$ 5,727.00
Invoice #2204 - Manholes 7-8	1	\$ 3,966.00	\$ 3,966.00
			\$ -
			\$ -
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<b>TOTAL MATERIALS STORED</b>			<b>\$ 30,333.50</b>

SUMMARY			
		Contract Price	Value Completed
Original Contract Price		\$235,964.00	\$ 55,322.00
Approved Change Orders (list each)	No. 1		
	No. 2		
	No. 3		
	No. 4		
	No. 5		
	No. 6		
	No. 7		
TOTAL ALL CHANGE ORDERS		\$ -	\$ -
Revised Contract Price		\$ 235,964.00	\$ 55,322.00
		Materials Stored	\$ 30,333.50
Value of Completed Work and Materials Stored		\$	85,655.50
		Less Retainage 5%	\$ 4,282.78
Net Amount Due This Estimate		\$	81,372.73
Less Estimate(s) Previously Approved	No. 1		
	No. 2		
	No. 3		
	No. 4		
	No. 5		
Less Total Pay Estimates Previously Approved		\$	-
Amount Due This Estimate		\$	81,372.73

The amount \$ 81,372.73 is recommended for approval for payment in accordance with the terms of the contract.

Quantities Complete Submitted By: Thorpe Water Development Co.  	Recommended By: Veenstra & Kimm, Inc.  	Approved By: City of Dallas Center
Signature	Signature H. R. Veenstra Jr.	Signature
Title VP	Title Project Manager	Title
Date 9/4/19	Date September 4, 2019	Date



**AGREEMENT****WELL NO. 11  
DALLAS CENTER, IOWA**

**THIS AGREEMENT**, made and entered into this 10<sup>th</sup> day of September, 2019, by and between the **CITY OF DALLAS CENTER, IOWA**, hereinafter referred to as the **Owner**, or **City**, party of the first part, and **VEENSTRA & KIMM, INC.**, a corporation organized and existing under the laws of the State of Iowa, party of the second part, hereinafter referred to as the **Engineers**,

**WITNESSETH: THAT WHEREAS**, the City desires to construct a new Well No. 11 to replace Well No. 8 that recently failed, and

**WHEREAS**, the City has identified a preliminary site for the construction of Well No. 11, and

**WHEREAS**, the said Well No. 11 being referred to as "**Well No. 11**" or the "**Project**", and

**WHEREAS**, the City desires to retain the Engineers to provide complete engineering services on the Project, including design and construction engineering services.

**NOW, THEREFORE**, it is hereby agreed by and between the parties hereto the City does hereby retain the Engineers to act for and represent it in engineering matters in the Project. Such agreement shall be subject to the following terms, conditions and stipulations, to wit:

- 1. SCOPE OF PROJECT.** It is understood and agreed the Project shall consist of the design of Well No. 11.
- 2. DESIGN SURVEYS.** The Engineers shall undertake necessary topographic and other surveys for the design of the Project. Design surveys shall include all survey necessary for preparation of plans and specifications.
- 3. DESIGN CONFERENCES AND REPORTS.** The Engineers shall attend such design conferences with the Owner as may be necessary to make decisions as to the details of design of the Project. The Engineers shall make periodic progress reports to the City Council.
- 4. CONSULTATION ON WELL.** The Engineers, during the course of design, shall consult with the City Council and representatives of the City on the design of the well.



5. **PLANS AND SPECIFICATIONS.** The Engineers shall prepare such detailed plans and specifications as are reasonably necessary and desirable for construction of the Project. The specifications shall describe in detail the work to be done, and materials to be used. The plans shall show in detail the work to be done, the location and extent of the construction required. Three (3) sets of final plans and specifications for each construction contract shall be submitted to the Owner.
6. **ESTIMATE OF COST.** The Engineers shall prepare an estimate of cost for the construction contract. The estimate of cost shall be based on the Engineers' best knowledge at the time of preparation of the estimate of cost. The Engineers shall not be responsible if the construction contract awarded for the Project varies from the Engineers' estimate of cost. The Engineers shall advise and assist the City, if necessary, in adjusting the scope and extent of the Project to allow the Project to be constructed within available budget limitations.
7. **PERMITS.** The Engineers shall assist the City in obtaining the necessary permits from the Iowa Department of Natural Resources for construction of the well. The Engineers shall facilitate the necessary permits and approvals from Dallas County and the Iowa Department of Natural Resources for construction of the well in the designated floodplain area.
8. **EASEMENTS.** Services associated with easement acquisition shall not be included as a part of services under this Agreement.
9. **ADVERTISEMENT FOR BIDS.** The Engineers shall assist in the preparation of notice to bidders and shall provide plans and specifications for prospective bidders. The Engineers shall provide, free of charge, plans and specifications to approved contract plan rooms and other construction document depositories. The Engineers may charge a non-refundable plan deposit to defray a portion of the cost of printing and distribution of the plans and specifications to construction contractors, subcontractors, suppliers and other interested parties.
10. **BID OPENING AND AWARD OF CONTRACT.** The Engineers shall have a representative present when bids and proposals are opened for the construction contract and shall prepare a tabulation of bids for the Owner and shall advise the Owner in making award of contract. After award of contract is made, the Engineers shall assist in the preparation of the necessary contract documents. During the bidding phase, the Engineers shall advise the Owner of the responsiveness of each proposal submitted. The Engineers shall not be responsible for advising the Owner as to the responsibility of any bidder.

- 11. PRECONSTRUCTION CONFERENCE.** The Engineers shall conduct a preconstruction conference following award of the construction contract. Said conference to be attended by representatives of the Owner, the Engineers, the Contractor and utility companies affected by the Project. At this conference a detailed construction schedule will be determined and the need for resident review by the Engineers will be established.
- 12. GENERAL SERVICES DURING CONSTRUCTION.** The Engineers shall provide general services during construction including, but not limited to, the following:
- a. Establishing a bench mark and/or base line to permit start of construction work.
  - b. Consult with and advise Owner.
  - c. Coordinate and provide work of testing laboratories.
  - d. Assist in interpretation of plans and specifications.
  - e. Review drawings and data of manufacturers.
  - f. Process and certify payment estimates of the Contractor to Owner.
  - g. Prepare and process necessary change orders or modifications to the construction contract.
  - h. Make routine and special trips to the Project site as required.
  - i. Make final reviews after construction contracts are completed to determine that the construction complies with the plans and specifications and certify that the reviews were made and that to the best of the knowledge and belief of the Engineers, the work on the contracts has been substantially completed.
  - j. Provide the City with one (1) set of the plans showing final construction.
- 13. RESIDENT REVIEW AND CONSTRUCTION STAKING SERVICES.**
- a. Provide resident review services understood to include the detailed observation and review of work of the Contractors and materials to assure compliance with the plans and specifications.

- b. The Engineers shall provide resident review services by assigning resident engineers and/or engineering technicians to the Project for such periods reasonably required to insure proper review of the construction work. On-site review shall take place on a part time basis during the construction work on the Project.
  - c. Provide construction staking as necessary to include the establishment of required bench mark and base lines for location, elevation and grade for construction.
- 14. FINAL REVIEW.** The Engineers shall make a final review of the Project after construction is completed to determine that the construction complies with the plans and specifications. The Engineers shall certify the completion of the work to the Owner when construction substantially complies with the plans and specifications.
- 15. COMPENSATION.** The Owner shall compensate the Engineers for their services by payment of the following fees:
- a. The total fee for design services, design conferences, plans and specifications and bidding services shall be based on the standard hourly fees for the time the Engineers' personnel are actually engaged in the performance of the work, plus direct costs incurred by the Engineers for work associated with the Project. The total fee for engineering design services shall not exceed the sum of Twelve Thousand Dollars (\$12,000).
  - b. The total fee for general services, resident review and construction staking for the Project shall be based on the standard hourly fees for the time the Engineers' personnel are actually engaged in the performance of the work, plus direct costs incurred by the Engineers for work associated with the Project. The total fee for services during construction shall not exceed the sum of Seven Thousand Dollars (\$7,000).
- 16. PAYMENT.** The fees shall be due and payable as follows:
- a. During design and preparation of the plans and specifications, the fee shall be due and payable monthly.
  - b. For general services during construction, resident review, construction staking and final review, the fee shall be due and payable monthly.
  - c. For plan and specifications reproduction costs, the actual cost to the Engineers, less the sum of plan deposits retained by the Engineers shall be billed within thirty (30) days after award of contract.

17. **LEGAL SERVICES.** The Owner shall provide the services of the City Attorney in legal matters pertaining to the Project. The Engineers shall cooperate with said attorney and shall comply with his requirements as to form of contract documents and procedures relative to them.

18. **INSURANCE.** The Engineers shall furnish the Owner with certificates of insurance by insurance companies licensed to do business in the State of Iowa, upon which the Owner is endorsed as an additional named insured, in the following limits. It must be clearly disclosed on the face of the certificates that the coverage is on an occurrence basis.

General Liability*	\$1,000,000/2,000,000
Automobile Liability	1,000,000
Excess Liability (Umbrella)*	8,000,000/8,000,000
Workers' Compensation, Statutory Benefits Coverage B	1,000,000
Professional Liability**, ***	2,000,000/2,000,000

\*Occurrence/Aggregate

\*\* The Owner is not to be named as an additional insured

\*\*\*Claims made basis

19. **SERVICES NOT INCLUDED.** The above-stated fees do not include compensation for the following items:

a. If, after the plans and specifications are completed and approved by the City, the Engineers are required to change plans and specifications because of changes made by the City, the Engineers shall receive additional compensation for such changes which shall be based upon standard hourly fees plus expenses for personnel engaged in performance of the work associated with making the required changes.

b. Services associated with any arbitration or litigation between the City and any construction contractor.

20. **CHANGES AND EXTRA WORK.** The above-stated fees cover the specific services as outlined in this Agreement. If the City requires additional services of the Engineers in connection with the Project, the Engineers shall receive additional compensation for changes which shall be based upon the standard hourly fees plus expenses of the personnel engaged in the performance of the work. The method of compensation for authorized Extra Work shall be mutually agreed upon between the City and Engineers at the time the work shall be authorized. Compensation for any easement services shall be based on the standard hourly fees of the Engineers plus expenses incurred.

21. **TIME OF COMPLETION.** Design and preparation of the plans and specifications for the Project: December 15, 2019.
22. **TERMINATION.** Should the City abandon the Project or any element of the Project before the Engineers have completed their work, the Engineers shall be paid for the work and services performed to the date of termination of that portion of the Project. Prior to the termination of any element of the Project, the Engineers shall advise the City as to the cost-effectiveness of abandonment of the design at that point in time of that portion of the Project.
23. **ASSISTANTS.** It is understood and agreed that the employment of the Engineers by the City for the purposes aforesaid shall be exclusive, but the Engineers shall have the right to employ such assistants as they may deem proper in the performance of the work.
24. **ASSIGNMENT.** This Agreement and each and every portion thereof shall be binding upon the successors and the assigns of the parties hereto.

The undersigned do hereby covenant and state that this Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, nor have any of the above been implied by or for any party to this Agreement.

**IN WITNESS WHEREOF**, the parties have hereunto subscribed their names on the date first written above.

**CITY OF DALLAS CENTER, IOWA**

**ATTEST:**

By \_\_\_\_\_  
Mayor

By \_\_\_\_\_  
City Clerk



**VEENSTRA & KIMM, INC.**

**ATTEST:**

By   
President

By Deborah M. Lute

## RESOLUTION NO. 2019-39

### A RESOLUTION ACCEPTING AN OFFER BY THE RAYMOND W. BURKETT IRREVOCABLE TRUST TO SELL TO THE CITY APPROXIMATELY FIVE ACRES OF LAND WEST AND NORTH OF THE CITY'S PUBLIC WORKS SHED, AUTHORIZING A SURVEY OF THE PROPERTY, AND AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE LAND PURCHASE, LAND SURVEY, AND RELATED CLOSING COSTS OF LAND ACQUISITION

**WHEREAS**, beginning in Fiscal Year 2014-2015 the City of Dallas Center has allocated budgeted funds to a trust and agency depreciation account (the "Depreciation Account") for a public works building, and has allocated budgeted funds to the account in each of the five fiscal years since, including the current Fiscal Year 2019-2020; and

**WHEREAS**, as of August 31, 2019, the Depreciation Account balance, including interest, totals \$102,755.52; and an additional \$25,000 will be allocated to the account during the current fiscal year prior to December 31, 2019; and

**WHEREAS**, the City Council has determined it should identify a location for the planned public works building and that it is in the City's best interest to acquire real estate for the construction of the planned building; and

**WHEREAS**, the City has received an Offer from the Raymond W. Burkett Irrevocable Trust to sell to the City approximately five acres of land, more or less, located in the southerly and westerly portion of the following described parcel of real estate:

All of Lots Five (5) and Six (6), except the South Thirty-three (33) feet thereof, and the West one-third (W 1/3) of Lot Thirteen (13), all in Block Forty-eight (48) in Huber and Vandercooks' Addition to the Town of Dallas Center, Dallas County, Iowa; and

Commencing at a point on a line with the North side of Walnut Street, at the Southeast corner of Lot Five (5) in Block Forty-eight (48), in Huber and Vandercook's Addition to the Town of Dallas Center; thence North Six Hundred Thirty (630) feet to a point on a line with the South side of Maple Street, at the Northeast corner of the West One-Third (W 1/3) of Lot Four (4) in Block Forty-nine (49) of said addition; thence East Eighty (80) rods, more or less, to the Section line between Sections One (1) and Two (2), in Adel Township; thence South Six Hundred Thirty (630) feet; thence West Eighty (80) rods, more or less to the place of beginning, but excepting therefrom, to-wit: The West One Hundred Sixty-six (166) feet of the North Four Hundred Sixteen (416) feet thereof conveyed to Theodore W. Millen et al,

with other lands by deed recorded in Book 388, Page 102, of the Deed records in the office of the Recorder of Dallas County, Iowa, and also excepting therefrom to-wit: Commencing at the Southeast corner of said Lot Five (5) in said Block Forty-eight (48) as aforesaid, thence East Eight Hundred Seventy-two (872) feet; thence North One Hundred Fifty (150) feet; thence West Two Hundred Fifty (250) feet; thence South One Hundred Seventeen (117) feet; thence West Six Hundred Twenty-two (622) feet; thence South Thirty-three (33) feet to place of beginning, conveyed to Incorporated Town of Dallas Center, Iowa, by deed recorded in Book 335, Page 58 in the office of the Recorder of Dallas County, Iowa, and being a part of the North One-half (N ½) of the Northeast fractional quarter of Section Two (2) in Township Seventy-nine (79) North, of Range Twenty-seven (27), West of the 5<sup>th</sup> P.M., Dallas County, Iowa; and also excepting beginning at a point 254.75 feet North of the Northeast (NE) Corner of the Southeast Quarter (SE ¼) Northeast Quarter (NE ¼), Section Two (2), Township 79 North of Range 27, West of the 5<sup>th</sup> P.M., Dallas County, Iowa, thence West 452 feet, thence North 275 feet, thence East 452 feet, thence South 275 feet to the point of beginning, said exception containing 2.83 acres, more or less, conveyed to the Town of Dallas Center, Iowa, by deed recorded in Book 447 at Page 505 in the office of the Recorder of Dallas County, Iowa; and also excepting commencing at the Southeast corner of Lot Five (5) in block numbered Forty-eight (48) in Huber and Vandercook's Addition to the Town of Dallas Center, Dallas County, Iowa, thence East 872 feet; thence North 150 feet; thence West 250 feet to the point of beginning; thence South 117 feet; thence West 125 feet; thence North 117 feet; thence East 125 feet, more or less, to the aforesaid point of beginning, all in Section 2, Township 79 North, of Range 27, West of the 5<sup>th</sup> P.M., Dallas County, Iowa, conveyed to the Town of Dallas Center, Iowa, by deed recorded in Book 491 at Page 448 in the office of the Recorder of Dallas County, Iowa; and also excepting the East 35.00 feet of the Northeast Fractional Quarter (NE frl ¼) of the Northeast Fractional Quarter (NE frl ¼) of Section Two (2), Township Seventy-nine (79) North, Range Twenty-seven (27) West of the 5<sup>th</sup> P.M., in and forming a part of the City of Dallas Center, Dallas County, Iowa, EXCEPT the North 715.53 feet thereof, and EXCEPT the South 529.75 feet thereof, by Deed recorded in Book 2000 at Page 12263 in the office of the Recorder of Dallas County, Iowa.

(which parcel of land is located north and west of the existing Public Works Shed, north of the easterly extension of Walnut Street) for the sum of \$24,000 an acre, with the exact number of acres being determined by survey; and

**WHEREAS**, the Council determines that the Offer, a copy of which is attached hereto as Exhibit "A", should be accepted.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Dallas Center, Iowa, that:

1. The Offer to Sell by the Raymond W. Burkett Irrevocable Trust is accepted, and the Mayor and Clerk are directed to sign the City's Acceptance of the Offer, with the cost of land acquisition being paid from the Depreciation Account.



2. The Public Works Director is directed to arrange for a land survey of the parcel of real estate to be acquired, with the cost of the survey being paid from the Depreciation Account.

3. The City Attorney is directed to undertake all actions required to close on the purchase of the real estate, with the City's closing costs (including the recording of the Trustee Warranty Deed) being paid from the Depreciation Account. The Seller will pay the costs of abstract continuation and transfer tax.

4. Any costs of acquisition, if any, not covered by the funds in the Depreciation Account will be paid from the General Fund.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Dallas Center, Iowa, on the 10<sup>th</sup> day of September, 2019.

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Michael A. Kidd, Mayor

ATTEST:

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Cindy Riesselman, City Clerk

## OFFER TO SELL REAL ESTATE

TO: THE CITY OF DALLAS CENTER, IOWA (Buyer)

The undersigned SELLER hereby offers to sell and the undersigned BUYER by its acceptance agrees to buy the real property situated in Dallas County, Iowa, legally described as:

Approximately five acres, more or less, in the southerly and westerly portion of the following described parcel of real estate:

All of Lots Five (5) and Six (6), except the South Thirty-three (33) feet thereof, and the West one-third (W 1/3) of Lot Thirteen (13), all in Block Forty-eight (48) in Huber and Vandercooks' Addition to the Town of Dallas Center, Dallas County, Iowa; and

Commencing at a point on a line with the North side of Walnut Street, at the Southeast corner of Lot Five (5) in Block Forty-eight (48), in Huber and Vandercook's Addition to the Town of Dallas Center; thence North Six Hundred Thirty (630) feet to a point on a line with the South side of Maple Street, at the Northeast corner of the West One-Third (W 1/3) of Lot Four (4) in Block Forty-nine (49) of said addition; thence East Eighty (80) rods, more or less, to the Section line between Sections One (1) and Two (2), in Adel Township; thence South Six Hundred Thirty (630) feet; thence West Eighty (80) rods, more or less to the place of beginning, but excepting therefrom, to-wit: The West One Hundred Sixty-six (166) feet of the North Four Hundred Sixteen (416) feet thereof conveyed to Theodore W. Millen et al, with other lands by deed recorded in Book 388, Page 102, of the Deed records in the office of the Recorder of Dallas County, Iowa, and also excepting therefrom to-wit: Commencing at the Southeast corner of said Lot Five (5) in said Block Forty-eight (48) as aforesaid, thence East Eight Hundred Seventy-two (872) feet; thence North One Hundred Fifty (150) feet; thence West Two Hundred Fifty (250) feet; thence South One Hundred Seventeen (117) feet; thence West Six Hundred Twenty-two (622) feet; thence South Thirty-three (33) feet to place of beginning, conveyed to Incorporated Town of Dallas Center, Iowa, by deed recorded in Book 335, Page 58 in the office of the Recorder of Dallas County, Iowa, and being a part of the North One-half (N 1/2) of the Northeast fractional quarter of Section Two (2) in Township Seventy-nine (79) North, of Range Twenty-seven (27), West of the 5<sup>th</sup> P.M., Dallas County, Iowa; and also excepting beginning at a point 254.75 feet North of the Northeast (NE) Corner of the Southeast Quarter (SE 1/4) Northeast Quarter (NE 1/4), Section Two (2), Township 79 North of Range 27, West of the 5<sup>th</sup> P.M., Dallas County, Iowa, thence West 452 feet, thence North 275 feet, thence East 452 feet, thence South 275 feet to the point of beginning, said exception containing 2.83 acres, more or less, conveyed to the Town of Dallas Center, Iowa, by deed recorded in Book 447 at Page 505 in the office of the Recorder of Dallas County, Iowa; and also excepting commencing at the Southeast corner of Lot Five (5) in block numbered Forty-eight (48) in Huber and Vandercook's Addition to the Town of Dallas Center, Dallas County, Iowa, thence East 872 feet; thence North 150 feet; thence West 250 feet to the point of beginning; thence South 117 feet; thence West 125 feet; thence North 117 feet; thence East 125 feet, more or less, to the aforesaid point of beginning, all in Section 2, Township 79 North, of Range 27, West of the 5<sup>th</sup> P.M., Dallas County, Iowa, conveyed to the Town of Dallas Center, Iowa, by deed recorded in Book 491 at Page 448 in the office of the Recorder of Dallas County, Iowa; and also excepting the East 35.00 feet of the Northeast Fractional Quarter (NE frl 1/4) of the Northeast

Fractional Quarter (NE frl ¼) of Section Two (2), Township Seventy-nine (79) North, Range Twenty-seven (27) West of the 5<sup>th</sup> P.M., in and forming a part of the City of Dallas Center, Dallas County, Iowa, EXCEPT the North 715.53 feet thereof, and EXCEPT the South 529.75 feet thereof, by Deed recorded in Book 2000 at Page 12263 in the office of the Recorder of Dallas County, Iowa.

together with any easements and appurtenant servient estates, but subject to any reasonable easements of record for public utilities or roads, any zoning restrictions, customary restrictive covenants and mineral reservations of record, if any, herein referred to as the "Property," upon the following terms and conditions provided BUYER, on possession, is permitted to use the Property for all legal uses.

1. PURCHASE PRICE. The Purchase Price shall be \$24,000 an acre. The exact number of acres shall be determined by survey, which will be paid for by the BUYER. The full purchase price shall be delivered to SELLER at closing upon performance of the SELLER'S obligations and satisfaction of BUYER'S contingencies, if any.

2. REAL ESTATE TAXES. Seller shall pay all taxes due and payable in fiscal year 2018-2019. Taxes that accrue through fiscal year 2019-2020 will be prorated to the date of closing. Seller shall pay any unpaid real estate taxes payable in prior years. Buyer shall pay all subsequent real estate taxes.

3. SPECIAL ASSESSMENTS. SELLER shall pay in full at time of closing all special assessments which are a lien on the Property as of the date of acceptance.

4. RISK OF LOSS AND INSURANCE. SELLER shall bear the risk of loss or damage to the Property prior to closing or possession, whichever first occurs. SELLER agrees to maintain existing insurance and BUYER may purchase additional insurance. In the event of substantial damage or destruction prior to closing, this Agreement shall be null and void; provided, however, BUYER shall have the option to complete the closing and receive insurance proceeds regardless of the extent of damages. The property shall be deemed substantially damaged or destroyed if it cannot be restored to its present condition on or before the closing date.

5. POSSESSION AND CLOSING. If BUYER timely perform all obligations, possession of the Property shall be delivered to Buyers on or before November 1, 2019, but, as soon as the parties are able to close following completion of the survey, and any adjustments charges attributable to the SELLER'S possession shall be made as of the date of possession. Closing shall occur after the approval of title by BUYER and vacation of the Property by SELLER, but prior to possession by BUYER. This transaction shall be considered closed upon the delivery of the title transfer documents to BUYER and receipt of all funds then due at closing from BUYER under the Agreement.

6. ABSTRACT AND TITLE. SELLER, at its expense, shall promptly obtain an abstract of title to the Property continued through the date of acceptance of this Agreement, and deliver it to BUYER'S attorney for examination. It shall show marketable title in SELLER in conformity with this Agreement, Iowa law, and title standards of the Iowa State Bar Association. The SELLER shall make every reasonable effort to promptly perfect title. If closing is delayed due to SELLER'S inability to provide marketable title, this Agreement shall continue in force and effect until either

party rescinds the Agreement after giving ten days written notice to the other party. The abstract shall become the property of BUYER when the Purchase Price is paid in full. SELLER shall pay the costs of any additional abstracting and title work due to any act or omission of SELLER, including transfers by or the death of SELLER or its assignees. The abstract shall be obtained from an abstracter qualified by the Guaranty Division of the Iowa Housing Finance Authority.

7. SURVEY. BUYER shall, at BUYER'S expense prior to closing, have the property surveyed and certified by a registered land surveyor. If the survey shows an encroachment on the Property or if any improvements located on the Property encroach on lands of others, the encroachments shall be treated as a title defect.

#### 8. ENVIRONMENTAL MATTERS.

A. SELLER warrants to the best of their knowledge and belief that there are no abandoned wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks located on the Property, the Property does not contain levels of radon gas, asbestos, or urea-formaldehyde foam insulation which require remediation under current governmental standards, and SELLER has done nothing to contaminate the Property with hazardous wastes or substances. SELLER warrants that the property is not subject to any local, state, or federal judicial or administrative action, investigation or order, as the case may be, regarding wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks. SELLER shall also provide BUYER with a properly executed GROUNDWATER HAZARD STATEMENT showing no wells, solid waste disposal sites, hazardous wastes and underground storage tanks on the Property unless disclosed here: none.

B. BUYER may at its expense, within ten days after the date of acceptance, obtain a report from a qualified engineer or other person qualified to analyze the existence or nature of any hazardous materials, substances, conditions or wastes located on the Property. In the event any hazardous materials, substances, conditions or wastes are discovered on the Property, BUYER'S obligation hereunder shall be contingent upon the removal of such materials, substances, conditions or wastes or other resolution of the matter reasonably satisfactory to BUYER. However, in the event SELLER is required to expend any sum in excess of \$ 0 to remove any hazardous materials, substances, conditions or wastes, SELLER shall have the option to cancel this transaction and refund to BUYER all earnest money paid and declare this Agreement null and void. The expense of any inspection shall be paid by BUYER. The expense of any action necessary to remove or otherwise make safe any hazardous material, substances, conditions or waste shall be paid by SELLER, subject to SELLER'S right to cancel this transaction as provided above.

9. DEED. Upon payment of the Purchase Price, SELLER shall convey the Property to BUYER by Trustee Warranty Deed, free and clear of all liens, restrictions, and encumbrances except as provided in this Agreement. General warranties of the title shall extend to the time of delivery of the deed excepting liens and encumbrances suffered or permitted by BUYER.

10. FARM TENANCY. The property is subject to a farm lease. The SELLER shall receive all income from the Property for crop year 2019, and shall take all steps required to terminate the existing farm tenancy as to the Property at the conclusion of the 2019 crop year.

11. REMEDIES OF THE PARTIES.

A. If BUYER fails to timely perform this Agreement, SELLER may forfeit it as provided in the Iowa Code (Chapter 656), and all payments, if any, made shall be forfeited; or, at SELLER'S option, upon thirty days written notice of intention to accelerate the payment of the entire balance because of BUYER'S default (during which thirty days the default is not corrected), SELLER may declare the entire balance immediately due and payable. Thereafter this Agreement may be foreclosed in equity and the Court may appoint a receiver.

B. If SELLER fails to timely perform this Agreement, BUYER has the right to have all payments made returned to them.

C. BUYERS and SELLERS are also entitled to utilize any and all other remedies or actions at law or in equity available to them, and the prevailing parties shall be entitled to obtain judgment for costs and attorney fees.

12 NOTICE. Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or mailed by certified mail, addressed to the parties at the addresses given below.

13 GENERAL PROVISIONS. In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement shall survive the closing. This Agreement contains the entire agreement of the parties and shall not be amended except by a written instrument duly signed by SELLER and BUYER. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.

14. NO REAL ESTATE AGENT OR BROKER. Neither party has used the service of a real estate agent or broker in connection with this transaction.

15. CERTIFICATION. BUYER and SELLER each certify that they are not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to my breach of the foregoing certification.

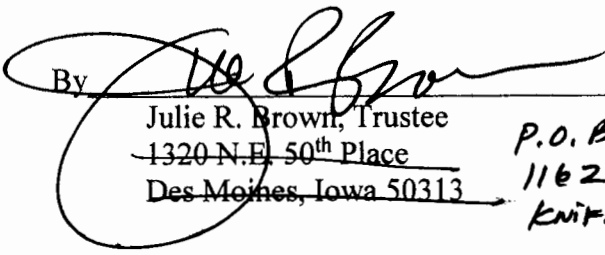
16. CONFIDENTIALITY. The terms and provision of this offer shall be kept confidential by all parties until acceptance by BUYER.

17. ACCEPTANCE. When accepted, this Agreement shall become a binding contract. If not accepted and delivered to SELLER within forty-five (45) days of the date of This Offer, this Offer shall be null and void and all payments, if any, made shall be returned immediately to BUYER. If accepted by BUYER at a later date and acceptance is satisfied in writing, then this contract shall be valid and binding.

DATED this 13 day of August, 2019.

SELLER  
RAYMOND W. BURKETT  
IRREVOCABLE TRUST  
Dated August 27, 2014

By

  
Julie R. Brown, Trustee  
~~1320 N.E. 50<sup>th</sup> Place~~  
Des Moines, Iowa 50313

P.O. Box 6  
1162 E. Shiloh  
KNIFE RIVER, MI  
55609

#### ACCEPTANCE

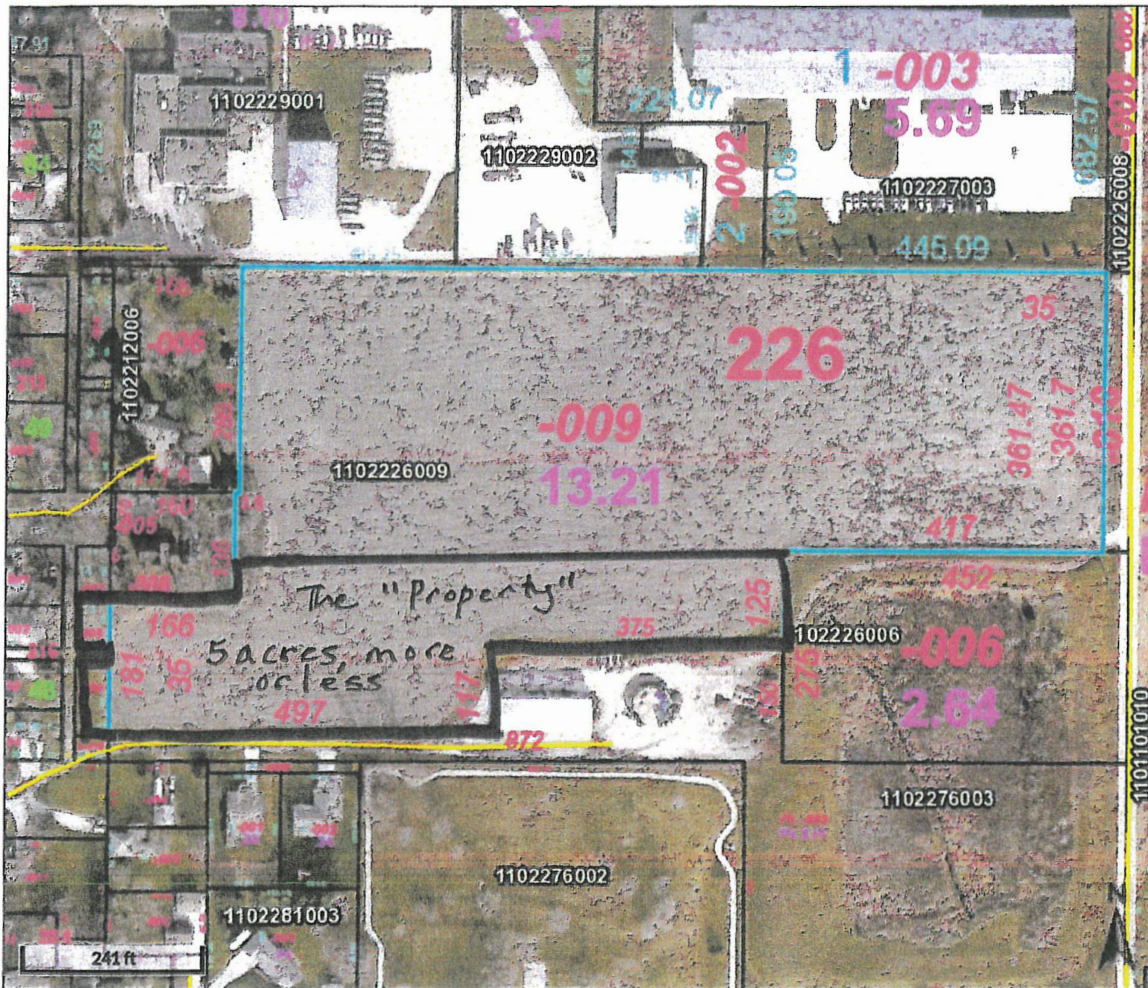
The foregoing Offer to Sell Real Estate is hereby accepted by the City of Dallas Center, Iowa by the adoption of Resolution No. 2019-\_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

BUYER  
CITY OF DALLAS CENTER, IOWA

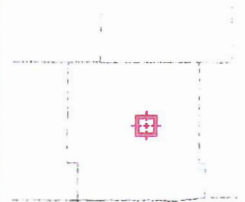
By \_\_\_\_\_  
Michael A. Kidd, Mayor

By \_\_\_\_\_  
Cindy Riesselman, City Clerk  
1502 Walnut Street  
Dallas Center, Iowa 50063





Overview



Legend

- Parcels
- Road Centerlines
- City Limits

Parcel ID	1102226009	Alternate ID	n/a	Owner Address	Burkett, Raymond W Irrevocable Trust 8/27/2014
Sec/Twp/Rng	2-79-27	Class	A		Brown, Julie R Trustee
Property Address		Acreage	13.21		c/o Raymond W Burkett 1320 NE 50th PI Des Moines, IA 50313

District DALLAS CENTER AG URB TIF 2000 DCG  
 Brief Tax Description S19.5AC N39 3/8AC NE  
 NE /EX SEVERAL SMALL  
 TRACTS & E 35'

(Note: Not to be used on legal documents)

Date created: 5/13/2019  
 Last Data Uploaded: 5/10/2019 10:24:01 PM

Developed by Schneider  
 GEOSPATIAL

Exhibit "A"

**RESOLUTION NO. 2019-40**

**A RESOLUTION CHANGING REFERENCES TO "THE GENERAL FUND" WITH RESPECT TO INITIAL PAYMENTS FOR THE FAIR VIEW DRIVE SEWER PROJECT IN RESOLUTIONS 2018-46 AND 2018-47 TO INITIAL PAYMENTS FROM "THE SEWER FUND"**

**WHEREAS**, Resolution 2018-46 was approved by the Council on November 13, 2018, to authorize and create TIF indebtedness for the Fair View Drive Sewer Project and stated that such indebtedness would initially be paid from the General Fund; and

**WHEREAS**, Resolution 2018-47 was approved by the Council on November 13, 2018, to authorize the reimbursement of TIF expenses from the City's TIF Funds, and stated that the Fair View Drive Sewer Project would initially be paid from the General Fund, which should then be reimbursed by TIF funds as they are received by the City; and

**WHEREAS**, the Council has determined that the expenses for the Fair View Drive Sewer Project should initially be paid from the Sewer Fund and then reimbursed with TIF funds.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Dallas Center, Iowa, that the expenses of the Fair View Drive Sewer Project should initially be paid from the Sewer Fund and then reimbursed by TIF funds as they are received by the City.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Dallas Center, Iowa, on the 10<sup>th</sup> day of September, 2019.

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Michael A. Kidd, Mayor

ATTEST:

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Cindy Riesselman, City Clerk



**COPY**

**RESOLUTION NO. 2018-46**

**A RESOLUTION AUTHORIZING AND CREATING TIF INDEBTEDNESS**

**WHEREAS**, the Council has determined that TIF funds should be utilized to pay the following expenses incurred during fiscal year 2018-2019:

Veenstra & Kimm, Inc. - Urban Renewal Plan update	\$ 935.10
Dues paid to Dallas County Development, Inc. d/b/a Dallas County Development Alliance	\$ 3,246.00
Fair View Drive Sewer Project (estimate)	\$150,000.00

, and TIF indebtedness is hereby created which initially will be paid from the General Fund; and


**IT IS FURTHER RESOLVED** that the City Clerk is authorized to certify the foregoing TIF indebtedness to the Dallas County Auditor.

**PASSED AND APPROVED** by the City Council of the City of Dallas Center, Iowa, on this 13<sup>th</sup> day of November, 2018.



Michael A. Kidd, Mayor

ATTEST:

  
Cindy Riesselman, City Clerk

**COPY**

**RESOLUTION NO. 2018-47**

**A RESOLUTION AUTHORIZING REIMBURSEMENT OF  
TIF EXPENSES FROM THE CITY'S TIF FUNDS**

**WHEREAS**, by Resolution No. 2018-46 adopted November 13, 2018, the Council authorized and created TIF indebtedness for the updating of the Urban Renewal Plan by Veenstra & Kimm, Inc., dues paid to Dallas County Development, Inc., and the Fair View Drive Sewer Project (collectively the "Projects"; and

**WHEREAS**, the costs for these Projects either have been or will be advanced from the General Fund; and

**WHEREAS**, the City will collect TIF funds for some or all of the Projects during Fiscal Year 2019-2020, and thereafter; and

**WHEREAS**, as those TIF funds are received by the City during Fiscal Year 2019-2020, and thereafter, the City Clerk should be authorized to reimburse the General Fund for the costs of the Projects to the extent that TIF funds are available.


**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA**, that the City Clerk is authorized during Fiscal Year 2019-2020, and thereafter, to reimburse the General Fund from the TIF fund for the designated Projects as those amounts become available.

**PASSED AND APPROVED** by the City Council of the City of Dallas Center, Iowa, on this 13<sup>th</sup> day of November, 2018.



Michael A. Kidd, Mayor

ATTEST:

  
Cindy Riesselman, City Clerk

## RESOLUTION NO. 2019-45

### RESOLUTION AMENDING RESOLUTION NO. 2019-27 WHICH SUPPORTED THE CITY'S PRE-APPLICATION FOR A 2019 IOWA GREAT PLACES PROGRAM GRANT FOR THE PAVILION AT THE RACCOON RIVER VALLEY TRAILHEAD

**WHEREAS**, the City of Dallas Center submitted a pre-application for an Iowa Great Places Program Grant for the construction of a multiuse pavilion in Heritage Park at the Raccoon River Valley Trailhead; and

**WHEREAS**, in connection with the submittal the Council approved Resolution No. 2019-27 committing up to \$75,000 in City matching funds if the grant is awarded, with such matching funds to be paid equally from the Burnett Trust Fund and from the General Fund, in anticipation of the awarding of a REAP Grant to the City; and

**WHEREAS**, the Fiscal Year 2019-2020 City Budget approved in March included a \$20,000 expenditure for the pavilion, however, the REAP grant will not be received; and

**WHEREAS**, Resolution No. 2019-27 should be amended to provide that if the Iowa Great Places Program Grant is awarded, the matching funds will be paid \$20,000 from the General Fund and the balance from the Burnett Capital Improvement Fund.

**NOW, THEREFORE, IT IS RESOLVED** by the Council of the City of Dallas Center, Iowa, that if the Iowa Great Places Program Grant described in Resolution No. 2019-27 is awarded, the matching funds of up to \$75,000 will be paid \$20,000 from the General Fund allocation which already has been budgeted and the balance from the Burnett Capital Improvement Fund.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Dallas Center, Iowa, on this 10<sup>th</sup> day of September, 2019.

---

Michael A. Kidd, Mayor

ATTEST:

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Cindy Riesselman, City Clerk

2019-43



Access Systems
955 SE Olson Drive
Waukee, IA 50263
Phone: 515.987.6227
Fax: 515.987.6228
www.accesssystems.com

PROPOSED SOLUTION FOR:
CITY OF DALLAS CENTER

EQUIPMENT PROPOSED

Table with 3 columns: Quantity, Model, Description. Rows include Sharp MX-4071, MX-4071 (3-Hole Punch Unit), MX-4071 (50-sheet Staple Inner Finisher), MX-4071 (Connectivity, Training, and Delivery), MX-4071 (Fax Expansion Kit), and MX-4071 (Stand/2 x 550-sheet Paper Drawers).

Please see attached brochure or specification sheet for more details.

FINANCIAL OPTIONS

Table with 2 columns: Bundled Payment, Term. Values: \$326.54, 60.

MAINTENANCE AND SUPPLIES

Your Bundled Payment includes the following:

- ✓ All parts, labor, toner, and service calls.
✓ Up to 5,540 B&W pages per month with additional B&W pages billed annually at \$0.006 per copy.
✓ Up to 1,200 Color pages per month with additional Color pages billed annually at \$0.047 per copy.
✓ Guaranteed 4-hour response time (current average of 2.3 hours statewide)
✓ Quarterly account reviews.

EXCLUDES: paper and staples.

CURRENT EXPENSES

Table with 2 columns: Current Expenses, Monthly Payment. Values: \$253.27 / month, \$82.53 / month, \$335.80 / month, \$9.26 / month.



**RESOLUTION NO. 2019-44**

**A RESOLUTION AMENDING RESOLUTION 2007-47 BY ESTABLISHING REVISED RULES FOR THE USE AND RENTAL OF MEMORIAL HALL AND APPROVING THE FORM OF THE RENTAL AGREEMENT**

**WHEREAS**, Resolution 2018-46 was approved by the Council on September 11, 2007, to establish rules for the use and rental of Memorial Hall, including the requirement that in the event alcohol is served during the rental the user must hire an off-duty police officer or reserve officer at the user's expense; and

**WHEREAS**, the Council has determined that it has become more difficult for users to employ an off-duty police officer or reserve officer for Memorial Hall rentals; and

**WHEREAS**, the Council has determined that the requirement to hire an off-duty police officer or reserve officer should no longer be required, and in lieu thereof and in the event alcohol is served the user should make a \$250 Alcohol Deposit Fee from the user, which, upon a satisfactory inspection of the Hall after the event, will be shredded or returned to the user; and

**WHEREAS**, the Council should establish and approve this change in procedures together with an updated and revised Memorial Hall Rental Agreement, a copy of which is attached as Exhibit "A" hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Dallas Center, Iowa, that the updated and revised Memorial Hall Rental Agreement attached hereto as Exhibit "A" is approved.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Dallas Center, Iowa, on the 10<sup>th</sup> day of September, 2019.

---

Michael A. Kidd, Mayor

ATTEST:

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Cindy Riesselman, City Clerk

City of Dallas Center  
1502 Walnut Street, P.O. Box 396  
Dallas Center, Iowa 50063  
Telephone: 515-992-3725

**Dallas Center Memorial Hall Rental Agreement**

Agreement for the rental of the Dallas Center Memorial Hall, 1502 Walnut Street, Dallas Center, Iowa, subject to the following terms and conditions:

**Terms**

1. Use of the Dallas Center Memorial Hall is to be arranged through the city office and is subject to availability.
2. Smoking is prohibited in all areas of the building.
3. Use of beer and wine is allowed in Memorial Hall, subject to the payment of an additional \$250.00 deposit. Use of alcoholic beverages, other than beer and wine, require the completion, by the renter of the facility, of an application through the Iowa alcoholic beverages division at [www.iowaabd.com](http://www.iowaabd.com).
4. Lessee agrees to indemnify and hold harmless the City of Dallas Center, its officials, employees, agents and representatives, for an injury or damage to persons or property occurring during, or arising out of, occupancy and use of the Dallas Center Memorial Hall by the Lessee and its guests.
5. Host shall not sell, dispense, or give alcohol to an intoxicated person. Host shall not sell, give, or otherwise supply any alcohol to any person under legal age to consume. Host shall not have a person under the age of 21 years involved in serving alcohol.
6. Use of any non-prescription narcotics and/or controlled substances is prohibited in the Dallas Center Memorial Hall.
7. There shall be no alterations made to the Dallas Center Memorial Hall unless prior approval has been granted from the Dallas Center city council.
8. Nothing is to be removed from the Dallas Center Memorial Hall that is the property of the city.
9. The Dallas Center Memorial Hall shall be left in a clean and tidy condition. Users shall sweep floors and mop up any spills; remove all tape from tables, chairs, walls, etc.; leave the kitchen and appliances clean and make certain all appliances are turned off; clean all countertops; leave bathrooms clean; make certain all tables and chairs are clean; take down and put away all tables; and stack all chairs where originally found (do not drag tables and chairs across floor); empty all trash into container behind the hall and place new bags in the trash cans; close and lock all windows; turn lights off; turn thermostat back to preset temperature (hit run); turn the lights out; and return the key (may be placed in drop box in front door of City Hall).
10. Refrigerator space in the kitchen is available to all users, anything left in the refrigerator, after use, will be disposed of.
11. Any cost to repair any damage, repair or replace any stolen or damaged contents or any other costs incurred as a result of use of the facilities will be assessed to the person, persons or group that rented the facilities and will be deducted from the usage deposit and/or billed for remainder.
12. All use of the Dallas Center Memorial Hall must be concluded by mid-night, local time.
13. The city clerk may issue one building key to the person, persons or group renting the Dallas Center Memorial Hall and that person, persons or group shall make certain that the building is locked upon exiting the building and the key dropped in the payment drop box located in the front door of City Hall.
14. Rental of the Dallas Center Memorial Hall is made on a first come-first serve basis without regard to race, color, religion, sex, national origin, age or any other legally protected status.

Dallas Center Memorial Hall Rental Agreement, Continued

APPLICATION IS HEREBY MADE FOR THE USE OF THE DALLAS CENTER MEMORIAL HALL. APPLICANT UNDERSTANDS THAT HE/SHE WILL BE HELD LEGALLY LIABLE FOR ANY DAMAGES. APPLICANT UNDERSTANDS WHAT IS BEING SIGNED.

---

Date of use of facilities: \_\_\_\_\_ Hours: \_\_\_\_\_

Maximum capacity: 168 persons Key Given: Yes ( ) No ( ) Date: \_\_\_\_\_

Key Returned: Yes ( ) No ( ) Date: \_\_\_\_\_

**Rental Fee:**

Resident: \$50.00  Nonresident \$250.00  Local comm./education/charitable or non-profit \$0.00

Make Check Payable To: City of Dallas Center, we will deposit this check

Date: \_\_\_\_\_  Paid \$ \_\_\_\_\_

By:  Check #  Cash  
 Bank Money Order  Other

**Deposit Fee:**

Resident: \$50.00  Nonresident \$250.00  Local comm./education/charitable or non-profit \$50.00

Make This Check Payable To: City of Dallas Center, we will hold this check. Upon inspection, may be shredded or returned.

Date: \_\_\_\_\_  Paid \$ \_\_\_\_\_

By:  Check #  Cash  
 Bank Money Order  Other

Deposit Returned:  Yes  No Date: \_\_\_\_\_

**Alcohol Deposit Fee:**

\$250.00

Make This Check Payable To: City of Dallas Center, we will hold this check. Upon inspection, may be shredded or returned.

DATE: \_\_\_\_\_  Paid \$ \_\_\_\_\_

By:  Check #  Cash  
 Bank Money Order  Other

Deposit Returned:  Yes  No Date: \_\_\_\_\_

**Dallas Center Memorial Hall Rental Agreement, Continued**

I will [ ] will not [ ] be serving beer/wine-requires \$250.00 security deposit payable at time of rental and will be refunded if facilities are returned in same condition as when rented.

I will [ ] will not [ ] be serving alcoholic beverages and further understand that for this I will be responsible for securing a permit through the Iowa Alcohol Beverages Division at [www.iowaabd.com](http://www.iowaabd.com).

**Person, persons or group using facilities:** \_\_\_\_\_

Name

\_\_\_\_\_

Address

\_\_\_\_\_

Phone

\_\_\_\_\_

Email

I have read the foregoing rules for the use and rental of Memorial Hall, and agree to be responsible for compliance with the foregoing rules. I understand that all or a part of the refundable deposit may be withheld by the City if there is non-compliance with the rules or the City is required to undertake extraordinary cleaning of the facility.

**RESPONSIBLE PERSON, PERSONS OR GROUP:**

Building Renter:

\_\_\_\_\_

Signature

\_\_\_\_\_

Printed Name

Approved By: \_\_\_\_\_

City Staff Signature

\_\_\_\_\_

Date

Date Approved: \_\_\_\_\_



COPY

RESOLUTION NO. 2007-47

A RESOLUTION ESTABLISHING RULES FOR THE USE AND RENTAL  
OF MEMORIAL HALL, AND ESTABLISHING RENTAL RATES

WHEREAS, the City of Dallas Center, Iowa, is the owner of Memorial Hall located above the City Hall, is responsible for its maintenance and upkeep, and is responsible for scheduling its use; and

WHEREAS, the Council has determined that it should establish certain rules for the use and rental of Memorial Hall, and has determined that a schedule of rental rates should be established.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that:

1. Memorial Hall may be rented for all or part of a day at the following rental rates:

- a. By a Dallas Center resident - \$50 rental fee, and a \$50 refundable deposit.
- b. By a non-Dallas Center resident - \$250 rental fee, and a \$250 refundable deposit.

2. No rent shall be charged to a local community, educational, charitable, or non-profit organization, provided that organization complies with the rules for the use of Memorial Hall established by this resolution.

3. The refundable deposit will be returned to the user, provided, however, that the user has complied with the rules for the use of Memorial Hall and the City is not required to incur any expenses for extraordinary cleaning of the facility. The City Clerk is authorized to determine whether all or a part of a deposit should be withheld by the City in the event of non-compliance with the rules or the need for the City to undertake extraordinary cleaning of the facility.

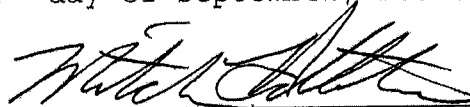
4. All users of Memorial Hall shall comply with the following rules for their use of the facility:

- a. After use, sweep floors and mop up any spills. (Cleaning supplies are located in the broom closet by the front door.)

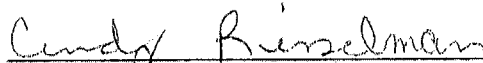
- b. Remove all tape from tables, chairs, walls, ceiling, floor, etc.
- c. Leave the kitchen and appliances clean, and make certain all appliances are turned off. Clean all countertops.
- d. Leave bathrooms clean.
- e. Make certain all tables and chairs are clean.
- f. Take down and put away all tables and stack all chairs where originally found. Do not drag tables, chairs, or other objects across the floor to scratch or scuff the floor surface.
- g. Empty all trash into the dumpster behind the building and place new bags in the trash cans.
- h. Turn off all lights; close all windows; and lock all doors.
- i. Return the key to City Hall (which may be left in the drop box).
- j. In the event alcohol is allowed, the user must hire an off-duty police or reserve officer at the user's expense. The officer will be designated by the Police Chief, and the user will deposit with the City payment to the officer at the rate of \$30 an hour.

5. All users must sign an acknowledgment to comply with the rules for the use of Memorial Hall in the form of Exhibit A attached hereto, and by this reference made a part of this Resolution.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 11<sup>th</sup> day of September, 2007.

  
\_\_\_\_\_  
Mitch Hambleton, Mayor

ATTEST:

  
\_\_\_\_\_  
Cindy Riesselman, City Clerk

Event Date: \_\_\_\_\_

**EXHIBIT A**  
**CITY OF DALLAS CENTER, IOWA**  
**Rules Governing the Use and Rental of Memorial Hall**

- a. After use, sweep floors and mop up any spills. (Cleaning supplies are located in the broom closet by the front door.)
- b. Remove all tape from tables, chairs, walls, ceiling, floor, etc.
- c. Leave the kitchen and appliances clean, and make certain all appliances are turned off. Clean all countertops.
- d. Leave bathrooms clean.
- e. Make certain all tables and chairs are clean.
- f. Take down and put away all tables and stack all chairs where originally found. Do not drag tables, chairs, or other objects across the floor to scratch or scuff the floor surface.
- g. Empty all trash into the dumpster behind the building and place new bags in the trash cans.
- h. Turn off all lights; close all windows; and lock all doors.
- i. Return the key to City Hall (which may be left in the drop box).
- j. In the event alcohol is allowed, the user must in advance pay an off-duty police or reserve officer who shall be designated in advance by the Police Chief. Please indicate:

Alcohol will not be allowed.

Alcohol will be allowed. The event will last \_\_\_\_\_ hours. I have made payment in the amount of \$ \_\_\_\_\_, to \_\_\_\_\_, an off-duty police or reserve officer designated by the Police Chief, who will be present in Memorial Hall during the entire time it is in use.

I have read the foregoing rules for the use and rental of Memorial Hall, and agree to be responsible for compliance with the foregoing rules. I understand that all or a part of the refundable deposit may be withheld by the City if there is non-compliance with the rules or the City is required to undertake extraordinary cleaning of the facility.

Date: \_\_\_\_\_

Original to City

Copy to Renter

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
Police Chief (if alcohol available)

# 25-230

## CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2020 - AMENDMENT #1

To the Auditor of DALLAS County, Iowa:

The City Council of Dallas Center in said County/Countries met on 9/10/2019, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. Thereupon, the following resolution was introduced.

RESOLUTION No. 2019-42

### A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30 2020 (AS AMENDED LAST ON N/A.)

Be it Resolved by the Council of the City of Dallas Center  
Section 1. Following notice published 8/29/2019

and the public hearing held, 9/10/2019 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<b>Revenues &amp; Other Financing Sources</b>			
Taxes Levied on Property	1,126,044	0	1,126,044
Less: Uncollected Property Taxes-Levy Year	0	0	0
<b>Net Current Property Taxes</b>	<b>1,126,044</b>	<b>0</b>	<b>1,126,044</b>
Delinquent Property Taxes	0	0	0
TIF Revenues	90,000	0	90,000
Other City Taxes	294,761	51,215	345,976
Licenses & Permits	43,265	0	43,265
Use of Money and Property	59,516	0	59,516
Intergovernmental	277,872	0	277,872
Charges for Services	1,087,590	0	1,087,590
Special Assessments	0	0	0
Miscellaneous	24,200	0	24,200
Other Financing Sources	2,700,000	0	2,700,000
Transfers In	319,067	12,804	331,871
<b>Total Revenues and Other Sources</b>	<b>6,022,315</b>	<b>64,019</b>	<b>6,086,334</b>
<b>Expenditures &amp; Other Financing Uses</b>			
Public Safety	391,526	0	391,526
Public Works	912,936	188,000	1,100,936
Health and Social Services	6,000	6,000	12,000
Culture and Recreation	477,826	55,000	532,826
Community and Economic Development	28,250	0	28,250
General Government	257,725	18,000	275,725
Debt Service	312,359	0	312,359
Capital Projects	0	0	0
Total Government Activities Expenditures	2,386,622	267,000	2,653,622
Business Type / Enterprises	3,527,335	377,000	3,904,335
<b>Total Gov Activities &amp; Business Expenditures</b>	<b>5,913,957</b>	<b>644,000</b>	<b>6,557,957</b>
Transfers Out	319,067	12,804	331,871
<b>Total Expenditures/Transfers Out</b>	<b>6,233,024</b>	<b>656,804</b>	<b>6,889,828</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year</b>	<b>-210,709</b>	<b>-592,785</b>	<b>-803,494</b>
Beginning Fund Balance July 1	5,730,057	0	5,730,057
<b>Ending Fund Balance June 30</b>	<b>5,519,348</b>	<b>-592,785</b>	<b>4,926,563</b>

Passed this 10th day of September, 2019  
(Day) (Month/Year)

\_\_\_\_\_  
Signature  
City Clerk/Finance Officer

\_\_\_\_\_  
Signature  
Mayor

Acct #	Revenues	Orig budget amt	Amended amt	New amt
121-950-4090	LOST	\$285,900.00	\$51,215.00	\$337,115.00 LOST
200-910-4830	Debt Service Transfer In	\$114,899.00	\$12,804.00	\$127,703.00 From LOST
<b>Total Revenues</b>		<b>\$400,799.00</b>	<b>\$64,019.00</b>	<b>\$464,818.00</b>

Acct #	Expenses	Orig budget amt	Amended amt	New amt
<b>Public Works</b>				
110-210-6417	RUT-Street Repairs	\$160,000.00	\$63,000.00	\$223,000.00 2019 Streets/Hatton repairs
029-299-6799	Depr-P/W Bldg Expense	\$0.00	\$125,000.00	\$125,000.00 land acquisition
<b>Total Public Works</b>		<b>\$160,000.00</b>	<b>\$188,000.00</b>	<b>\$348,000.00</b>

<b>Health &amp; Social Services</b>				
001-350-6501	Mosquito Spraying	\$6,000.00	\$6,000.00	\$12,000.00
<b>Total Health &amp; Soc Services</b>		<b>\$6,000.00</b>	<b>\$6,000.00</b>	<b>\$12,000.00</b>

<b>Culture &amp; Rec</b>				
169-440-6750	T&A(Burnett Cap Imp) Pavilion	\$0.00	\$55,000.00	\$55,000.00 grant match/pavilion
<b>Total Culture &amp; Rec</b>		<b>\$0.00</b>	<b>\$55,000.00</b>	<b>\$55,000.00</b>

<b>General Gov</b>				
001-610-6599	Mayor/Council Misc	\$12,000.00	\$1,500.00	\$13,500.00 sound system
001-620-6419	Clerk-Technology Serv	\$10,000.00	\$2,000.00	\$12,000.00 new copier lease
001-620-6505	Clerk-Office Equip Purchase	\$4,000.00	\$6,000.00	\$10,000.00 server
001-650-6310	Memorial Hall Bldg Maint	\$3,000.00	\$4,500.00	\$7,500.00 new a/c unit
001-650-6499	Memorial Hall Elevator Main	\$6,000.00	\$4,000.00	\$10,000.00 state mandated upgrades
<b>Total General Gov</b>		<b>\$35,000.00</b>	<b>\$18,000.00</b>	<b>\$53,000.00</b>

**Debt Service**

<b>Total Debt Service</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
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<b>Enterprise Fund</b>				
600-810-6310	Water-Equip/Repairs/Maint	\$25,000.00	\$25,000.00	\$50,000.00 Main valves/hydrant Presbyterian
600-810-6350	Water-Cap Projects	\$200,000.00	\$25,000.00	\$225,000.00 Well #8 replacement
600-810-6407	Water-Engineering	\$0.00	\$25,000.00	\$25,000.00 Backwash/Well #8
600-810-6780	Water-Capital Improvements	\$50,000.00	\$120,000.00	\$170,000.00 Backwash project
610-815-6407	Sewer-Engineering	\$377,000.00	\$5,000.00	\$382,000.00 Fair View Dr Sanitary Sewer
610-815-6599	Sewer-Admin Expenses	\$350.00	\$2,000.00	\$2,350.00 Easements
610-815-6767	Sewer-Fair View San Sewer	\$140,000.00	\$110,000.00	\$250,000.00 Fair View Dr Sanitary Sewer
740-865-6407	Storm Distric-Engineering	\$25,000.00	\$5,000.00	\$30,000.00 Hatton Ave storm project
740-865-6765	Storm District-Capital Improve	\$125,000.00	\$60,000.00	\$185,000.00 Hatton Ave storm project
<b>Total Enterprise Fund</b>		<b>\$717,350.00</b>	<b>\$377,000.00</b>	<b>\$1,044,350.00</b>

**Transfers Out**

121-910-6910	LOST-Transfer Out	\$50,000.00	\$12,804.00	\$62,804.00 to DS for tax relief
<b>Total Transfers Out</b>		<b>\$50,000.00</b>	<b>\$12,804.00</b>	<b>\$62,804.00</b>

<b>Total expenses</b>	<b>\$968,350.00</b>	<b>\$656,804.00</b>	<b>\$1,575,154.00</b>
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**ORDINANCE NO. 536**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DALLAS CENTER, IOWA, BY AMENDING PROVISIONS PERTAINING TO CONFLICT OF INTEREST**

Be It Enacted by the City Council of the City of Dallas Center, Iowa:

**SECTION 1. SUBSECTIONS MODIFIED.** Subsections 10, 11 and 12 of Section 5.07 of the Code of Ordinances of the City of Dallas Center, Iowa, are repealed and the following adopted in lieu thereof:

10. Cumulative Purchases. Contracts not otherwise permitted by this section, for the purchase of goods or services that benefit a City officer or employee, if the purchases benefiting that officer or employee do not exceed a cumulative total purchase price of \$6,000.00 in a fiscal year.

*(Code of Iowa, Sec. 362.5[3j])*

11. Franchise Agreements. Franchise agreements between the City and a utility and contracts entered into by the City for the provision of essential City utility services.

*(Code of Iowa, Sec. 362.5[3k])*

12. Third Party Contracts. A contract that is a bond, note or other obligation of the City and the contract is not acquired directly from the City but is acquired in a transaction with a third party who may or may not be the original underwriter, purchaser, or obligee of the contract.

*(Code of Iowa, Sec. 362.5[3l])*

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the 10<sup>th</sup> day of September, 2019, and approved this 10<sup>th</sup> day of September, 2019.

\_\_\_\_\_  
Michael A. Kidd, Mayor

ATTEST:

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Cindy Riesselman, City Clerk

First Reading: September 10, 2019

Second Reading: September 10, 2019

Third Reading: September 10, 2019

I certify that the foregoing was published as Ordinance No. 536 on the 19<sup>th</sup> day of September, 2019.

\_\_\_\_\_  
City Clerk

## ORDINANCE NO. 537

### AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DALLAS CENTER, IOWA, BY AMENDING PROVISIONS PERTAINING TO OPERATING BUDGET PREPARATION

Be It Enacted by the City Council of the City of Dallas Center, Iowa:

**SECTION 1. SECTION MODIFIED.** Section 7.05 of the Code of Ordinances of the City of Dallas Center, Iowa, is repealed and the following adopted in lieu thereof:

**7.05 OPERATING BUDGET PREPARATION.** The annual operating budget of the City shall be prepared in accordance with the following:

1. Proposal Prepared. The finance officer is responsible for preparation of the annual budget detail, for review by the Mayor and Council and adoption by the Council in accordance with directives of the Mayor and Council.
2. Boards and Commissions. All boards, commissions, and other administrative agencies of the City that are authorized to prepare and administer budgets must submit their budget proposals to the finance officer for inclusion in the proposed City budget at such time and in such form as required by the Council.
3. Submission to Council. The finance officer shall submit the completed budget proposal to the Council each year at such time as directed by the Council.
4. Resolution Establishing Maximum Property Tax Dollars. The Council shall adopt a resolution establishing the total maximum property tax dollars that may be certified for levy that includes taxes for City government purposes under *Code of Iowa* Section 384.1, for the City's trust and agency fund under *Code of Iowa* Section 384.6, Subsection 1, for the City's emergency fund under *Code of Iowa* Section 384.8, and for the levies authorized under *Code of Iowa* Section 384.12, Subsections 8, 10, 11, 12, 13, 17, and 21, but excluding additions approved at election under *Code of Iowa* Section 384.12, Subsection 19.

*(Code of Iowa, Sec. 384.15A)*

A. The Council shall set a time and place for a public hearing on the resolution before the date for adoption of the resolution and shall publish notice of the hearing not less than 10 nor more than 20 days prior to the hearing in a newspaper published at least once weekly and having general circulation in the City.

B. If the City has an internet site, the notice shall also be posted and clearly identified on the City's internet site for public viewing beginning on the date of the newspaper publication or public posting, as applicable. Additionally, if the City maintains a social media account on one or more social media applications, the public hearing notice or an electronic link to the public hearing notice shall be posted on each such account on the same day as the publication of the notice. All of the following shall be included in the notice:

- (1) The sum of the current fiscal year's actual property taxes certified for levy under the levies specified in this subsection and the current fiscal year's combined property tax levy rate for such amount that is applicable to taxable property in the City other than property used and assessed for agricultural or horticultural purposes.

(2) The effective tax rate calculated using the sum of the current fiscal year's actual property taxes certified for levy under the levies specified in this subsection, applicable to taxable property in the City other than property used and assessed for agricultural or horticultural purposes.

(3) The sum of the proposed maximum property tax dollars that may be certified for levy for the budget year under the levies specified in this subsection and the proposed combined property tax levy rate for such amount applicable to taxable property in the City other than property used and assessed for agricultural or horticultural purposes.

(4) If the proposed maximum property tax dollars specified under Subparagraph (3) exceed the current fiscal year's actual property tax dollars certified for levy specified in Subparagraph (1), a statement of the major reasons for the increase.

Proof of publication shall be filed with and preserved by the County Auditor. The Department of Management shall prescribe the form for the public hearing notice for cities and the form for the resolution to be adopted by the Council under Paragraph C of this subsection.

C. At the public hearing, the Council shall receive oral or written objections from any resident or property owner of the City. After all objections have been received and considered, the Council may decrease, but not increase, the proposed maximum property tax dollar amount for inclusion in the resolution and shall adopt the resolution and file the resolution with the County Auditor as required under *Code of Iowa* Section 384.16, Subsection 3.

D. If the sum of the maximum property tax dollars for the budget year specified in the resolution under the levies specified in this subsection exceeds 102 percent of the sum of the current fiscal year's actual property taxes certified for levy under the levies specified in this subsection, the Council shall be required to adopt the resolution by a two-thirds majority of the membership of the Council.

E. If the City has an internet site, in addition to filing the resolution with the Auditor under *Code of Iowa* Section 384.16, Subsection 3, the adopted resolution shall be posted and clearly identified on the City's internet site for public viewing within 10 days of approval by the Council. The posted resolution for a budget year shall continue to be accessible for public viewing on the internet site along with resolutions posted for all subsequent budget years.

5. Council Review. The Council shall review the proposed budget and may make any adjustments it deems appropriate in the budget before accepting such proposal for publication, hearing, and final adoption.

6. Notice of Hearing. Following, and not until adoption of the resolution required under Subsection 4 of this section, the Council shall set a time and place for public hearing on the budget to be held before March 31 and shall publish notice of the hearing not less than 10 nor more than 20 days before the hearing. A summary of the proposed budget and a description of the procedure for protesting the City budget under Section 384.19 of the *Code of Iowa*, in the form prescribed by the Director of the Department of Management, shall be included in the notice. Proof of publication



of the notice under this subsection and a copy of the resolution adopted under Subsection 4 of this section must be filed with the County Auditor.

*(Code of Iowa, Sec. 384.16[3])*

7. Copies of Budget on File. Not less than 20 days before the date that the budget must be certified to the County Auditor and not less than 10 days before the public hearing, the Clerk shall make available a sufficient number of copies of the detailed budget to meet the requests of taxpayers and organizations, and have them available for distribution at the offices of the Mayor and Clerk and at the City library.

*(Code of Iowa, Sec. 384.16[2])*

8. Adoption and Certification. After the hearing, the Council shall adopt, by resolution, a budget for at least the next fiscal year and the Clerk shall certify the necessary tax levy for the next fiscal year to the County Auditor and the County Board of Supervisors. The tax levy certified may be less than, but not more than, the amount estimated in the proposed budget submitted at the final hearing or the applicable amount specified in the resolution adopted under Subsection 4 of this section. Two copies each of the detailed budget as adopted and of the tax certificate must be transmitted to the County Auditor.

*(Code of Iowa, Sec. 384.16[5])*

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the 10<sup>th</sup> day of September, 2019, and approved this 10<sup>th</sup> day of September, 2019.

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Michael A. Kidd, Mayor

ATTEST:

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Cindy Riesselman, City Clerk

First Reading: September 10, 2019

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City Clerk