

AGENDA
Dallas Center City Council
April 14, 2020 –7:00 pm – Memorial Hall

On March 17, 2020, Iowa Governor Kim Reynolds issued a Proclamation of Disaster Emergency, which among other matters, ordered the prohibition of community gatherings of ten or more people at all locations. The Governor's supplemental Proclamation of April 2, 2020, extended the restrictions to April 30, 2020. Therefore, an in-person meeting of the City Council is impossible or impractical as contemplated by Iowa Code Section 21.4(1)(b). As permitted by Iowa Code Section 21.8 the City Council meeting will be conducted by electronic means. The public is encouraged to access the meeting electronically in the manner specified below.

The meeting will be conducted by Zoom at the following Internet link or telephone numbers:

Join Zoom Meeting

<https://zoom.us/j/971812141>

Meeting ID: 971 812 141

If a Zoom user has the Zoom app, just enter the meeting ID

Or a member of the public may connect to the meeting by telephone using any of the following numbers (the Meeting ID is 971 812 141 #):

+1 646 558 8656	+1 312 626 6799	+1 669 900 9128
+1 253 215 8782	+1 301 715 8592	+1 346 248 7799

Meeting ID: 971 812 141

Depending on the caller's long-distance calling plan, long distance charges may apply.

The meeting will originate in the City Hall office at 1502 Walnut Street (which will not be open to the public) at 7:00 p.m. The Zoom connection will be available starting at approximately 6:45 pm.

1. Roll call
2. Action to approve agenda
3. Public Communications and Concerns [the Mayor will ask individuals on the call/electronic meeting if they wish to address the council, and those persons wishing to address the council should affirm with the Mayor]. Please state your name, address and topic. You will have two minutes to address the Mayor and Council.]
4. Action to approve consent agenda
 - a. Approve minutes of March 10th regular meeting
 - b. March Treasurer's Report
 - c. March Law Enforcement, Fire/Rescue, Compliance and Water Reports
 - d. Approve hiring skating rink operator Hayley Wineland, Jill Bejarno, Andrea Bohnenkamp and Nicole Waller at \$12.00/hr effective May 1, 2020 pending background checks

- e. Approve hiring assistant pool managers at \$12.00/hr.– Lara Kallem and Alexa Riesselman; 4th year lifeguard at \$8.75/hr – Tatum Jarboe and Dayna Clausen; 3rd year lifeguards at \$8.50/hr – Cameron DeRoos, Jillian Rants and Jaxon Kaster; 2nd year lifeguard at \$8.25/hr – Olivia Macumber, McKenna Dirks and Taylor Wickman; 1st year lifeguards at \$8.00/hr – Hannah Little, Kileigh Lacharz, Madison Lacharz, and Caelen Wineland; all hires pending lifeguard certification and background checks with start date of May 1, 2020
 - f. Approve The Handlebar liquor license renewal effective 06/01/2020 (Class C with outdoor service and Sunday sales), pending dram shop
 - g. Approve Mike Buckalew's revised start date of March 17th due to the COVID-19 outbreak
 - h. Approve invoices for payment (review committee Kluss and Beyer)
5. Approve hiring 1st year lifeguard at \$8.00/hr.– Cara Pion, pending lifeguard certification and background check with start date of May 1, 2020
6. Action on Resolution 2020-31 – recognizing David Bagby's service as Council Member since 2018
7. Plan and Zoning Commission
 - a. Commission Report
 - b. Action on Resolution 2020-32 – approving Site Plan for addition to existing building at 1504 Sugar Grove Avenue submitted by Sugar Grove Custom Cars LLC
 - c. Action on Resolution 2020-33 – approving Architectural Plan for building at 1504 Sugar Grove Avenue
8. Public Works Report
9. Parks and Recreation Board
 - a. Action to approve application for the AARP Grant - sidewalks and shelter at Burnett Complex. The match would be used from funds already budgeted for FY2020-2021
 - b. Discussion and possible action on the Board's Mound Park Design Plan
 - c. Action to approve allocating any unused portion of the playground improvement for FY20 (\$30,000 total budgeted amount) to FY21 (this would require a budget amendment)
 - d. Action to approve application for the Wellmark Foundation Grant – accessible playground in Mound Park
 - e. Discussion and possible action to construct the playground regardless of receiving the Wellmark Grant
10. Storm Siren Grant application
 - a. Action to approve Resolution 2020-34 – authorizing City match for the hazard mitigation grant program (storm sirens) in the amount of \$7,912.28
 - b. Action to authorize Mayor Kidd to sign the grant application on behalf of the City
11. Library Remodeling Project, Phase One
 - a. Action on Resolution 2020-35 – ordering construction of the Library Remodeling Project, Phase One, and fixing a date for a hearing thereon [7 p.m. on May 12, 2020] and taking of bids therefor [2 p.m. on May 7, 2020]
12. DC-G Middle School Addition/Renovation Permit
 - a. Action on the School District's request to waive building permit fees, and to pay any inspection fees as a reimbursement rather than a fee
13. Wastewater Treatment Facility Improvements
 - a. Engineer's Report
 - b. Approve Partial Payment Estimate No. 4 – C.L. Carroll Co., Inc. - \$662,151.50
14. Fair View Drive Sanitary Sewer Extension Project – Engineer's Report
15. Water System Improvements – Shallow Well No. 11 - Engineer's Report
16. Hatton Avenue Storm Sewer Extension
 - a. Engineer's Report
 - b. Approve Partial Payment Estimate No. 1 – Vanderpool Construction, Inc. - \$68,983.30
17. Engineer's Report – other matters

18. Action to approve Ordinance No. 545 – increasing the sewer rate charged by the city effective May 16, 2020, second reading
19. Action to approve Resolution 2020-36 – amending and adopting the Council Procedural Rules
20. Action to approve Resolution 2020-37 – Infectious Disease Action Plan (COVID-19 Pandemic) including leave requirements mandated by federal law and compensation to City employees
21. Discussion and possible action to approve the purchase of a laptop for the deputy clerk in an amount not to exceed \$3,000 including shipping
22. Arbor Day Proclamation by the Mayor
23. Council reports
 - a. Reschedule joint meeting with the Tree Board to review Walnut Street Requests for Proposals (canceled due to COVID-19)
 - b. Update from the internet/fiber committee
 - c. Update on 28E discussions with School District
24. Mayor's report
 - a. Report on the Mayor's veto of Resolution 2020-26
25. Adjournment

Cindy Riesselman, City Clerk

Claims

A King's Throne, Llc	April Serv	\$225.00
Access Systems Leasing	March Serv	\$336.54
Acco	Supplies	\$339.56
Ventilation Services Of	Repairs	\$600.26
Aetna Behavioral Health, Llc	Insurance	\$25.20
Agsource Cooperative Svcs	Tests	\$746.50
Arnold Auto Supply	Repairs	\$72.65
Baker & Taylor Co.	Books	\$318.16
Bay Bridge Administrators	Insurance	\$100.42
Brenton Arboretum	Trees	\$276.75
Brown, Fagen & Rouse	March/April Serv	\$2,632.17
C.L. Carroll Co., Inc.	Wastewater Plant	\$662,151.50
Center Point Large Print	Books	\$143.47
Centurylink	April Serv	\$646.38
Cintas	Feb Serv	\$224.96
Core & Main	Repairs	\$248.00
Culligan Water System	Supplies	\$53.05
Dallas County News	Renewal	\$46.00
Dallas County Treasurer	March Serv	\$17,462.67
Delta Dental	Insurance	\$31.84
Delta Dental	Insurance	\$556.36
Digital Stew Services	March Serv	\$232.80
Eftps	Taxes	\$3,180.92
Eftps	Taxes	\$3,675.47
Electronic Engineering	Repair	\$654.66
Elite Electric & Utility	Repairs	\$300.00
Emergency Medical Products	Supplies	\$926.64

Emergency Services Marketing	Subscription	\$735.00
Gatehouse- Db Iowa Holdings	March Serv	\$333.07
Gis Benefits	Insurance	\$39.88
Gis Benefits	Insurance	\$28.52
Git Insurance	Insurance	\$70,555.10
Heartland Co-Op	March Serv	\$653.14
Hsa Cory, Rochelle	Hsa	\$100.00
Hsa Hofland, Joel	Hsa	\$50.00
Hsa Riesselman, Cindy	Hsa	\$150.00
Hsa Scrivner, April	Hsa	\$50.00
Hsa Slaughter, Brian	Hsa	\$183.33
Hsa Steele, Kathy	Hsa	\$100.00
Ipers	Ipers	\$4,318.26
Iron Mountain	March Serv	\$64.92
Karen Mccleary	March Serv	\$475.00
Leaf	March Serv	\$102.08
Eddie Leedom	March Serv	\$533.60
Macqueen Equipment,Llc	Repairs	\$706.03
Menards	Supplies/Repairs	\$1,972.13
Merrit Company	Supplies	\$62.74
Micromarking Llc	Books	\$250.40
Midamerican Energy	Feb Serv	\$1,279.22
Midamerican Energy	March Serv	\$3,491.87
Midco Diving & Marine Svc, Inc	Inspection	\$2,698.00
Midland Gis Solutions	Gis Mapping	\$1,000.00
Banleaco	April Serv	\$103.92
Banleaco	April Serv	\$103.92
Municipal Supply Inc	Supplies	\$141.95
Nagle Signs Inc.	Repairs	\$1,599.25
Napa Auto Parts	Supplies	\$87.17
Nationwide Retirement Sol	Deferred Comp	\$450.00
O'keefe Elevator Company, Inc.	Updates	\$2,358.00
Office Depot	Supplies	\$278.11
Praxair Distribution	March Serv	\$30.43
Quill.Com	Supplies	\$88.77
Treasurer - State of Iowa	Taxes	\$1,109.65
Treasurer - State of Iowa	Taxes	\$2,092.46
April Scrivner	Mileage	\$40.54
Secretary of State	Notary Renewal	\$30.00
Storey Kenworthy/Matt Parrott	Supplies	\$75.48
Tr Portable Welding	Repairs	\$225.00
Uhs Premium Billing	Insurance	\$396.64
Uhs Premium Billing	Insurance	\$7,979.28
Usa Blue Book	Repairs	\$57.83
Vanderpool Construction Inc	Hatton Ave	\$68,983.30

Veenstra & Kimm	March serv	\$14,817.86
Veenstra & Kimm	March serv	\$25,199.41
Verizon Wireless	March serv	\$160.06
Vessco, Inc.	repairs	\$497.26
Treasurer - State of Iowa	taxes	\$1,072.00
Walton Tree Service	March serv	\$2,265.00
Waste Management	March serv	\$17,909.96
Water Surplus	Testing	\$5,910.00
Wells Fargo	postage/supplies	\$1,054.30
	Total	\$941,257.77

General	\$99,735.61
Rut	\$1,703.95
T&A(Eb)	\$21,798.33
Water	\$32,596.11
Sewer	\$711,913.70
Storm District	\$73,510.07
Total Funds	\$941,257.77

Revenues

General Total	\$42,698.42
T&A (Pd) Benevolent Total	\$1.08
T&A(Ft) Total	\$3.13
T&A(Sc) Total	\$17.50
Capital Improvement Total	\$154.25
T&A(SI) Total	\$61.02
Rut Total	\$8,227.01
T&A(Eb) Total	\$4,284.60
Emergency Levy Fund Total	\$536.97
Local Option Sales Tax Total	\$25,384.58
Tif Total	\$2,814.07
Burnett Project Total	\$170.36
T&A(Bc) Total	\$108.43
T&A(Burnett Cap Impr) Total	\$169.82
Debt Service Total	\$8,561.45
T&A(B) Total	\$4.49
T&A(Y) Total	\$4.52
Water Total	\$43,718.18
Sewer Total	\$30,119.14
Storm District Total	\$5,153.93
Total Revenue by Fund	\$172,192.95

Mayor Kidd opened a public hearing at 7:00 pm on March 10, 2020 as advertised for the purpose of hearing comments to review an application for a State Revolving Loan Fund (SRF) and to make available to the public the contents of an environmental information document and the City's project plan in connection with the Wastewater Treatment Facility Improvements. Veenstra stated a second environmental hearing is required as there were changes to the original project area by a land exchange. We are converting from farmland to non-farmland and the area to the south will be converted from non-farmland to farmland so there is no net loss of farmland due to this exchange. There are no wetlands or threatened or endangered species. There will be some volunteer trees removed. There are no known archaeological or historical sites and no known adverse impacts in the area. We anticipate following the hearing and the review process the city will receive a finding of no significant impact for this area. Once we receive the report it will be out for comment for 30 days, once that period is over the contractor can start work in that area, as they have been restricted to working in the original area of the property the city originally owned. Veenstra also stated this change reduced the cost of the project. There were no written or oral comments during this hearing and Mayor Kidd closed the hearing at 7:04 pm.

Mayor Kidd opened a public hearing at 7:04 pm on March 10, 2020 as advertised for the purpose of hearing comments on an amendment to the Fiscal Year 2019-2020 Dallas Center City Budget. He asked for written comments, there were none. He asked for oral comments. Bob Haxton gave an overview of the amendment and Julie Becker stated her concerns. Mayor Kidd closed the hearing at 7:07 pm.

Mayor Kidd opened a public hearing at 7:07 pm on March 10, 2020 as advertised for the purpose of hearing comments on the Fiscal Year 2020-2021 Dallas Center City Budget. He asked for written comments, there were none. He asked for oral comments. Bob Haxton stated his concerns with the budget. Julie Becker stated her concerns with the budget. Mayor Kidd closed the public hearing at 7:24 pm.

Kluss arrived at 7:25 pm.

Mayor Kidd opened a public hearing at 7:24 pm on March 10, 2020 as advertised for the purpose of hearing comments on a Not to Exceed \$1,200,000 General Obligation Capital Loan Notes (Essential Corporate Purpose) - on the authorization of a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligation of the City thereunder. He asked for written comments, there were none. Attorney Brown stated this is not \$2.4 M in bonds tonight, it is only one bond but two public hearings as one public hearing is for essential corporate purpose and one hearing is essential corporate purpose/urban renewal. Mayor Kidd asked for oral comments. Julie Becker made several comments. Mayor Kidd closed the public hearing at 7:30 pm.

Mayor Kidd opened a public hearing at 7:30 pm on March 10, 2020 as advertised for the purpose of hearing comments on a Not to Exceed \$1,200,000 General Obligation Capital Loan Notes (Essential Corporate Purpose/Urban Renewal) - on the authorization of a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligation of the City thereunder. He asked for written comments, there were none. He asked for oral comments. Bob Haxton-stated his concerns and Julie Becker stated her concerns.

Mayor Kidd closed the public hearing at 7:32 pm.

The Dallas Center City Council met in regular session March 10, 2020 at 7:32 pm. Mayor Kidd called the meeting to order and led the pledge of allegiance. Council members present included David Bagby, Ryan Coon, Curtis Pion, Danny Beyer and Ryan Kluss.

Motion by Pion, 2nd by Coon to approve agenda. Motion passed 5-0.

Motion by Beyer, 2nd by Pion to approve consent agenda [approve minutes of February 11th regular meeting and February 17th special meeting; February Treasurer's Report; February Law Enforcement, Fire/Rescue, Compliance and Water Reports; approve Seasonal Fun Committee street closing for April 11th Easter Egg Hunt; approve hiring James McNeill as a summer public works assistant at \$12.00/hr approximately 15-20 hours/week effective April 1, 2020 pending background check; approve hiring Gary Reutter as a summer public works assistant at \$11.50/hr approximately 12-15 hours/week effective April 1, 2020 pending background check; accept Brian Osborn's resignation from the Board of Adjustment effective March 31, 2020; accept Mark Mernone's resignation from the Parks and Recreation Board effective May 1, 2020; approve invoices for payment (review committee Bagby and Pion)]. Motion passed 5-0.

Public Communications and Concerns

Ralph Brown-made clear that Penny Burnett's will **DOES** allow for the capital improvement portion of her trust to be used for the library project.

Bob Haxton-made several comments.

Julie Becker-stated several concerns.

David Bagby clarified his position on city issues in regard to his resignation.

Resignation of Council Member Bagby

Motion by Pion, 2nd by Kluss to regretfully accept Council Member Bagby's resignation effective close of business April 13, 2020. Motion passed 5-0.

Motion by Pion, 2nd by Kluss to fill the vacancy by appointment at the May meeting and to order required newspaper publication. Appointment applications will be due the Thursday (May 7th) before the May 12th meeting. Motion passed 5-0.

Matt Welter with Mosquito Control of Iowa gave a brief overview of their business and mosquito control services.

Motion by Beyer, 2nd by Coon to approve Resolution 2020-25 – contract with Mosquito Control of Iowa in an amount of \$7,250. Roll call all ayes, motion passed 5-0.

Council recognized Bob King as a recipient of the 2020 Iowa Healthy Hometown Individual Award. Bob stated the city was a Healthy City finalist and he discussed the many grants he is helping with right now for the City of Dallas Center. He will work on an emblem for the city that states we were a Healthy City finalist. Council thanked Bob for all of the work he does for the entire community.

Joel Hofland stated they will work on the Assistance to Firefighter grant next year as they ran out of time this year.

Ed Roberts was not present but had requested council waive sewer fees due a water leak at 1505 Cherry Street. Motion by Kluss, 2nd by Bagby to waive the sewer fees. Motion passed 5-0.

Plan and Zoning Commission

Matt Ostanik gave the P&Z Commission Report and stated they spent extensive time on the Earlham Savings Bank site plan but did not make a recommendation to council due to several considerations that they felt should be determined by the city council.

Brown stated he is an interested party and will not participate in the discussion but will assist the council in any resolutions as directed.

Ben Rouse-provided pictures and stated his opposition to the proposed project.

Chuck Fagen-stated several concerns regarding the proposed project.

Ruth Hambleton-stated her concerns regarding the proposed project.

Dawn Ray-stated her concerns regarding the proposed project.

Engineer Veenstra gave an overview of the Earlham Savings Bank revised Site Plan submitted on March 5, 2020.

Paul Clausen Civil Engineering gave an overview of the proposed bank remodel, parking lot area and drive-up project.

Garrett Hulse with Earlham Savings Bank discussed the plans for the bank project.

Lori Deaton-stated her concerns regarding the proposed project.

Motion by Kluss, 2nd by Bagby to approve Resolution 2020-26 – using the March 5th version of the Site Plan and Architectural Plan for Earlham Savings Bank's proposed Drive-Up Addition. Nays-Beyer and Coon. Ayes-Bagby, Pion and Kluss. Motion passed 3-2.

Twisted Corn Tavern

Randi Boelkes requested they be allowed the use of the sidewalk in front of the building at 1405 Walnut for tables, chairs and full service (including alcohol). They would provide temporary fencing that would be removed in the winter. Use of city property with permission – Code of Ordinances Section 42.01(4). Motion by Coon, 2nd by Kluss to approve the use of City sidewalks in front of 1405 Walnut Street. Motion passed 5-0.

Motion by Kluss, 2nd by Bagby to approve renewal of liquor license Class C with outdoor service and Sunday Sales effective April 3, 2020 (pending dram shop). Motion passed 5-0.

Motion by Kluss, 2nd by Coon to authorize City Clerk to certify local endorsement on revised liquor license to include the sidewalk area. Motion passed 5-0.

Greg Cagle with the Tree Board was present to discuss the RFPs that were received on the Walnut Streetscape. Council tentatively set March 23rd at 6:00 pm for a meeting with the Tree Board to review and discuss the RFPs at that time.

Shelly Cory gave an update on the Library Board of Trustees' recommendation to approve Amendment No. 1 to the Professional Services Agreement with Estes Construction of Davenport, as Construction Manager on the Library Project Phase 1 - \$17,400 (Base engagement contract approved by Council on February 12, 2019). Motion by Beyer, 2nd by Pion to approve the amendment. Motion passed 5-0.

Public Works Report

Beyer stepped out briefly at 9:14 pm.

Slaughter gave the public works report – they have completed trail sweeping, repaired sweeper, continued work on the dugouts at the Burnett Complex, had one snow event, one water main repair, hired a company to complete an analysis on media in the three softeners at the water treatment plant, and will get a proposal on repairs that need to be made to one of the softeners, had a seventh patch welded on one of the water filters, added rock to R Avenue by the Dollar General, they continue to work with Midland GIS on the stormwater mapping, they have started the ice rink shut down and all PW employees have attended training in the past month for various licenses held. Slaughter also let council know he met with the Dallas County Road Department regarding a project they are completing on Quinlan Avenue and it was decided that our portion of the road is in good shape.

Slaughter shared cost information on hiring a permanent part-time employee and recommended Mike Buckalew for this position.

Motion by Kluss, 2nd by Beyer to approve hiring Mike Buckalew as a permanent part-time public works assistant at \$13.00/hr approximately 20-25 hours per week from April-October and on an as-needed basis from November-March, effective April 1st pending background check. Motion passed 5-0.

Motion by Kluss, 2nd by Beyer to approve Resolution 2020-27 – agreement with Maguire Iron Inc. for water tower interior inspection and cleaning in the amount of \$1,850 each year work is performed (odd numbered years). Roll call all ayes, motion passed.

Motion by Beyer, 2nd by Bagby to approve Resolution 2020-28 – agreement with Midco Diving and Marine Services for underground water reservoir inspection and cleaning every other year beginning in 2020. Roll call all ayes, motion passed.

Not to Exceed \$1,200,000 General Obligation Capital Loan Notes (Essential Corporate Purpose)

Motion by Kluss, 2nd by Pion to approve Resolution 2020-20 – instituting proceedings to take additional action. Roll call all ayes, motion passed.

Not to Exceed \$1,200,000 General Obligation Capital Loan Notes (Essential Corporate Purpose/Urban Renewal)

Motion by Beyer, 2nd by Kluss to approve Resolution 2020-21 – instituting proceedings to take additional action. Roll call all ayes, motion passed.

\$1,140,000 General Obligation Capital Loan Notes, Series 2020

Motion to Kluss, 2nd by Pion approve Resolution 2020-22 – authorizing the issuance and levying a tax for the payment thereof. Roll call all ayes, motion passed.

Wastewater Treatment Facility Improvements

Veenstra stated that work continued over the winter.

Motion by Beyer, 2nd by Pion to approve Change Order #2 - \$3,960.00. Motion passed 5-0.

Motion by Kluss, 2nd by Pion to approve Partial Payment Estimate No. 3 – C.L. Carroll Co., Inc. - \$55,893.25. Motion passed 5-0.

Fair View Drive Sanitary Sewer Extension Project

Veenstra stated there was not much progress to report.

Motion by Kluss, 2nd by Pion to approve Change Order No. 1 - \$1,362.50. Motion passed 5-0.

Motion by Pion, 2nd by Coon to approve Partial Payment Estimate No. 6 – Thorpe Water Development - \$2,548.38. Motion passed 5-0.

Water System Improvements – Shallow Well No. 11

Veenstra stated there will be a preconstruction meeting on March 11th.

Motion by Bagby, 2nd by Kluss to approve Resolution 2020-29 – approving Plat of Survey of Parcel 20-18 owned by Haldeman Farms, LLC, containing 2.27 acres and being purchased by the City. Roll call all ayes, motion passed.

Motion by Pion, 2nd by Coon to approve Resolution 2020-30 – authorizing payment of \$23,000 to Haldeman Farms, LLC for the parcel along Midland Trail, directing the City Attorney to proceed with the closing on the purchase, and authorizing payment of all closing costs such as recording fees. Roll call all ayes, motion passed.

Hatton Avenue Storm Sewer Extension –

Veenstra stated the project will be starting in April and the preconstruction meeting is March 16th.

Motion by Pion, 2nd by Bagby accepting City control of Drainage District 76 effective March 6, 2020, following Dallas County Board of Supervisors' approval of Resolution 2020-007. Motion passed 5-0.

Motion by Bagby, 2nd by Beyer to approve Ordinance No. 545 – increasing the sewer rate charged by the city effective May 16, 2020, first reading. Roll call all ayes, motion passed.

Motion by Coon, 2nd by Bagby to approve Resolution 2020-23 – approving amendment to Fiscal Year 2019-2020 Dallas Center City Budget. Roll call all ayes, motion passed.

Motion by Pion, 2nd by Kluss to approve Resolution 2020-24 – approving Fiscal Year 2020-2021 City of Dallas Center Budget. Roll call all ayes, motion passed.

Council reports

Pion stated we currently don't have a Dallas Center resident serving on the board of the Raccoon River Valley Trail Association. Clerk will research how the appointment process works and send information out to see if we can find someone willing to serve.

The internet/fiber committee survey is still open, they have received approximately 200 responses and they would like the link sent out again.

Beyer reported the school is trying to meet with all interested parties (clubs, etc.), work will continue on renewing the 28E agreement.

Council will schedule the workshop on Capital Improvements Program at the May meeting.

Council discussed possible time limits for public hearings and directed the clerk to research the policies of surrounding communities.

The Meeting adjourned at 9:47 pm.

Cindy Riesselman, City Clerk

Claims

A King's Throne, Llc	March Serv	\$225.00
Access Systems Leasing	Feb Serv	\$336.54
Agsource Cooperative Svcs	Tests	\$449.50
Ahlers & Cooney, Pc	Bond Fees	\$8,202.15
Baker & Taylor Co.	Books	\$645.23
Bay Bridge Administrators	Insurance	\$100.42
Brown, Fagen & Rouse	Feb Serv	\$2,688.00
Brown, Fagen & Rouse	March Serv	\$2,661.00
C.L. Carroll Co., Inc.	Wastewater Treat	\$55,893.25
Center Point Large Print	Books	\$97.38
Centurylink	March Serv	\$848.62
Cintas	Jan Serv	\$112.48
Occupational Health Centers	Testing	\$97.50
Culligan Water System	March Serv	\$11.95
Dallas County Treasurer	Feb Serv	\$17,462.67
Delta Dental	Insurance	\$31.84
Delta Dental	Insurance	\$556.36
Digital Stew Services	Feb Serv	\$134.05
Eftps	Taxes	\$3,327.53
Eftps	Taxes	\$3,233.28
Elite Electric & Utility	Repairs	\$1,327.50
Emergency Medical Prod	Supplies	\$905.97
Gatehouse	Feb Serv	\$902.66
Gis Benefits	Insurance	\$39.88
Gis Benefits	Insurance	\$28.52
Goodwin Tucker Group	Repairs	\$716.73
Grainger	Repairs	\$432.96

Grimes Asphalt	Supplies	\$772.34
Haldeman Farms	Land Acquisition	\$23,000.00
Heartland Co-Op	Feb Serv	\$713.90
Heather Dirks	Programming	\$300.00
Henderson Products, Inc.	Repairs	\$39.74
Joel Hofland	Training	\$20.00
Hsa Cory, Rochelle	Hsa	\$100.00
Hsa Hofland, Joel	Hsa	\$50.00
Hsa Riesselman, Cindy	Hsa	\$150.00
Hsa Scrivner, April	Hsa	\$50.00
Hsa Slaughter, Brian	Hsa	\$183.33
Hsa Steele, Kathy	Hsa	\$100.00
Hullinger Signs & More	Signs	\$202.00
Iowa Dot	Repairs	\$1,053.71
Imfoa	Training	\$50.00
Iowa One Call	Jan Serv	\$39.60
Ipers	Ipers	\$4,726.69
Iron Mountain	Feb Serv	\$65.17
Karen Mccleary	Feb Serv	\$475.00
Brett Kazinski	Training	\$10.00
Krudico Inc	Repairs	\$1,024.32
Leaf	Feb Serv	\$102.08
Eddie Leedom	Feb Serv	\$460.98
Marshall Mccalley	Feb Serv	\$2,540.00
Menards	Repairs	\$99.95
Midamerican Energy	Feb Serv	\$4,876.11
Midwest Breathing Air Llc	Testing	\$181.50
Banleaco	Jan Serv	\$103.92
Municipal Supply Inc	Meters	\$1,589.00
Napa Auto Parts	Repairs	\$95.48
Nationwide Retirement Sol	Feb serv	\$450.00
Office Depot	Supplies	\$39.99
Otis Elevator Company	Repairs	\$582.50
A Leo Pelds Engineering Co	Feb Serv	\$2,000.00
Praxair Distribution	Jan Serv	\$31.67
Rhinehart Excavating, Inc	Supplies	\$693.95
Cindy Riesselman	Training	\$19.55
Treasurer - State Of Iowa	Taxes	\$1,016.49
Treasurer - State Of Iowa	Taxes	\$2,094.11
Scott, William	Easement	\$1,000.00
Storey Kenworthy	Supplies	\$195.92
Strauss Security Solutions	Repairs	\$77.50
Thorpe Water Development	Fair View San Swr	\$2,548.38
Uhs Premium Billing	Insurance	\$396.64
Uhs Premium Billing	Insurance	\$7,979.28

Usa Blue Book	Repairs	\$871.07
Van Wall Equipment	Repairs	\$1,034.16
Veenstra & Kimm	Feb Serv	\$11,920.08
Verizon Wireless	Feb Serv	\$160.06
Treasurer - State Of Iowa	Taxes	\$1,110.00
Waste Management	Feb Serv	\$18,662.36
Wells Fargo	Postage/Supplies	\$1,706.29
	Total Paid	\$199,233.79

Revenues

General Total	\$41,798.92
T&A (Pd) Benevolent Total	\$1.03
T&A(Ft) Total	\$2.99
T&A(Sc) Total	\$16.73
Capital Improvement Total	\$147.41
T&A(SI) Total	\$45.37
Rut Total	\$20,023.14
T&A(Eb) Total	\$1,555.87
Emergency Levy Fund Total	\$191.02
Local Option Sales Tax Total	\$25,332.76
Tif Total	\$932.99
Burnett Project Total	\$7,767.78
T&A(Bc) Total	\$7,708.59
T&A(Burnett Cap Impr) Total	\$7,767.27
Debt Service Total	\$6,014.58
T&A(B) Total	\$4.29
T&A(Y) Total	\$4.32
Water Total	\$39,507.26
Sewer Total	\$27,838.50
Storm District Total	\$5,072.84
Total Revenue by Fund	\$191,733.66

TREASURER'S REPORT
CALENDAR 3/2020, FISCAL 9/2020

FUND	LAST REPORT ON HAND	REVENUES	EXPENSES	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	735,885.11	42,698.42	66,721.01	.00	711,862.52
011 T&A (PD) BENEVOLENT	779.10	1.08	.00	.00	780.18
015 T&A(FT)	297,267.65	3.13	.00	.00	297,270.78
021 T&A(SC)	12,679.55	17.50	.00	.00	12,697.05
029 CAPITAL IMPROVEMENT	191,741.95	154.25	.00	.00	191,896.20
041 T&A(SL)	19,537.80	61.02	.00	.00	19,598.82
110 RUT	110,283.08	8,227.01	8,817.40	.00	109,692.69
112 T&A(EB)	34,578.12	4,284.60	13,911.18	.00	24,951.54
119 EMERGENCY LEVY FUND	1,126.84	536.97	.00	.00	1,663.81
121 LOCAL OPTION SALES TAX	483,860.06	25,384.58	.00	.00	509,244.64
125 TIF	3,077.02	2,814.07	878.25	.00	5,012.84
166 T&A(REC PROGRAM) REV	.00	.00	.00	.00	.00
167 BURNETT PROJECT	648,417.20	170.36	.00	.00	648,587.56
168 T&A(BC)	756,550.74	108.43	.00	.00	756,659.17
169 T&A(BURNETT CAP IMPROVE)	663,027.26	169.82	.00	.00	663,197.08
177 T&A(PD)	.00	.00	.00	.00	.00
180 REC TRAIL	.00	.00	.00	.00	.00
200 DEBT SERVICE	109,817.35	8,561.45	.00	.00	118,378.80
501 T&A(B)	15,254.73	4.49	.00	.00	15,259.22
502 T&A(Y)	13,275.43	4.52	.00	.00	13,279.95
600 WATER	553,768.58	43,718.18	42,258.35	.00	555,228.41
610 SEWER	338,874.75	30,119.14	89,672.59	.00	279,321.30
740 STORM DISTRICT	223,902.55	5,153.93	2,602.00	.00	226,454.48
Report Total	5,213,704.87	172,192.95	224,860.78	.00	5,161,037.04

BALANCE SHEET
CALENDAR 3/2020, FISCAL 9/2020

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING-GENERAL	437.97	20,116.30
011-000-1110	CHECKING-T&A(PD) BENEVOLENT	.00	.00
015-000-1110	CHECKING-T&A(FT)	.00	.00
021-000-1110	CHECKING-T&A(SC)	.00	.00
029-000-1110	CHECKING-DEPR POLICE	.00	.00
029-000-1111	CHECKING-DEPR NON RUT EQUIP	.00	.00
029-000-1112	CHECKING-DEPR PARK	.00	.00
029-000-1113	CHECKING-DEPR SWIM POOL	.00	.00
029-000-1114	CHECKING-DEPR P/W BLDG	.00	.00
041-000-1110	CHECKING-T&A(SL)	.00	.00
110-000-1110	CHECKING-RUT	.00	.00
110-000-1111	CHECKING-DEPR RUT EQUIP	.00	.00
110-000-1112	CHECKING-SIDEWALK PROJ	.00	.00
112-000-1110	CHECKING-T&A(EB)	5,344.51	3,980.19
119-000-1110	CHECKING-EMERG LEVY	.00	.00
121-000-1110	CHECKING-LOST	.00	.00
121-000-1111	CHECKING-LOST PROP TAX RELIEF	.00	.00
121-000-1112	CHECKING-LOST SWIM POOL	.00	.00
125-000-1110	CHECKING-TIF	.00	.00
166-000-1110	CHECKING-T&A(REC PROGRAM)	.00	.00
167-000-1110	CHECKING-T&A(BURNETT REC)	.00	.00
167-000-1111	CHECKING-T&A(BURNETT REC/POOL)	.00	.00
168-000-1110	CHECKING-T&A(BURNETT LIBRARY)	.00	.00
169-000-1110	CHECKING-T&A(BURNETT CAP IMP)	.00	.00
177-000-1110	CHECKING-T&A(PD) FORFEITURE	.00	.00
180-000-1110	CHECKING-REC TRAIL	.00	.00
200-000-1110	CHECKING-DEBT SERVICE	.00	.00
305-000-1110	CHECKING-PLAYGROUND EQUIP	.00	.00
307-000-1110	CHECKING-2012 HWY 44 TURN LANE	.00	.00
501-000-1110	CHECKING-T&A(B)	.00	.00
502-000-1110	CHECKING-T&A(Y)	.00	.00
600-000-1110	CHECKING-WATER	719.71	18,308.19
600-000-1111	CHECKING-WATER SINKING	.00	.00
600-000-1112	CHECKING-T&A(M)	.00	.00
600-000-1113	CHECKING-WATER IMPROVEMENT	.00	.00
600-000-1114	CHECKING-WATER RESERVE	.00	.00
610-000-1110	CHECKING-SEWER	1,611.50	16,668.99
610-000-1111	CHECKING-SEWER SINKING	.00	.00
610-000-1112	CHECKING-SEWER RESERVE	.00	.00
610-000-1113	CHECKING-SEWER IMPROVEMENT	.00	.00
740-000-1110	CHECKING-STORM DISTRICT	3,244.10	3,136.10
	CHECKING TOTAL	11,357.79	62,209.77
001-000-1120	PETTY CASH	.00	100.00
	PETTY CASH TOTAL	.00	100.00
001-000-1160	SAVINGS-GENERAL	24,460.56-	281,646.22

BALANCE SHEET

CALENDAR 3/2020, FISCAL 9/2020

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
011-000-1160	SAVINGS-T&A(PD) BENEVOLENT	1.08	780.18
015-000-1160	SAVINGS-T&A(FT)	3.13	2,270.78
021-000-1160	SAVINGS-T&A(SC)	17.50	12,697.05
029-000-1160	SAVINGS-DEPR POLICE	.00	.00
029-000-1161	SAVINGS-DEPR NON RUT EQUIP	11.44	8,299.43
029-000-1162	SAVINGS-DEPR PARK	4.77	3,457.88
029-000-1163	SAVINGS-DEPR SWIM POOL	15.03	10,900.78
029-000-1164	SAVINGS-DEPR P/W BLDG	20.72	15,034.50
029-000-1165	SAVINGS-DEPR FIRE	102.29	74,203.61
041-000-1160	SAVINGS-T&A(SL)	61.02	19,598.82
110-000-1160	SAVINGS-RUT	590.39-	86,925.86
110-000-1161	SAVINGS-DEPR RUT EQUIP	.00	22,766.83
110-000-1162	SAVINGS-SIDEWALK PROJ	.00	.00
112-000-1160	SAVINGS-T&A(EB)	14,971.09-	20,971.35
119-000-1160	SAVINGS-EMERG LEVY	536.97	1,663.81
121-000-1160	SAVINGS-LOST	25,375.84	302,904.70
121-000-1161	SAVINGS-LOST PROP TAX RELIEF	.00	.00
121-000-1162	SAVINGS-LOST SWIM POOL	8.74	6,339.94
125-000-1160	SAVINGS-TIF	1,935.82	5,012.84
166-000-1160	SAVINGS-T&A(REC PROGRAM)	.00	.00
167-000-1160	SAVINGS-T&A(BURNETT REC)	158.42	114,923.56
167-000-1161	SAVINGS-T&A(BURNETT REC/POOL)	11.94	8,664.00
168-000-1160	SAVINGS-T&A(BURNETT LIBRARY)	108.43	78,659.17
169-000-1160	SAVINGS-T&A(BURNETT CAP IMP)	169.82	123,197.08
177-000-1160	SAVINGS-T&A(PD)FORFEITURE	.00	.00
180-000-1160	SAVINGS-REC TRAIL	.00	.00
200-000-1160	SAVINGS-DEBT SERV	8,561.45	118,378.80
305-000-1160	SAVINGS-PLAYGROUND EQUIP	.00	.00
307-000-1160	SAVINGS-2012 HWY 44 TURN LANE	.00	.00
501-000-1160	SAVINGS-T&A(B)	4.49	3,259.22
502-000-1160	SAVINGS-T&A(Y)	4.52	3,279.95
600-000-1160	SAVINGS-WATER	3,869.88-	415,132.48
600-000-1161	SAVINGS-WATER SINKING	4,610.00	45,046.18
600-000-1162	SAVINGS-T&A(M)	.00	4,053.88
600-000-1163	SAVINGS-WATER IMPROVEMENT	.00	10,487.68
600-000-1164	SAVINGS-WATER RESERVE	.00	62,200.00
610-000-1160	SAVINGS-SEWER	64,949.64-	120,417.14
610-000-1161	SAVINGS-SEWER SINKING	3,784.69	45,656.58
610-000-1162	SAVINGS-SEWER RESERVE	.00	83,235.93
610-000-1163	SAVINGS-SEWER IMPROVEMENT	.00	13,342.66
740-000-1160	SAVINGS-STORM DISTRICT	692.17-	223,318.38
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	SAVINGS TOTAL	64,025.62-	2,348,727.27
001-000-1170	CD-GENERAL	.00	410,000.00
001-000-1171	CD-GENERAL	.00	.00
015-000-1170	CD-T&A (FT)	.00	200,000.00
015-000-1171	CD-T&A (FT)	.00	95,000.00
021-000-1170	CD-T&A (SC)	.00	.00
029-000-1170	CD-DEPR POLICE	.00	.00

BALANCE SHEET
CALENDAR 3/2020, FISCAL 9/2020

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
029-000-1171	CD-DEPR NON RUT EQUIP	.00	.00
029-000-1172	CD-DEPR PARK	.00	.00
029-000-1173	CD-DEPR SWIM POOL	.00	60,000.00
029-000-1174	CD-DEPR P/W BLDG	.00	.00
029-000-1175	CD-DEPR P/W BLDG	.00	20,000.00
029-000-1176	CD-DEPR FIRE	.00	.00
110-000-1170	CD-RUT	.00	.00
110-000-1171	CD-DEPR RUT EQUIP	.00	.00
121-000-1172	CD-LOST SWIM POOL	.00	100,000.00
121-000-1173	CD-LOST SWIM POOL	.00	100,000.00
167-000-1170	CD-T&A(BURNETT REC)	.00	200,000.00
167-000-1171	CD-T&A(BURNETT REC/POOL)	.00	325,000.00
168-000-1170	CD-T&A(BURNETT LIBRARY)	.00	678,000.00
169-000-1170	CD-T&A(BURNETT CAP IMPROVE)	.00	500,000.00
169-000-1171	CD-T&A(BURNETT CAP IMPROVE)	.00	40,000.00
501-000-1170	CD-T&A (B)	.00	12,000.00
502-000-1170	CD-T&A (Y)	.00	10,000.00
600-000-1170	CD-WATER	.00	.00
600-000-1171	CD-WATER	.00	.00
610-000-1170	CD-SEWER	.00	.00
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	CD'S TOTAL	.00	2,750,000.00
		=====	=====
	TOTAL CASH	52,667.83-	5,161,037.04
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BUDGET REPORT

CALENDAR 3/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-110-6010	POLICE-WAGES	120,536.00	10,044.58	80,356.64	66.67
001-110-6181	POLICE-CLOTHING	600.00	50.00	400.00	66.67
001-110-6210	POLICE-DUES,M'SHIPS, SPE	.00	.00	.00	.00
001-110-6230	POLICE-TRAINING	550.00	41.67	333.36	60.61
001-110-6310	POLICE-OFFICE RENTAL/MAI	.00	.00	.00	.00
001-110-6331	POLICE-VEHICLE OPERATION	24,000.00	1,975.17	15,801.36	65.84
001-110-6332	POLICE-VEHICLE/EQUIP REP	.00	.00	.00	.00
001-110-6371	POLICE-UTILITIES	300.00	.00	.00	.00
001-110-6373	POLICE-TELEPHONE	800.00	64.00	512.00	64.00
001-110-6419	POLICE-TECHNOLOGY SERVIC	2,820.00	233.33	1,866.64	66.19
001-110-6499	POLICE-RESERVE OFFICERS	.00	.00	.00	.00
001-110-6505	POLICE-PIONEER GRANT	.00	.00	.00	.00
001-110-6506	POLICE-OFFICE SUPPLIES	.00	.00	.00	.00
001-110-6507	POLICE-OPERATING SUPPLIE	2,100.00	173.33	1,386.64	66.03
001-110-6599	POLICE-PUBLIC RELATIONS	.00	.00	.00	.00
011-110-6599	T&A(PD) BENEVOLENT	.00	.00	.00	.00
029-110-6799	DEPR-POLICE EXPENSE	.00	.00	.00	.00
112-110-6110	POLICE-FICA	9,221.00	768.66	6,149.28	66.69
112-110-6130	POLICE-IPERS	11,945.00	948.22	7,585.76	63.51
112-110-6150	POLICE-GROUP INSURANCE	36,726.00	3,060.49	24,483.92	66.67
112-110-6155	CITY SHARE- HSA	.00	.00	.00	.00
112-110-6160	POLICE-WORKER'S COMP	2,800.00	89.82	718.56	25.66
112-110-6170	POLICE-UNEMPLOYMENT	270.00	13.40	107.20	39.70
112-110-6181	POLICE-UNIFORM ALLOWANCE	.00	.00	.00	.00
177-110-6505	T&A(PD) FORFEITURES EXPE	.00	.00	.00	.00
	POLICE TOTAL	212,668.00	17,462.67	139,701.36	65.69
001-150-6010	FIRE DEPT-SALARIES	15,000.00	.00	3,380.00	22.53
001-150-6150	FIRE DEPT-GROUP INSURANC	715.00	.00	650.10	90.92
001-150-6210	FIRE DEPT-DUES	300.00	.00	.00	.00
001-150-6230	FIRE DEPT-TRAINING	3,000.00	.00	.00	.00
001-150-6310	FIRE DEPT-BUILDING MAINT	7,000.00	.00	506.73	7.24
001-150-6331	FIRE DEPT-VEHICLE OPERAT	3,000.00	40.68	904.71	30.16
001-150-6332	FIRE DEPT-VEHICLE MAINT/	11,000.00	.00	2,866.39	26.06
001-150-6373	FIRE DEPT-TELEPHONE	1,600.00	123.99	1,135.27	70.95
001-150-6412	FIRE DEPT-HEALTH/FITNESS	1,000.00	.00	.00	.00
001-150-6415	FIRE DEPT-HYDRANT RENT	.00	.00	.00	.00
001-150-6419	FIRE DEPT-TECHNOLOGY SER	5,000.00	231.90	2,084.21	41.68
001-150-6505	FIRE DEPT-PAGERS/REPAIRS	15,000.00	.00	10,372.50	69.15
001-150-6507	FIRE DEPT-OPERATING SUPP	3,000.00	213.17	1,536.33	51.21
001-150-6599	FIRE DEPT-REPAIRS/SUPP N	15,000.00	1,622.70	4,677.41	31.18
015-150-6505	T&A(FI)-EXPENSES	.00	.00	.00	.00
029-150-6504	DEPR-FD MINOR EQUIPMENT	50,000.00	.00	.00	.00
112-150-6110	FIRE-FICA	1,148.00	.00	258.67	22.53
112-150-6130	FIRE-IPERS	595.00	.00	40.82	6.86
112-150-6155	CITY SHARE- HSA	.00	.00	7.70	.00
112-150-6160	FIRE-WORKER'S COMP	6,000.00	.00	400.00	6.67
	FIRE TOTAL	138,358.00	2,232.44	28,820.84	20.83
001-170-6407	BUILDING INSPECTION FEES	40,000.00	.00	11,291.86	28.23
	BUILDING INSPECTIONS TOT	40,000.00	.00	11,291.86	28.23
001-190-6499	ANIMAL IMPOUNDMENT	500.00	.00	63.85	12.77
	ANIMAL CONTROL TOTAL	500.00	.00	63.85	12.77

BUDGET REPORT

CALENDAR 3/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	PUBLIC SAFETY TOTAL	391,526.00	19,695.11	179,877.91	45.94
001-210-6010	STREETS-WAGES	39,454.00	3,409.02	34,369.11	87.11
001-210-6230	STREETS-EDUCATION/TRAINI	700.00	.00	587.00	83.86
001-210-6332	STREETS-VEHICLE MAINT	.00	.00	.00	.00
001-210-6417	STREETS-PROJECTS	100,000.00	.00	100,000.00	100.00
001-210-6419	FIRE DEPT-TECHNOLOGY SER	.00	.00	.00	.00
001-210-6499	STREETS-CONTRACT LABOR	1,000.00	97.50	293.75	29.38
001-210-6507	STREETS-SUPPLIES R16	.00	.00	.00	.00
001-210-6599	STREETS-MISC SUPPLIES	1,000.00	.00	1,017.27	101.73
021-210-6417	T&A(SC)-REFUNDS	1,000.00	.00	.00	.00
029-210-6710	DEPR-NON RUT EQUIP	90,000.00	.00	90,000.00	100.00
110-210-6331	RUT-VEHICLE OPERATIONS	3,000.00	186.32	1,745.65	58.19
110-210-6407	RUT-ENGINEERING	5,000.00	.00	.00	.00
110-210-6408	RUT-LIABILITY INSURANCE	.00	.00	.00	.00
110-210-6417	RUT-STREET REPAIRS/MAINT	223,000.00	1,466.29	196,898.77	88.30
110-210-6425	RUT-SIDEWALK IMPROVEMENT	2,000.00	.00	256.00	12.80
110-210-6490	RUT-FAIR VIEW DR SIDEWAL	.00	.00	.00	.00
110-210-6504	RUT-STREET EQUIP	.00	.00	.00	.00
110-210-6710	RUT-DEPR EQUIP EXPENSES	103,000.00	.00	101,414.00	98.46
112-210-6110	STREETS-FICA - STREETS	3,018.00	260.78	2,659.80	88.13
112-210-6130	STREETS-IPERS	3,724.00	319.59	3,229.92	86.73
112-210-6150	STREETS-GROUP INSURANCE	9,362.00	772.13	6,629.02	70.81
112-210-6155	CITY SHARE- HSA	2,325.00	46.00	2,099.01	90.28
112-210-6160	STREETS-WORKER'S COMP	5,000.00	.00	400.00	8.00
112-210-6170	STREETS-UNEMPLOYMENT	.00	.00	.00	.00
112-210-6181	STREETS-UNIFORM ALLOWANC	400.00	.00	400.00	100.00
	ROADS, BRIDGES, SIDEWALK	592,983.00	6,557.63	541,999.30	91.40
110-230-6371	RUT-STREET LIGHTS	25,000.00	2,813.00	13,304.22	53.22
110-230-6509	RUT-STREET SIGNS	2,500.00	.00	1,846.27	73.85
	STREET LIGHTING TOTAL	27,500.00	2,813.00	15,150.49	55.09
110-250-6331	RUT-SNOW REM VEHICLE OPE	3,500.00	140.85	1,104.03	31.54
110-250-6332	RUT-SNOW REM VEHICLE REP	4,000.00	1,073.90	2,006.47	50.16
110-250-6499	RUT-SNOW REM CONTRACT LA	4,000.00	.00	630.00	15.75
110-250-6599	RUT-SNOW REM SUPPLIES	8,500.00	1,053.71	6,580.30	77.42
	SNOW REMOVAL TOTAL	20,000.00	2,268.46	10,320.80	51.60
001-290-6010	GARBAGE-WAGES	14,431.00	1,098.62	10,869.73	75.32
001-290-6411	GARBAGE-COURT CLAIMS	2,195.00	.00	2,195.00	100.00
001-290-6418	GARBAGE-SALES TAX	5,000.00	420.06	3,458.34	69.17
001-290-6499	GARBAGE-FEES	210,000.00	18,408.72	159,039.77	75.73
001-290-6506	GARBAGE-OFFICE SUPPLIES	1,200.00	.00	1,181.70	98.48
001-290-6508	GARBAGE-POSTAGE	1,500.00	70.00	125.00	8.33
112-290-6110	GARBAGE-FICA	1,104.00	84.06	831.67	75.33
112-290-6130	GARBAGE-IPERS	1,362.00	103.72	1,026.14	75.34
112-290-6150	GARBAGE-GROUP INSURANCE	8,311.00	670.62	5,787.07	69.63
112-290-6155	CITY SHARE- HSA	1,850.00	29.00	1,302.50	70.41
	GARBAGE TOTAL	246,953.00	20,884.80	185,816.92	75.24
001-299-6010	GARAGE-WAGES	27,262.00	2,094.38	21,166.26	77.64
001-299-6310	GARAGE-BUILDING REPAIRS	5,000.00	.00	628.00	12.56
001-299-6331	GARAGE-VEHICLE OPERATION	3,500.00	186.33	1,889.07	53.97

BUDGET REPORT

CALENDAR 3/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-299-6332	GARAGE-VEHICLE REPAIRS	4,000.00	95.48	3,445.24	86.13
001-299-6371	GARAGE-UTILITIES	3,000.00	341.91	1,747.73	58.26
001-299-6373	GARAGE-TELEPHONE	.00	.00	.00	.00
001-299-6399	GARAGE-MINOR REPAIRS/MAI	4,000.00	.00	5,125.97	128.15
001-299-6490	STREET TREES	23,000.00	.00	4,001.00	17.40
001-299-6507	GARAGE-OPERATING SUPPLIE	5,000.00	152.75	3,639.02	72.78
029-299-6799	DEPR-P/W BLDG EXPENSE	125,000.00	.00	93,617.00	74.89
112-299-6110	GARAGE-FICA	2,086.00	160.21	1,619.18	77.62
112-299-6130	GARAGE-IPERS	2,573.00	196.36	1,972.98	76.68
112-299-6150	GARAGE-GROUP INSURANCE	6,116.00	485.13	4,154.05	67.92
112-299-6155	CITY SHARE- HSA	1,463.00	29.00	1,358.76	92.87
112-299-6160	GARAGE-WORKER'S COMP	1,500.00	.00	.00	.00
	OTHER PUBLIC WORKS TOTAL	213,500.00	3,741.55	144,364.26	67.62
	PUBLIC WORKS TOTAL	1,100,936.00	36,265.44	897,651.77	81.54
001-350-6501	MOSQUITO SPRAYING	12,000.00	.00	205.00	1.71
	WATER,AIR,MOSQUITO CONTR	12,000.00	.00	205.00	1.71
	HEALTH & SOCIAL SERVICES	12,000.00	.00	205.00	1.71
001-410-6010	LIBRARY-WAGES	80,251.00	5,271.66	54,424.90	67.82
001-410-6230	LIBRARY-TRAINING/EDUCATI	250.00	.00	.00	.00
001-410-6310	LIBRARY-BLDG REPAIR/MAIN	5,000.00	244.50	3,512.16	70.24
001-410-6320	LIBRARY-GROUNDS MAINT	500.00	.00	82.50	16.50
001-410-6340	LIBRARY-COMPUTER MAINT	4,000.00	2,540.00	3,605.99	90.15
001-410-6371	LIBRARY-UTILITIES	6,000.00	431.00	3,951.46	65.86
001-410-6373	LIBRARY-TELEPHONE	2,500.00	183.35	1,628.82	65.15
001-410-6390	LIBRARY-DALLAS CO FOUND	.00	.00	.00	.00
001-410-6419	LIBRARY-TECHNOLOGY SERV	1,400.00	102.08	1,508.72	107.77
001-410-6502	LIBRARY-BOOKS	16,000.00	928.89	11,365.10	71.03
001-410-6505	LIBRARY-OFFICE FURNITURE	500.00	.00	265.80	53.16
001-410-6507	LIBRARY-SUPPLIES/PROG/DU	6,000.00	445.26	4,139.38	68.99
001-410-6508	LIBRARY-POSTAGE	1,800.00	3.16	440.02	24.45
001-410-6599	LIBRARY-EQUIPMENT	.00	.00	.00	.00
041-410-6502	T&A(SL)-EXPENSES	5,000.00	.00	90.00	1.80
112-410-6110	LIBRARY-FICA	6,139.00	403.30	4,163.57	67.82
112-410-6130	LIBRARY-IPERS	7,576.00	317.35	4,957.36	65.44
112-410-6150	LIBRARY-GROUP INSURANCE	17,835.00	1,622.74	14,112.78	79.13
112-410-6155	CITY SHARE- HSA	5,000.00	100.00	4,700.00	94.00
112-410-6160	LIBRARY-WORKER'S COMP	200.00	.00	.00	.00
121-410-6770	LOST-CAP OUTLAY LIBRARY	.00	.00	.00	.00
168-410-6721	T&A(BURNETT LIBRARY)-EXP	145,000.00	.00	500.34	.35
169-410-6770	CAP OUTLAY - LIBRARY	.00	.00	.00	.00
501-410-6502	T&A BOOKS-EXPENSE	.00	.00	.00	.00
	LIBRARY TOTAL	310,951.00	12,593.29	113,448.90	36.48
001-430-6010	PARKS-WAGES	41,478.00	1,118.74	22,773.30	54.90
001-430-6230	PARKS-EDUCATION/TRAINING	200.00	.00	.00	.00
001-430-6310	PARKS-BLDG MAINT/REPAIR	55,000.00	253.64	6,095.60	11.08

BUDGET REPORT
CALENDAR 3/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-430-6320	PARKS-GROUND MAINT/REPAI	15,000.00	225.00	10,981.02	73.21
001-430-6331	PARKS-VEHICLE OPERATION	2,000.00	.00	1,333.61	66.68
001-430-6350	PARKS-EQUIP REPAIRS	1,000.00	.00	172.49	17.25
001-430-6371	PARKS-UTILITIES	2,200.00	132.82	1,411.32	64.15
001-430-6385	PARKS-PRAIRIE MEADOW GRA	.00	.00	.00	.00
001-430-6390	PARKS-DALLAS COUNTY FOUN	10,000.00	.00	5,500.00	55.00
001-430-6399	PARKS-PARK EQUIP/MAINT	30,000.00	.00	324.23	1.08
001-430-6450	PARKS-TREE MAINT	5,000.00	.00	560.00	11.20
001-430-6460	TREES PLEASE GRANT EXPEN	2,000.00	.00	.00	.00
001-430-6461	TREES FOREVER GRANT EXPE	1,500.00	.00	.00	.00
001-430-6495	PARKS-ACTIVITIES	200.00	.00	.00	.00
001-430-6507	PARKS-MISC OPERATING SUP	2,000.00	202.00	356.55	17.83
029-430-6720	DEPR-PARK EXPENSES	6,100.00	.00	6,100.00	100.00
112-430-6110	PARKS-FICA	3,173.00	85.59	1,742.22	54.91
112-430-6130	PARKS-IPERS	3,523.00	105.11	1,168.87	33.18
112-430-6150	PARKS-GROUP INSURANCE	1,455.00	130.42	1,132.23	77.82
112-430-6155	CITY SHARE- HSA	413.00	8.00	314.17	76.07
112-430-6160	PARKS-WORKER'S COMP	675.00	.00	69.00	10.22
112-430-6181	PARKS-UNIFORM ALLOWANCE	.00	.00	.00	.00
167-430-6320	T&A(BURNETT REC)-PARK IM	30,000.00	.00	.00	.00
167-430-6910	T&A(BURNETT REC)-TRANSFE	.00	.00	.00	.00
305-430-6505	PLAYGROUND-EXPENSES	.00	.00	.00	.00
	PARKS TOTAL	212,917.00	2,261.32	60,034.61	28.20
001-440-6010	SWIM POOL-WAGES	50,252.00	683.86	40,942.75	81.47
001-440-6230	SWIM POOL-CPO TRAINING	500.00	300.00	300.00	60.00
001-440-6310	SWIM POOL-EQUIP/BLDG REP	10,000.00	.00	5.00	.05
001-440-6350	SWIM POOL-OPER EQUIP REP	1,000.00	.00	.00	.00
001-440-6371	SWIM POOL-UTILITIES	3,500.00	.00	2,517.72	71.93
001-440-6373	SWIM POOL-TELEPHONE	600.00	14.92	292.25	48.71
001-440-6418	SWIM POOL-SALES TAX	2,500.00	61.71	488.99	19.56
001-440-6501	SWIM POOL-CHEM/INSPEC	6,000.00	.00	667.80	11.13
001-440-6507	SWIM POOL-OPERATING SUPP	3,000.00	7.95	615.87	20.53
029-440-6599	DEPR-POOL DONATION EXPEN	.00	.00	.00	.00
029-440-6710	DEPR-SWIM POOL EXPENSES	.00	.00	.00	.00
112-440-6110	SWIM POOL-FICA	3,844.00	52.32	3,132.15	81.48
112-440-6130	SWIM POOL-IPERS	685.00	54.18	541.60	79.07
112-440-6150	SWIM POOL-GROUP INS	2,414.00	207.90	1,777.83	73.65
112-440-6155	CITY SHARE- HSA	663.00	12.50	586.00	88.39
112-440-6160	SWIM POOL-WORKER'S COMP	2,500.00	.00	100.00	4.00
166-440-6599	T&A(REC PROGRAM) EXPENSE	.00	.00	.00	.00
167-440-6801	T&A(BURNETT REC) PRINCIP	.00	.00	.00	.00
169-440-6750	T&A(BURNETT CAP IMPR)-PA	55,000.00	.00	.00	.00
180-440-6320	REC TRAIL-EXPENSES	.00	.00	.00	.00
180-440-6380	REC TRAIL-PROJ MAIN ST G	.00	.00	.00	.00
180-440-6407	ENGINEERING	.00	.00	.00	.00
180-440-6499	REC TRAIL-TRAILHEAD ARTW	.00	.00	.00	.00
180-440-6801	REC TRAIL-BURNETT PRINC	.00	.00	.00	.00
180-440-6851	REC TRAIL-BURNETT INT	.00	.00	.00	.00
502-440-6505	T&A YOUTH-EXPENSES	1,500.00	.00	.00	.00
	RECREATION TOTAL	143,958.00	1,395.34	51,967.96	36.10

BUDGET REPORT
CALENDAR 3/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	CULTURE & RECREATION TOT	667,826.00	16,249.95	225,451.47	33.76
001-520-6210	ECON DEV-DUES	4,500.00	.00	3,652.00	81.16
001-520-6371	ECON DEV-UTILITIES	150.00	.00	76.10	50.73
001-520-6402	ECON DEV-ADVERTISING/SIG	1,000.00	.00	.00	.00
001-520-6407	ECON DEV-ENGINEERING	.00	.00	.00	.00
001-520-6413	ECON DEV-PAYMENT OTHER A	7,500.00	.00	6,000.00	80.00
001-520-6470	ECON DEV-COMPLIANCE	10,000.00	475.48	4,988.30	49.88
001-520-6490	ECON DEV-MISC EXPENSE	3,000.00	.00	1,734.70	57.82
001-520-6495	ECON DEV-ACTIVITIES	.00	.00	.00	.00
001-520-6499	ECON DEV-OTHER PROF SERV	2,000.00	.00	.00	.00
001-520-6761	ECON DEV-WALNUT ST INTER	.00	.00	.00	.00
125-520-6411	TIF-LEGAL EXPENSES	.00	.00	.00	.00
125-520-6499	TIF-PIONEER REBATE AGREE	.00	.00	.00	.00
125-520-6799	TIF-STREETSCAPE	.00	.00	.00	.00
	ECONOMIC DEVELOPMENT TOT	28,150.00	475.48	16,451.10	58.44
001-540-6371	P&Z-UTILITIES	.00	.00	.00	.00
001-540-6407	P&Z ENGINEERING	700.00	.00	687.00	98.14
001-540-6414	P&Z-PUBLICATIONS	100.00	.00	98.68	98.68
001-540-6490	P&Z-MISC	.00	.00	75.00	.00
	PLANNING & ZONING TOTAL	800.00	.00	860.68	107.59
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	COMMUNITY & ECONOMIC DEV	28,950.00	475.48	17,311.78	59.80
001-610-6010	MAYOR/COUNCIL-WAGES	9,600.00	400.00	8,400.00	87.50
001-610-6210	MAYOR/COUNCIL-DUES	1,200.00	.00	1,135.00	94.58
001-610-6414	MAYOR/COUNCIL-PUBLICATIO	6,000.00	902.66	5,318.10	88.64
001-610-6490	MAYOR/COUNCIL-AUDITS/BON	9,000.00	.00	4,973.25	55.26
001-610-6599	MAYOR/COUNCIL-MISC EXPEN	13,500.00	55.90	7,419.50	54.96
112-610-6110	MAYOR/COUNCIL-FICA	734.00	5.80	240.84	32.81
112-610-6130	MAYOR/COUNCIL-IPERS	680.00	37.76	611.70	89.96
112-610-6160	MAYOR/COUNCIL-WORKER'S C	.00	.00	.00	.00
	MAYOR/COUNCIL/CITY MGR T	40,714.00	1,402.12	28,098.39	69.01
001-620-6010	CLERK-WAGES	58,805.00	4,491.07	46,421.34	78.94
001-620-6210	CLERK-DUES	150.00	.00	.00	.00
001-620-6230	CLERK-EDUCATION/TRAINING	2,000.00	869.07	1,858.21	92.91
001-620-6350	CLERK-EQUIPMENT REPAIRS	500.00	.00	.00	.00
001-620-6373	CLERK-TELEPHONE/RADIOS	2,500.00	464.37	1,602.66	64.11
001-620-6419	CLERK-TECHNOLOGY SERVICE	12,000.00	370.45	10,151.56	84.60
001-620-6490	CLERK-CONTRACT LABOR	1,000.00	77.50	143.25	14.33
001-620-6505	CLERK-OFFICE EQUIP PURCH	10,000.00	.00	6,226.47	62.26
001-620-6507	CLERK-MISC OPERATING SUP	4,300.00	185.61	2,526.84	58.76
001-620-6508	CLERK-POSTAGE/BOX RENT	1,500.00	.00	1,475.80	98.39
112-620-6110	CLERK-FICA	4,499.00	343.56	3,551.14	78.93
112-620-6130	CLERK-IPERS	5,551.00	423.96	4,382.24	78.95
112-620-6150	CLERK-GROUP INSURANCE	22,981.00	1,860.00	16,067.98	69.92
112-620-6155	CITY SHARE- HSA	5,175.00	103.50	5,431.80	104.96
112-620-6160	CLERK-WORKER'S COMP	250.00	.00	.00	.00
	CLERK/TREASURER/ADM TOTA	131,211.00	9,189.09	99,839.29	76.09

BUDGET REPORT

CALENDAR 3/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-640-6405	ATTORNEY-MISC EXP	3,000.00	61.00	1,624.67	54.16
001-640-6411	ATTORNEY-RETAINER	31,200.00	2,600.00	23,400.00	75.00
	LEGAL SERVICES/ATTORNEY	34,200.00	2,661.00	25,024.67	73.17
001-650-6310	MEMORIAL HALL-BLDG MAINT	7,500.00	.00	4,568.15	60.91
001-650-6320	MEMORIAL HALL-MISC EXPEN	1,300.00	11.95	730.38	56.18
001-650-6371	MEMORIAL HALL-UTILITIES	6,500.00	476.56	3,834.06	58.99
001-650-6373	MEMORIAL HALL-TELEPHONE	.00	.00	.00	.00
001-650-6399	MEMORIAL HALL-CAPITAL OU	.00	.00	.00	.00
001-650-6409	MEMORIAL HALL-JANITOR SE	4,300.00	342.98	3,173.14	73.79
001-650-6499	MEMORIAL HALL-ELEV MAINT	10,000.00	582.50	4,042.02	40.42
	CITY HALL/GENERAL BLDGS	29,600.00	1,413.99	16,347.75	55.23
001-660-6408	GENERAL-LIABILITY INSURA	37,000.00	.00	500.00	1.35
	TORT LIABILITY TOTAL	37,000.00	.00	500.00	1.35
001-699-6490	MISC UNALLOCATED REIMB	3,000.00	14.08	843.87	28.13
	OTHER GENERAL GOVERNMENT	3,000.00	14.08	843.87	28.13
	GENERAL GOVERNMENT TOTAL	275,725.00	14,680.28	170,653.97	61.89
307-210-6407	ENGINEERING	.00	.00	.00	.00
307-210-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
200-210-6801	DS PRINC-2005 STREETS	.00	.00	.00	.00
200-210-6802	DS PRINC-TIF FAIRVIEW	.00	.00	.00	.00
200-210-6803	DS PRINC-2011 STREETS	65,000.00	.00	.00	.00
200-210-6851	DS INT-2005 STREETS	.00	.00	.00	.00
200-210-6852	DS INT-TIF FAIRVIEW	.00	.00	.00	.00
200-210-6853	DS INT-2011 STREETS	33,660.00	.00	17,080.00	50.74
200-210-6899	DS BOND REGISTRATION FEE	500.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALK	99,160.00	.00	17,080.00	17.22
305-430-6385	PLAYGROUND-PRAIRE MDWS G	.00	.00	.00	.00
305-430-6390	PLAYGROUND-DALLAS CNTY G	.00	.00	.00	.00
	PARKS TOTAL	.00	.00	.00	.00
200-815-6801	DS PRINC-2001 EDS	.00	.00	.00	.00
200-815-6802	DS PRINC-2001 SRF	18,000.00	.00	.00	.00
200-815-6803	DS PRINC-2020 SRF	.00	.00	.00	.00
200-815-6851	DS INT-2001 EDS	.00	.00	.00	.00
200-815-6852	DS INT-2001 SRF	315.00	.00	157.50	50.00
200-815-6853	DS INT-2020 SRF	3,000.00	.00	.00	.00
200-815-6899	DS BOND REGISTRATIONS FE	9.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TO	21,324.00	.00	157.50	.74
200-865-6801	DS PRINC-2016 SW STORM	120,000.00	.00	.00	.00
200-865-6851	DS INT-2016 SW STORM	74,275.00	.00	37,137.50	50.00
200-865-6899	DS BOND REGISTRATION	600.00	.00	250.00	41.67
	STORM DISTRICT TOTAL	194,875.00	.00	37,387.50	19.19
	DEBT SERVICE TOTAL	315,359.00	.00	54,625.00	17.32
600-810-6010	WATER-WAGES	74,514.00	5,487.57	55,105.25	73.95
600-810-6110	WATER-FICA	5,700.00	419.79	4,246.06	74.49
600-810-6130	WATER-IPERS	7,034.00	515.29	5,182.34	73.68

BUDGET REPORT

CALENDAR 3/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
600-810-6150	WATER-GROUP INSURANCE	16,711.00	1,343.84	11,601.28	69.42
600-810-6155	CITY SHARE- HSA	3,763.00	71.50	3,168.23	84.19
600-810-6160	WATER-WORKER'S COMP	2,800.00	.00	.00	.00
600-810-6181	WATER-UNIFORM ALLOWANCE	400.00	.00	400.00	100.00
600-810-6210	WATER-DUES	1,500.00	.00	1,255.65	83.71
600-810-6230	WATER-TRAINING	1,500.00	175.00	1,052.50	70.17
600-810-6310	WATER-EQUIP/REPAIRS/MAIN	67,300.00	3,696.07	58,564.09	87.02
600-810-6320	WATER-WELL MAINTENANCE	25,000.00	.00	11,200.00	44.80
600-810-6331	WATER-VEHICLE OPERATIONS	2,000.00	79.86	748.12	37.41
600-810-6332	WATER-VEHICLE REPAIRS	500.00	.00	.00	.00
600-810-6340	WATER-OFFICE EQUIP	.00	.00	.00	.00
600-810-6350	WATER-CAPITAL PROJECTS	300,000.00	.00	862.00	.29
600-810-6371	WATER-UTILITIES	21,000.00	1,143.84	16,771.25	79.86
600-810-6373	WATER-TELEPHONE	1,000.00	61.99	622.74	62.27
600-810-6374	T&A(M)DEPOSIT REFUND	13,000.00	2,381.06	10,400.99	80.01
600-810-6401	WATER-AUDIT	.00	.00	.00	.00
600-810-6407	WATER-ENGINEERING	25,000.00	65.00	19,376.00	77.50
600-810-6408	WATER-INSURANCE	8,200.00	.00	.00	.00
600-810-6411	WATER-LEGAL	.00	23,000.00	24,000.00	.00
600-810-6418	WATER-SALES TAX EXPENSE	22,000.00	2,092.46	17,924.52	81.48
600-810-6419	WATER-TECHNOLOGY SERVICE	5,000.00	39.20	2,095.97	41.92
600-810-6499	WATER-TESTS	5,000.00	43.00	3,162.89	63.26
600-810-6501	WATER-SALT/CHEMICALS	33,000.00	.00	8,942.58	27.10
600-810-6506	WATER-OFFICE SUPPLIES	1,700.00	39.80	1,311.04	77.12
600-810-6507	WATER-OPERATING SUPPLIES	3,000.00	1,589.00	1,967.56	65.59
600-810-6508	WATER-POSTAGE	1,500.00	.00	1,500.00	100.00
600-810-6599	WATER-MISC EXP	2,500.00	14.08	2,073.09	82.92
600-810-6780	WATER-CAPITAL IMPROVEMEN	170,000.00	.00	96,154.44	56.56
600-810-6801	WATER DEBT-PRINC 1996	.00	.00	.00	.00
600-810-6802	WATER DEBT PRINC 1999	.00	.00	.00	.00
600-810-6803	WATER DEBT-PRINC 2008 WT	45,000.00	.00	.00	.00
600-810-6854	WATER DEPT-INT 2008 WTR	9,030.00	.00	4,515.00	50.00
600-810-6851	WATER DEBT-INT 1996	.00	.00	.00	.00
600-810-6852	WATER DEBT-INT 1999	.00	.00	.00	.00
600-810-6899	WATER-BOND REGISTRATION	1,290.00	.00	.00	.00
	WATER TOTAL	875,942.00	42,258.35	364,203.59	41.58
610-815-6010	SEWER-WAGES	70,350.00	5,519.14	55,122.50	78.35
610-815-6110	SEWER-FICA	5,382.00	422.22	4,247.49	78.92
610-815-6130	SEWER-IPERS	6,641.00	518.18	5,183.13	78.05
610-815-6150	SEWER-GROUP INSURANCE	17,460.00	1,471.38	12,626.07	72.31
610-815-6155	CITY SHARE- HSA	4,350.00	100.50	4,531.83	104.18
610-815-6160	SEWER-WORKER'S COMP	1,400.00	.00	.00	.00
610-815-6181	SEWER-UNIFORM ALLOWANCE	400.00	.00	400.00	100.00
610-815-6210	SEWER-DUES	350.00	.00	210.00	60.00
610-815-6230	SEWER-EDUCATION/TRAINING	1,000.00	15.00	222.50	22.25
610-815-6310	SEWER-BLDG REPAIR/MAINT	500.00	.00	7.50	1.50
610-815-6320	SEWER-GROUND REPAIR/MAIN	2,500.00	.00	787.89	31.52
610-815-6331	SEWER-VEHICLE OPERATIONS	1,600.00	79.86	748.10	46.76
610-815-6332	SEWER-VEHICLE REPAIRS	300.00	.00	.00	.00
610-815-6340	SEWER-OFFICE EQUIP	.00	.00	.00	.00
610-815-6350	SEWER-OPERATION/MAINT	40,000.00	.00	6,770.03	16.93

BUDGET REPORT

CALENDAR 3/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
610-815-6371	SEWER-UTILITIES	10,000.00	816.20	6,925.59	69.26
610-815-6373	SEWER-TELEPHONE	.00	.00	.00	.00
610-815-6374	SEWER DEPOSITS	2,000.00	178.36	1,876.22	93.81
610-815-6407	SEWER-ENGINEERING	382,000.00	11,361.08	199,262.02	52.16
610-815-6408	SEWER-INSURANCE	12,000.00	.00	.00	.00
610-815-6411	SEWER-LEGAL	2,000.00	8,202.15	10,002.15	500.11
610-815-6418	SEWER-SALES TAX EXPENSE	4,200.00	519.88	4,006.16	95.38
610-815-6419	SEWER-TECHNOLOGY SERVICE	5,500.00	39.20	2,216.11	40.29
610-815-6499	SEWER-TESTS	8,000.00	406.50	4,519.50	56.49
610-815-6506	SEWER-OFFICE SUPPLIES	2,000.00	39.79	1,393.55	69.68
610-815-6507	SEWER-SUPPLIES	1,000.00	.00	363.89	36.39
610-815-6508	SEWER-POSTAGE	1,500.00	.00	1,500.00	100.00
610-815-6599	SEWER-ADMIN EXPENSES	2,350.00	14.52	1,844.06	78.47
610-815-6767	SEWER-FAIR VIEW DR SAN S	250,000.00	2,548.38	219,722.18	87.89
610-815-6780	SEWER-CAPITAL OUTLAY PRO	1,500,000.00	55,893.25	301,724.05	20.11
610-815-6801	SEWER DEBT-PRINC-2001 ED	45,000.00	.00	.00	.00
610-815-6802	SEWER DEBT-PRINC 1999	.00	.00	.00	.00
610-815-6803	SEWER DEBT-PRINC WASS	.00	.00	.00	.00
610-815-6804	SEWER DEBT-PRINC 2019 SR	.00	.00	.00	.00
610-815-6851	SEWER DEBT-INT 2001 EDS	788.00	.00	393.75	49.97
610-815-6853	SEWER DEBT-INT WASS	.00	.00	.00	.00
610-815-6852	SEWER DEBT-INT-1999	.00	.00	.00	.00
610-815-6854	SEWER DEBT-INT 2019 SRF	5,200.00	.00	.00	.00
610-815-6899	SEWER DEBT-REGISTRAR FEE	900.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TO	2,386,671.00	88,145.59	846,606.27	35.47
740-865-6379	STORM DISTRICT-MAINT/REP	15,000.00	.00	3,072.90	20.49
740-865-6407	STORM DISTRICT-ENGINEER	30,000.00	2,494.00	2,758.00	9.19
740-865-6411	STORM DISTRICT-LEGAL	.00	.00	.00	.00
740-865-6418	STORM DISTRICT-SALES TAX	1,100.00	108.00	916.52	83.32
740-865-6419	STORM DISTRICT-TECH SERV	9,000.00	.00	8,000.00	88.89
740-865-6765	STORM DISTRICT-CAPITAL P	185,000.00	.00	.00	.00
740-865-6801	PRINCIPAL PAYMENTS	.00	.00	.00	.00
740-865-6851	INTEREST PAYMENTS	.00	.00	.00	.00
740-865-6899	BOND REGISTRATION FEES	.00	.00	.00	.00
	STORM DISTRICT TOTAL	240,100.00	2,602.00	14,747.42	6.14
	ENTERPRISE FUNDS TOTAL	3,502,713.00	133,005.94	1,225,557.28	34.99
001-910-6910	GENERAL-TRANSFERS OUT	84,040.00	.00	84,040.00	100.00
029-910-6910	DEPR-TRANSFER OUT	.00	.00	.00	.00
110-910-6910	RUT-TRANSFERS OUT	25,000.00	2,083.33	18,749.97	75.00
112-910-6910	T&A(EB)-TRANSFER OUT	.00	.00	.00	.00
119-910-6910	EMERGENCY FUND-TRANSFER	24,343.00	.00	12,187.93	50.07
121-910-6910	LOST-TRANSFER OUT	84,379.00	.00	.00	.00
125-910-6910	TIF-TRANSFER OUT	83,785.00	878.25	62,085.35	74.10
167-910-6910	T&A(BURNETT REC)-TRANSFE	.00	.00	.00	.00
169-910-6910	T&A(BURNETT CAP IMP TRAN	.00	.00	.00	.00
180-910-6910	REC TRAIL-TRANSFER OUT	.00	.00	.00	.00
307-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00
600-910-6910	WATER-TRANSFERS OUT	6,000.00	.00	6,000.00	100.00

BUDGET REPORT
CALENDAR 3/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
610-910-6910	SEWER-TRANSFERS OUT	24,324.00	1,527.00	19,743.00	81.17
740-910-6910	STORM DISTRICT-TRANSFER	.00	.00	.00	.00
	TRANSFERS TOTAL	331,871.00	4,488.58	202,806.25	61.11
		-----	-----	-----	-----
	TRANSFER OUT TOTAL	331,871.00	4,488.58	202,806.25	61.11

	=====	=====	=====	=====
TOTAL EXPENSES BY FUNCTI	6,626,906.00	224,860.78	2,974,140.43	44.88
	=====	=====	=====	=====

3/31/2020 March Dallas Center CFS Summary

DATE/TIME	INCIDENT	LOCATION
2020-03-01 08:50	911 MISDIAL	240 th ST / ORDER DR, DALLAS CENTER
2020-03-01 13:21	TRESPASS	1204 SUGAR GROVE AVE, DALLAS CENTER
2020-03-01 16:02	SUSPICIOUS	1204 SUGAR GROVE AVE, DALLAS CENTER
2020-03-02 13:54	911 HANGUP	1204 LINDEN ST, DALLAS CENTER
2020-03-02 13:57	EXTRA WATCH	102 10TH ST, DALLAS CENTER
2020-03-02 15:09	TRAFFIC STOP	1204 LINDEN ST, DALLAS CENTER
2020-03-02 15:44	TRAFFIC COMPLAINT	13TH ST / VINE ST, DALLAS CENTER
2020-03-02 16:14	MEET COMPLAINANT	304 KELLOGG AVE, DALLAS CENTER
2020-03-02 21:02	WELFARE CHECK	403 HATTON AVE, DALLAS CENTER
2020-03-03 05:36	ALARM	1400 VINE ST, DALLAS CENTER
2020-03-03 07:58	VEHICLE UNLOCK	1207 VINE ST, DALLAS CENTER
2020-03-03 17:26	MVC-PD	15TH ST / SUGAR GROVE AVE, DALLAS CENTER
2020-03-04 12:08	FIGHT	13TH ST / SUGAR GROVE AVE, DALLAS CENTER
2020-03-04 12:31	JUVENILE PROBLEM	1205 13TH ST, DALLAS CENTER
2020-03-04 17:05	TRAFFIC STOP	2525 240TH ST, DALLAS CENTER
2020-03-04 20:19	TRAFFIC STOP	1100 SUGAR GROVE AVE, DALLAS CENTER
2020-03-04 20:44	TRAFFIC STOP	27000 240TH ST, DALLAS CENTER
2020-03-05 12:21	CIVIL PAPER	1005 VINE ST, DALLAS CENTER
2020-03-05 18:44	ATV COMPLAINT	1600 LINDEN ST, DALLAS CENTER
2020-03-06 08:15	TRAFFIC STOP	13TH ST / WALNUT ST, DALLAS CENTER
2020-03-07 00:23	PREMISES CHECK	102 10TH ST, DALLAS CENTER
2020-03-07 09:09	COMMITTAL	1502 WALNUT ST, DALLAS CENTER
2020-03-07 11:59	BROADCAST	SUGAR GROVE AVE / QUINLAN AVE, DALLAS CENTER
2020-03-07 12:22	MEDICAL/AMBULANCE TRIP	1204 LINDEN ST, DALLAS CENTER
2020-03-07 13:10	TRESPASS	1204 SUGAR GROVE AVE, DALLAS CENTER
2020-03-07 16:23	911 MISDIAL	13 TH ST / LAUREL ST, DALLAS CENTER
2020-03-07 22:44	RETURN PHONE CALL	2527 240TH ST, DALLAS CENTER
2020-03-08 09:03	FOLLOW UP INVESTIGATION	1502 WALNUT ST, DALLAS CENTER
2020-03-08 09:09	SUSPICIOUS	1500 SUGAR GROVE AVE, DALLAS CENTER
2020-03-08 15:10	ANIMAL COMPLAINT	300 10TH ST, DALLAS CENTER
2020-03-08 17:45	MEDICAL/AMBULANCE TRIP	1303 SUGAR GROVE AVE, DALLAS CENTER
2020-03-08 17:58	911 HANGUP	CHERRY ST / HATTON AVE, DALLAS CENTER
2020-03-09 06:37	MEDICAL TRANSPORT	1204 LINDEN ST, Apt. DALLAS CENTER
2020-03-09 07:58	911 HANGUP	CHERRY ST / HATTON AVE, DALLAS CENTER
2020-03-09 14:14	TRESPASS	1204 SUGAR GROVE AVE, DALLAS CENTER
2020-03-09 15:18	MEET COMPLAINANT	104 14TH ST, DALLAS CENTER
2020-03-09 15:53	911 HANGUP	1204 LINDEN ST, Apt. CALLBK=(, DALLAS CENTER
2020-03-09 16:43	TRESPASS	1204 SUGAR GROVE AVE, DALLAS CENTER
2020-03-10 16:15	TRAFFIC STOP	2500 240TH ST, DALLAS CENTER

2020-03-10 16:52	ADMIN TRANSFER	303 PERCIVAL AVE, DALLAS CENTER
2020-03-11 05:56	INFORMATION	1001 WALNUT ST, DALLAS CENTER
2020-03-11 10:37	MEDICAL TRANSPORT	1204 LINDEN ST, DALLAS CENTER
2020-03-12 12:17	JUVENILE PROBLEM	1205 13TH ST, DALLAS CENTER
2020-03-12 14:59	TRAFFIC STOP	2500 240TH ST, DALLAS CENTER
2020-03-12 22:35	ALARM	1400 VINE ST, DALLAS CENTER
2020-03-13 16:00	TRAFFIC STOP	2400 240TH ST, DALLAS CENTER
2020-03-13 18:26	TRAFFIC STOP	230TH ST / N AVE, DALLAS CENTER
2020-03-15 18:21	MEDICAL/AMBULANCE TRIP	1005 LAUREL ST, DALLAS CENTER
2020-03-16 08:07	CIVIL PAPER	300 14 TH ST, DALLAS CENTER
2020-03-16 08:13	CIVIL PAPER	300 14 TH ST, DALLAS CENTER
2020-03-17 10:21	MEDICAL/AMBULANCE TRIP	13TH ST / LAUREL ST, DALLAS CENTER
2020-03-17 14:18	HARASSMENT/THREATS	1202 SUGAR GROVE AVE, DALLAS CENTER
2020-03-17 18:52	HARASSMENT/THREATS	600 HICKORY CT, DALLAS CENTER
2020-03-17 21:28	DISTURBANCE	206 RHINEHART AVE, DALLAS CENTER
2020-03-18 07:13	MEDICAL/AMBULANCE TRIP	1204 LINDEN ST, Apt. CALLBK=(, DALLAS CENTER
2020-03-18 08:52	VANDALISM	705 10TH ST, DALLAS CENTER
2020-03-18 10:55	PUBLIC ASSIST	804 FAIRVIEW DR, DALLAS CENTER
2020-03-19 15:43	PREMISES CHECK	15 ORCHARD LN, DALLAS CENTER
2020-03-19 18:21	MEET COMPLAINANT	1202 SUGAR GROVE AVE, DALLAS CENTER
2020-03-19 20:47	DOMESTIC	1806 LINDEN ST, Apt. 3, DALLAS CENTER
2020-03-20 04:34	MEDICAL/AMBULANCE TRIP	1204 LINDEN ST, DALLAS CENTER
2020-03-20 12:05	911 TRANSFER	10 TH ST / SUGAR GROVE AVE, DALLAS CENTER
2020-03-20 16:10	911 HANGUP	1204 LINDEN ST, DALLAS CENTER
2020-03-20 18:13	HARASSMENT/THREATS	600 HICKORY CT, DALLAS CENTER
2020-03-20 23:23	DISTURBANCE	1006 VINE ST, DALLAS CENTER
2020-03-21 02:24	ASSIST	1709 LINDEN ST, DALLAS CENTER
2020-03-21 07:54	911 HANGUP	240 TH ST / ORDER DR, DALLAS CENTER
2020-03-21 15:14	911 HANGUP	240 TH ST / ORDER DR, DALLAS CENTER
2020-03-22 20:16	EXTRA PATROL	802 PERCIVAL AVE, DALLAS CENTER
2020-03-22 20:28	EXTRA PATROL	304 KELLOGG AVE, DALLAS CENTER
2020-03-22 20:35	PREMISES CHECK	201 10TH ST, DALLAS CENTER
2020-03-22 20:43	PREMISES CHECK	15 ORCHARD LN, DALLAS CENTER
2020-03-23 06:23	STRUCTURE FIRE	1407 WALNUT ST, DALLAS CENTER
2020-03-23 09:45	ASSIST	1709 LINDEN ST, DALLAS CENTER
2020-03-24 07:32	THEFT OF MOTOR VEHICLE	1107 SUGAR GROVE AVE, Apt. 3, DALLAS CENTER
2020-03-24 19:52	911 HANGUP	SUGAR GROVE AVE / QUINLAN AVE, DALLAS CENTER
2020-03-24 23:00	NOISE COMPLAINT	1006 VINE ST, DALLAS CENTER
2020-03-25 19:31	CIVIL DISPUTE	906 8TH ST, DALLAS CENTER
2020-03-26 02:25	911 HANGUP	2360 240TH ST, DALLAS CENTER
2020-03-26 13:03	911 MISDIAL	240 TH ST / ORDER DR, DALLAS CENTER

2020-03-27 06:57	EXTRA PATROL	304 KELLOGG AVE, DALLAS CENTER
2020-03-27 07:01	EXTRA PATROL	304 HATTON AVE, DALLAS CENTER
2020-03-27 07:03	EXTRA PATROL	306 15TH ST, DALLAS CENTER
2020-03-27 07:06	EXTRA PATROL	201 10TH ST, DALLAS CENTER
2020-03-27 20:18	DOMESTIC	705 PERCIVAL AVE, DALLAS CENTER
2020-03-27 21:30	TRAFFIC COMPLAINT	307 14TH ST, DALLAS CENTER
2020-03-27 21:44	CIVIL PAPER	307 14TH ST, DALLAS CENTER
2020-03-28 08:58	RETURN PHONE CALL	705 PERCIVAL AVE, DALLAS CENTER
2020-03-28 15:02	ALARM	15 ORCHARD LN, DALLAS CENTER
2020-03-28 19:22	EXTRA PATROL	802 PERCIVAL AVE, DALLAS CENTER
2020-03-28 19:24	EXTRA PATROL	304 KELLOGG AVE, DALLAS CENTER
2020-03-28 22:02	MEDICAL/AMBULANCE TRIP	903 8TH ST, DALLAS CENTER
2020-03-29 10:14	RETURN PHONE CALL	705 PERCIVAL AVE, DALLAS CENTER
2020-03-30 10:58	911 HANGUP	13 TH ST / LAUREL ST, DALLAS CENTER
2020-03-30 16:09	911 HANGUP	SUGAR GROVE AVE / QUINLAN AVE, DALLAS CENTER
Grand Total	Dallas Center, 488 hours patrol, 4 hours on calls, 492 total hours, 320 required	95

FIRE & EMS REPORT

March 2020

Total calls : 15

FIRE 10 total

2 Structure Fire with Adel

1 Structure Fire with Granger

1 Structure Fire in DC

1 MVC With Minburn

1 MVC in DC

1 COQ with Grimes

4 Outside Fires

EMS 5 Total

5 calls for service (3 City/2 Rural)

Monthly Water Report

Date	20-Mar											
Water Plant												
Total Gal.>	3,822,200	Max	214,800	Min	60,400	Avg	123,300	Gpm	240			
Total Hrs.>	270.8	Max	18	Min	3.3	Avg	8.7					
Last Month.>	3,790,500	Max	169,000	Min	93,200	Avg	130,700	Gpm	263			
Last Year.>	5,068,500	Max	223,200	Min	114,800	Avg	163,500	Gpm	259			
Lbs.of Chlorine	519	Lbs of Fluoride	40	Gallons of salt brine		5,985						
Chlorine.Mg/l	0.76	Fluoride.Mg/l	0.6	Hardness. Mg/l	112	Iron. Mg/l	0.01	Nitrate.Mg/l				
Well												
Date	3/12/2020											
	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm
Well # 7	32	22	10	130								
Well # 8												
Well # 9	30	26	6	150								
Well # 10	20	8	12	130								
Test Well												
Water Meters	New Installs			Read In								
	Replace Meter			Read Out								
	Replace Radio			Shut off For nonpayment								
	Read											
	Repair											
Fire Hydrants	New Install			Flush Hyd			Repair Hyd					
Water Plant	3/1 - Replaced chlorine feed pump											
	3/3-3/4 - Water Surplus opened softners and filter to inspect and test media.											
	3/26 - Backwashed Filters 1-2-3											
Water Tower	3/4 - Power failure caused by battery backup failed.											
Reservoir	3-28 - Cleaned and inspected Reservoir											
Dist. System												
Wells	3/12 - Tested wells 7-9-10 no issues											
Other												

MARCH 2020 CODE ENFORCEMENT REPORT DALLAS CENTER

CASE #	ADDRESS	VIOLATION	DATE OF VIOLATION	REINSPECT DATE	COMMENTS	COMPLIED
		BEGIN 2017				
2017-051	1600 Linden	Property Maintenance	5/24/2017	7/26/2017 10/11/17 12/6/17 1/26/18 5/2/18 8/8/18 12/20/18	Advisory / Will have financing in October 11/1/17 Certified 1/3/18 FINAL NOTICE-- 1-17-18 New contractor will finish in spring 6/20/18 reminder 11/6/18 REMINDER	
		BEGIN 2019				
2019-042	1401 Walnut	Property Maintenance	4/24/2019	5/28/2019 6/20/19	Advisory/ 5/20/19 Certified	
2019-065	1201 Walnut	Junk & Vehicles	5/29/2019	6/13/2019 8/2/19	Advisory 6/19/19 sent new pictures- 7/17/19 Certified	
2019-115	302 -14	Prop. Maint	8/13/2019	11/26/2019 1/7/20 5/30/20	Advisory- 10/29/19 Certified Extend to Spring	
2019-155	404-10	Encroachment	10/29/2019	11/14/2019	Advisory--Check back Spring 2020 per Cindy	
2019-156	402-10	Encroachment	10/29/2019	11/14/2019 4/1/2020	Advisory--Check back Spring 2020 per Cindy	
2019-181	401-13	Junk ROW	12/18/2019	12/24/2019	M	
2019-182	1402 Sycamore	Junk ROW	12/18/2019	12/24/2019 1/10/20	M- 12/24/19 Advisory	
2019-185	707 Hatton	FYP	12/24/2019	12/30/2019	M	

		BEGIN-2020					
2020-002	1602 Linden	J-FYP	1/27/2020	2/4/2020	M	3/3/2020	
2020-012	1600 Linden	Junk	2/5/2020	2/22/2020 3/13/20	Advisory- 2/21/20 CERTIFIED		
2020-015	1305 Vine	Junk	2/10/2020	2/13/2020 3/6/20	M- 2/17/20 Advisory	3/30/2020	
2020-016	806 Kellogg	Junk	2/17/2020	3/6/2020	Advisory	3/10/2020	
2020-017	1201 Laural	Junk	3/3/2020	3/10/2020	M		
2020-018	107 Percival	Junk	3/3/2020	3/18/2020	Advisory	3/23/2020	
2020-019	1301 Maple	F.Y.P.	3/3/2020	3/10/2020	Flyer	3/10/2020	
2020-020	1005 Maple	F.Y.P.	3/3/2020	3/10/2020	Flyer	3/10/2020	
2020-021	906 Ash	Junk	3/3/2020	3/18/2020	Advisory	3/10/2020	
2020-022	1200 Ash	F.Y.P.	3/3/2020	3/10/2020	Flyer	3/10/2020	
2020-023	1500 Maple	J-RW	3/10/2020		M	3/17/2020	
2020-024	606-13	J-RW	3/10/2020	3/17/2020	M	3/30/2020	
2020-025	607 Hatton	Junk	3/10/2020		Advisory	3/17/2020	
2020-026	401 Hatton	Junk	3/17/2020	3/24/2020	card		
2020-027	1703 Walnut	Junk	3/17/2020	3/24/2020	card		
2020-028	1406 Cherry	Junk	3/17/2020	4/7/2020	card		
2020-029	1506 Cherry	Junk	3/23/2020	4/8/2020	Advisory		
2020-030	706-14	Junk	3/23/2020	3/30/2020	M		

Applicant License Application (LC0045443)

Name of Applicant: <u>Dayhawk LLC</u>		
Name of Business (DBA): <u>The Handlebar</u>		
Address of Premises: <u>1607 Sugar Grove Avenue</u>		
City <u>Dallas Center</u>	County: <u>Dallas</u>	Zip: <u>50063</u>
Business <u>(515) 992-8014</u>		
Mailing <u>P.O. Box 109</u>		
City <u>Dallas Center</u>	State <u>IA</u>	Zip: <u>50063</u>

Contact Person

Name <u>Scott Selim</u>
Phone: () Email

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 06/01/2020

Expiration Date: 05/31/2021

Privileges:

Class C Liquor License (LC) (Commercial)
Outdoor Service
Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Jeremy Boysen

First Name: <u>Jeremy</u>	Last Name: <u>Boysen</u>	
City: <u>Adel</u>	State: <u>Iowa</u>	Zip: <u>50003</u>
Position: <u>Owner</u>		
% of Ownership: <u>50.00%</u>	U.S. Citizen: <u>Yes</u>	

Nehru Cheddie

First Name: <u>Nehru</u>	Last Name: <u>Cheddie</u>	
City: <u>Ankeny</u>	State: <u>Iowa</u>	Zip: <u>50023</u>
Position: <u>Owner</u>		
% of Ownership: <u>50.00%</u>	U.S. Citizen: <u>Yes</u>	

Insurance Company Information

Insurance Company: <u>Windsor Security Co</u>
--

Insurance Company: Illinois Casualty Co

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

**NOTICE OF VACANCY IN OFFICE OF
DALLAS CENTER COUNCIL MEMBER-AT-LARGE
AND INTENTION TO FILL VACANCY
BY APPOINTMENT BY THE COUNCIL**

Notice is hereby given that David Bagby has submitted his resignation as a member of the City Council of Dallas Center, Iowa, to be effective at the close of business on April 13, 2020, which resignation was accepted as of its effective date by the Council on March 10, 2020.

Pursuant to Section 372.13(2) of the Code of Iowa, notice is further given that the Dallas Center City Council has determined to fill the vacancy by an appointment, which shall be until the next municipal election on November 2, 2021 (unless there is an intervening special election for the City, in which event the election for the office shall be placed on the ballot at such special election).

The Council intends to make an appointment to fill the vacancy at its regular meeting at 7 p.m. on Tuesday, May 12, 2020, in the Council Chambers at the Dallas Center Memorial Hall at 1502 Walnut Street in Dallas Center.

The Council asks that any person who wishes to be considered for appointment to the Council submit his or her name and resume to City Clerk Cindy Riesselman at City Hall by 12 o'clock noon on Thursday, May 7, 2020, together with any written materials he or she might wish to be reviewed by the Council.

Those persons wishing to be considered for the appointment should be present at the Council meeting on May 12, 2020, and be prepared to provide information about themselves to the Council and to respond to any questions from the Council.

If within fourteen (14) days after the publication of this Notice or within fourteen (14) days after the appointment is made, whichever is later, there is filed with the City Clerk a petition which requests a special election to fill the vacancy, the appointment will be temporary, and the Council shall call a special election to fill the vacancy permanently.

The number of signatures required on such a petition must be at least 200 signatures or at least the number of signatures equal to fifteen percent (15%) of the voters who voted for candidates for the office of Council Member-at-Large at the preceding regular election on November 5, 2019, whichever number is fewer.

This Notice is given pursuant to direction by the City Council made on March 10, 2020.

Cindy Riesselman
Dallas Center City Clerk

[publish April 23, 2020]

RESOLUTION NO. 2020-31

WHEREAS, David Bagby has served well the people and community of Dallas Center during his service as a member of the City Council; and

WHEREAS, David Bagby served on the Council from January 1, 2018, to his resignation on April 13, 2020; and

WHEREAS, David Bagby has devoted many hours to our community and has helped make Dallas Center a great place to live.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DALLAS CENTER: That the Council and the people of Dallas Center extend their gratitude and appreciation to David Bagby for his service on the Dallas Center City Council.

Adopted by the Council on the fourteenth day of April, 2020.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

P&Z Report – March 24, 2020

The Honorable Michael Kidd
and Members of the City Council
Dallas Center, IA 50063

Dear Mr. Mayor and Members of the Council:

The Dallas Center Plan & Zoning Commission met telephonically Tuesday, March 24, 2020 with the following members participating in the call: Abby Anderson, Kari Boscaljon, Kristi Northway, Thomas Strutt and Matt Ostanik. Also in attendance were: City Attorney Ralph Brown, City Engineer Bob Veenstra and Kevin Hogan from Precision Truss Company. Daniel Willrich also joined the meeting later.

1504 Sugar Grove Avenue

The commission reviewed and discussed site and architectural plans submitted by Jim Woodsmall and Kevin Hogan for an 800 SF addition to an existing building at 1504 Sugar Grove Avenue. The City Engineer provided comments on the plans.

After discussion, Kristi Northway moved and Abby Anderson seconded to recommend that City Council approve the proposed site plan with the following notations:

- The rear yard setback for the existing building does not comply with our requirements. However, the existing building was built in 1953, preceding the City's setback requirements.
- The approval is for office/storage occupancy only. The site does not have adequate parking for other uses but does have sufficient parking as long as the use remains office/storage. Any change of use in the future would need to be compliant with City code and would require a new permit.

The motion was approved unanimously.

Abby Anderson then moved and Thomas Strutt seconded to recommend that City Council also approve the proposed architectural plan. The architectural plan proposes use of a combination of stone and Hardiplank siding for exterior materials. After review, P&Z recommends that City Council allow use of Hardiplank as an additional permitted primary material on this specific project.

This motion was also approved unanimously.

Permitted Uses in the C-2 Highway/Auto-Oriented Business District

The Commission continued the discussion from our January and February meetings about permitted uses in the C-2 district, as requested by City Council. At our February meeting, the Commission agreed to consider modest enhancements to our architectural requirements. Such enhancements would be in line with other metro communities and would allow the City to better ensure that the gateway to our community is what we want it to look like when people come here.

The Commission reviewed and discussed a draft written proposal for specific enhancements to our architectural standards. A number of minor revisions were discussed and agreed to. The City Attorney agreed to prepare a draft ordinance with this text for further review at our April P&Z meeting. Following our discussion in April, we hope to submit a recommendation to City Council.

Respectfully submitted,
Matt Ostanik
P&Z Commission Chair



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

February 27, 2020

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
1504 SUGAR GROVE AVENUE
SITE PLAN REVIEW
ARCHITECTURAL STANDARDS REVIEW

The writer has completed a preliminary review of the site plan and architectural illustration for the Hooverville project located at 1504 Sugar Grove Avenue. For your information enclosed is a copy of the site plan and architectural illustration.

The project involves an existing 20-foot by 40-foot addition on the north face of the existing building. In addition, there is an overhang that will extend an additional 8 feet north of the new building addition. With the addition the total square footage of the building would increase from approximately 1,200 square feet to approximately 2,000 square feet.

Dallas County Records indicate the existing building was constructed in 1953. The property is located in the C-2 zoning district.

Based on review of the site plan the following comments are offered:

1. The site plan shows no modification to the water service and sewer service. The City normally requires a site plan illustrate the locate of the water and sewer service even if the project utilizes the existing water and sewer service.
2. No stormwater drainage or stormwater detention facilities are shown for the site. The existing site is predominantly an impervious surface. It does not appear the new project is proposing any modifications to the existing surfacing. If there are no modifications the City would not require any additional stormwater detention.

3. Access to the site is from a driveway connecting to the south side of Sugar Grove Avenue (Iowa Highway 44). No modifications to the driveway are proposed.
4. The setback requirements in the C-2 district are a front yard setback of 45 feet, a side yard setback of 10 feet and a rear yard setback of 25 feet.
5. The proposed building shows compliance with both the front yard setback and the side yard setback on both the east side and west side of the building.
6. The site plan shows a 15-foot setback on the rear of the building. The building was constructed in 1953 prior to the enactment of the C-2 zoning regulations. Because there are no modifications to the south side of the existing building no variance is required as the non-conforming setback predates the enactment of the zoning regulations.
7. The site plan shows dark dots at the four corners of the lot. That symbology generally implies the location of corner pins. That does not appear to be the case. The Dallas County GIS records would indicate the easterly side of the parking lot area encroaches beyond the east line of the property. The GIS records should not be construed as correct. However, they are generally accurate to within a foot or two. The applicant may wish to confirm the location of the lot lines.
8. The application does not designate the intended use of the building. Within the C-2 zoning district any use allowed in either the C-1 district or the C-2 district is an allowed use. The combined list of C-1 and C-2 uses is relatively lengthy. However, there are uses that are not allowed in the C-2 district. The applicant must provide the intended use of the building.
9. The site plan shows a total of eight on-site parking stalls. Under the C-2 zoning district the on-site parking requirement is based on the use of the building. If the use of the building is similar to a use designated in the zoning ordinance the number of parking stalls is calculated based on that use. For uses that are not similar to those listed the parking requirement is determined based on the anticipated maximum usage of the building. The applicant will need to indicate the intended use to determine the applicable on-site parking requirement. It is requested the applicant provide an indication of the anticipated maximum use of the building as many of the uses allowed in the C-2 district are not addressed in the City's designated off-site parking standards and would fall under the determination based on maximum anticipated use.

Cindy Riesselman
February 27, 2020
Page 3

10. The architectural drawings show the north, east and west faces of the building and indicate the east and west face of the existing building will be re-sided to match the architectural material of the new building.
11. While the architectural drawing shows horizontal features to the siding and a reddish color, the material of the siding is not designated. The applicant will need to provide additional information on the proposed siding material.
12. The architectural illustration indicates the existing south face of the building will remain unchanged. That face of the building is not regulated by the architectural standards.

In summary, the applicant is requested to provide additional information as outlined in this letter. That information will need to be provided prior to the March 2020 Plan and Zoning Commission meeting. It is requested the information be provided at least one week prior to the Plan and Zoning Commission meeting to allow time to provide an updated report to the Plan and Zoning Commission.

If you have any questions or comments concerning the project, please contact the writer at 225-8000 or at bveenstra@v-k.net.

VEENSTRA & KIMM, INC.

Original Signed by
H. R. Veenstra Jr.

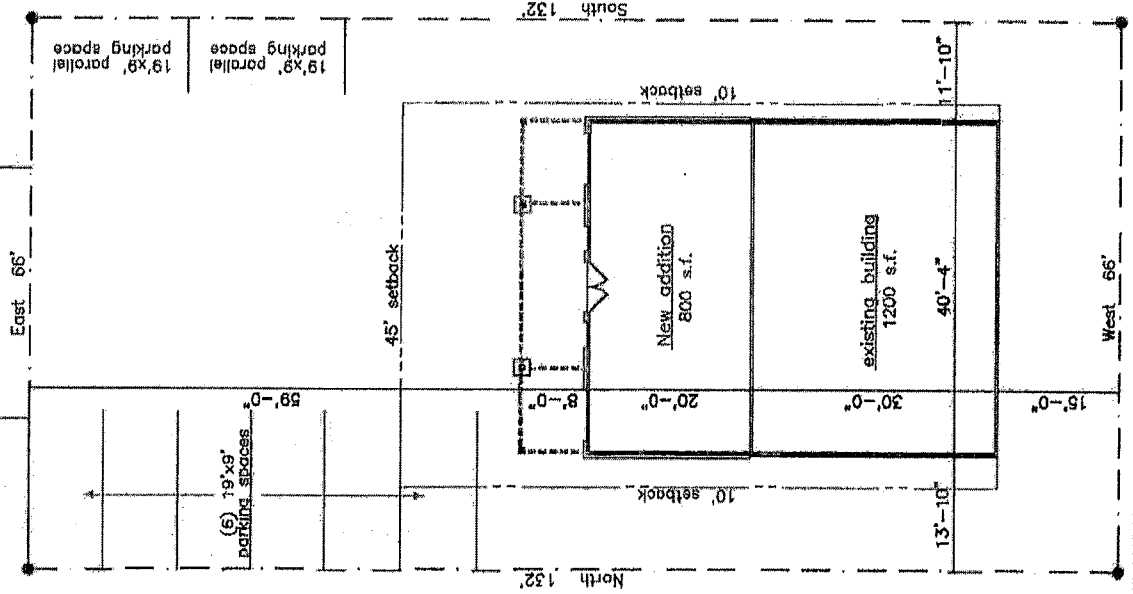
H. R. Veenstra Jr.

HRVjr:dml
212

Enclosure

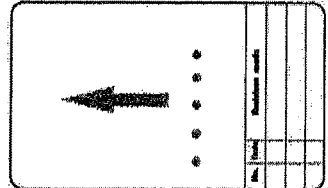
cc: \ Ralph Brown, Brown, Fagen & Rouse w/enclosure
Kevin Hogan w/enclosure (

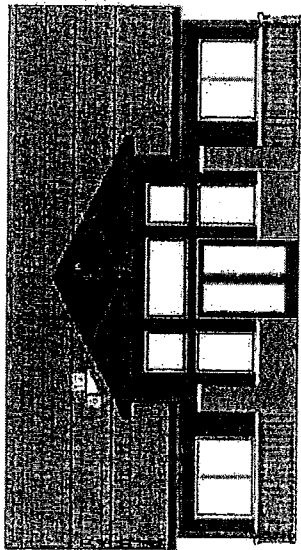
Sugar Grove Ave.



Standard Integrity Design is a registered design architect not a registered architectural firm. The purchaser of this set of plans should consult a building professional prior to construction. The purchaser and builder of the plan assume Structural Integrity Design is not liable and/or claims that may arise during construction or anytime thereafter. Therefore, the builder must carefully inspect all aspects of these drawings, including, but not limited to, framing, finish, accuracy and overall integrity, and assume all responsibility. This plan may need to be modified to comply with local and/or governing codes.

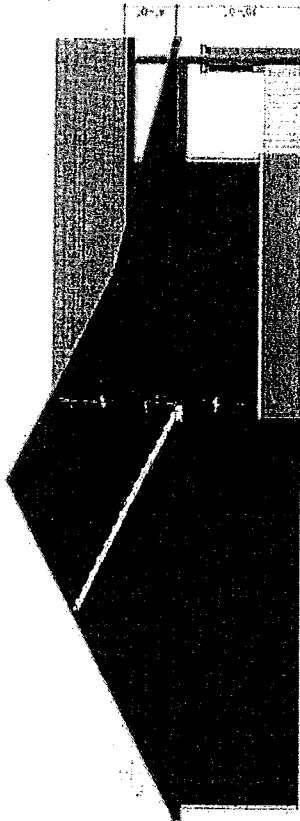
Hooverville
Dallas Center, Iowa





North elevation

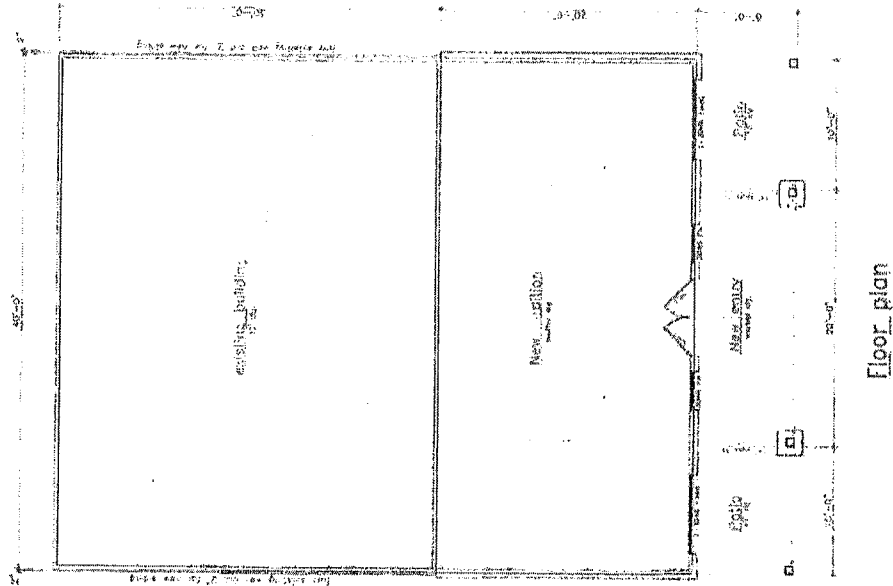
Note: South elevation to stay as existing



East elevation



West elevation



Structural Integrity Design is a residential design firm. The purchaser of this set of plans should consult a building professional prior to construction. The purchaser and builder of this plan assume structural integrity design is not responsible for any claims that may arise during construction or anytime thereafter. Therefore, the builder must carefully inspect all aspects of these drawings. Structural Integrity Design is not responsible for any claims that may arise during construction or anytime thereafter. Therefore, the builder must carefully inspect all aspects of these drawings. Structural Integrity Design is not responsible for any claims that may arise during construction or anytime thereafter. Therefore, the builder must carefully inspect all aspects of these drawings. Structural Integrity Design is not responsible for any claims that may arise during construction or anytime thereafter. Therefore, the builder must carefully inspect all aspects of these drawings.

Hooverville
Dallas Center, Iowa

1 of 1
2/5/2020
1/4"=1' (24x36)

Summary

Parcel ID 1102128002
Alternate ID
Property Address 1504 SUGAR GROVE AVE
 DALLAS CENTER
Sec/Twp/Rng 2-79-27
Brief Tax Description E1/2 LOTS 5 & 6 BLK 71
 (Note: Not to be used on legal documents)
Deed Book/Page 2018-10892 (6/15/2018)
Contract Book/Page 2016-18075 (9/22/2016)
Gross Acres 0.00
Net Acres 0.00
Adjusted CSR Pts 0
Class C - Commercial
 (Note: This is for tax purposes only. Not to be used for zoning.)
District 560000 - 560000 DALLAS CENTER CITY/DCG SCH
School District DALLAS CENTER GRIMES CSD



Owner

Deed Holder
 SUGAR GROVE CUSTOM CARS LLC
 PO BOX 592
 JOHNSTON IA 51013

Contract Holder

Mailing Address
 SUGAR GROVE CUSTOM CARS LLC
 PO BOX 592
 JOHNSTON IA 51013

DBA

ROUTE 44 AUTO SALES DALLAS CENTER

Land

Lot Dimensions Regular Lot: 66.00 x 132.00
Lot Area 0.20 Acres; 8,712 SF

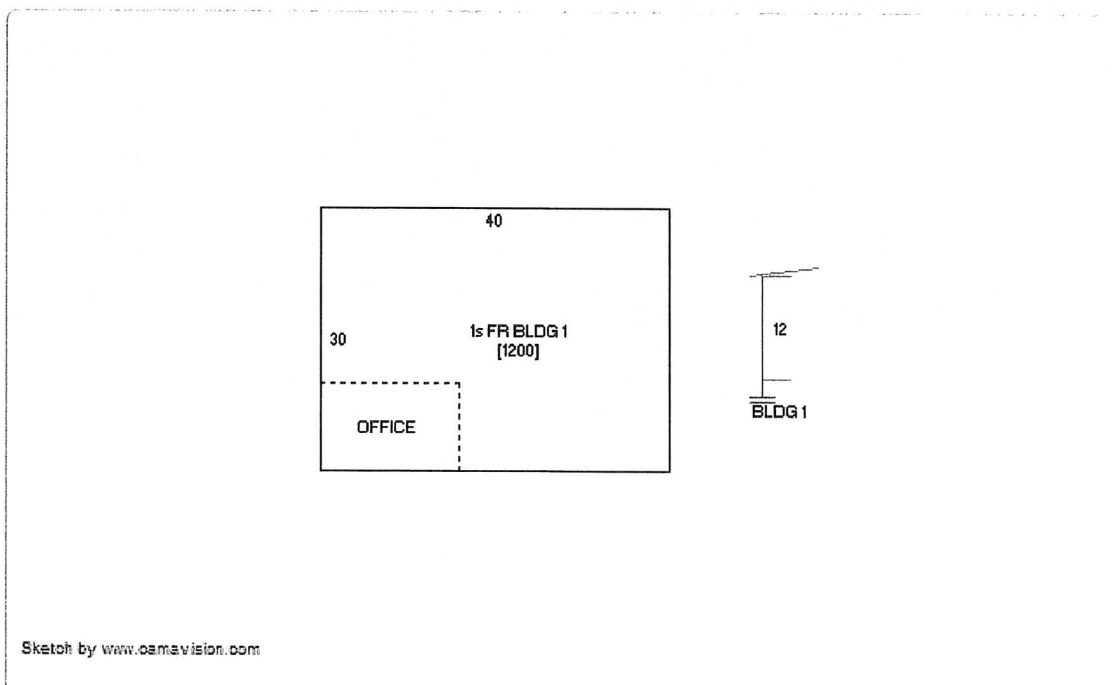
Commercial Buildings

Type	Story Height	Gross Area	Basement Area	Year Built
Auto / Impl. Service	1	1200	0	1953

Yard Extras

#1 - (1) Paving 5,600 SF, Asphalt Parking, Average Pricing, Built 2003

Sketches



Notes

Note

2017 - REVALUE AFTER COST UPDATE. CAC 2015 - REVALUE TO NEW MANUAL. CAC 2006 - TOOK OUT A PERMIT FOR AN ADDITION THEN DECIDED AGAINST IT
 2004 - CHANGE FROM RESIDENTIAL TO COMMERCIAL SMALL OFFICE ADDED IN 2003. NO ACCESS TO HIGHWAY; ENTRANCE TO THE PROPERTY IS FROM AN ALLEY.
 2019 - RECEIVED BPTC APP FROM SUGAR GROVE CUSTOM CARS LLC, JAMES W WOODSMALL.MM 12/07/2015- BONNI MEIS COMPLETED BUSINESS PROPERTY TAX CREDIT FOR 2015 ASSESSMENT YEAR PAYABLE 2016/2017-CH

Sales

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
6/8/2018	LEONARD, CHAD & MICHELLE	SUGAR GROVE CUSTOM CARS LLC	2018-10892	No consideration	Deed		\$0.00
9/16/2016	LEONARD, CHAD & MICHELLE	SUGAR GROVE CUSTOM CARS LLC	2016-18075	Contract sale	Contract		\$50,000.00
12/15/2015	MIES, BONNI L	LEONARD, CHAD & MICHELLE	2015-20223	Normal	Deed		\$28,000.00
11/14/2005	LEONARD, CHAD & MICHELLE	MIES, BONNI L	2005-21482	Normal	Deed		\$35,000.00
11/6/2001		LEONARD, CHAD & MICHELLE	2001-13825	Vacant building	Deed		\$25,000.00

Documents

To print an image, click to view then right-click and open in new tab.

Valuation

	2019	2018	2017	2016	2015
Classification	Commercial	Commercial	Commercial	Commercial	Commercial
+ Assessed Land Value	\$22,300	\$22,300	\$22,300	\$12,740	\$10,620
+ Assessed Building Value	\$22,780	\$22,780	\$22,780	\$18,930	\$18,930
+ Assessed Dwelling Value	\$0	\$0	\$0	\$0	\$0
= Gross Assessed Value	\$45,080	\$45,080	\$45,080	\$31,670	\$29,550
- Exempt Value	\$0	\$0	\$0	\$0	\$0
= Net Assessed Value	\$45,080	\$45,080	\$45,080	\$31,670	\$29,550

Taxation

	2018 Pay 2019-2020	2017 Pay 2018-2019	2016 Pay 2017-2018	2015 Pay 2016-2017
+ Taxable Land Value	\$20,070	\$20,070	\$11,466	\$9,558
+ Taxable Building Value	\$20,502	\$20,502	\$17,037	\$17,037
+ Taxable Dwelling Value	\$0	\$0	\$0	\$0
= Gross Taxable Value	\$40,572	\$40,572	\$28,503	\$26,595
- Military Credit	\$0	\$0	\$0	\$0
= Net Taxable Value	\$40,572	\$40,572	\$28,503	\$26,595
x Levy Rate (per \$1000 of value)	35.91648	39.11668	39.14136	37.29995
= Gross Taxes Due	\$1,457.20	\$1,587.04	\$1,115.65	\$991.99
- Ag Land Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Family Farm Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Disabled and Senior Citizens Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Business Property Credit	\$0.00	(\$606.23)	(\$409.83)	(\$378.88)
= Net Taxes Due	\$1,458.00	\$980.00	\$706.00	\$614.00

Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2018	March 2020	\$729	No		
	September 2019	\$729	No		151861
2017	March 2019	\$4	Yes	5/30/2019	027544
	September 2018	\$0	No		
2017	March 2019	\$15	Yes	5/30/2019	027544
	September 2018	\$0	No		
2017	March 2019	\$0	No		027544
	September 2018	\$22	Yes	11/29/2018	
2017	March 2019	\$490	Yes	5/30/2019	027544
	September 2018	\$490	Yes	11/29/2018	
2016	March 2018	\$353	Yes	3/19/2018	025669
	September 2017	\$353	Yes	9/15/2017	
2015	March 2017	\$307	Yes	3/15/2017	025149
	September 2016	\$307	Yes	10/4/2016	
2015	March 2017	\$0	No		025149
	September 2016	\$5	Yes	10/4/2016	
2014	March 2016	\$0	No		024752
	September 2015	\$13	Yes	11/20/2015	
2014	March 2016	\$433	Yes	12/22/2015	024752
	September 2015	\$433	Yes	11/20/2015	

Photos



No data available for the following modules: Residential Dwellings, Agricultural Buildings, Ag Soils, Permits.

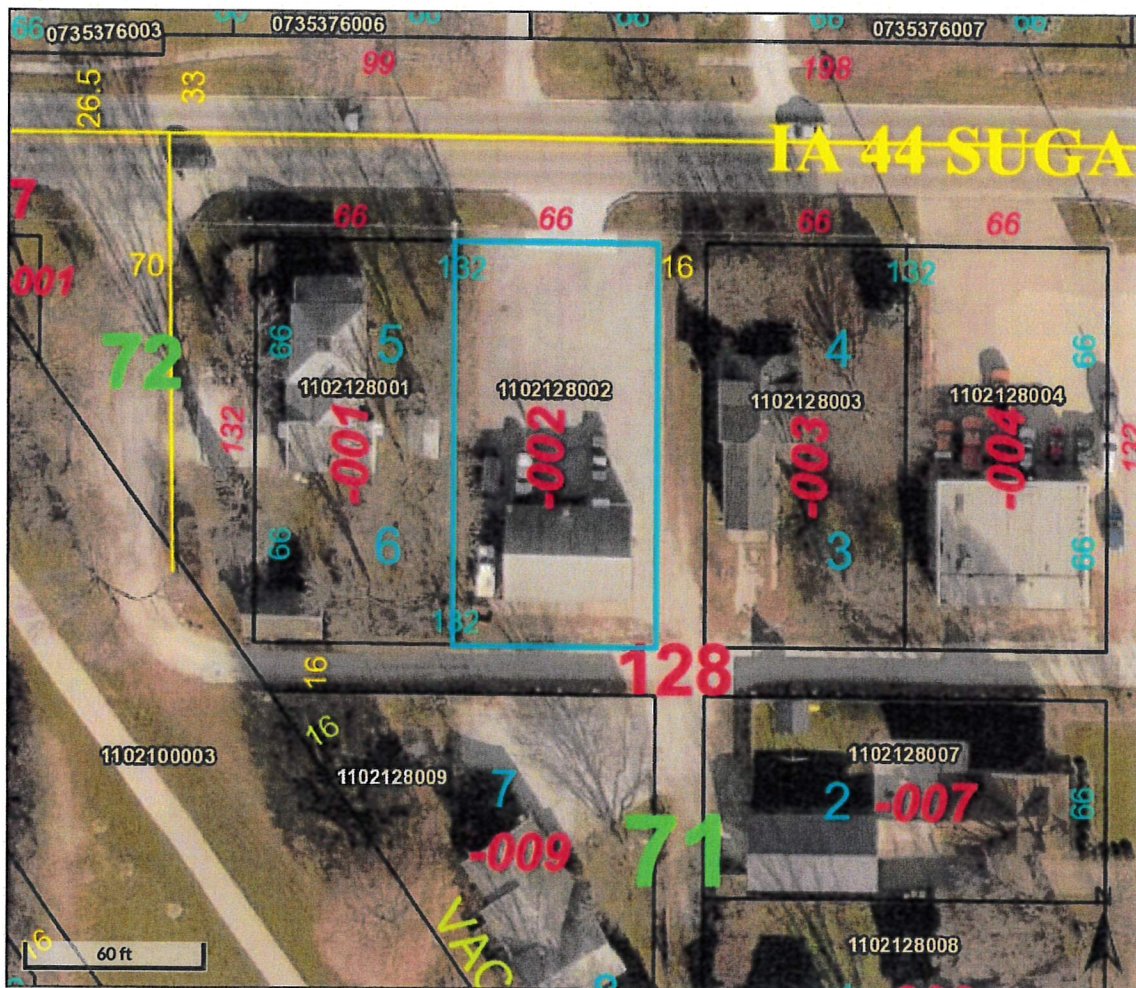
The Dallas County Assessor's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied are provided for the data herein its use or interpretation. The assessment information is from the last certified assessment roll. All other data is subject to change.

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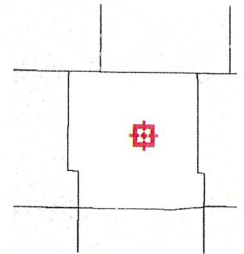
Last Data Upload: 3/16/2020, 9:47:49 PM

Version 2.3.46

Developed by
 Schneider
 GEOSPATIAL



Overview



Legend

- Parcels
- Road Centerlines
- City Limits

Parcel ID	1102128002	Alternate ID	n/a	Owner Address	SUGAR GROVE CUSTOM CARS LLC
Sec/Twp/Rng	2-79-27	Class	C		PO BOX 592
Property Address	1504 SUGAR GROVE AVE	Acreage	n/a		JOHNSTON IA 51013
	DALLAS CENTER				
District	560000				
Brief Tax Description	E1/2 LOTS 5 & 6 BLK 71				
	(Note: Not to be used on legal documents)				

Date created: 3/17/2020

Last Data Uploaded: 3/16/2020 10:47:49 PM

Developed by  **Schneider**
GEOSPATIAL

Bob Veenstra

From: Jumpin' Jim
Sent: Friday, February 28, 2020 9:31 AM
To:
Cc:
Subject: 1504 Sugar Grove Ave.

Cindy,

Kevin Hogan forwarded the site plan review letter to me and since there is a time requirement I thought I would respond.

Kevin will provide the requested information regarding water and sewer. He has been working with Jason so that is who I assume he will provide it to.

I will confirm the East lot line.

We are prepared to side the project similar to what was done at The Handlebar. Hardiplank lap siding and masonry on three sides. However, Kevin would like to present at the P and Z Meeting at least one other option for siding. If a sample needs to be made available a week prior to the P and Z Meeting please let us know and we will get it to you.

The intended use for this building is space for me to be used as the office for my 2426 Elena Way, LLC. Investment Company. Occupancy will be myself and infrequently someone who may be working as a consultant and will use computer services available at the facility. The sale of 1205 Sugar Grove Ave. eliminated my business office space and I have a need to get it back. This property is a logical choice.

Hopefully, this information plus the additional work that Kevin will do will give us access to the next P and Z meeting. And then on to the City Council for approval so we can apply for the necessary building permit. I believe all will agree that what is being proposed will be beneficial to the City at least from a cosmetic standpoint.

Thank you for your assistance.

Jim Woodsmall



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

February 28, 2020

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
1504 SUGAR GROVE AVENUE
SUPPLEMENTAL INFORMATION

The writer has completed a review of the supplemental information for the site plan at 1504 Sugar Grove Avenue submitted by Jim Woodsmall on February 28, 2020. The additional information provided by Jim Woodsmall addresses several of the comments in the writer's letter.

Based on the additional information the following is offered relative to the comments that are addressed with the supplemental information submitted on February 28, 2020.

8. The application indicates the intended use of the building would as office space. Office space is an allowed use in the C-2 zoning district.
9. The site plan shows a total of eight onsite parking stalls. Based on office use the number of onsite parking stalls would meet the requirements for the C-2 district.
11. The additional information indicates the siding would be Hardiplank lap siding and masonry. The supplemental information does not provide any indication as to where the Hardiplank siding would be installed and where the masonry would be installed. Under the architectural standards a masonry product would meet the provisions of the architectural standards.

The architectural standards ordinance does not specifically address Hardiplank lap siding. The ordinance indicates wood or masonite would not be considered an acceptable material. Hardiplank siding is a cementitious product that is intended to look like traditional wood lap siding.

Cindy Riesselman
February 28, 2020
Page 2

The architectural standards were established for both aesthetic considerations and durability considerations. Some of the products, such as wood, masonite and E.I.F.S. are not allowed as they are not considered long term durable products. Hardiplank is considered a durable product. It is the writer's recollection the City has allowed Hardiplank siding on a case by case basis. Because Hardiplank siding is not specifically listed in the ordinance the Plan & Zoning Commission recommendation should include a recommendation to the Council to allow the material or a determination it is not an allowed material.

If you have any questions or comments concerning the project, please contact the writer at 225-8000 or at bveenstra@v-k.net.

VEENSTRA & KIMM, INC.

Original Signed By
H.R. Veenstra Jr.
H. R. Veenstra Jr.

HRVJr:paj
212

cc: ✓Ralph Brown, Brown, Fagen & Rouse
Kevin Hogan w/enclosure (email only: _____)
Jim Woodsmall (_____)

Ralph Brown

From: City Hall <cityhall@dallascenter.com>
Sent: Thursday, March 12, 2020 3:46 PM
To: Ralph Brown
Subject: FW: 1504 Sugar Grove
Attachments: 1504 Sugar Grove (site plan).pdf; 1504 Sugar Grove (3-10-20).pdf

Fyi

From: Jason VanAusdall <jvanausdall@v-k.net>
Sent: Thursday, March 12, 2020 1:13 PM
To: City Hall <cityhall@dallascenter.com>; Bob Veenstra <bveenstra@v-k.net>
Subject: FW: 1504 Sugar Grove

Just sent to me.

Jason VanAusdall

From: Kevin Hogan <_____n>
Sent: Thursday, March 12, 2020 9:55 AM
To: Jason VanAusdall <jvanausdall@v-k.net>
Subject: Fw: 1504 Sugar Grove

Good morning,
Here is the revised site plan and bathroom layout for the building at 1504 Sugar Grove Dallas Center, Iowa.
Feel free to contact me with any questions or concerns.
Thank you,
Kevin Hogan

----- Forwarded Message -----

From: Kevin Hogan
To: Carlos Rodriguez
Sent: Wednesday, March 11, 2020, 10:00:20 PM CDT
Subject: Fw: 1504 Sugar Grove

Please run 2 copies of the site plan only. 24 x 36
Thanks
Kevin
Precision Truss Co Inc

----- Forwarded Message -----

From: Steve Seit
To: Kevin Hogan
Sent: Wednesday, March 11, 2020, 04:54:05 PM CDT
Subject: 1504 Sugar Grove

Here are both plan & site plan. Let me know how it goes.

Thanks,
Steve

Sugar Grove Ave.

General Notes

Structural Integrity Design is a residential design service not a registered architecture firm. The purchaser of this set of plans should consult a building professional prior to construction. The purchaser and builder of this plan releases Structural Integrity Design from any liability and or claims that may arise during construction or any other use of these plans. The purchaser must ensure that all aspects of these drawings including but not limited to dimensions, details, occupancy and overall integrity, and assumes all responsibility. This plan may need to be modified to comply with local and/or governing codes.

North 132'

(5) 19'x9' parking spaces

59'-0"

East 66'

45' setback

19'x9' parallel parking space

19'x9' parallel parking space

South 132'

water to street

10' setback

17'-0"

water

12'-0"

sewer to alley

13'-0"

9'-0"

8'-0"

New addition
800 s.f.

10' setback

20'-0"

existing building
1200 s.f.

40'-0"

30'-0"

15'-0"

West 66'

1504 Sugar Grove
Dallas Center, Iowa



• • • • •

Site Details
Residential grade

1504 Sugar Grove
3/11/2020
1 of 1
1" = 20' (A&K11)

Structural Integrity Design is a residential design service provided by a registered architectural firm. The design team will consult with the client to develop a set of plans, should consult with a professional prior to construction. The purchaser and builder of this plan releases Structural Integrity Design from any liability and/or claims that may arise during construction or anytime thereafter. Therefore, the builder must carefully inspect all aspects of these drawings, including but not limited to dimensions, details, accuracy and overall integrity, and assumes all responsibility. This plan may need to be modified to comply with local and/or governing codes.

DWG NUMBER	SHEET
1504 Sugar Cove	1 of 1
Date	
3/10/2020	
Scale	
$1/4'' = 1' \quad (24 \times 36)$	



Note: South elevation to stay as is.



RESOLUTION NO. 2020-32

A RESOLUTION APPROVING THE SITE PLAN FOR THE BUILDING ADDITION AT 1504 SUGAR GROVE AVENUE

WHEREAS, Sugar Grove Custom Cars LLC of Johnston, Iowa, has submitted a Site Plan pursuant to Chapter 158 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, for the construction of an 800 square foot addition on the north face of the existing building at 1504 Sugar Grove Avenue, Dallas Center, Iowa, which plan was reviewed by the Plan and Zoning Commission on March 24, 2020, during a meeting held by electronic means; and

WHEREAS, the Commission recommended approval of the Site Plan, subject to the following provisions:

(a) The rear yard setback for the existing building does not comply with the requirements of the Zoning Code. However, the existing building was constructed in 1953, prior to the current requirements of the Zoning Code. Therefore, the existing building's location is considered in compliance with the Code of Ordinances.

(b) The applicant stated its planned uses of the building and its addition will be for office and storage use only. The approved Site Plan for its stated uses has adequate parking for the stated use. However, the site may not have adequate parking for any changes in use. Any proposed future change in the use will require that owner of the property obtain approval of the City, which approval will be conditioned on the proposed use complying with the Zoning Code, including the required number of parking spaces.

; and

WHEREAS, the Council has reviewed the recommendations of the Plan and Zoning Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the Council accepts the recommendations of the Plan and Zoning Commission; and the Site Plan submitted by Sugar Grove Custom Cars LLC subject to the

provisions identified by the Plan and Zoning Commission and set out in the preceding second Whereas clause.

IT IS FURTHER RESOLVED that notification is hereby given to the owner and developer that Section 158.11 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, provides that the approval of this Site Plan shall expire and terminate 365 days after Council approval unless a building permit has been issued for the construction provided for in the Site Plan. The Council may, upon written request of the owner, extend the time for the issuance of the required building permit for 60 additional days. In the event the building permit for construction provided for in a Site Plan expires or is cancelled, then the Site Plan approval shall thereupon terminate.

IT IS FURTHER RESOLVED that further notification is hereby given to the owner and developer that Section 158.09 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended provides that when there is any change in the location, size, design, conformity or character of the buildings and other improvements, an amendment to the Site Plan must be submitted to the City and reviewed by the Plan and Zoning Commission and approved by the City Council in the same manner as an original Site Plan.

IT IS FURTHER RESOLVED that any proposed change in the use of the property covered by the Site Plan must be approved by the City Council, upon recommendation of the Plan and Zoning Commission, prior to any change in use taking place.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 14th day of April, 2020.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

RESOLUTION NO. 2020-33

A RESOLUTION APPROVING THE ARCHITECTURAL PLAN FOR THE CONSTRUCTION OF THE ADDITION TO THE BUILDING AT 1504 SUGAR GROVE AVENUE

WHEREAS, Sugar Grove Custom Cars LLC of Johnston, Iowa, has submitted an Architectural Plan pursuant to Chapter 158 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, for the construction of an 800 foot addition on the north face of the existing building at 1504 Sugar Grove Avenue, Dallas Center, Iowa, which plan was reviewed by the Plan and Zoning Commission on March 24, 2020, during a meeting held by electronic means; and

WHEREAS, a portion of exterior materials are described as a masonry product which complies with the Code of Ordinances; and

WHEREAS, other materials are described as Hardiplank lap siding, which material does not comply with the Code of Ordinances; and

WHEREAS, the Plan and Zoning Commission has recommended that the Council approve the Hardiplank lap siding material pursuant to Section 158.08(5) of the Code of Ordinances which permits the Council, in its sole discretion and after receiving a recommendation from the Plan and Zoning Commission, to approve additional primary materials on a case-by-case basis, provided such materials exhibit the structural strength and permanency desired, contain sufficient architectural relief, and do not detract from the desired aesthetic character of the building and surrounding area; and

WHEREAS, the Commission recommended approval of the Architectural Plan as provided in the foregoing clauses; and

WHEREAS, the Council has reviewed the proposed Architectural Plan, and has determined that the Architectural Plan as proposed, with the additional recommendations of the Plan and Zoning Commission, should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the Architectural Plan submitted by Sugar Grove Custom Cars LLC of Johnston, Iowa, for the construction of an 800 square foot addition on the north face of the existing building at 1504 Sugar Grove Avenue, Dallas

Center, Iowa, is approved, and pursuant to the provisions of Section 158.08(5) of the Code of Ordinances the proposed materials for the construction are approved as additional materials on a case-by-case basis.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 14th day of April, 2020.

Michael A. Kidd, Mayor

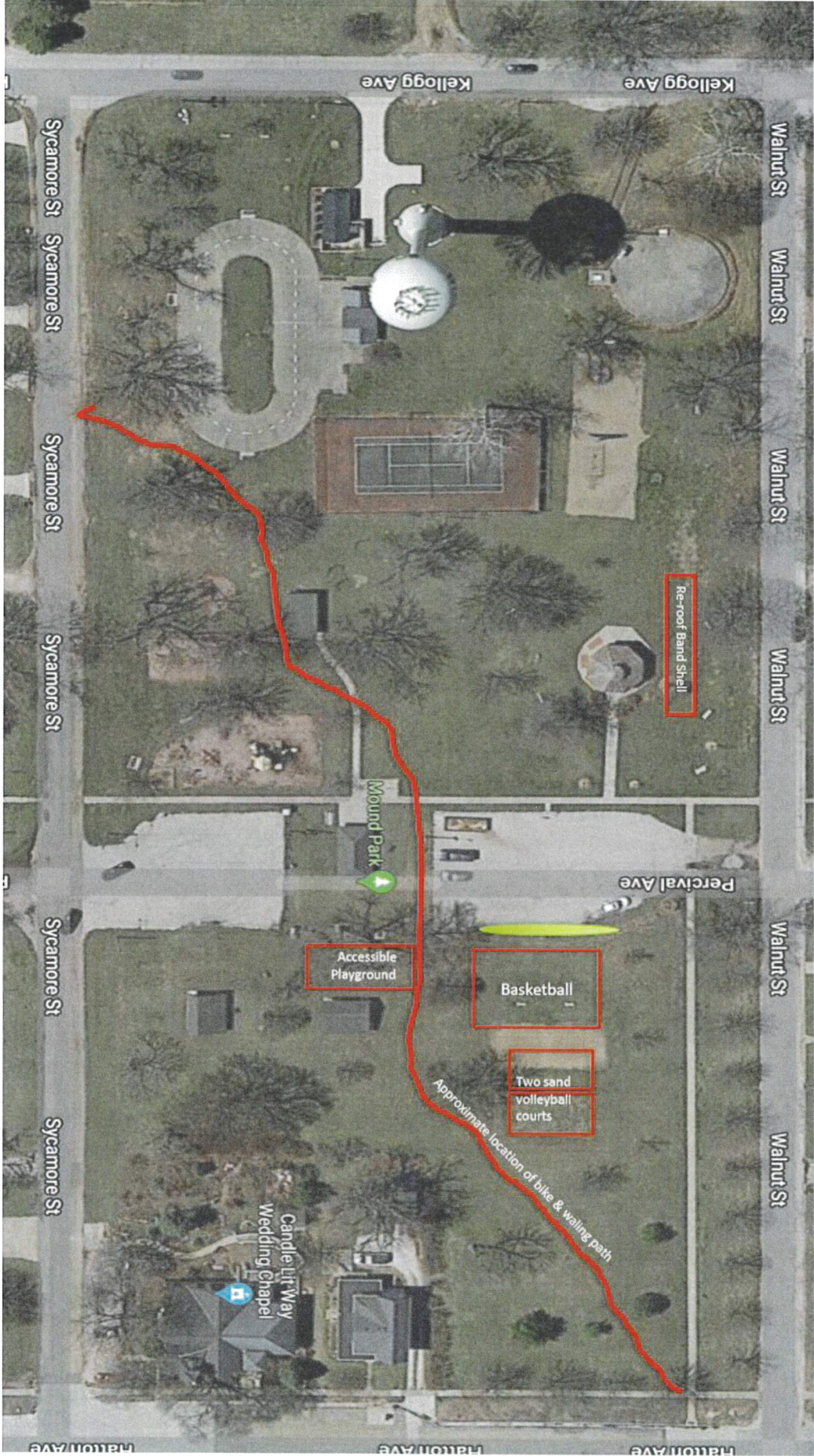
ATTEST:

Cindy Riesselman, City Clerk

Notes for April 2020 Council Meeting

- 1) Completed installation of new roofs on all dugouts in Burnett complex
- 2) Started installation of restroom partitions
- 3) Working on street patching
- 4) Street sweeping, made one pass on the streets
- 5) Worked with Brubaker tiling on tile repair at 201 N Pointe Ln, this is part of Drainage District #76
- 6) All snow equip removed and put away
- 7) Ice rink has been picked up and put away
- 8) Covid 19, closings of facilities
- 9) Worked on Fair View Dr , grading and adding rock
- 10) Started city wide hydrant flushing
- 11) Midco diving completed inspection of underground water storage tank, no issues, waiting for written report

Proposed changes to Mound Park over the next five years: '20-'21 would add the Accessible Playground; '21-'22 would add a full sized basketball court, would move the existing sand volleyball court east and add a second court, and would add a row of arborvitae between the basketball court and the parking lot; '22-'23 would re-roof the band shell/gazebo; '23-'24 would repave the two parking lots; and '24-'25 would add a walking biking trail diagonally across the park with bike racks and benches near each major area of the park.



The Parks and Recreation Board proposes installing a 68' x 29' accessible playground as marked in the attached map (page 5). Amy Jarnagin will take the lead in applying for grant assistance from the Wellmark MATCH grant for this playground. Bob King will assist. All equipment will meet ADA and IPEDMS requirements. The entire playground will be built on an appropriate energy-absorbing surface. At this point we intend to post a safety sign stating age appropriateness and safety rules for the equipment, but do not plan to fence in the equipment. Information about the people we have worked with to date is posted below along with the three sets of equipment we propose installing. Their preliminary bid for the entire project was for \$59,000.



Work with the experts on inclusive play.

Each local Miracle representative is required to complete training in ADA and accessibility standards and guidelines, the Five Fundamentals of Playgrounds for All, playground surfacing safety requirements, universal design and understanding the needs of people with disabilities.

For more information, contact your local Miracle representative or visit Miracle-Recreation.com

Toll Free 1-888-458-2752
International +1-417-235-6917
Fax +1-417-235-3551

878 E Highway 60
Monett, Missouri, USA 65708
Miracle-Recreation.com

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Concerto

Concerto instruments help us meet the fundamental of “encourage all children to play,” as they are enjoyed by everyone including older adults, people with disabilities and very young children. This unique play experience connects people in outdoor environments in new and interesting ways. Concerto creates accurate musical tones with musical instruments that enable you to perform real songs. An angled design also allows all children to join in on the music making.





Inclusive Whirl

Now children of all abilities can enjoy the thrills of spinning together. This inclusive spinner is built level with the ground, making it easy to board with space for up to two wheelchairs at once. An additional single seat provides extra physical support for kids or caregivers, while kids of different heights can hold on securely to sloping handrails.

- 1
- 2
- 3
- 5

Accelerator Swing

Built with a large disc and protective rubber bumper, this group swing incorporates the motion of a traditional swing with the added fun of interactivity. The Accelerator Swing helps activate and integrate the important sense of movement and gravity — the vestibular sense. Children can sit or lay on the swing and adults can join in the fun and provide additional support for a child.

1 2 5



RESOLUTION 2020-34

LOCAL MATCH RESOLUTION FOR THE HAZARD MITIGATION GRANT PROGRAM

WHEREAS, the City of Dallas Center (hereinafter called the "Subgrantee"), County of Dallas, has made application through the Iowa Homeland Security and Emergency Management Division (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Grant Program, in the amount of \$52,748.00 for the total project cost; and

WHEREAS, the Subgrantee recognizes the fact that the grant is based on a cost share basis with the federal share not exceeding 75%, the state share not exceeding 10%, and the local share being a minimum of 15% of the total project cost, with the minimum 15% local share can be either cash or in-kind match.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the City of Dallas Center (Subgrantee) agrees to provide and make available up to \$7,912.28 of local monies to be used to meet the minimum 15% match requirement for this mitigation grant application.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, on this 14th day of April, 2020.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

RESOLUTION NO. 2020-35

A RESOLUTION ORDERING CONSTRUCTION OF THE DALLAS CENTER PUBLIC LIBRARY REMODELING PROJECT, PHASE ONE, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the Dallas Center Public Library Remodeling Project, Phase One; and

WHEREAS, the City has caused to be prepared plans, specifications and form of contract, together with estimate of cost, which are now on file in the office of the City Clerk for public inspection, for the construction of the public improvements, and

WHEREAS, the plans, specifications and form of contract are deemed suitable for the making of the public improvements; and

WHEREAS, before the plans, specifications, form of contract and estimate of cost may be adopted, and contract for the construction of public improvements is entered into, it is necessary, pursuant to Chapter 26 of the Code of Iowa, to hold a public hearing and to advertise for bids.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the Dallas Center Public Library Remodeling Project, Phase One, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders and published Notice of Public Hearing; the public improvements being more generally described as follows:

DALLAS CENTER PUBLIC LIBRARY - PHASE ONE

Remodel of 737 square feet of the existing library staff area to provide new staff space and a new circulation desk. Project includes new carpet, paint, electrical, and minor plumbing and HVAC. Coordination of new furniture is also part of the project.

Section 2. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the Notice to Bidders approved as a part of the specifications.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to post a Notice to Bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an Internet site sponsored by either the City or a statewide association that represents the City. Posting shall be not less than thirteen clear days nor more than forty-five days prior to May 7, 2020, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 2:00 P. M., on such date.

The City Council hereby delegates to the Library Director or her designee the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of the bids considered at the meeting of this Council on May 12, 2020.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to publish notice of hearing once in "The Dallas County News", a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 7:00 P.M. on May 12, 2020.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 14th day of April, 2020.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk



Dallas Center - Grimes Community School District

Administrative Office

1205 13th Street, Suite 200 • PO Box 512 • Dallas Center, Iowa 50063

515-992-3866 • Fax 515-992-3079

Scott Grimes, Superintendent • Michelle Wearmouth, Business Manager

April 13, 2020

To: Honorable Mayor Kidd and City Council

City of Dallas Center, Iowa

Dear Mayor Kidd and City Council Members,

Please accept this letter to the City of Dallas Center as our request for the City to waive the building permit fees for the Dallas Center – Grimes School District's most recent project "5th- 6th renovation and addition". Further, the DC-G School District requests that the school district be allowed pay any inspection and engineering fees, if applicable, as a reimbursement to the City of Dallas Center rather than a fee. These actions have been provided by the City to the School District in the past, and have been greatly appreciated by the DC-G School Board and administration. Thank you in advance for your consideration of this matter.

Sincerely,

Scott Grimes
Superintendent



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

April 6, 2020

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
WASTEWATER TREATMENT FACILITY IMPROVEMENTS
PARTIAL PAYMENT ESTIMATE NO. 4

Enclosed is a copy of Partial Payment Estimate No. 4 for the Wastewater Treatment Facility Improvements project for the City of Dallas Center. Partial Payment Estimate No. 4 is in the amount of \$662,151.50.

Partial Payment Estimate No. 4 covers work during the month of March 2020 including the additional materials stored. During the month the most significant increase was in the area of materials stored. In particular, the supplier of the SAGR system delivered much of the material for that system and invoiced \$400,000 for the materials stored.

Veenstra & Kimm, Inc. has reviewed Partial Payment Estimate No. 4 and would recommend approval of the estimate in the amount of \$662,151.50.

Through the month of March the value of work completed and the materials stored is slightly less than 25% of the total project cost.

If you have any questions or comments concerning the project, please contact the writer at 225-8000, or at bveenstra@v-k.net.

VEENSTRA & KIMM, INC.

H. R. Veenstra Jr.

HRVjr:paj
212163

Enclosure

cc: Ralph Brown, Brown, Fagen, & Rouse - w/enclosure



VEENSTRA & KIMM, INC.

3000 Westown Parkway West Des Moines, Iowa 50266-1320
515-225-8000 515-225-7848(FAX) 800-241-8000 (WATS)

Date: April 6, 2020

PAY ESTIMATE NO. 04

Project Title	Wastewater Treatment Facility Improvements Dallas Center, Iowa		Contractor	C.L. Carroll Co., Inc. 3623 6th Avenue Des Moines, Iowa 50313
Original Contract Amount & Date	\$4,296,000.00	April 6, 2020	Pay Period	3/2/20 - 4/6/20

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
1	Bonds/Mobilization/Ins	LS	1	\$ 160,000.00	\$ 160,000.00	0.60	\$ 96,000.00
2	Clearing	LS	1	\$ 35,000.00	\$ 35,000.00	0.93	\$ 32,550.00
3	Blower Demo	LS	1	\$ 15,000.00	\$ 15,000.00		\$ -
4	Blower Building Conc	LS	1	\$ 55,000.00	\$ 55,000.00	0.95	\$ 52,250.00
5	Blower Bldg/Equ	LS	1	\$ 150,000.00	\$ 150,000.00		\$ -
6	Screw Pumps	LS	1	\$ 275,000.00	\$ 275,000.00		\$ -
7	Lagoon Biosolids	LS	1	\$ 135,000.00	\$ 135,000.00		\$ -
8	Lagoon Aeration	LS	1	\$ 75,000.00	\$ 75,000.00		\$ -
9	SAGR MH's	LS	1	\$ 250,000.00	\$ 250,000.00		\$ -
10	SAGR Filters	LS	1	\$ 1,500,000.00	\$ 1,500,000.00	0.0410	\$ 61,500.00
11	UV Str	LS	1	\$ 75,100.00	\$ 75,100.00	1.00	\$ 75,100.00
12	UV Channels/Equ	LS	1	\$ 205,000.00	\$ 205,000.00		\$ -
13	Sampler Conc	LS	1	\$ 15,000.00	\$ 15,000.00		\$ -
14	Sampler Building	LS	1	\$ 40,000.00	\$ 40,000.00		\$ -
15	Effluent Flume Str	LS	1	\$ 55,080.00	\$ 55,080.00	0.10	\$ 5,508.00
16	Effluent Flume Equ	LS	1	\$ 10,000.00	\$ 10,000.00		\$ -
17	LE/FE Piping/MH's	LS	1	\$ 170,000.00	\$ 170,000.00		\$ -
18	SAGR Piping	LS	1	\$ 75,000.00	\$ 75,000.00		\$ -
19	Air/Water/Tile/ Misc Piping	LS	1	\$ 280,000.00	\$ 280,000.00	0.01	\$ 2,800.00
20	HVAC	LS	1	\$ 42,000.00	\$ 42,000.00		\$ -
21	Electric/Generator/Controls	LS	1	\$ 475,000.00	\$ 475,000.00	0.08	\$ 38,000.00
	TOTAL CONTRACT				\$ 4,092,180.00		\$ 363,708.00

MATERIALS STORED SUMMARY			
Description	Number of Units	Unit Price	Extended Cost
Wall Pipes	xxxx	\$ 25,109.00	\$ 25,109.00
Sluice Gates Invoices RGIN 02001972	1	\$ 58,351.00	\$ 58,351.00
Sluice Gates Invoices RGIN 02001968	1	\$ 4,690.00	\$ 4,690.00
Nexom Invoice 5126	1	\$ 400,270.00	\$ 400,270.00
Core and Main Invoice L617957	1	\$ 29,964.00	\$ 29,964.00
Core and Main Invoice M108068	1	\$ 29,964.00	\$ 29,964.00
Core and Main Invoice M116951	1	\$ 27,822.00	\$ 27,822.00
Core and Main Invoice L614831	1	\$ 40,440.12	\$ 40,440.12
Core and Main Invoice L614903	1	\$ 9,125.12	\$ 9,125.12
Core and Main Invoice L695092	1	\$ 632.34	\$ 632.34
Central IA Mech Invoice 194143-1	1	\$ 9,065.00	\$ 9,065.00
Screw Pump Submittals Invoice 014530	1	\$ 15,360.00	\$ 15,360.00
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
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		\$ -	\$ -
TOTAL MATERIALS STORED			\$ 650,792.58

SUMMARY			
		Contract Price	Value Completed
Original Contract Price		\$4,296,000.00	\$ 363,708.00
Approved Change Orders (list each) 3/2/2020	No. 1	\$ (203,820.00)	
TOTAL ALL CHANGE ORDERS		\$ (203,820.00)	\$ -
Revised Contract Price		\$ 4,092,180.00	\$ 363,708.00
Materials Stored			\$ 650,792.58
Value of Completed Work and Materials Stored			\$ 1,014,500.58
Less Retained Percentage (5%)			\$ 50,725.03
Net Amount Due This Estimate			\$ 963,775.55
Less Estimate(s) Previously Approved	No.1		\$ 152,760.00
	No.2		\$ 92,970.80
	No.3		\$ 55,893.25
	No.4		
	No.5		
	No.6		
	No. 7		
	No. 8		
	No. 9		
	No. 10		
	No. 11		
	No. 12		
Less Total Pay Estimates Previously Approved			\$ 301,624.05
Amount Due This Estimate			\$ 662,151.50

The amount \$ 662,151.50 is recommended for approval for payment in accordance with the terms of the contract.

Quantities Complete Submitted By:	Recommended By:	Approved By:
	Veenstra & Kimm, Inc.	
Signature:	Signature: <i>Vincent Driscoll</i>	Signature:
Name:	Name: Vincent Driscoll	Name:
Title:	Title: Project Manager	Title:
Date:	Date: 4/6/2020	Date:



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

April 7, 2020

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
HATTON AVENUE STORM SEWER EXTENSION
SIZE MODIFICATION

The Hatton Avenue Storm Sewer Extension project includes an 18-inch storm sewer extending from the south side of Ash Street to the north side of Ash Street. The plan drawings show the 18-inch storm sewer to cross just under an existing MidAmerican Energy gas main.

Vanderpool Construction, Inc. has determined the gas main is located at a slightly lower elevation than anticipated. The gas main is a 2-inch steel pipe.

Based on the current design the 2-inch gas main would need to be relocated by MidAmerican Energy Company before the storm sewer could be constructed across the intersection. With the current COVID-19 issues, MidAmerican Energy Company is lagging on issues relating to utility relocation. Based on recent discussions with MidAmerican Energy Company it would likely be late May or June before the gas main could be relocated.

Another alternative was evaluated that would allow the project to be completed. This alternative involved extending a 15-inch storm sewer from Manhole No. 3 to just north of the gas main. From that point north to Manhole No. 4 the storm sewer would be installed as an 18-inch diameter. A collar would be installed where the two different pipe sizes join.

The gravity capacity of the 15-inch storm sewer is less than the gravity capacity of the 18-inch sewer. The reduction in capacity is linear, and is based on the length of the smaller pipe. The storm sewer system performs to offset the reduction in gravity capacity by achieving a slight surcharge just upstream of the smaller pipe section to force the flow through the reduced pipe section.

Cindy Riesselman

April 7, 2020

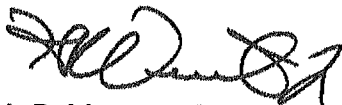
Page 2

With the approximately 12 to 15 feet of 15-inch pipe the effective reduction in capacity of the storm sewer is minimal. The surcharge necessary to force the flow through the restricted reach is in the range of 0.2 to 0.3 feet. The writer would note if the 15-inch pipe is continued north to Manhole No. 4 the amount of surcharge necessary to force the same flow through the reach of 15-inch pipe would be in the range of 0.7 feet.

Of the options considered, installing a short reach of 15-inch sewer appeared to be the most appropriate alternative. This alternative allows the project to continue forward with minimal impact on the present or future capacity of the sewer. The alternative of waiting for the gas main to be relocated would delay the project by 2 to 3 months did not appear to be the preferred alternative given the minimal impact on the performance characteristics of the storm sewer.

If you have any questions or comments concerning the project, please contact the writer at 225-8000, or at bveenstra@v-k.net.

VEENSTRA & KIMM, INC.



H. R. Veenstra Jr.

HRVjr:kld

212175

cc: Brian Slaughter, City of Dallas Center
Ralph Brown, Brown, Fagen, & Rouse



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

April 7, 2020

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
HATTON AVENUE STORM SEWER EXTENSION
PARTIAL PAYMENT ESTIMATE NO. 1

Enclosed is a copy of Partial Payment Estimate No. 1 for the contract between the City of Dallas Center and Vanderpool Construction, Inc. for the Hatton Avenue Storm Sewer Extension project. Partial Payment Estimate No. 1 is in the amount of \$68,983.30.

Partial Payment Estimate No. 1 covers the work by Vanderpool Construction, Inc. during the month of March and the first week of April 2020. As of April 6, 2020 most of the storm sewer has been installed. As of April 6, 2020 Vanderpool Construction, Inc. has completed approximately 33% of the project.

Veenstra & Kimm, Inc. has reviewed Partial Payment Estimate No. 1. The writer would recommend the Dallas Center City Council approve Partial Payment Estimate No. 1 in the amount of \$68,983.30 for the Hatton Avenue Storm Sewer Extension project.

If you have any questions or comments concerning the project, please contact the writer at 225-8000, or at hveenstra@v-k.net.

VEENSTRA & KIMM, INC.

H. R. Veenstra Jr.

HRVJr:kld

212175

Enclosure

cc: Ralph Brown, Brown, Fagen, & Rouse – w/enclosure



VEENSTRA & KIMM, INC.

3000 Westown Parkway West Des Moines, Iowa 50266-1320

515-225-8000 515-225-7848(FAX) 800-241-8000 (WATS)

Date: April 7, 2020

PAY ESTIMATE NO. 1

Project Title	Hatton Avenue Storm Sewer Extension Dallas Center, Iowa		Contractor	Vanderpool Construction, Inc. 1100 N. 14th Street Indianola, Iowa 50125	
Original Contract Amount & Date	\$217,889.00	December 10, 2019	Pay Period	3/20/2020 - 4/6/2020	

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
1	Storm Sewer - 18"	LF	299	\$ 99.00	\$ 29,601.00	246	\$ 24,354.00
2	Storm Sewer - 18" DI or C900 P	LF	40	\$ 115.00	\$ 4,600.00	40	\$ 4,600.00
3	Storm Sewer - 15"	LF	75	\$ 94.00	\$ 7,050.00	40	\$ 3,760.00
4	Storm Sewer Manhole	EA	4	\$ 5,200.00	\$ 20,800.00	3	\$ 15,600.00
5	Intake - Type SW-501	EA	2	\$ 3,500.00	\$ 7,000.00	2	\$ 7,000.00
6	Intake - Type SW-511	EA	3	\$ 3,600.00	\$ 10,800.00	1	\$ 3,600.00
7	Water Main Relocation	LS	1	\$ 5,700.00	\$ 5,700.00	1	\$ 5,700.00
8	Subgrade Preparation	SY	1250	\$ 6.50	\$ 8,125.00		\$ -
9	PCC Curb and Gutter - 18"	LF	590	\$ 46.00	\$ 27,140.00		\$ -
10	HMA Pavement - 7" Thick	SY	1100	\$ 58.00	\$ 63,800.00		\$ -
11	PCC Sidewalk	SY	75	\$ 83.00	\$ 6,225.00		\$ -
12	Detectable Warning Pads	SF	36	\$ 53.00	\$ 1,908.00		\$ -
13	Erosion Control	LS	1	\$ 8,000.00	\$ 8,000.00		\$ -
14	Traffic Control	LS	1	\$ 16,000.00	\$ 16,000.00	0.50	\$ 8,000.00
15	Granular Surfacing	TON	20	\$ 57.00	\$ 1,140.00		\$ -
	TOTAL CONTRACT				\$ 217,889.00		\$ 72,614.00

[illegible]

SUMMARY			
		Contract Price	Value Completed
Original Contract Price		\$217,889.00	\$ 72,614.00
Approved Change Orders (list each)			
TOTAL ALL CHANGE ORDERS		\$ -	\$ -
Revised Contract Price		\$ 217,889.00	\$ 72,614.00
Materials Stored		\$ -	\$ -
Value of Completed Work and Materials Stored		\$ 72,614.00	\$ 72,614.00
Less Retained Percentage (5%)		\$ 3,630.70	\$ 3,630.70
Net Amount Due This Estimate		\$ 68,983.30	\$ 68,983.30
Less Estimate(s) Previously Approved	No.1		
	No.2		
	No.3		
	No.4		
	No.5		
	No.6		
	No. 7		
	No. 8		
	No. 9		
	No. 10		
	No. 11		
	No. 12		
Less Total Pay Estimates Previously Approved		\$ -	\$ -
Amount Due This Estimate		\$ 68,983.30	\$ 68,983.30

The amount \$ 68,983.30 is recommended for approval for payment in accordance with the terms of the contract.

Quantities Complete Submitted By:	Recommended By:	Approved By:
Vanderpool Construction, Inc.	Veenstra & Kimm, Inc.	City of Dallas Center
Signature: <i>[Signature]</i>	Signature: <i>[Signature]</i>	Signature:
Name: <i>Jodie Cruberg</i>	Name: <i>HR Veenstra</i>	Name:
Title: <i>Project Manager</i>	Title: Project Manager	Title:
Date: <i>4/7/2020</i>	Date: <i>4/7/2020</i>	Date:

ORDINANCE NO. 545

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DALLAS CENTER, IOWA, AS AMENDED, TO INCREASE THE SEWER RATE CHARGED BY THE CITY.

BE IT ORDAINED BY THE CITY COUNCIL of the City of Dallas Center, Iowa, that:

SECTION 1. Section 99.02 of the Code of Ordinances of the City of Dallas Center, Iowa, is hereby amended to read as follows:

99.02 RATE. Each customer shall pay sewer service charges for the use of and for the service supplied by the municipal sanitary sewer system based upon the amount of water consumed as follows: Effective May 16, 2020, \$8.02 per 1,000 gallons, but not less than \$24.06 per month. Effective May 16, 2021, \$8.66 per 1,000 gallons, but not less than \$25.98 per month. Effective May 16, 2022, \$9.35 per 1,000 gallons, but not less than \$28.05 per month.

Effective May 16, 2023, and on each successive May 16 thereafter, the rate per 1,000 gallons of water consumption per month per month and the minimum monthly charge shall be increased by three percent (3%), rounded to the next whole penny, from the prior year, until such time as the rates are changed by action of the Council. The Council shall review the rates for sewer service at least every two years to ensure that the sewer system generates adequate revenues to pay the costs of operation and maintenance, including replacement.

SECTION 2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. Severability Clause. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. When Effective. This Ordinance shall be in effect from and after its final passage, approval, and publication as provided by law, but in no event will it apply to service prior to May 16, 2020.

Passed by the City Council on the 14th day of April, 2020, and approved on the 14th day of April, 2020..

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

RESOLUTION NO. 2020-36

**A RESOLUTION AMENDING AND ADOPTING PROCEDURAL
RULES FOR THE COUNCIL OF THE CITY OF DALLAS
CENTER, IOWA.**

WHEREAS, the City of Dallas Center, State of Iowa, is an duly organized municipal corporation; and

WHEREAS, Section 17.04(4) of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, provides that the Council shall determine its own rules and maintain records of its proceedings; and

WHEREAS, the City Council has determined that procedural rules adopted by the Council in Resolution No. 2006-7 on February 14, 2006, and in Resolution No. 2015-41 on December 8, 2015, should be amended and that it is appropriate to establish by Resolution those amended procedural rules attached hereto as Exhibit "A"; and

WHEREAS, the changes in this Resolution to the prior rules relate to the location of Council meetings and public comments at Council meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the City Council Procedural Rules attached hereto as Exhibit "A" be and they are hereby approved and adopted to constitute procedural rules for the Council.

Passed, approved, and adopted by the City Council of the City of Dallas Center, Iowa, on this 14th day of April, 2020.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

**CITY OF DALLAS CENTER
CITY COUNCIL PROCEDURAL RULES**

Amended and Adopted by the City Council on April 14, 2020

Part I. – General Provisions

Rule 1: Scope

These Procedural Rules shall govern the conduct of the City Council at its meetings and shall be interpreted to ensure fair and open deliberations and decision making.

Rule 2: Rules of Order

The generally accepted rules of procedure found in Robert's Rules of Order, Newly Revised, shall govern City Council meetings unless otherwise amended or modified by these Procedural Rules.

Rule 3: Matters Not Covered

Any matter of order or procedure not covered by these Procedural Rules shall be decided by the presiding officer, with the assistance and advice of the City Attorney.

Rule 4: Interpretation

These rules are intended to supplement, and shall be interpreted to conform with, the Statutes of the State of Iowa and the Code of Ordinances of the City of Dallas Center.

Part II. – Time and Place of Meetings

Rule 5: Regular Meetings

Regular meetings of the City Council are held the second Tuesday of each month at 7:00 p.m. in the Council Chambers as designated by the Council. The Council may, by motion or resolution, continue, reschedule or postpone any regular meeting to another date and time, or may cancel a meeting. The Mayor may continue, reschedule or postpone any regular meeting to another date and time, or may cancel a meeting in a situation where a quorum of the City Council is not available.

Rule 6: Special Meetings

Special meetings may be called no less than 24 hours in advance in accordance with State Statutes. The call for a special meeting shall specify the place, day, hour and agenda for the meeting and shall be posted on the public bulletin board at City Hall and any other posting locations normally utilized by the City. The Mayor may call special meetings of the Council when he/she deems such meetings necessary to the interests of the city. A quorum of the Council may call a special meeting of the Council when it is deemed necessary to the interests of the City.

Rule 7: Quorum

A majority of all members elected to the City Council shall constitute a quorum for transaction of business.

Rule 8: Closed Meetings

In accordance with *Iowa Code* section 21.5, a closed session may be held only by affirmative vote of two-thirds of the entire City Council or all of the members present at the meeting. A closed session may only be held to the extent it is necessary for reasons listed in *Iowa Code* section 21.5.

Part III. – Agenda

Rule 9: Preparation of Agenda

Prior to each regular Council meeting the City Clerk shall post an agenda which contains all items the Council anticipates acting upon at the meeting. The Council may adopt the agenda as presented, or may amend the agenda and may adopt the agenda as amended. Additions and deletions to the agenda shall be in accordance with the State Statutes.

Rule 10: Consent Agenda

The agenda shall separately designate items on a “Consent Agenda” which may be acted upon by the Council as a single vote. The “Consent Agenda” shall consist of routine non-controversial items which may be appropriately considered in total at the Council meeting. If any Council member exercises a prerogative to remove an item from the “Consent Agenda,” the rest of the items will be acted on as a whole with the removed item(s) being voted on separately.

Rule 11: Hearings Agenda

The City Clerk shall include legally required public hearings in a separate section of the agenda designated as “Public Hearings.”

Rule 12: Agenda Deadline

The Mayor, any member of the Council, any City Board or Commission, the City Clerk, and City Attorney may have an item included upon the agenda by requesting the City Clerk include the item no later than 12 o’clock noon on the day preceding a Regular Council meeting, or at least 24 hours prior to any Special Meeting.

Rule 13: Citizen Agenda Requests

Any citizen may request the right to have an item placed on the agenda, including a request to speak, by requesting that the City Clerk include the item and stating general nature of the item, no later than 12 o’clock noon on the day preceding a Regular Council meeting, or at least 24 hours prior to any Special Meeting. Such items will be identified on the proposed agenda as an item requested by a citizen with the requesting citizen’s name included.

Part IV. – Conduct of Meetings

Rule 14: Call to Order

The Mayor or Mayor Pro Tem shall call the meeting to order at the appointed hour. In the absence of the Mayor or Mayor Pro Tem, the presiding officer designated in writing by the Mayor in accordance with Rule 16 shall call the meeting to order.

Rule 15: Roll Call

Before proceeding with the business of the Council, the City Clerk shall call the roll call of members present and enter those named in the minutes. The City Clerk shall determine the presence of a quorum as required by law and these rules.

Rule 16: Presiding Officer

The Mayor, or in the Mayor's absence or incapacity, the Mayor Pro Tem, shall be the presiding officer at all Council meetings. If both the Mayor and Mayor Pro Tem are absent, the Mayor shall appoint a presiding officer. In the event the Mayor is unable to appoint a presiding officer, Council members present shall select the presiding officer by vote.

Rule 17: Control of Discussion

The presiding officer shall control discussion of the Council on each agenda item to ensure full participation in accordance with these rules.

Rule 18: Order of Consideration of Agenda

Except as otherwise provided in these rules, each agenda item shall be considered in the order shown on the agenda. Each agenda item shall be separately announced by the presiding officer for purposes of discussion and consideration. This rule shall not apply to consideration of items listed on the "Consent Agenda." The agenda may be reordered by action of the Council.

Rule 19: Discussion/Limit on Remarks

Each Council member shall limit his or her remarks to a reasonable length.

Rule 20: Presiding Officer's Right to Enter Into Discussion

The Mayor, or presiding officer, may enter into any discussion.

Rule 21: Presiding Officer's Right to Close Debate

The presiding officer has the right to close debate and speak last on any item unless a majority of the Council members present vote to continue the discussion.

Part V. – Citizen Participation

Rule 22: Citizen's Right to Address the Council

Persons other than the Mayor or a Council member shall be permitted to address the Council about an item that is not on the agenda during the "Public Communication" portion of the agenda. Persons desiring to address the Council about an agenda item shall hold their comments until such time as the agenda item is under consideration.

Rule 23: Manner of Addressing the Council

A person desiring to address the Council shall state his or her name, address and group affiliation (if any) and direct comments to the Mayor and City Council.

Rule 24: Reasonable Limit on Citizen's Remarks

Citizen comments at a public hearing shall be limited to five minutes unless extended by the presiding officer or extended by a vote of a majority of those council members present. Citizen comments during the Public Communication portion of the agenda, or during an agenda item requested by or concerning that citizen shall be limited to two minutes unless extended by the presiding officer or extended by a vote of a majority of those council members present.

Rule 25: Remarks of Citizens to be Germane

Citizen comments must be directed to the subject under consideration. The presiding officer shall rule on the germaneness of citizen comments. Notwithstanding the authority granted herein to the presiding officer, a majority of the Council Members present at a meeting shall have the right to vote to restrict comments and discussion by a citizen or citizens in attendance at a meeting as deemed appropriate and necessary to maintain an effective and efficient meeting. Citizens making personal, impertinent or slanderous remarks shall be barred by the presiding officer from further comment before the City Council during the meeting.

Part VI. – Council Action

Rule 26: Motion Required

All actions requiring a vote shall be moved and seconded by a member of the Council

Rule 27: Motion to Reconsider

A motion to reconsider must be made by a Council member who was on the prevailing side in the original action.

Rule 28: Call for Vote

At the conclusion of debate the presiding officer shall call for a vote, provided however, a majority of the Council may require a vote at any time.

Rule 29: Abstentions Due to Conflict of Interest

If it is determined by any member of the City Council that he or she has a conflict of interest on an agenda item and must abstain from voting, said member shall so declare the nature of his/her conflict prior to commencement of discussion of the agenda item. Said member is not prohibited from participating in discussion regarding the agenda item.

Rule 30: Consideration of Matters Not on Agenda

Except as to matters which by law require the publication of notice before consideration by the Council, any member of the Council may, at the close of the regular agenda, bring a matter not on the agenda to the Council's attention. Council may direct such matter be included upon a later agenda.

Part VII. – Amendments to Procedural Rules

Rule 31: Suspending Procedural Rules

A rule may be suspended by the City Council for the purpose of the matter under consideration by the City Council, following a two-thirds vote of the Council members present.

Rule 32: Amendments to Procedural Rules

These rules may be amended through a resolution adopting such change by a majority vote of the entire Council.

RESOLUTION 2020-37

RESOLUTION ADOPTING INFECTIOUS DISEASE ACTION PLAN (COVID-19 PANDEMIC) AND ESTABLISHING OTHER EMPLOYMENT AND RELATED POLICIES

WHEREAS, on March 16, 2020, Iowa Governor Kim Reynolds issued a Proclamation of Disaster Emergency, which among other matters, ordered the prohibition of community gatherings of ten or more people at all locations, which by her supplemental Proclamations of April 2, 2020, and April 6, 2020, extended the restrictions to April 30, 2020; and

WHEREAS, The Families First Coronavirus Response Act (FFCRA) was signed by the President on March 18, 2020; and

WHEREAS, FFCRA requires public employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19, which provisions will apply from April 1, 2020, through December 31, 2020; and

WHEREAS, the Council should adopt a policy consistent with the minimum requirements of FFCRA and establish additional policies that should be effective during this Disaster Emergency, and

WHEREAS, since our State is in an ever-changing environment and the United States Department of Labor and other regulatory agencies have yet to provide clarification to the rules established by FFCRA, any policy adopted by the Council may need to be modified in the future once clarification is provided; and

WHEREAS, the **Infectious Disease Action Plan**, attached as Exhibit A to this Resolution should be adopted by the Council as a policy of the City of Dallas Center, Iowa; and

WHEREAS, by this Resolution the Council should also address concerns resulting from the effects of the COVID-19 pandemic in our community and the requirements of the various Proclamations of Disaster Emergency issued by the Governor of Iowa; and

WHEREAS, the Roy R. Estle Memorial Library closed to the public at noon on March 16, 2020, and City Hall closed to the public at noon on March 17, 2020; and

WHEREAS, the City's law enforcement, Public Works Department employees, Library Director, and City Clerk staff are designated in the **Infectious Disease Action Plan** as essential service employees who are required to remain working to the extent that they are able to do so (including working remotely), and will continue to be paid based on their normal work schedules; and

WHEREAS, beyond the requirements of FFCRA, any permanent City employees who are unable to work during this time due to the closure of City facilities to the public or City staff will continue to be paid based on their normal work schedule during the time they are unable to report to work during the COVID-19 Pandemic; and

WHEREAS, if a decision is made to close a City facility (no staff or public access) it will be handled on a case-by-case basis to determine if there is only a portion of the facility that needs to be closed and/or the possibility of relocating employees to another facility or the ability to work remotely; and

WHEREAS, if a City facility is fully closed and there are limited or no remote options then all full-time and part-time employees at that facility will be paid based on their normal work schedules.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the Infectious Disease Action Plan attached to this Resolution is adopted as a Policy of the City of Dallas Center.

IT IS FURTHER RESOLVED, retroactive to March 16, 2020, any City permanent employee who is unable to work during the time of the COVID-19 Pandemic due to the closure of any City facilities to the public and/or City staff shall continue to be paid based on their normal work schedules, which is in addition to the requirements of the **Infectious Disease Action Plan**.

IT IS FURTHER RESOLVED, that the foregoing Whereas clauses of this Resolution are hereby established as official policy of the City of Dallas Center during the Disaster Emergency resulting from the COVID-19 pandemic.

IT IS FURTHER RESOLVED, that the Mayor is authorized to implement the policies established by this Resolution and on a

case-by-case basis decide issues that may not be fully addressed in the policies established in this Resolution.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, on this 14th day of April, 2020.

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk

EXHIBIT A

**Dallas Center, Iowa
Infectious Disease Action Plan
COVID-19 Pandemic
Adopted April 14, 2020**

Effective: April 1, 2020

NOTE: This Policy involves a rapidly evolving public health emergency. The City of Dallas Center will continue to reassess this policy as the public health emergency and the law evolves. The City of Dallas Center reserves the right to amend or revise this policy at anytime.

GOALS: To protect employees and citizens. To establish a consistent approach to an infectious disease which is potentially impactful to the quality and timeliness of services. To provide a way to disseminate information to employees and answer questions or concerns.

This is a working document and will be further updated as information is released, and legislation is passed by the federal and state government. The City of Dallas Center (the "City") will strive to follow all guidelines put in place by the Centers for Disease Control (CDC), Iowa Department of Public Health (IDPH), and the County Department of Public Health.

COVID-19: Covid-19, or coronavirus, is a respiratory illness for which no vaccine currently exists and people do not possess immunities from previous exposure/infection. This new ("novel") coronavirus was discovered in Wuhan, China in December 2019. The incubation period for COVID-19 is estimated to be approximately 14 days. COVID-19 is spread through infected aerated respiratory droplets from a host coming into contact with a recipient's mouth, nose, or eye membranes via talking, coughing or sneezing. Transmission may be human-to-human, object-to-human, fecal matter-to-human. There is possible, but low threat of animal-to-human and food-to-human exposure as well. Because of the possibility of person-to-person transmission, it is important that you stay a minimum of six (6) feet away from persons with whom you are interacting and refrain from handshakes and other forms of human touching. Common areas such as computers, computer mice, public countertops, chairs, tables, doors, knobs, light switches, restroom sinks and toilet handles, manual soap and sanitizer dispensers should be

regularly wiped down with disinfectant. Employees using these items should wash their hands or use sanitizer with at least 60% alcohol following the contact.

ACTION:

Essential service employees required to remain working full-time on site are as follows: law enforcement personnel, all Public Works Department personnel, the Library Director, and City Clerk staff. Some of these employees may be allowed to work from home with advance approval from their supervisors. In some instances, these employees may be required to work overtime or otherwise adjust their regular schedules to assist during this crisis. They will be compensated pursuant to the City's compensation schedule and Personnel Policies, as well as state and federal law.

The City may modify work schedules as follows: (1) work from home entirely; (2) work partially from home and work partially at their worksite; (3) work staggered shifts either on a full-time or part-time basis; or (4) adjust or otherwise reduce their hours.

Any employee working from home shall receive oral permission to do so from his or her supervisor.

During this time, if an employee is reporting to work or working from home, the employee may be asked to perform tasks that are not normal for his or her job description or the employee maybe be asked to train someone else to handle responsibilities that normally rest solely on the employee. This is just temporary during this time of necessity. All employees should be adaptable and understanding.

The City will periodically re-evaluate this situation and workplace attendance and leave policies.

**EMERGENCY PAID
SICK LEAVE**

Pursuant to federal legislation enacted March 18, 2020, the City will provide time off for employees who meet the following criteria:

1. A federal, state, or local quarantine or isolation order related to COVID-19.
2. The employee has been advised by a healthcare provider to self-quarantine due to concerns related to COVID-19.
3. The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis.

4. The employee is caring for an individual who is subject to (1) a federal, state, or local quarantine or isolation order related to COVID-19; or (2) advice by a healthcare provider to self-quarantine due to concerns related to COVID-19.
5. The employee is caring for a son or daughter (under age eighteen (18)) of the employee if the school or place of care of the son or daughter has closed or the child care provider of such son or daughter is unavailable due to COVID-19 precautions.
6. The employee is experiencing any other substantially similar condition specified by the Secretary of Health and Human Services in consultation with the Secretary of the Treasury and the Department of Labor.

Employees meeting one of these criteria shall report their desire to take this leave to their Supervisor. Employees may be required to provide a healthcare provider certification at a later date.

Beginning April 1, 2020, all City employees shall be entitled to paid leave in the following amounts:

- For full-time employees, 80 hours.
- For part-time employees, a number of hours equal to the number of hours that such employee works on average, over a two-week period.
- There are caps on the amount of money an employee taking this leave may be compensated. The EMPLOYER will enforce these legally required caps.

This 80 hours of paid leave for full-time employees, or two-week equivalent of pay for part-time employees, is a separate source of paid leave required by the Families First Coronavirus Response Act. During this two-weeks, employees' personally accrued leave banks will not be depleted, and employees will be paid in accordance with the legally required amounts and caps. For employees absent for reasons (1), (2) or (3) above, they shall receive 100% of their pay with a daily cap of \$511 per day or an aggregate of \$5,110 over the two-week period. For employees absent for reasons (4), (5) or (6) above, they shall receive two-thirds (2/3) of their regular pay with a daily cap of \$200 per day or an aggregate of \$2,000 over the two-week period.

If employees exhaust this two weeks of pay and cannot return to work and their absence is related to reasons (1), (2), (3), (4), and (6), the employee may be paid through the use of any of their accrued leave

banks. If employees exhaust this two weeks of pay and cannot return to work and their absence is related to reason (5) above and they have been employed for at least thirty (30) days, the employee is entitled to additional leave as described below in the EMERGENCY EXPANDED FMLA section.

The City will allow employees who are requesting this leave for school or childcare closures or unavailability to use the leave on an intermittent basis. For example, for an employee requesting this leave for school or childcare closure or unavailability who is able to work part-time due to other individuals being able to care for the child(ren), that employee shall be able to use their hours intermittently for any leave experienced until the hours they are entitled to are exhausted. However, the employee shall work with the City to schedule the intermittent leave to minimize the impact on the City's business operations as much as practicable.

Employees seeking to use this leave for any other reason other than school or childcare closure or unavailability are not permitted to use this leave on an intermittent basis.

EMERGENCY EXPANDED FMLA

On March 18, 2020, the federal government temporarily expanded the FMLA to include a new qualifying reason for FMLA leave related to the public health emergency. *A qualifying need related to a public health emergency means that the employee is unable to work (or telework) due to a need for leave to care for the son or daughter under 18 years of age of such employee if the school or place of care has been closed, or the child care provider of such son or daughter is unavailable, due to a public health emergency.*

The following guidelines apply to this new qualifying reason:

- The only eligibility requirement for employees to be eligible for this leave is that the employee has been employed for thirty calendar days prior taking the leave.
- The employee shall be paid for this leave as follows:
 - Employees will be paid two-thirds (2/3) of the employee's regular rate of pay (as determined by Section 7(e) of the FLSA).
 - For employees whose schedules vary from week to week, the employee will be paid two-thirds of their regular rate of pay for those hours that the employee would have worked if the leave was not necessary. If the hours the employee would have normally worked are not apparent,

the hours the employee should be compensated for will be calculated as follows:

- A number equal to the average number of hours that the employee was scheduled per day over the 6-month period ending on the date on which the employee takes such leave, including hours for which the employee took leave of any type.
 - If the employee did not work over the 6-month period, the reasonable expectation of the employee at the time of hiring of the average number of hours per day that the employee would normally be scheduled to work.
- Under no circumstances will an employee be compensated more than \$200/day or \$10,000 in the aggregate for this leave.

ILLNESS REPORTING: Do Not Enter a City facility if:

- If you are experiencing any of the following flu-like/respiratory symptoms,
 - Fever – over 100 degrees Fahrenheit
 - Coughing
 - Sneezing
 - Shortness of Breath
 - Any other flu-like symptom. Uncommon symptoms of COVID-19 include diarrhea, nausea, and fatigue.
 - YOU MAY NOT RETURN TO WORK UNTIL THE LATER OF THE FOLLOWING: (1) seven (7) days from the onset symptoms; (2) fever free for seventy-two (72) hours without any fever reducing medication.
- Have been diagnosed with COVID-19 and/or tested positive for COVID-19.
- Been around someone who has been diagnosed with COVID-19 or tested positive for COVID-19. This includes living in the same household or spending time within six (6) feet of someone who has been diagnosed with COVID-19 or tested positive for COVID-19.

Employees experiencing any of the above should report it immediately. Employees should call their supervisor to report these conditions.

TRAVEL:

As of the date of this policy all employees who travel as defined by this policy will be subject to the following requirements:

For purposes of this policy, "Travel" is defined as follows:

- Non-essential: (1) traveling on City business to any location outside of a fifty (50) mile radius of the City or (2) attending a gathering of more than ten (10) people regardless of the location.
- Essential: (1) necessary travel that does not meet the definition of non-essential travel. The City will authorize essential travel on a case by case basis.

All City-related Non-Essential Travel as defined by this policy is suspended without prior approval of the Department Head (i.e. conferences or non-essential meetings.)

Any employee who engages in Non-essential Travel pursuant to this policy shall report their plans to travel (or if already traveling as of the date of this policy, their return plans from travel) to the Department Head. These reports shall be made via phone or e-mail rather than in person to minimize contacts and limit person-to-person exposure.

For anyone engaged in Non-essential Travel as defined by this policy and planning to return to work, you will be required to self-isolate away from work for fourteen (14) days. You will only be allowed to return to work if symptom and fever free as defined by the CDC guidelines. You are required to use vacation, personal leave and sick leave during this time and in that order to be compensated for your normal working hours. If, after April 1, 2020, you need leave relating to reasons (1) through (6) outlined above, the employee may be eligible for Emergency Paid Sick Leave and Emergency Expanded FMLA Leave.

MEETINGS:

No group meetings shall be held in-person for the duration of this policy without prior approval from the Department Head. All meetings shall be held electronically or over the phone. Any approved in-person meetings shall only include internal staff unless the Department Head has approved the presence of others prior to the meeting.

Public Safety employees are permitted to meet with their co-workers for regular updates and other Department-related matters throughout this public health emergency, however they should practice good hygiene and social distancing to the extent possible.

STAFF UPDATES:

The Department Head or designee shall update all staff on developments throughout this time period.

HIGH RISK EMPLOYEES: If you are someone who is at “higher risk” for becoming ill from the virus (pursuant to the CDC’s guidance, see: <https://www.cdc.gov/coronavirus/2019-ncov/specific-groups/high-risk-complications.html>), please feel free to communicate that to the Department Head. The information you provide will be kept strictly confidential in your medical file and will be used solely for the purposes of determining your potential need for a leave of absence or for modifications to your work schedule and/or work environment during the pandemic.

The City will assess situations with high-risk employees on a case-by-case basis. In the event an employee is high risk and unable to report to work, the employee will either be allowed to work from home if practicable or be excused from reporting to work and receive two-thirds of their normal salary as described under the non-essential employees who are not required to work from home in this policy. If a doctor recommends the employee self-quarantine due to underlying health conditions, the employee will receive 100% of their normal salary for up to eighty (80) hours and then may use any applicable leave thereafter.

EMERGENCY RESPONDERS:

This leave policy does not pertain to “emergency responder” employees including law enforcement, fire-fighters, and other first responder employees. Emergency responders are expected to report to work regardless of their circumstances unless they exhibit Coronavirus symptoms. In that situation, they should report their symptoms immediately to their Department Head and await further instructions.

POLICY:

The leave authorized by this policy shall expire on December 31, 2020 and no leave shall be carried forward to 2021.



P.O. Box 501, 403 15th Street
Dallas Center, IA 50063
(515) 992-3280

Quote

Date	Estimate #
3/27/20	974

Name / Address
City of Dallas Center P.O. Box 396 1502 Walnut Street Dallas Center, IA 50063

Project

Description	Qty	Rate	Total
HP EliteBook 850 G6 15.6" Laptop with Windows 10 Pro 64-bit Intel i7 Processor, 16GB RAM, 512GB Solid State Drive 3 Year Warranty	1	1,959.00	1,959.00
HP Ultralim Docking Station	1	209.00	209.00
Estimated labor to setup and integrate new laptop for Kathy and repurpose Kathy's old desktop computer to Brian	1	530.00	530.00
Prices do not include shipping			

Hardware/software costs required up front.

Sales Tax (7.0%)

\$0.00

Service Hours billed once service provided. Any warranties on hardware/software will be from the hardware/software vendor. These warranties will not be covered through Digital Stew Services, Inc. However, Digital Stew Services, Inc. would be happy to assist in contacting the vendor. Standard consulting rates would apply.

Total

\$2,698.00

Due to price fluctuations of hardware/software, quotes/estimates are subject to change.
Estimated Service Hour fees may vary due to unexpected circumstances.

Proposal/quote approved by: _____ Date: _____

By signing this proposal/quote, I am approving the purchase of equipment and/or services as noted. I understand that this constitutes a service/purchase agreement for the services/equipment, as noted, between Digital Stew Services, Inc. (DSSI) and me. I understand that I am fully responsible for the cost of the equipment and do not hold DSSI liable for any of these expenses. I also understand that equipment will not be ordered until this proposal/quote is signed and dated and is accompanied by a payment for the amount of the equipment purchase. I understand that Service Hours will not be billed until service is provided. Payment for Service Hours is due upon receipt of the invoice.

Payment options are cash or check. Sorry, no credit cards accepted.



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Michael Kidd, Mayor of the City of
Dallas Center, do hereby proclaim
April 24, 2020 as

Arbor Day

In the City of Dallas Center, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 14th day of April, 2020
Mayor _____



March 13, 2020

Members of the City Council
Dallas Center City Hall
1502 Walnut Street
Dallas Center, Iowa 50063

Dear Council Members:

On March 10, 2020, the Council on a 3-2 vote passed Resolution 2020-26, which approved the revised Site Plan and Architectural Plan submitted by Earlham Savings Bank on March 5, 2020, for the proposed drive-up addition to its building at 1414 Walnut Street (along 15th Street).

As permitted by Dallas Center Code of Ordinances Section 15.02(4), and by Section 380.5 of the Code of Iowa, I am vetoing Resolution 2020-26 for the reasons in this written veto message.

The bank building is located in the C-1 (Traditional Central Business) Zoning District, and a bank is a permitted use under Chapter 165 of the City Code. Section 165.37 of the City Code does not require any lot area, lot width, front yard depth, side yard width, or rear yard depth requirements. The Site Plan meets the Dallas Center Zoning Code requirements.

Chapter 158 of the City Code establishes Site Plan and Architectural Standards. Section 158.02 of the City Code states that a Site Plan shall be designed to reflect consideration for (a) impacts to existing and proposed developments surrounding the site; (b) impact on public rights-of-way, utilities, facilities and services; and (c) impact to existing on-site conditions. Section 158.03 states that Site Plans shall reflect eight identified standards of design which are necessary to insure the orderly and harmonious development of property in such manner as will safeguard values and the public's health, safety and general welfare.

I am vetoing the Resolution because the proposed Site Plan does not meet the following standards of design set out in our City Code:

a. Section 158.03(4) – the proposed development shall have such entrances and exits upon adjacent streets and such internal traffic circulation as will not unduly increase congestion on adjacent or surrounding public streets. In the one-block distance between Walnut Street and Sycamore Street (a distance of 280 feet) the Site Plan adds one additional entrance from the street into the proposed drive-up and one additional exit onto the street from the proposed parking area. These are in addition to the existing alley. This will unduly increase traffic congestion.

OFFICE OF THE MAYOR

MIKE KIDD

1502 Walnut St, PO Box 396, Dallas Center, Iowa 50063 | p 515.992.3725 | f 515.992.3764 | cityhall@dallascenter.com
dallascenter.com



March 13, 2020
Page Two

2. Section 158.03(6) – the proposed development shall be designed to adequately safeguard the health, safety and general welfare of the public and of persons residing and working in the development and in the adjoining or surrounding property. The additional entrance in the middle of half a block into a building covered by a roof and the additional exit in the middle of the other half of a block do not safeguard the safety of persons walking on the 15th Street sidewalk or driving along 15th Street. The crossing of drive-up traffic over the existing alley through the new parking area (adjacent to an existing building which could cause a “blind” corner), as well as the possible turning of drive-up traffic left or right on the alley (in spite of suggested directional signs), does not safeguard safety.

3. Section 158.03(3) – the proposed development shall be designed and located within the property in such manner as not to unduly diminish or impair the use and enjoyment of adjoining property, including impairment of light and air. The Site Plan diminishes and impairs the use and enjoyment of adjoining residential and business properties.

Further, the Site Plan removes eight public parking spaces on 15th Street. The proposed parking lot replaces seven existing parking spaces with nine parking spaces for bank employees. In years past, the Council closed the two alleys entering Walnut Street from the north and from the south for two reasons – to increase public parking on Walnut Street and to enhance safety by eliminating traffic from and to these two alleys. The Site Plan is not consistent with these past Council decisions.

For these reasons I cannot approve Resolution 2020-26, and it is vetoed.

Sincerely yours,

Michael A. Kidd
Mayor

OFFICE OF THE MAYOR

MIKE KIDD

1502 Walnut St, PO Box 396, Dallas Center, Iowa 50063 | p 515.992.3725 | f 515.992.3764 | cityhall@dallascenter.com
dallascenter.com

Vetoed

RESOLUTION NO. 2020-26

A RESOLUTION CONCERNING THE SITE PLAN AND ARCHITECTURAL PLAN SUBMITTED BY EARLHAM SAVINGS BANK FOR A PROPOSED DRIVE-UP ADDITION TO ITS BUILDING AT 1414 WALNUT STREET

WHEREAS, Earlham Savings Bank has submitted a Site Plan and Architectural plan for a proposed Drive-Up Addition at its building at 1414 Walnut Street, and adjacent to the building at 502-15th Street pursuant to Chapter 158 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, which plans were submitted to the City Engineer on February 12, 2020; revised plans were submitted to the City Engineer on February 17, 2020, and such plans were reviewed by the Plan and Zoning Commission on February 25, 2020; and

WHEREAS, the City Engineer provided review comments to the Plan and Zoning Commission, which comments are on file in the office of the City Clerk; and

WHEREAS, the Commission received comments from Paul Clausen with Civil Engineering Consultants, Thomas Trapp with Hartman Trapp Architecture, and Garret Hulse, Executive Vice President of Earlham Savings Bank; and received comments from adjacent property owners and other persons who were opposed to or expressed concerns about the proposal; and

WHEREAS, City Attorney Ralph R. Brown advised the Commission that as a property owner who is affected by the proposal, he would not provide comments on the proposal, but would draft for the Council any recommendations made by the Commission; and

WHEREAS, the Commission unanimously approved a motion submitting the Site Plan and Architectural Plan to the Council with a statement that the Site Plan and Architectural Plan submitted by Earlham Savings Bank conform to the submittal requirements of Chapter 158 of the Code of Ordinances (Site Plans and Architectural Standards) and of Chapter 165 of the Code of Ordinances (Zoning Code), but that the Commission did

not make a recommendation for approval or rejection due to other considerations such as public parking, alley use and impact on other businesses were best addressed by the City Council, and

WHEREAS, Section 158.02 of the Code of Ordinances provides that it is the intent of Chapter 158 of the Code of Ordinances "to establish a procedure which will enable the City to review certain proposed improvements to and development of property." Further, Section 158.02 provides that "the Site Plan shall be designed to reflect consideration for (a) impacts to existing and proposed developments surrounding the site; (b) impact on public rights-of-way, utilities, facilities and services; and (c) impact to existing on-site conditions. The Section also provides that "in the interest of promoting the general welfare of the community and to protect the value of buildings and property, the image and character of a community is considered important. It is recognized that the community should be visually attractive, and the manner in which a use is accomplished is as important as the use. The quality of architecture, building construction and building materials is important to the preservation and enhancement of building and property values, prevention of the physical deterioration of buildings, the promotion of the image of the community, and the general welfare of its citizens."; and

WHEREAS, Section 158.03 of the Code of Ordinances establishes Design Standards, and states that "Site Plans shall reflect the following standards of design which are necessary to insure the orderly and harmonious development of property in such manner as will safeguard property values and the public's health, safety and general welfare:

1. The design of the proposed improvements shall make adequate provisions for surface and subsurface drainage, for connections to water and sanitary sewer lines, each so designed as to neither overload existing public utility lines nor increase the danger of erosion, flooding, landslide, or other endangerment of adjoining or surrounding property.
2. The proposed development shall be designed with a proper regard to topography, surface drainage, natural drains and streams, wooded area, and other natural features which will lend themselves to proper, harmonious and attractive development of the site.
3. The proposed improvements shall be designed and located within the property in such manner as not to unduly diminish or impair the use and enjoyment of adjoining

property, and to this end shall minimize the adverse effects on such adjoining property from automobile headlights, illumination of required perimeter yards, refuse containers, and impairment of light and air. Lighting, and its impact on adjacent property, shall be shown on the Site Plan. For the purpose of this section, the term "use and enjoyment of adjoining property" shall mean the use and enjoyment presently being made of such adjoining property, unless such property is vacant. If vacant, the term "use and enjoyment of adjoining property" shall mean those uses permitted under the zoning district in which such adjoining property is located.

4. The proposed development shall have such entrances and exits upon adjacent streets and such internal traffic circulation pattern as will not unduly increase congestion on adjacent or surrounding public streets. Any proposed development which will include a loading dock or truck entrance facing an exterior street must, as a part of the Site Plan approval process, conform to any and all requirements which may be established by the City with respect to the location of such loading dock or truck entrance.

5. The proposed development shall have such buffers, screen fences and landscaping and shall be designed, and the buildings and improvements located, in such a manner as to not unduly diminish or impair the use and enjoyment of adjoining or surrounding property. Buffers are required to minimize the impact of automobile headlights on adjacent non-commercial property.

6. The proposed development shall not duly increase the public danger of fire or diminish the public safety, and shall be designed to adequately safeguard the health, safety and general welfare of the public and of persons residing and working in the development and in the adjoining or surrounding property.

7. The proposed development shall utilize storm water management to limit the release from any site to no more than a five-year undeveloped release rate.

8. The proposed development shall conform to all applicable provisions of the Code of Iowa, as amended, and all applicable provisions of the Code of Ordinances, as amended."; and

WHEREAS, Section 158.04(6) of the Code of Ordinances provides that the Council may approve the Site Plan, approve the Site Plan with modifications, or disapprove the Site Plan; and

WHEREAS, on the 5th day of March, 2020, Earlham Savings Bank submitted a revised Site Plan to the City Engineer, who has presented his further review comments concerning the revised Site Plan to the Council; and

WHEREAS, the Council has reviewed the Site Plan and Architectural Plan, received comments from representatives of Earlham Savings Bank, and received comments from the public who have expressed opposition to or concerns about the Site Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the Council approves the revised Site Plan submitted by Earlham Savings Bank on March 5, 2020.

IT IS FURTHER RESOLVED that the Architectural Plan submitted by Earlham Savings Bank shows the openings in the west wall and south wall of the Bank, and indicates that the modified and redesigned face of the building fronting on 15th Street will consist of brick, a dark aluminum finish, and a cementboard entrance, which the Council determines conform to the requirements of Section 158.08(1) of the Code of Ordinances, and the Architectural Plan is approved.

IT IS FURTHER RESOLVED that notification is hereby given to the applicant that Section 158.11 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, provides that the approval of this Site Plan shall expire and terminate 365 days after Council approval unless a building permit has been issued for the construction provided for in the Site Plan. The Council may, upon written request of the applicant, extend the time for the issuance of the required building permit for 60 additional days. In the event the building permit for construction provided for in a Site Plan expires or is cancelled, then the Site Plan approval shall thereupon terminate.

IT IS FURTHER RESOLVED that further notification is hereby given to the applicant that Section 158.09 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended provides that when there is any change in the location, size, design, conformity or character of the buildings and other improvements, an amendment to the Site Plan must be submitted to the City and reviewed by the Plan and Zoning Commission and

approved by the City Council in the same manner as an original Site Plan.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 10th day of March, 2020.

VETOED

Michael A. Kidd, Mayor

ATTEST:

Cindy Riesselman, City Clerk