

**AGENDA**  
**Dallas Center City Council**  
**June 9, 2020 –7:00 pm**

On May 26, 2020, Iowa Governor Kim Reynolds issued an updated Proclamation of Disaster Emergency, which among other matters, encouraged all vulnerable Iowans to limit their activities outside of their home including their participation in gatherings of any size and any purpose. Effective June 1<sup>st</sup>, the Governor' Proclamation allows a community gathering (such as a public meeting) of more than ten persons so long as the venue capacity is limited and social distancing of at least six feet is maintained. The Governor further suspended state laws requiring a public meeting or hearing to the extent the laws could be interpreted to prevent a governmental body from limiting the number of people present for an in-person location of the meeting, providing the governmental body provides a means for the public to participate by telephone or electronically. Compliance with the social distancing requirements for a public meeting would unduly limit the public's participation at a City Council meeting. As permitted by Iowa Code Section 21.8 the City Council meeting will be conducted by electronic means. The public is encouraged to access the meeting electronically in the manner specified below.

**The meeting will be conducted by Zoom at the following Internet link or telephone numbers:**

**Join Zoom Meeting - <https://us02web.zoom.us/j/85258033413>**

**If a Zoom user has the Zoom app, just enter the meeting ID 852 5803 3413**

**Or a member of the public may connect to the meeting by telephone using any of the following numbers (the Meeting ID is 85258033413#): Dial by your location**

**+1 646 558 8656      +1 301 715 8592      +1 312 626 6799      +1 669 900 9128**

Depending on the caller's long-distance calling plan, long distance charges may apply.

The meeting will originate in the City Hall at 1502 Walnut Street (which will not be open to the public) at 7:00 p.m. The Zoom connection will be available starting at approximately 6:50 pm.

1. Pledge of Allegiance
2. Roll call
3. Action to approve agenda
4. Public Communications and Concerns [the Mayor will ask persons on the call/electronic meeting if anyone wishes to address the Council, and those persons wishing to address the Council should so advise the Mayor]. Please state your name, address and topic. Each person will have up to two minutes to address the Mayor and Council.] Once you have addressed the Council, you are asked to mute yourself
5. Action to approve consent agenda
  - a. Approve minutes of May 12<sup>th</sup> regular meeting and June 2<sup>nd</sup> and June 3<sup>rd</sup> special meetings
  - b. May Treasurer's Report
  - c. May Law Enforcement, Fire/Rescue, Compliance and Water Reports
  - d. Approve cigarette license for Dollar General Store, pending payment
  - e. Approve Mayor's reappointment of Gary Park to the Tree Board, term expires June 30, 2023
  - f. Approve sidewalk permit for 704 Linden in the amount of \$224.00
  - g. Approve Mayor's appointment of Nadine Stille to the Parks and Recreation Board to fill the vacancy of Mark Mernone, term expires December 31, 2022
  - h. Approve invoices for payment (review committee Beyer and Kluss)

6. Approve Council's Compensation Committee recommendation establishing employee compensation effective June 27<sup>th</sup> for payroll dated July 15, 2020: Brian Slaughter \$38.13/hr, Brett Kaszinski \$24.41/hr, Joel Hofland \$21.64/hr, Mike Buckalew \$13.00/hr, Cindy Riesselman \$30.88/hr, Kathy Steele \$21.03/hr, April Scrivner \$14.97/hr, Rochelle Cory \$19.89/hr, Tina Cantrell \$14.62/hr, Ann Beavers \$10.93/hr; Kathy Pantzar \$10.20/hr, Chloe Bennett Bircher \$10.00/hr
7. Vacancy in the office of council member
  - a. Presentations by persons interested in appointment as council member (Robert Haxton, Gary Licht, Amy Strutt)
  - b. Appointment of person to fill vacancy in office of council member due to David Bagby's resignation
  - c. Administration of Oath of Office to new council member (oath will be administered remotely and the new Council member will sign and file with the City Clerk the Oath of Office)
8. Plan and Zoning Commission
  - a. Commission Report
  - b. Action to approve Ordinance No. 546 – making revisions to Code Section 158.08 (Architectural Standards), 2<sup>nd</sup> reading
  - c. Action to reset public hearing on proposed Ordinance No. 547 (adding and deleting certain permitted uses in the C-1 and C-2 Zoning Districts) to 7 p.m. on July 14, 2020 (delayed due to uncertainty as to electronic meeting)
9. Joel Hofland – request for six-month extension on residential building permit at 1402 Vine Street
10. Ed Leedom - discussion and possible direction to Code Enforcement Officer on property at 1600 Linden Street
11. Scott Gustafson of Dallas Center Betterment Foundation – discussion and report on the Foundation and its Façade Grant project
12. Parks and Recreation Board –
  - a. Discussion and possible action on developing Burnett Complex Usage Agreement
  - b. Discussion and possible action on P&R recommendation to increase Pool Manager's hourly rate by \$1.00 and assistant managers and lifeguard hourly rates by \$.50 for season 2020 due to the increased strain and uncertainty from the Covid-19 virus. They recommend the pool manager's increase be retroactive to her beginning work
13. Library Board of Trustees – action to approve amendment to Professional Services Agreement with Estes Construction for the Design Work and Bidding Services of Phase 2 of the Library Remodeling Project - \$118,646.06
14. Public Works Report
15. Wastewater Treatment Facility Improvements
  - a. Engineer's Report
  - b. Approve Partial Payment Estimate No. 6 – C.L. Carroll Co., Inc. - \$128,858.95
16. Fair View Drive Sanitary Sewer Extension Project – Engineer's Report
17. Water System Improvements – Shallow Well No. 11 – Engineer's Report
18. Hatton Avenue Storm Sewer Extension
  - a. Engineer's Report
  - b. Approve Partial Payment Estimate No. 3 – Vanderpool Construction, Inc. - \$ 65,113.00
19. City Engineer – report on water main breaks and any other issues
20. Dallas Center City Code of Ordinances update
  - a. Review proposal of Iowa Codification, Inc. to update the Code of Ordinances (last updated in 2001) and to convert the Code to a fully searchable and mobile-friendly online version
  - b. Possible action to authorize updating the Code (\$6,000) and providing searchable online version (\$1,000 plus \$500 annual web hosting fee)
21. Discussion and possible action on future Memorial Hall rentals

22. Curt Pion - discussion and possible action on authorizing submittal of REAP Grant application for the Pavilion near the Trail Head
23. Discussion and possible action on the purchase of copier for the Fire Department in amount of \$1,996 to replace the current model that is being leased
24. Action to approve Resolution 2020-42 – authorizing City Clerk to transfer remaining funds from the emergency fund to the general fund and from LOST to the Debt Service Fund once the remainder of the funds are received from the County for FY2020
25. Action to authorize and approve payment of final invoices for FY2020 pending review by the June review committee – Beyer and Kluss
26. Schedule joint meeting with Tree Board to review Professional Services Proposals to prepare a master plan to implement streetscaping designs for Walnut Street corridor
27. Council reports
  - a. Update from the internet/fiber committee
28. Mayor's report
29. Adjournment

Cindy Riesselman, City Clerk

#### Claims

A King's Throne, Llc	May Serv	\$225.00
Access Systems Leasing	May Serv	\$336.54
Acco	Repairs	\$1,150.00
Agsources Cooperative Svcs	Tests	\$548.50
Baker & Taylor Co.	Books	\$189.57
Bay Bridge Administrators	Insurance	\$100.42
Brown, Fagen & Rouse	June Retainer	\$2,787.81
C.L. Carroll Co., Inc.	May Serv	\$128,858.95
Centurylink	June Serv	\$643.76
Cintas	May Serv	\$112.48
Core & Main	Repairs	\$2,464.57
Culligan Water System	May Serv	\$40.05
Dallas County News	Subscription	\$46.00
Dallas County Treasurer	May Serv	\$17,462.67
Delta Dental	Insurance	\$31.84
Delta Dental	Insurance	\$556.36
Digital Stew Services	Repairs	\$315.54
Eftps	Taxes	\$3,584.00
Eftps	Taxes	\$3,441.62
Elite Electric & Utility	Repairs	\$3,340.00
Gatehouse- Db Iowa Holdings	April Serv	\$339.20
Gis Benefits	Insurance	\$39.88
Gis Benefits	Insurance	\$28.52
Grainger	Supplies	\$192.10
Grimes Asphalt	Cold Patch	\$550.42
Heartland Co-Op	May Service	\$612.39
Hotsy Cleaning Systems	Maint	\$148.40
Hsa Cory, Rochelle	Hsa	\$100.00

Hsa Hofland, Joel	Hsa	\$50.00
Hsa Riesselman, Cindy	Hsa	\$325.00
Hsa Scrivner, April	Hsa	\$50.00
Hsa Slaughter, Brian	Hsa	\$183.33
Hsa Steele, Kathy	Hsa	\$100.00
Iowa Finance Authority	Bonds	\$45,416.25
Iowa Finance Authority	Bonds	\$18,166.50
Iowa Finance Authority	Bonds	\$50,805.00
Iowa Finance Authority	Bonds	\$1,725.30
Iowa One Call	Feb-April Serv	\$52.20
Ipers	Ipers	\$4,903.27
Iron Mountain	May Serv	\$75.40
Jester Puppets	Programming	\$250.00
Karen Mccleeary	May Serv	\$475.00
Kimball Midwest	Supplies	\$174.37
Marilyn Kuehl	Sidewalk Reimb	\$224.00
Leaf	Copier Lease	\$102.08
Eddie Leedom	May Serv	\$452.63
Logan Contractors Supply Inc	Rental	\$1,068.94
Manatts	Repairs	\$312.00
Marshall Mccalley	Computers	\$3,034.00
James Mcneill	Supplies	\$15.28
Menards	Supplies	\$660.65
Merrit Company	Supplies	\$88.94
Midamerican Energy	May Serv	\$12.98
Midamerican Energy	May Serv	\$4,640.49
Municipal Emergency Services	Tools	\$88.39
Municipal Supply Inc	Meter	\$1,137.78
Napa Auto Parts	Repairs	\$71.37
Nationwide Retirement Sol	Deferred Comp	\$450.00
Petty Cash-Pool	2020 Season	\$50.00
Petty Cash-Skate	2020 Season	\$50.00
Plumb Supply Company - Wk	Repairs	\$168.00
Dallas Center Post Office	Rental	\$56.00
Praxair Distribution	May Serv	\$31.05
David Rauschenberg	Mulch	\$80.25
Rhinehart Excavating, Inc	Repairs	\$1,000.72
Treasurer - State Of Iowa	Taxes	\$961.82
Treasurer - State Of Iowa	Taxes	\$2,196.81
Swank Movie Licensing Usa	License	\$397.00
The Home Depot Pro	Supplies	\$1,269.44
The Wall Street Journal	Subscription	\$119.88
Umb Bank Na	Bonds	\$81,830.00
Umb Bank Na	Bonds	\$157,137.50
Uhs Premium Billing	Insurance	\$396.64



Uhs Premium Billing	Insurance	\$7,979.28
Vanderpool Construction Inc	Hatton Ave	\$65,113.00
Vantage Point	Survey	\$1,500.00
Veenstra & Kimm	May Serv	\$29,966.10
Verizon Wireless	May Serv	\$160.04
Treasurer - State of Iowa	Taxes	\$1,147.00
Waste Management	May Serv	\$18,568.37
Wells Fargo	Books/Dvds	\$1,187.98
	Total	\$674,724.62

General	\$72,104.92
Rut	\$2,291.28
T&A(Eb)	\$10,629.53
Debt Service	\$257,134.00
Water	\$67,764.61
Sewer	\$197,857.25
Storm District	\$66,943.03
Total by Fund	\$674,724.62

#### Revenues

General Total	\$70,339.18
T&A (Pd) Benevolent Total	\$0.84
T&A(Ft) Total	\$2.43
T&A(Sc) Total	\$13.60
Capital Improvement Total	\$68.34
T&A(SI) Total	\$221.00
Rut Total	\$15,320.35
T&A(Eb) Total	\$5,541.81
Emergency Levy Fund Total	\$700.50
Local Option Sales Tax Total	\$29,676.29
Tif Total	\$1,871.07
T&A(Rec Program) Rev Total	\$0.00
Burnett Project Total	\$132.41
T&A(Bc) Total	\$84.28
T&A(BURNETT CAP IMP) Total	\$132.00
T&A(Pd) Total	\$0.00
Rec Trail Total	\$0.00
Debt Service Total	\$9,393.81
T&A(B) Total	\$3.49
T&A(Y) Total	\$3.51
Water Total	\$38,173.41
Sewer Total	\$186,885.09
Storm District Total	\$4,877.01
Total Revenue by Fund	\$363,440.42

The Dallas Center City Council met via an electronic meeting on May 12, 2020 at 7:00 pm due to Iowa Governor Kim Reynolds's Proclamation of Disaster Emergency, which among other matters, ordered the prohibition of community gatherings of ten or more people at all locations. The Governor's supplemental Proclamation of April 27, 2020, extended the restrictions to May 15, 2020. Therefore, in-person meetings of the City Council are impossible or impractical as contemplated by Iowa Code Section 21.4(1)(b).

Mayor Kidd opened a public hearing at 7:00 pm on May 12, 2020 as advertised for the purpose of hearing comments on Plans and Specifications, Proposed Form of Contract and Estimate of Cost for construction of the Dallas Center Public Library Phase 1 Construction (Remodeling Project). He asked for written comments, there were none. He asked for oral comments. Bob Haxton and Julie Becker stated their concerns. He asked for written comments, there being none he closed the public hearing at 7:07 pm.

Mayor Kidd called the meeting to order and led the pledge of allegiance at 7:07 pm. Council members on the call/Zoom meeting were Ryan Coon, Curtis Pion, Danny Beyer and Ryan Kluss.

Motion by Kluss, 2<sup>nd</sup> by Beyer to approve the agenda. Roll call all ayes, motion passed.

#### **Public Communications and Concerns**

Bob Haxton stated his concerns on the Wastewater Plant

Julie Becker stated her concerns

Mike Buckalew discussed ideas to curb vandalism at the parks

Motion Coon, 2<sup>nd</sup> by Kluss to approve consent agenda [approve minutes of April 14<sup>th</sup> regular meeting, April 22<sup>nd</sup> and May 5<sup>th</sup> special meetings; April Treasurer's Report, Cash Report, Function Report; April Law Enforcement, Fire/Rescue, Compliance and Water Reports; approve 1<sup>st</sup> year lifeguard Isaac Hodapp at \$8.00/hr effective May 13<sup>th</sup>, pending lifeguard certification and back ground check; approve Council's appointment of Eliza Johnson to fill vacancy on the Board of Adjustment, term expires October 1, 2024; approve Mayor's reappointment of Heather Willrich to the Library Board of Trustees, term expires June 30, 2023; approve Mayor's reappointment of Katie Johnston to the Library Board of Trustees, term expires June 30, 2023; approve cigarette license for Casey's General Store effective July 1, 2020; approve invoices for payment (review committee Coon and Pion). Roll call all ayes, motion passed.

Todd McDonald with Waukee Betterment Foundation— gave council an update on Waukee's Miracle Park and stated it is a Dallas County park.

Tom & Carla Atherton of 201 Kellogg did not call in to the meeting. Council took no action, the ordinance states they must have a functioning curb stop.

Laura Hakes of 402 10<sup>th</sup> inquired about purchasing property behind their house. Council took no action.

Council member Kluss discussed the possibility of adding a Parks and Recreation Director position in the future (next 2-4 years). Someone to coordinate activities, engage youth, get the word out on what facilities we have - baseball, soccer, softball, park spaces, pool, etc. Council took no action this time.

#### **Plan and Zoning Commission**

Matt Ostanik gave some background on the two proposed ordinances and stated they have been working on these items since December 2019.

Motion by Kluss, 2<sup>nd</sup> by Pion to approve Ordinance No. 546 – making revisions to Code Section 158.08 (Architectural Standards), 1<sup>st</sup> reading. Roll call all ayes, motion passed.

Council reviewed draft Ordinance No. 547 – adding and deleting certain permitted uses in the C-1 and C-2 Zoning Districts. Motion by Beyer, 2<sup>nd</sup> by Pion to set a public hearing on the Ordinance for 7:00 pm on June 9, 2020. Roll call all ayes, motion passed.

#### **Public Library Phase 1 Construction (Remodeling Project)**

Ryan Haaland with Estes Construction gave the construction manager's report. The project estimate was approximately \$120,000, 13 bids were received and the low bid was Blue Ribbon Builders at \$56,700.

Motion by Kluss, 2<sup>nd</sup> by Beyer to approve Resolution 2020-39 – adopting plans, specifications, form of contract and estimate of costs. Roll call all ayes, motion passed.

Consideration of construction bids

Motion by Beyer, 2<sup>nd</sup> by Pion to approve Resolution 2020-40 – making award of construction contract to Blue Ribbon in the amount of \$56,700. Roll call all ayes, motion passed.

Motion by Pion, 2<sup>nd</sup> Kluss by to approve Resolution 2020-41 – approving construction contract and bond [subject to approval of the City Attorney]. Roll call all ayes, motion passed.

Brian Slaughter gave the public works report- Hatton Street overlay started at 5:00 pm today and the remainder of the project should be complete in the next several weeks. He stated they had a water main repair by the water tower this afternoon. They have completed restroom partition installation and maintenance at Memorial and Mound Parks and will have the restrooms at the Burnett Complex completed soon. Work has begun on the swimming pool and they continue with pot hole patching around town. He told council we have received asphalt millings from Dallas County and they have been added to the Burnett walking trail.

#### **Wastewater Treatment Facility Improvements**

Veenstra stated work continues on the project.

Motion by Kluss, 2<sup>nd</sup> by Coon to approve Partial Payment Estimate No. 5 – C.L. Carroll Co., Inc. - \$142,758.40. Roll call all ayes, motion passed.

#### **Fair View Drive Sanitary Sewer Extension Project**

Veenstra stated the project is close to being complete, there are just a few small items to finish.

Motion by Kluss, 2<sup>nd</sup> by Pion to approve Partial Payment Estimate No. 7 – Thorpe Water Development - \$4,902.00. Roll call all ayes, motion passed.

#### **Water System Improvements – Shallow Well No. 11**

Veenstra reported the test well was drilled and the samples sent in. It appears to be a very good formation and they anticipate this could be our highest producing well.

#### **Hatton Avenue Storm Sewer Extension**

Veenstra stated the project is progressing.

Motion by Pion, 2<sup>nd</sup> by Beyer to approve Partial Payment Estimate No. 2 – Vanderpool Construction, Inc. - \$69,733.70. Roll call all ayes, motion passed.

#### **\$1,140,000 General Obligation Capital Loan Notes, Series 2020 (Wastewater Treatment Facility)**

Motion by Pion, 2<sup>nd</sup> by Kluss to approve Tax Exemption Certificate.

Motion by Pion, 2<sup>nd</sup> by Coon to approve Resolution 2020-38 amending Resolution 2020-22 authorizing the issuance of \$1,140,000 General Obligation Capital Loan Notes, Series 2020, and levying a tax for the payment thereof. Roll call all ayes motion passed.

Engineer Veenstra gave an overview of the City of Adel's draft Envision Adel 2040 Comprehensive Plan, including Adel's future land use plan and map in relation to Dallas Center's planning area. In the future it may be appropriate to review our comprehensive plan. No concerns to report back to the City of Adel.

Motion by Coon, 2<sup>nd</sup> by Pion to approve application for tax abatement at 606 Elm Court. Roll call all ayes, motion passed.

The DOT Sidewalk Project is complete.

#### Council reports

The internet/fiber committee stated they hope to have an update next month.

Council would like to schedule a Capital Improvements Program workshop in late May or early June.

Mayor's report-discussed the Dallas County Emergency Management COVID-19 information.

The meeting adjourned at 8:36 pm

Cindy Riesselman, City Clerk

#### Claims

A King's Throne, Llc	May Serv	\$225.00
Access Systems Leasing	April Lease	\$336.54
Agsources Cooperative Svcs	Tests	\$548.50
Baker & Taylor Co.	Books	\$409.13
Baldon Hardware	Supplies	\$21.45
Bay Bridge Administrators	Insurance	\$100.42
Book Systems, Inc.	Renewal	\$1,210.00
Brown, Fagen & Rouse	May Serv	\$2,600.00
C.L. Carroll Co., Inc.	May Serv	\$142,758.40
Centurylink	May Serv	\$648.01
Cintas	April Serv	\$112.48
Core & Main	Repairs	\$650.00
Crossroads Ag, Llc	Supplies	\$383.00
Culligan Water System	May Serv	\$11.95
Dallas County Treasurer	April Serv	\$17,462.67
Dan Brubaker Enterprises	Repairs	\$1,179.50
Delta Dental	Insurance	\$31.84
Delta Dental	Insurance	\$556.36
Digital Stew Services	April Serv	\$2,998.55
Dmc Welding & Repair Llc	Repairs	\$40.48
Eftps	Taxes	\$3,293.12
Eftps	Taxes	\$3,413.77
Emergency Medical Products	Supplies	\$261.16
Gis Benefits	Insurance	\$39.88
Gis Benefits	Insurance	\$28.52
Hawkeye Truck Equipment	Repairs	\$3,493.92
Heartland Co-Op	April Serv	\$1,139.22

Hsa Cory, Rochelle	Hsa	\$100.00
Hsa Hofland, Joel	Hsa	\$50.00
Hsa Riesselman, Cindy	Hsa	\$325.00
Hsa Scrivner, April	Hsa	\$50.00
Hsa Slaughter, Brian	Hsa	\$183.33
Hsa Steele, Kathy	Hsa	\$100.00
Ipers	Ipers	\$4,938.26
Iron Mountain	April Serv	\$78.73
Karen Mccleary	April Serv	\$475.00
Leaf	Contract	\$102.08
Eddie Leedom	April Serv	\$434.85
Luellen Enterprises, Inc.	Repairs	\$360.00
Manatts	Repairs	\$510.00
Mark's Nursery	Trees	\$2,475.00
Menards	Repairs	\$41.38
Merrit Company	Supplies	\$62.74
Midamerican Energy	April Serv	\$1,249.37
Midamerican Energy	April Serv	\$13.51
Midamerican Energy	April Serv	\$3,645.58
Banleaco	June Serv	\$128.92
Municipal Supply Inc	Supplies	\$1,069.95
Napa Auto Parts	Repairs	\$16.58
Nationwide Retirement Sol	Deferred Comp	\$450.00
Office Depot	Supplies	\$87.08
Piper Sandler	April Serv	\$750.00
Praxair Distribution	April Serv	\$31.67
Quick Oil Co	Repairs	\$416.91
Rhinehart Excavating, Inc	Rock	\$963.64
Cindy Riesselman	Mileage	\$19.56
Treasurer - State of Iowa	Taxes	\$981.58
Treasurer - State of Iowa	Taxes	\$2,060.27
Sandry Fire Supply	Air Packs	\$48,161.00
Science Tellers	Programming	\$195.00
Sensus Usa Inc.	Annual Serv	\$1,949.94
Strauss Safe & Lock Co.	Qtrly Serv	\$296.55
Thorpe Water Development	Fair View Ss	\$4,902.00
Uhs Premium Billing	Insurance	\$396.64
Uhs Premium Billing	Insurance	\$7,979.28
Usa Blue Book	Supplies	\$670.64
Vanderpool Construction Inc	Hatton Ave	\$69,733.70
Veenstra & Kimm	April Serv	\$17,568.53
Verizon Wireless	April Serv	\$160.06
Treasurer - State of Iowa	Taxes	\$1,129.00
Waste Management	April Serv	\$18,484.98
Wells Fargo	Postage/Supplies	\$716.20

Accounts Payable Total	\$378,468.38
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General	\$57,846.92
Capital Improvement	\$48,161.00
Rut	\$6,237.07
T&A(Eb)	\$10,629.53
Water	\$12,235.99
Sewer	\$168,496.96
Storm District	\$74,860.91
Total Funds	\$378,468.38

Revenues

General Total	\$324,127.25
T&A (Pd) Benevolent Total	\$0.88
T&A(Ft) Total	\$2.55
T&A(Sc) Total	\$14.27
Capital Improvement Total	\$125.76
T&A(SI) Total	\$22.03
Rut Total	\$18,901.66
T&A(Eb) Total	\$73,739.18
Emergency Levy Fund Total	\$9,268.25
Local Option Sales Tax Total	\$25,333.90
Tif Total	\$25,488.30
T&A(Rec Program) Rev Total	\$0.00
Burnett Project Total	\$138.90
T&A(Bc) Total	\$88.40
T&A(Burnett Cap Imp) Total	\$138.46
T&A(Pd) Total	\$0.00
Rec Trail Total	\$0.00
Debt Service Total	\$70,738.32
T&A(B) Total	\$3.66
T&A(Y) Total	\$3.69
Water Total	\$40,014.62
Sewer Total	\$690,309.70
Storm District Total	\$4,869.82
Total Revenue by Fund	\$1,283,329.60

The Dallas Center City Council and the Tree Board held a joint meeting in person at Memorial Hall and an electronic meeting via Zoom on June 2, 2020 at 6:00 pm due to Iowa Governor Kim Reynolds' May 26, 2020, updated Proclamation of Disaster Emergency, which among other matters, encouraged all vulnerable Iowans to limit their activities outside of their home including their participation in gatherings of any size and any purpose. Effective June 1<sup>st</sup>, the Governor's Proclamation allows a community gathering (such as a public meeting) of more than ten persons so long as the venue capacity is limited and social distancing of at least six feet is maintained. The Governor further suspended state laws requiring a public meeting or hearing to the extent the laws could be interpreted to prevent a governmental body from limiting the number of people present for an in-person location of the meeting, providing the governmental body provides a means for the public to participate by telephone or electronically. Mayor Kidd was present at Memorial Hall and called the meeting to order. Council members present at Memorial Hall were Ryan Kluss and Danny Beyer. Curt Pion and Ryan Coon were present via Zoom. Tree Board members present at Memorial Hall were Gary Park and Andy Schmitz (ex-officio). Hannah Slaughter and Bob German (ex-officio) were present via Zoom. Greg Cagle and Brian Slaughter (ex-officio) were not present.

Motion by Beyer, 2<sup>nd</sup> by Kluss to approve the agenda. Roll call all ayes, motion passed.

Council and Tree Board held a joint workshop to review and discuss Professional Services Proposal with representatives of ISG Inc. of Des Moines, Iowa to prepare a master plan to implement streetscaping designs at the intersections of 13<sup>th</sup>, 14<sup>th</sup>, and 15<sup>th</sup> Streets and develop a Walnut Street Green Corridor for a cost of \$19,500. No action was taken.

The meeting adjourned at 6:48 pm.

Cindy Riesselman, City Clerk

The Dallas Center City Council and the Tree Board held a joint meeting in person at Memorial Hall and an electronic meeting via Zoom on June 3, 2020 at 6:00 pm due to Iowa Governor Kim Reynolds' May 26, 2020, updated Proclamation of Disaster Emergency, which among other matters, encouraged all vulnerable Iowans to limit their activities outside of their home including their participation in gatherings of any size and any purpose. Effective June 1<sup>st</sup>, the Governor's Proclamation allows a community gathering (such as a public meeting) of more than ten persons so long as the venue capacity is limited and social distancing of at least six feet is maintained. The Governor further suspended state laws requiring a public meeting or hearing to the extent the laws could be interpreted to prevent a governmental body from limiting the number of people present for an in-person location of the meeting, providing the governmental body provides a means for the public to participate by telephone or electronically. Mayor Kidd was present at Memorial Hall and called the meeting to order. Council members present at Memorial Hall were Ryan Kluss and Curt Pion. Danny Beyer and Ryan Coon were present via Zoom. Tree Board members present at Memorial Hall were Gary Park, Greg Cagle and Andy Schmitz (ex-officio). Hannah Slaughter and Bob German (ex-officio) were present via Zoom. Brian Slaughter (ex-officio) was not present.

Motion by Coon, 2<sup>nd</sup> by Kluss to approve the agenda. Roll call all ayes, motion passed.

Council and Tree Board held a joint workshop to review and discuss Professional Services Proposal with representatives of Jeffrey L. Bruce & Company of West Des Moines, Iowa to prepare a master plan to implement streetscaping designs at the intersections of 13<sup>th</sup>, 14<sup>th</sup>, and 15<sup>th</sup> Streets and develop a Walnut Street Green Corridor for a cost of \$15,925. No action was taken.

Council discussed the best method of holding regular council meeting on June 9<sup>th</sup>. The poor sound quality was discussed with having some members present and other joining via Zoom. It was decided the June 9<sup>th</sup> meeting will be held electronically.

The meeting adjourned at 7:04 pm.

Cindy Riesselman, City Clerk



**TREASURER'S REPORT**  
**CALENDAR 5/2020, FISCAL 11/2020**

FUND		LAST REPORT ON HAND	REVENUES	EXPENSES	CHANGE IN LIABILITY	ENDING BALANCE
001	GENERAL	922,769.23	70,339.18	69,737.71	.00	923,370.70
011	T&A (PD) BENEVOLENT	781.06	.84	.00	.00	781.90
015	T&A(FT)	297,273.33	2.43	.00	.00	297,275.76
021	T&A(SC)	12,711.32	13.60	.00	.00	12,724.92
029	CAPITAL IMPROVEMENT	192,021.96	68.34	48,161.00	.00	143,929.30
041	T&A(SL)	19,620.85	221.00	.00	.00	19,841.85
110	RUT	124,836.92	15,320.35	7,071.03	.00	133,086.24
112	T&A(EB)	72,865.11	5,541.81	14,443.01	.00	63,963.91
119	EMERGENCY LEVY FUND	10,932.06	700.50	.00	.00	11,632.56
121	LOCAL OPTION SALES TAX	534,578.54	29,676.29	.00	.00	564,254.83
125	TIF	29,622.89	1,871.07	878.25	.00	30,615.71
166	T&A(REC PROGRAM) REV	.00	.00	.00	.00	.00
167	BURNETT PROJECT	648,726.46	132.41	.00	.00	648,858.87
168	T&A(BC)	756,747.57	84.28	.00	.00	756,831.85
169	T&A(BURNETT CAP IMPROVE)	663,335.54	132.00	.00	.00	663,467.54
177	T&A(PD)	.00	.00	.00	.00	.00
180	REC TRAIL	.00	.00	.00	.00	.00
200	DEBT SERVICE	189,117.12	9,393.81	.00	.00	198,510.93
501	T&A(B)	15,262.88	3.49	.00	.00	15,266.37
502	T&A(Y)	13,283.64	3.51	.00	.00	13,287.15
600	WATER	558,115.51	38,173.41	17,817.51	.00	578,471.41
610	SEWER	266,140.45	186,885.09	174,269.39	.00	278,756.15
740	STORM DISTRICT	158,077.87	4,877.01	74,860.91	.00	88,093.97
Report Total		5,486,820.31	363,440.42	407,238.81	.00	5,443,021.92

**BALANCE SHEET**  
**CALENDAR 5/2020, FISCAL 11/2020**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING-GENERAL	16,023.00	31,347.57
011-000-1110	CHECKING-T&A(PD) BENEVOLENT	.00	.00
015-000-1110	CHECKING-T&A(FT)	.00	.00
021-000-1110	CHECKING-T&A(SC)	.00	.00
029-000-1110	CHECKING-DEPR POLICE	.00	.00
029-000-1111	CHECKING-DEPR NON RUT EQUIP	.00	.00
029-000-1112	CHECKING-DEPR PARK	.00	.00
029-000-1113	CHECKING-DEPR SWIM POOL	.00	.00
029-000-1114	CHECKING-DEPR P/W BLDG	.00	.00
041-000-1110	CHECKING-T&A(SL)	200.00	200.00
110-000-1110	CHECKING-RUT	15,320.35	15,320.35
110-000-1111	CHECKING-DEPR RUT EQUIP	.00	.00
110-000-1112	CHECKING-SIDEWALK PROJ	.00	.00
112-000-1110	CHECKING-T&A(EB)	8,966.53-	2,858.71
119-000-1110	CHECKING-EMERG LEVY	.00	.00
121-000-1110	CHECKING-LOST	29,318.22	29,318.22
121-000-1111	CHECKING-LOST PROP TAX RELIEF	.00	.00
121-000-1112	CHECKING-LOST SWIM POOL	.00	.00
125-000-1110	CHECKING-TIF	.00	.00
166-000-1110	CHECKING-T&A(REC PROGRAM)	.00	.00
167-000-1110	CHECKING-T&A(BURNETT REC)	.00	.00
167-000-1111	CHECKING-T&A(BURNETT REC/POOL)	.00	.00
168-000-1110	CHECKING-T&A(BURNETT LIBRARY)	.00	.00
169-000-1110	CHECKING-T&A(BURNETT CAP IMP)	.00	.00
177-000-1110	CHECKING-T&A(PD) FORFEITURE	.00	.00
180-000-1110	CHECKING-REC TRAIL	.00	.00
200-000-1110	CHECKING-DEBT SERVICE	257,134.00	257,134.00
305-000-1110	CHECKING-PLAYGROUND EQUIP	.00	.00
307-000-1110	CHECKING-2012 HWY 44 TURN LANE	.00	.00
501-000-1110	CHECKING-T&A(B)	.00	.00
502-000-1110	CHECKING-T&A(Y)	.00	.00
600-000-1110	CHECKING-WATER	19,821.07	27,398.33
600-000-1111	CHECKING-WATER SINKING	50,805.00	50,805.00
600-000-1112	CHECKING-T&A(M)	.00	.00
600-000-1113	CHECKING-WATER IMPROVEMENT	.00	.00
600-000-1114	CHECKING-WATER RESERVE	.00	.00
610-000-1110	CHECKING-SEWER	22,044.84	26,766.51
610-000-1111	CHECKING-SEWER SINKING	47,141.55	47,141.55
610-000-1112	CHECKING-SEWER RESERVE	.00	.00
610-000-1113	CHECKING-SEWER IMPROVEMENT	.00	.00
740-000-1110	CHECKING-STORM DISTRICT	2,926.74	4,510.55
	CHECKING TOTAL	451,768.24	492,800.79
029-000-1115	CHECKING-DEPR FD EQUIP	.00	.00
	CHECKING-DEPR FD EQUIP TOTAL	.00	.00
001-000-1120	PETTY CASH	.00	100.00

# BALANCE SHEET

## CALENDAR 5/2020, FISCAL 11/2020

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
	PETTY CASH TOTAL	.00	100.00
001-000-1160	SAVINGS-GENERAL	15,421.53-	481,923.13
011-000-1160	SAVINGS-T&A(PD) BENEVOLENT	.84	781.90
015-000-1160	SAVINGS-T&A(FT)	2.43	2,275.76
021-000-1160	SAVINGS-T&A(SC)	13.60	12,724.92
029-000-1160	SAVINGS-DEPR POLICE	.00	.00
029-000-1161	SAVINGS-DEPR NON RUT EQUIP	8.89	8,317.65
029-000-1162	SAVINGS-DEPR PARK	3.70	3,465.47
029-000-1163	SAVINGS-DEPR SWIM POOL	11.68	10,924.71
029-000-1164	SAVINGS-DEPR P/W BLDG	16.11	15,067.51
029-000-1165	SAVINGS-DEPR FIRE	48,133.04-	26,153.96
041-000-1160	SAVINGS-T&A(SL)	21.00	19,641.85
110-000-1160	SAVINGS-RUT	7,071.03-	94,999.06
110-000-1161	SAVINGS-DEPR RUT EQUIP	.00	22,766.83
110-000-1162	SAVINGS-SIDEWALK PROJ	.00	.00
112-000-1160	SAVINGS-T&A(EB)	65.33	61,105.20
119-000-1160	SAVINGS-EMERG LEVY	700.50	11,632.56
121-000-1160	SAVINGS-LOST	351.28	328,582.75
121-000-1161	SAVINGS-LOST PROP TAX RELIEF	.00	.00
121-000-1162	SAVINGS-LOST SWIM POOL	6.79	6,353.86
125-000-1160	SAVINGS-TIF	992.82	30,615.71
166-000-1160	SAVINGS-T&A(REC PROGRAM)	.00	.00
167-000-1160	SAVINGS-T&A(BURNETT REC)	123.13	115,175.85
167-000-1161	SAVINGS-T&A(BURNETT REC/POOL)	9.28	8,683.02
168-000-1160	SAVINGS-T&A(BURNETT LIBRARY)	84.28	78,831.85
169-000-1160	SAVINGS-T&A(BURNETT CAP IMP)	132.00	123,467.54
177-000-1160	SAVINGS-T&A(PD)FORFEITURE	.00	.00
180-000-1160	SAVINGS-REC TRAIL	.00	.00
200-000-1160	SAVINGS-DEBT SERV	247,740.19-	58,623.07-
305-000-1160	SAVINGS-PLAYGROUND EQUIP	.00	.00
307-000-1160	SAVINGS-2012 HWY 44 TURN LANE	.00	.00
501-000-1160	SAVINGS-T&A(B)	3.49	3,266.37
502-000-1160	SAVINGS-T&A(Y)	3.51	3,287.15
600-000-1160	SAVINGS-WATER	4,075.17-	420,065.34
600-000-1161	SAVINGS-WATER SINKING	46,195.00-	3,461.18
600-000-1162	SAVINGS-T&A(M)	.00	4,053.88
600-000-1163	SAVINGS-WATER IMPROVEMENT	.00	10,487.68
600-000-1164	SAVINGS-WATER RESERVE	.00	62,200.00
610-000-1160	SAVINGS-SEWER	13,213.83-	102,185.09
610-000-1161	SAVINGS-SEWER SINKING	43,356.86-	6,084.41
610-000-1162	SAVINGS-SEWER RESERVE	.00	83,235.93
610-000-1163	SAVINGS-SEWER IMPROVEMENT	.00	13,342.66
740-000-1160	SAVINGS-STORM DISTRICT	72,910.64-	83,583.42
	SAVINGS TOTAL	495,566.63-	2,200,121.13
001-000-1170	CD-GENERAL	.00	410,000.00
001-000-1171	CD-GENERAL	.00	.00

# BALANCE SHEET

## CALENDAR 5/2020, FISCAL 11/2020

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
015-000-1170	CD-T&A (FT)	.00	200,000.00
015-000-1171	CD-T&A (FT)	.00	95,000.00
021-000-1170	CD-T&A (SC)	.00	.00
029-000-1170	CD-DEPR POLICE	.00	.00
029-000-1171	CD-DEPR NON RUT EQUIP	.00	.00
029-000-1172	CD-DEPR PARK	.00	.00
029-000-1173	CD-DEPR SWIM POOL	.00	60,000.00
029-000-1174	CD-DEPR P/W BLDG	.00	.00
029-000-1175	CD-DEPR P/W BLDG	.00	20,000.00
029-000-1176	CD-DEPR FIRE	.00	.00
110-000-1170	CD-RUT	.00	.00
110-000-1171	CD-DEPR RUT EQUIP	.00	.00
121-000-1172	CD-LOST SWIM POOL	.00	100,000.00
121-000-1173	CD-LOST SWIM POOL	.00	100,000.00
167-000-1170	CD-T&A(BURNETT REC)	.00	200,000.00
167-000-1171	CD-T&A(BURNETT REC/POOL)	.00	325,000.00
168-000-1170	CD-T&A(BURNETT LIBRARY)	.00	678,000.00
169-000-1170	CD-T&A(BURNETT CAP IMPROVE)	.00	500,000.00
169-000-1171	CD-T&A(BURNETT CAP IMPROVE)	.00	40,000.00
501-000-1170	CD-T&A (B)	.00	12,000.00
502-000-1170	CD-T&A (Y)	.00	10,000.00
600-000-1170	CD-WATER	.00	.00
600-000-1171	CD-WATER	.00	.00
610-000-1170	CD-SEWER	.00	.00
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	CD'S TOTAL	.00	2,750,000.00
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	TOTAL CASH	43,798.39-	5,443,021.92
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# BUDGET REPORT

## CALENDAR 5/2020, FISCAL 11/2020

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-110-6010	POLICE-WAGES	120,536.00	10,044.58	100,445.80	83.33
001-110-6181	POLICE-CLOTHING	600.00	50.00	500.00	83.33
001-110-6210	POLICE-DUES,M'SHIPS, SPE	.00	.00	.00	.00
001-110-6230	POLICE-TRAINING	550.00	41.67	416.70	75.76
001-110-6310	POLICE-OFFICE RENTAL/MAI	.00	.00	.00	.00
001-110-6331	POLICE-VEHICLE OPERATION	24,000.00	1,975.17	19,751.70	82.30
001-110-6332	POLICE-VEHICLE/EQUIP REP	.00	.00	.00	.00
001-110-6371	POLICE-UTILITIES	300.00	.00	.00	.00
001-110-6373	POLICE-TELEPHONE	800.00	64.00	640.00	80.00
001-110-6419	POLICE-TECHNOLOGY SERVIC	2,820.00	233.33	2,333.30	82.74
001-110-6499	POLICE-RESERVE OFFICERS	.00	.00	.00	.00
001-110-6505	POLICE-PIONEER GRANT	.00	.00	.00	.00
001-110-6506	POLICE-OFFICE SUPPLIES	.00	.00	.00	.00
001-110-6507	POLICE-OPERATING SUPPLIE	2,100.00	173.33	1,733.30	82.54
001-110-6599	POLICE-PUBLIC RELATIONS	.00	.00	.00	.00
011-110-6599	T&A(PD) BENEVOLENT	.00	.00	.00	.00
029-110-6799	DEPR-POLICE EXPENSE	.00	.00	.00	.00
112-110-6110	POLICE-FICA	9,221.00	768.66	7,686.60	83.36
112-110-6130	POLICE-IPERS	11,945.00	948.22	9,482.20	79.38
112-110-6150	POLICE-GROUP INSURANCE	36,726.00	3,060.49	30,604.90	83.33
112-110-6155	CITY SHARE- HSA	.00	.00	.00	.00
112-110-6160	POLICE-WORKER'S COMP	2,800.00	89.82	898.20	32.08
112-110-6170	POLICE-UNEMPLOYMENT	270.00	13.40	134.00	49.63
112-110-6181	POLICE-UNIFORM ALLOWANCE	.00	.00	.00	.00
177-110-6505	T&A(PD) FORFEITURES EXPE	.00	.00	.00	.00
	POLICE TOTAL	212,668.00	17,462.67	174,626.70	82.11
001-150-6010	FIRE DEPT-SALARIES	15,000.00	.00	6,150.00	41.00
001-150-6150	FIRE DEPT-GROUP INSURANC	715.00	.00	650.10	90.92
001-150-6210	FIRE DEPT-DUES	300.00	.00	.00	.00
001-150-6230	FIRE DEPT-TRAINING	3,000.00	.00	.00	.00
001-150-6310	FIRE DEPT-BUILDING MAINT	7,000.00	.00	506.73	7.24
001-150-6331	FIRE DEPT-VEHICLE OPERAT	3,000.00	115.60	1,070.31	35.68
001-150-6332	FIRE DEPT-VEHICLE MAINT/	11,000.00	16.58	2,882.97	26.21
001-150-6373	FIRE DEPT-TELEPHONE	1,600.00	123.52	1,382.78	86.42
001-150-6412	FIRE DEPT-HEALTH/FITNESS	1,000.00	.00	.00	.00
001-150-6415	FIRE DEPT-HYDRANT RENT	.00	.00	.00	.00
001-150-6419	FIRE DEPT-TECHNOLOGY SER	5,000.00	256.90	3,308.01	66.16
001-150-6505	FIRE DEPT-PAGERS/REPAIRS	15,000.00	.00	10,372.50	69.15
001-150-6507	FIRE DEPT-OPERATING SUPP	3,000.00	146.63	1,713.39	57.11
001-150-6599	FIRE DEPT-REPAIRS/SUPP N	15,000.00	261.16	6,519.87	43.47
015-150-6505	T&A(FT)-EXPENSES	.00	.00	.00	.00
029-150-6504	DEPR-FD MINOR EQUIPMENT	50,000.00	48,161.00	48,161.00	96.32
112-150-6110	FIRE-FICA	1,148.00	.00	470.65	41.00
112-150-6130	FIRE-IPERS	595.00	.00	77.37	13.00
112-150-6155	CITY SHARE- HSA	.00	.00	16.78	.00
112-150-6160	FIRE-WORKER'S COMP	6,000.00	.00	4,385.00	73.08
	FIRE TOTAL	138,358.00	49,081.39	87,667.46	63.36
001-170-6407	BUILDING INSPECTION FEES	40,000.00	.00	12,567.46	31.42
	BUILDING INSPECTIONS TOT	40,000.00	.00	12,567.46	31.42
001-190-6499	ANIMAL IMPOUNDMENT	500.00	.00	63.85	12.77
	ANIMAL CONTROL TOTAL	500.00	.00	63.85	12.77

# BUDGET REPORT

## CALENDAR 5/2020, FISCAL 11/2020

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	PUBLIC SAFETY TOTAL	391,526.00	66,544.06	274,925.47	70.22
001-210-6010	STREETS-WAGES	39,454.00	3,505.67	41,258.02	104.57
001-210-6230	STREETS-EDUCATION/TRAINI	700.00	.00	587.00	83.86
001-210-6332	STREETS-VEHICLE MAINT	.00	.00	.00	.00
001-210-6417	STREETS-PROJECTS	100,000.00	.00	100,000.00	100.00
001-210-6419	FIRE DEPT-TECHNOLOGY SER	.00	.00	.00	.00
001-210-6499	STREETS-CONTRACT LABOR	1,000.00	.00	293.75	29.38
001-210-6507	STREETS-SUPPLIES R16	.00	.00	.00	.00
001-210-6599	STREETS-MISC SUPPLIES	1,000.00	.00	1,017.27	101.73
021-210-6417	T&A(SC)-REFUNDS	1,000.00	.00	.00	.00
029-210-6710	DEPR-NON RUT EQUIP	90,000.00	.00	90,000.00	100.00
110-210-6331	RUT-VEHICLE OPERATIONS	3,000.00	312.50	2,221.30	74.04
110-210-6407	RUT-ENGINEERING	5,000.00	.00	.00	.00
110-210-6408	RUT-LIABILITY INSURANCE	.00	.00	.00	.00
110-210-6417	RUT-STREET REPAIRS/MAINT	223,000.00	985.09	197,883.86	88.74
110-210-6425	RUT-SIDEWALK IMPROVEMENT	2,000.00	.00	256.00	12.80
110-210-6490	RUT-FAIR VIEW DR SIDEWALK	.00	.00	.00	.00
110-210-6504	RUT-STREET EQUIP	.00	.00	.00	.00
110-210-6710	RUT-DEPR EQUIP EXPENSES	103,000.00	.00	101,414.00	98.46
112-210-6110	STREETS-FICA - STREETS	3,018.00	268.18	3,186.81	105.59
112-210-6130	STREETS-IPERS	3,724.00	328.72	3,876.19	104.09
112-210-6150	STREETS-GROUP INSURANCE	9,362.00	772.13	11,962.48	127.78
112-210-6155	CITY SHARE- HSA	2,325.00	46.00	2,189.23	94.16
112-210-6160	STREETS-WORKER'S COMP	5,000.00	.00	400.00	8.00
112-210-6170	STREETS-UNEMPLOYMENT	.00	.00	.00	.00
112-210-6181	STREETS-UNIFORM ALLOWANC	400.00	.00	400.00	100.00
	ROADS, BRIDGES, SIDEWALK	592,983.00	6,218.29	556,945.91	93.92
110-230-6371	RUT-STREET LIGHTS	25,000.00	196.19	15,003.29	60.01
110-230-6509	RUT-STREET SIGNS	2,500.00	.00	1,846.27	73.85
	STREET LIGHTING TOTAL	27,500.00	196.19	16,849.56	61.27
110-250-6331	RUT-SNOW REM VEHICLE OPE	3,500.00	.00	1,104.03	31.54
110-250-6332	RUT-SNOW REM VEHICLE REP	4,000.00	3,493.92	5,508.46	137.71
110-250-6499	RUT-SNOW REM CONTRACT LA	4,000.00	.00	630.00	15.75
110-250-6599	RUT-SNOW REM SUPPLIES	8,500.00	.00	6,580.30	77.42
	SNOW REMOVAL TOTAL	20,000.00	3,493.92	13,822.79	69.11
001-290-6010	GARBAGE-WAGES	14,431.00	1,089.25	13,034.72	90.32
001-290-6411	GARBAGE-COURT CLAIMS	2,195.00	.00	2,195.00	100.00
001-290-6418	GARBAGE-SALES TAX	5,000.00	443.10	4,334.26	86.69
001-290-6499	GARBAGE-FEES	210,000.00	18,484.98	195,434.71	93.06
001-290-6506	GARBAGE-OFFICE SUPPLIES	1,200.00	.00	1,181.70	98.48
001-290-6508	GARBAGE-POSTAGE	1,500.00	.00	160.80	10.72
112-290-6110	GARBAGE-FICA	1,104.00	83.34	997.32	90.34
112-290-6130	GARBAGE-IPERS	1,362.00	102.83	1,230.51	90.35
112-290-6150	GARBAGE-GROUP INSURANCE	8,311.00	670.62	7,128.31	85.77
112-290-6155	CITY SHARE- HSA	1,850.00	29.00	1,360.28	73.53
	GARBAGE TOTAL	246,953.00	20,903.12	227,057.61	91.94
001-299-6010	GARAGE-WAGES	27,262.00	2,144.84	25,405.48	93.19
001-299-6310	GARAGE-BUILDING REPAIRS	5,000.00	.00	628.00	12.56
001-299-6331	GARAGE-VEHICLE OPERATION	3,500.00	312.50	2,364.72	67.56

# BUDGET REPORT

## CALENDAR 5/2020, FISCAL 11/2020

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-299-6332	GARAGE-VEHICLE REPAIRS	4,000.00	.00	3,517.89	87.95
001-299-6371	GARAGE-UTILITIES	3,000.00	197.71	2,197.25	73.24
001-299-6373	GARAGE-TELEPHONE	.00	.00	.00	.00
001-299-6399	GARAGE-MINOR REPAIRS/MAI	4,000.00	.00	5,125.97	128.15
001-299-6490	STREET TREES	23,000.00	.00	4,277.75	18.60
001-299-6507	GARAGE-OPERATING SUPPLIE	5,000.00	80.49	3,919.64	78.39
029-299-6799	DEPR-P/W BLDG EXPENSE	125,000.00	.00	93,617.00	74.89
112-299-6110	GARAGE-FICA	2,086.00	164.06	1,943.46	93.17
112-299-6130	GARAGE-IPERS	2,573.00	201.12	2,370.63	92.13
112-299-6150	GARAGE-GROUP INSURANCE	6,116.00	485.13	5,124.31	83.79
112-299-6155	CITY SHARE- HSA	1,463.00	29.00	1,416.04	96.79
112-299-6160	GARAGE-WORKER'S COMP	1,500.00	.00	1,082.00	72.13
	OTHER PUBLIC WORKS TOTAL	213,500.00	3,614.85	152,990.14	71.66
	PUBLIC WORKS TOTAL	1,100,936.00	34,426.37	967,666.01	87.89
001-350-6501	MOSQUITO SPRAYING	12,000.00	.00	205.00	1.71
	WATER,AIR,MOSQUITO CONTR	12,000.00	.00	205.00	1.71
001-399-6590	COVID-19 EXPENSES	.00	.00	343.81	.00
	OTHER HEALTH/SOCIAL SERV	.00	.00	343.81	.00
	HEALTH & SOCIAL SERVICES	12,000.00	.00	548.81	4.57
001-410-6010	LIBRARY-WAGES	80,251.00	5,502.02	65,496.10	81.61
001-410-6230	LIBRARY-TRAINING/EDUCATI	250.00	.00	.00	.00
001-410-6310	LIBRARY-BLDG REPAIR/MAIN	5,000.00	244.50	5,629.91	112.60
001-410-6320	LIBRARY-GROUNDS MAINT	500.00	.00	82.50	16.50
001-410-6340	LIBRARY-COMPUTER MAINT	4,000.00	.00	3,605.99	90.15
001-410-6371	LIBRARY-UTILITIES	6,000.00	431.00	4,813.46	80.22
001-410-6373	LIBRARY-TELEPHONE	2,500.00	182.42	1,994.59	79.78
001-410-6390	LIBRARY-DALLAS CO FOUND	.00	.00	.00	.00
001-410-6419	LIBRARY-TECHNOLOGY SERV	1,400.00	102.08	1,712.88	122.35
001-410-6502	LIBRARY-BOOKS	16,000.00	454.97	12,661.92	79.14
001-410-6505	LIBRARY-OFFICE FURNITURE	500.00	.00	265.80	53.16
001-410-6507	LIBRARY-SUPPLIES/PROC/DU	6,000.00	1,432.46	5,501.56	91.69
001-410-6508	LIBRARY-POSTAGE	1,800.00	14.22	466.88	25.94
001-410-6599	LIBRARY-EQUIPMENT	.00	.00	.00	.00
041-410-6502	T&A(SL)-EXPENSES	5,000.00	.00	90.00	1.80
112-410-6110	LIBRARY-FICA	6,139.00	420.92	5,010.56	81.62
112-410-6130	LIBRARY-IPERS	7,576.00	519.38	6,002.46	79.23
112-410-6150	LIBRARY-GROUP INSURANCE	17,835.00	1,622.74	17,362.46	97.35
112-410-6155	CITY SHARE- HSA	5,000.00	100.00	4,900.00	98.00
112-410-6160	LIBRARY-WORKER'S COMP	200.00	.00	125.00	62.50
121-410-6770	LOST-CAP OUTLAY LIBRARY	.00	.00	.00	.00
168-410-6721	T&A(BURNETT LIBRARY)-EXP	145,000.00	.00	500.34	.35
169-410-6770	CAP OUTLAY - LIBRARY	.00	.00	.00	.00
501-410-6502	T&A BOOKS-EXPENSE	.00	.00	.00	.00
	LIBRARY TOTAL	310,951.00	11,026.71	136,222.41	43.81
001-430-6010	PARKS-WAGES	41,478.00	3,340.82	28,534.46	68.79

**BUDGET REPORT**  
**CALENDAR 5/2020, FISCAL 11/2020**

**PCT OF FISCAL YTD 91.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-430-6230	PARKS-EDUCATION/TRAINING	200.00	.00	.00	.00
001-430-6310	PARKS-BLDG MAINT/REPAIR	55,000.00	.00	8,285.19	15.06
001-430-6320	PARKS-GROUND MAINT/REPAI	15,000.00	225.00	11,431.02	76.21
001-430-6331	PARKS-VEHICLE OPERATION	2,000.00	130.77	1,500.38	75.02
001-430-6350	PARKS-EQUIP REPAIRS	1,000.00	.00	172.49	17.25
001-430-6371	PARKS-UTILITIES	2,200.00	169.82	1,733.14	78.78
001-430-6385	PARKS-PRAIRIE MEADOW GRA	.00	.00	.00	.00
001-430-6390	PARKS-DALLAS COUNTY FOUN	10,000.00	.00	5,500.00	55.00
001-430-6399	PARKS-PARK EQUIP/MAINT	30,000.00	.00	324.23	1.08
001-430-6450	PARKS-TREE MAINT	5,000.00	475.00	3,300.00	66.00
001-430-6460	TREES PLEASE GRANT EXPEN	2,000.00	2,000.00	2,000.00	100.00
001-430-6461	TREES FOREVER GRANT EXPE	1,500.00	.00	.00	.00
001-430-6495	PARKS-ACTIVITIES	200.00	.00	.00	.00
001-430-6507	PARKS-MISC OPERATING SUP	2,000.00	151.06	552.61	27.63
029-430-6720	DEPR-PARK EXPENSES	6,100.00	.00	6,100.00	100.00
112-430-6110	PARKS-FICA	3,173.00	255.56	2,182.94	68.80
112-430-6130	PARKS-IPERS	3,523.00	198.47	1,572.81	44.64
112-430-6150	PARKS-GROUP INSURANCE	1,455.00	130.42	1,397.27	96.03
112-430-6155	CITY SHARE- HSA	413.00	8.00	329.23	79.72
112-430-6160	PARKS-WORKER'S COMP	675.00	.00	519.00	76.89
112-430-6181	PARKS-UNIFORM ALLOWANCE	.00	.00	.00	.00
167-430-6320	T&A(BURNETT REC)-PARK IM	30,000.00	.00	.00	.00
167-430-6910	T&A(BURNETT REC)-TRANSFE	.00	.00	.00	.00
305-430-6505	PLAYGROUND-EXPENSES	.00	.00	.00	.00
	PARKS TOTAL	212,917.00	7,084.92	75,434.77	35.43
001-440-6010	SWIM POOL-WAGES	50,252.00	790.28	42,470.27	84.51
001-440-6230	SWIM POOL-CPO TRAINING	500.00	.00	500.00	100.00
001-440-6310	SWIM POOL-EQUIP/BLDG REP	10,000.00	.00	5.00	.05
001-440-6350	SWIM POOL-OPER EQUIP REP	1,000.00	.00	.00	.00
001-440-6371	SWIM POOL-UTILITIES	3,500.00	.00	2,517.72	71.93
001-440-6373	SWIM POOL-TELEPHONE	600.00	26.53	345.39	57.57
001-440-6418	SWIM POOL-SALES TAX	2,500.00	.00	512.79	20.51
001-440-6501	SWIM POOL-CHEM/INSPEC	6,000.00	.00	737.80	12.30
001-440-6507	SWIM POOL-OPERATING SUPP	3,000.00	125.87	764.69	25.49
029-440-6599	DEPR-POOL DONATION EXPEN	.00	.00	.00	.00
029-440-6710	DEPR-SWIM POOL EXPENSES	.00	.00	.00	.00
112-440-6110	SWIM POOL-FICA	3,844.00	60.45	3,249.01	84.52
112-440-6130	SWIM POOL-IPERS	685.00	56.31	652.29	95.22
112-440-6150	SWIM POOL-GROUP INS	2,414.00	207.90	2,193.63	90.87
112-440-6155	CITY SHARE- HSA	663.00	12.50	610.19	92.03
112-440-6160	SWIM POOL-WORKER'S COMP	2,500.00	.00	1,625.00	65.00
166-440-6599	T&A(REC PROGRAM) EXPENSE	.00	.00	.00	.00
167-440-6801	T&A(BURNETT REC) PRINCIP	.00	.00	.00	.00
169-440-6750	T&A(BURNETT CAP IMPR)-PA	55,000.00	.00	.00	.00
180-440-6320	REC TRAIL-EXPENSES	.00	.00	.00	.00
180-440-6380	REC TRAIL-PROJ MAIN ST G	.00	.00	.00	.00
180-440-6407	ENGINEERING	.00	.00	.00	.00
180-440-6499	REC TRAIL-TRAILHEAD ARTW	.00	.00	.00	.00
180-440-6801	REC TRAIL-BURNETT PRINC	.00	.00	.00	.00
180-440-6851	REC TRAIL-BURNETT INT	.00	.00	.00	.00
502-440-6505	T&A YOUTH-EXPENSES	1,500.00	.00	.00	.00



# BUDGET REPORT

## CALENDAR 5/2020, FISCAL 11/2020

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	RECREATION TOTAL	143,958.00	1,279.84	56,183.78	39.03
	CULTURE & RECREATION TOT	667,826.00	19,391.47	267,840.96	40.11
001-520-6210	ECON DEV-DUES	4,500.00	.00	3,652.00	81.16
001-520-6371	ECON DEV-UTILITIES	150.00	.00	76.10	50.73
001-520-6402	ECON DEV-ADVERTISING/SIG	1,000.00	.00	.00	.00
001-520-6407	ECON DEV-ENGINEERING	.00	.00	.00	.00
001-520-6413	ECON DEV-PAYMENT OTHER A	7,500.00	.00	6,000.00	80.00
001-520-6470	ECON DEV-COMPLIANCE	10,000.00	449.20	6,029.05	60.29
001-520-6490	ECON DEV-MISC EXPENSE	3,000.00	.00	1,734.70	57.82
001-520-6495	ECON DEV-ACTIVITIES	.00	.00	.00	.00
001-520-6499	ECON DEV-OTHER PROF SERV	2,000.00	.00	.00	.00
001-520-6761	ECON DEV-WALNUT ST INTER	.00	.00	.00	.00
125-520-6411	TIF-LEGAL EXPENSES	.00	.00	.00	.00
125-520-6499	TIF-PIONEER REBATE AGREE	.00	.00	.00	.00
125-520-6799	TIF-STREETSCAPE	.00	.00	.00	.00
	ECONOMIC DEVELOPMENT TOT	28,150.00	449.20	17,491.85	62.14
001-540-6371	P&Z-UTILITIES	.00	.00	.00	.00
001-540-6407	P&Z ENGINEERING	700.00	.00	687.00	98.14
001-540-6414	P&Z-PUBLICATIONS	100.00	.00	98.68	98.68
001-540-6490	P&Z-MISC	.00	.00	75.00	.00
	PLANNING & ZONING TOTAL	800.00	.00	860.68	107.59
	COMMUNITY & ECONOMIC DEV	28,950.00	449.20	18,352.53	63.39
001-610-6010	MAYOR/COUNCIL-WAGES	9,600.00	400.00	9,440.00	98.33
001-610-6210	MAYOR/COUNCIL-DUES	1,200.00	.00	1,135.00	94.58
001-610-6414	MAYOR/COUNCIL-PUBLICATIO	6,000.00	.00	5,651.17	94.19
001-610-6490	MAYOR/COUNCIL-AUDITS/BON	9,000.00	750.00	5,723.25	63.59
001-610-6599	MAYOR/COUNCIL-MISC EXPEN	13,500.00	15.90	7,451.30	55.19
112-610-6110	MAYOR/COUNCIL-FICA	734.00	5.80	255.92	34.87
112-610-6130	MAYOR/COUNCIL-IPERS	680.00	37.76	709.88	104.39
112-610-6160	MAYOR/COUNCIL-WORKER'S C	.00	.00	.00	.00
	MAYOR/COUNCIL/CITY MGR T	40,714.00	1,209.46	30,366.52	74.58
001-620-6010	CLERK-WAGES	58,805.00	4,579.15	55,706.26	94.73
001-620-6210	CLERK-DUES	150.00	.00	.00	.00
001-620-6230	CLERK-EDUCATION/TRAINING	2,000.00	55.00-	1,803.21	90.16
001-620-6350	CLERK-EQUIPMENT REPAIRS	500.00	.00	.00	.00
001-620-6373	CLERK-TELEPHONE/RADIOS	2,500.00	253.78	2,106.88	84.28
001-620-6419	CLERK-TECHNOLOGY SERVICE	12,000.00	418.46	10,952.46	91.27
001-620-6490	CLERK-CONTRACT LABOR	1,000.00	530.00	673.25	67.33
001-620-6505	CLERK-OFFICE EQUIP PURCH	10,000.00	2,367.00	8,593.47	85.93
001-620-6507	CLERK-MISC OPERATING SUP	4,300.00	160.18	2,991.44	69.57
001-620-6508	CLERK-POSTAGE/BOX RENT	1,500.00	2.60	1,502.60	100.17
112-620-6110	CLERK-FICA	4,499.00	350.30	4,261.41	94.72
112-620-6130	CLERK-IPERS	5,551.00	432.28	5,258.75	94.74
112-620-6150	CLERK-GROUP INSURANCE	22,981.00	1,860.00	19,792.18	86.12
112-620-6155	CITY SHARE- HSA	5,175.00	103.50	5,640.85	109.00

# BUDGET REPORT

## CALENDAR 5/2020, FISCAL 11/2020

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
112-620-6160	CLERK-WORKER'S COMP	250.00	.00	200.00	80.00
	CLERK/TREASURER/ADM TOTA	131,211.00	11,002.25	119,482.76	91.06
001-640-6405	ATTORNEY-MISC EXP	3,000.00	.00	1,624.67	54.16
001-640-6411	ATTORNEY-RETAINER	31,200.00	2,600.00	28,600.00	91.67
	LEGAL SERVICES/ATTORNEY	34,200.00	2,600.00	30,224.67	88.38
001-650-6310	MEMORIAL HALL-BLDG MAINT	7,500.00	.00	4,568.15	60.91
001-650-6320	MEMORIAL HALL-MISC EXPEN	1,300.00	391.93	1,344.38	103.41
001-650-6371	MEMORIAL HALL-UTILITIES	6,500.00	318.86	4,541.86	69.87
001-650-6373	MEMORIAL HALL-TELEPHONE	.00	.00	.00	.00
001-650-6399	MEMORIAL HALL-CAPITAL OU	.00	.00	.00	.00
001-650-6409	MEMORIAL HALL-JANITOR SE	4,300.00	342.98	3,942.08	91.68
001-650-6499	MEMORIAL HALL-ELEV MAINT	10,000.00	.00	6,400.02	64.00
	CITY HALL/GENERAL BLDGS	29,600.00	1,053.77	20,796.49	70.26
001-660-6408	GENERAL-LIABILITY INSURA	37,000.00	.00	37,493.10	101.33
	TORT LIABILITY TOTAL	37,000.00	.00	37,493.10	101.33
001-699-6490	MISC UNALLOCATED REIMB	3,000.00	652.84	1,504.25	50.14
	OTHER GENERAL GOVERNMENT	3,000.00	652.84	1,504.25	50.14
	GENERAL GOVERNMENT TOTAL	275,725.00	16,518.32	239,867.79	87.00
307-210-6407	ENGINEERING	.00	.00	.00	.00
307-210-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
200-210-6801	DS PRINC-2005 STREETS	.00	.00	.00	.00
200-210-6802	DS PRINC-TIF FAIRVIEW	.00	.00	.00	.00
200-210-6803	DS PRINC-2011 STREETS	65,000.00	.00	.00	.00
200-210-6851	DS INT-2005 STREETS	.00	.00	.00	.00
200-210-6852	DS INT-TIF FAIRVIEW	.00	.00	.00	.00
200-210-6853	DS INT-2011 STREETS	33,660.00	.00	17,080.00	50.74
200-210-6899	DS BOND REGISTRATION FEE	500.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALK	99,160.00	.00	17,080.00	17.22
305-430-6385	PLAYGROUND-PRAIRE MDWS G	.00	.00	.00	.00
305-430-6390	PLAYGROUND-DALLAS CNTY G	.00	.00	.00	.00
	PARKS TOTAL	.00	.00	.00	.00
200-815-6801	DS PRINC-2001 EDS	.00	.00	.00	.00
200-815-6802	DS PRINC-2001 SRF	18,000.00	.00	.00	.00
200-815-6803	DS PRINC-2020 SRF	.00	.00	.00	.00
200-815-6851	DS INT-2001 EDS	.00	.00	.00	.00
200-815-6852	DS INT-2001 SRF	315.00	.00	157.50	50.00
200-815-6853	DS INT-2020 SRF	3,000.00	.00	.00	.00
200-815-6899	DS BOND REGISTRATIONS FE	9.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TO	21,324.00	.00	157.50	.74
200-865-6801	DS PRINC-2016 SW STORM	120,000.00	.00	.00	.00
200-865-6851	DS INT-2016 SW STORM	74,275.00	.00	37,137.50	50.00
200-865-6899	DS BOND REGISTRATION	600.00	.00	250.00	41.67
	STORM DISTRICT TOTAL	194,875.00	.00	37,387.50	19.19
	DEBT SERVICE TOTAL	315,359.00	.00	54,625.00	17.32
600-810-6010	WATER-WAGES	74,514.00	5,698.96	66,220.24	88.87

# BUDGET REPORT

## CALENDAR 5/2020, FISCAL 11/2020

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
600-810-6110	WATER-FICA	5,700.00	435.96	5,096.33	89.41
600-810-6130	WATER-IPERS	7,034.00	535.25	6,226.30	88.52
600-810-6150	WATER-GROUP INSURANCE	16,711.00	1,343.84	14,293.16	85.53
600-810-6155	CITY SHARE- HSA	3,763.00	71.50	3,309.83	87.96
600-810-6160	WATER-WORKER'S COMP	2,800.00	.00	1,410.00	50.36
600-810-6181	WATER-UNIFORM ALLOWANCE	400.00	.00	400.00	100.00
600-810-6210	WATER-DUES	1,500.00	.00	1,255.65	83.71
600-810-6230	WATER-TRAINING	1,500.00	.00	1,102.50	73.50
600-810-6310	WATER-EQUIP/REPAIRS/MAIN	67,300.00	1,606.80	69,976.32	103.98
600-810-6320	WATER-WELL MAINTENANCE	25,000.00	.00	11,350.00	45.40
600-810-6331	WATER-VEHICLE OPERATIONS	2,000.00	133.93	951.97	47.60
600-810-6332	WATER-VEHICLE REPAIRS	500.00	.00	.00	.00
600-810-6340	WATER-OFFICE EQUIP	.00	.00	.00	.00
600-810-6350	WATER-CAPITAL PROJECTS	300,000.00	.00	862.00	.29
600-810-6371	WATER-UTILITIES	21,000.00	1,311.50	19,228.69	91.57
600-810-6373	WATER-TELEPHONE	1,000.00	61.76	746.49	74.65
600-810-6374	T&A(M)DEPOSIT REFUND	13,000.00	1,293.06	12,444.05	95.72
600-810-6401	WATER-AUDIT	.00	.00	.00	.00
600-810-6407	WATER-ENGINEERING	25,000.00	1,556.43	26,201.16	104.80
600-810-6408	WATER-INSURANCE	8,200.00	.00	8,200.00	100.00
600-810-6411	WATER-LEGAL	.00	.00	24,000.00	.00
600-810-6418	WATER-SALES TAX EXPENSE	22,000.00	2,196.81	22,181.60	100.83
600-810-6419	WATER-TECHNOLOGY SERVICE	5,000.00	982.92	3,086.84	61.74
600-810-6499	WATER-TESTS	5,000.00	536.79	3,742.68	74.85
600-810-6501	WATER-SALT/CHEMICALS	33,000.00	.00	9,282.14	28.13
600-810-6506	WATER-OFFICE SUPPLIES	1,700.00	.00	1,311.04	77.12
600-810-6507	WATER-OPERATING SUPPLIES	3,000.00	.00	1,967.56	65.59
600-810-6508	WATER-POSTAGE	1,500.00	.00	1,500.00	100.00
600-810-6599	WATER-MISC EXP	2,500.00	52.00	2,132.63	85.31
600-810-6780	WATER-CAPITAL IMPROVEMEN	170,000.00	.00	96,154.44	56.56
600-810-6801	WATER DEBT-PRINC 1996	.00	.00	.00	.00
600-810-6802	WATER DEBT PRINC 1999	.00	.00	.00	.00
600-810-6803	WATER DEBT-PRINC 2008 WT	45,000.00	.00	.00	.00
600-810-6854	WATER DEPT-INT 2008 WTR	9,030.00	.00	4,515.00	50.00
600-810-6851	WATER DEBT-INT 1996	.00	.00	.00	.00
600-810-6852	WATER DEBT-INT 1999	.00	.00	.00	.00
600-810-6899	WATER-BOND REGISTRATION	1,290.00	.00	.00	.00
	WATER TOTAL	875,942.00	17,817.51	419,148.62	47.85
610-815-6010	SEWER-WAGES	70,350.00	5,649.13	66,219.17	94.13
610-815-6110	SEWER-FICA	5,382.00	432.20	5,096.41	94.69
610-815-6130	SEWER-IPERS	6,641.00	530.45	6,226.04	93.75
610-815-6150	SEWER-GROUP INSURANCE	17,460.00	1,471.38	15,573.03	89.19
610-815-6155	CITY SHARE- HSA	4,350.00	100.50	4,727.57	108.68
610-815-6160	SEWER-WORKER'S COMP	1,400.00	.00	800.00	57.14
610-815-6181	SEWER-UNIFORM ALLOWANCE	400.00	.00	400.00	100.00
610-815-6210	SEWER-DUES	350.00	.00	210.00	60.00
610-815-6230	SEWER-EDUCATION/TRAINING	1,000.00	.00	222.50	22.25
610-815-6310	SEWER-BLDG REPAIR/MAINT	500.00	.00	7.50	1.50
610-815-6320	SEWER-GROUND REPAIR/MAIN	2,500.00	.00	787.89	31.52
610-815-6331	SEWER-VEHICLE OPERATIONS	1,600.00	133.92	951.94	59.50
610-815-6332	SEWER-VEHICLE REPAIRS	300.00	.00	.00	.00

# BUDGET REPORT

## CALENDAR 5/2020, FISCAL 11/2020

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
610-815-6340	SEWER-OFFICE EQUIP	.00	.00	.00	.00
610-815-6350	SEWER-OPERATION/MAINT	40,000.00	416.91	7,186.94	17.97
610-815-6371	SEWER-UTILITIES	10,000.00	1,033.48	8,861.25	88.61
610-815-6373	SEWER-TELEPHONE	.00	.00	.00	.00
610-815-6374	SEWER DEPOSITS	2,000.00	71.55	1,947.77	97.39
610-815-6407	SEWER-ENGINEERING	382,000.00	13,332.75	229,551.37	60.09
610-815-6408	SEWER-INSURANCE	12,000.00	.00	12,000.00	100.00
610-815-6411	SEWER-LEGAL	2,000.00	.00	10,002.15	500.11
610-815-6418	SEWER-SALES TAX EXPENSE	4,200.00	410.36	4,833.12	115.07
610-815-6419	SEWER-TECHNOLOGY SERVICE	5,500.00	982.92	3,206.98	58.31
610-815-6499	SEWER-TESTS	8,000.00	505.50	5,728.50	71.61
610-815-6506	SEWER-OFFICE SUPPLIES	2,000.00	.00	1,393.55	69.68
610-815-6507	SEWER-SUPPLIES	1,000.00	.00	363.89	36.39
610-815-6508	SEWER-POSTAGE	1,500.00	.00	1,500.00	100.00
610-815-6599	SEWER-ADMIN EXPENSES	2,350.00	10.94	1,862.76	79.27
610-815-6767	SEWER-FAIR VIEW DR SAN S	250,000.00	4,902.00	224,624.18	89.85
610-815-6780	SEWER-CAPITAL OUTLAY PRO	1,500,000.00	142,758.40	1,106,633.95	73.78
610-815-6801	SEWER DEBT-PRINC-2001 ED	45,000.00	.00	.00	.00
610-815-6802	SEWER DEBT-PRINC 1999	.00	.00	.00	.00
610-815-6803	SEWER DEBT-PRINC WASS	.00	.00	.00	.00
610-815-6804	SEWER DEBT-PRINC 2019 SR	.00	.00	.00	.00
610-815-6851	SEWER DEBT-INT 2001 EDS	788.00	.00	393.75	49.97
610-815-6853	SEWER DEBT-INT WASS	.00	.00	.00	.00
610-815-6852	SEWER DEBT-INT-1999	.00	.00	.00	.00
610-815-6854	SEWER DEBT-INT 2019 SRF	5,200.00	.00	.00	.00
610-815-6899	SEWER DEBT-REGISTRAR FEE	900.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TO	2,386,671.00	172,742.39	1,721,312.21	72.12
740-865-6379	STORM DISTRICT-MAINT/REP	15,000.00	2,339.50	6,868.69	45.79
740-865-6407	STORM DISTRICT-ENGINEER	30,000.00	2,679.35	7,135.83	23.79
740-865-6411	STORM DISTRICT-LEGAL	.00	.00	.00	.00
740-865-6418	STORM DISTRICT-SALES TAX	1,100.00	108.36	1,133.24	103.02
740-865-6419	STORM DISTRICT-TECH SERV	9,000.00	.00	9,000.00	100.00
740-865-6765	STORM DISTRICT-CAPITAL P	185,000.00	69,733.70	138,717.00	74.98
740-865-6801	PRINCIPAL PAYMENTS	.00	.00	.00	.00
740-865-6851	INTEREST PAYMENTS	.00	.00	.00	.00
740-865-6899	BOND REGISTRATION FEES	.00	.00	.00	.00
	STORM DISTRICT TOTAL	240,100.00	74,860.91	162,854.76	67.83
	ENTERPRISE FUNDS TOTAL	3,502,713.00	265,420.81	2,303,315.59	65.76
001-910-6910	GENERAL-TRANSFERS OUT	84,040.00	.00	84,040.00	100.00
029-910-6910	DEPR-TRANSFER OUT	.00	.00	.00	.00
110-910-6910	RUT-TRANSFERS OUT	25,000.00	2,083.33	22,916.63	91.67
112-910-6910	T&A(EB)-TRANSFER OUT	.00	.00	.00	.00
119-910-6910	EMERGENCY FUND-TRANSFER	24,343.00	.00	12,187.93	50.07
121-910-6910	LOST-TRANSFER OUT	84,379.00	.00	.00	.00
125-910-6910	TIF-TRANSFER OUT	83,785.00	878.25	63,841.85	76.20
167-910-6910	T&A(BURNETT REC)-TRANSFE	.00	.00	.00	.00
169-910-6910	T&A(BURNETT CAP IMP TRAN	.00	.00	.00	.00
180-910-6910	REC TRAIL-TRANSFER OUT	.00	.00	.00	.00

**BUDGET REPORT**  
**CALENDAR 5/2020, FISCAL 11/2020**

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
307-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00
600-910-6910	WATER-TRANSFERS OUT	6,000.00	.00	6,000.00	100.00
610-910-6910	SEWER-TRANSFERS OUT	24,324.00	1,527.00	22,797.00	93.72
740-910-6910	STORM DISTRICT-TRANSFER	.00	.00	.00	.00
	TRANSFERS TOTAL	331,871.00	4,488.58	211,783.41	63.81
		-----	-----	-----	-----
	TRANSFER OUT TOTAL	331,871.00	4,488.58	211,783.41	63.81

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TOTAL EXPENSES BY FUNCTI	6,626,906.00	407,238.81	4,338,925.57	65.47
	=====	=====	=====	=====

# MAY 2020 CODE ENFORCEMENT REPORT DALLAS CENTER

CASE #	ADDRESS	VIOLATION	DATE OF VIOLATION	REINSPECT DATE	COMMENTS	COMPLIED
		BEGIN 2017				
2017-051	1600 Linden	Property Maintenance	5/24/2017	7/26/2017 10/11/17 12/6/17 1/26/18 5/2/18 8/8/18 12/20/18	Advisory / Will have financing in October 11/1/17 Certified 1/3/18 FINAL NOTICE-- 1-17-18 New contractor will finish in spring 6/20/18 reminder 11/6/18 REMINDER	
		BEGIN 2019				
2019-042	1401 Walnut	Property Maintenance	4/24/2019	5/28/2019 6/20/19	Advisory/ 5/20/19 Certified	
2019-065	1201 Walnut	Junk & Vehicles	5/29/2019	6/13/2019 8/2/19	Advisory 6/19/19 sent new pictures- 7/17/19 Certified	
2019-115	302 -14	Prop. Maint	8/13/2019	11/26/2019 1/7/20 5/30/20	Advisory- 10/29/19 Certified Extend to Spring	
2019-155	404-10	Encroachment	10/29/2019	11/14/2019 5/29/20	Advisory--Check back Spring 2020 per Cindy- 5/5/20 Certified	
2019-156	402-10	Encroachment	10/29/2019	11/14/2019 5/29/20	Advisory--Check back Spring 2020 per Cindy- 5/5/20 Certified	
2019-181	401-13	Junk ROW	12/18/2019	12/24/2019	M	
2019-182	1402 Sycamore	Junk ROW	12/18/2019	12/24/2019 1/10/20	M- 12/24/19 Advisory	

2019-185	707 Hatton	FYP	12/24/2019	12/30/2019	M	
		<b>BEGIN-2020</b>				
2020-012	1600 Linden	Junk	2/5/2020	2/22/2020 3/13/20	Advisory- 2/21/20 CERTIFIED	
2020-017	1201 Laural	Junk	3/3/2020	3/10/2020	M	
2020-026	401 Hatton	Junk	3/17/2020	3/24/2020	card	
2020-027	1703 Walnut	Junk	3/17/2020	3/24/2020	card	
2020-029	1506 Cherry	Junk	3/23/2020	4/8/2020 4/24/20	Advisory- 4/7/20 Certified	
2020-034	1417 Walnut	Junk	4/7/2020	4/14/2020 5/1/20 6/3/20	M- 4/14/20 Advisory- 5/19/20 Certified	
2020-042	906 Ash	Junk	4/28/2020	5/14/2020	Advisory	5/19/2020
2020-043	1007 Vine	Junk & Vehicles	4/28/2020	5/14/2020 6/3/20	Advisory- 5/19/20 Certified	
2020-044	1200 Ash	Junk R.O.W.	4/28/2020	5/11/2020	M	5/5/2020
2020-045	302 Percival	Junk	4/28/2020	5/11/2020	M	5/19/2020
2020-046	1607 Ash	Vehicle	4/28/2020	5/11/2020	M	5/11/2020
2020-047	1507 Cherry	Vehicle	4/28/2020	5/14/2020	Advisory	5/11/2020
2020-048	1697 Laurel	FYP	5/5/2020	5/12/2020	M	
2020-049	1607 Maple	Junk R.O.W.	5/5/2020	5/12/2020	M	
2020-050	1506 Cherry	Grass	5/5/2020	5/12/2020	Advisory	5/19/2020
2020-051	1005 Vine	Grass	5/11/2020	5/18/2020	Advisory	5/19/2020
2020-052	1007 Vine	Grass	5/11/2020	5/18/2020	Advisory	5/19/2020
2020-053	1200 Laurel	Grass	5/11/2020	5/18/2020	Advisory	5/19/2020
2020-054	1301 Laurel	F.Y.P.	5/11/2020	5/18/2020	M	5/19/2020
2020-055	305-10	Grass	5/19/2020	5/26/2020	Advisory	
2020-056	906 Ash	Grass	5/19/2020	5/26/2020	Advisory	
2020-057	705-10	Grass	5/19/2020	5/26/2020	Advisory	
2020-058	1408 Walnut	Dog Waste	5/19/2020	6/4/2020	M.I.	
2020-059	201-15	Junk	5/19/2020	6/3/2020	Advisory	
2020-060	401 Percival	Grass	5/19/2020	5/26/2020	Advisory	
2020-061	1600 Linden	Grass	5/19/2020	5/26/2020	Advisory	
2020-062	805 Hatton	Grass	5/19/2020	5/26/2020	Advisory	

2020-063	201-15	Grass	5/19/2020	5/26/2020	Advisory	
2020-064						





## May 2020 Dallas Center Calls for Service

DATE/TIME	INCIDENT	LOCATION
2020-05-01 16:56	ANIMAL CONTROL	2322 230TH ST, DALLAS CENTER
2020-05-01 17:31	MEET COMPLAINANT	1704 SUGAR GROVE AVE, DALLAS CENTER
2020-05-02 10:25	CONTROLLED BURN	240TH ST / R AVE, DALLAS CENTER
2020-05-02 10:43	911 HANGUP	240 <sup>th</sup> ST / ORDER DR, DALLAS CENTER
2020-05-02 13:21	TRAFFIC STOP	590 SUGAR GROVE AVE, DALLAS CENTER
2020-05-02 16:53	MISSING/RUNAWAY	608 VINE ST, DALLAS CENTER
2020-05-02 20:03	INFORMATION	1607 SUGAR GROVE AVE, DALLAS CENTER
2020-05-03 15:08	911 HANGUP	QUINLAN AVE / SUGAR GROVE AVE, DALLAS CENTER
2020-05-03 15:47	911 HANGUP	QUINLAN AVE / SUGAR GROVE AVE, DALLAS CENTER
2020-05-03 18:58	TRESPASS	1607 SUGAR GROVE AVE, DALLAS CENTER
2020-05-04 20:17	MOTORIST ASSIST	41.6884087500000000 -94.0226073500000000,
2020-05-05 03:34	ELECTRICAL HAZARD	605 HATTON AVE, DALLAS CENTER
2020-05-05 19:35	MEDICAL/AMBULANCE TRIP	206 RHINEHART AVE, DALLAS CENTER
2020-05-06 14:18	CIVIL PAPER	1200 ASH ST, DALLAS CENTER
2020-05-07 22:26	INFORMATION	206 RHINEHART AVE, DALLAS CENTER
2020-05-08 15:37	THEFT	1107 SUGAR GROVE AVE, Apt. 11, DALLAS CENTER
2020-05-08 19:37	ALARM	1502 WALNUT ST, DALLAS CENTER
2020-05-09 17:34	TRAFFIC COMPLAINT	PERCIVAL AVE / SYCAMORE ST, DALLAS CENTER
2020-05-11 15:44	RETURN PHONE CALL	807 HATTON AVE, DALLAS CENTER
2020-05-11 19:00	911 MISDIAL	1500 SYCAMORE ST, DALLAS CENTER
2020-05-12 03:39	SUSPICIOUS	707 HATTON AVE, DALLAS CENTER
2020-05-12 10:43	RETURN PHONE CALL	707 HATTON AVE, DALLAS CENTER
2020-05-13 11:01	PROPERTY REPORT	1201 ASH ST, DALLAS CENTER
2020-05-13 19:03	INFORMATION	595 SUGAR GROVE AVE, DALLAS CENTER
2020-05-14 02:05	PREMISES CHECK	707 HATTON AVE, DALLAS CENTER
2020-05-14 02:05	PREMISES CHECK	707 HATTON AVE, DALLAS CENTER
2020-05-14 02:09	PREMISES CHECK	802 PERCIVAL AVE, DALLAS CENTER
2020-05-15 00:32	PREMISES CHECK	707 HATTON AVE, DALLAS CENTER
2020-05-15 00:34	PREMISES CHECK	1505 SUGAR GROVE AVE, DALLAS CENTER
2020-05-15 18:25	THEFT OF MOTOR VEHICLE	606 14TH ST, DALLAS CENTER
2020-05-15 18:49	PUBLIC WORKS/CO ENGINEER	1502 WALNUT ST, DALLAS CENTER
2020-05-16 12:45	FOLLOW UP INVESTIGATION	606 14TH ST, DALLAS CENTER
2020-05-17 18:16	BROADCAST	1205 13TH ST, DALLAS CENTER
2020-05-18 10:52	911 MISDIAL	CHERRY ST / 14 <sup>TH</sup> ST, DALLAS CENTER
2020-05-18 16:08	FOLLOW UP INVESTIGATION	606 14TH ST, DALLAS CENTER
2020-05-19 14:41	ANIMAL COMPLAINT	605 10TH ST, DALLAS CENTER

2020-05-19 14:51	ANIMAL CONTROL	11TH ST / SYCAMORE ST, DALLAS CENTER
2020-05-19 17:58	FOLLOW UP INVESTIGATION	1500 CHERRY ST, DALLAS CENTER
2020-05-19 18:25	FOLLOW UP INVESTIGATION	607 13TH ST, DALLAS CENTER
2020-05-20 00:31	PREMISES CHECK	707 HATTON AVE, DALLAS CENTER
2020-05-20 02:16	PREMISES CHECK	904 SUGAR GROVE AVE, DALLAS CENTER
2020-05-20 13:19	FOLLOW UP INVESTIGATION	705 14TH ST, DALLAS CENTER
2020-05-20 19:37	ANIMAL CONTROL	606 14TH ST, DALLAS CENTER
2020-05-21 18:20	TRAFFIC COMPLAINT	240 <sup>TH</sup> ST / ORDER DR, DALLAS CENTER
2020-05-21 19:08	SUSPICIOUS	1602 SUGAR GROVE AVE, DALLAS CENTER
2020-05-21 19:10	911 HANGUP	240 <sup>TH</sup> ST / ORDER DR, DALLAS CENTER
2020-05-22 15:27	MVC-PD	1407 SUGAR GROVE AVE, DALLAS CENTER
2020-05-23 09:01	TRAFFIC HAZARD	1701 ASH ST, DALLAS CENTER
2020-05-23 12:24	ILLEGAL BURN	704 NORTHVIEW DR, DALLAS CENTER
2020-05-23 17:56	TRAFFIC STOP	2400 240TH ST, DALLAS CENTER
2020-05-23 18:19	SUSPICIOUS	1607 SUGAR GROVE AVE, DALLAS CENTER
2020-05-23 21:21	INTOXICATED PERSON	401 HATTON AVE, DALLAS CENTER
2020-05-24 19:59	MEDICAL/AMBULANCE TRIP	1704 LAUREL ST, DALLAS CENTER
2020-05-26 00:27	PREMISES CHECK	707 HATTON AVE, DALLAS CENTER
2020-05-26 13:29	WEATHER	602 ELM CT, DALLAS CENTER
2020-05-26 13:29	WEATHER	1500 WALNUT ST, DALLAS CENTER
2020-05-26 21:29	DOMESTIC	1305 VINE ST, DALLAS CENTER
2020-05-27 14:49	FOLLOW UP INVESTIGATION	606 14TH ST, DALLAS CENTER
2020-05-28 00:50	SUSPICIOUS	1006 VINE ST, DALLAS CENTER
2020-05-28 04:28	EXTRA PATROL	707 HATTON AVE, DALLAS CENTER
2020-05-28 04:33	PREMISES CHECK	802 PERCIVAL AVE, DALLAS CENTER
2020-05-28 08:18	TRAFFIC STOP	13TH ST / VINE ST, DALLAS CENTER
2020-05-28 12:25	MVC-PD	LINDEN ST / 13TH ST, DALLAS CENTER
2020-05-28 12:31	MVC-PD	HATTON AVE / SUGAR GROVE AVE, DALLAS CENTER
2020-05-28 19:59	MOTORIST ASSIST	HATTON AVE / SUGAR GROVE AVE, DALLAS CENTER
2020-05-28 22:42	WELFARE CHECK	1005 8TH ST, DALLAS CENTER
2020-05-29 00:24	PREMISES CHECK	13 <sup>TH</sup> ST / LINDEN ST, DALLAS CENTER
2020-05-29 07:16	SUSPICIOUS	601 PERCIVAL AVE, DALLAS CENTER
2020-05-29 12:40	MVC-HIT & RUN	506 14TH ST, DALLAS CENTER
2020-05-29 13:07	FIRE ALARM	1204 LINDEN ST, DALLAS CENTER
2020-05-29 18:56	MOTORIST ASSIST	2500 240TH ST, DALLAS CENTER
2020-05-30 23:08	TRAFFIC STOP	2425 240TH ST, DALLAS CENTER
2020-05-30 23:24	MOTORIST ASSIST	CHERRY ST / PERCIVAL AVE, DALLAS CENTER
2020-05-31 14:16	911 MISDIAL	41.6796120000000000 -93.9561610000000000,
2020-05-31 16:22	THEFT	206 RHINEHART AVE, DALLAS CENTER
Grand Total	444 hours patrol 10 hours calls, 454 total, 320 Required	75

## FIRE & EMS REPORT

May 2020

Total calls : 12

### **FIRE 6 total**

1 Illegal fire

1 Fire Alarm

2 COQ with Grimes

1 Outside Fires

1 weather related call

### **EMS 6 Total**

6 calls for service (4 City/2 Rural)

# Monthly Water Report

Date	May-20											
	<b>Water Plant</b>											
Total Gal.>	5,334,700	Max	270,900	Min	108	Avg	172,100	Gpm	0.2			
Total Hrs.>	398.4	Max	21.1	Min	7.8	Avg	12.9					
Last Month.>	4,222,900	Max	222,200	Min	76,400	Avg	140,800	Gpm	232			
Last Year.>	6,245,100	Max	258,300	Min	123,000	Avg	201,500	Gpm	251			
Lbs.of Chlorine	750	Lbs of Fluoride	30	Gallons of salt brine		6,641						
Chlorine.Mg/l	0.79	Fluoride.Mg/l	0.5	Hardness. Mg/l		106	Iron. Mg/l	0.02	Nitrate.Mg/l			
	Well											
<b>Date</b>	5/7/2020											
	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm
Well # 7	38	24	14	130								
Well # 8												
Well # 9	32	24	8	110								
Well # 10	32	10	22	120								
Test Well												
<b>Water Meters</b>	New Installs				Read In							
	Replace Meter				Read Out							
	Replace Radio Read				Shut off For nonpayment							
	Repair											
Fire Hydrants	New Install			Flush Hyd		yes	Repair Hyd					
Water Plant	5/11/20 - Backwashed Filter 1-2-3											
Water Tower												
Reservoir												
Dist. System	5/12/20 - Water main break 6" main Northside of water tower. 5/15/20 - Water main break 6" main Northside of water tower. 15ft west of 5/12 break 5/19 - 5/20 - Replaced 120ft of 6" water main on Northside of water tower. Flushed fire hydrants throughout month. Flow testing SE quadrant of town											
Wells	5/7/20 - Tested wells 7-9-10 no issues											
Other												

## **ORDINANCE NO. 546**

### **AN ORDINANCE AMENDING SECTION 158.08 OF THE CODE OF ORDINANCES OF THE CITY OF DALLAS CENTER, IOWA, AS AMENDED, TO REVISE AND ADD TO THE REQUIREMENTS OF THE ARCHITECTURAL STANDARDS**

**BE IT ORDAINED BY THE CITY COUNCIL** of the City of Dallas Center, Iowa, that:

**SECTION 1.** Section 158.08 of the Code of Ordinances of the City of Dallas Center, Iowa, is hereby amended to read as follows:

**158.08 ARCHITECTURAL STANDARDS.** The standards outlined in this section shall be utilized in all reviews of architectural plans.

1. Primary Exterior Material of Structures Subject to Architectural Standards. Building architectural design shall recognize the importance of material strength and permanency through the selection of building materials. The primary exterior building material, less glass, shall constitute at least seventy-five percent (75%) of each façade area to which these standards apply. The primary exterior material shall consist of a combination of brick, architectural concrete panels, textured concrete block, architectural metal or stone panels. The primary exterior material must be utilized on the front and the two sides of any building, except as may be required by Section 158.08(4) of this chapter. However, no wood, masonite, asphaltic exterior wall material, aluminum or steel siding, non-architectural sheet metal, non-textured concrete block, stucco, vinyl, E.I.F.S. (Exterior Insulation and Finish Systems) or other similar materials shall constitute a portion of the front and two sides of any of the exterior walls of any building as a primary exterior material. The remaining exterior materials utilized on the front and two sides of the exterior walls shall be considered as building trim or accent. The term "architectural metal" refers to an exterior steel product with concealed fasteners other than siding.

2. Building Trim and Accent Defined. For the purpose of this chapter, "trim" or "accent" is defined as an ornamental design feature that, when removed, significantly alters the appearance of the building. It would commonly consist of building elements like moldings, cornices, parapet, frieze, sills, lintels, string course, quoining and ledgment. The maximum amount of trim or accent on each façade area to which these standards apply shall not exceed twenty-five percent (25%). Materials used for trim or

accent may, in addition to permitted primary exterior materials, include wood, plastic, asphaltic exterior wall material, aluminum or steel siding with concealed fasteners, stucco, vinyl, or cementitious material based siding. In addition, E.I.F.S. (Exterior Insulation and Finish Systems) may be used for trim and accent seven feet and higher from the ground level of the building. Materials that are part of a recognized corporate identity mark are permitted. Concrete block and materials with exposed fasteners are not permitted.

3. Wall Area Defined. In the application of these requirements, some standards are based upon a percentage of the wall area. The "wall area" is defined as the total square feet of the exterior elevation of the building in a single plane that is perpendicular to the point-of-view and vertical to the ground. It may contain a gable and/or dormer in the same plane of view. It does not contain the elevation of a pitched roof, but would include the area of a parapet wall. Each elevation must comply with the standards unless otherwise approved by the Plan and Zoning Commission.

4. Buildings that Face Streets, Other Public Places and Residential Districts. A wall or side of a building that faces or is visible from a public street, highway or roadway, recreational area, park, or a residential district that is within 250 feet of that particular wall or side shall be built consistent in design and use of primary exterior materials.

5. Other Materials. The Council, in its sole discretion and after receiving a recommendation from the Plan and Zoning Commission, may approve additional primary materials and trim on a case-by-case basis, provided that such materials and trim exhibit the structural strength and permanency desired, contain sufficient architectural relief, and do not detract from the desired aesthetic character of the building and the surrounding area.

6. Loading Docks, Service Areas, and Drive-Thru Windows. Buildings shall not expose loading docks, service areas, overhead doors, equipment (transformers, generators, compressors, etc.), drive-thru windows, menu boards, and similar features to the public right-of-way or to adjacent residential property, parks, or recreational areas.

7. Roof-Mounted Equipment. Roof-mounted mechanical, communications, or other similar equipment shall be screened from view from the public right-of-way and adjacent residential property, parks, or recreational areas by the use of parapet walls or other roof structures. If a parapet wall or other roof structure cannot feasibly screen the roof-mounted equipment, point-in-place or other appropriate screening with similar design features to the building, including material, shape, and color shall be required.

8. Façade Modulation and Future Reuse. Commercial buildings shall be designed to reduce the appearance of a box by incorporating façade modulation into all building elevations, including with use of physical offsets and the use of color, pattern, texture, and human scale elements in order to reduce the negative aesthetic impact of long, expansive wall surfaces. In addition to ensure the longevity and future usability of larger commercial buildings, articulation and structural offsets shall be provided to ensure

future reuse of the structure by smaller user groups. The building shall be visually separated into masses conducive to such reuse.

9. Architectural Standards for Multiple-Family Dwelling and Townhome Projects. Multiple-family and townhome projects shall be designed in compliance with certain standards which shall be set forth in the presentation of the architectural plan.

A. New buildings design should respect the context of any adjacent residential neighborhood including the height, scale, mass, form and character of the surrounding residential development.

B. Multiple-family and townhome developments shall provide a quality and architectural character that avoids monotonous and featureless building design.

C. Each building in a multiple-family and townhome development should have distinctive, yet consistent style. Fronts of buildings should be articulated through the use of bays, balconies, porches or stoops relating to entrances, windows and garages within the consistent architectural style. Unique style presentations should be provided through the use of varying articulations from building to building.

D. All sides of a multiple-family or townhome building shall be constructed of similar features and architectural presentation. The buildings' primary architectural features shall not be restricted to a single façade.

E. Garage doors shall constitute not more than the following percentage of the lineal frontage distance of any multiple-family or townhome building:

1 car attached 40%

2 car attached 50%

3 car attached 60%

F. All apartments, condominiums, and three-story above grade townhomes shall incorporate a minimum of 40% brick or masonry in the overall building design. Window and door openings shall count for this requirement if completely surrounded by the brick or stone masonry material.

G. All single story and two-story townhome developments shall have a minimum of 25% brick or masonry surfacing on the front side of the building.

H. A variety of roof forms is encouraged to denote building elements and functions.

10. Screening. The outdoor placement of electrical or mechanical equipment, as well as receptacles for garbage, trash and recycling, shall require the placement and maintaining of a physical screen.

A. The requirement for screening shall be accomplished by landscaping (including trees, shrubs and plants), earthen berms, solid walls, or a combination thereof.

B. A written screening plan shall be submitted for review and approval as a part of the architectural plan, or as a separate plan, and shall be submitted simultaneously with the Site Plan and shall be considered with the Site Plan.

**SECTION 2. Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**SECTION 3. Severability Clause.** If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. When Effective.** This Ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the City Council on the 9<sup>th</sup> day of June, 2020, and approved on the 9<sup>th</sup> day of June, 2020.

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Michael A. Kidd, Mayor

ATTEST:

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Cindy Riesselman, City Clerk



## ORDINANCE NO. 547

### AN ORDINANCE AMENDING CHAPTER 165 OF THE CODE OF ORDINANCES OF THE CITY OF DALLAS CENTER, IOWA, AS AMENDED, (ZONING CODE) TO ADD CERTAIN PERMITTED USES AND TO DELETE CERTAIN PERMITTED USES IN THE C-1 AND C-2 ZONING DISTRICTS

**WHEREAS**, the City Council of the City of Dallas Center conducted a public hearing at 7 p.m. on July 14, 2020, on proposed amendments to Chapter 165 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended with respect to adding and deleting certain permitted uses in the C-1 and C-2 Zoning Districts.

**BE IT ENACTED** by the City Council of the City of Dallas Center, Iowa, that:

**SECTION 1.** Section 165.37(2)(B) of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, is hereby amended by deleting the following principal permitted local retail, business, office, or service establishment uses:

Department stores.  
Dry goods or notion stores.  
Frozen food lockers for individuals or family.  
Heliports.  
Record shops.  
Soda fountains.  
Variety stores.  
Video rental stores.  
Wearing apparel stores.

**SECTION 2.** Section 165.37(2)(B) of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, is hereby amended by revising the following principal permitted local retail, business, office, or service establishment uses to read as follows:

"Launderette or self-service laundries" is revised to read as "Self-service laundromats."

"Printing, lithographing, publishing, blueprinting, and photostatting" is revised to read as "Printing and publishing."

"Telephone exchanges, offices, and outside telephone booths" is revised to read as "Buildings and facilities for communications providers".

**SECTION 3.** Section 165.38(2)(A) of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, is hereby amended by adding the following permitted business and service establishment use:

Car washes.

**SECTION 4.** Section 165.38(2)(A) of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, is hereby amended by revising the following permitted business and service establishment use to read as follows:

"Motels and auto-courts" is revised to read as "Motels and hotels."

**SECTION 5.** **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**SECTION 6.** **Severability Clause.** If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 7.** **When Effective.** This Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

Passed by the City Council on the 14<sup>th</sup> day of July, 2020, and approved the 14<sup>th</sup> day of July, 2020.

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Michael A. Kidd, Mayor

ATTEST:

---

Cindy Riesselman, City Clerk



## FINAL NOTICE

Date of Inspection: 5/24/17  
Date of Re-Inspection: 11/1/17 & 1/3/18 & 11/6/18

Date of Notice: 11/8/18

~~Property Address~~

1600 Linden  
Dallas Center, Iowa 50063

Case: 2017-051

~~Reminder: You agreed to have the repairs and painting completed on 11/15/17. You agreed to have the repairs and painting completed by 11/15/17. If you fail to have the violations corrected by 11/15/17, the city may take action per Chapter 304.2 of the Code.~~

The purpose of this letter is to make you aware of a violation of City Code that exists at the property **1600 Linden Street**. The City is actively enforcing the 2009 International Property Maintenance Code of which has been adopted (*Ord. 429*). The Property Maintenance Code exists to regulate minimum maintenance requirements for existing buildings.

An inspection on **5/24/17** and a re-inspection on **11/1/17 & 1/3/18 & 11/6/18** indicated exterior surfaces of the house at **1600 Linden Street** are in need of repair. Repairs to the **Bare & chipped siding/wood on the house** are needed. *Section 304.2* of The 2009 Property Maintenance Code reads:

### **Section 304.2: Protective Treatment:**

All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks, fences, shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant wood, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors and skylights, shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion, and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.

The purpose of this letter is just to make you aware that the above is a violation and to let you know that in order to avoid further action, the City requires that the identified violation be corrected by **December 20, 2018** or submit to the Code Enforcement Officer in writing a schedule for compliance to be reviewed. The City appreciates property owners may not be aware that there is a problem prior to receiving this notification and is confident that once you are aware, the issue can be addressed.

### CITY HALL

1502 Walnut St, PO Box 396, Dallas Center, Iowa 50063 | p 515.992.3725 | f 515.992.3764 | cityhall@dallascenter.com  
dallascenter.com



## DALLAS CENTER

{ *Quietly* PROGRESSIVE }

**50.10 ABATEMENT BY CITY.** If the person notified to abate a nuisance or condition neglects or fails to abate as directed, the City may perform the required action to abate...

**50.11 Collection of costs.** The Clerk shall send a statement of the total expense incurred by certified mail to the property owner who has failed to abide by the notice to abate, and if the amount shown by the statement has not been paid within one (1) month, the Clerk shall certify the costs to the County Treasurer and such costs shall then be collected with and in the same manner as general property taxes.

Under Section 50.08 of the Code of Ordinances, you have the right to request a hearing with the City Council as to whether a nuisance exists. **Any request for a hearing must be made in writing and delivered to City Clerk Cindy Riesselman at Dallas Center City Hall no later than five (5) days in receipt of this letter. If a hearing is requested, you will be notified of the time and place of the hearing. If no hearing is requested, it will be conclusively presumed that a nuisance exists and it must be abated as ordered.**

Please contact me if you have questions or wish to discuss this matter further. I can be reached at 515-238-4485 or [eleedom@dallascenter.com](mailto:eleedom@dallascenter.com). I would be more than welcome to setting up a time to visit as well. The Code Enforcement Officer position is a contract position so I do not have an office at City Hall. Thank you, in advance, for your timely response to the correction of this matter.

Respectfully,

*Ed Leedom*

Ed Leedom

Code Enforcement Officer

515-238-4485

## CITY HALL

1502 Walnut St, PO Box 396, Dallas Center, Iowa 50063 | p 515.992.3725 | f 515.992.3764 | [cityhall@dallascenter.com](mailto:cityhall@dallascenter.com)  
[dallascenter.com](http://dallascenter.com)























It's our foundation's desire that the council would take action on this request.

Dear Mayor and Council,

It's been about 4 years now since I attended a council meeting and the council was looking for an economic arm or group to help foster, grow, and manage those types of events in town. I expressed my interest in being involved and we formed an economic development group that met several times per year. The City didn't want to manage these types of activities but wanted to support them. We've done many things over the last 4 years and about 1 year ago we officially set up a non-profit for our organization. The Dallas Center Betterment Foundation. I've attached a letter we plan to send to our members and prospective members.

We'd ask that you consider a contribution to our local group.

An idea that we would like to implement is a façade grant. It's difficult for those that privately own businesses to qualify for grants and if so there is an exorbitant amount of work required that many times is reliant upon a group of business all being ready at the same time. Thus the reason for our delay in applying for a Downtown Revitalization Grant through the Iowa Economic Authority.

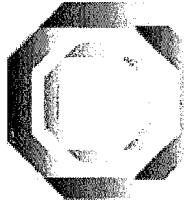
We've attached the outline of the grant along with an application. This is a matching grant up to \$10,000. Therefore, if the applicant qualifies per the application and has the funds personally or through private donation then our group would review and administer the funds. This is very similar to a grant program in place in Guthrie Center. They receive private donations and financial support from the city to help support this ongoing program. We are asking the city of Dallas Center to consider distribution of \$10,000 annually to our foundation from their economic budget or the Burnett Funds that would be flagged for such use. We welcome any feedback or follow up discussions and thank you for your consideration.

Cordially,

Scott Gustafson  
President  
Dallas Center Betterment Foundation

Thank you,

*Scott Gustafson*  
Owner/Agent  
GIT Insurance  
1302 Walnut St- The Old Train Depot  
Dallas Center, IA 50063  
Office: 515-992-3732  
[www.gitinsurance.com](http://www.gitinsurance.com)



# **Dallas Center**

## **Betterment Foundation**

*Building a stronger Dallas Center community.*

### **Dallas Center Facade Grant**

**Purpose:** To assist property and business owners with building improvements that will enhance the community aesthetics while preserving the historic character of the buildings.

**Eligibility:** All commercial buildings and businesses within the city limits are eligible. The applicant must demonstrate ownership of the building or obtain written permission from the building owner.

All downtown projects must meet the recommendations specified by the C-4 Downtown Enhancement Committee, if applicable. This committee reviews all exterior changes to downtown buildings and have their own application. For more information on the guidelines please contact city hall.

#### **Qualified Projects:**

- Sign or Sign Removal
- Facade Rehabilitation
- Painting or Paint Removal
- New Awning or Awning Removal
- Tuck Pointing or Brick repairs
- Windows and Doors

**Reward Amounts:** up to \$10,000 for businesses or non-profit organizations.

**Match Required:** 1:1 cash match is required for ALL projects.

**Application Process:** Applicants must submit the Dallas Center Facade Grant Application and all required items stipulated within the Application Submittal Checklist.

**Review Process:** A DC Betterment Foundation Review Board will review the application against the program criteria. The Review Board will Approve, Deny, or Approve with Conditions, any application submitted.

**Review Criteria:** The DC Betterment Foundation Review Board will use the following criteria in making their decision on grant awards.

- Compliance with the C-4 Downtown Enhancement Guidelines, if applicable.
- Avoiding adverse impact on the historic character of the building whenever possible.
- Impact of the facade remodel on the overall community aesthetics.

***If you are considering applying for grant funds, please contact the DC Betterment Foundation early in your project planning process with questions on if you project will qualify***

**Dallas Center Betterment Foundation  
PO Box 351 - 1302 Walnut St  
Dallas Center, IA 50063  
515-992-3732  
dcbf@gmail.com**

# Submittal Checklist

## Submittal Items to accompany application form:

- Summary of proposed project and all future renovation plans for the building. Also include in this summary description, a written statement that describes the proposed project and specifies how your proposed project meets the recommendations within the C-4 Downtown Enhancement Committee guidelines for the City

*Topics to Cover: Is the proposed project a small part of a larger plan for the structure? Does the proposed project require additional preparation of the site? Will the proposed work impact any character defining features such as existing historic windows or decorative masonry?*

- Breakdown of work components for the project, with cost estimates. Cost estimates must be from a contractor or qualified independent source.

*Example: Awning removal, repair of surface where awning was attached, and painting of repaired area.*

- Drawings or Images illustrating the design of the proposed improvements, if available.
- Color photograph(s) showing the existing condition of the building.
- Any additional images or information requested by the Grant Review Board

*The members of the Grant Review Board may make a site visit to your property to view the area of the proposed project.*

## Grant Program Application

### Applicant Information

Name:

Phone:

Address:

City:

State:

Zip Code:

E-mail:

(Mark One)

☐ Owner

☐ Tenant

### Property Information

Business Name:

Business Address:

Description of Business/Property Use:

Property Owner (If not applicant):

Owner Address:

City:

State:

Zip Code:

E-mail:

### Project Information

Estimated Project Cost

\$

Grant Amount Requested

\$

Proposed Start Date

Proposed Completion Date

Project Description:

I authorize the verification of the information provided on this form and have attached all required documentation as specified in the application materials. I also understand that my project may be used for marketing the program to other businesses. I acknowledge that I have read and agree to the program conditions.

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_



## Program Conditions and Terms of Agreement

- The applicant and property/business owner meets all eligibility criteria outlined in the Facade Grant Program
- No funds are approved for the proposed improvements until the applicant is notified in writing of grant award and meets all Program requirements. **Work completed prior to final approval is ineligible for funding. Work that is started before final approval may be disqualified.**
- Grant funds shall be disbursed only upon the satisfactory completion of the project in accordance with the approved plans for the project. It is the responsibility of the applicant to demonstrate that the project is satisfactorily complete.
- The work approved for the grant shall be completed within 1 year of the date of the award letter.
- Grant funds are only to be used for the scope of the project approved by Grant Review Board.
- The applicant shall ensure that work is performed in a satisfactory manner, as determined by the City. All building code compliance and building permits required are the responsibility of the approved application.
- The applicant is responsible for meeting the match requirement. The applicant shall keep record of all applicable documents and receipts to substantiate that they are in conformance with this requirement.
- No changes to the approved project plans shall be made without prior consent from the grant board. The applicant must submit any changes to the project before the changed component of the project is completed.
- Upon completion of the project, the grant board will inspect the project. The applicant must submit receipts for all of the work to DC Betterment Foundation office for reimbursement.
- Local contractors are encouraged for all projects. Any work completed by the building owner must be pre-approved.
- Applicants can only receive one grant per 12 month period.

# Burnett Recreational Complex Usage Agreement

The Complex is open from 7 a.m. to 11 p.m. daily. The use of any tobacco product, alternative nicotine product, vapor product, or alcoholic liquor is prohibited.

This agreement is between the City of Dallas Center Parks and Recreation Board and

---

**The City of Dallas Center will:**

Mow

Remove trash

Weed treat in the fall

Spray weeds along field fence lines

Clean and stock restrooms

**The agency listed in the agreement will:**

Schedule field usage on fields \_\_\_\_\_

Maintain these playing fields

Paint foul lines

Maintain or replace when needed:

pitching rubbers, bases, home plates

Pick up and bag all trash from the area

Check restrooms before closing

A schedule of planned usage will be provided to Dallas Center City Hall at least \_\_\_\_\_ days before regular usage (practices and games) and \_\_\_\_\_ days before tournaments.

Any use of the Complex by the Dallas Center-Grimes Community School District shall have priority over any other organization.

**Contact information for Dallas Center:**

City Hall 515-992-3725

Public works: 515-229-9921

Public safety: 515-993-4567

**Organization contact information:**

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Hold Harmless: the signer of this Agreement acknowledges on behalf of the undersigned organization that the entity will have exclusive control and possession of the Complex during all of its activities, and will indemnify and hold Dallas Center harmless from any legal actions, judgments, liens, attorney fees, and court costs filed or levied against Dallas Center or its elected officials, officers or employees that arise from any of its activities at the Complex on the usage dates covered by this Agreement.

Organization Signature \_\_\_\_\_ Dates booked \_\_\_\_\_

Dallas Center Signature \_\_\_\_\_  
on behalf of the Parks and Recreation Board



QUAD CITIES OFFICE  
131 W 2nd Street, Suite 400  
P.O. Box 3608  
Davenport, IA 52808  
PHONE 563.322.7301 FAX 563.322.2503

CENTRAL IOWA OFFICE  
1001 Office Park Road, Suite 110  
West Des Moines, IA 50265  
PHONE 515.645.4481 FAX 515.270.4614  
WEB [estesconstruction.com](http://estesconstruction.com)

## Amendment to Professional Services Agreement

**PROJECT:** *(name and address)*

Dallas Center Library – Phase 2  
1308 Walnut St.  
Dallas Center, IA 50063

**AGREEMENT INFORMATION:**

Standard Form Agreement  
Dated: February 13, 2019

Amendment 001:  
Dated: February 27, 2020

**AMENDMENT INFORMATION:**

Amendment Number: 002  
Date: May 26, 2020

**OWNER:** *(name and address)*

Roy R. Estle Memorial Library  
1308 Walnut St.  
Dallas Center, IA 50063

**GENERAL CONTRACTOR:**

Estes Company, LLC  
1331 West 2nd St, Suite 400  
PO Box 3608  
Davenport, IA 52808

**The Owner and Contract Manager amend the Agreement as follows:**

Commence Design Work and Bidding phase for Phase 2 of project.

The Contract Manager (CM) compensation and schedule shall be adjusted as follows:  
Compensation Adjustment:

The Owner shall pay the CM the cost of Design Work, plus the CM Fee of 6% per Master Agreement and Insurance of 1%.

1. Design and Bidding: \$118,646.06
2. Design
  - a. Architect for Design: \$93,107
  - b. Estes Fee for Preconstruction Portion: \$5,200
  - c. Estes Insurance: \$931
  - d. Estes CM Fee: \$5,642.28
3. Bidding Services
  - a. Architect for Bidding: \$2,383
  - b. Estes for Bidding: \$10,475
  - c. Estes Insurance: \$128.58
  - d. Estes CM Fee: \$779.19

**Schedule Adjustment for Design:**

The date of commencement shall be (May 28, 2020) or a date mutually agreed upon by all parties.

The date of substantial completion shall be approximately (July 8, 2020).

**Schedule Adjustment for Bidding:**

The date of commencement shall be (July 9, 2020) or a date mutually agreed upon by all parties.

The date of substantial completion shall be approximately (July 31, 2020).

## SIGNATURES

Estes Company, LLC

Roy R. Estle Memorial Library

Signature

Kent Pilcher, President

Printed Name and Title

Signature

Robert Findlay, Library Board of Trustees

Printed Name and Title

Date

Date



**VEENSTRA & KIMM, INC.**

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

---

June 2, 2020

Cindy Riesselman  
City Clerk  
City of Dallas Center  
1502 Walnut Street  
P.O. Box 396  
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA  
WASTEWATER TREATMENT FACILITY IMPROVEMENTS  
PARTIAL PAYMENT ESTIMATE NO. 6

Enclosed is a copy of Partial Payment Estimate No. 6 for the contract between the City of Dallas Center and C.L. Carroll Co., Inc. for the Wastewater Treatment Facility Improvements project. Partial Payment Estimate No. 6 is for work during the month of May 2020.

Partial Payment Estimate No. 6 is in the amount of \$128,858.95 Veenstra & Kimm, Inc. has reviewed Partial Payment Estimate No. 6 and would recommend approval.

A summary of the work that was completed during the month of May includes:

- Work on SAGR control manholes.
- Backfill around UV and effluent structure and sampler building.
- Work on new blower building
- Start work on generator pad.

Cindy Riesselman  
June 2, 2020  
Page 2

If you have any questions or comments concerning the project, please contact the writer at 225-8000, or at [bveenstra@v-k.net](mailto:bveenstra@v-k.net).

VEENSTRA & KIMM, INC.

A handwritten signature in black ink, appearing to read "H. R. Veenstra Jr.", with a stylized, cursive script.

H. R. Veenstra Jr.

HRVJr:kld  
212163  
Enclosure

cc: Ralph Brown, Brown, Fagen, & Rouse - w/enclosure



# VEENSTRA & KIMM, INC.

3000 Westown Parkway West Des Moines, Iowa 50266-1320

515-225-8000 515-225-7848(FAX) 800-241-8000(WATS)

Date: April 6, 2020

PAY ESTIMATE NO. 06

Project Title	Wastewater Treatment Facility Improvements Dallas Center, Iowa		Contractor	C.L. Carroll Co., Inc. 3623 6th Avenue Des Moines, Iowa 50313	
Original Contract Amount & Date	\$4,296,000.00	June 2, 2020	Pay Period	5/4/20 - 6/2/20	

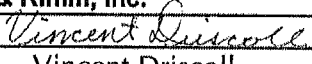
## BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
1	Bonds/Mobilization/Ins	LS	1	\$ 160,000.00	\$ 160,000.00	0.70	\$ 112,000.00
2	Clearing	LS	1	\$ 35,000.00	\$ 35,000.00	0.93	\$ 32,550.00
3	Blower Demo	LS	1	\$ 15,000.00	\$ 15,000.00		\$ -
4	Blower Building Conc	LS	1	\$ 55,000.00	\$ 55,000.00	1.00	\$ 55,000.00
5	Blower Bldg/Equ	LS	1	\$ 150,000.00	\$ 150,000.00	0.30	\$ 45,000.00
6	Screw Pumps	LS	1	\$ 275,000.00	\$ 275,000.00		\$ -
7	Lagoon Biosolids	LS	1	\$ 135,000.00	\$ 135,000.00		\$ -
8	Lagoon Aeration	LS	1	\$ 75,000.00	\$ 75,000.00		\$ -
9	SAGR MH's	LS	1	\$ 250,000.00	\$ 250,000.00	0.40	\$ 100,000.00
10	SAGR Filters	LS	1	\$ 1,500,000.00	\$ 1,500,000.00	0.0410	\$ 61,500.00
11	UV Str	LS	1	\$ 75,100.00	\$ 75,100.00	1.00	\$ 75,100.00
12	UV Channels/Equ	LS	1	\$ 205,000.00	\$ 205,000.00	0.05	\$ 10,250.00
13	Sampler Conc	LS	1	\$ 15,000.00	\$ 15,000.00	1.00	\$ 15,000.00
14	Sampler Building	LS	1	\$ 40,000.00	\$ 40,000.00	0.10	\$ 4,000.00
15	Effluent Flume Str	LS	1	\$ 55,080.00	\$ 55,080.00	1.00	\$ 55,080.00
16	Effluent Flume Equ	LS	1	\$ 10,000.00	\$ 10,000.00		\$ -
17	LE/FE Piping/MH's	LS	1	\$ 170,000.00	\$ 170,000.00	0.05	\$ 8,500.00
18	SAGR Piping	LS	1	\$ 75,000.00	\$ 75,000.00		\$ -
19	Air/Water/Tile/ Misc Piping	LS	1	\$ 280,000.00	\$ 280,000.00	0.01	\$ 2,800.00
20	HVAC	LS	1	\$ 42,000.00	\$ 42,000.00	0.35	\$ 14,700.00
21	Electric/Generator/Controls	LS	1	\$ 475,000.00	\$ 475,000.00	0.15	\$ 71,250.00
	TOTAL CONTRACT				\$ 4,092,180.00		\$ 662,730.00

[illegible]

SUMMARY			
		Contract Price	Value Completed
Original Contract Price		\$4,296,000.00	\$ 662,730.00
Approved Change Orders (list each)  3/2/2020	No. 1	\$ (203,820.00)	
TOTAL ALL CHANGE ORDERS		\$ (203,820.00)	\$ -
Revised Contract Price		\$ 4,092,180.00	\$ 662,730.00
Materials Stored			\$ 637,683.58
Value of Completed Work and Materials Stored			\$ 1,300,413.58
Less Retained Percentage (5%)			\$ 65,020.68
Net Amount Due This Estimate			\$ 1,235,392.90
Less Estimate(s) Previously Approved	No.1		\$ 152,760.00
	No.2		\$ 92,970.80
	No.3		\$ 55,893.25
	No.4		\$ 662,151.50
	No.5		\$ 142,758.40
	No.6		
	No. 7		
	No. 8		
	No. 9		
	No. 10		
	No. 11		
	No. 12		
Less Total Pay Estimates Previously Approved			\$ 1,106,533.95
		Amount Due This Estimate	\$ 128,858.95

The amount \$ 128,858.95 is recommended for approval for payment in accordance with the terms of the contract.

Quantities Complete Submitted By:	Recommended By:	Approved By:
Signature: 	Veenstra & Kimm, Inc.	Signature: 
Name: JON P. KIMM	Name: Vincent Driscoll	Name:
Title: PRESIDENT	Title: Project Manager	Title:
Date: 6/2/2020	Date: 6/2/2020	Date:





**VEENSTRA & KIMM, INC.**

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

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May 28, 2020

Cindy Riesselman  
City Clerk  
City of Dallas Center  
1502 Walnut Street  
P.O. Box 396  
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA  
HATTON AVENUE STORM SEWER EXTENSION  
PARTIAL PAYMENT ESTIMATE NO. 3

Enclosed is a copy of Partial Payment Estimate No. 3 for the contract between the City of Dallas Center and Vanderpool Construction, Inc for the Hatton Avenue Storm Sewer Extension project. Partial Payment Estimate No. 3 is for work during the month of May 2020.

Partial Payment Estimate No. 3 is in the amount of \$65,113.00. The primary work during the month included the installation of the HMA pavement on Hatton Avenue along with some other minor work items, including the construction of one intake.

Veenstra & Kimm, Inc. has reviewed Partial Payment Estimate No. 3 and would recommend approval of the estimate in the amount of \$65,113.00.

At the end of May only final cleanup and restoration work on the project remains to be completed. It is likely the project will be finished during the month of June and the July City Council agenda may include action to approve the final estimate and accept the project.

Cindy Riesselman  
May 28, 2020  
Page 2

If you have any questions or comments concerning the project, please contact the writer at 225-8000, or at [bveenstra@v-k.net](mailto:bveenstra@v-k.net).

VEENSTRA & KIMM, INC.

A handwritten signature in blue ink, appearing to read "H. R. Veenstra Jr.", with a stylized, cursive script.

H. R. Veenstra Jr.

HRVJr:paj  
212175  
Enclosure  
cc: Ralph Brown, Brown, Fagen, & Rouse – w/enclosure



# VEENSTRA & KIMM, INC.

3000 Westown Parkway West Des Moines, Iowa 50266-1320  
515-225-8000 515-225-7848(FAX) 800-241-8000 (WATS)

Date: May 27, 2020

PAY ESTIMATE NO. 3

Project Title	Hatton Avenue Storm Sewer Extension Dallas Center, Iowa		Contractor	Vanderpool Construction, Inc. 1100 N. 14th Street Indianola, Iowa 50125
Original Contract Amount & Date	\$217,889.00	December 10, 2019	Pay Period	May 2, 2020 - May 27, 2020

## BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Complete	Value Completed
1	Storm Sewer - 18"	LF	299	\$ 99.00	\$ 29,601.00	299	\$ 29,601.00
2	Storm Sewer - 18" DI or C900 PVC	LF	40	\$ 115.00	\$ 4,600.00	40	\$ 4,600.00
3	Storm Sewer - 15"	LF	75	\$ 94.00	\$ 7,050.00	75	\$ 7,050.00
4	Storm Sewer Manhole	EA	4	\$ 5,200.00	\$ 20,800.00	4	\$ 20,800.00
5	Intake - Type SW-501	EA	2	\$ 3,500.00	\$ 7,000.00	2	\$ 7,000.00
6	Intake - Type SW-511	EA	3	\$ 3,600.00	\$ 10,800.00	3	\$ 10,800.00
7	Water Main Relocation	LS	1	\$ 5,700.00	\$ 5,700.00	1	\$ 5,700.00
8	Subgrade Preparation	SY	1250	\$ 6.50	\$ 8,125.00	1,250	\$ 8,125.00
9	PCC Curb and Gutter - 18" Wide	LF	590	\$ 46.00	\$ 27,140.00	623	\$ 28,658.00
10	HMA Pavement - 7" Thick	SY	1100	\$ 58.00	\$ 63,800.00	1,100	\$ 63,800.00
11	PCC Sidewalk	SY	75	\$ 83.00	\$ 6,225.00	105.3	\$ 8,739.90
12	Detectable Warning Pads	SF	36	\$ 53.00	\$ 1,908.00	48	\$ 2,544.00
13	Erosion Control	LS	1	\$ 8,000.00	\$ 8,000.00		\$ -
14	Traffic Control	LS	1	\$ 16,000.00	\$ 16,000.00	1	\$ 16,000.00
15	Granular Surfacing	TON	20	\$ 57.00	\$ 1,140.00	20	\$ 1,140.00
	TOTAL CONTRACT				\$ 217,889.00		\$ 214,557.90

[illegible]

SUMMARY			
		Contract Price	Value Completed
Original Contract Price		\$217,889.00	\$ 214,557.90
Approved Change Orders (list each)			
TOTAL ALL CHANGE ORDERS		\$ -	\$ -
Revised Contract Price		\$ 217,889.00	\$ 214,557.90
Materials Stored			\$ -
Value of Completed Work and Materials Stored			\$ 214,557.90
Less Retained Percentage (5%)			\$ 10,727.90
Net Amount Due This Estimate			\$ 203,830.00
Less Estimate(s) Previously Approved	No.1	\$ 68,983.30	
	No.2	\$ 69,733.70	
	No.3		
	No.4		
	No.5		
	No.6		
	No.7		
	No.8		
	No.9		
	No.10		
	No.11		
	No.12		
Less Total Pay Estimates Previously Approved			\$ 138,717.00
		Amount Due This Estimate	\$ 65,113.00

The amount \$ 65,113.00 is recommended for approval for payment in accordance with the terms of the contract.

Quantities Complete Submitted By:	Recommended By:	Approved By:
Vanderpool Construction, Inc.	Veenstra & Kimm, Inc.	City of Dallas Center
Signature: <i>James D Scheffers</i>	Signature: <i>HR Veenstra</i>	Signature:
Name: <i>James D Scheffers</i>	Name: <i>HR Veenstra</i>	Name:
Title: <i>Project Coordinator</i>	Title: Project Manager	Title:
Date: <i>5/28/2020</i>	Date: <i>5/28/2020</i>	Date:



**VEENSTRA & KIMM, INC.**

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

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May 26, 2020

Cindy Riesselman  
City Clerk  
City of Dallas Center  
1502 Walnut Street  
P.O. Box 396  
Dallas Center, Iowa 50063

**DALLAS CENTER, IOWA  
WATER MAIN BREAKS**

This letter is a follow up to the recent water main breaks on the finished water transmission main west of the ground storage reservoir. During the 2019 Capital Improvement Program workshop the replacement of the finished water transmission main was identified as a project to be designed in the next two years and to be constructed no earlier than the mid-2020s. The concept behind completing the design is so if any significant failures are experienced in the next few years the City would have the option to construct a portion of the new water main, rather than repairing the deteriorated sections of the existing water main.

The existing finished water transmission main from the water tower westerly was constructed about 1948. It was in that time period when the City moved its water supply from within the developed area of the City to the shallow wells located along the Raccoon River. While records of that era are not complete, the online well records indicate two of the City's three original wells along the river were constructed in 1948. The water plant was constructed near the wells at that time. That water plant was replaced, in the 1960s with the current water plant when Highway 44 was reconstructed as the current alignment for Highway 44 passed through the location of the late 1940s water treatment plant.

The ground storage reservoir was constructed in the late 1960s, but the water main in the area of the park dates from the late 1940s.

The only significant modifications to the finished water transmission main were completed in 1981. At that time the City was required to replace one 1,700 foot reach of water main and three much shorter reaches of the water main. The City Council discussed constructing the 1,700 foot reach of water main with an 8-inch main, but decided to construct a 6-inch main to match the size of the existing main.

Cindy Riesselman

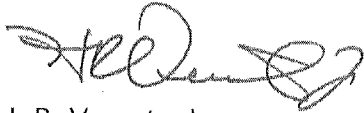
May 26, 2020

Page 2

The majority of the finished water main is about 72 years old. The life span of a ductile iron water main of that era is generally considered about 75 years. Water mains that were constructed much earlier than the 1940s typically have a longer life span as the wall thickness of the pipe of the earlier era was greater. As construction techniques improved in the 1930s through the mid-1950s the thickness of cast iron pipe decreased before the transition to ductile iron pipe in the 1970s. It is likely the life span of the 6-inch pipe from the late 1940s will come to an end before many of the cast iron water main pipes in the original distribution system of the City that date from the early 1900s.

If you have any questions or comments concerning the project, please contact the writer at 225-8000 or at [bveenstra@v-k.net](mailto:bveenstra@v-k.net).

VEENSTRA & KIMM, INC.



H. R. Veenstra Jr.

HRVJr:paj

212

cc: Ralph Brown, Brown, Fagen & Rouse  
Brian Slaughter, City of Dallas Center

**BROWN, FAGEN & ROUSE**  
**ATTORNEYS AT LAW**

GUY H. HALL (1882-1964)  
JOHN C. McDONALD (1924-2005)

RALPH R. BROWN\*  
CHARLES H. FAGEN\*\*  
BENJAMIN L. ROUSE

\* Also licensed in District of Columbia  
\*\* Also licensed in Minnesota

502 - 15TH STREET  
P.O. BOX 250  
DALLAS CENTER, IOWA 50063-0250

TELEPHONE: (515) 992-3728  
FAX: (515) 992-3971

INTERNET:  
[www.dallascenterlawyers.com](http://www.dallascenterlawyers.com)

Grimes Office at:  
306 East First Street

TELEPHONE: (515) 986-9888  
FAX: (515) 986-9876  
**REPLY TO DALLAS CENTER OFFICE**

The writer's e-mail address:  
[ralph@dallascenterlawyers.com](mailto:ralph@dallascenterlawyers.com)

TO: Mayor Mike Kidd; and Council Members Danny Beyer, Ryan Coon, Ryan Kluss, and Curt Pion

FROM: City Attorney Ralph R. Brown *MB*

DATE: May 19, 2020

After the amendment to the Iowa Constitution allowing Home Rule for Iowa cities became effective in 1972, Iowa cities were given a period of time in which to compile (in most cases, for the first time) a code of ordinances containing all of the City's ordinances. Dallas Center's first Code of Ordinances was adopted and became effective on December 15, 1978.

After about 22 years, the Council decided to revise, update, and re-codify the Code of Ordinances effective March 6, 2001. That Code has been in effect since then, and periodically is updated by amending ordinances.

Iowa Codification, Inc. of Storm Lake has for many years maintained the Dallas Center Code of Ordinances, including the annual supplemental pages that incorporate ordinances adopted by Council over the year. Once the annual update is completed, Iowa Codification provides the City with a pdf file of the entire Code, and that annual updated pdf version of the Code can be accessed by anyone on the City's website.

As indicated by the enclosed email from Justin Yarosevich, Iowa Codification has submitted a proposal that (after nearly another 20 years) Dallas Center update its Code, and also convert the Code to an online version which would be fully searchable and mobile friendly.



Mayor and Council  
May 19, 2020  
Page Two

The process is described in Justin's email. He has also provided links to the Mitchellville and Ankeny City Codes that presently are online and fully searchable that you could review.

The cost for the revision, clean up, update, and incorporation of ordinances adopted since last December, is \$6,000. The one-time fee to set up the Code in online format is \$1,000, and there would be an annual web hosting fee of \$500. When the Code is supplemented by new ordinances, the online version also would be updated. Cities that have online codes also tend to update their codes more often than on an annual basis.

The "clean up" refers, in part, to the fact that over the years many new sections have been added to the Code of Ordinances and we have run out of page numbers. For example, page 618 is now followed by pages 618.1 through 618.22. With the City's last supplement, page 618.22 now is followed by pages 618.22.1 through 618.22.4. Then come pages 618.25 through 618.50.

To give you an idea of how many new ordinances have been added to the Code of Ordinances since 2001, Ordinance No. 281 adopted the re-codified Code. On the June, 2020, Council agenda you will have Ordinance Nos. 546 and 547 for consideration. That accounts for 266 ordinances since 2001.

Ordinance Nos. 1 through 30 were adopted in 1925 (in essence readopting all ordinances then in effect since the City's incorporation), and Ordinance No. 115 was the last ordinance adopted before the adoption of the 1978 Code of Ordinances. Thus, 115 ordinances in the first 53 years; 166 ordinances in the next 22 years until the Code was first adopted; and 266 ordinances in the past 19 plus years.

Cindy and I suggest that the Council discuss this proposal at the June 9<sup>th</sup> Council meeting. If the Council is inclined to proceed with this project, Cindy believes that \$1,000 to \$2,000 likely could be paid from the FY 2019-2020 budget, with the balance from the next fiscal year budget.

pc: Cindy Riesselman

## Ralph Brown

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**From:** Justin Yarosevich <justin@sc-ic.com>  
**Sent:** Sunday, January 12, 2020 9:28 AM  
**To:** Ralph Brown  
**Cc:** Cindy Riesselman  
**Subject:** RE: Dallas Center Code Supplement

Ralph and Cindy –

Sorry for the delay in getting back to you with pricing on the Code Update and online update for you.

As mentioned we do provide an online option for our clients utilizing a product called Folio which provides for a solution that is fully searchable and mobile friendly. We partner with American Legal for the hosting to ensure that the servers are redundant and have the most reliability for our clients as possible. It's also more cost effective for you and us. Here are a couple of clients online codes that you can look at for samples:

Mitchellville - <https://codelibrary.amlegal.com/codes/mitchellville/latest/overview>

Ankeny - <https://codelibrary.amlegal.com/codes/ankeny/latest/overview>

In terms of pricing, we would recommend that we do the update before converting the code into the online format. The update would clean up and provide new spacing for new chapters and expanded content. We would remove the point pages (124.1, for example) and the chapters and sections that have number letter combinations (Chapter 12A or Section 12.01A, for example). We would remove the supplement notes throughout the code and the City would adopt the new code at the end of the process. We would also clean up formatting issues and language issues as needed. We could make other changes as directed by the City during this time. Inclusion of ordinances adopted by the City during the process would be included as part of the process then, after the adoption you would resume your regular supplementing process, or if you wanted to increase the frequency to keep the online product more current you could. For example, Ankeny supplements quarterly and Mitchellville as they adopt new ordinances. We can work with your preferred schedule.

Pricing for the update (not including the online update) would be \$6,000.00 and includes the following:

- 11 (8 for the City and 3 for Mr. Brown) new copies of the code (pages only, does not include binders or tabs)
- The project as noted above.

Payments would be done in three installments as follows:

- Down Payment - \$1,000.00
- Draft Payment - \$2,500.00
- Final Payment - \$2,500.00

If for budget purposes it would work better to have the first payment be smaller to limit the impact to the current fiscal year we can work with the City to change the amount of that first payment. Just let me know.

For the online product you would have two individual elements for the cost, the first is the cost to set up the code in the online format, this is a one time fee for each set up. The second element is the online hosting fee which is an annual fee.

- Setup Fee is \$1,000.00
- Annual Web Hosting is \$500.00

When the Code is online and we provide the link to the code you will owe \$1,500.00.

When we supplement your code we would then supplement the online version at the same time. When the City gets the paper versions of the supplement replacement pages the online version should be live on the web. There is a an additional fee of \$10 per changed page for updating the online code in addition to the regular rate for supplementing.

This is a quick overview of the process. If you have any questions I would be happy to answer them or walk through the process in more detail.

Thanks again for your interest.

*Justin*

Justin Yarosevich  
Simming-Cory | Iowa Codification

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**Access Systems**  
955 SE Olson Drive  
Waukee, IA 50263  
Phone: 515.987.6227  
Fax: 515.987.6228  
[www.accesssystems.com](http://www.accesssystems.com)

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# Proposal and Investment Plan

## City of Dallas Center Fire Department

The contents of this proposal are confidential trade secret information and intended for the use of City of Dallas Center only. The contents herein may not be reproduced without the specific written permission of Access Systems. This is a proposal only and informative in nature. Actual contract terms and conditions, as well as final pricing, may change, and will be submitted upon your request.

Pricing in this proposal expires 30 days after May 12, 2020.

**By:** Bill Garnes

**DATE:** May 12, 2020

[www.AccessSystems.com](http://www.AccessSystems.com)



888-464-8770

[www.AccessSystems.com](http://www.AccessSystems.com)

[info@AccessSystems.com](mailto:info@AccessSystems.com)





**Access Systems**  
955 SE Olson Drive  
Waukee, IA 50263  
Phone: 515.987.6227  
Fax: 515.987.6228  
www.accesssystems.com

May 12, 2020

**PROPOSED SOLUTION FOR:**  
**CITY OF DALLAS CENTER**

**EQUIPMENT PROPOSED**

Quantity	Model	Description
1	Ricoh IM C400F	Ricoh IM C400F

*Please see attached brochure or specification sheet for more details.*

**FINANCIAL OPTIONS**

Lease and Service	Term
\$99.14	60
Or	
Cash Price	Monthly Service
\$1,996.00	\$37.70

**MAINTENANCE AND SUPPLIES**

Your Service Payment includes the following:

- ✓ All parts, labor, toner, and service calls.
- ✓ Up to 1,500 B&W pages per month with additional B&W pages billed quarterly at \$0.014 per copy.
- ✓ Up to 150 Color pages per month with additional Color pages billed quarterly at \$0.07 per copy.
- ✓ Guaranteed 4-hour response time (current average of 2.3 hours statewide)
- ✓ Quarterly account reconciliations and reviews.

EXCLUDES: paper and staples.



888-464-8770

www.AccessSystems.com

info@AccessSystems.com



A4 Multifunction Color

**IM C300F**

**IM C400F**

**IM C400SRF**

✓ Copier ✓ Printer ✓ Facsimile ✓ Scanner



## Future-proof technology at your fingertips

At last! A printing system that doesn't stress everyone out. Things have changed. Our new multifunction printer (MFP) is the intelligent device you've always wanted to scan, copy and print your Letter/A4 size documents. This color MFP has a smart touchscreen control panel and is always running the latest technology.

Putting up with old equipment until your contract finally ends is out. Software that automatically updates is in — along with the ability to add additional functionality that your business may need in the future. Your MFP is always ready to operate. You can print, copy and scan more materials — faster and remotely from wherever you are. Just plug in this intelligent device and let it run. You'll be glad to know our A4 and A3 MFP models work in exactly the same way too.

With output speeds ranging from 31-45 Letter-size pages per minute, these devices — along with their optional paper trays — allow you to meet just about any type of print job requirement. Plus, the trays hold more paper than ever before, so you spend less time refilling them. You won't need to budget for extra services or equipment either. Select a model that staples and you'll have every function you need, built into one smart device.

# It's the 2020s, and you're right to demand an MFP that can keep up with your dynamic digital workplace.

## Scalable document handling options that grow with your business

Modern devices all interact with one another. Why should your MFP be any different? With Ricoh, you can not only scan documents to a folder on your network but also add third-party apps and cloud services. You decide which features your device does and doesn't have. You'll only see options for the services you use, so you can get to them quickly and without any fuss.



## Secure handling of your documents and data

For complete security across your network, your MFP runs Ricoh's own operating system. This gives you complete control over who sees and doesn't see the documents you process. Your MFP can overwrite your data at the end of every print run, so no sensitive information is ever leaked. You decide who has access to every document, restricting access to select information.





### **Sustainable design to take you far into the future**

Ricoh MFPs are designed to be energy efficient. It's as important to us as it is to you that any device we develop leaves a small carbon footprint on the environment. We also have a deep commitment to minimizing the environmental impact of our devices and workflow, which is why we continually work to meet the global standards for energy and resource efficiency, as defined by EPEAT®\* and ENERGY STAR®. Ricoh devices have low energy consumption levels, in both Typical Electricity Consumption (TEC) and actual power consumption.

*\*EPEAT is only applicable in the USA.*



### **Simple systems to make your working life easier**

All our devices operate like one machine, because the control panels and technology are exactly the same. You won't waste time figuring out how to scan or print every time you use another machine. Our 10.1" tilting touchscreen is as intuitive to use as your smartphone, so cryptic control panel messages are now a thing of the past. Add your company logo, personalize your device for different team members and use it to watch how-to videos — or get help online.

Ricoh's range of intelligent MFPs works as a fleet, which means you can access all of them at once to keep the whole network running. Many operational issues can easily be fixed remotely, so your machine is never down for long. This allows you to focus on more important things, while your MFP runs effortlessly in the background — like every other smart device you use to grow your business.





# IM C300F / IM C400F / IM C400SRF product configuration chart

## Models

### IM C300F



10.1" Smart Operation Panel  
50-sheet SPDF  
250-sheet input tray  
100-sheet bypass tray  
100-sheet output tray  
Dimensions: 19.6" x 22.1" x 20.1"  
(498 x 561 x 510 mm)  
Weight: 103.6 lbs. (47 kg)

### IM C400F



10.1" Smart Operation Panel  
50-sheet SPDF  
550-sheet input tray  
100-sheet bypass tray  
100-sheet output tray  
Dimensions: 19.6" x 22.1" x 23.2"  
(498 x 561 x 590 mm)  
Weight: 110.2 lbs. (50 kg)

### IM C400SRF



10.1" Smart Operation Panel  
50-sheet SPDF  
550-sheet input tray  
100-sheet bypass tray  
Internal finisher (250-sheet output /  
50-sheet stapling)  
Dimensions: 24.2" x 22.1" x 27.8"  
(615 x 561 x 706 mm)  
Weight: 132.3 lbs. (60 kg)

## Configuration Options

### Low Cabinet Type V



Dimensions: 19.6" x 20.9" x 9.1"  
(498 x 532 x 232 mm)  
Weight: 22.8 lbs. (10.3 kg)

### Paper Feed Unit PB1170



Capacity: 550 sheets  
Dimensions: 19.6" x 21.7" x 5.9"  
(498 x 552 x 150 mm)  
Weight: 24 lbs. (10.7 kg)  
Max 2 optional paper feed units can  
be installed without a caster table  
Installation of 3 optional paper feed  
units requires caster table

### 1-Bin Tray Type BN1040

Capacity: 100 sheets  
Dimensions: 21.8" x 19.0" x 5.5"  
(554 x 482 x 139 mm)  
Weight: 6.6 lbs. (3 kg)  
Not available with the IM C400SRF

### Medium Cabinet Type W



Dimensions: 19.6" x 20.9" x 15.0"  
(498 x 532 x 380 mm)  
Weight: 28.5 lbs. (13 kg)

### Caster Table Type Y



Dimensions: 19.6" x 20.9" x 3.3"  
(498 x 532 x 84 mm)  
Weight: 10.1 lbs (4.6 kg)

### NFC Card Reader Type M13

### Tall Cabinet Type X



Dimensions: 19.6" x 20.9" x 20.8"  
(498 x 532 x 528 mm)  
Weight: 34.3 lbs. (15.6 kg)

### Other options

Device Server Option Type M37  
IEEE 802.11a/g/n Interface Unit Type M19  
OCR Unit Type M13  
Page Keeper Type M28  
PostScript3 Unit Type M41  
VM Card Type M37  
ESP XG-PCS-15D Power Filter  
ESP S1 Power Filter

Dimensions are stated in width x depth x height (W x D x H)



# RICOH IM C300F/IM C400F/IM C400SRF

## MAIN SPECIFICATIONS

	IM C300F	IM C400F	IM C400SRF
<b>GENERAL</b>			
Warm-up time	19 seconds	17 seconds	17 seconds
First output speed: B/W	7.2 seconds	6.2 seconds	6.7 seconds
First output speed: full color	8.6 seconds	7.4 seconds	7.9 seconds
Continuous output speed	31 ppm B/W, color	45 ppm B/W / 42 ppm color	45 ppm B/W / 42 ppm color (simplex) / 38 ppm color (duplex)
Memory: standard	2 GB	2 GB	2 GB
Memory: maximum	2 GB	2 GB	2 GB
HDD: standard	320 GB	320 GB	320 GB
HDD: maximum	320 GB	320 GB	320 GB
Weight	103.6 lbs. (47 kg)	110.2 lbs. (50 kg)	132.3 lbs. (60 kg)
Dimensions: W x D x H	19.6" x 22.1" x 20.1" (498 x 561 x 510 mm)	19.6" x 22.1" x 23.2" (498 x 561 x 590 mm)	24.2" x 22.1" x 27.8" (615 x 561 x 706 mm)
Power source	120V – 127V 60 Hz	120V – 127V 60 Hz	120V – 127V 60 Hz
<b>COPIER (STANDARD)</b>			
Multiple copying		Up to 999 copies	
Copy resolution: maximum		600 x 600 dpi	
Zoom		From 25% to 400% in 1% steps	
<b>PRINTER (STANDARD)</b>			
Printer language: standard		PCL5c, PCL6, PostScript 3 (emulation), PDF direct (emulation)	
Printer language: option		Genuine Adobe® PostScript®3™, PDF Direct from Adobe®	
Print resolution: maximum		1,200 x 1,200 / 1 bit	
Network interface: standard		Ethernet 10 base-T/100 base-TX/1000 base-T, USB Host I/F Type A, USB Host I/F Type B	
Network interface: option		Wireless LAN (IEEE 802.11a/b/g/n)	
Mobile printing capability		Apple AirPrint™, Mopria, NFC, RICOH Smart Device Connector	
Network protocol		TCP/IP (IP v4, IP v6)	
Windows® environments		Windows® 7/8.1/10, Windows® Server 2008/2008R2/2012/2012R2, Windows® Server 2016, Windows® Server 2019	
Mac OS environments		Macintosh OS X Native v10.11 or later	
UNIX environments		UNIX Sun® Solaris, HP-UX, SCO OpenServer, RedHat® Linux Enterprise, IBM® AIX	
SAP® environments		SAP® R/3®, SAP® S/4®	
<b>SCANNER (STANDARD)</b>			
Scanning: B/W		41 ipm (simplex) / 82 ipm (duplex) @ 200/300 dpi, Letter size	
Scanning: full color		41 ipm (simplex) / 82 ipm (duplex) @ 200/300 dpi, Letter size	
Resolution: maximum		600 dpi (1200 dpi via TWAIN)	
Compression method		B/W: TIFF (MH, MR, MMR, JBIG2) Grayscale – Color: JPEG	
File formats		Single page: TIFF, JPEG, PDF, High compression PDF, PDF/A Multi page: TIFF, PDF, High compression PDF, PDF/A	
Scan modes		E-mail, Folder, USB, SD Card, URL, FTP	
<b>FACSIMILE (STANDARD)</b>			
Circuit		PSTN, PBX	
Compatibility		ITU-T (CCITT) G3	
Transmission speed		2 seconds	
Modem speed: maximum		33.6 Kbps	
Resolution: standard		8 x 3.85 line/mm, 200 x 100 dpi, 8 x 7.7 line/mm, 200 x 200 dpi	
Compression method		MH, MR, MMR, JBIG	
Scanning speed		40 spm (simplex) / 80 spm (duplex)	
<b>PAPER HANDLING</b>			
Recommended paper size		Letter, Legal, HLT, A4, A5, B5	
Paper input: standard	250 sheets	550 sheets	550 sheets
Paper input: bypass	100 sheets	100 sheets	100 sheets
Paper input: maximum	2,000 sheets	2,300 sheets	2,300 sheets
Paper output: standard	100 sheets	100 sheets	250 sheets
Paper weight		Trays: 60 – 163 g/m² Bypass: 60 – 220 g/m² Duplex: 60 – 163 g/m²	
Paper types		Plain, Recycled, Special, Color, Letterhead, Cardstock, Preprinted, Bond, Coated, Envelope, Label, OHP	

# RICOH IM C300F/IM C400F/IM C400SRF

## MAIN SPECIFICATIONS

	IM C300F	IM C400F	IM C400SRF
<b>ECOLOGY</b>			
Power consumption: maximum	Less than 1,300 W	Less than 1,400 W	Less than 1,400 W
Power consumption: sleep	0.65 W	0.65 W	0.65 W
TEC*	0.37 kWh	0.54 kWh	0.56 kWh
ENERGY STAR®		Certified	
EPEAT®		Gold Rated*	
*EPEAT Gold rating is applicable only in the USA.			
<b>PAPER HANDLING OPTIONS</b>			
1 x 550-sheet Paper Feed Unit (PB1170)		Paper size: Letter, Legal, HLT, A4, A5, B5 Paper weight: 60 – 163 g/m²	
1 x 100-sheet Bin Tray (BN1040)		Paper size: Letter, Legal, HLT, A4, A5, B5 Paper weight: 60 – 163 g/m²	
<b>OTHER OPTIONS</b>			
Caster Table Type Y, Low Cabinet Type V, Medium Cabinet Type W, Tall Cabinet Type X, IEEE 802.11a/g/n Interface Unit Type M19, NFC Card Reader Type M13, Page Keeper Type M28, PostScript3 Unit Type M41, VM CARD Type M37, ESP XG-PCS-15D Power Filter, ESP S1 Power Filter			
<b>CONSUMABLES</b>			
Toner: black (regular yield)	17,000 prints	17,000 prints	17,000 prints
Toner: cyan/magenta/yellow (regular yield)	6,000 prints	6,000 prints	6,000 prints
Toner: black (high yield)	N/A	17,500 prints	17,500 prints
Toner: cyan/magenta/yellow (high yield)	N/A	8,000 prints	8,000 prints
Staple set	N/A	N/A	5,000 staples
Staple refill	N/A	N/A	10,000 staples
Consumable yield measuring method based on A4, 5% coverage			



\*TEC value is measured based on the ENERGY STAR Ver. 3.0 test method.

Some options may not be available at the time of market release.

Specifications are subject to change without notice.

For maximum performance and yield, we recommend using genuine Ricoh parts and supplies.

Some features may require additional options and/or charges.

Ricoh USA, Inc.

300 Eagleview Boulevard  
Exton, PA 19341



1-800-63-RICOH



www.ricoh-usa.com

**RICOH**  
imagine. change.

Ricoh USA, Inc., 300 Eagleview Boulevard, Exton, PA 19341, 1-800-63-RICOH

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R4111



**RESOLUTION NO. 2020-42**

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA,** the following transfers are hereby authorized:

		Debit	Credit
Transfer from			
Emergency transfer out	119-910-6910	\$11,789.08	
Emergency savings	119-000-1160		\$11,789.08
Transfer to			
General savings	001-000-1160	\$11,789.08	
General transfer in	001-910-4830		\$11,789.08
Transfer from			
LOST transfer out	121-910-6910	\$96,804.80	
LOST savings	121-000-1160		\$96,804.80
Transfer to			
Debt service savings	200-000-1160	\$96,804.80	
Debt service transfer in	200-910-4830		\$96,804.80

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Dallas Center, Iowa, on this 9<sup>th</sup> day of June, 2020.

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Michael Kidd, Mayor

ATTEST:

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Cindy Riesselman, City Clerk