

NOTICE OF A PUBLIC MEETING
Dallas Center City Council
Tentative Agenda
April 11, 2023 – 7:00 pm – Memorial Hall
1502 Walnut Street, Dallas Center

The Council meeting will be held in person in Memorial Hall. The meeting also may be accessed by the public electronically by Zoom at the following Internet link:

<https://us02web.zoom.us/j/85023453046>

If a Zoom user has the Zoom app, just enter the meeting ID **850 2345 3046** and the passcode is 511225

Or a member of the public may connect to the meeting by telephone using any of the following numbers (the Meeting ID is **850 2345 3046**, the passcode is **511225**: Dial by your time zone below:

312 626 6799 (CST) 646 558 8656 (EST) 719 359 4580 (MST) 669 900 9128 US (PST)

Depending on the caller's long-distance calling plan, long distance charges may apply.

PUBLIC HEARING –on Fiscal Year 2023-2024 Dallas Center City Budget. Each person will have up to five minutes to comment on **Fiscal Year 2023-2024 Dallas Center City Budget**

1. Pledge of Allegiance
2. Roll call
3. Action to approve agenda
4. Public Comments [Anyone wanting to address the Council should raise your hand and the Mayor will acknowledge you. Please stand, state your name, address, and topic. You will have two minutes to address the Mayor and Council]
5. Action to approve consent agenda
 - a. Approve minutes of March 8th regular meeting and March 21st special meeting
 - b. March Treasurer's Report, Balance Sheet, and Budget Report
 - c. March Law Enforcement, Fire/Rescue, Compliance and Water Reports
 - d. Approve changing salary for McKenna Dirks from \$17.25/hour to \$18.00 to include her returning years of service effective February 24, 2023
 - e. Approve hiring assistant pool managers Hannah Little (1st year) at \$14.50/hour and Olivia Macumber (4th year) at \$15.25/hour; 4th year lifeguard Cara Pion at \$13.25/hour; 3rd year lifeguard Hailee Anderson at \$13.00/hour, 2nd year lifeguards Kate Busby and Addison Shawhan at \$12.75/hour, and 1st year lifeguards Jackson Chiochon, Haydn Little, Sophia Matalone, Maddie Schmitz, and Ellie Schmitz at \$12.50/hour; 2nd year pool admissions applicants Malaina Elliott and Lily Holcomb at \$10.75/hour. All lifeguard hires pending lifeguard certifications and all hires pending background checks with start date of June 1, 2023
 - f. Approve hiring skating rink operator Darla MacConnell at \$13.00/hour effective May 1, 2023
 - g. Approve hiring skating rink operator Nicole Waller at \$13.00/hour effective May 1, 2023 pending background check
 - h. Approve hiring skating rink operator Laura Myers Hooten at \$12.50/hour effective May 1, 2023 pending background check
 - i. Action to approve rate increase for Public Works part-time/seasonal employees Mike Buckalew, Devin Schroeder and Scott Deaver to \$15/hour
 - j. Approve Day Hawk, LLC dba The Handlebar liquor license (Class C Retail Alcohol License)

- k. Approve Board and Batten, LLC liquor license (Special Class C Retail Alcohol License (BW) pending receipt of required documentation
 - l. Outdoor Community Swimming Pool Construction Project – action to approve Pay Estimate No. 8 – Sande Construction & Supply Co. - \$364,087.50
 - m. Action to approve payment of Iron Mountain invoice after review by the invoice review members
 - n. Approve invoices for payment (review committee Kluss and Beaudet)
6. Deb Lucht – Minburn Communications – report on schedule of fiber optic construction in street rights-of-way from Minburn Communications’ building near the Public Works building
7. Eric Allen – concern with Pool excavation and movement of his home’s foundation
8. Parks and Recreation Board
 - a. Discussion and possible action on the IEDA CAT grant and Dallas County Foundation grant agreements
 - b. Discussion and possible action to order the pool heater, slides, and shade materials
 - c. Discussion and possible action on recommendations for the Pocket Park Mural
 - d. Action to approve disposing of materials in the west end of the skating rink storage building
 - e. Action to authorize the purchase of soccer goals and field marking equipment in an amount not to exceed \$3,500
 - f. Action to authorize the purchase of Access Granted software to handle admissions and passes at the Pool in an amount not to exceed \$1,000 annually
 - g. Action to authorize hiring an outside contractor to build the shelter at the Burnett Complex for an amount not to exceed \$4,200
9. Planning and Zoning Commission
 - a. Report – Matt Ostanik
 - b. Action on Resolution 2023-13 – approving Site Plan for Spurgeon Senior Community
10. Public Works
 - a. Director’s Report
 - b. Action on Resolution 2023-12 – Heartland Co-op LP Tank Lease Agreement
 - c. Update on Reservoir Issues
11. Highway 44 Distribution Main Replacement- Phase 1 – Engineer’s Report
12. Dallas Center Outdoor Community Swimming Pool Construction Project
 - a. Engineer’s Report
 - b. Discussion and possible action on request for change orders as a result of grant(s) received
 - c. Action to approve change order #5 in an amount of \$93,436 (subject to confirmation from the contractor)
13. Wastewater Nutrient Reduction Strategy – Engineer’s Report
14. Salt Storage Building – Engineer’s Report
15. City Engineer – Other Matters
16. Discussion and possible action – condition of certain Walnut Street buildings
17. Action on Ordinance No. 590 – Increasing the sewer rate charged by the City effective May 16, 2023, second reading
18. Action to approve Resolution 2023-11 – approving Mayor’s appointment of Robert Findlay to the Central Iowa Regional Housing Authority (CIRHA) Board, term expires May 2026
19. Action on Resolution 2023-14 – approving a contract for software and maintenance with Cities Digital, Inc. for Laserfiche (previously approved the dollar amount)
20. Action on Resolution 2023-15 – amending Resolution 2010-24 establishing fees for city equipment and personnel used to abate nuisances in violation of the Code of Ordinances
21. Fiscal Year 2023-2024 City Budget
 - a. City Administrator’s report on the budget

- b. Action on Resolution 2023-16 – approving the Fiscal Year 2023-2024 City of Dallas Center Budget
22. City Administrator
- a. Receive and review Auditor of State’s Examination Report for the period July 1, 2021, through June 30, 2022
 - b. Action to approve Resolution 2023-17 – authorizing a tuition scholarship application submission for the Municipal Clerk Institute

- 23. Annexation Discussion/Update
- 24. Council reports
- 25. Mayor’s report
- 26. Adjournment

Shellie Schaben, City Clerk

Claims

A King's Throne, LLC	Mar Serv	\$352.50
Access Systems Leasing	Copier	\$366.21
Access Systems	Copier	\$44.57
ACCO	Licensing	\$350.00
Adel TV & Appliance Co	Services	\$1,300.00
AgSource Coop Services	Tests	\$1,444.25
Ahlers & Cooney, PC	Mar Serv	\$70.00
Ameriserv Radon Mitigation	Radon Mitigation	\$2,265.00
Baker & Taylor Co.	Books	\$571.62
Baldon Hardware	Mar Serv	\$256.67
Bay Bridge Administrators	Insurance	\$100.42
Blackstrap, Inc.	Salt	\$1,088.56
Center Point Large Print	Books	\$26.62
Centurylink	Mar Serv	\$792.63
Cj Cooper & Associates	Drug Testing	\$10.00
Concrete Impressions, LLC	Mar Serv	\$36,720.00
Culligan Water System	Mar Serv	\$46.26
Dallas County News	Renewal	\$46.80
Dallas County Treasurer	Mar Protection	\$18,538.69
Delta Dental	Insurance	\$45.62
Delta Dental	Insurance	\$709.18
Digital Stew Services	Mar Serv	\$964.05
Dynamic Distribution Co.	Signs	\$947.29
EFTPS	Taxes	\$3,972.69
EFTPS	Taxes	\$4,036.62
EFTPS	Taxes	\$4,434.41
Electric Pump	Pump	\$871.25
Elite Electric & Utility	Mar Serv	\$2,029.37
EMC Insurance Companies	Insurance	\$102.75
Finish Line of Dallas Center	Repairs	\$522.42
Frame, Ally	Pocket Park	\$600.00
Gatehouse- Db Iowa Holdings	Feb Minutes	\$498.29
GCMOA	FY24 DUES	\$25.00
GIS Benefits	Insurance	\$70.00
GIS Benefits	Insurance	\$14.19
GIT Insurance	Insurance	\$106,070.44

Grimes Asphalt and Paving Corp	Supplies	\$1,680.00
Heartland Co-Op	Mar Serv	\$3,726.94
Herc-U-Lift	Rotary Closet	\$694.60
HSA Cory, Rochelle	HSA- City Only	\$100.00
HSA Cory, Rochelle	HSA- City Only	\$100.00
HSA Riesselman, Cindy	HSA	\$329.00
HSA Riesselman, Cindy	HSA	\$329.00
HSA Schaben, Michele	HSA	\$412.50
HSA Schaben, Michele	HSA	\$412.50
HSA Scrivner, April	HSA- City Only	\$50.00
HSA Scrivner, April	HSA- City Only	\$50.00
HSA Slaughter, Brian	HSA	\$300.00
HSA Slaughter, Brian	HSA	\$300.00
HSA Tiffany, Joshua	HSA- City Only	\$100.00
HSA Tiffany, Joshua	HSA- City Only	\$100.00
IPERS	IPERS	\$5,713.07
Karen McCleary	Mar Serv	\$675.00
Kuperman, Jacob	Pocket Park	\$600.00
Leaf	Copier	\$165.81
Eddie Leedom	Mar Serv	\$607.32
Library Ideas LLC	Books	\$517.11
Linde Gas & Equipment Inc.	Mar Serv	\$40.00
Manatts	Well #11 Supplies	\$242.00
Marshall McCalley	Server Battery	\$3,200.00
Menards	Rotary Closet	\$1,026.59
MidAmerican Energy	Mar Serv	\$7,136.14
Minburn Communications	Apr Serv	\$54.99
Municipal Supply Inc	Water Meters	\$1,560.84
Nationwide Retirement Sol	Insurance	\$225.00
Nationwide Retirement Sol	Insurance	\$225.00
Nationwide Retirement Sol	Insurance	\$225.00
Navarro, James	Pocket Park	\$600.00
ODP Business Solutions LLC	Supplies	\$186.60
Dallas Center Post Office	Postage	\$1,400.00
Rhinehart Excavating, Inc	Supplies	\$1,630.44
Treasurer - State of Iowa	Taxes	\$1,009.89
Treasurer - State of Iowa	Taxes	\$2,003.66
Sande Construction Supply	Pool Pay Estimate #8	\$364,087.50
Sandry Fire Supply	Supplies	\$1,295.45
Storey Kenworthy/Matt Parrott	Supplies	\$2,962.62
Strauss Security Solutions	2nd Qtr Serv	\$134.85
UHS Premium Billing	Insurance	\$639.24
UHS Premium Billing	Insurance	\$11,669.69
USA Blue Book	Supplies	\$2,592.66
Veenstra & Kimm	Mar Serv	\$11,790.66
Verizon Wireless	Mar Serv	\$242.93
Treasurer - State of Iowa	Taxes	\$1,166.96
Waste Management	Mar Serv	\$21,671.81

Waters Edge Aquatic Design	Mar Serv	\$1,840.00
Wells Fargo	Supplies	<u>\$1,761.54</u>
Accounts Payable Total		\$649,889.28

General	\$135,449.23
RUT	\$5,446.45
T&A(EB)	\$23,591.05
Burnett Project	\$36,720.00
CAP Improve Pool	\$377,187.56
Water	\$37,276.13
Water Capital Outlay	\$65.00
Sewer	\$34,005.49
Storm District	<u>\$148.37</u>
Total Funds	\$649,889.28

Revenues

General Total	\$50,612.13
T&A (FT) Total	\$135.85
T&A (SC) Total	\$9.10
Capital Improvement Total	\$490.12
T&A (SL) Total	\$38.05
RUT Total	\$12,897.68
T&A(EB) Total	\$3,097.34
Local Option Sales Tax Total	\$47,360.18
TIF Total	\$5,311.92
Trees Total	\$42.53
Burnett Project Total	\$329.26
Debt Service Total	\$26,030.91
CAP Improve Pool Total	\$3,341.26
CAP Imprv-Amer Rescue Total	\$339.84
T&A (B) Total	\$8.63
T&A (Y) Total	\$8.54
Water Total	\$43,705.70
Sewer Total	\$35,703.50
Storm District Total	\$5,049.69
Drainage District 76 Total	<u>\$0.12</u>
Total Revenue by Fund	\$234,512.35

Mayor Beyer opened a public hearing at 7:01 pm on March 8, 2023, as advertised for the purpose of hearing comments on Ordinance No. 587 - modifying subdivision ordinance provisions on the alternate plan to park land dedication. There were no written comments. Julie Becker and Robert Haxton had several comments on their opposition to Ordinance No. 587. Robert Haxton had several comments on park land dedication. Bob King stated his support of the mayor and council on their decision-making abilities. Mayor Beyer closed the public hearing at 7:09 pm.

Mayor Beyer opened a public hearing at 7:09 pm on March 8, 2023, as advertised for the purpose of hearing comments on Ordinance No. 588 - modifying subdivision ordinance provision on the requirement of broadband communication availability as an improvement in subdivisions. There were no written or oral comments. Mayor Beyer closed the public hearing at 7:10 pm.

Mayor Beyer opened a public hearing at 7:10 pm on March 8, 2023, as advertised for the purpose of hearing comments on proposal to change the zoning classification of real estate owned by Spurgeon Manor, Inc., (and adjacent roadway owned by the City of Dallas Center) from R-1 (Single Family Residential District) to R-3 (Multi-Family Residential District). There were no written comments. Julie Becker stated her support of Spurgeon Manor. Mayor Beyer closed the public hearing at 7: 11 pm.

The Dallas Center City Council met in regular session March 8, 2023 at 7:12 pm. Mayor Beyer called the meeting to order and led the Pledge of Allegiance. Council members present included Amy Strutt, Ryan Coon, Angie Beaudet and Daniel Willrich. Ryan Kluss was present via Zoom. Also present were City Administrator Cindy Riesselman, City Attorney Ralph Brown and City Engineer Bob Veenstra. Motion by Coon, 2nd by Beaudet to approve the agenda. Motion passed 5-0.

Public Comments

Robert Haxton stated his concerns about the water (sewer) rate increase and how this money is used. Julie Becker had comments on tax abatements, park land dedication and park board appointments.

Willrich stated 357 hours of law enforcement service was provided (320 hours are required) which is 11.5% above the agreement. Fire responded to 4 calls and EMS responded to 11 calls. Motion by Coon, 2nd by Beaudet to approve consent agenda: [Approve hiring Scott Deaver as a summer public works assistant at \$13.25/hr up to 25 hours/week effective April 1, 2023; Approve hiring Devin Schroeder as a summer public works assistant at \$13.25/hr up to 25 hours/week effective May 1, 2023; Approve appointment of Robert Findlay to the Central Iowa Regional Housing Authority, term will expire 5/2025; Outdoor Community Swimming Pool Construction Project – action to approve Pay Estimate No. 7 – Sande Construction & Supply Co. – \$466,663.08; Approve invoices for payment (review committee Beaudet and Strutt)]. Motion passed 5-0.

Red Lion Renewables

Terry Dvorak informed council that he received an award from the Iowa Economic Development revolving loan fund and is now able to proceed with the solar panel project. The mayor indicated that we would have Ahlers and Cooney review the contract before we move forward with the project. Motion by Coon, 2nd by Beaudet to retain the services of the Ahlers & Cooney law firm for contract negotiation. Motion passed 5-0.

Parks and Recreation Board

Bob King informed council that they are going to be defending our application for the CAT grant on March 30, 2023. He also stated that Dallas Center is one of the 5 finalists in the state for the Healthiest Hometown award. King is now on the Raccoon River Valley Trail Association and hopes to promote Dallas Center on the trail. Rotary will have their centennial on January 3, 2027 and plans are already underway for the celebration. Rotary club will start to meet in the evenings also.

Motion by Coon, 2nd by Beaudet to approve proposal by Concrete Impressions for Burnett Complex Trail in the amount of \$39,500. Motion passed 5-0.

Planning and Zoning Commission

Matt Ostanik reported Planning & Zoning Commission recommends changing the zoning of Spurgeon Manor to an R-3. Ostanik also wanted to clarify that he was misquoted in the public comments.

Motion by Willrich, 2nd by Coon to approve Ordinance No. 587 - modifying subdivision ordinance provisions on the alternate plan to park land dedication, first reading. Roll call all ayes, motion passed.

Motion by Coon, 2nd by Beaudet to waive the 2nd and 3rd readings of Ordinance No. 587 making the ordinance effective upon publication. Roll call all ayes, motion passed.

Motion by Strutt, 2nd by Beaudet to approve Ordinance No. No. 588 – modifying subdivision ordinance provision on the requirement of broadband communication availability as an improvement in subdivisions, first reading. Roll call all ayes, motion passed.

Motion by Willrich, 2nd by Strutt to waive the 2nd and 3rd readings of Ordinance No. 588 making the ordinance effective upon publication. Roll call all ayes, motion passed.

Motion by Coon, 2nd by Strutt to approve Ordinance No. 589 – rezoning property owned by Spurgeon Manor, Inc. (and adjacent roadway owned by the City of Dallas Center) from R-1 (Single-Family Residential District) to R-3 (Multi-Family Residential District), first reading. Roll call all ayes, motion passed. Motion by Coon, 2nd by Willrich to waive the 2nd and 3rd readings of Ordinance No. 589 making the ordinance effective upon publication. Roll call all ayes, motion passed.

Public Works

Assistant Public Works Director Brett Kaszinski reported the following: public works has had to clear roads during a couple snow events; Two water main breaks needed to be repaired; well 11 is moving forward with the generator; building a closet for additional storage space; the ice rink will be taken down in the next week. Kaszinski congratulated Josh Tiffany on obtaining his Commercial Driver's License.

Highway 44 Distribution Main Replacement- Phase 1

City Engineer Bob Veenstra reported that the contractor plans to get started on this project yet this month depending on weather. The project shouldn't take too long, and Engineer Veenstra is hopeful that this project will be completed by the end of June.

Dallas Center Outdoor Community Swimming Pool Construction Project

City Engineer Bob Veenstra reported that Sande Construction has provided an updated schedule and they are currently running 2-3 weeks behind. Engineer Veenstra indicated that the opening of the pool was to be May 21st but said it will probably be more like the 2nd week of June. Veenstra reviewed the changes being made with Change Order No. 4.

Motion by Willrich, 2nd by Coon to approve Change Order No. 4 – Sande Construction & Supply Co. Inc (change recirculation piping support, change material of the pool inlets, and addition of water supply installation for two future slides) – decrease contract amount by \$8,716.00. Motion passed 5-0. Motion by Coon, 2nd by Strutt to approve Resolution 2023-09 — contract with Mosquito Control of Iowa. Roll call all ayes, motion passed.

Motion by Strutt, 2nd by Coon to approve Ordinance No. 590 - Increasing the sewer rate charged by the City effective May 16, 2023, first reading. Roll call all ayes, motion passed.

Motion by Strutt, 2nd by Coon to approve Resolution 2023-10 - A Resolution Adopting Policy Governing Snowplowing and Ice Control on Public Streets in the City of Dallas Center, Iowa. Roll call all ayes, motion passed.

City Administrator

City Administrator Riesselman provided an update on Senate File 181 signed into law changing the Rollback from 56.49 to 54.65 which resulted in a revenue deduction of approximately \$36,000 for the next fiscal year. Riesselman indicated that we will be able to maintain the levy rate at the lower rate of 11.91 but will need to use more of the employee benefits reserves.

Motion by Coon, 2nd by Strutt to set a budget workshop for March 21, 2023 at 6:30 pm in Memorial Hall. Motion passed 5-0.

Motion by Strutt, 2nd by Beaudet to set a Public Hearing on Fiscal Year 2023-2024 City Budget for 7 pm on April 11, 2023. Motion passed 5-0.

Annexation Committee has a meeting set to discuss future annexation for the city of Dallas Center.

No other council reports were given.

There was an Arbor Day Proclamation by the Mayor.

The meeting adjourned at 7:39pm.

Shellie Schaben, City Clerk

Claims

A King's Throne, LLC	Feb Serv	\$352.50
Access Systems	Leasing Copier	\$366.21
Access Systems	Maintenance	\$44.57
Adel TV & Appliance Co	Maintenance	\$227.65
Agsource Coop Services	Tests	\$1,195.20
Baker & Taylor Co.	Books	\$266.35
Bay Bridge Administrators	Insurance	\$100.42
Brown, Fagen & Rouse	Mar Serv	\$3,000.00
Centurylink	Feb Serv	\$779.09
Colibri System	Supplies	\$286.65
Compass Minerals America	Salt	\$4,367.52
Culligan Water System	Feb Serv	\$52.16
Dallas County Treasurer	Feb Protection	\$18,538.69
Delta Dental	Insurance	\$45.62
Delta Dental	Insurance	\$709.18
Digital Stew Services	Feb Serv	\$240.30
EFTPS	Taxes	\$3,986.82
EFTPS	Taxes	\$3,972.69
Elite Electric & Utility	Repairs	\$1,835.75
Finish Line of Dallas Center	Repairs	\$711.22
Gatehouse- DB Iowa Holdings	Publications	\$405.92
GIS Benefits	Insurance	\$39.88
GIS Benefits	Insurance	\$64.65
Golden West Industrial Supply	Supplies	\$471.64
Hawkeye Truck Equipment	Supplies	\$76.00
Heartland Co-Op	Feb Serv	\$1,200.58
HSA Cory,	Rochelle HSA	\$100.00
HSA Riesselman, Cindy	HSA	\$329.00
HSA Schaben, Michele	HSA	\$412.50
HSA Scrivner, April	HSA	\$50.00
HSA Slaughter, Brian	HSA	\$300.00
HSA Tiffany, Joshua	HSA	\$100.00

IMFOA	Dues	\$100.00
Iowa One Call	Jan Serv	\$21.60
IPERS	IPERS	\$5,837.05
Iron Mountain	Feb Serv	\$90.01
Karen McCleary	Feb Serv	\$675.00
Kempker's True Value	Supplies	\$7.47
Leaf	Copier	\$165.81
Eddie Leedom Feb	Serv	\$470.64
Library Ideas LLC	Books	\$48.95
Linde Gas & Equipment Inc.	Feb Serv	\$42.16
Metropolitan Compounds, Inc	Repairs	\$506.35
MidAmerican Energy	Feb Serv	\$8,245.54
Midwest Breathing Air LLC	Tests	\$198.00
Minburn Communications	Mar Serv	\$54.99
Moss Bros, Inc	Repairs	\$7.58
Municipal Supply Inc	Repairs	\$184.83
Nationwide Retirement Sol	Insurance	\$225.00
Nationwide Retirement Sol	Insurance	\$225.00
ODP Business Solutions LLC	Supplies	\$166.89
Rhinehart Excavating, Inc	Rock	\$1,943.27
Cindy Riesselman	Mileage	\$11.14
Treasurer - State of Iowa	Taxes	\$1,050.14
Treasurer - State of Iowa	Taxes	\$2,129.95
Sande Construction Supply	Pool-Pay Estimate #7	\$466,663.08
Sandry Fire Supply	Supplies	\$1,819.60
April Scrivner	Mileage	\$38.42
Simmering-Cory/Iowa Codification	Publications	\$1,060.00
Slaughter Brian	Training	\$30.00
State Hygienic Laboratory	Tests	\$500.00
Storey Kenworthy/Matt Parrott	Supplies	\$1,326.63
Tiffany, Josh DOT	CDL Testing	\$35.50
UHS Premium Billing	Insurance	\$639.24
UHS Premium Billing	Insurance	\$11,669.69
Veenstra & Kimm	Feb Serv	\$12,545.14
Verizon Wireless	Electronics	\$2,984.87
Treasurer - State of Iowa	Taxes	\$1,165.22
Waste Management	Feb Serv	\$22,160.86
Waters Edge Aquatic Design	Feb Serv	\$1,840.00
Wells Fargo	Repairs	\$2,009.59
Ziegler Inc	Repairs	\$3,046.78
Accounts Payable	Total	\$596,570.75
	General	\$72,628.87
	Capital Improvement	\$120.88
	RUT	\$2,272.47
	T&A(EB)	\$13,221.26
	CAP Improve Pool	\$480,218.14
	Water	\$17,148.73
	Sewer	\$10,822.04
	Storm District	<u>\$138.36</u>
	Total Funds	\$596,570.75

Revenues

General Total	\$30,404.30
T&A(FT) Total	\$126.20
T&A(SC) Total	\$8.46
Capital Improvement Total	\$455.57
T&A(SL) Total	\$25.20
RUT Total	\$21,979.84
T&A (EB) Total	\$517.92
Local Option Sales Tax Total	\$53,003.66
TIF Total	\$456.68
Trees Total	\$39.51
Burnett Project Total	\$305.88
Debt Service Total	\$21,898.42
Cap Improve Pool Total	\$4,146.87
Cap Improve-American Rescue Total	\$315.70
T&A(B) Total	\$8.02
T&A(Y) Total	\$7.93
Water Total	\$40,864.80
Sewer Total	\$35,157.75
Storm District Total	\$4,987.29
Drainage District 76 Total	<u>\$0.11</u>
Total Revenue by Fund	\$214,710.11

The Dallas Center City Council met in special session March 21, 2023 at 6:30 pm. Mayor Beyer called the meeting to order. Council members present included Amy Strutt and Ryan Coon. Ryan Kluss and Angie Beaudet were present via Zoom. Daniel Willrich was absent. City Administrator Cindy Riesselman, Director of Public Works Brian Slaughter and Assistant Director of Public Works Brett Kaszinski were also present.

Motion by Coon, 2nd by Strutt to approve the agenda. Motion passed 4-0.

Motion by Strutt, 2nd by Coon to approve Engagement Letter with Ahlers & Cooney in connection with negotiations with Red Lion Renewables, LLC with respect to a proposed solar power and services agreement. Motion passed 4-0.

Motion by Coon, 2nd by Strutt to approve payments to 3 artists for pocket park submissions in the amount of \$600 each. Motion passed 4-0.

Public Works Director Brian Slaughter summarized the current state of the water reservoir and indicated that both pumps were submerged in water and no longer functioning; therefore 2 new motors are needed. This created an emergency situation and the reservoir had to be bypassed to fill the water tower. Now that we have a functioning motor, the reservoir can be replenished. Motion by Coon, 2nd by Strutt to approve proposal by Electric Pump in an amount not to exceed \$6,400 for motors only. Cost does not include labor. Motion passed 4-0.

Motion by Coon, 2nd by Strutt to approve Resolution 2023-12 in the amount of \$2,265, which replaces Resolution 2022-108, radon mitigation with AmeriServ Radon Mitigation of Iowa. Roll call all ayes, motion passed.

City Administrator Cindy Riesselman reviewed adjustments to the budget due to changes made during the Iowa legislative session resulting in approximately \$35,853 deduction in collections.

The meeting adjourned at 6:42 pm.

Shellie Schaben, City Clerk

TREASURER'S REPORT
CALENDAR 3/2023, FISCAL 9/2023

FUND		LAST REPORT ON HAND	REVENUES	EXPENSES	CHANGE IN LIABILITY	ENDING BALANCE
001	GENERAL	451,601.51	50,612.13	84,459.27	495.54-	418,249.91
011	T&A (PD) BENEVOLENT	.00	.00	.00	.00	.00
015	T&A(FT)	413,111.18	135.85	.00	.00	413,247.03
021	T&A(SC)	13,894.11	9.10	.00	.00	13,903.21
029	CAPITAL IMPROVEMENT	209,770.49	490.12	120.88	.00	210,139.73
041	T&A(SL)	8,471.84	38.05	.00	.00	8,509.89
110	RUT	142,210.29	12,897.68	2,272.47	.00	152,835.50
112	T&A(EB)	24,116.87	3,097.34	17,440.75	.00	9,773.46
119	EMERGENCY LEVY FUND	.00	.00	.00	.00	.00
121	LOCAL OPTION SALES TAX	336,226.99	47,360.18	14,473.17	.00	369,114.00
125	TIF	33,648.85	5,311.92	6,088.42	.00	32,872.35
161	TREES	18,193.90	42.53	.00	.00	18,236.43
166	T&A(REC PROGRAM) REV	.00	.00	.00	.00	.00
167	BURNETT PROJECT	215,843.55	329.26	.00	.00	216,172.81
168	T&A(BC)	.00	.00	.00	.00	.00
169	T&A(BURNETT CAP IMPROVE)	.00	.00	.00	.00	.00
177	T&A(PD)	.00	.00	.00	.00	.00
180	REC TRAIL	.00	.00	.00	.00	.00
200	DEBT SERVICE	301,700.42	26,030.91	.00	.00	327,731.33
301	CAP IMPROVE WASTEWATER	.00	.00	.00	.00	.00
305	PLAYGROUND EQUIPMENT	.00	.00	.00	.00	.00
308	CAP IMPROVE - LIBRARY	.00	.00	.00	.00	.00
309	CAP IMPROVE POOL	1,909,452.92	3,341.26	480,218.14	.00	1,432,576.04
310	CAP IMPRV-AMERICAN RESCUE	145,366.41	339.84	.00	.00	145,706.25
501	T&A(B)	15,692.88	8.63	.00	.00	15,701.51
502	T&A(Y)	13,653.13	8.54	.00	.00	13,661.67
600	WATER	542,642.37	43,705.70	25,432.89	2,129.95-	563,045.13
602	WATER CAPITAL OUTLAY	236,372.54	.00	.00	.00	236,372.54
610	SEWER	757,507.50	35,703.50	15,928.00	446.24-	777,729.24
740	STORM DISTRICT	61,124.81	5,049.69	256.73	108.36-	66,026.13
760	DRAINAGE DISTRICT 76	52.82	.12	.00	.00	52.94
Report Total		5,850,655.38	234,512.35	646,690.72	3,180.09-	5,441,657.10

BALANCE SHEET
CALENDAR 3/2023, FISCAL 9/2023

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING-GENERAL	11,516.60	21,647.56
011-000-1110	CHECKING-T&A(PD) BENEVOLENT	.00	.00
015-000-1110	CHECKING-T&A(FT)	.00	.00
021-000-1110	CHECKING-T&A(SC)	.00	.00
029-000-1110	CHECKING-DEPR POLICE	.00	.00
029-000-1111	CHECKING-DEPR NON RUT EQUIP	.00	.00
029-000-1112	CHECKING-DEPR PARK	.00	.00
029-000-1113	CHECKING-DEPR SWIM POOL	.00	.00
029-000-1114	CHECKING-DEPR P/W BLDG	.00	.00
029-000-1115	CHECKING-DEPR FD EQUIP	.00	.00
029-000-1116	CHECKING-DEPR MEMORIAL HALL	.00	.00
041-000-1110	CHECKING-T&A(SL)	.00	.00
110-000-1110	CHECKING-RUT	.00	.00
110-000-1111	CHECKING-DEPR RUT EQUIP	.00	.00
110-000-1112	CHECKING-SIDEWALK PROJ	.00	.00
112-000-1110	CHECKING-T&A(EB)	1,366.14-	29.96
119-000-1110	CHECKING-EMERG LEVY	.00	.00
121-000-1110	CHECKING-LOST	.00	.00
121-000-1112	CHECKING-LOST SWIM POOL	.00	.00
125-000-1110	CHECKING-TIF	.00	.00
161-000-1110	CHECKING-TREE FUND	.00	.00
166-000-1110	CHECKING-T&A(REC PROGRAM)	.00	.00
167-000-1110	CHECKING-T&A(BURNETT REC)	.00	.00
167-000-1111	CHECKING-T&A(BURNETT REC/POOL)	.00	.00
168-000-1110	CHECKING-T&A(BURNETT LIBRARY)	.00	.00
169-000-1110	CHECKING-T&A(BURNETT CAP IMP)	.00	.00
177-000-1110	CHECKING-T&A(PD) FORFEITURE	.00	.00
180-000-1110	CHECKING-REC TRAIL	.00	.00
200-000-1110	CHECKING-DEBT SERVICE	.00	.00
305-000-1110	CHECKING-PLAYGROUND EQUIP	.00	.00
307-000-1110	CHECKING-2012 HWY 44 TURN LANE	.00	.00
301-000-1110	CHECKING-CAP IMPROVE SEWER	.00	.00
308-000-1110	CHECKING-CAP IMPROVE - LIBRARY	.00	.00
309-000-1110	CHECKING-CAP IMPROVE POOL	.00	.00
310-000-1110	CHECKING-CAP IMPRV ARPA	.00	.00
501-000-1110	CHECKING-T&A(B)	.00	.00
502-000-1110	CHECKING-T&A(Y)	.00	.00
600-000-1110	CHECKING-WATER	1,179.66-	20,948.43
600-000-1111	CHECKING-WATER SINKING	.00	.00
600-000-1112	CHECKING-T&A(M)	.00	.00
600-000-1113	CHECKING-WATER IMPROVEMENT	.00	.00
600-000-1114	CHECKING-WATER RESERVE	.00	.00
602-000-1110	CHECKING-WATER CAP OUTLAY	.00	.00
610-000-1110	CHECKING-SEWER	1,049.95-	22,487.61
610-000-1111	CHECKING-SEWER SINKING	.00	.00
610-000-1112	CHECKING-SEWER RESERVE	.00	.00
610-000-1113	CHECKING-SEWER IMPROVEMENT	.00	.00
740-000-1110	CHECKING-STORM DISTRICT	243.01-	4,144.51
760-000-1110	CHECKING-DRAINAGE DISTRICT 76	.00	.00
	CHECKING TOTAL	7,677.84	69,258.07

BALANCE SHEET
CALENDAR 3/2023, FISCAL 9/2023

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1120	PETTY CASH	.00	100.00
	PETTY CASH TOTAL	.00	100.00
001-000-1160	SAVINGS-GENERAL	44,868.20-	56,502.35
011-000-1160	SAVINGS-T&A(PD) BENEVOLENT	.00	.00
015-000-1160	SAVINGS-T&A(FT)	135.85	58,247.03
021-000-1160	SAVINGS-T&A(SC)	9.10	3,903.21
029-000-1160	SAVINGS-DEPR POLICE	.00	.00
029-000-1161	SAVINGS-DEPR NON RUT EQUIP	130.67	56,025.73
029-000-1162	SAVINGS-DEPR PARK	4.78	2,049.88
029-000-1163	SAVINGS-DEPR SWIM POOL	.00	.00
029-000-1164	SAVINGS-DEPR P/W BLDG	170.67	125,003.15
029-000-1165	SAVINGS-DEPR FIRE	56.06	24,034.28
029-000-1166	SAVINGS-DEPR MEMORIAL HALL	7.06	3,026.69
041-000-1160	SAVINGS-T&A(SL)	38.05	8,509.89
110-000-1160	SAVINGS-RUT	10,474.57	58,248.36
110-000-1161	SAVINGS-DEPR RUT EQUIP	150.64	64,587.14
110-000-1162	SAVINGS-SIDEWALK PROJ	.00	.00
112-000-1160	SAVINGS-T&A(EB)	12,977.27-	9,743.50
119-000-1160	SAVINGS-EMERG LEVY	.00	.00
121-000-1160	SAVINGS-LOST	32,887.01	369,114.00
121-000-1162	SAVINGS-LOST SWIM POOL	.00	.00
121-000-1163	SAVINGS-LOST SINKING	.00	.00
125-000-1160	SAVINGS-TIF	776.50-	32,872.35
161-000-1160	SAVINGS-TREE FUND	42.53	18,236.43
166-000-1160	SAVINGS-T&A(REC PROGRAM)	.00	.00
167-000-1160	SAVINGS-T&A(BURNETT REC)	329.26	141,172.81
167-000-1161	SAVINGS-T&A(BURNETT REC/POOL)	.00	.00
168-000-1160	SAVINGS-T&A(BURNETT LIBRARY)	.00	.00
169-000-1160	SAVINGS-T&A(BURNETT CAP IMP)	.00	.00
177-000-1160	SAVINGS-T&A(PD)FORFEITURE	.00	.00
180-000-1160	SAVINGS-REC TRAIL	.00	.00
200-000-1160	SAVINGS-DEBT SERV	26,030.91	327,731.33
305-000-1160	SAVINGS-PLAYGROUND EQUIP	.00	.00
307-000-1160	SAVINGS-2012 HWY 44 TURN LANE	.00	.00
301-000-1160	SAVINGS-CAP IMPROVE SEWER	.00	.00
308-000-1160	SAVINGS-CAP IMPROVE - LIBRARY	.00	.00
309-000-1160	SAVINGS-CAP IMPROVE POOL	476,876.88-	1,432,576.04
310-000-1160	SAVINGS-CAP IMPRV ARPA	339.84	145,706.25
501-000-1160	SAVINGS-T&A(B)	8.63	3,701.51
502-000-1160	SAVINGS-T&A(Y)	8.54	3,661.67
600-000-1160	SAVINGS-WATER	11,424.71	333,176.74
600-000-1161	SAVINGS-WATER SINKING	10,157.71	94,378.40
600-000-1162	SAVINGS-T&A(M)	.00	4,053.88
600-000-1163	SAVINGS-WATER IMPROVEMENT	.00	10,487.68
600-000-1164	SAVINGS-WATER RESERVE	.00	.00
602-000-1160	SAVINGS-WATER CAP OUTLAY	.00	236,372.54
610-000-1160	SAVINGS-SEWER	7,946.69	425,440.30
610-000-1161	SAVINGS-SEWER SINKING	13,325.00	106,458.67

BALANCE SHEET
CALENDAR 3/2023, FISCAL 9/2023

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
610-000-1162	SAVINGS-SEWER RESERVE	.00	.00
610-000-1163	SAVINGS-SEWER IMPROVEMENT	.00	13,342.66
740-000-1160	SAVINGS-STORM DISTRICT	5,144.33	61,881.62
760-000-1160	SAVINGS-DRAINAGE DISTRICT 76	.12	52.94
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	SAVINGS TOTAL	416,676.12-	4,230,299.03
001-000-1170	CD#48375-GENERAL	.00	250,000.00
001-000-1171	CD#47831-GENERAL	.00	90,000.00
015-000-1170	CD#47831-T&A (FT)	.00	200,000.00
015-000-1171	CD#48375-T&A (FT)	.00	155,000.00
021-000-1170	CD#47831-T&A (SC)	.00	10,000.00
029-000-1170	CD-DEPR POLICE	.00	.00
029-000-1171	CD-DEPR NON RUT EQUIP	.00	.00
029-000-1172	CD-DEPR PARK	.00	.00
029-000-1173	CD-DEPR SWIM POOL	.00	.00
029-000-1174	CD-DEPR P/W BLDG	.00	.00
029-000-1175	CD#-DEPR P/W BLDG	.00	.00
029-000-1176	CD-DEPR FIRE	.00	.00
110-000-1170	CD-RUT	.00	.00
110-000-1171	CD#48375-DEPR RUT EQUIP	.00	30,000.00
121-000-1172	CD-LOST SWIM POOL	.00	.00
121-000-1173	CD-LOST SWIM POOL	.00	.00
167-000-1170	CD#48375-T&A(BURNETT REC)	.00	75,000.00
167-000-1171	CD-T&A(BURNETT REC/POOL)	.00	.00
167-000-1172	CD-T&A(BURNETT REC)	.00	.00
168-000-1170	CD-T&A(BURNETT LIBRARY)	.00	.00
169-000-1170	CD-T&A(BURNETT CAP IMPR)	.00	.00
169-000-1171	CD-T&A(BURNETT CAP IMPR)	.00	.00
308-000-1170	CD-CAP IMPROVE LIBRARY	.00	.00
310-000-1170	CD-CAP IMPRV ARPA	.00	.00
501-000-1170	CD#48375-T&A(B)	.00	12,000.00
502-000-1170	CD#45375-T&A(Y)	.00	10,000.00
600-000-1170	CD#48375-WATER	.00	100,000.00
600-000-1171	CD-WATER	.00	.00
610-000-1170	CD#47831-SEWER	.00	200,000.00
610-000-1171	CD#48375-SEWER	.00	10,000.00
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	CD'S TOTAL	.00	1,142,000.00
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	TOTAL CASH	408,998.28-	5,441,657.10
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BUDGET REPORT
CALENDAR 3/2023, FISCAL 9/2023

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-110-6010	POLICE-WAGES	.00	.00	.00	.00
001-110-6181	POLICE-CLOTHING	.00	.00	.00	.00
001-110-6210	POLICE-DUES,M'SHIPS, SPE	.00	.00	.00	.00
001-110-6230	POLICE-TRAINING	.00	.00	.00	.00
001-110-6310	POLICE-OFFICE RENTAL/MAI	.00	.00	.00	.00
001-110-6331	POLICE-VEHICLE OPERATION	.00	.00	.00	.00
001-110-6332	POLICE-VEHICLE/EQUIP REP	.00	.00	.00	.00
001-110-6371	POLICE-UTILITIES	.00	.00	.00	.00
001-110-6373	POLICE-TELEPHONE	.00	.00	.00	.00
001-110-6413	PAYMENTS - OTHER AGENCIE	160,891.00	13,449.26	120,724.41	75.03
001-110-6419	POLICE-TECHNOLOGY SERVIC	.00	.00	.00	.00
001-110-6499	POLICE-RESERVE OFFICERS	.00	.00	.00	.00
001-110-6505	POLICE-PIONEER GRANT	.00	.00	.00	.00
001-110-6506	POLICE-OFFICE SUPPLIES	.00	.00	.00	.00
001-110-6507	POLICE-OPERATING SUPPLIE	.00	.00	.00	.00
001-110-6599	POLICE-PUBLIC RELATIONS	.00	.00	.00	.00
011-110-6599	T&A(PD) BENEVOLENT	.00	.00	.00	.00
029-110-6799	DEPR-POLICE EXPENSE	.00	.00	.00	.00
112-110-6110	POLICE-FICA	12,308.00	838.56	7,522.64	61.12
112-110-6130	POLICE-IPERS	12,181.00	1,015.04	9,105.83	74.75
112-110-6150	POLICE-GROUP INSURANCE	36,963.00	3,080.21	27,721.12	75.00
112-110-6155	POLICE-CITY SHARE HSA	.00	.00	.00	.00
112-110-6160	POLICE-WORKER'S COMP	1,078.00	89.82	808.38	74.99
112-110-6170	POLICE-UNEMPLOYMENT	190.00	15.80	142.20	74.84
112-110-6181	POLICE-UNIFORM ALLOWANCE	600.00	50.00	450.00	75.00
177-110-6505	T&A(PD) FORFEITURES EXPE	.00	.00	.00	.00
	POLICE TOTAL	224,211.00	18,538.69	166,474.58	74.25
001-150-6010	FIRE DEPT-SALARIES	10,000.00	.00	4,270.00	42.70
001-150-6150	FIRE DEPT-GROUP INSURANC	800.00	.00	.00	.00
001-150-6210	FIRE DEPT-DUES	500.00	.00	476.00	95.20
001-150-6230	FIRE DEPT-TRAINING	6,000.00	.00	119.61	1.99
001-150-6310	FIRE DEPT-BUILDING MAINT	3,000.00	227.65	227.65	7.59
001-150-6331	FIRE DEPT-VEHICLE OPERAT	3,000.00	125.20	1,518.06	50.60
001-150-6332	FIRE DEPT-VEHICLE MAINT/	11,000.00	711.22	7,080.92	64.37
001-150-6373	FIRE DEPT-TELEPHONE	1,600.00	141.03	1,265.89	79.12
001-150-6412	FIRE DEPT-HEALTH/FITNESS	1,000.00	.00	.00	.00
001-150-6415	FIRE DEPT-HYDRANT RENT	.00	.00	.00	.00
001-150-6419	FIRE DEPT-TECHNOLOGY SER	7,100.00	105.39	4,444.58	62.60
001-150-6505	FIRE DEPT-PAGERS/REPAIRS	5,000.00	.00	3,269.20	65.38
001-150-6507	FIRE DEPT-OPERATING SUPP	3,000.00	1,020.15	3,481.33	116.04
001-150-6599	FIRE DEPT-REPAIRS/SUPP N	73,600.00	2,321.20	65,133.16	88.50
015-150-6505	T&A(FT)-EXPENSES	.00	.00	.00	.00
029-150-6504	DEPR-FD MINOR EQUIPMENT	18,600.00	.00	.00	.00
112-150-6110	FIRE-FICA	765.00	.00	326.78	42.72
112-150-6130	FIRE-IPERS	200.00	.00	14.71	7.36
112-150-6150	FIRE-GROUP INSURANCE	.00	.00	.00	.00
112-150-6155	FIRE-CITY SHARE HSA	.00	.00	2.92	.00
112-150-6160	FIRE-WORKER'S COMP	7,200.00	.00	.00	.00
	FIRE TOTAL	152,365.00	4,651.84	91,630.81	60.14
001-170-6407	BUILDING INSPECTION FEES	52,000.00	633.20	15,270.60	29.37
	BUILDING INSPECTIONS TOT	52,000.00	633.20	15,270.60	29.37

BUDGET REPORT
CALENDAR 3/2023, FISCAL 9/2023

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-190-6499	ANIMAL CONTROL	500.00	.00	358.91	71.78
	ANIMAL CONTROL TOTAL	500.00	.00	358.91	71.78
	PUBLIC SAFETY TOTAL	429,076.00	23,823.73	273,734.90	63.80
001-210-6010	STREETS-WAGES	50,368.00	3,639.36	29,472.11	58.51
001-210-6210	STREETS-DUES	.00	.00	229.12	.00
001-210-6230	STREETS-EDUCATION/TRAINI	700.00	220.00	1,120.00	160.00
001-210-6332	STREETS-VEHICLE MAINT	.00	.00	.00	.00
001-210-6417	STREETS-PROJECTS	50,000.00	.00	.00	.00
001-210-6419	STREETS-TECHNOLOGY SERV	2,600.00	40.01	1,547.83	59.53
001-210-6499	STREETS-CONTRACT LABOR	1,000.00	35.50	1,164.50	116.45
001-210-6507	STREETS-SUPPLIES R16	.00	.00	.00	.00
001-210-6599	STREETS-MISC SUPPLIES	1,500.00	105.00	105.00	7.00
021-210-6417	T&A(SC)-REFUNDS	1,000.00	.00	.00	.00
029-210-6710	DEPR-NON RUT EQUIP	28,200.00	.00	13,251.00	46.99
110-210-6331	RUT-VEHICLE OPERATIONS	3,000.00	235.65	3,178.40	105.95
110-210-6407	RUT-ENGINEERING	.00	.00	.00	.00
110-210-6408	RUT-LIABILITY INSURANCE	.00	.00	.00	.00
110-210-6417	RUT-STREET REPAIRS/MAINT	231,000.00	.00	227,011.09	98.27
110-210-6425	RUT-SIDEWALK IMPROVEMENT	1,000.00	.00	.00	.00
110-210-6490	RUT-FAIR VIEW DR SIDEWAL	2,000.00	.00	1,844.97	92.25
110-210-6504	RUT-STREET EQUIP	.00	.00	.00	.00
110-210-6710	RUT-DEPR EQUIP EXPENSES	30,000.00	.00	.00	.00
112-210-6110	STREETS-FICA	3,853.00	278.41	2,285.28	59.31
112-210-6130	STREETS-IPERS	4,755.00	341.84	2,698.57	56.75
112-210-6150	STREETS-GROUP INSURANCE	11,449.00	1,218.40	9,195.81	80.32
112-210-6155	CITY SHARE- HSA	2,500.00	47.00	1,932.14	77.29
112-210-6160	STREETS-WORKER'S COMP	5,200.00	.00	.00	.00
112-210-6170	STREETS-UNEMPLOYMENT	.00	.00	.00	.00
112-210-6181	STREETS-UNIFORM ALLOWANC	400.00	.00	400.00	100.00
	ROADS, BRIDGES, SIDEWALK	430,525.00	6,161.17	295,435.82	68.62
110-230-6371	RUT-STREET LIGHTS	22,000.00	1,551.14	13,095.38	59.52
110-230-6509	RUT-STREET SIGNS	3,500.00	.00	217.36	6.21
	STREET LIGHTING TOTAL	25,500.00	1,551.14	13,312.74	52.21
110-250-6331	RUT-SNOW REM VEHICLE OPE	3,500.00	402.10	2,297.33	65.64
110-250-6332	RUT-SNOW REM VEHICLE REP	4,500.00	83.58	676.72	15.04
110-250-6499	RUT-SNOW REM CONTRACT LA	4,000.00	.00	1,689.13	42.23
110-250-6599	RUT-SNOW REM SUPPLIES	15,000.00	.00	7,077.14	47.18
	SNOW REMOVAL TOTAL	27,000.00	485.68	11,740.32	43.48
001-290-6010	GARBAGE-WAGES	19,118.00	1,601.02	15,066.26	78.81
001-290-6411	GARBAGE-COURT CLAIMS	2,195.00	.00	2,195.00	100.00
001-290-6418	GARBAGE-SALES TAX	6,901.00	991.08	4,447.65	64.45
001-290-6499	GARBAGE-FEES	267,104.00	22,160.86	196,898.77	73.72
001-290-6506	GARBAGE-OFFICE SUPPLIES	1,200.00	442.17	872.89	72.74
001-290-6508	GARBAGE-POSTAGE	1,500.00	.00	1,400.00	93.33
112-290-6110	GARBAGE-FICA	1,463.00	122.47	1,152.51	78.78
112-290-6130	GARBAGE-IPERS	1,805.00	151.14	1,422.28	78.80
112-290-6150	GARBAGE-GROUP INSURANCE	8,166.00	898.04	8,438.27	103.33
112-290-6155	GARBAGE-CITY SHARE HSA	1,500.00	26.82	1,659.02	110.60

BUDGET REPORT
CALENDAR 3/2023, FISCAL 9/2023

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	GARBAGE TOTAL	310,952.00	26,393.60	233,552.65	75.11
001-299-6010	GARAGE-WAGES	29,896.00	2,389.37	21,996.40	73.58
001-299-6310	GARAGE-BUILDING REPAIRS	10,000.00	.00	2,502.00	25.02
001-299-6331	GARAGE-VEHICLE OPERATION	3,500.00	235.65	3,926.42	112.18
001-299-6332	GARAGE-VEHICLE REPAIRS	15,000.00	3,046.78	8,470.21	56.47
001-299-6371	GARAGE-UTILITIES	3,500.00	578.80	2,462.65	70.36
001-299-6373	GARAGE-TELEPHONE	.00	.00	.00	.00
001-299-6399	GARAGE-MINOR REPAIRS/MAI	4,500.00	.00	2,135.96	47.47
001-299-6490	STREET TREES	38,100.00	.00	32,072.86	84.18
001-299-6507	GARAGE-OPERATING SUPPLIE	10,000.00	1,084.72	3,894.27	38.94
029-299-6799	DEPR-P/W BLDG EXPENSE	100,000.00	120.88	6,953.88	6.95
112-299-6110	GARAGE-FICA	2,287.00	182.78	1,682.76	73.58
112-299-6130	GARAGE-IPERS	2,822.00	224.17	2,029.26	71.91
112-299-6150	GARAGE-GROUP INSURANCE	7,301.00	738.59	5,731.25	78.50
112-299-6155	GARAGE-CITY SHARE HSA	1,463.00	34.00	1,523.37	104.13
112-299-6160	GARAGE-WORKER'S COMP	1,800.00	.00	.00	.00
	OTHER PUBLIC WORKS TOTAL	230,169.00	8,635.74	95,381.29	41.44
	PUBLIC WORKS TOTAL	1,024,146.00	43,227.33	649,422.82	63.41
001-350-6501	MOSQUITO SPRAYING	8,500.00	.00	8,335.00	98.06
	WATER,AIR,MOSQUITO CONTR	8,500.00	.00	8,335.00	98.06
001-399-6590	COVID-19 EXPENSES	.00	.00	.00	.00
	OTHER HEALTH/SOCIAL SERV	.00	.00	.00	.00
	HEALTH & SOCIAL SERVICES	8,500.00	.00	8,335.00	98.06
001-410-6010	LIBRARY-WAGES	89,269.00	6,171.75	58,853.62	65.93
001-410-6230	LIBRARY-TRAINING/EDUCATI	250.00	.00	.00	.00
001-410-6310	LIBRARY-BLDG REPAIR/MAIN	8,000.00	415.00	5,518.22	68.98
001-410-6320	LIBRARY-GROUNDS MAINT	500.00	.00	86.62	17.32
001-410-6340	LIBRARY-COMPUTER MAINT	6,000.00	.00	1,170.00	19.50
001-410-6371	LIBRARY-UTILITIES	16,000.00	1,269.09	10,828.54	67.68
001-410-6373	LIBRARY-TELEPHONE	4,000.00	312.83	2,810.55	70.26
001-410-6390	LIBRARY-DALLAS CO FOUND	.00	.00	.00	.00
001-410-6419	LIBRARY-TECHNOLOGY SERV	1,600.00	165.81	1,473.29	92.08
001-410-6502	LIBRARY-BOOKS	16,000.00	660.31	8,769.51	54.81
001-410-6505	LIBRARY-OFFICE FURNITURE	2,000.00	.00	.00	.00
001-410-6507	LIBRARY-SUPPLIES/PROG/DU	6,500.00	257.18	1,908.80	29.37
001-410-6508	LIBRARY-POSTAGE	1,000.00	.00	95.95	9.60
001-410-6599	LIBRARY-EQUIPMENT	.00	.00	.00	.00
041-410-6502	T&A(SL)-EXPENSES	3,000.00	.00	.00	.00
112-410-6110	LIBRARY-FICA	6,829.00	472.14	4,502.36	65.93
112-410-6130	LIBRARY-IPERS	8,427.00	582.61	5,555.81	65.93
112-410-6150	LIBRARY-GROUP INSURANCE	25,793.00	2,148.19	18,375.57	71.24
112-410-6155	LIBRARY-CITY SHARE HSA	5,000.00	100.00	4,700.00	94.00
112-410-6160	LIBRARY-WORKER'S COMP	300.00	.00	.00	.00
121-410-6770	LOST-CAP OUTLAY LIBRARY	.00	.00	.00	.00
168-410-6721	T&A(BURNETT LIBRARY)-EXP	.00	.00	.00	.00

BUDGET REPORT
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PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
501-410-6502	T&A BOOKS-EXPENSE	.00	.00	.00	.00
	LIBRARY TOTAL	200,468.00	12,554.91	124,648.84	62.18
001-430-6010	PARKS-WAGES	49,977.00	1,728.69	27,407.09	54.84
001-430-6210	PARKS-DUES	200.00	.00	65.00	32.50
001-430-6230	PARKS-EDUCATION/TRAINING	200.00	.00	.00	.00
001-430-6310	PARKS-BLDG MAINT/REPAIR	12,000.00	.00	377.94	3.15
001-430-6320	PARKS-GROUND MAINT/REPAI	43,750.00	2,607.88	15,164.73	34.66
001-430-6331	PARKS-VEHICLE OPERATION	3,000.00	.00	1,520.32	50.68
001-430-6350	PARKS-EQUIP REPAIRS	1,500.00	.00	89.13	5.94
001-430-6371	PARKS-UTILITIES	2,500.00	123.31	1,470.74	58.83
001-430-6385	PARKS-PRAIRIE MEADOW GRA	.00	.00	.00	.00
001-430-6390	PARKS-DALLAS COUNTY FOUN	.00	.00	.00	.00
001-430-6399	PARKS-PARK EQUIP/MAINT	20,000.00	.00	.00	.00
001-430-6450	PARKS-TREE MAINT	9,500.00	.00	9,787.00	103.02
001-430-6460	TREES PLEASE GRANT EXPEN	2,000.00	.00	.00	.00
001-430-6461	TREES FOREVER GRANT EXPE	1,500.00	.00	.00	.00
001-430-6495	PARKS-ACTIVITIES	200.00	.00	.00	.00
001-430-6505	PARKS-WELLMARK GRANT	.00	.00	.00	.00
001-430-6507	PARKS-MISC OPERATING SUP	2,000.00	.00	445.43	22.27
029-430-6720	DEPR-PARK EXPENSES	8,000.00	.00	6,472.00	80.90
112-430-6110	PARKS-FICA	3,823.00	132.23	2,096.63	54.84
112-430-6130	PARKS-IPERS	3,523.00	162.62	2,215.47	62.89
112-430-6150	PARKS-GROUP INSURANCE	1,897.00	247.81	1,623.74	85.60
112-430-6155	PARKS-CITY SHARE HSA	662.00	13.00	403.36	60.93
112-430-6160	PARKS-WORKER'S COMP	725.00	.00	.00	.00
112-430-6181	PARKS-UNIFORM ALLOWANCE	400.00	.00	.00	.00
167-430-6320	T&A(BURNETT REC)-PARK IM	152,500.00	.00	57,591.40	37.76
305-430-6505	PLAYGROUND-EXPENSES	.00	.00	.00	.00
	PARKS TOTAL	319,857.00	5,015.54	126,729.98	39.62
001-440-6010	SWIM POOL-WAGES	63,970.00	904.01	47,596.24	74.40
001-440-6230	SWIM POOL-TRAINING	2,000.00	.00	718.13	35.91
001-440-6310	SWIM POOL-EQUIP/BLDG REP	10,000.00	.00	401.04	4.01
001-440-6350	SWIM POOL-OPER EQUIP REP	4,000.00	.00	1,140.00	28.50
001-440-6371	SWIM POOL-UTILITIES	3,500.00	.00	2,569.67	73.42
001-440-6373	SWIM POOL-TELEPHONE	500.00	29.85	268.03	53.61
001-440-6418	SWIM POOL-SALES TAX	2,500.00	.00	325.78	13.03
001-440-6501	SWIM POOL-CHEM/INSPEC	6,000.00	.00	1,832.20	30.54
001-440-6507	SWIM POOL-OPERATING SUPP	4,300.00	62.96	2,422.69	56.34
029-440-6599	DEPR-POOL DONATION EXPEN	.00	.00	.00	.00
029-440-6710	DEPR-SWIM POOL EXPENSES	.00	.00	.00	.00
112-440-6110	SWIM POOL-FICA	4,129.00	69.14	3,641.10	88.18
112-440-6130	SWIM POOL-IPERS	752.00	84.96	885.81	117.79
112-440-6150	SWIM POOL-GROUP INS	2,638.00	340.46	2,804.85	106.32
112-440-6155	SWIM POOL-CITY SHARE HSA	425.00	12.00	1,166.09	274.37
112-440-6160	SWIM POOL-WORKER'S COMP	2,200.00	.00	.00	.00
166-440-6599	T&A(REC PROGRAM) EXPENSE	.00	.00	.00	.00
167-440-6801	T&A(BURNETT REC) PRINCIP	.00	.00	.00	.00
169-440-6750	T&A(BURNETT CAP IMPR)-PA	.00	.00	.00	.00
180-440-6320	REC TRAIL-EXPENSES	.00	.00	.00	.00
180-440-6380	REC TRAIL-PROJ MAIN ST C	.00	.00	.00	.00
180-440-6407	ENGINEERING	.00	.00	.00	.00

BUDGET REPORT
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PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
180-440-6499	REC TRAIL-TRAILHEAD ARTW	.00	.00	.00	.00
180-440-6801	REC TRAIL-BURNETT PRINC	.00	.00	.00	.00
180-440-6851	REC TRAIL-BURNETT INT	.00	.00	.00	.00
502-440-6505	T&A YOUTH-EXPENSES	2,500.00	.00	.00	.00
	RECREATION TOTAL	109,414.00	1,503.38	65,771.63	60.11
	CULTURE & RECREATION TOT	629,739.00	19,073.83	317,150.45	50.36
161-510-6450	TREE EXPENSE	18,000.00	.00	.00	.00
	COMMUNITY BEAUTIFICATION	18,000.00	.00	.00	.00
001-520-6210	ECON DEV-DUES	5,500.00	.00	4,752.50	86.41
001-520-6371	ECON DEV-UTILITIES	200.00	.00	181.74	90.87
001-520-6402	ECON DEV-ADVERTISING/SIG	1,000.00	.00	.00	.00
001-520-6407	ECON DEV-ENGINEERING	1,000.00	.00	431.50	43.15
001-520-6413	ECON DEV-PAYMENT OTHER A	8,000.00	.00	9,901.00	123.76
001-520-6470	ECON DEV-COMPLIANCE	8,000.00	486.33	5,719.68	71.50
001-520-6490	ECON DEV-MISC EXPENSE	500.00	.00	163.47	32.69
001-520-6495	ECON DEV-ACTIVITIES	35,000.00	.00	24,675.13	70.50
001-520-6499	ECON DEV-OTHER PROF SERV	.00	.00	.00	.00
001-520-6761	ECON DEV-WALNUT STREET	4,500.00	.00	4,113.25	91.41
125-520-6411	TIF-LEGAL EXPENSES	.00	.00	.00	.00
125-520-6499	TIF-PIONEER REBATE AGREE	.00	.00	.00	.00
125-520-6799	TIF-STREETSCAPE	.00	.00	.00	.00
169-520-6499	T&A(BURNETT CAP IMP)-WAL	.00	.00	.00	.00
	ECONOMIC DEVELOPMENT TOT	63,700.00	486.33	49,938.27	78.40
001-540-6371	P&Z-UTILITIES	.00	.00	.00	.00
001-540-6407	P&Z ENGINEERING	12,000.00	.00	9,340.05	77.83
001-540-6414	P&Z-PUBLICATIONS	100.00	.00	76.37	76.37
001-540-6490	P&Z-MISC	500.00	.00	.00	.00
	PLANNING & ZONING TOTAL	12,600.00	.00	9,416.42	74.73
	COMMUNITY & ECONOMIC DEV	94,300.00	486.33	59,354.69	62.94
001-610-6010	MAYOR/COUNCIL-WAGES	9,600.00	400.00	8,320.00	86.67
001-610-6210	MAYOR/COUNCIL-DUES	3,000.00	.00	2,843.00	94.77
001-610-6230	MAYOR/COUNCIL-TRAINING	300.00	.00	.00	.00
001-610-6401	MAYOR/COUNCIL-AUDITS	10,000.00	.00	.00	.00
001-610-6414	MAYOR/COUNCIL-PUBLICATIO	6,500.00	498.29	5,030.59	77.39
001-610-6419	MAYOR/COUNCIL-TECHNOLOGY	1,500.00	59.94	683.46	45.56
001-610-6490	MAYOR/COUNCIL-BONDS/DUES	57,000.00	.00	62,750.00	110.09
001-610-6599	MAYOR/COUNCIL-MISC EXPEN	6,000.00	1,075.90	3,376.05	56.27
112-610-6110	MAYOR/COUNCIL-FICA	734.00	30.60	522.40	71.17
112-610-6130	MAYOR/COUNCIL-IPERS	725.00	.00	173.69	23.96
112-610-6160	MAYOR/COUNCIL-WORKER'S C	.00	.00	.00	.00
	MAYOR/COUNCIL/CITY MGR T	95,359.00	2,064.73	83,699.19	87.77
001-620-6010	CLERK-WAGES	59,810.00	6,168.51	55,009.96	91.97
001-620-6210	CLERK-DUES	150.00	50.00	222.68	148.45
001-620-6230	CLERK-EDUCATION/TRAINING	5,000.00	464.37	3,001.79	60.04
001-620-6350	CLERK-EQUIPMENT REPAIRS	500.00	.00	.00	.00

BUDGET REPORT
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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-620-6373	CLERK-TELEPHONE/RADIOS	3,100.00	245.38	2,198.94	70.93
001-620-6419	CLERK-TECHNOLOGY SERVICE	30,000.00	451.02	9,795.92	32.65
001-620-6490	CLERK-CONTRACT LABOR	1,000.00	.00	663.72	66.37
001-620-6505	CLERK-OFFICE EQUIP PURCH	4,000.00	.00	.00	.00
001-620-6507	CLERK-MISC OPERATING SUP	4,300.00	461.96	3,578.45	83.22
001-620-6508	CLERK-POSTAGE/BOX RENT	1,500.00	.00	1,176.00	78.40
112-620-6110	CLERK-FICA	4,575.00	471.91	4,208.37	91.99
112-620-6130	CLERK-IPERS	5,646.00	582.32	5,193.03	91.98
112-620-6150	CLERK-GROUP INSURANCE	21,804.00	2,519.13	22,590.79	103.61
112-620-6155	CLERK-CITY SHARE HSA	4,825.00	118.54	8,259.78	171.19
112-620-6160	CLERK-WORKER'S COMP	450.00	.00	.00	.00
	CLERK/TREASURER/ADM TOTA	146,660.00	11,533.14	115,899.43	79.03
001-630-6403	ELECTIONS-EXPENSES	.00	.00	.00	.00
	ELECTIONS TOTAL	.00	.00	.00	.00
001-640-6405	ATTORNEY-MISC EXP	3,000.00	.00	746.40	24.88
001-640-6411	ATTORNEY-RETAINER	36,000.00	3,000.00	27,000.00	75.00
	LEGAL SERVICES/ATTORNEY	39,000.00	3,000.00	27,746.40	71.14
001-650-6310	MEMORIAL HALL-BLDG MAINT	6,000.00	7.47	1,154.72	19.25
001-650-6320	MEMORIAL HALL-MISC EXPEN	4,400.00	147.43	3,515.38	79.90
001-650-6371	MEMORIAL HALL-UTILITIES	6,500.00	617.83	4,074.11	62.68
001-650-6373	MEMORIAL HALL-TELEPHONE	600.00	50.00	450.00	75.00
001-650-6399	MEMORIAL HALL-CAPITAL OU	.00	.00	.00	.00
001-650-6409	MEMORIAL HALL-JANITOR SE	4,300.00	260.00	2,340.00	54.42
001-650-6499	MEMORIAL HALL-ELEV MAINT	1,300.00	.00	992.40	76.34
	CITY HALL/GENERAL BLDGS	23,100.00	1,082.73	12,526.61	54.23
001-660-6408	GENERAL-LIABILITY INSURA	64,000.00	.00	.00	.00
	TORT LIABILITY TOTAL	64,000.00	.00	.00	.00
001-699-6490	MISC UNALLOCATED REIMB	3,000.00	1.55	8,240.20	274.67
	OTHER GENERAL GOVERNMENT	3,000.00	1.55	8,240.20	274.67
	GENERAL GOVERNMENT TOTAL	371,119.00	17,682.15	248,111.83	66.86
307-210-6407	ENGINEERING	.00	.00	.00	.00
307-210-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
200-210-6801	DS PRINC-2005 STREETS	.00	.00	.00	.00
200-210-6802	DS PRINC-TIF FAIRVIEW	.00	.00	.00	.00
200-210-6803	DS PRINC-2011 STREETS	66,000.00	.00	.00	.00
200-210-6851	DS INT-2005 STREETS	.00	.00	.00	.00
200-210-6852	DS INT-TIF FAIRVIEW	.00	.00	.00	.00
200-210-6853	DS INT-2011 STREETS	13,414.00	.00	6,707.00	50.00
200-210-6899	DS BOND REGISTRATION FEE	600.00	.00	600.00	100.00
	ROADS, BRIDGES, SIDEWALK	80,014.00	.00	7,307.00	9.13
305-430-6385	PLAYGROUND-PRAIRE MDWS G	.00	.00	.00	.00
305-430-6390	PLAYGROUND-DALLAS CNTY G	.00	.00	.00	.00
	PARKS TOTAL	.00	.00	.00	.00
200-440-6804	DS PRINC-2022 POOL	230,250.00	.00	.00	.00
200-440-6854	DS INT-2022 POOL	.00	.00	.00	.00
200-440-6899	DS-BOND REGISTRATION FEE	.00	.00	.00	.00
	RECREATION TOTAL	230,250.00	.00	.00	.00
200-815-6801	DS PRINC-2001 EDS	.00	.00	.00	.00

BUDGET REPORT
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PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
200-815-6802	DS PRINC-2001 SRF	.00	.00	.00	.00
200-815-6803	DS PRINC-2020 SRF	45,000.00	.00	.00	.00
200-815-6851	DS INT-2001 EDS	.00	.00	.00	.00
200-815-6852	DS INT-2001 SRF	.00	.00	.00	.00
200-815-6853	DS INT-2020 SRF	16,416.00	.00	8,207.50	50.00
200-815-6899	DS BOND REGISTRATIONS FE	2,345.00	.00	1,172.50	50.00
	SEWER/SEWAGE DISPOSAL TO	63,761.00	.00	9,380.00	14.71
200-865-6801	DS PRINC-2016 SW STORM	145,000.00	.00	.00	.00
200-865-6851	DS INT-2016 SW STORM	68,258.00	.00	34,128.75	50.00
200-865-6899	DS BOND REGISTRATION	500.00	.00	250.00	50.00
	STORM DISTRICT TOTAL	213,758.00	.00	34,378.75	16.08
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	DEBT SERVICE TOTAL	587,783.00	.00	51,065.75	8.69
308-410-6770	CAP IMPROVEMENT-LIBRARY	.00	.00	.00	.00
	LIBRARY TOTAL	.00	.00	.00	.00
309-440-6407	CAP IMPROVE POOL-ENGINEE	160,000.00	13,555.06	76,393.52	47.75
309-440-6799	CAP IMPROVE POOL-EXPENSE	5,000,000.00	466,663.08	2,871,520.86	57.43
	RECREATION TOTAL	5,160,000.00	480,218.14	2,947,914.38	57.13
310-750-6374	CAP IMPRV ARPA-EXPENSES	265,016.00	.00	122,595.00	46.26
	CAPITAL PROJECTS TOTAL	265,016.00	.00	122,595.00	46.26
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	CAPITAL PROJECTS TOTAL	5,425,016.00	480,218.14	3,070,509.38	56.60
600-810-6010	WATER-WAGES	91,635.00	7,166.67	69,194.08	75.51
600-810-6110	WATER-FICA	6,976.00	548.23	5,323.79	76.32
600-810-6130	WATER-IPERS	8,609.00	673.51	6,483.79	75.31
600-810-6150	WATER-GROUP INSURANCE	20,629.00	1,875.31	16,650.02	80.71
600-810-6155	WATER-CITY SHARE HSA	3,700.00	81.82	3,884.39	104.98
600-810-6160	WATER-WORKER'S COMP	3,000.00	.00	.00	.00
600-810-6181	WATER-UNIFORM ALLOWANCE	400.00	.00	400.00	100.00
600-810-6210	WATER-DUES	1,500.00	.00	599.38	39.96
600-810-6230	WATER-TRAINING	1,500.00	170.00	955.00	63.67
600-810-6310	WATER-EQUIP/REPAIRS/MAIN	67,000.00	1,716.98	60,802.86	90.75
600-810-6320	WATER-WELL MAINTENANCE	25,000.00	863.37	863.37	3.45
600-810-6331	WATER-VEHICLE OPERATIONS	2,000.00	100.99	1,598.87	79.94
600-810-6332	WATER-VEHICLE REPAIRS	500.00	.00	.00	.00
600-810-6340	WATER-OFFICE EQUIP	.00	.00	.00	.00
600-810-6350	WATER-CAPITAL PROJECTS	23,000.00	.00	.00	.00
600-810-6371	WATER-UTILITIES	25,000.00	1,863.97	20,775.16	83.10
600-810-6373	WATER-TELEPHONE	.00	.00	.00	.00
600-810-6374	T&A(M)DEPOSIT REFUND	13,000.00	1,295.01	12,188.46	93.76
600-810-6401	WATER-AUDIT	.00	.00	.00	.00
600-810-6407	WATER-ENGINEERING	30,000.00	.00	.00	.00
600-810-6408	WATER-INSURANCE	15,500.00	.00	.00	.00
600-810-6411	WATER-LEGAL	10,000.00	.00	.00	.00
600-810-6418	WATER-SALES TAX EXPENSE	26,000.00	4,133.61	19,422.53	74.70
600-810-6419	WATER-TECHNOLOGY SERVICE	8,000.00	92.38	4,496.58	56.21
600-810-6499	WATER-TESTS	6,000.00	29.00	3,639.32	60.66

BUDGET REPORT
CALENDAR 3/2023, FISCAL 9/2023

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
600-810-6501	WATER-SALT/CHEMICALS	33,000.00	4,367.52	11,053.11	33.49
600-810-6506	WATER-OFFICE SUPPLIES	1,800.00	452.97	1,034.44	57.47
600-810-6507	WATER-OPERATING SUPPLIES	5,800.00	.00	5,824.70	100.43
600-810-6508	WATER-POSTAGE	1,500.00	.00	1,400.00	93.33
600-810-6599	WATER-MISC EXP	2,500.00	1.55	811.42	32.46
600-810-6780	WATER-CAPITAL IMPROVEMEN	.00	.00	.00	.00
600-810-6801	WATER DEBT-PRINC 1996	.00	.00	.00	.00
600-810-6802	WATER DEBT PRINC 1999	.00	.00	.00	.00
600-810-6803	WATER DEBT-PRINC 2008 WT	.00	.00	.00	.00
600-810-6854	WATER DEPT-INT 2008 WTR	.00	.00	.00	.00
600-810-6805	WATER DEBT-PRINC 2021	112,000.00	.00	.00	.00
600-810-6851	WATER DEBT-INT 1996	.00	.00	.00	.00
600-810-6852	WATER DEBT-INT 1999	.00	.00	.00	.00
600-810-6855	WATER DEBT-INT 2021	9,292.00	.00	4,646.25	50.00
600-810-6899	WATER-BOND REGISTRATION	1,100.00	.00	600.00	54.55
602-810-6407	WATER CAP OUTLAY-ENGINEE	28,000.00	.00	12,721.25	45.43
602-810-6780	WATER CAP OUTLAY-UTIL SY	345,000.00	.00	3,650.00	1.06
	WATER TOTAL	928,941.00	25,432.89	269,018.77	28.96
610-815-6010	SEWER-WAGES	88,057.00	6,655.03	63,098.88	71.66
610-815-6110	SEWER-FICA	6,736.00	509.14	4,857.79	72.12
610-815-6130	SEWER-IPERS	8,313.00	625.37	5,801.37	69.79
610-815-6150	SEWER-GROUP INSURANCE	20,756.00	2,407.13	18,563.00	89.43
610-815-6155	SEWER-CITY SHARE HSA	4,925.00	116.82	6,368.93	129.32
610-815-6160	SEWER-WORKER'S COMP	3,000.00	.00	.00	.00
610-815-6181	SEWER-UNIFORM ALLOWANCE	400.00	.00	400.00	100.00
610-815-6210	SEWER-DUES	350.00	.00	.00	.00
610-815-6230	SEWER-EDUCATION/TRAINING	1,000.00	30.00	195.00	19.50
610-815-6310	SEWER-BLDG REPAIR/MAINT	10,000.00	.00	1,535.74	15.36
610-815-6320	SEWER-GROUND REPAIR/MAIN	2,500.00	.00	.00	.00
610-815-6331	SEWER-VEHICLE OPERATIONS	1,600.00	100.99	1,598.86	99.93
610-815-6332	SEWER-VEHICLE REPAIRS	.00	.00	.00	.00
610-815-6340	SEWER-OFFICE EQUIP	.00	.00	.00	.00
610-815-6350	SEWER-OPERATION/MAINT	38,000.00	.00	1,512.96	3.98
610-815-6371	SEWER-UTILITIES	35,000.00	2,241.40	24,410.42	69.74
610-815-6373	SEWER-TELEPHONE	.00	.00	.00	.00
610-815-6374	SEWER DEPOSITS	2,000.00	53.60	999.10	49.96
610-815-6407	SEWER-ENGINEERING	3,000.00	76.00	1,663.64	55.45
610-815-6408	SEWER-INSURANCE	21,000.00	.00	.00	.00
610-815-6411	SEWER-LEGAL	500.00	.00	.00	.00
610-815-6418	SEWER-SALES TAX EXPENSE	7,200.00	852.23	3,857.99	53.58
610-815-6419	SEWER-TECHNOLOGY SERVICE	8,000.00	139.41	4,635.17	57.94
610-815-6499	SEWER-TESTS	17,000.00	1,666.20	12,166.70	71.57
610-815-6506	SEWER-OFFICE SUPPLIES	1,500.00	453.09	1,034.57	68.97
610-815-6507	SEWER-SUPPLIES	500.00	.00	465.45	93.09
610-815-6508	SEWER-POSTAGE	1,500.00	.00	.00	.00
610-815-6599	SEWER-ADMIN EXPENSES	2,000.00	1.59	59.88	2.99
610-815-6767	SEWER-FAIR VIEW DR SAN S	.00	.00	.00	.00
610-815-6780	SEWER-CAPITAL OUTLAY PRO	.00	.00	.00	.00
610-815-6801	SEWER DEBT-PRINC-2001 ED	.00	.00	.00	.00
610-815-6802	SEWER DEBT-PRINC 1999	.00	.00	.00	.00
610-815-6803	SEWER DEBT-PRINC WASS	.00	.00	.00	.00

BUDGET REPORT
CALENDAR 3/2023, FISCAL 9/2023

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
610-815-6804	SEWER DEBT-PRINC 2019 SR	102,000.00	.00	.00	.00
610-815-6851	SEWER DEBT-INT 2001 EDS	.00	.00	.00	.00
610-815-6853	SEWER DEBT-INT WASS	.00	.00	.00	.00
610-815-6852	SEWER DEBT-INT-1999	.00	.00	.00	.00
610-815-6854	SEWER DEBT-INT 2019 SRF	50,663.00	.00	25,331.25	50.00
610-815-6899	SEWER DEBT-REGISTRAR FEE	7,238.00	.00	3,618.75	50.00
	SEWER/SEWAGE DISPOSAL TO	444,738.00	15,928.00	182,175.45	40.96
740-865-6331	STORM DISTRICT-VEHICLE O	.00	.00	93.85	.00
740-865-6379	STORM DISTRICT-MAINT/REP	50,000.00	.00	34,822.65	69.65
740-865-6407	STORM DISTRICT-ENGINEER	.00	.00	.00	.00
740-865-6411	STORM DISTRICT-LEGAL	.00	.00	.00	.00
740-865-6418	STORM DISTRICT-SALES TAX	1,300.00	216.72	975.24	75.02
740-865-6419	STORM DISTRICT-TECH SERV	3,000.00	40.01	880.03	29.33
740-865-6765	STORM DISTRICT-CAPITAL P	.00	.00	.00	.00
740-865-6801	STORM DISTRICT DEBT-PRIN	.00	.00	.00	.00
740-865-6851	STORM DISTRICT DEBT-INTE	.00	.00	.00	.00
740-865-6899	STORM DISTRICT DEBT-REGI	.00	.00	.00	.00
	STORM DISTRICT TOTAL	54,300.00	256.73	36,771.77	67.72
760-899-6399	DRAINAGE DISTRICT 76-EXP	80,000.00	.00	.00	.00
760-899-6407	ENGINEERING	.00	.00	.00	.00
760-899-6411	DRAINAGE DISTRICT 76-LEG	.00	.00	140.00	.00
	OTHER BUSINESS TYPE TOTA	80,000.00	.00	140.00	.18
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	ENTERPRISE FUNDS TOTAL	1,507,979.00	41,617.62	488,105.99	32.37
001-910-6910	GENERAL-TRANSFERS OUT	109,462.00	.00	109,654.59	100.18
011-910-6910	T&A(PD)BENEVOLENT-TRANSF	.00	.00	.00	.00
029-910-6910	DEPR-TRANSFER OUT	72,609.00	.00	72,809.32	100.28
110-910-6910	RUT-TRANSFERS OUT	.00	.00	.00	.00
112-910-6910	T&A(EB)-TRANSFER OUT	.00	.00	.00	.00
119-910-6910	EMERGENCY-TRANSFER OUT	.00	.00	.00	.00
121-910-6910	LOST-TRANSFER OUT	1,579,042.00	14,473.17	623,331.22	39.48
125-910-6910	TIF-TRANSFER OUT	203,887.00	6,088.42	110,235.78	54.07
161-910-6910	TRANSFER OUT	.00	.00	.00	.00
167-910-6910	T&A(BURNETT REC)-TRANSFE	342,457.00	.00	342,620.86	100.05
168-910-6910	T&A(BURNETT LIB)-TRANSFE	.00	.00	.00	.00
169-910-6910	T&A(BURNETT CAP IMP) TRA	323,973.00	.00	317,054.56	97.86
180-910-6910	REC TRAIL-TRANSFER OUT	.00	.00	.00	.00
200-910-6910	TRANSFER OUT	.00	.00	.00	.00
307-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00
301-910-6910	CAP IMPR WASTEWTR-TRANSF	.00	.00	.00	.00
308-910-6910	CAP IMPROVE LIBRY-TRANSF	.00	.00	.00	.00
309-910-6910	CAP IMPROV POOL-TRANSFER	.00	.00	.00	.00
310-910-6910	CAP IMPRV ARPA-TRANSFER	133,000.00	.00	.00	.00
600-910-6910	WATER-TRANSFERS OUT	7,000.00	.00	7,000.00	100.00
602-910-6910	WATER CAP OUTLAY-TRANSFE	.00	.00	.00	.00
610-910-6910	SEWER-TRANSFERS OUT	7,000.00	.00	7,000.00	100.00
740-910-6910	STORM DISTRICT-TRANSFER	.00	.00	.00	.00
760-910-6910	TRANSFER OUT	.00	.00	.00	.00
	TRANSFERS TOTAL	2,778,430.00	20,561.59	1,589,706.33	57.22
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BUDGET REPORT
CALENDAR 3/2023, FISCAL 9/2023

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	TRANSFER OUT TOTAL	2,778,430.00	20,561.59	1,589,706.33	57.22
	TOTAL EXPENSES BY FUNCTI	12,856,088.00	646,690.72	6,755,497.14	52.55



March 2023

Dallas Center Calls for Service

Create Date/Time	Call Type	Location
3/1/2023 4:04	MEDICAL/AMBULANCE TRIP	602 LINDEN ST, DALLAS CENTER
3/1/2023 9:16	TRAFFIC COMPLAINT	240TH ST / QUINLAN AVE, DALLAS CENTER
3/1/2023 11:15	FOLLOW UP INVESTIGATION	1400 VINE ST, DALLAS CENTER
3/1/2023 14:59	TRAFFIC STOP	QUINLAN AVE / 240TH ST, DALLAS CENTER
3/1/2023 15:16	TRAFFIC STOP	2500 240TH ST, DALLAS CENTER
3/2/2023 18:10	TRAFFIC STOP	230TH ST / N AVE, DALLAS CENTER
3/3/2023 16:20	SUSPICIOUS	507 10TH ST, DALLAS CENTER
3/3/2023 19:38	TRAFFIC STOP	27000 240TH ST, DALLAS CENTER
3/3/2023 20:02	TRAFFIC STOP	2425 240TH ST, DALLAS CENTER
3/3/2023 20:11	TRAFFIC STOP	2401 240TH ST, DALLAS CENTER
3/3/2023 20:44	TRAFFIC STOP	2360 240TH ST, DALLAS CENTER
3/3/2023 23:44	MEDICAL ALARM	1107 SUGAR GROVE AVE 2, DALLAS CENTER
3/4/2023 1:06	DOMESTIC	104 PERCIVAL AVE, DALLAS CENTER
3/4/2023 12:05	PUBLIC WORKS/CO ENGINEER	2320 230TH ST, DALLAS CENTER
3/4/2023 18:13	911 HANGUP	LAT: 41.6842; LON: -93.9599
3/4/2023 21:01	PREMISES CHECK	1400 VINE ST, DALLAS CENTER
3/4/2023 21:53	911 MISDIAL	LAT: 41.6842; LON: -93.9599
3/5/2023 15:51	INFORMATION	1406 WALNUT ST, DALLAS CENTER
3/6/2023 8:38	911 MISDIAL	240 th ST / ORDER DR, DALLAS CENTER
3/6/2023 13:12	MEDICAL/AMBULANCE TRIP	603 OAK CT, DALLAS CENTER
3/6/2023 20:07	911 MISDIAL	1204 LINDEN ST, DALLAS CENTER
3/7/2023 10:28	ASSIST	403 HATTON AVE, DALLAS CENTER
3/7/2023 15:13	ASSAULT	1506 SYCAMORE ST, DALLAS CENTER
3/7/2023 16:43	TRAFFIC COMPLAINT	14TH ST / VINE ST, DALLAS CENTER
3/8/2023 7:33	CIVIL PAPER	204 10TH ST, DALLAS CENTER
3/8/2023 8:58	FOLLOW UP INVESTIGATION	1400 VINE ST, DALLAS CENTER
3/8/2023 21:47	911 MISDIAL	SUGAR GROVE AVE / QUINLAN AVE, DALLAS CENTER
3/9/2023 7:50	MVC-PD	904 SUGAR GROVE AVE, DALLAS CENTER
3/9/2023 14:54	FOLLOW UP INVESTIGATION	1400 VINE ST, DALLAS CENTER
3/9/2023 17:35	ASSAULT	1202 SUGAR GROVE AVE, DALLAS CENTER
3/9/2023 17:36	ELECTRICAL HAZARD	1500 SUGAR GROVE AVE, DALLAS CENTER
3/10/2023 9:14	CIVIL PAPER	204 10TH ST, DALLAS CENTER

3/10/2023 10:41	MVC-PD	SUGAR GROVE AVE / 10TH ST, DALLAS CENTER
3/10/2023 13:45	ANIMAL COMPLAINT	1204 LINDEN ST, DALLAS CENTER
3/10/2023 16:22	FORGERY/FRAUD	1500 SUGAR GROVE AVE, DALLAS CENTER
3/10/2023 18:33	CIVIL PAPER	204 10TH ST, DALLAS CENTER
3/12/2023 9:42	TRAFFIC STOP	240TH ST / R AVE, DALLAS CENTER
3/12/2023 10:21	SICK PERSON	1008 LINDEN ST 411, DALLAS CENTER
3/12/2023 13:17	911 HANGUP	240 TH ST / ORDER DR, DALLAS CENTER
3/13/2023 9:25	RETURN PHONE CALL	908 8TH ST, DALLAS CENTER
3/13/2023 15:36	FALLS	1200 LAUREL ST, DALLAS CENTER
3/14/2023 10:00	911 MISDIAL	MAPLE ST / 10 TH ST, DALLAS CENTER
3/15/2023 6:31	911 HANGUP	240 TH ST / ORDER DR, DALLAS CENTER
3/15/2023 9:19	BREATHING PROBLEMS	1701 SUGAR GROVE AVE, DALLAS CENTER
3/16/2023 8:32	SUSPICIOUS	904 SUGAR GROVE AVE, DALLAS CENTER
3/17/2023 11:04	SICK PERSON	1005 SUGAR GROVE AVE, DALLAS CENTER
3/17/2023 15:04	FOLLOW UP INVESTIGATION	1500 SUGAR GROVE AVE, DALLAS CENTER
3/18/2023 19:18	MEDICAL TRANSPORT	1005 LINDEN ST, DALLAS CENTER
3/18/2023 23:01	TRAFFIC STOP	27000 240TH ST, DALLAS CENTER
3/19/2023 5:21	SICK PERSON	1006 LINDEN ST 433, DALLAS CENTER
3/19/2023 16:49	TRAFFIC STOP	14TH ST / SUGAR GROVE AVE, DALLAS CENTER
3/20/2023 16:52	TRAFFIC COMPLAINT	301 10TH ST, DALLAS CENTER
3/20/2023 17:33	PUBLIC WORKS/CO ENGINEER	15TH ST / VINE ST, DALLAS CENTER
3/20/2023 17:56	MEDICAL TRANSPORT	1006 LINDEN ST, DALLAS CENTER
3/20/2023 19:11	TRAFFIC STOP	2400 240TH ST, DALLAS CENTER
3/21/2023 10:57	ANIMAL COMPLAINT	2529 240TH ST, DALLAS CENTER
3/21/2023 15:34	EXTRA WATCH	300 10TH ST B, DALLAS CENTER
3/21/2023 17:13	ALARM	590 SUGAR GROVE AVE, DALLAS CENTER
3/22/2023 1:39	TRAFFIC STOP	27000 240TH ST, DALLAS CENTER
3/22/2023 8:11	FALLS	701 NORTHVIEW DR, DALLAS CENTER
3/22/2023 18:08	THEFT	1202 SUGAR GROVE AVE, DALLAS CENTER
3/23/2023 12:23	911 MISDIAL	1500 SYCAMORE ST, DALLAS CENTER
3/23/2023 15:24	JUVENILE PROBLEM	1001 WALNUT ST, DALLAS CENTER
3/23/2023 19:35	ABDOMINAL PAIN/PROBLEMS	1107 SUGAR GROVE AVE 4, DALLAS CENTER
3/24/2023 0:08	EXTRA PATROL	1706 MAPLE ST, DALLAS CENTER
3/24/2023 7:18	SICK PERSON	810 SUGAR GROVE AVE B, DALLAS CENTER
3/24/2023 14:24	INFORMATION	1107 SUGAR GROVE AVE 12, DALLAS CENTER
3/24/2023 16:52	RETURN PHONE CALL	609 LINDEN ST, DALLAS CENTER
3/25/2023 6:20	FALLS	1006 LINDEN ST 430, DALLAS CENTER
3/25/2023 8:08	SCAM	1 RIDGECREST LN, DALLAS CENTER
3/25/2023 19:23	TRAFFIC STOP	2500 240TH ST, DALLAS CENTER
3/25/2023 22:09	TRAFFIC STOP	2500 240TH ST, DALLAS CENTER
3/25/2023 22:15	PREMISES CHECK	1400 VINE ST, DALLAS CENTER

3/25/2023 22:41	JUVENILE PROBLEM	400 PERCIVAL AVE, DALLAS CENTER
3/25/2023 23:07	ANIMAL COMPLAINT	1006 VINE ST, DALLAS CENTER
3/26/2023 14:33	TRAFFIC STOP	240TH ST / QUINLAN AVE, DALLAS CENTER
3/26/2023 15:38	911 TRANSFER	LAT: 41.6846; LON: -93.9635
3/26/2023 17:59	TRAFFIC STOP	WALNUT ST / PERCIVAL AVE, DALLAS CENTER
3/26/2023 18:34	TRAFFIC STOP	27000 240TH ST, DALLAS CENTER
3/26/2023 21:19	TRAFFIC STOP	2550 240TH ST, DALLAS CENTER
3/27/2023 8:46	CIVIL PAPER	1005 8TH ST, DALLAS CENTER
3/27/2023 12:40	ANIMAL COMPLAINT	1032 LINDEN ST, DALLAS CENTER
3/27/2023 17:44	SCAM	10 ORCHARD LN, DALLAS CENTER
3/29/2023 15:42	CIVIL PAPER	1005 8TH ST, DALLAS CENTER
3/30/2023 5:44	911 HANGUP	1000 LINDEN ST, DALLAS CENTER
3/30/2023 8:55	911 MISDIAL	900 8 TH ST, DALLAS CENTER
3/30/2023 16:06	FORGERY/FRAUD	590 SUGAR GROVE AVE, DALLAS CENTER
3/31/2023 12:47	911 HANGUP	1108 VINE ST, DALLAS CENTER
3/31/2023 15:24	ELECTRICAL HAZARD	QUINLAN AVE / SUGAR GROVE AVE, DALLAS CENTER
Total	372 HOURS PATROL, 13 HOURS ON CALLS, 385 HOURS TOTAL, 320 REQUIRED.	89

FIRE & EMS REPORT

March 2023

Total calls : 21

FIRE 5 total

2 structure Fire

2 electrical hazard

1 MVC

EMS 16 Total

16 calls for service (13City/3 Rural)

MARCH 2023 CODE ENFORCEMENT REPORT DALLAS CENTER

CASE #	ADDRESS	VIOLATION	DATE OF VIOLATION	REINSPECT DATE	COMMENTS	COMPLIED
		BEGIN 2017				
		BEGIN 2019				
2019-065	1201 Walnut	Junk & Vehicles	5/29/2019	6/13/2019 8/2/19 9/30/21	Advisory 6/19/19 sent new pictures- 7/17/19 Certified - 9/10/21 Certified	
		BEGIN-2020				
2020-139	804 Fairview	Junk	10/20/2020	10/27/2020 11/18/20 12/18/20 1/4/21 6/17/21 7/8/21	M- 11/2/20 Advisory-12/1/20 Certified- 12/21/20 FINAL 5/26/21 new violations Cert.- 6/22/21 FINAL 8-2-21 Refer to city	
2020-166	1506 Cherry	Junk	12/10/2020	12/15/2020 1/2/21 1/21/21 2/18/21 3/18/21 7/8/21	M- 12/17/20 Adviso- 1/5/21 Certified- 2/2/21 FINAL- 3/1/21 FINAL ii	
		BEGIN 2021				
2021-021	1201 Vine	Junk & Vehicles	2/22/2021	3/4/2021 3/18/21 5/14/21 6/17/21	M- 3/1/21 Advisory- 4/28/21 Certified- 5/26/21 FINAL	New Notice
		BEGIN 2022				
2022-149	1006 Sugar Grove	Junk	10/5/2022	10/22/2022	Advisory	

2022-161	1005-8	Junk	10/24/2022	11/1/2022 1/13/23 2/2/23 3/17/23	M-12/27/22 Advisory- 1/17/23 Certified- 2/28/23 FINAL	
2022-176	400-13	Junk & Parking	11/30/2022	12/6/2022 12/29/22 3/13/23	M- 12/12/22 Advisory- 3/13/23 Certified	3/14/2023
2022-187	302-11	Vehicle	12/12/2022	12/20/2022 2/2/23	M- 1/17/23 Advisory	
2022-191	1201 Vine	Junk	12/19/2022	1/13/2023 4/14/23	Advisory- 3/28/23 Certified	
2022-192	1007 Vine	Junk	12/27/2022	1/3/2023 3/10/23 4/6/23	M- 2/22/23 Advisory- 3/21/23 Certified	
		BEGIN 2023				
2023-003	306 Kellogg	Junk	1/3/2023	1/10/2023 1/25/23	M- 1/10/23 Advisory	
2023-008	806 Vine	Junk	1/17/2023	2/2/2023 3/17/23	Advisory- 2/28/23 Certified	
2023-009	806 Vine	Property Maint.	1/17/2023	4/18/2023	Mun. Infrac.	3/21/2023
2023-011	605 Linden	Property Maint.	1/17/2023	4/18/2023	Mun. Infrac.	
2023-016	804 Vine	Junk	1/17/2023	2/2/2023 3/27/23	Advisory- 3/10/23 Certified	3/28/2023
2023-022	1107 Maple	Junk	1/24/2023	2/14/2023 3/17/23 4/14/23	Advisory-2/28/23 Certified- 3/28/23 FINAL	
2024-031	905 Linden	Junk & Parking	1/31/2023	2/14/2023 3/17/23	Advisory-2/28/23 Certified	3/21/2023
2024-032	704-9	Junk	1/31/2023	2/7/2023 3/17/23	M- 2/28/23 Advisory	3/21/2023
2024-034	302 Percival	Vehicle	1/31/2023	2/14/2023 3/17/23	Advisory-	3/21/2023
2024-035	607-15	Junk	2/13/2023	2/21/2023	M	3/10/2023

2024-037	707 Vine	Junk	2/22/2023	2/28/2023 4/6/23	M- 3/21/23 Advisory	
2024-038	1204 Cherry	Junk & Vehicles	2/22/2023	3/10/2023	Advisory	3/10/2023
2024-040	606-10	Parking	2/28/2023	3/17/2023	Advisory	3/14/2023
2024-041	704-10	Junk	2/28/2023	3/7/2023	M	3/10/2023
2024-042	1408 Walnut	Junk	2/28/2023	3/7/2023 3/27/23	M- 3-10-23 Advisory	3/21/2023
2024-043	513-15	Junk	2/28/2023	3/7/2023	M	3/10/2023
2024-044	1504 Sycamore	Junk	2/28/2023	3/7/2023	M	3/10/2023
2024-045	802 Vine	Junk	3/10/2023	3/27/2023	Advisory	3/28/2023
2024-046	1803 Sugar Grove	Junk	3/10/2023	3/14/2023	M	3/21/2023
2024-047	302 14	Junk	3/14/2023	3/21/2023 4/6/23	M- 3/21/23 Advisory	
2024-048	801 Percival	Junk	3/14/2023	3/21/2023	M	3/28/2023
2024-049	203 Percival	Junk	3/14/2023	3/30/2023	Advisory	
2024-050	1100 Walnut	Parking	3/21/2023	4/6/2023	Advisory	
2024-051	1404 Maple	Junk	3/21/2023	4/6/2023	M	3/28/2023
2024-052	1405 Maple	Junk	3/21/2023	4/6/2023	M	3/28/2023
2024-053	1606 Sycamore	Parking	3/21/2023	4/6/2023	Advisory	
2024-054	604 Percival	Parking & Junk	3/21/2023	4/6/2023	Advisory	
2024-055	200-14	Junk	3/28/2023	4/4/2023	M	
2024-056	1302 Sycamore	Junk	3/28/2023	4/4/2023	M	
2024-057	1703 Walnut	Parking	3/28/2023	4/4/2023	M	

Monthly Water Report

Date	Mar-23															
Water Plant																
Total Gal.>	3,555,900	Max	217,500	Min	32,400	Avg	114,706	Gpm	240							
Total Hrs.>	260.4	Max	23.2	Min	2.6	Avg	8.4									
Last Month.>	3,585,700	Max	243,800	Min	75,600	Avg	128,061	Gpm	259							
Last Year.>	4,228,200	Max	258,600	Min	47,100	Avg	136,400	Gpm	263							
Lbs.of Chlorine	557	Lbs of Fluoride	49	Gallons of salt brine	2,365											
Chlorine.Mg/l	1.1	Fluoride.Mg/l	0.9	Hardness. Mg/l	89	Iron. Mg/l	0.02	Nitrate.Mg/l								
Well																
Date	3/22/2023															
	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm
Well # 7	24	14	10	110												
Well # 9	26	12	14	100												
Well # 10	24	10	14	120												
Well # 11	33	16	17	170												
Water Meters																
	New Installs				Read In											
	Replace Meter				Read Out											
	Replace Radio Read				Shut off For nonpayment											
	Repair															
Fire Hydrants																
	New Install			Flush Hyd			Repair Hyd									
Water Plant																
Water Tower																
Reservoir																
3/19/2023 - Reservoir booster pumps failed. Had to bypass the reservoir.																
3/26/23 - Reservoir new pump stopped working																
Dist. System																
3/20/23 - Watermain break at 15th & Vine. 4" main																
Wells																
3/22/23 - Tested wells 7-9-10-11. Well #11 scheduled to be cleaned.																
Other																



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Day Hawk, LLC	The Handlebar	(515) 992-8014		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1607 Sugar Grove Avenue		Dallas Center	Dallas	50063
MAILING ADDRESS	CITY	STATE	ZIP	
P.O. Box 109	Dallas Center	Iowa	50063	

Contact Person

NAME	PHONE	EMAIL
[REDACTED]		

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0045443	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
June 1, 2023	May 31, 2024	

SUB-PERMITS

Class C Retail Alcohol License



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Michael Roberts						
Jeremy Boysen	Adel	Iowa	50003	Owner	50.00	Yes
Nehru Cheddie	Ankeny	Iowa	50023	Owner	50.00	Yes
Scott Selim	Dallas Center	Iowa	50063			

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

June 1, 2023

POLICY EXPIRATION DATE

May 31, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
BOARD AND BATTEN, LLC	Board and Batten, LLC	(515) 992-8011		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1408 Walnut Street		Dallas Center	Dallas	50063
MAILING ADDRESS	CITY	STATE	ZIP	
1408 Walnut Street	Dallas Center	Iowa	50063	

Contact Person

NAME	PHONE	EMAIL
------	-------	-------



License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	12 Month	Pending Dramshop Review
TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS	
Mar 15, 2023	Mar 14, 2024		

SUB-PERMITS

Special Class C Retail Alcohol License

PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Theresa George	Dallas Center	Iowa	50063	Owner	50.00	Yes
Bryan George	Dallas Center	Iowa	50063	Owner	50.00	No

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



VEENSTRA & KIMM INC.

3000 Westown Parkway
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000
www.v-k.net

March 29, 2023

Cindy Riesselman
City Administrator
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
OUTDOOR COMMUNITY SWIMMING POOL
PARTIAL PAYMENT ESTIMATE NO. 8

Enclosed is a copy of Partial Payment Estimate No. 8 submitted by Sande Construction & Supply Co. Inc. for the Outdoor Community Swimming Pool. Partial Payment Estimate No. 8 is for work during the month of March 2023.

Partial Payment Estimate No. 8 is in the amount of \$364,087.50. Veenstra & Kimm Inc. has reviewed Payment Estimate No. 8 and would recommend its approval and payment.

During the month of March 2023 Sande Construction & Supply Co., Inc. worked on several aspects of the project, including the pool structure, bath house, site work and mechanical and electrical systems. At the beginning of March 2023 Sande Construction & Supply Co., Inc. estimated the completion date for the project would be in early June.

Sande Construction & Supply Co., Inc. indicated it was hopeful the additional work staff assigned to the project would accelerate the construction of the project. Weather conditions during the month of March were less favorable than a typical March. As a result, it does not appear Sande Construction & Supply Co., Inc. has been able to accelerate the completion of the project. Based on the current status of the project it appears the early June completion date would still be anticipated.

Cindy Riesselman
March 29, 2023
Page 2

If you have any questions or comments concerning the project, please contact the writer at 515-225-8000, or bveenstra@v-k.net.

VEENSTRA & KIMM, INC.



H. R. Veenstra Jr.

HRVJr:paj
212191

Enclosure

Cc: Ralph Brown, Brown, Fagen & Rouse
Shellie Schaben, City of Dallas Center



AIA Document G702™ - 1992

Application and Certificate for Payment

TO OWNER: City of Dallas Center
1502 Walnut St
Dallas Center, IA 50063

PROJECT: Dallas Center Pool (EXEMPT)

APPLICATION NO: 8

PERIOD TO: 3/5/2023

DISTRIBUTION TO: OWNER ARCHITECT CONTRACTOR FIELD OTHER

FROM CONTRACTOR: Sande Construction and Supply/VIA ARCHITECT:
1111 16th Avenue North
Humboldt, IA 50548

CONTRACT FOR:

CONTRACT DATE:

PROJECT NOS: F-22-1803 /

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$ 4,819,975.00
2. NET CHANGE BY CHANGE ORDERS \$ 168,616.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 4,988,591.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 3,381,601.30

5. RETAINAGE:

- a. 5.00% of Completed Work (Columns D + E on G703) \$ 169,080.07
 - b. % of Stored Material (Column F on G703) \$
- Total Retainage (Lines 5a + 5b, or Total in Column I of G703) \$ 169,080.07

6. TOTAL EARNED LESS RETAINAGE

(Line 4 minus Line 5 Total) \$ 3,212,521.23

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

(Line 6 from prior Certificate) \$ 2,848,433.73

8. CURRENT PAYMENT DUE

..... \$ 364,087.50

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 minus Line 6) \$ 1,776,069.77

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 168,616.00	\$
Total approved this month	\$ 168,616.00	\$
TOTAL	\$ 168,616.00	\$
NET CHANGES by Change Order	\$	\$

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Sande Construction and Supply

By: _____ Date: 3/5/23

State of: Iowa

County of: Dallas

Subscribed and sworn to before me this 29th day of March, 2023

Notary Public: Jamie Dewinter
My commission expires: 11/30/24



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 364,087.50
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: _____

By: _____ Date: March 9, 2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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AIA Document G703™ - 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.

In tabulations below, amounts are in US dollars.

Use Column F on Contracts where variable retainage for line items may apply.

APPLICATION NO: 8
 APPLICATION DATE: 3/31/2023
 PERIOD TO: 3/31/2023
 ARCHITECT'S PROJECT NO: F-22-1803

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (if variable rate)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
01	General Conditions	468,795.00	306,277.00	25,000.00	25,000.00		331,277.00	137,518.00	16,563.85
02	Sitework	725,000.00	521,250.00	35,000.00	35,000.00		556,250.00	168,750.00	27,812.50
03	SWPPP	35,000.00	20,000.00	5,000.00	5,000.00		25,000.00	10,000.00	1,250.00
04	Fencing	40,116.00	171,580.00	2,500.00	2,500.00		174,080.00	40,116.00	8,704.00
05	Reinforcing Steel	186,500.00	175,400.00	40,600.00	40,600.00		216,000.00	12,420.00	10,800.00
06	Building Concrete	216,000.00	341,250.00	78,750.00	78,750.00		420,000.00	105,000.00	21,000.00
07	Pool Concrete	525,000.00	15,000.00				15,000.00	88,500.00	750.00
08	Pool Deck Concrete	103,500.00						52,429.00	
09	Exterior Concrete	52,429.00	135,000.00	21,000.00	21,000.00		156,000.00	68,421.00	7,800.00
10	Masonry	224,421.00		50,400.00	50,400.00		50,400.00	117,600.00	2,520.00
11	Carpentry	168,000.00		10,000.00	10,000.00		10,000.00	65,500.00	500.00
12	Roofing/Soffit/Fascia	75,500.00						40,000.00	
13	Caulking	40,000.00						51,000.00	
14	Doors/Frames	61,000.00	10,000.00				10,000.00	31,350.00	
15	Colling Doors	31,350.00						5,000.00	
16	Glass/Glazing	5,000.00						10,500.00	
17	Finishes	10,500.00						85,483.00	
18	Paint	85,483.00	19,344.30	15,000.00	15,000.00		34,344.30	30,136.70	1,717.22
19	Specialties	64,481.00	60,000.00	20,000.00	20,000.00		80,000.00	98,000.00	4,000.00
20	Pool Accessories/Spray Feature	178,000.00	955,000.00	40,000.00	40,000.00		995,000.00	103,900.00	49,750.00
21	Mechanical/Pool Piping	1,098,900.00	265,000.00	40,000.00	40,000.00		305,000.00	120,000.00	15,250.00
22	Electrical	425,000.00	3,250.00				3,250.00	165,366.00	162.50
23	Change Order 2	3,250.00							
24	Change Order 3	165,366.00							
GRAND TOTAL									

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AIA Document G703™ - 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G752™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column F for Contracts where variable retainage for line items may apply.

APPLICATION NO: 8
 APPLICATION DATE: 3/31/2023
 PERIOD TO: 3/31/2023
 ARCHITECT'S PROJECT NO: F-22-1803

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (if variable rate)
			E FROM PREVIOUS APPLICATION (D+E)	E THIS PERIOD				
		4,988,591.00	2,998,351.30	383,250.00		3,381,601.30	1,606,989.70	169,080.07
Totals								
GRAND TOTAL								

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Decision Tree for the Pool Grants

1) Friends of the Pool receives their full grant (~\$32,000) request to fund a pool slide. This grant cannot be re-directed to other projects.	
2) The full CAT grant is funded, and funds cannot be reallocated within the grant.	
	1 & 2 are true Decision A: Accept both grants and return any unused slide funds to CAT.
3) The full CAT grant is funded, and funds can be reallocated within the grant.	
	1 & 3 are true Decision B: Accept both grants and use any excess to purchase more shade.
4) The full CAT grant is funded, and funds can be reallocated within the overall proposed project .	
	1 & 4 are true Decision C: Accept both grants and use any excess to build the open shelter (~\$33,000).
5) A partial CAT grant is offered, however, we must complete the project as proposed.	
	1 & 5 are true Decision D: Accept both grants only if we can think we can find the funds to complete the pool as described, otherwise, turn down the CAT grant.
6) Friends of the Pool receives less than their full grant request to fund a pool slide.	
	6 & 2 are true Decision E: Accept both grants and return any unused slide funds to the Foundation.
	6 & 3 are true Decision F: Accept both grants and purchase more shade if possible.
	6 & 4 are true Decision G: Accept both grants and build the open shelter (if possible).
	6 & 5 are true Decision D: Accept both grants only if we can think we can find the funds to complete the pool as described, otherwise, turn down the CAT grant.
7) The CAT grant is turned down.	
	7 & 2 are true Decision H: Accept the Friends of the pool grant and install 1 slide.
	7 & 6 are true Decision I: Accept the Foundation grant if we think we can raise the remainder of the needed money for one slide.

Recommendation to the Parks and Recreation Board

From the Pocket Park Planning Group

Regarding the Pocket Park Mural

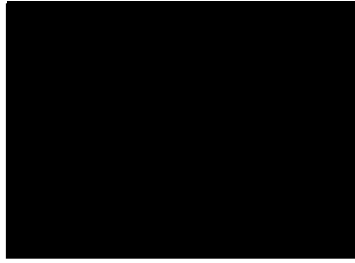
In November the Pocket Park Planning Group put out a call to local artists to submit a proposal for a mural to be painted on the east side of the Dallas Mutual Insurance building on Walnut Street. We had three artists who showed interest and each submitted their idea for a farm themed mural. Last week the Planning Group met and decided unanimously to accept the proposal of Des Moines artist, James Navarro. The group felt that his concept most closely represented what was envisioned and most specifically represented our community.

When James visited Dallas Center to get a sense of the space, he noticed the white brick wall on 14th Street, across from the trail head. James proposed a second, "postcard" inspired mural on this wall. This building is owned by Joe Cover. Mr. Cover was contacted regarding the possibility of a mural on his wall and he was receptive to the idea, but shared that he may tear down the building within one to five years. The group has considered other possible locations for the second mural. Nothing is as ideal in location and surface.

I spoke with James about this situation and asked him for a bid for just the pocket park mural. He has given a verbal bid for the Dallas Mutual wall of \$14,750.00. He was not dissuaded over the news of the other wall being destroyed and is willing to paint the wall in spite of that. If the Parks and Rec Board and the City and Mr. Cover gives the green light, James will "throw in" the second mural without increasing the price.

On another note, James said the paint and protective coating he uses will give the murals a life of 20 years without the need for maintenance under normal Iowa weather conditions.

The Pocket Park Planning Group is asking the Parks and Recreation Board to recommend accepting James Navarro's proposal and bid for the Dallas Mutual Insurance wall and to recommend this bid to the City of Dallas Center.



Dear City of Dallas Center and Dallas Center Hometown Committee, Thank you for the opportunity to present my designs for your upcoming mural project. I am presenting my proposal as basically a two-for-one deal; that meaning if I am selected I will be painting the large Ag theme pocket park mural and an adjacent Dallas Center Postcard mural on 14th and Walnut Street. After reviewing the spaces for murals in the city I feel this will bring people off the bike path and move them to explore the other mural just down the street.

With my design everything can be adjusted and changed around so that's it is edited and completed to every party's satisfaction. My process on the final stages is I receive all the input and make those adjustments before we start projecting the image on the wall.

Theme: My idea that Dallas Center is putting the Culture in Agriculture through new ag practices and becoming a self-sustaining community of farmers and ag businesses.

The idea that I created for the mural is that Dallas center is ever evolving in agriculture. It features images of the old and the new; for instance the old windmill and the new wind turbine blades that you consistently see in Iowa. The cow represents new farming practices of grass-fed animals as opposed to corporate farming facilities with the animal welfare being priority ending in a better food source. I am a blindly nostalgic person and grew up on our family farm and now I am one of the owners with my brothers on it. We have about 15 vintage tractors and that is why I wanted to have one shown. The difference now is crazy to me when I see us planting corn with these technological machines with GPS satellite and air conditioning and XM radio. Plotting corn now from the stars and a Nav screen from the past of old foam marking spots. The bikers are on the new trail that goes right under the large grain complex like their riding from an Ag past to the future in Dallas Center. Lastly, the farm with the old and new water tower with floating corn icon and Iowa rose and a gold leafed type font reading Dallas Center. This can be changed later if one wants a ribbon slogan added in underneath. Jimmy

Pricing Breakdown for Main mural is \$14,750 Total Cost
50% down before starting. Second mural is a gift from the artist to the city of Dallas Center
Artist will have COI certificate of insurance for \$1,000,000 total liability

Material costs (Specific Mural Paint and UV Spray Cans) \$4800
Based off of previous paint costs for projects, I have experimented over the years and I have found that these three brands have held up the best against UV and longevity on murals:

Montana Spray paints
Nova Color
Golden Paint for Murals

Other materials:
Poles/brushes,tape,tarps \$500
Primer/sealer \$200
UV clear sealant by Mural Shield \$300
Paint sprayer/ projector \$500

Travel Costs
Gas, food for the weeks we will be painting to and from DSM to DC \$500

Artist Fee
Artist fee including final design \$9200

J NAVARRO

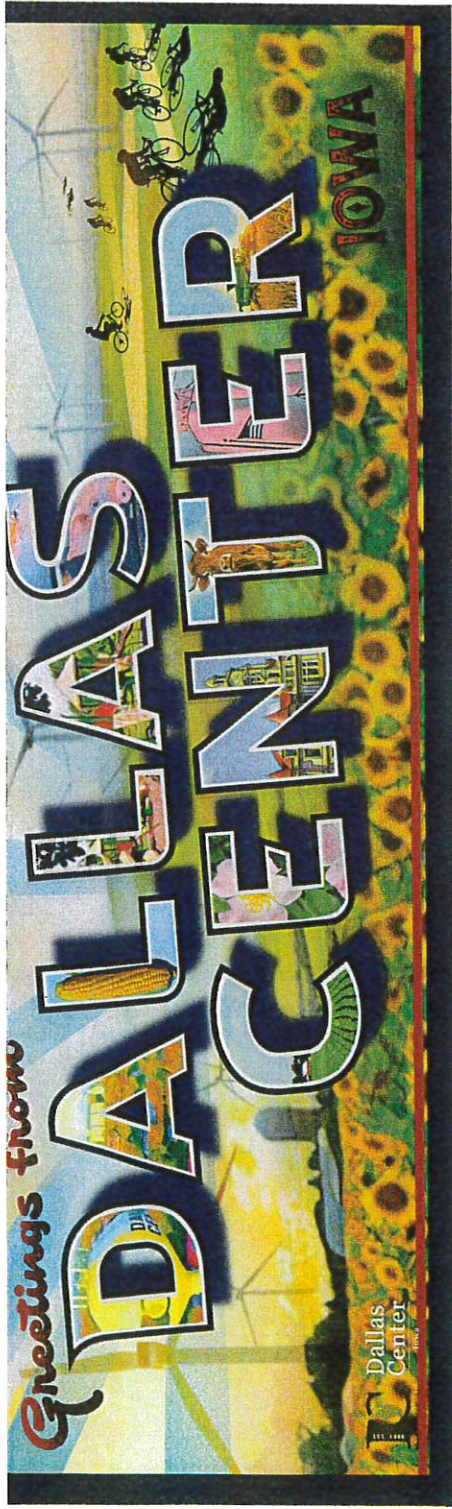


WILLIAMS CENTER

DALLAS CENTER

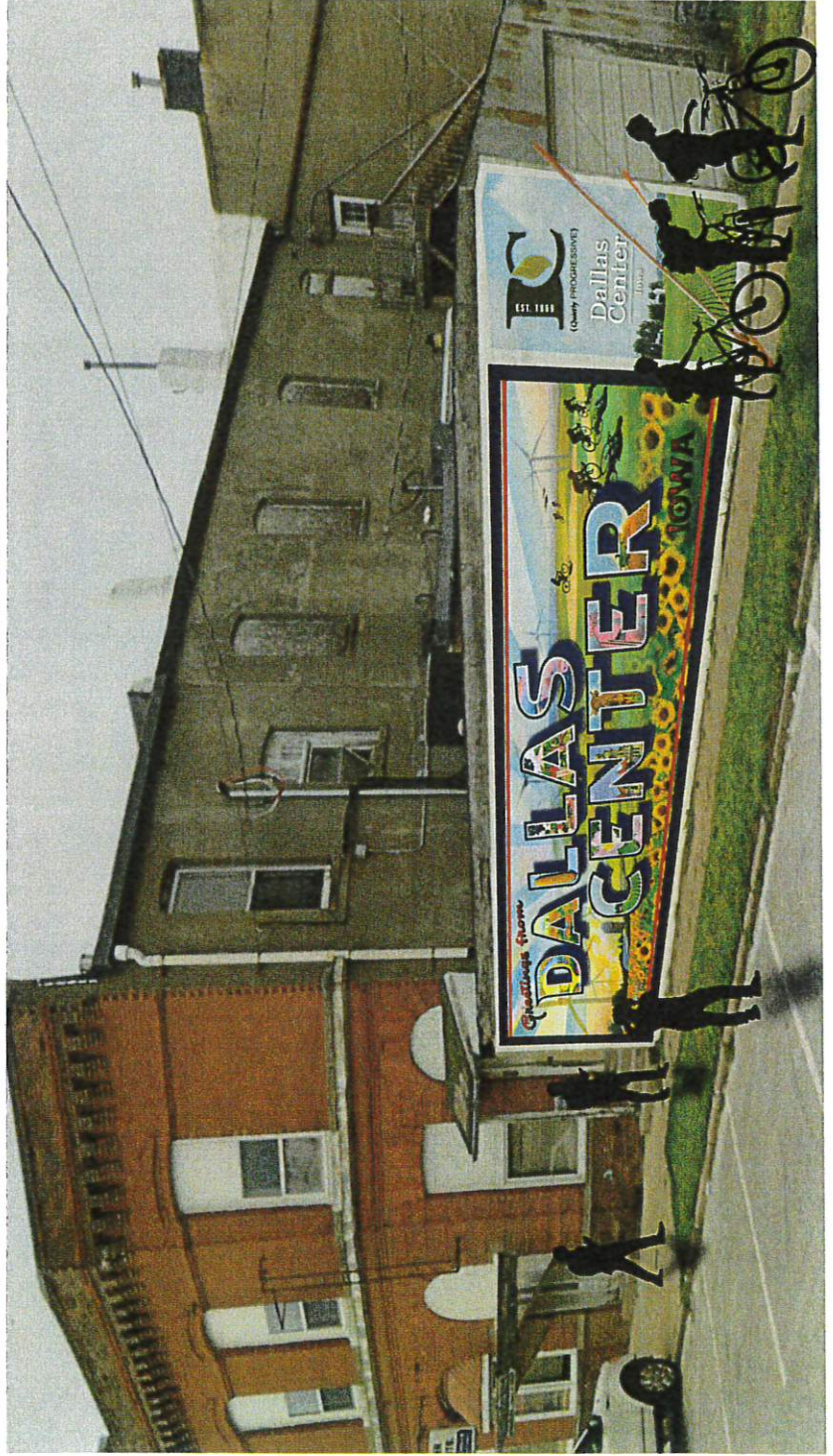
EST. 1868

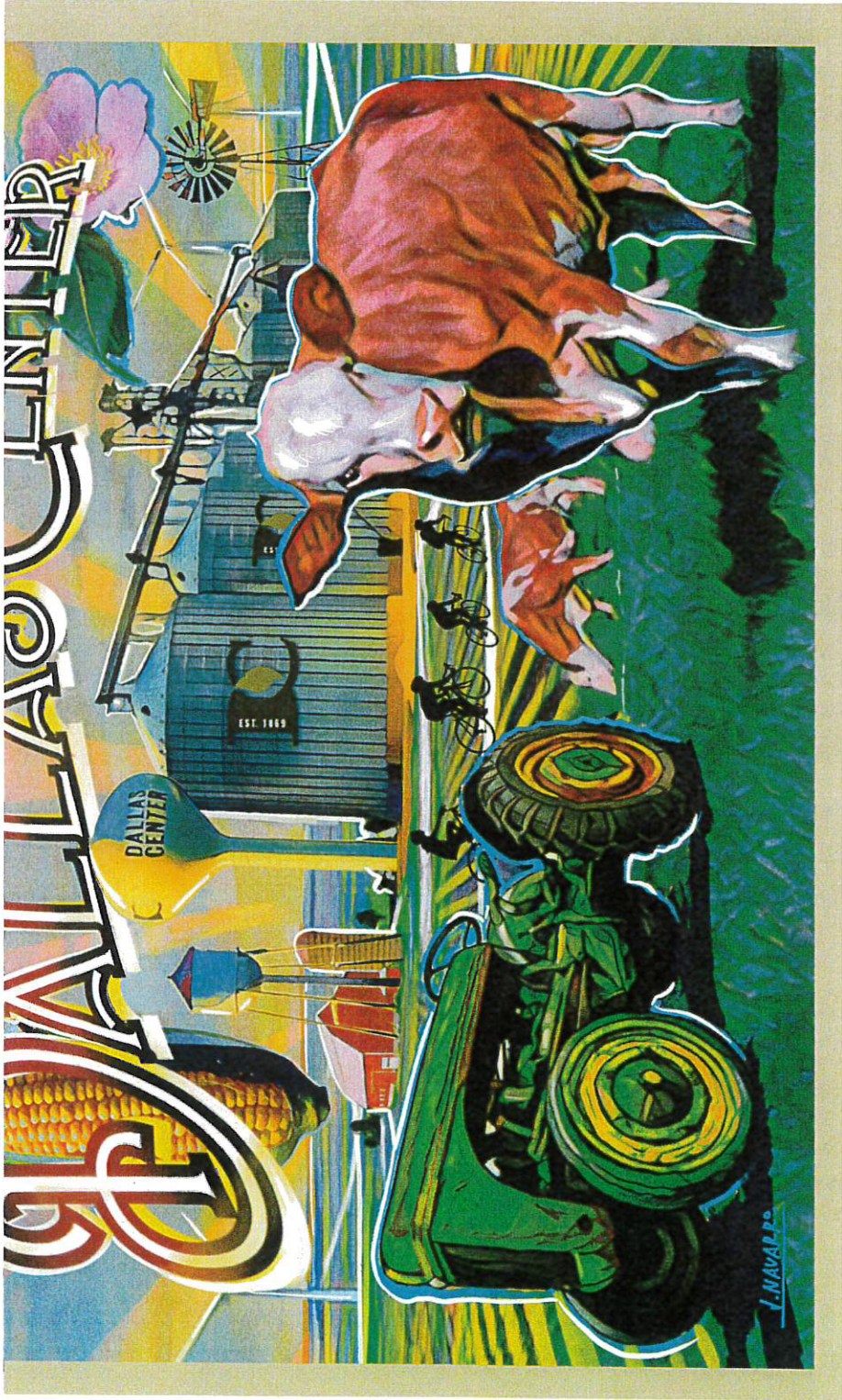
J. NAVARRO



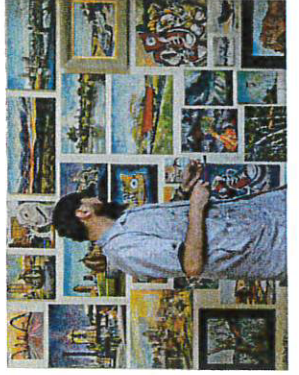
Dallas Center Postcard mural

NAVARRO





J. NAVARRO





2023

Access Granted Systems Pricing Guide

Passes

Member Lookup	\$0
Classic Passes	\$1 / pass
ePasses	\$350 / year

Classic Pass Mailing Options

To Patron	\$3 / household
To Management	\$25 / order

Software

Annual Plan	\$420 / year
Seasonal Plan	\$336 / year
Free Plan	\$0

Payment Processing

5% + \$1 / transaction

Application Portal

Portal Fee	\$200 / year
Signed Documents	\$1 / doc

Approval Options

Self-Service	\$0
Full-Service	\$2 online \$10 paper

Multi-Service Discount
\$200 / year





Check-In Software

options



Annual Plan

\$420 per year
Year-round access
Billed annually

Seasonal Plan

\$336 per year
Access Mar. 1st – Oct. 1st
Billed annually

Free Plan

\$0 per month
Access Mar. 1st – Oct. 1st
No Check-In

Annual Plans are best for indoor facilities or clubs that utilize the software year-round. Clients can check-in and add members. They can utilize the printing, application, invoicing, and statistics features.

Seasonal Plans are less expensive but access to the software is limited to March 1st through October 1st. It's designed for summer pools that are not managed in the off-season. The database is saved, and account is retained in the off-season. Seasonal plans can upgrade to an annual plan at any time.

Free Plans are best for small communities or single lifeguard pools that do not utilize the check-in, hardware, or statistics features at the facility. Clients who subscribe to our free plan usually utilize additional services such as photo-ID card printing.



Pass options



Member Lookup

\$0.00

Printing Classic Passes

Mailed to Patron

\$1.00 per pass +
\$3.00 per household

OR

Mailed to Management

\$1.00 per pass *

ePasses

\$350 per year

Member Lookup (no passes)

This option is always available in the check-in software. Gate attendants look up members by searching for a name, address, member ID, or other search function.

Classic PVC Passes Mailed Directly to Patron

We print and mail passes directly to the patron's home.

\$1 per pass + \$3 per household

Classic PVC Passes Mailed to Management *

This service is best for clients that have a management office onsite.

Option 1: Print & mail daily

\$1 per pass + \$3 per household

Option 2: Print & mail upon request

\$1 per pass + \$25 per order

Option 3: Print & mail according to schedule

\$1 per pass + \$25 per order

Option 4: Print & mail a box of generic barcode passes

\$1 per pass + \$25 per order

ePasses

ePasses are files stored in an Apple wallet or Android wallet app. Members receive their ePasses via email.

For more information, options, products, and services:

Visit: <https://accessgrantedsystems.com/pricing>



Application Portal

(optional)

Application Portal Fee *\$200 per year*

We'll create a custom online application, marketplace, webpage, and patron support center for your community.

Signed Documents *\$1.00 per submission*
(Waivers)

Communities can elect to include signed waivers or any signed document in the pool's application. Learn more: <https://accessgrantedsystems.com/waivers/>

Multi-Service Discount *Waives \$200 after year 1*

Clients that incur \$200 in pass printing, application processing, or payment processing fees do not pay the application portal fee next year.

Approving & Processing

Self-Service - option #1 *\$0.00*

Approve applications and process orders in just a few clicks.

Full-Service - option #2

Online Submission	<i>\$2.00</i>
Paper Submission	<i>\$10.00</i>

This service allows clients to minimize their involvement while allowing patrons to receive passes or access quickly. AGS staff will process submitted applications, pass orders, and support tickets on your behalf.



Client Support

(Administrators, Facility Managers, Board Members, Etc.)

Support Document Library	<i>Free</i>
Email Support	<i>Free</i>
Live Support via Zoom	<i>Free</i>

Live client support sessions are designed to teach clients how to use the software, train staff, and provide patron support. Live support must be scheduled 24 hours in advance.

Does AGS provide patron support?

<u>Full-Service Clients</u>	Yes
------------------------------------	-----

AGS staff will monitor and resolve support tickets on your behalf. To keep our prices low, we cannot offer telephone support, nor do we operate a call center.

<u>Self-Service Clients</u>	No
------------------------------------	----

We are here to teach administrators, property managers, and board members how to provide patron support quickly and easily.



At a glance

Access granted systems is designed for facilities that need a simple check-in system to ensure only authorized users gain access.

Membership Software

Easy member lookup & management Export pool usage & statistics

Track occupancy, check-in, & check-out

Eliminate pass sharing with photos

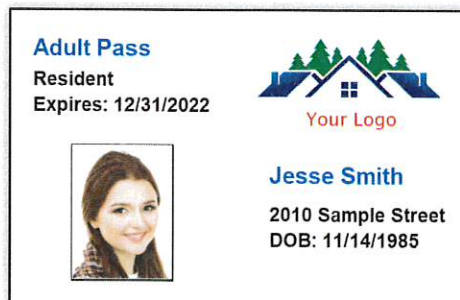
Suspend/Activate Memberships

Enforce age policies

Renew/Expire Memberships

ID Cards

mailed directly to patrons



ePasses

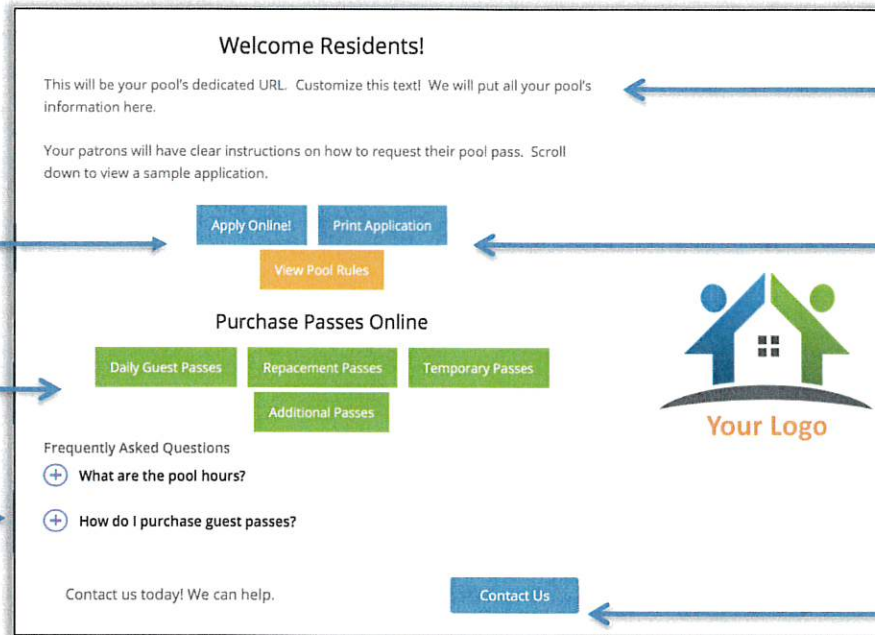




Online Applications



We'll build a custom application and website.
All the information your patrons need is in one place.



Patrons can apply online

Customize messages to your community

Patrons can mail a paper application

Sell passes online

Add a FAQ section

Patrons can get the help they need

Application Processing Portal

Approve with a few simple clicks

Restrict Access



Marketplace



- Collect membership fees
- Collect application fees
- Sell guest passes
- Sell tickets
- Sell concessions
- And more



How can I learn more?

Schedule a demonstration at: <https://accessgrantedsystems.com/demo/>

P&Z Report – March 28, 2023

The Honorable Danny Beyer
and Members of the City Council
Dallas Center, IA 50063

Dear Mr. Mayor and Members of the Council:

The Dallas Center Planning & Zoning Commission met Tuesday, March 28, 2023 at 6:30 P.M. at Memorial Hall. Commission members Abby Anderson, Amanda Davison, Perry Gruver, Linda Licht, Jim Pohl, Thomas Strutt and Matt Ostanik were present. City Attorney Ralph Brown also was present and participated.

Public Communications

Bob Haxton stated concerns.

Spurgeon Manor Site Plan

The Commission reviewed and discussed a proposed site plan for Spurgeon Manor. While Spurgeon Manor anticipates additional future growth, the current site plan is only for an additional eight townhome units in four new buildings.

The Commission discussed several considerations with the site plan:

- The parking calculations include the new driveways and garages.
- The architectural plan submission will come in the future and will require approval before construction of the new buildings.
- I requested that the new sidewalks be installed with a 5' width to match the City's sidewalk requirements. Because the sidewalks are on private property, they technically are not required to follow this requirement, but I believe best practice should be that all new sidewalks in the City (regardless of location) follow our guidelines for accessibility.

After discussion, Perry Gruver moved and Amanda Davison seconded to recommend that City Council approve the site plan subject to resolution of all of the City Engineer's comments first. The motion passed 7-0.

Respectfully submitted,
Matt Ostanik
P&Z Commission Chair

RESOLUTION NO. 2023-13

A RESOLUTION APPROVING THE SITE PLAN FOR THE FIRST PHASE OF THE SPURGEON SENIOR COMMUNITY

WHEREAS, Spurgeon Manor, Inc. has submitted a Site Plan for the first phase of the Spurgeon Senior Community development adjacent to 1204 Linden Street, Dallas Center, Iowa, which phase involves eight townhome units for four buildings, all pursuant to Chapter 158 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, which plan (along with the Stormwater Management Analysis) was reviewed by the Planning and Zoning Commission on March 28, 2023; and

WHEREAS, the City Engineer provided review comments and recommendations dated March 20, 2023, a copy of which is attached hereto, to the Planning and Zoning Commission, which comments and recommendations were reviewed, discussed, and accepted by the Commission; and

WHEREAS, the Commission recommended that the Site Plan and the stormwater management plan be approved, subject, however, to the resolution to the satisfaction of the Engineer with respect to his comments that the only issue with respect to the stormwater detention basin is the freeboard is less than the target freeboard due to the top of the existing detention basin being constructed approximately 3 inches lower than the elevation that was approved in 2018; and

WHEREAS, the Council has reviewed the recommendations of the Planning and Zoning Commission and adopts its recommendations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the Council accepts the recommendations of the Planning and Zoning Commission; and that the revised Site Plan (for the first phase of the development) and Stormwater Management Plan submitted by Spurgeon Manor, Inc. is approved subject to the resolution of the stormwater detention basin issue described the Engineer, to the satisfaction of the Engineer.

IT IS FURTHER RESOLVED that notification is hereby given to the applicant that Section 158.13 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, provides that the approval of this Site Plan shall expire and terminate 365 days

after Council approval unless a building permit has been issued for the construction provided for in the Site Plan. The Council may, upon written request of the applicant, extend the time for the issuance of the required building permit for 60 additional days. In the event the building permit for construction provided for in a Site Plan expires or is cancelled, then the Site Plan approval shall thereupon terminate.

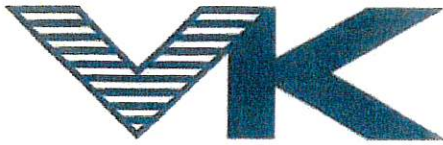
IT IS FURTHER RESOLVED that further notification is hereby given to the applicant that Section 158.11 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended provides that when there is any change in the location, size, design, conformity or character of the buildings and other improvements, an amendment to the Site Plan must be submitted to the City and reviewed by the Planning and Zoning Commission and approved by the City Council in the same manner as an original Site Plan.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 11th day of April, 2023.

Daniel Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk



VEENSTRA & KIMM INC.

3000 Westown Parkway
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000
www.v-k.net

March 20, 2023

Cindy Riesselman
City Administrator
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
SPURGEON SENIOR COMMUNITY
PRELIMINARY PLAT/SITE PLAN

The writer has completed a review of the preliminary plat/site plan submitted for the Spurgeon Senior Community. Included with the submittal was the Storm Water Management Plan developed by Civil Design Advantage.

The submittal for the Spurgeon Senior Community includes the site plan for the first phase of the development involving eight townhome units for four buildings. The eight townhome units are located west of the assisted living facility and east of the existing townhome units.

The submittal includes a concept plan for the development of the balance of the Spurgeon Manor property. This area south of the existing developed area shows future bi-attached townhomes and one apartment type facility located to the south of the existing assisted living facility.

Although the document was entitled a preliminary plat/site plan the submittal appears to be a site plan. It is understood the entire property will remain under the ownership of Spurgeon Manor and will not be divided into separate parcels. As such, a preliminary plat is not required as there is no subsequent division of the property.

The review is primarily for the first phase of the proposed improvements. The future concept plan is provided for review and information purposes. Under the City's site plan ordinance each future phase of the overall project will require a separate site plan submittal.

The City previously discussed the concept of a phased site plan. However, no provisions have been included in the site plan ordinance for a phased site plan.

The level of detail that is shown for the future phase is conceptual only and does not rise to the level of a site plan. As a result, this submittal does not require the City to specifically address the question whether it would consider approval of a phased site plan.

Based on review of the site plan for the four new buildings that each include two townhomes is as follows:

1. The site plan includes a 26-foot wide private drive that would extend from the north side of the existing east west internal drive to the south side of the parking lot located south of the original Spurgeon Manor building.
2. The street is shown to be paved as 6-inch portland cement concrete pavement. The street is shown with a 3-inch rolled curb.
3. The City does not have established design standards for private streets. The proposed private drive would be considered acceptable under the City's practice for a private drive.
4. The site plan indicates 12 parking spaces would be required and 32 parking spaces are being provided. Parking is available in the driveway of each unit, on the private drive and in the parking lot area located north of the townhome development. The level of parking provided is similar to the existing Spurgeon Manor townhome development and there are no reported issues with inadequate parking.
5. The site plan shows a 4-foot wide sidewalk along each side of the street. The City currently requires a 5-foot wide sidewalk for any sidewalk in public right-of-way. The sidewalks in Spurgeon Manor are private and the City's 5-foot wide standard is suggested, would not be required.
6. Sanitary sewer service is provided by an 8-inch sanitary sewer that connects to the existing internal sanitary sewer on the south side of the east west drive on the south end of the new townhome developments.
7. The sanitary sewer extends north to a terminal manhole located just north of the north buildings.
8. The sanitary sewer would be a private sanitary sewer.
9. Water main is provided by an 8-inch water main that connects to the existing water main located on the north side of the east west drive. The 8-inch water main extends north and terminates with a hydrant located near the north building. The site plan shows a connection to the City's 12-inch main.
10. The site plan shows two new hydrants. The site plan shows hydrant coverage circles and the hydrant coverage is satisfactory.

11. The water main serving these eight units is a dead end main. Although the City prefers to avoid dead end mains, the City's policy allows a dead end main to serve the eight residential units in four buildings.
12. The site plan shows the internal storm sewer system.
13. Just north of the north buildings there are two intakes and a storm sewer that flows north to connect to an existing storm sewer located near the south end of the existing parking lot.
14. Between the two buildings there are intakes on each side of the street and a new storm sewer that flows south along the west side of the private street to connect to the existing storm sewer near the south end of the new private drive.
15. The grading plan shows the area along the west side of the site to drain overland southerly and then easterly to an existing intake.
16. The balance of the site is shown to slope toward an existing or proposed intake.
17. A review of the grading plan would indicate the grading plan is satisfactory.

Based on review of the Storm Water Management Plan the following comments are offered:

1. The area of this site plan was included in the stormwater analysis that was completed by Shive Hattery in 2018 as part of the site developments for the assisted living facility.
2. Stormwater detention was provided as part of the 2018 improvements.
3. The overall drainage area that was evaluated in 2018 and in which the proposed project is located totals 10.69 acres.
4. The proposed improvements increase the amount of impervious area in four of the subdrainage basins evaluated as part of the 2018 report.
5. The proposed improvements increase the impervious area above the level evaluated in the 2018 report. The 2018 report showed an impervious area of 105,255 square feet. With this project the impervious area will increase to 156,261 square feet.
6. As part of the current project Civil Design Advantage evaluated the stormwater detention basin that was construction as part of the 2018 improvements. That evaluation was for the purpose of determining whether the existing stormwater detention basin would be adequate to accommodate the additional runoff from the increased impervious area.

7. The 2018 storm water report indicated the allowable release rate from the site was 35.57 cfs, including an onsite undeveloped five year runoff of 18.40 cfs and an offsite runoff of 17.17 cfs.
8. The 2018 report indicated the release rate from the basin would be 29.47 cfs, or less than the allowed release rate.
9. The evaluation by Civil Design Advantage indicates with the proposed improvements the release rate will increase slightly to 30.04 cfs. That release rate is still less than the allowed release rate of 35.57 cfs.
10. The Civil Design Advantage evaluation indicates in a 100 year storm event the maximum stormwater detention volume would be 100,934 cubic feet. The detention volume is an increase from the 91,872 cubic feet shown in the 2018 study for a 100 year developed condition storm event.
11. The 2018 study indicated the maximum water level in a 100 year storm event would be 1,048.20. The current storm water management report indicates the maximum water level would be 1,048.33 feet, or an increase of 0.13 feet.
12. The 2018 study indicated the emergency overflow elevation would be 1,049.50 with a freeboard of 1.30 feet.
13. The current study indicates the top of the berm elevation is 1,049.26, or 0.24 feet lower than the design elevation in the 2018 report.
14. With the as-constructed elevation the freeboard in a 100 year storm event will be reduced to 0.93 feet.
15. The City's normal standard is to require a freeboard of a minimum of 1.00 feet.
16. In this instance, the freeboard would be slightly less than the minimum standard 1.00 feet. The slightly lower than target freeboard appears to be due to the as-constructed berm elevation 0.24 feet below the design elevation. Because Spurgeon Manor was responsible to construct the improvements in accordance with the approved site plan it is requested Spurgeon Manor provide additional information as to why the project was constructed with a berm elevation lower than the approved elevation and to evaluate whether the berm can be reasonably modified to provide the level of freeboard originally proposed in 2018.

Cindy Riesselman
March 20, 2023
Page 5

In summary, the Storm Water Management Plan indicates the existing detention basin is adequate to accommodate the increase in runoff from development of the additional area. This conclusion is not unexpected as there was discussion as part of the 2018 report to ensure the basin would serve any future development of the tributary 10 acre area. The only issue with respect to the stormwater detention basin is the freeboard is slightly less than the target freeboard due to the top of the existing detention basin being constructed approximately 3 inches lower than the elevation that was approved in 2018.

If you have any questions or comments concerning the project, please contact the writer at 515-225-8000, or bveenstra@v-k.net.

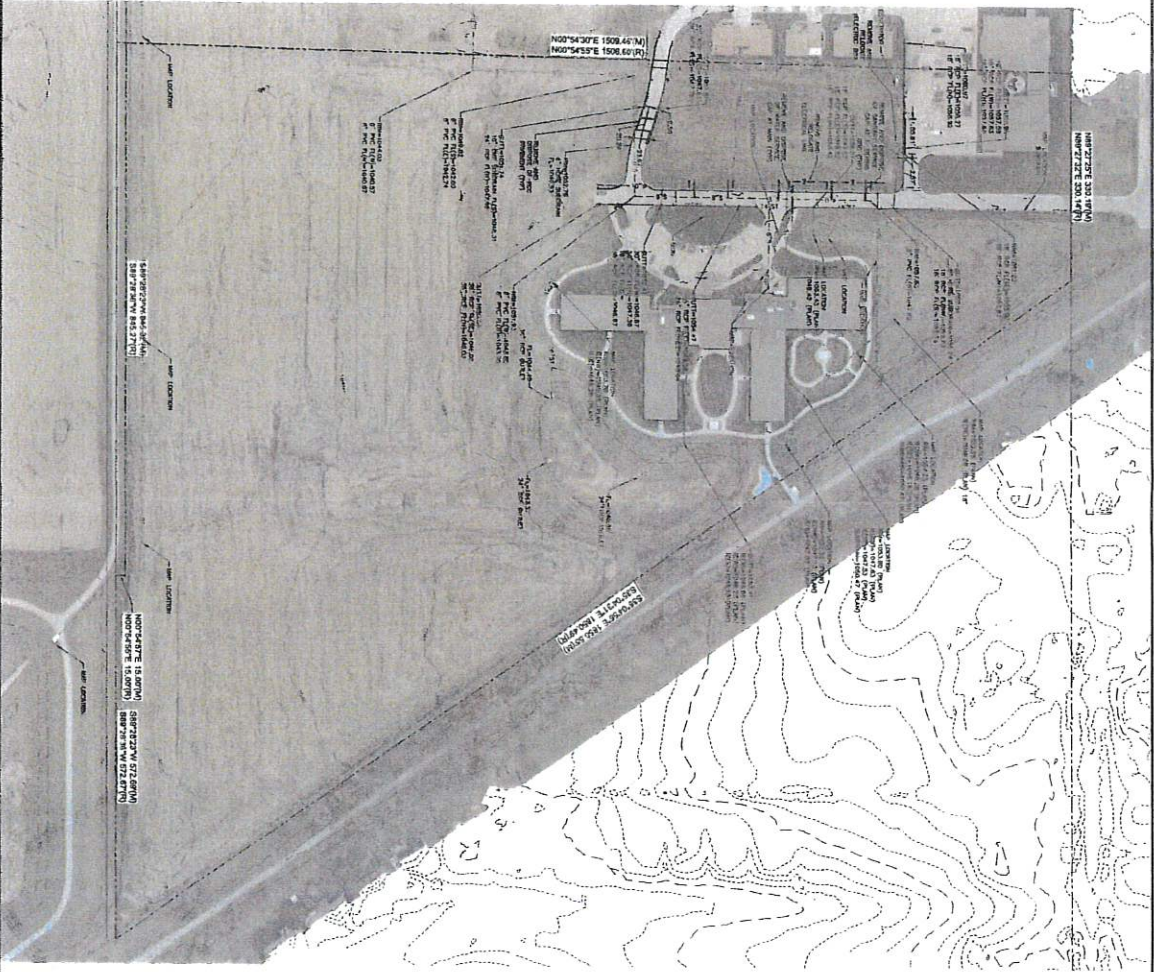
VEENSTRA & KIMM, INC.

A handwritten signature in blue ink, appearing to read "H. R. Veenstra Jr.", is positioned above the printed name.

H. R. Veenstra Jr.

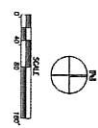
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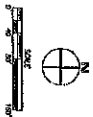
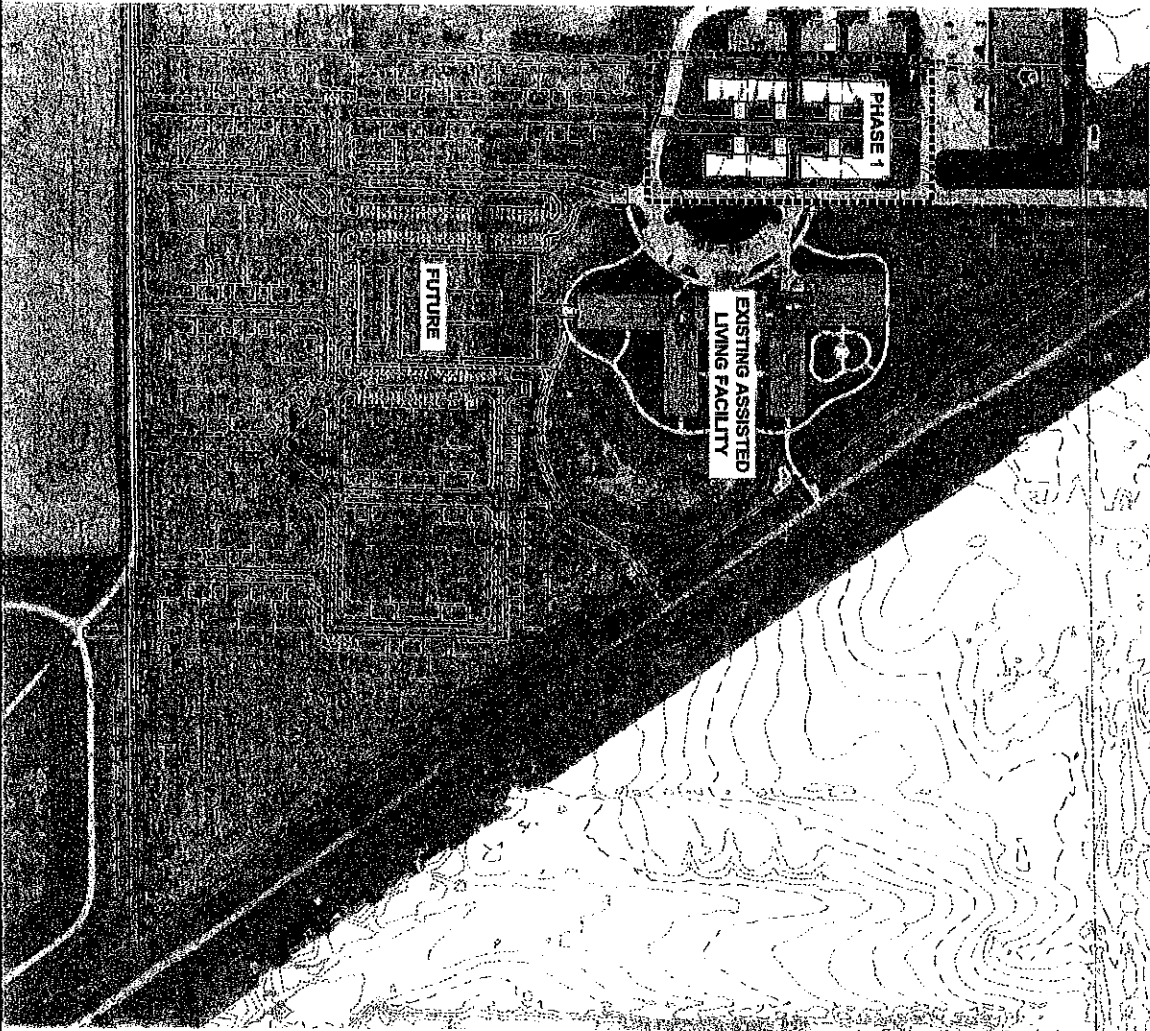
Cc: Ralph Brown, Brown, Fagen & Rouse
Shellie Schaben, City of Dallas Center



DEMOLITION NOTES

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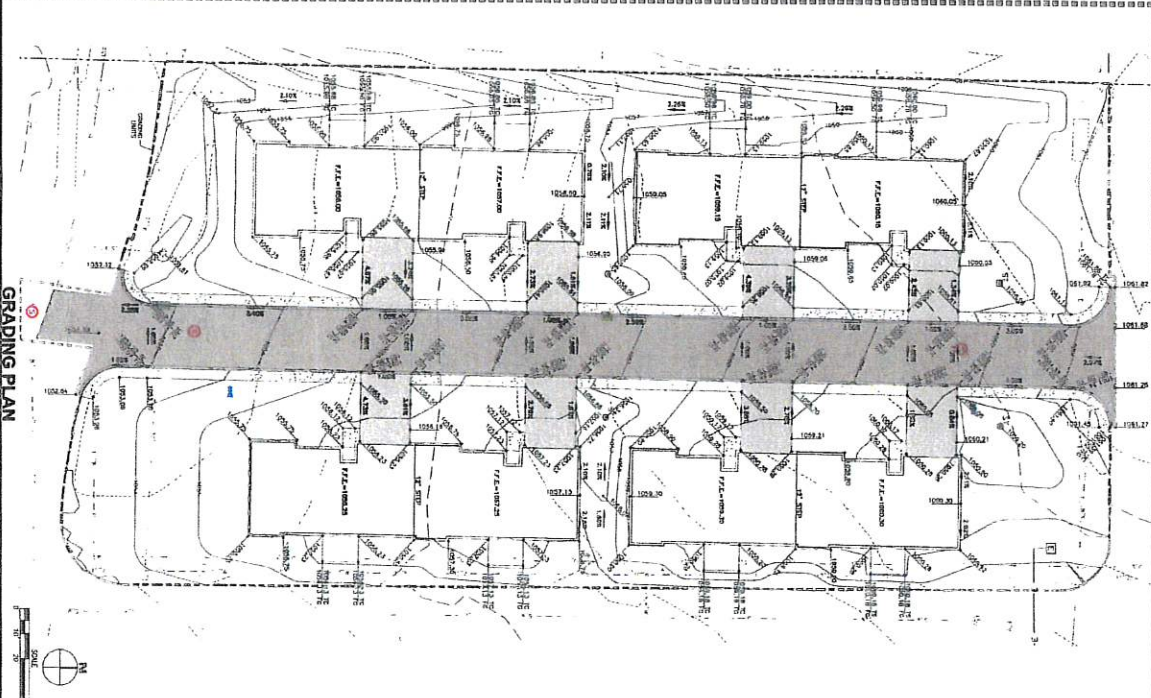
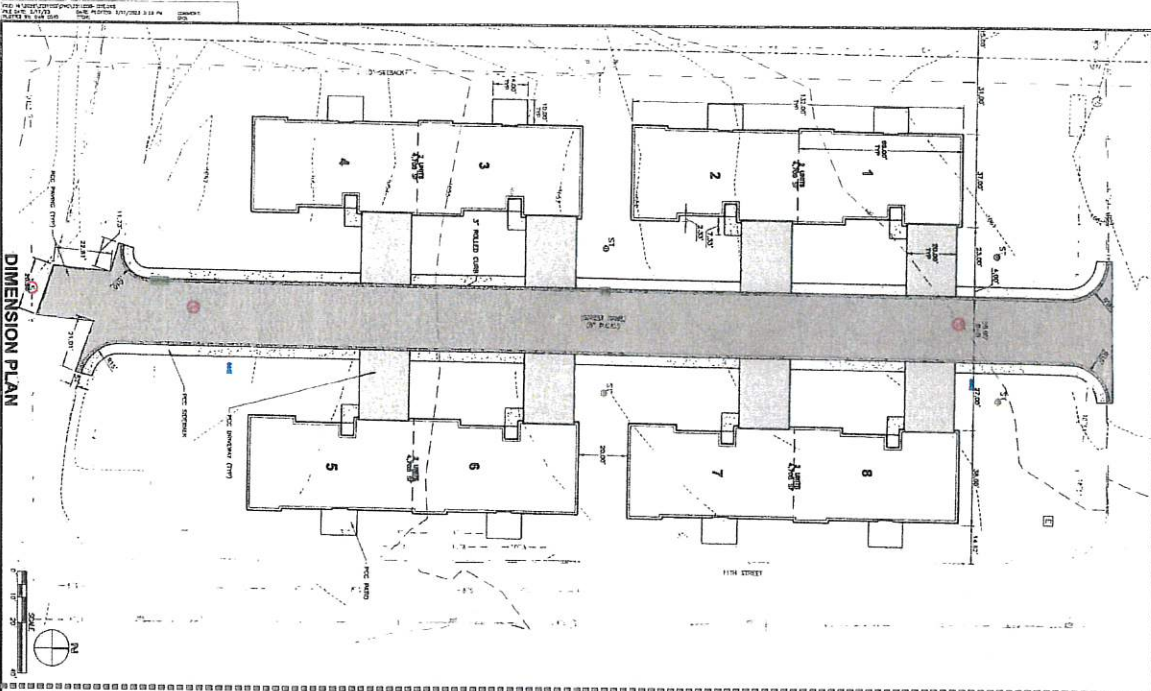
SPURGEON SENIOR COMMUNITY
MASTER PLAN
 1008 LINDEN STREET
 DALLAS CENTER, IOWA



4121 NW URBAN DALE DRIVE
 URBAN DALE, IA 50322
 PHONE: (515) 369-4400 FAX: (515) 300-4419

DATE	DESCRIPTION

ENGINEER: _____
 DRAFTED: _____



GENERAL NOTES

1. THE WORK SHOWN HEREIN IS THE PROPERTY OF CIVIL DESIGN ADVANTAGE, INC. ALL RIGHTS ARE RESERVED.
2. THIS PLAN IS TO BE USED IN CONNECTION WITH THE SPECIFICATIONS AND CONTRACT DOCUMENTS FOR THE PROJECT.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
4. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AT ALL TIMES.
5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL UTILITIES AND STRUCTURES TO REMAIN.
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TRAFFIC CONTROL NOTES

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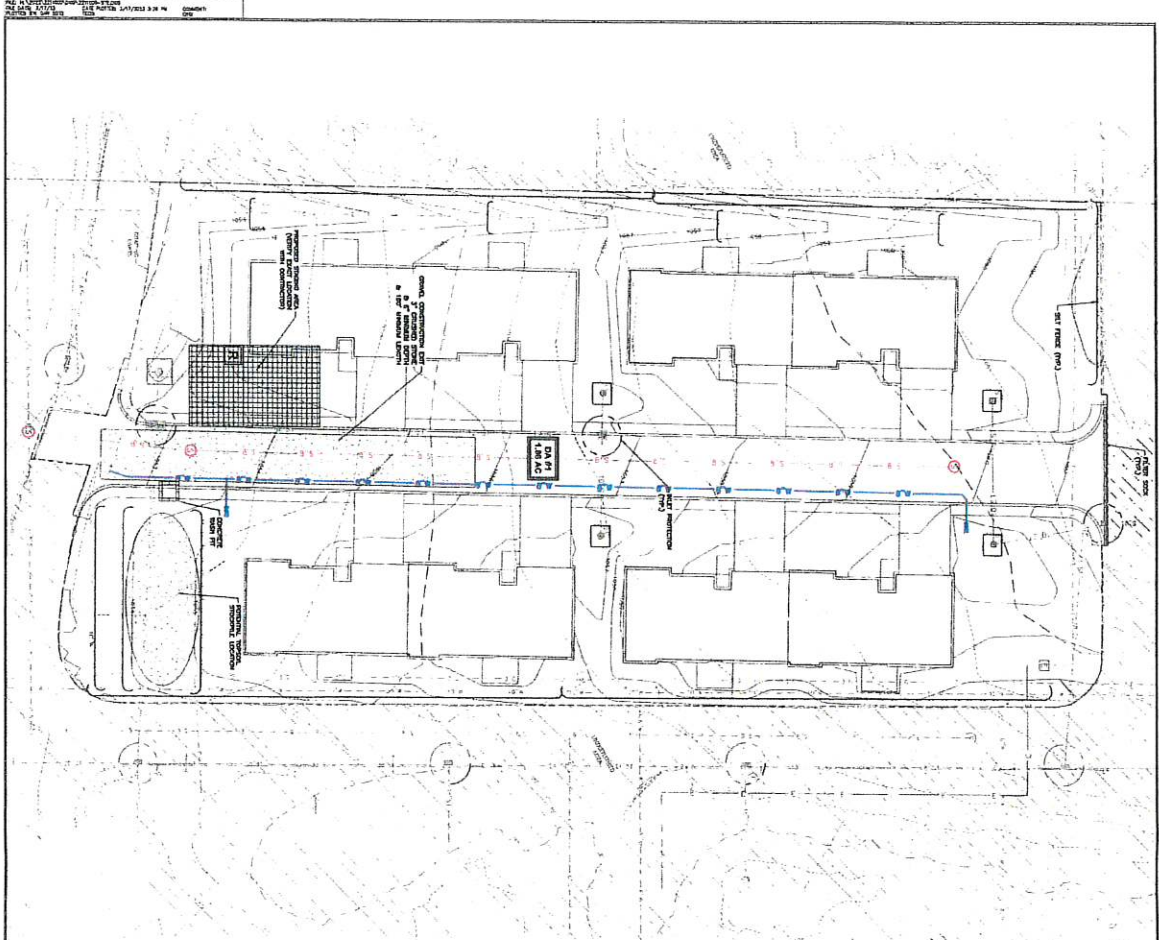
PAVEMENT THICKNESS

1. ASPHALT 4" THICK
2. UNPAVED DRIVE PAVEMENT 6" FILL
3. UNPAVED DRIVE PAVEMENT 6" FILL

GRADING NOTES

1. ELEVATIONS ARE SHOWN IN FEET AND DECIMALS THEREOF.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
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SPURGEON SENIOR COMMUNITY EROSION AND SEDIMENT CONTROL PLAN



STABILIZATION QUANTITIES

ITEM NO.	TYPE	AMT	UNIT
1	SEEDING	11,500	SQ. FT.
2	MULCH	11,500	SQ. FT.
3	EROSION CONTROL MAT	11,500	SQ. FT.
4	EROSION CONTROL MAT	11,500	SQ. FT.

DISCHARGE POINT SUMMARY

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NOTES:

1. REFER TO ALL NOTES ON ALL SHEETS OF THIS PLAN.
2. THIS PLAN IS TO BE CONSIDERED PART OF THE CONTRACT DOCUMENTS.
3. ALL EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED THROUGHOUT CONSTRUCTION.
4. ALL EROSION CONTROL MEASURES SHALL BE REMOVED UPON COMPLETION OF CONSTRUCTION.

SWPPP LEGEND

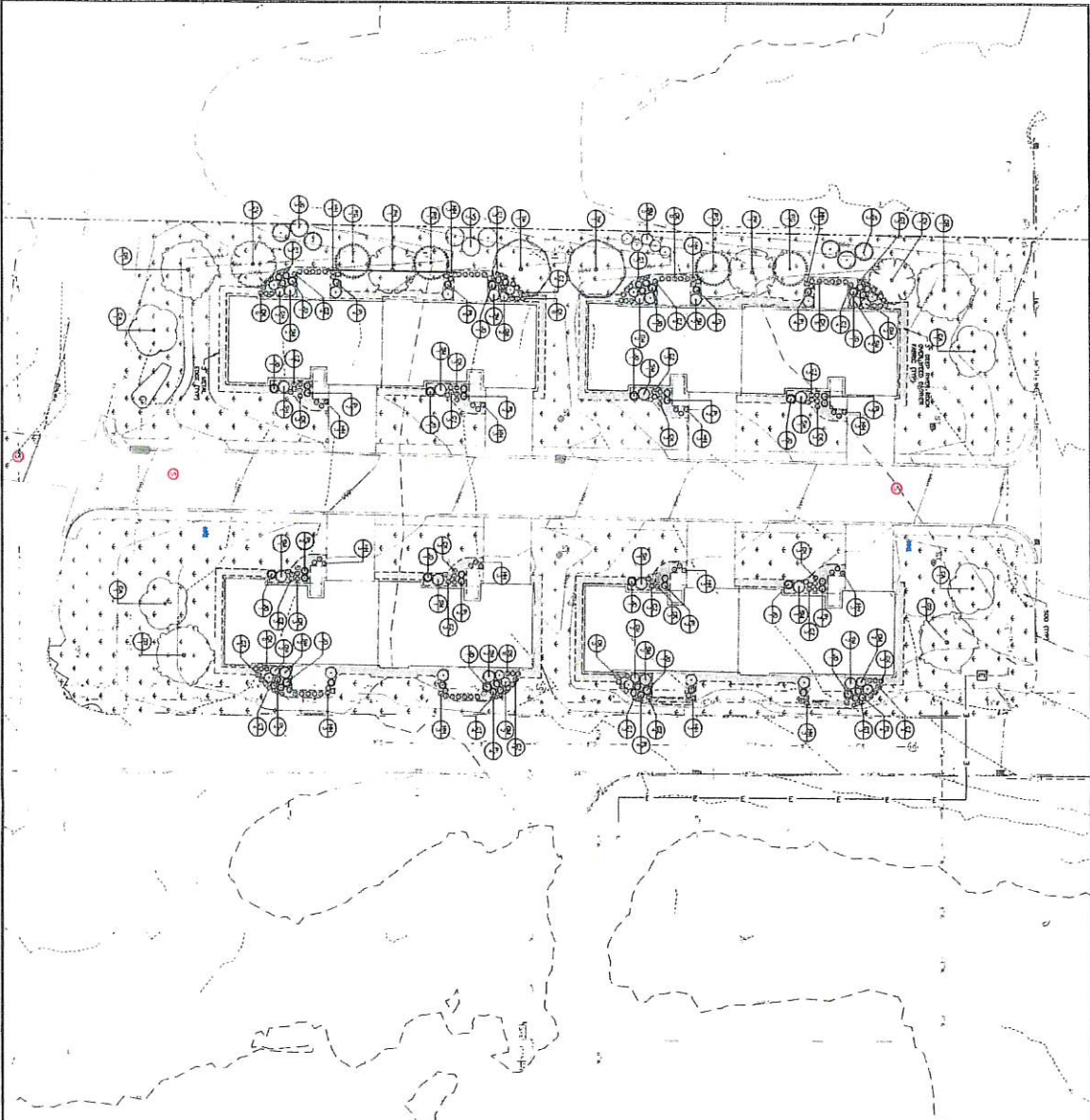
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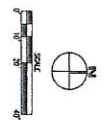
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	<p>SPURGEON SENIOR COMMUNITY UTILITY PLAN</p> <p>1006 LINDEN STREET DALLAS CENTER, IOWA</p>	<p>CIVIL DESIGN ADVANTAGE ENGINEER</p>	<p>4121 NW URBANDALE DRIVE URBANDALE, IA 50332 PHONE: (515) 368-4400 FAX: (515) 365-4410</p>	<p>REVISIONS</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>NO.</th> <th>DATE</th> <th>DESCRIPTION</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>	NO.	DATE	DESCRIPTION						
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50	CONSTRUCTION	11/11/2023	LD	LD

- LANDSCAPE NOTES**
1. SEE ALL LANDSCAPE NOTES AND MATERIALS SPECIFICATIONS FOR ALL ITEMS.
 2. ALL PLANTINGS SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE LANDSCAPE PLAN AND ALL APPLICABLE SPECIFICATIONS.
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L0023864

2023-12

Tank/Equipment Lease and Supply Agreement

Lease #013291

Heartland Co-op Tank # 23864

Date: MARCH 21, 2023

Account # 13089

Customer: CITY OF DALLAS CENTER
23765 MIDLAND TRAIL

County DALLAS
Township SUGAR GROVE
Section 31

DALLAS CENTER, IA 50063

THIS LP TANK/EQUIPMENT LEASE AND SUPPLY AGREEMENT CONFIRMS OUR AGREEMENT. CUSTOMER ("CONSUMER") MUST CAREFULLY REVIEW THIS AGREEMENT UPON RECEIPT AND IMMEDIATELY NOTIFY HEARTLAND CO-OP ("HEARTLAND") OF ANY DIFFERENCES OR DISAGREEMENTS. FAILURE TO DO SO CONSTITUTES ACCEPTANCE OF THIS AGREEMENT. IF CORRECT, PLEASE SIGN AND RETURN THIS AGREEMENT AND KEEP A COPY FOR YOUR RECORDS.

1.) TANK INFORMATION:

LP tank Serial Number: M2229640 TRIN'22

Size (water capacity gallons): 1,000

Additional Items: None

2.) LEASE:

EXCEPT AS REQUIRED BY STATUTE, HEARTLAND MAKES NO REPRESENTATION OR WARRANTY WHATSOEVER REGARDING THE LEASED EQUIPMENT, EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY THAT THE LEASED EQUIPMENT IS FIT FOR THE USE TO WHICH IT IS INTENDED.

(a) Consumer shall lease the above referenced LP tank ("tank") from Heartland upon the terms and conditions of this agreement; including the following.

(i) The tank rental is based on an annual adjustable fee, plus applicable taxes. The current yearly rental fee is \$120.00.

(ii) All leased equipment, including subsequent substitutions therefore, shall remain the personal property of Heartland and no part thereof shall become a fixture or part of Consumer's premises regardless of the method of attachment. Consumer agrees to pay all taxes and charges levied against lease equipment while in consumer's possession.

(iii) Notwithstanding any other provisions, Consumer agrees to pay for all installation and repairs of Consumer owned regulators, tubing, fittings and supplies from the tank to the building and to any and all devices to be fueled by the LP.

(iv) Consumer agrees to notify Heartland immediately of any suspected mechanical problem or defect in the leased equipment. If warranted and not arising from Consumer negligence, Heartland will repair and maintain the tank free of charge to Consumer. Heartland may, at its discretion remove the Tank or any part thereof, at Substituted Tank shall become Leased Equipment subject to provisions of this Agreement.

3.) SUPPLY:

(i) Subject to the terms and conditions hereof, Consumer agrees to buy from Heartland EXCLUSIVELY and Heartland agrees to sell and deliver to the Consumer all of the Consumer's requirements of propane.

(ii) The price for all LP delivered shall be Heartland's current posted price on day of delivery or if applicable, applied towards Consumer's valid Agreement with Heartland.

(iii) At Heartland's sole discretion, Heartland may refuse to make delivery of LP to Consumer if (1) Heartland determines the delivery is to be paid for in cash before the delivery and such payment is not made, or (2) Consumer has not paid Heartland according to credit policy, or (3) has otherwise violated this agreement.

(iv) Heartland shall have unobstructed access to the Tank. Heartland has the right to enter on Consumer's premises to remove Leased Equipment upon termination of this agreement by either party.

4.) INDEMNIFICATION:

(i) Consumer shall defend, indemnify and hold Heartland harmless from and against any and all suits, actions, proceedings, claims, counterclaims, losses, damage, costs and expenses (including attorneys fees and arbitration and court costs) in anyway arising from any breach or nonfulfillment of, or default under, any term or condition of this Agreement by Consumer.

(ii) Consumer covenants and agrees to protect, indemnify and hold Heartland harmless from any and all claims, demands, suits and liability for damage to, or death of, any person or persons arising out of, resulting from, or with any connection to Leased Equipment and/or the LP. This provision shall remain in effect as long as the Leased Equipment or any part thereof remains in Consumer possession or upon Consumer's premises, whether this agreement has terminated or not, and shall survive termination of this agreement.

Please see reverse side

5.) TERMINATION:

(i) This agreement may be terminated: (a) by Consumer at any time by giving Heartland written notice, or (b) by Heartland giving Consumer written notice, or (c) at any time by Heartland, without notice, if Consumer's Premises has not been continuously occupied for more than ninety (90) consecutive days or (d) Consumer is in default of this agreement.

6.) Miscellaneous:

(i) This agreement is governed by Iowa law. This Agreement constitutes the final and entire Agreement between Consumer and Heartland. This agreement may be executed in one or more counterparts. If any date specified in this Agreement or otherwise specified in this Agreement is not a business day, such date shall be deemed to be the next following business day. This Agreement is effective as of the date set forth below Dealers Signature.

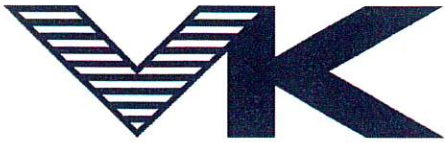
(ii) Heartland shall not be liable for any failure or omission under this Agreement when caused by fire, strikes, wars, supply outages, acts of God, or any other cause beyond its control.

Consumer X _____ Date _____ Heartland Co-op Date 03-21-23

Print Name X _____

By Ken West _____

SIGN ONE COPY AND RETURN TO HEARTLAND CO-OP



VEENSTRA & KIMM INC.

3000 Westown Parkway
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000
www.v-k.net

April 10, 2023

CHANGE ORDER NO. 5

CITY OF DALLAS CENTER
OUTDOOR COMMUNITY SWIMMING POOL

This Change Order is to add the pool heater to the construction of the swimming pool. The pool heater will be a Century 1.2 M BTU pool heater.

Change Order No. 5 makes the following modifications to the contract:

Add 1.2 M BTU pool heater lump sum: \$93,436

Change Order No. 5 increases the contract amount by \$93,436.

SANDE CONSTRUCTION & SUPPLY CO. INC.

By _____

Title _____

Date _____

CITY OF DALLAS CENTER

By _____

Title _____

Date _____

VEENSTRA & KIMM, INC.

By _____

Title _____

Date _____

ATTEST:

By _____

Title _____

Date _____

212191



VEENSTRA & KIMM INC.

3000 Westown Parkway
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000
www.v-k.net

March 29, 2023

Brian Slaughter
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

CITY OF DALLAS CENTER
NUTRIENT REDUCTION STRATEGY
EXISTING DATA REVIEW

The writer has completed an initial review of the laboratory test data from the wastewater treatment plant for the period November 2021 through early February 2023. The initial data review focused on the total effluent nitrogen and total effluent phosphorus.

Enclosed is a chart showing the weekly total effluent nitrogen. Also shown on the chart in a gray line is the Iowa Department of Natural Resources standard of 10 mg/l. The chart shows in orange the average total nitrogen over the 65 week period. The average total nitrogen over the period was 11.72 mg/l. As indicated in the chart there is a noticeable variation in the effluent total nitrogen over the period with most of the cold weather months having total nitrogen levels above 10 mg/l and most of the warm weather months having a total nitrogen level below 10 mg/l.

Enclosed is a copy of a chart showing the total effluent phosphorus. The 1 mg/l Iowa Department of Natural Resources standard is shown in gray. The orange line shows the average effluent total phosphorus over the 65 week period. The average total phosphorus was 1.46 mg/l.

For both total nitrogen and total phosphorus the average level over the 65 week period was higher than the Iowa Department of Natural Resources average annual concentration. More than likely the data will result in the City needing to address both total nitrogen and total phosphorus.

With respect to the total nitrogen level the manufacturer of the SAGR system has identified a potential recycle configuration intended to reduce the total nitrogen level through at some biological denitrification. Veenstra & Kimm, Inc. will be evaluating that concept to determine its feasibility.

Brian Slaughter
March 29, 2023
Page 2

With respect to phosphorus there are only two options available to reduce total phosphorus. One option is biological removal of phosphorus. However, the biological removal of phosphorus requires an anaerobic environment. The City's lagoon system does not include any anaerobic facilities. Introducing an anaerobic zone into the lagoon system would require fairly extensive and costly modifications.

The other alternative would be chemical precipitation. For a lagoon facility one option to consider is the addition of a chemical precipitant in the plant influent. The chemical precipitation method would be designed to settle the phosphorus in the lagoon sludge.

Based on the results of the initial evaluation of the effluent nitrogen and effluent phosphorous Veenstra & Kimm, Inc. will continue to evaluate the removal percentages and if those percentages are consistent with typical performance standards of a lagoon system with a SAGR post lagoon facility. Concurrently, Veenstra & Kimm, Inc. will start the evaluation of potential alternatives for both the reduction of total nitrogen and the reduction of total phosphorus.

If you have any questions or comments concerning the project, please contact the writer at 515-225-8000, or bveenstra@v-k.net.

VEENSTRA & KIMM, INC.

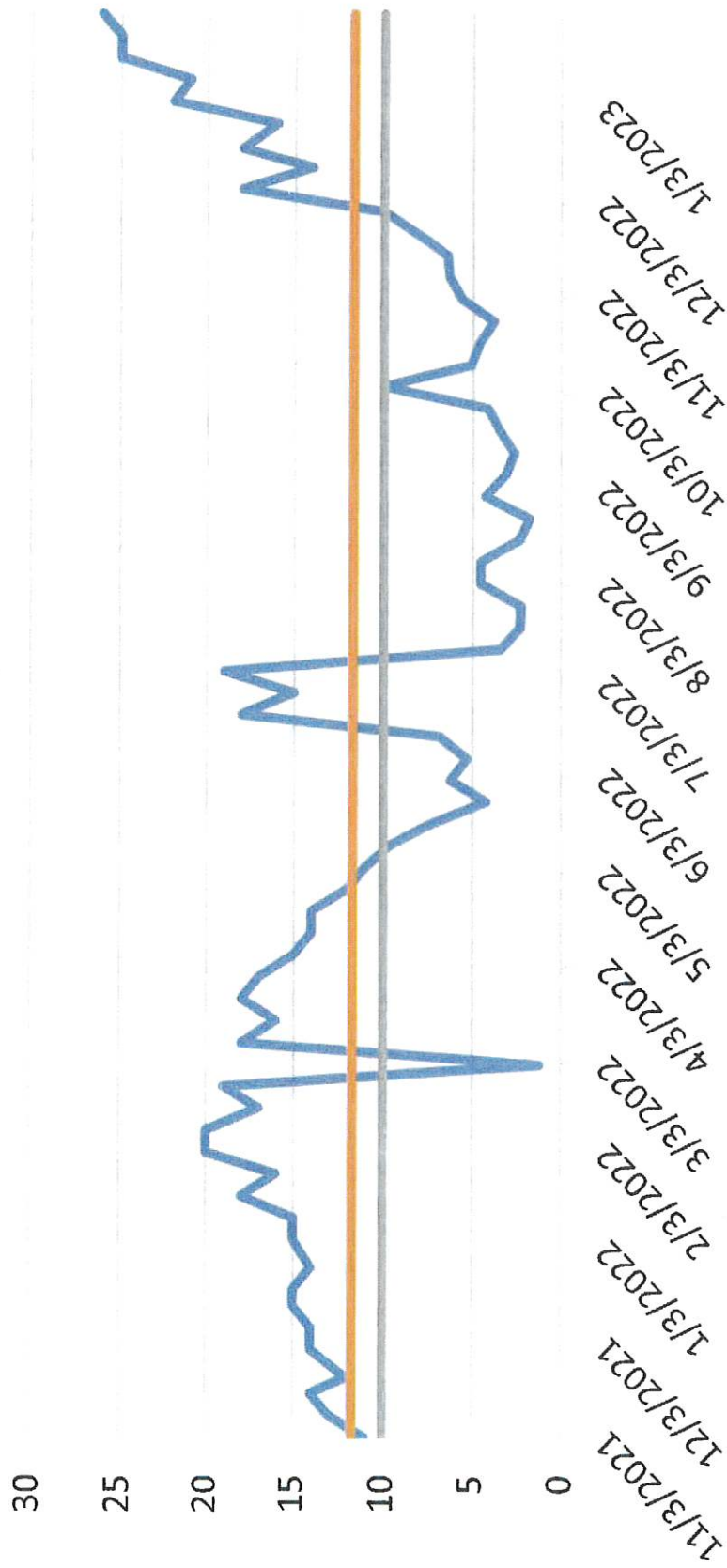


H. R. Veenstra Jr.

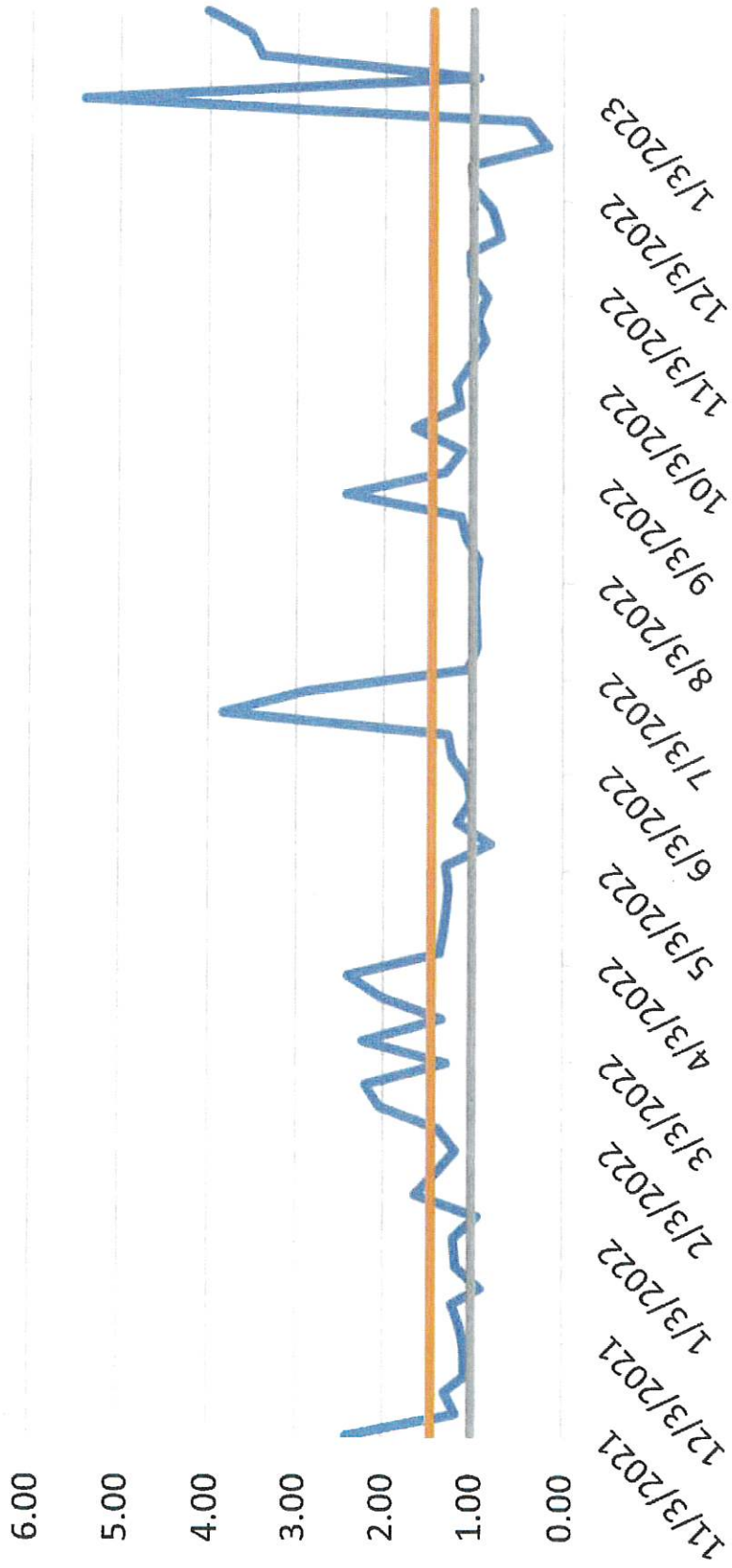
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212196
Enclosure

Cc: Cindy Riesselman
Shellie Schaben
Ralph Brown

EFFLUENT TOTAL N



EFFLUENT TOTAL P



ORDINANCE NO. 590

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF DALLAS CENTER, IOWA, AS AMENDED, TO INCREASE THE SEWER RATE CHARGED BY THE CITY.

BE IT ORDAINED BY THE CITY COUNCIL of the City of Dallas Center, Iowa, that:

SECTION 1. Section 99.01 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, is hereby amended to read as follows:

99.01 RATE. Each customer shall pay sewer service charges for the use of and for the service supplied by the municipal sanitary sewer system based upon the amount of water consumed as follows:

1. Effective May 16, 2023, \$9.82 per 1,000 gallons, but not less than \$29.46 per month.
2. Effective May 16, 2024, \$10.31 per 1,000 gallons, but not less than \$30.93 per month.
3. Effective May 16, 2025, \$10.83 per 1,000 gallons, but not less than \$32.49 per month.
4. Effective May 16, 2026, and on each successive May 16 thereafter, the rate per 1,000 gallons of water consumption per month per month and the minimum monthly charge shall be increased by a minimum of three percent (3%), rounded to the next whole penny, from the prior year, until such time as the rates are changed by action of the Council. The Council shall review the rates for sewer service at least every two years to ensure that the sewer system generates adequate revenues to pay the costs of operation and maintenance, including replacement.

SECTION 2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. Severability Clause. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. When Effective. This Ordinance shall be in effect from and after its final passage, approval, and publication as provided by law, but in no event will it apply to service prior to May 16, 2023.

Passed by the City Council on the 11th day of April, 2023, and approved on the 11th day of April, 2023.

Daniel Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk

RESOLUTION NO. 2023-11

**A RESOLUTION APPOINTING A REPRESENTATIVE OF THE
CITY OF DALLAS CENTER TO THE
CENTRAL IOWA REGIONAL HOUSING AUTHORITY**

WHEREAS, the City of Dallas Center, Iowa has considered and adopted a Resolution declaring the need for a Housing Authority in the City of Dallas Center, said Resolution No. 80-2 6 being adopted by the Council on November 11, 1980; and

WHEREAS, the City of Dallas Center has adopted the Articles of Agreement creating the Central Iowa Regional Housing Authority (CIRHA), dated February 12, 1980; and

WHEREAS each member government shall have one representative and one alternate to serve for a term of three years to the Central Iowa Regional Housing Authority; and such representative and alternate shall be appointed by the Mayor with the approval of the local governing body.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that pursuant to the provisions of Chapter 28E of the Code of Iowa, the Mayor's appointment of

Robert E. Findlay
28942 230th Street
Dallas Center, Iowa 50063
Telephone (515) 491-8260

to serve as the representative of the City of Dallas Center from this date to the Central Iowa Regional Housing Authority for the three-year term expiring in May of 2026, is approved.

IT IS FURTHER RESOLVED that at this time no appointment of an alternate is being made.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 11th day of April 2023.

Danny Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk

CERTIFICATE OF MEMBERSHIP

I, Danny Beyer, do hereby certify as follows:

1. I am the duly appointment, qualified and acting Mayor of the City of Dallas Center. In such capacity, I am familiar with the organization, membership and activities.
2. The names and dates of the appointment of the Representative to the Central Iowa Regional Housing Authority are as follows:

<u>NAME</u>	<u>DATE OF APPOINTMENT</u>
Robert Findlay	04/11/2023

3. None of the above named officers is ineligible to hold or disqualified from holding, under the provision of applicable law, the respective appointment specified above.

In witness whereof, I have hereunto set my hand and the duly adopted official seal of the City this 11th day of April, 2023.

Signature

Mayor
Title

[SEAL]



Software & Services Purchase Agreement

This agreement is made and entered into on, by and between:
Cities Digital, Inc. (D.B.A. "CDI")
2000 O'Neil Road
Suite 150
Hudson, WI 54016
herein referred to as "Seller";
And
Buyer: City of Dallas Center
Buyer Address 1: 1502 Walnut Street
Buyer Address 2:
City, State, Zip: Dallas Center, IA 50063
herein referred to as "Buyer."

WITNESSETH

WHEREFORE, in consideration of the mutual covenants herein contained, and other valuable consideration, the receipt of which is acknowledged, the parties agree as follows:

1. Agreement to Sell and Purchase: Seller hereby agrees to sell to Buyer, and Buyer agrees to purchase from Seller those software products, services, maintenance agreements, and upgrades set forth in Exhibit "A".

2. License Agreement: It is specifically agreed and acknowledged that the software products sold by Seller to Buyer as described in Section 1 hereinabove, are being sold subject to the restrictions, duties and obligations of Seller pursuant to License Agreements referenced in "Exhibit D." Buyer, by its execution of this agreement, agrees to fully abide by the terms and conditions of such License Agreements, and further agrees to fully indemnify, protect, and hold Seller harmless from any claims, suits, actions, liabilities, damages (including all legal costs incurred by Seller) resulting from any violation by Buyer under the terms thereof.

3. Term of Agreement: The term of this Agreement shall be for 1 year from the date first written above and shall renew for a one-year term, unless terminated by either party with or without cause.

4. Purchase Price, Payments & Renewals: The purchase price for the software products and services being purchased by Buyer from Seller are set forth in the quotation in Exhibit "A" and shall be due and payable from Buyer to Seller as follows:

- a. In consideration of the initial purchase of products and/or services, the Buyer shall pay Seller commensurate with payment schedule below. Initial invoices for software and services are due upon receipt. Future invoices will be paid within thirty (30) days of invoice date. Invoices not paid within thirty (30) days of invoice may be subject to a one and 1/2 percent (1.5%) monthly interest charge (eighteen percent (18%) per year).
b. It is acknowledged that certain items set forth in "Exhibit A" if necessary are based on Seller's estimates, including fees from the "Fee Sheet" included in "Exhibit B." The sums payable by Buyer for maintenance and upgrades as described in "Exhibit A" are in addition to being payable as set forth above, payable annually on the anniversary of the purchase date. Such sums may be subject to a price increase after payment for the initial year, provided that, the price shall only be increased by Seller in the event that Seller's costs therefore are increased by CompuLink Management Center, Inc. or its successor in interest. Buyer shall have no legal obligation to continue paying for the maintenance (software updates) and technical support provided Buyer does not see value in said service.
c. It is agreed that the estimates for those items set forth in "Exhibit A" will not be exceeded by Seller without prior written approval by Buyer. In the event that the estimates are exceeded with approval of Buyer, then Buyer shall pay the difference with the payment set forth in "Exhibit A" hereinabove. It is agreed that Seller may need to adjust billable rates periodically, as well as mileage and per-diem charges, as part of this Purchase Agreement. This change will happen not more frequently than once per year. The Buyer will be notified of this change at least 30 days in advance of this change.

Payment Schedule

Table with 3 columns: Payment Date, Description / Percentage, Payment Amount. Row 1: Upon Receipt of Licenses, Software and Maintenance & Services in Exhibit A, \$15,750.00



5. Limitation: It is specifically acknowledged and agreed that all techniques, procedures and methodologies used and implemented by Seller in the performance of its work under this agreement are not included in the sale, and all intellectual property rights to such techniques, procedures and methodologies shall be retained by Seller, or by such third parties with whom Seller may contract with or have licenses through.

6. Independent Contractor: It is specifically acknowledged that Seller is an independent contractor, and that no agent, employee, or subcontractor of Seller shall be deemed an employee of Buyer or be entitled to any compensation from Buyer except as specifically set forth in this agreement.

7. Confidentiality: Seller shall keep confidential all non-public aspects of the work performed under this contract, including but not limited to all communications regarding that work and all Buyer data and information to which Seller obtains access in the course of performing services under this agreement. Seller shall limit internal access to information regarding work under this contract to those members of Seller's own staff or subcontractors of Seller who are directly involved in the work or otherwise have a need for access to the information. Unless otherwise required by law, Seller shall not disclose any non-public information to anyone other than the Buyer's project manager and Seller's own staff and subcontractors without the Buyer's prior written consent. Seller shall ensure that all individuals and subcontractors engaged directly or indirectly by Seller to provide services under this agreement are advised of and required to comply with the forgoing confidentiality obligation.

8. Sharing Information: Upon the Buyer's written request and authorization, Seller shall share any project information designated by the Buyer and shall fully cooperate with all corporations, firms, contractors, governmental entities, and persons involved in or associated with the project and designated by the Buyer in the request. Seller shall not communicate with representatives of any of the news media regarding work under this contract; any communications with news media representatives regarding this contract shall be exclusively through the Buyer.

9. Commitment and Completion: It is agreed that Seller shall commence work within 14 days of receipt by Seller from Buyer of a written authorization to proceed and shall be completed pursuant to Exhibit "A." Notwithstanding such schedules, it is acknowledged that delays resulting from any acts or omissions of Buyer, or circumstances beyond the control of Seller, including, but not limited to acts of war or terror, natural disasters, material shortages, and acts of God, shall not be deemed a breach of this agreement.

10. Insurance: Seller shall maintain occurrence for commercial general liability and automobile liability insurance which shall include personal injury, bodily injury, including death, and broad form property damage including loss of use of property, occurring in the course of or in any way related to Seller's operations, in an amount not less than \$2,000,000 combined single limits per occurrence; Seller shall maintain Workers' Compensation and Employer's liability for all consultants' employees who are subject to Worker's Compensation statute either as a carrier-insured employer or as a self-insured employer. Seller shall maintain cyber breach, professional errors and omissions liability insurance for the protection of the Seller and its employees and subcontractors, insuring against losses arising out of or resulting from breach, their professional acts, omissions, activities or services, in an amount not less than \$2,000,000 per claim. At the request of Buyer, Seller shall furnish the Buyer with certificates evidencing the date, amount, and type of insurance required by this contract.

11. Warranty and Limitations: Except as otherwise set forth herein, Seller's warranty is specifically limited to successful completion of installation and operation of Laserfiche software program with respect to scanning and capturing documents of Buyer as provided in Exhibit "B", and that, except as may be available through CompuLink Management Center, Inc., Seller gives no other warranties, express or implied. In the event the software is unable to perform as warranted by Seller within 30 days of completion of installation, Buyer shall be entitled to a full refund of the purchase price. It is specifically acknowledged and agreed that Seller's warranty is limited and shall not apply to performance by the Seller under this agreement of specifications other than those specifically warranted above, such exclusions to include, but are not limited to: 1) the integration of the system to be installed by Seller with existing software of Buyer; and 2) the importation of documents into the system, due to the fact Seller currently has insufficient knowledge of the documentation. In addition, said warranties shall not apply: a) To the extent of any problems encountered with the integration of external databases with the software installation; b) To the extent of any problems encountered as a result of the failure of the Buyer to install and configure the hardware necessary to operate the software in accordance with the hardware specifications previously provided by the Seller; or c) To the extent of any problems encountered as a result of the failure of the Buyer's computing equipment, servers, networks or operating systems.

12. Limitation and Damages: BUYER AGREES THAT SELLER'S TOTAL AGGREGATE LIABILITY, IF ANY, SHALL NOT EXCEED FEES PAID TO SELLER BY BUYER FOR THE PRODUCTS AND/OR SERVICES INVOLVED. The Seller will endeavor to provide high quality services and a high-quality product. However, the Seller is not, and will not be responsible for any consequential or incidental damages resulting from any interruptions of service, or data loss (including lost transactions). With the exception of Buyer subscribing to Server Hosting, day-to-day data backup is the Buyer's



responsibility and Seller is not and cannot be liable for data loss due to poor or nonexistent or insufficient backup or any other issues associated and/or caused by Buyer's day-to-day server data backup.

13. Attorney's Fees: In case suit, action, or arbitration is instituted to enforce or rescind any of the rights or provisions expressed in this agreement, the party not prevailing agrees to pay the prevailing party's costs and disbursements related to said proceedings and such sums as the court or arbitrator, may adjudge reasonable for the attorney's fees at trial or appeal of said suit or action.

14. Governing Law: This agreement shall be governed and construed under the laws of Saint Croix County, Wisconsin.

15. Severability: If any provision of this agreement shall be prohibited or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this agreement.

16. Complete Agreement: This represents the complete and final agreement of the parties regarding the purchase and sale of software products and other services to be rendered by Seller on behalf of Buyer and supersedes and replaces any oral or written agreements heretofore made. Any modification to this agreement shall only be valid if in writing and signed by the parties hereto.

17. Paperless Billing: By selecting "Accepted" below Buyer signifies preference for paperless billing and will receive a digital copy of invoices emailed to a designated email address for processing.

ACCEPTED DECLINED Email Address:

Seller: Cities Digital, Inc.
Name: Patrick Welsch
Title: President
Date:

Buyer: City of Dallas Center
Name:
Title:
Date:

By: _____

By: _____





EXHIBIT A: Quotation

Annual Breakdown

	Year 1	Year 2	Year 3	Year 4
Total Software	\$.00	-	-	-
Total Maintenance	\$8,350.00	\$8,350.00	\$8,350.00	\$8,350.00
Total Services	\$7,400.00	\$.00	\$.00	\$.00
*TOTAL	\$15,750.00	\$8,350.00	\$8,350.00	\$8,350.00
*Tax not included				

Software & Annual Maintenance

Product	Software Quantity	Soft. Unit Cost	Maint. Unit Cost	Total
Laserfiche Cloud Professional Users 5-49 (CLENF2-5-49)	5.00	\$.00	\$830.00	\$4,150.00
Laserfiche Cloud Public Portal Up To 10,000 (CLPPAL-10)	1.00	\$.00	\$4,200.00	\$4,200.00
			Software:	\$.00
			Maintenance:	\$8,350.00
			Tax:	\$.00
			Total:	\$8,350.00

Services

Service	Service Quantity	Service Unit Cost	Total
Gold Support Package (40 hours) (CD6000) <i>Laserfiche Cloud setup, configuration, consulting, and training.</i>	1.00	\$7,400.00	\$7,400.00
		Service:	\$7,400.00
		Tax:	\$.00
		Total:	\$7,400.00



EXHIBIT B: Software Support Policy, “LSAP” (Laserfiche Software Assurance Plan) or “Annual Maintenance”

The initial purchase of a software system also requires purchasing maintenance for each component. Annual Maintenance is a software assurance program initiated by Cities Digital and required by the manufacturer to ensure that buyers are able to receive regular product updates and basic software support through their value-added reseller. Cities Digital has developed this policy with regard to services that are included with the purchase of Annual Maintenance in order to serve all buyers with access to hotfixes and expert technical support.

Services included in base LSAP costs:

- Cities Digital technical support hotline:
 - 855-714-2800
 - Support@CDI.support
 - <https://www.cdi.support/support>

- Software updates including hotfixes and new feature releases
- LogMeIn remote support (allows support technicians to access buyer’s computer remotely)
- Customer portal access: Submit & track tickets, view contracts, access videos and documentation
- Annual consulting meeting & strategy session
- Annual software performance audit

Description of Support Services

<p>Laserfiche Software Assurance Plan (LSAP)</p>	<p>Fee is based upon software components that have been purchased. The support plan is renewable each year.</p> <p>Seller support is provided as a part of the Laserfiche annual support fee. Technical support is considered assistance with software malfunctions (break/fix) or “bugs.” Technical Support does include assisting buyer with how-to questions and assistance with configuration of the software.</p>
<p>Response Time and Definition</p>	<p>Responses provided within 24 hours of initial report. Most responses and technical troubleshooting will happen within an hour, if not immediately through chat / remote support. Responses consist of diagnosing the problem and if possible, resolving it immediately. If it is not possible to resolve immediately a time will be scheduled to attempt resolution of the problem at the buyer’s convenience.</p> <p>Seller provides a technical support hotline during weekday and non-holiday business hours 8:00 AM to 7:00 PM Central Time. The technical support staff processes assistance telephone calls, emails and remote connections as they arrive. The Support Director assesses difficulty of tasks and assigns cases to the tiered support staff. This process is in place to provide support to our customers based on the impact on their on-going operations.</p> <p>Non-emergency calls for support are typically responded to within one hours (or less). Critical calls (delay in work or loss of data due to system issues) may be responded to immediately. Support calls may be escalated internally to other technicians as needed.</p>
<p>Options for Coverage During Non-Standard Business Hours or “After Hours Support”</p>	<p>Appointments may be scheduled with the Director of Support at support@citiesdigital.com.</p> <p>After hours support requires a two-week prior notification, unless case of emergency. Upgrades, development, training & other services conducted after hours will be subject to billable rates and availability. Billable rates for buyers with current Laserfiche Software Assurance Plans are \$250/hr before 8:00am and after 7:00pm Central Time and weekends.</p>
<p>Cities Digital Closed on Six Federal Holidays</p>	<p>Cities Digital will be closed New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.</p>






Capability for Remote Diagnostics	A web-based tool for remote diagnostics and support called LogMeIn is utilized. With specific prior written authorization from Buyer an unattended access tool is available for use.
Maintenance Cost for Fixes, Major Releases and Platform Changes	Maintenance that is done over the phone or remote access is included in annual maintenance agreement at no additional cost. Software upgrade packages are available to Buyer at support.laserfiche.com or by request from Support@CitiesDigital.com. Major and infrequent upgrades referred to as "platform changes" may be subject to a fee. The fee is set by the manufacturer when the platform is released.
Support Escalation Procedures	<ol style="list-style-type: none"> 1. Problem is reported, a support case is opened and documented. The case is resolved over the phone or remotely. 2. If immediate resolution is not possible, problem is reported to second tier support. 3. If there is no existing solution, Cities Digital development will write a script, solution or "work around" to fix the problem. Cities Digital will then implement the solution. <p>Cities Digital creates technical support cases on behalf of the Buyer with the manufacturer upon diagnosis of the problem if the problem cannot be immediately resolved by Cities Digital.</p>
Tracking Database	All support cases are tracked in a ticketing system. The tracking software assigns incident numbers and the buyer may call and request the status on any support case at any time during work hours or by visiting the client portal.
Third-Party IT Contractors	Buyers that utilize a third-party IT contractor for management of servers and networking should expect their IT contractor to assign remote-access to Cities Digital for installation and configuration. Should unattended access not be permissible third-party IT consultants may need to be present during installation or configuration. Additional configuration pertaining to Buyer's network IP addresses, network security and access may be necessary from time-to-time. Charges from third-party IT consultants may be assigned. Cities Digital is not responsible for such charges. It is the policy of Cities Digital to copy Buyer on all communication between third-party IT contractors unless explicitly instructed not to.

Services not included in base LSAP costs, Rates Sheet:

Technical services, design, configuration	Per hour	\$200
Project management (per hour)	Per hour	\$200
Development, integration and conversion (per hour)	Per hour	\$300
Cancelled Meeting within 24 Hours (1/2 hour/person)	Per hour	\$100 - \$150
Off-hours work, outside normal business hours excluding holidays (per hour)	Per hour	\$300
Encrypted drive shipment – Export/Import (per request)	Per export/import	\$500
Managed Services including configuration of domains, IP addresses, certificates, firewall or SQL	Per hour	\$300
Mileage reimbursement	Per mile	\$.585
Per diem minimum when providing onsite service	Per day	\$250

Exhibit C: Laserfiche On-Premise Recommended Server Specifications - Server Specifications Does not apply to Laserfiche Cloud

Laserfiche Web Client Requirements	Laserfiche Server Requirements	Laserfiche Client Requirements
 <p>Thin Client Workstations Forms Audit Trail Web Access Public Portal Mobile Weblink</p>	 <p>Laserfiche Server Advanced Audit Trail Workflow Web Access Weblink Laserfiche Forms Forms Portal Import Agent Public Portal DCC Directory Server Federated Search Web Admin Console Quick Fields</p>	 <p>Thick Client Workstations Laserfiche Client Workflow Designer ScanConnect Snapshot LF Plus Quick Fields Import Agent</p>

Minimum Web Server Requirements	Recommended Web Server Requirements
<p>Recommended: CPU: 2 GHz or faster processor Memory: 4 GB RAM Operating system: Windows Server 2012, Windows 8.1, Windows Server 2012 R2, Windows 10, Windows Server 2016, Windows Server 2019</p> <ul style="list-style-type: none"> Internet Information Services (IIS): IIS 8 or later. .NET 4.8 is required. The ASPNET component corresponding to your .NET version should also be installed in IIS. Ensure the Windows Authentication feature in IIS is enabled. <p><small>Note: Server operating systems (Windows Server 2009 R2, etc.) are preferred.</small></p>	<p>Recommended: CPU: 2.8 GHz or faster processor Memory: 8 GB RAM Operating system: Windows Server 2012 or later, x64 only</p> <ul style="list-style-type: none"> Internet Information Services (IIS): IIS 8 or later. .NET 4.8 is required. The ASPNET component corresponding to your .NET version should also be installed in IIS. Ensure the Windows Authentication feature in IIS is enabled. <p><small>Note: Hardware requirements may fluctuate based on the number of users logged in to the server. If you expect to have many simultaneous connections to your Laserfiche web server, we encourage you to configure it with a faster CPU and/or add more RAM.</small></p> <p><small>Note: Serving high resolution images can require large amounts of system resources. If your repository contains high-resolution images, make sure that the total paging file size on the Laserfiche web server is at least twice the amount of physical memory (RAM).</small></p>

Web Client Workstations

The web client is supported on Chrome, Microsoft Edge (Chromium), Firefox, and Safari for iOS.

Laserfiche Server Requirements

Minimum Laserfiche Server Requirements

Processor Type (CPU): Intel or AMD x64 Processor at 1.8 GHz; 64-bit Windows operating system
Memory: 2 GB RAM
Operating system: Windows Server 2012, Windows 8.1, Windows Server 2012 R2, Windows 10, Windows Server 2016, Windows Server 2019

Note: The Laserfiche Server is only supported on x64 versions of your Windows operating system. In addition, production implementations of the Laserfiche Server should be installed on Windows Server operating systems; non-server operating systems are supported for testing and demonstration purposes.

Database engine: Microsoft SQL Server 2014 Service Pack 3, Microsoft SQL Server 2016 Service Pack 2, Microsoft SQL Server 2017, Microsoft SQL Server 2019

Note: Express editions of the above Microsoft SQL Server versions are supported, but are only suitable for repositories of fewer than one million pages and five or fewer simultaneously-connected users. Larger or more frequently-accessed repositories will see significant performance issues when using Microsoft SQL Server Express.

Recommended Laserfiche Server Requirements

Recommended:
Processor Type (CPU): Intel or AMD x64 Processor at 2.0 GHz or faster; 64-bit Windows operating system
Operating system: Windows Server 2012 or later, x64 editions only
Database engine: Microsoft SQL Server 2014 Service Pack 3 or later

Note: If the Laserfiche Server and Laserfiche Full-Text Indexing and Search Service will be installed on the same computer, a quad core CPU and 8 GB of RAM are recommended.

Laserfiche Client Requirements

Minimum Laserfiche Client Requirements

Processor Type (CPU): Intel or AMD x64 Processor at 1.8 GHz; 64-bit Windows operating system
Memory: 2 GB RAM
Operating system: Windows 8.1, Windows Server 2012 R2, Windows 10, Windows Server 2016, Windows Server 2019



Exhibit D: End User License Agreements

EXHIBIT D: End User License Agreement or "EULA"

1. The **Laserfiche End User License Agreement** is available for reference in entirety on our website at cdi.support/eula

RESOLUTION NO. 2023-15

A RESOLUTION AMENDING RESOLUTION 2010-24, WHICH ESTABLISHED FEES THAT WILL BE CHARGED BY THE CITY OF DALLAS CENTER FOR CITY EQUIPMENT AND PERSONNEL USED TO ABATE NUISANCES THAT ARE IN VIOLATION OF THE CODE OF ORDINANCES OF THE CITY OF DALLAS CENTER, IOWA, AS AMENDED.

WHEREAS, Section 50.10 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, provides that if the person notified to abate a nuisance or condition neglects or fails to abate as directed, the City may perform the required action to abate, keeping an accurate account of the expense incurred; and

WHEREAS, pursuant to Resolution No. 2010-24, the City established a fee schedule for the use of city equipment and personnel as may be required to abate a nuisance pursuant to the Code of Ordinances of the City of Dallas Center, Iowa, as amended (in addition to the rate schedule previously approved by the Council most recently in Resolution No. 2021-32 in connection with the mowing of properties in violation of Chapter 152 of the Code of Ordinances), which fee schedule should now be modified.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the following rate schedule is hereby established for the use of city equipment as may be required for the purpose of abating a nuisance under Section 50.10 of the Code of Ordinances:

- | | | |
|----|----------------------|--------------------|
| a. | Dump Truck | \$102.00 per hour. |
| b. | Street Sweeper | \$150.00 per hour. |
| c. | Wheel Loader | \$163.00 per hour. |
| d. | Backhoe/Excavator | \$106.00 per hour. |
| e. | Motor Grader | \$205.00 per hour. |
| f. | Skid/Tractor Loader | \$ 66.00 per hour. |
| g. | Regular Duty Pick Up | \$ 35.00 per hour. |

IT IS FURTHER RESOLVED that the time of city personnel required to abate a nuisance under Section 50.10 of the Code of Ordinances shall be billed by the City at the rate of \$100 an hour. Billings shall be in half hour increments, with half an hour being the minimum time billed.

IT IS FURTHER RESOLVED that the City Clerk shall promptly bill the property owner for such services to abate a nuisance; and if payment is not made to the City within thirty (30) days the City Clerk will certify such costs as an assessment against the property to the County Treasurer to be collected in the same manner as general property taxes as provided in Section 50.11 of the Code of Ordinances of the City of Dallas Center, Iowa, as amended.

PASSED AND APPROVED by the City Council of the City of Dallas Center, Iowa, on this 11th day of April, 2023

Daniel Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk

FISCAL YEAR JULY 1, 2023 - JUNE 30, 2024
ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES
The City of: DALLAS CENTER County Name: DALLAS COUNTY

Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

		With Gas & Electric		Without Gas & Electric	
Regular	2a	104,000,223	2b	103,342,643	City Number: 25-230 Last Official Census: 1,901
DEBT SERVICE	3a	111,555,332	3b	110,897,752	
Ag Land	4a	3,428,693			

TAXES LEVIED

Purpose	Dollar Limit	ENTER FIRE DISTRICT RATE BELOW		Request with Utility Replacement	Property Taxes Levied		Rate
Regular General levy	8.10000			5 842,402	837,075	43	8.10000
Non-Voted Other Permissible Levies							
Contract for use of Bridge	0.67500			6 0	0	44	0.00000
Opr. & Maint publicly owned Transit	0.95000			7 0	0	45	0.00000
Rent, Ins. Maint of Civic Center	Amt Nec			8 0	0	46	0.00000
Opr & Maint of City owned Civic Center	0.13500			9 0	0	47	0.00000
Planning a Sanitary Disposal Project	0.06750			10 0	0	48	0.00000
Aviation Authority (under sec.330A.15)	0.27000			11 0	0	49	0.00000
Levee Impr. fund in special charter city	0.06750			13 0	0	51	0.00000
Liability, property & self insurance costs	Amt Nec			14 74,000	73,532	52	0.71154
Support of a Local Emerg. Mgmt. Comm.	Amt Nec			462 0	0	465	0.00000
Voted Other Permissible Levies							
Instrumental/Vocal Music Groups	0.13500			15 0	0	53	0.00000
Memorial Building	0.81000			16 0	0	54	0.00000
Symphony Orchestra	0.13500			17 0	0	55	0.00000
Cultural & Scientific Facilities	0.27000			18 0	0	56	0.00000
County Bridge	As Voted			19 0	0	57	0.00000
Missi or Missouri River Bridge Const.	1.35000			20 0	0	58	0.00000
Aid to a Transit Company	0.03375			21 0	0	59	0.00000
Maintain Institution received by gift/devise	0.20500			22 0	0	60	0.00000
City Emergency Medical District	1.00000			463 0	0	466	0.00000
Support Public Library	0.27000			23 0	0	61	0.00000
Unified Law Enforcement	1.50000			24 0	0	62	0.00000
Total General Fund Regular Levies (5 thru 24)				25 916,402	910,607		
Ag Land	3.00375			26 10,299	10,299	63	3.00375
Total General Fund Tax Levies (25-26)				27 926,701	920,906		
Special Revenue Levies							
Emergency (if general fund at levy limit)	0.27000			28 28,080	27,903	64	0.27000
Police & Fire Retirement	Amt Nec			29 0	0		0.00000
FICA & JPERS (if general fund at levy limit)	Amt Nec			30 56,522	56,165		0.54348
Other Employee Benefits	Amt Nec			31 56,522	56,165		0.54348
Total Employee Benefit Levies (29-31)				32 113,044	112,330	65	1.08696
Sub-Total Special Revenue Levies (28-32)				33 141,124	140,233		
As Req		With Gas & Elec Valuation	Without Gas & Elec Valuation				
SSMID 1		0	0	34 0	0	66	0.00000
SSMID 2		0	0	35 0	0	67	0.00000
SSMID 3		0	0	36 0	0	68	0.00000
SSMID 4		0	0	37 0	0	69	0.00000
SSMID 5		0	0	555 0	0	565	0.00000
SSMID 6		0	0	556 0	0	566	0.00000
SSMID 7		0	0	1177 0	0	1179	0.00000
SSMID 8		0	0	1185 0	0	1187	0.00000
Total Special Revenue Levies				39 141,124	140,233		
Debt Service Levy (6.010(6))	Amt Nec			40 193,782	192,639	70	1.73709
Capital Projects (Capital Improv. Reserve)	0.67500			41 0	0	71	0.00000
Total Property Taxes (27-39+40-41)				42 1,261,607	1,253,778	72	11.90559

(Signature)

(Date)

(County Auditor)

(Date)

NOTICE OF PUBLIC HEARING - CITY OF DALLAS CENTER - PROPOSED PROPERTY TAX LEVY
Fiscal Year July 1, 2023 - June 30, 2024

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 2/14/2023 **Meeting Time:** 07:00 PM **Meeting Location:** Memorial Hall 1502 Walnut Street, Dallas Center, IA 50063

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
www.dallascenter.com

City Telephone Number
 (515) 992-3725

	Current Year Certified Property Tax 2022 - 2023	Budget Year Effective Property Tax 2023 - 2024	Budget Year Proposed Maximum Property Tax 2023 - 2024	Annual % CHG
Regular Taxable Valuation	94,810,109	104,000,223	104,000,223	
Tax Levies:				
Regular General	767,962	767,962	867,031	
Contract for Use of Bridge			0	
Opr & Maint Publicly Owned Transit			0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.			0	
Opr & Maint of City-Owned Civic Center			0	
Planning a Sanitary Disposal Project			0	
Liability, Property & Self-Insurance Costs	56,000	56,000	75,000	
Support of Local Emer. Mgmt. Commission			0	
Emergency			28,901	
Police & Fire Retirement			0	
FICA & IPERS	81,603	81,603	61,185	
Other Employee Benefits	73,557	73,557	61,262	
Total Tax Levy	979,122	979,122	1,093,379	11.66
Tax Rate	10.32719	9.41461	10.51324	

Explanation of significant increases in the budget:

Increased liability insurance rates, construction of a public works salt building, garbage rate increases, personnel services including increases to salary and benefits renewals, increase to police protection fees, building inspection increases due to additional growth, new swimming pool operational costs, engineering costs related to new developments, generator costs for Memorial Hall, increases to software and technology services and support for each

If applicable, the above notice also available online at:

Website: www.dallascenter.com; Facebook: City of Dallas Center, Roy R. Estle Memorial Library, Dallas Center Parks and Recreation

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

FUND BALANCE

City Name: DALLAS CENTER
 Fiscal Year July 1, 2023 - June 30, 2024

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	TOTAL GOVERNMENT	PROPRIETARY	GRAND TOTAL
Annual Report FY 2022									
Beginning Fund Balance July 1	1 1,348,108	1,757,563	4,940	56,602	0	29,028	3,196,241	1,362,744	4,558,985
Actual Revenues Except Beg Balance	2 1,478,362	1,037,960	154,689	381,979	583,135	140	3,636,265	1,127,702	4,763,967
Actual Expenditures Except End Balance	3 1,639,660	1,030,273	143,122	357,911	255,968	0	3,426,934	1,142,358	4,569,292
Ending Fund Balance June 30	4 1,186,810	1,765,250	16,507	80,670	327,167	29,168	3,405,572	1,348,088	4,753,660
Re-Estimated FY 2023									
Beginning Fund Balance	5 1,186,810	1,765,250	16,507	80,670	327,167	29,168	3,405,572	1,348,088	4,753,660
Re-Est Revenues	6 1,678,055	1,041,136	190,055	460,500	4,854,912	130	8,224,788	1,167,418	9,392,206
Re-Est Expenditures	7 1,863,065	2,472,571	197,984	450,806	5,298,863	2,500	10,285,789	1,423,559	11,709,348
Ending Fund Balance	8 1,001,800	333,815	8,578	90,364	-116,784	26,798	1,344,571	1,091,947	2,436,518
Budget FY 2024									
Beginning Fund Balance	9 1,001,800	333,815	8,578	90,364	-116,784	26,798	1,344,571	1,091,947	2,436,518
Revenues	10 1,807,590	1,047,641	200,300	433,112	324,534	175	3,833,552	1,196,819	5,030,171
Expenditures	11 1,861,946	1,246,236	163,832	495,522	207,750	0	3,975,286	1,322,591	5,297,877
Ending Fund Balance	12 947,444	135,220	45,046	47,954	0	26,973	1,202,637	966,175	2,168,812

LOCAL EMC SUPPORT

City Name: DALLAS CENTER

Fiscal Year July 1, 2023 - June 30, 2024

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer. Input the amount of General Fund Levy request to be used for support of an Emergency Management Commission. The total below will reflect the total amount of Emergency Management Commission support provided by the City.

	Request with Utility Replacement	Property Taxes Levied
Portion of General Fund Levy Used for Emerg. Mgmt. Comm.	0	0
Support of a Local Emerg. Mgmt. Comm.	0	0
TOTAL FOR FY 2024	0	0

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

City Name: DALLAS CENTER
 Fiscal Year July 1, 2022 - June 30, 2023

GOVERNMENT ACTIVITIES CONT.	GENERAL	SPECIAL REVENUE	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2023	ACTUAL 2022
PUBLIC SAFETY									
Police Department/Crime Prevention	160,891	63,320						224,211	217,279
Jail								0	0
Emergency Management								0	0
Flood Control								0	0
Fire Department	143,400	8,165						151,565	86,124
Ambulance								0	0
Building Inspections	40,000							40,000	30,760
Miscellaneous Protective Services								0	0
Animal Control	400							400	0
Other Public Safety								0	0
TOTAL (lines 1 - 10)	344,691	71,485				0		416,176	334,163
PUBLIC WORKS									
Roads, Bridges, & Sidewalks	73,185	295,157						368,342	349,570
Parking - Meter and Off-Street								0	0
Street Lighting		25,500						25,500	17,171
Traffic Control and Safety								0	1,156
Snow Removal		27,000						27,000	15,577
Highway Engineering								0	0
Street Cleaning								0	0
Airport (if not Enterprise)								0	0
Garbage (if not Enterprise)	299,631	12,934						312,565	275,406
Other Public Works	124,496	15,673						140,169	142,520
TOTAL (lines 12 - 21)	497,312	376,264				0		873,576	801,400
HEALTH & SOCIAL SERVICES									
Welfare Assistance								0	0
City Hospital								0	0
Payments to Private Hospitals								0	0
Health Regulation and Inspection								0	0
Water, Air, and Mosquito Control	8,500							8,500	7,250
Community Mental Health								0	0
Other Health and Social Services	0							0	0
TOTAL (lines 23 - 29)	8,500	0				0		8,500	7,250
CULTURE & RECREATION									
Library Services	156,119	46,349				0		202,468	162,989
Museum, Band and Theater								0	0
Parks	156,327	163,530						319,857	159,662
Recreation	97,470	10,144				2,500		110,114	58,675
Cemetery								0	0
Community Center, Zoo, & Marina								0	0
Other Culture and Recreation								0	0
TOTAL (lines 31 - 37)	409,916	220,023				2,500		632,439	381,326

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

City Name: DALLAS CENTER
Fiscal Year July 1, 2022 - June 30, 2023

	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2023	ACTUAL 2022
GOVERNMENT ACTIVITIES CONT.									
COMMUNITY & ECONOMIC DEVELOPMENT									
39		18,000						18,000	0
40	63,200	0						63,200	85,159
41								0	0
42	12,600							12,600	35,367
43								0	0
44								0	0
45	75,800	18,000	0			0		93,800	120,526
GENERAL GOVERNMENT									
46	97,900	1,459						99,359	44,240
47	125,382	37,300						162,682	113,847
48	0							0	1,093
49	39,000							39,000	33,681
50	23,100							23,100	18,528
51	56,000							56,000	58,289
52	3,000							3,000	15,227
53	344,382	38,759	0			0		383,141	284,905
54				450,806	5,164,267			5,164,267	357,911
55									255,968
56									0
57	0	0	0		5,164,267	0		5,164,267	255,968
58	1,680,601	724,531	0	450,806	5,164,267	2,500		8,022,705	2,543,449
BUSINESS TYPE ACTIVITIES Proprietary: Enterprise & Budgeted ISF									
59								390,589	293,113
60								284,837	197,725
61								0	0
62								0	0
63								0	0
64								0	0
65								0	0
66								0	0
67								0	0
68								54,500	37,749
69								10,000	0
70								282,293	257,982
71								373,000	348,789
72								0	0
73								1,395,219	1,130,358
74	1,680,601	724,531	0	450,806	5,164,267	2,500		1,395,219	3,673,807
75	182,464	1,748,040		0	134,596			2,093,440	752,363
76			197,984	0				197,984	143,122
77	182,464	1,748,040	197,984	0	134,596	0		2,291,424	895,485
78	1,863,065	2,472,571	197,984	450,806	5,298,863	2,500		1,423,559	4,569,292
79	1,001,800	333,815	8,578	90,364	-116,784	26,798		1,091,947	4,753,660
Ending Fund Balance in line 30									

RE-ESTIMATED REVENUES DETAIL
 City Name: DALLAS CENTER
 Fiscal Year July 1, 2022 - June 30, 2023

REVENUES & OTHER FINANCING SOURCES	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2023	ACTUAL 2022
Taxes Levied on Property	1 827,910	154,025		223,186				1,205,121	1,177,495
Less: Uncollected Property Taxes - Levy Year	2							0	0
Net Current Property Taxes (line 1 minus line 2)	3 827,910	154,025	0	223,186	0			1,205,121	1,177,495
Delinquent Property Taxes	4							0	0
TIF Revenues	5		190,000					190,000	154,660
Other City Taxes:									
Utility Tax Replacement Excise Taxes	6 5,417	1,094		1,470				7,981	4,383
Utility franchise tax (Iowa Code Chapter 364.2)	7							0	0
Parish/nuel wager tax	8							0	0
Gaming wager tax	9							0	0
Mobile Home Taxes	10							0	0
Hotel/Motel Taxes	11							0	0
Other Local Option Taxes	12	510,000						510,000	537,033
Subtotal - Other City Taxes (lines 6 thru 12)	13 5,417	511,094	0	1,470	0			517,981	541,416
Licenses & Permits	14 80,150							80,150	43,785
Use of Money & Property	15 18,756	2,640	55	300	21,500	130	585	43,946	42,332
Intergovernmental:									
Federal Grants & Reimbursements	16 52,749				132,333			185,082	132,776
Road Use Taxes	17	255,000						255,000	255,851
Other State Grants & Reimbursements	18 15,997	2,742		4,120	206,500			229,359	28,002
Local Grants & Reimbursements	19 94,162	0						94,162	49,309
Subtotal - Intergovernmental (lines 16 thru 19)	20 162,908	257,742	0	4,120	338,833		0	765,603	465,938
Charges for Fees & Service:									
Water Utility	21						544,804	544,804	498,992
Sewer Utility	22						414,800	414,800	422,153
Electric Utility	23						0	0	0
Gas Utility	24						0	0	0
Parking	25						0	0	0
Airport	26						0	0	0
Landfill/Garbage	27 284,552							284,552	281,657
Hospital	28						0	0	0
Transit	29						0	0	0
Cable TV, Internet & Telephone	30						0	0	2,906
Housing Authority	31						0	0	0
Storm Water Utility	32						56,300	56,300	57,756
Other Fees & Charges for Service	33 16,500	0						16,500	58,585
Subtotal - Charges for Service (lines 21 thru 33)	34 301,052	0	0	0	1,015,904	0	1,015,904	1,516,956	1,322,049
Special Assessments	35						0	0	0
Miscellaneous	36 64,225	18,000					800	83,025	48,007
Other Financing Sources:									
Regular Operating Transfers In	37 157,464	97,635		158,363	1,529,849	0	150,129	2,093,440	752,363
Internal TIF Loan Transfers In	38 60,193	0	0	73,061	64,730		0	197,984	143,122
Subtotal ALL Operating Transfers In	39 217,657	97,635	0	231,424	1,594,579	0	150,129	2,291,424	895,485
Proceeds of Debt (Excluding TIF Internal Borrowing)	40 0	0		0	2,900,000		0	2,900,000	72,800
Proceeds of Capital Asset Sales	41							0	0
Subtotal - Other Financing Sources (lines 36 thru 39)	42 217,657	97,635	0	231,424	4,494,579	0	150,129	5,191,424	968,285
Total Revenues except for beginning fund balance (lines 13, 14, 19, 33, 34, 35, & 39)	43 1,678,055	1,041,136	190,055	460,500	4,854,912	130	1,167,418	9,392,206	4,763,967
Beginning Fund Balance July 1	44 1,186,810	1,765,250	16,507	80,670	327,167	29,168	1,348,088	4,755,660	4,558,985

EXPENDITURES SCHEDULE PAGE 1

City Name: DALLAS CENTER

Fiscal Year July 1, 2023 - June 30, 2024

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
PUBLIC SAFETY										
Police Department/Crime Prevention	1 164,843	61,751						226,594	224,211	217,279
Jail	2							0	0	0
Emergency Management	3							0	0	0
Flood Control	4							0	0	0
Fire Department	5 72,300	8,885						81,185	151,565	86,124
Ambulance	6							0	0	0
Building Inspections	7 50,000							50,000	40,000	30,760
Miscellaneous Protective Services	8							0	0	0
Animal Control	9 400							400	400	0
Other Public Safety	10							0	0	0
TOTAL (lines 1 - 10)	11 287,543	70,636				0		358,179	416,176	334,163
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	12 45,661	298,449						344,110	368,342	349,570
Parking - Meter and Off-Street	13							0	0	0
Street Lighting	14	25,000						25,000	25,500	17,171
Traffic Control and Safety	15							0	0	1,156
Snow Removal	16	27,000						27,000	27,000	15,577
Highway Engineering	17							0	0	0
Street Cleaning	18							0	0	0
Airport	19							0	0	0
Garbage (if not Enterprise)	20 308,295	15,249						323,544	312,565	275,406
Other Public Works	21 338,551	13,220						351,771	140,169	142,520
TOTAL (lines 12 - 21)	22 692,507	378,918				0		1,071,425	873,576	801,400
HEALTH & SOCIAL SERVICES										
Welfare Assistance	23							0	0	0
City Hospital	24							0	0	0
Payments to Private Hospitals	25							0	0	0
Health Regulation and Inspection	26							0	0	0
Water, Air, and Mosquito Control	27 8,600							8,600	8,500	7,250
Community Mental Health	28							0	0	0
Other Health and Social Services	29 0							0	0	0
TOTAL (lines 23 - 29)	30 8,600	0				0		8,600	8,500	7,250
CULTURE & RECREATION										
Library Services	31 153,119	49,749				0		202,868	202,468	162,989
Museum, Band and Theater	32							0	0	0
Parks	33 121,335	97,313						218,648	319,857	159,662
Recreation	34 108,457	14,550				0		122,987	110,114	58,675
Cemetery	35							0	0	0
Community Center, Zoo, & Marina	36							0	0	0
Other Culture and Recreation	37							0	0	0
TOTAL (lines 31 - 37)	38 382,911	161,592				0		544,503	632,439	381,326

EXPENDITURES SCHEDULE PAGE 2

City Name: DALLAS CENTER

Fiscal Year July 1, 2023 - June 30, 2024

GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
COMMUNITY & ECONOMIC DEVELOPMENT										
Community Beautification	39	0						0	18,000	0
Economic Development	40	39,700	0					39,700	63,159	85,159
Housing and Urban Renewal	41							0	0	0
Planning & Zoning	42	20,400						20,400	12,600	35,367
Other Com & Econ Development	43							0	0	0
TIF Rebates	44							0	0	0
TOTAL: (lines 39 - 44)	45	60,100	0	0				60,100	93,800	120,526
GENERAL GOVERNMENT										
Mayor, Council, & City Manager	46	49,600	1,368					50,968	99,359	44,240
Clerk, Treasurer, & Finance Adrn.	47	115,480	54,752					170,232	162,682	113,847
Elections	48	1,200						1,200	0	1,093
Legal Services & City Attorney	49	39,000						39,000	39,000	33,681
City Hall & General Buildings	50	26,700						26,700	23,100	18,528
Tort Liability	51	75,000						75,000	56,000	58,289
Other General Government	52	5,000						5,000	3,000	15,227
TOTAL (lines 46 - 52)	53	311,980	56,120	0				368,100	383,141	284,905
DEBT SERVICE										
Gov Capital Projects	54	0		495,522	145,000			495,522	450,806	357,911
TIP Capital Projects	55							145,000	5,164,267	255,968
TOTAL CAPITAL PROJECTS	56				145,000			145,000	5,164,267	255,968
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	58	1,743,641	667,266	495,522	145,000	0		3,051,429	8,022,705	2,543,449
BUSINESS TYPE ACTIVITIES										
Proprietary: Enterprise & Budgeted ISF										
Water Utility	59							420,059	390,589	293,113
Sewer Utility	60							334,990	284,837	197,725
Electric Utility	61							0	0	0
Gas Utility	62							0	0	0
Airport	63							0	0	0
Landfill/Garbage	64							0	0	0
Transit	65							0	0	0
Cable TV, Internet & Telephone	66							0	0	0
Housing Authority	67							0	0	0
Storm Water Utility	68							69,500	54,500	37,749
Other Business Type (city hosp., ISF, parking, etc.)	69							80,000	10,000	0
Enterprise DEBT SERVICE	70							316,702	282,293	252,982
Enterprise CAPITAL PROJECTS	71							50,000	373,000	348,789
Enterprise TIF CAPITAL PROJECTS	72							0	0	0
TOTAL Business Type Expenditures (lines 59 - 72)	73							1,271,251	1,395,219	1,130,358
TOTAL EXPENDITURES (lines 58 + 73)	74	1,743,641	667,266	495,522	145,000	0		3,272,680	9,417,924	3,673,807
Regular Transfers Out	75	118,305	578,970	0	62,750			811,365	2,093,440	752,363
Internal TIF Loan / Repayment Transfers Out	76							163,832	197,984	143,122
Total ALL Transfers Out	77	118,305	578,970	0	62,750	0		975,197	2,291,424	895,485
Total Expenditures & Fund Transfers Out (lines 74+77)	78	1,861,946	1,246,236	495,522	207,750	0		4,247,877	11,709,348	4,569,292
Ending Fund Balance June 30	79	947,444	135,220	47,954	0	26,973		2,168,812	2,436,518	4,753,660

REVENUES DETAIL

City Name: DALLAS CENTER

Fiscal Year July 1, 2023 - June 30, 2024

	GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
REVENUES & OTHER FINANCING SOURCES										
1	920,906	140,233		192,639	0			1,253,778	1,205,121	1,177,495
2								0	0	0
3	920,906	140,233		192,639	0			1,253,778	1,205,121	1,177,495
4								0	0	0
5			200,000					200,000	190,000	154,660
6	5,795	891		1,143	0			7,829	7,981	4,383
7								0	0	0
8								0	0	0
9								0	0	0
10								0	0	0
11								0	0	0
12		550,000						550,000	510,000	537,033
13	5,795	550,891		1,143	0			557,829	517,981	541,416
14	65,450							65,450	80,150	43,785
15	28,638	3,600	300	2,000	5,000	175	19,258	58,971	43,946	42,332
16	0				0			0	185,082	132,776
17		267,000						267,000	255,000	255,851
18	24,498	3,297		5,590				33,385	229,359	28,002
19	54,305	0			0			54,305	94,162	49,309
20	78,803	270,297	0	5,590	0		0	354,690	763,603	465,938
21								540,379	544,804	498,992
22								466,542	414,800	422,153
23								0	0	0
24								0	0	0
25								0	0	0
26								0	0	0
27	310,185							310,185	284,552	281,657
28								0	0	0
29								0	0	0
30								0	0	2,906
31								0	0	0
32								56,500	56,300	57,756
33	51,000	0						51,000	16,500	58,585
34	361,185	0		0	0	0	1,063,421	1,424,606	1,316,956	1,322,049
35								80,000	80,000	0
36	58,850	0			0		800	59,650	83,025	48,007
37	283,210	82,620		192,661	219,534		33,340	811,365	2,093,440	752,363
38	4,753			59,079	100,000			163,832	197,984	143,122
39	287,963	82,620	0	251,740	319,534	0	33,340	975,197	2,291,424	895,485
40		0		0	0		0	0	2,900,000	72,800
41								0	0	0
42	287,963	82,620	0	251,740	319,534	0	33,340	975,197	5,191,424	968,285
43	1,807,590	1,047,641	200,300	453,112	324,534	175	1,196,819	5,030,171	9,392,206	4,763,967
44	1,001,800	333,815	8,578	90,364	-116,784	26,798	1,091,947	2,436,518	4,753,660	4,558,985
45	2,809,390	1,381,456	208,878	543,476	207,750	26,973	2,288,766	7,466,689	14,145,866	9,322,952
TOTAL REVENUES & BEGINNING BALANCE (Lines 42-43)										

ADOPTED BUDGET SUMMARY

City Name: DALLAS CENTER
 Fiscal Year July 1, 2023 - June 30, 2024

	GENERAL	SPECIAL REVENUES	TIF/SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
Revenues & Other Financing Sources										
Taxes Levied on Property	1 920,906	140,233		192,639	0			1,253,778	1,205,121	1,177,495
Less: Uncollected Property Taxes-Levy Year	2 0	0		0	0			0	0	0
Net Current Property Taxes	3 920,906	140,233		192,639	0			1,253,778	1,205,121	1,177,495
Delinquent Property Taxes	4 0	0		0	0			0	0	0
TIF Revenues	5 200,000		200,000					200,000	190,000	154,660
Other City Taxes	6 5,795	550,891		1,143	0			557,829	517,981	541,416
Licenses & Permits	7 65,450	0					0	65,450	80,150	43,785
Use of Money and Property	8 28,638	3,600	300	2,000	5,000	175	19,238	58,971	43,946	42,332
Intergovernmental	9 78,803	270,297	0	5,590	0		0	354,690	763,603	465,938
Charges for Fees & Service	10 361,185	0		0	0	0	1,063,421	1,424,606	1,316,956	1,322,049
Special Assessments	11 0	0		0	0		80,000	80,000	0	0
Miscellaneous	12 58,850	0		0	0		800	59,650	83,025	48,007
Sub-Total Revenues	13 1,519,627	965,021	200,300	201,372	5,000	175	1,163,479	4,054,974	4,200,782	3,795,682
Other Financing Sources										
Total Transfers In	14 287,963	82,620	0	251,740	319,534	0	33,340	975,197	2,291,424	895,485
Proceeds of Debt	15 0	0	0	0	0		0	0	0	0
Proceeds of Capital Asset Sales	16 0	0	0	0	0		0	0	0	0
Total Revenues and Other Sources	17 1,807,590	1,047,641	200,300	453,112	324,534	175	1,196,819	5,030,171	9,392,206	4,763,967
Expenditures & Other Financing Uses										
Public Safety	18 287,543	70,636	0					358,179	416,176	334,163
Public Works	19 692,507	378,918	0					1,071,425	873,576	801,400
Health and Social Services	20 8,600	0	0					8,600	8,500	7,250
Culture and Recreation	21 382,911	161,592	0					544,503	632,439	381,326
Community and Economic Development	22 60,100	0	0					60,100	93,800	120,526
General Government	23 311,980	56,120	0					368,100	383,141	284,905
Debt Service	24 0	0	0	495,522				495,522	450,806	357,911
Capital Projects	25 0	0	0		145,000	0		145,000	5,164,267	255,968
Total Government Activities Expenditures	26 1,743,641	667,266	0	495,522	145,000	0		3,051,429	8,022,705	2,543,449
Business Type Proprietary: Enterprise & ISF	27							1,271,251	1,395,219	1,130,358
Total Gov & Bus Type Expenditures	28 1,743,641	667,266	0	495,522	145,000	0	1,271,251	4,322,680	9,417,924	3,673,807
Total Transfers Out	29 118,305	578,970	163,832	0	62,750	0	51,340	975,197	2,291,424	895,485
Total ALL Expenditures/Fund Transfers Out	30 1,861,946	1,246,236	163,832	495,522	207,750	0	1,322,591	5,297,877	11,709,348	4,569,292
Excess Revenues & Other Sources Over	31									
(Under) Expenditures/Transfers Out	32 -54,356	-198,595	36,468	-42,410	116,784	175	-125,772	-261,706	-2,317,142	194,675
Beginning Fund Balance July 1	33 1,001,800	333,815	8,578	90,364	-116,784	26,798	1,091,947	2,436,518	4,753,660	4,558,985
Ending Fund Balance June 30	34 947,444	135,220	45,046	47,954	0	26,973	966,175	2,168,812	2,436,518	4,753,660

LONG TERM DEBT SCHEDULE - LT DEBT
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name	Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
2020 Water Revenue Debt	1	915,000	NON-GO	2021-37	112,000	8,341	120,341	500	120,841	0
2020 Street Improvements GO (Streets overlay)	2	870,000	GO	2020-75	65,000	12,160	77,160	600	9,079	68,681
2016 Stormwater GO	3	3,000,000	GO	2016-46	150,000	65,720	215,720	600	105,080	111,240
2020 Wastewater Treatment GO	4	1,140,000	GO	2020-22	46,000	15,628	61,628	2,233	50,000	13,861
2019 Sewer Revenue	5	3,025,000	NON-GO	2019-74	140,000	48,878	188,878	6,983	195,861	0
2022 Pool LOST GO Bond	6	2,900,000	GO	2022-98	25,000	111,982	136,982	600	137,582	0
	7									
	8									
	9									
	10									
	11									
	12									
	13									
	14									
	15									
	16									
	17									
	18									
	19									
	20									
	21									
	22									
	23									
	24									
	25									
	26									
	27									
	28									
	29									
	30									
TOTALS				538,000	262,709	800,709	11,516	0	618,443	193,782

LONG TERM DEBT SCHEDULE - GRAND TOTALS
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

	Principal Due FY 2024	Interest Due FY 2024	Total Obligation Due FY 2024	Bond Reg./Paying Agent Fees Due FY 2024	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Sources OTHER THAN Budget Year Debt Service Levy	Amount Paid Budget Year Debt Service Levy
GO - TOTAL	286,000	205,490	491,490	4,033	0	301,741	193,782
NON GO - TOTAL	252,000	57,219	309,219	7,483	0	316,702	0
GRAND - TOTAL	538,000	262,709	800,709	11,516	0	618,443	193,782

NOTICE OF PUBLIC HEARING – PROPOSED BUDGET

Fiscal Year July 1, 2023 - June 30, 2024

City of: DALLAS CENTER

The City Council will conduct a public hearing on the proposed Budget at: Memorial Hall 1502 Walnut Street, Dallas Center, IA 50063 Meeting Date: 4/11/2023 Meeting Time: 07:00 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-budget-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property	11.90559
The estimated tax levy rate per \$1000 valuation on Agricultural land is	3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number
(515) 992-3725

City Clerk/Finance Officer's NAME
Cindy Riesselman

	Budget FY 2024	Re-estimated FY 2023	Actual FY 2022
Revenues & Other Financing Sources			
Taxes Levied on Property	1,253,778	1,205,121	1,177,495
Less: Uncollected Property Taxes—Levy Year	0	0	0
Net Current Property Taxes	1,253,778	1,205,121	1,177,495
Delinquent Property Taxes	0	0	0
TIF Revenues	200,000	190,000	154,660
Other City Taxes	557,829	517,981	541,416
Licenses & Permits	65,450	80,150	43,785
Use of Money and Property	58,971	43,946	42,332
Intergovernmental	354,690	763,603	465,938
Charges for Fees & Service	1,424,606	1,316,956	1,322,049
Special Assessments	80,000	0	0
Miscellaneous	59,650	83,025	48,007
Other Financing Sources	0	2,900,000	72,800
Transfers In	975,197	2,291,424	895,485
Total Revenues and Other Sources	5,030,171	9,392,206	4,763,967
Expenditures & Other Financing Uses			
Public Safety	358,179	416,176	334,163
Public Works	1,071,425	873,576	801,400
Health and Social Services	8,600	8,500	7,250
Culture and Recreation	544,503	632,439	381,326
Community and Economic Development	60,100	93,800	120,526
General Government	368,100	383,141	284,905
Debt Service	495,522	450,806	357,911
Capital Projects	145,000	5,164,267	255,968
Total Government Activities Expenditures	3,051,429	8,022,705	2,543,449
Business Type / Enterprises	1,271,251	1,395,219	1,130,358
Total ALL Expenditures	4,322,680	9,417,924	3,673,807
Transfers Out	975,197	2,291,424	895,485
Total ALL Expenditures/Transfers Out	5,297,877	11,709,348	4,569,292
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	-267,706	-2,317,142	194,675
Beginning Fund Balance July 1	2,436,518	4,753,660	4,558,985
Ending Fund Balance June 30	2,168,812	2,436,518	4,753,660



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834 Facsimile (515) 281-6518

NEWS RELEASE

FOR RELEASE

March 24, 2023

Contact: Michelle Meyer
515/281-5834

Auditor of State Rob Sand today released an agreed-upon procedures report on the City of Dallas Center, Iowa, for the period July 1, 2021 through June 30, 2022. The agreed-upon procedures engagement was performed pursuant to Chapter 11.6 of the Code of Iowa.

Sand reported one finding related to the receipt and disbursement of taxpayer funds. It is found on page 9 of this report. The finding addresses a lack of segregation of duties. Sand provided the City with a recommendation to address the finding.

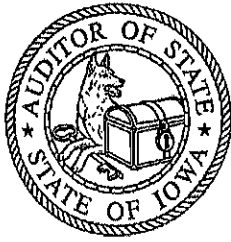
The City Council has a fiduciary responsibility to provide oversight of the City's operations and financial transactions. Oversight is typically defined as the "watchful and responsible care" a governing body exercises in its fiduciary capacity.

A copy of the agreed-upon procedures report is available for review on the Auditor of State's web site at [Audit Reports – Auditor of State](#).

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CITY OF DALLAS CENTER
AUDITOR OF STATE'S INDEPENDENT REPORT
ON APPLYING AGREED-UPON PROCEDURES
FOR THE PERIOD
JULY 1, 2021 THROUGH JUNE 30, 2022

City of Dallas Center



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834 Facsimile (515) 281-6518

Rob Sand
Auditor of State

March 20, 2023

Officials of the City of Dallas Center
Dallas Center, Iowa

Dear Honorable Mayor and Members of the City Council:

I am pleased to submit to you the agreed-upon procedures report for the City of Dallas Center, Iowa, for the period July 1, 2021 through June 30, 2022. The agreed-upon procedures engagement was performed pursuant to Chapter 11.6 of the Code of Iowa and in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards for attestation engagements contained in Government Auditing Standards.

I appreciate the cooperation and courtesy extended by the officials and employees of the City of Dallas Center throughout the agreed-upon procedures engagement. If I or this office can be of any further assistance, please contact me or my staff at 515-281-5834.

Sincerely,

A handwritten signature in black ink that reads "Rob Sand".

Rob Sand
Auditor of State

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City of Dallas Center

Officials

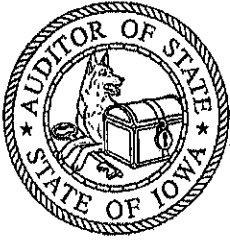
(Before January 2022)

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Michael Kidd	Mayor	Jan 2022
Ryan Kluss	Mayor Pro tem	Jan 2024
Curtis Pion	Council Member	Jan 2022
Danny Beyer	Council Member	Jan 2024
Ryan Coon	Council Member	Jan 2024
Amy Strutt	Council Member	Jan 2026
Cindy Riesselman	City Clerk/Treasurer	Indefinite
Ralph R. Brown	Attorney	Indefinite

(After January 2022)

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Danny Beyer	Mayor	Jan 2026
Ryan Kluss	Mayor Pro tem	Jan 2024
Danny Beyer	Council Member	(Resigned Jan 2022)
Ryan Coon	Council Member	Jan 2024
Angie Beaudet (Appointed Feb 2022)	Council Member	Nov 2023
Amy Strutt	Council Member	Jan 2026
Daniel Wilrich	Council Member	Jan 2026
Cindy Riesselman	City Clerk/Treasurer	Indefinite
Ralph R. Brown	Attorney	Indefinite

City of Dallas Center



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834 Facsimile (515) 281-6518

Auditor of State's Independent Report on Applying Agreed-Upon Procedures

To the Honorable Mayor and Members of the City Council:

We performed the procedures below, which were established at Iowa Code Chapter 11.6, to provide oversight of Iowa cities. Accordingly, we have applied certain procedures to selected accounting records and related information of the City of Dallas Center for the period July 1, 2021 through June 30, 2022, including procedures related to the City's compliance with certain Code of Iowa requirements identified below. The City of Dallas Center's management, which agreed to the performance of the procedures performed, is responsible for compliance with these requirements and for the City's records.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards for attestation engagements contained in Government Auditing Standards, issued by the Comptroller General of the United States. The City of Dallas Center's management has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose to report, in accordance with Chapter 11.6 of the Code of Iowa, recommendations pertaining to selected accounting records and related information of the City including the City's compliance with certain Code of Iowa requirements. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures we performed are summarized as follows:

1. We observed selected City Council meeting minutes for compliance with Chapters 21, 372.13(6) and 380 of the Code of Iowa.
2. We obtained an understanding of the City's internal controls to determine if proper control procedures are in place and incompatible duties, from a control standpoint, are not performed by the same employee.
3. We observed surety bond coverage for compliance with Chapter 64 of the Code of Iowa.
4. We obtained and observed the City Clerk's financial reports and selected bank reconciliations to determine whether the bank balances properly reconciled to the general ledger account balances and monthly financial reports provided to the City Council.
5. We scanned City funds for consistency with the City Finance Committee's recommended Uniform Chart of Accounts (COA) and to determine required funds and fund balances are properly maintained and accurately accounted for.
6. We observed the City's fiscal year 2021 Annual Financial Report to determine whether it was completed and accurately reflects the City's financial information.
7. We scanned investments to determine compliance with Chapter 12B of the Code of Iowa.
8. We scanned depository resolutions, the City's investment policy and reporting of unclaimed property to the State of Iowa to determine compliance with Chapters 12C.2, 12B.10B and 556.1(12) of the Code of Iowa.

9. We scanned debt, including general obligation and revenue bonds/notes, and related transactions for proper authorization and compliance with Chapters 75, 384 and 403.9 of the Code of Iowa and to determine whether the debt and related proceeds and repayments were properly accounted for.
10. We scanned selected tax increment financing (TIF) transactions, including receipts, disbursements and transfers, for compliance and accurate accounting, including compliance with the TIF reporting requirements of Chapter 384.22 of the Code of Iowa.
11. We observed the City's TIF debt certification forms filed with the County Auditor, including requests for collection of reduced TIF amounts and to decertify certain TIF obligations, as applicable, for proper support and compliance with Chapter 403.19(6) of the Code of Iowa.
12. We traced selected receipts for accurate accounting and consistency with the recommended COA.
13. The City had no voter approved levies.
14. We traced selected disbursements to proper approval, adequate supporting documentation, accurate accounting and consistency with the recommended COA and compliance with the public purpose criteria established by Article III, Section 31 of the Constitution of the State of Iowa.
15. We traced transfers between funds to proper authorization and accurate accounting and to determine whether transfers were proper.
16. We traced selected payroll and related transactions to proper authorization and accurate accounting and determined whether payroll was proper.
17. We observed the annual certified budget for proper authorization, certification and timely amendment.

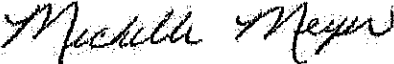
Based on the performance of the procedures described above, we identified a finding and recommendation for the City. Our finding and recommendation is described in the Detailed Finding and Recommendation section of this report. Unless reported in the Detailed Finding and Recommendation, no exceptions were noted during the performance of the specific procedures listed above.

We were engaged by the City of Dallas Center's management to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards for attestation engagements contained in Government Auditing Standards, issued by the Comptroller General of the United States. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on specific accounting records and related information of the City, including compliance with specific Code of Iowa requirements. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the City of Dallas Center and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

The purpose of this report is to report, in accordance with Chapter 11.6 of the Code of Iowa, certain agreed-upon procedures and the resulting findings and recommendations pertaining to selected accounting records and related information of the City, including the City's compliance with certain Code of Iowa requirements. This report is not suitable for any other purpose.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the City of Dallas Center during the course of our agreed-upon procedures engagement. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.


Michelle B. Meyer, CPA
Director

March 20, 2023

Detailed Finding and Recommendation

City of Dallas Center

Detailed Finding and Recommendation

For the period July 1, 2021 through June 30, 2022

(A) Segregation of Duties – Management is responsible for establishing and maintaining internal control. A good system of internal control provides for adequate segregation of duties so no one individual handles a transaction from its inception to completion. In order to maintain proper internal control, duties should be segregated so the authorization, custody and recording of transactions are not under the control of the same employee. This segregation of duties helps prevent losses from employee error or dishonesty and maximizes the accuracy of the City's financial statements. Generally, one or two individuals have control over the following area for which no compensating controls exist:

- (1) Responsibilities for collection, deposit preparation and reconciliation functions are not segregated from recording and accounting for receipts.
- (2) Bank reconciliations are not performed by an individual who is not involved in the cash receipt or disbursement functions.
- (3) The individual responsible for detailed record keeping of investments is also the custodian of the investments.
- (4) Mail is opened by an individual who is also responsible for recording and accounting for receipts.
- (5) Long-term debt records are not maintained by an individual who is not responsible for cash functions.

Recommendation – The City should review its control procedures to obtain the maximum internal control possible under the circumstances utilizing currently available staff, including elected officials. Independent reviews of reconciliations should be documented by the signature or initials of the reviewer and the date of the review.

City of Dallas Center

Staff

This engagement was performed by:

Michelle B. Meyer, CPA, Director
Tiffany M. Ainger, CPA, Manager
Jorge M. Morales, Staff Auditor
Kelsey R. Sauer, Staff Auditor
Vivian J. Luna, Staff Auditor

Resolution No.: 2023-17

Be it Resolved by the City of Dallas Center

Whereas, the City recognizes that Iowa local governments are required to comply with multiple federal, state and local laws and agency rules, and

Whereas training is provided annually by the Iowa Municipal Professionals Institute and sponsored by the Iowa Municipal Finance Officers Association and the Iowa League of Cities, and

Whereas the City Council hereby encourages, the City Clerk (position City Clerk, Deputy Clerk etc) to seek a tuition scholarship to assist the financing of such training, and

Whereas provisions have been made in the City's budget in support of providing this important training to include travel, housing, meals and salary while attending, and

Whereas the Council is aware that all scholarships are awarded on a reimbursement basis. It is understood that upon successful completion of in-person classes at the Institute in July 2023, the city will be reimbursed for the amount of the scholarship awarded within 30 days, and

Whereas, applicants must show proof from their municipality that they are authorized to attend the Institute

Now, therefore, the City of Dallas Center does hereby authorize a tuition scholarship application be submitted before the deadline of April 14, and pledges city support for all those expenses mentioned above during attendance at the Iowa Municipal Professionals Institute in July 2023.

Passed and approved this 11th day of April, 2023 by a vote of

Signed: _____

Mayor

Attested: _____

Clerk