

NOTICE OF A PUBLIC MEETING
Dallas Center City Council
Tentative Agenda
March 12, 2024 – 7:00 pm – Memorial Hall
1502 Walnut Street, Dallas Center

The Council meeting will be held in person in Memorial Hall. The meeting also may be accessed by the public electronically by Zoom at the following Internet link:

<https://us02web.zoom.us/j/86951823503>

If a Zoom user has the Zoom app, just enter the meeting ID **869 5182 3503** and the passcode is **981024**

Or a member of the public may connect to the meeting by telephone using any of the following numbers (the Meeting ID is **869 5182 3503**, the passcode is **981024**: Dial by your location +1 646 558 8656 +1 301 715 8592 +1 312 626 6799 +1 669 900 9128

Depending on the caller's long-distance calling plan, long distance charges may apply.

Public Hearing – on the matter of the adoption of plans, specifications, form of contract and estimate of cost for the construction of the Cross Country Estates and Country Living Estates Street Improvements – 2024. Each person will have up to five minutes to comment on the matter of the adoption of plans, specifications, form of contract and estimate of cost.

1. Pledge of Allegiance
2. Roll call
3. Action to approve agenda
4. Public Comments [Anyone wanting to address the Council should raise your hand and the Mayor will acknowledge you. Please stand, state your name, address and topic. You will have two minutes to address the Mayor and Council]
5. Action to approve consent agenda
 - a. Approve minutes of February 13 regular and March 6 special meeting
 - b. February Treasurer's Report, Balance Sheet, and Budget Report
 - c. February Law Enforcement, Fire/Rescue, Compliance and Water Reports
 - d. Approve hiring Scott Deaver as a summer public works assistant at \$15.50/hr up to 25 hours/week effective April 1, 2024 pending background check
 - e. Approve hiring Devin Schroeder as a summer public works assistant at \$15.50/hr up to 25 hours/week effective May 1, 2024 pending background check
 - f. Approve hiring Jim McNeill as a summer public works assistant at \$15.75/hr up to 25 hours/week effective April 1, 2024 pending background check
 - g. Approve Board and Batten, LLC liquor license renewal (Special Class C Retail Alcohol License (BW)) pending dram shop review
 - h. Accept resignation of James Pohl as a member of Planning and Zoning Commission
 - i. Approve invoices for payment (review committee Wright and Strutt)
6. Library Board
 - a. Report on adding an Acting Assistant Director position
7. Parks and Recreation Board
 - a. Discussion and possible action on proposal for the expanded use of the Burnett Complex Softball and Baseball Fields.
 - b. Discussion and possible action on hiring a field manager to maintain Burnett Complex Softball and Baseball Fields
8. Planning and Zoning Commission

- a. Report – Matt Ostanik
 - b. Action to set a public hearing for 7 p.m. on April 9, 2024, on proposed Ordinance No. 601 – vacating an alley between 14th and 15th Streets north of Walnut Street and between parcels of real estate owned by Jordan M. Krueger
9. City Administrator Recruitment
- a. Discussion
 - b. Action on Resolution 2024-26 – approve Proposal dated March 5, 2024, from Hinson Consulting, LLC and authorizing Mayor to take any necessary actions to engage the firm’s services at the fee not to exceed \$14,900
10. Public Works
- a. Director’s Report
11. Two-Mile Agreement with Xenia Rural Water District - Action to approve Resolution 2024-28 – Approving the Eleventh Amendment to The Two-Mile Agreement Dated June 9, 1992, Between the City and Xenia Rural Water District
12. Cross Country Estates and Country Living Estates Street Improvements Project
- a. Action on Resolution 2024-20 – declaring an official intent to issue debt to reimburse the City for certain original expenditures paid in connection with the Project
 - b. Action on Resolution 2024-21 – providing for the acquisition of a parcel of real estate by the City in connection with the Project, approving the form of the Warranty Deed, and authorizing compensation to the owners
 - c. Engineer’s Report on the receipt of bids
 - d. Action on Resolution 2024-23 – adopting plans, specifications, form of contract, and estimate of costs
 - e. Action on Resolution 2024-24 – making award of construction contract
 - f. Action on Resolution 2024-25 – approving construction contract and bond for the construction of the Cross Country Estates and Country Living Street Improvements – 2024 [subject to the approval of the City Attorney]
13. City Engineer – Other Matters
14. Action to approve Resolution 2024-27 – contract with Mosquito Control of Iowa
15. Action to approve Ordinance No. 600 – amending Section 106.08 of the Code of Ordinances increasing the fees for the collection and disposal of solid waste for residential and commercial premises, second reading.
16. City Administrator
- a. Action to set public hearing on property tax levy for 6:30 pm on April 2, 2024
 - b. Discussion and possible action on termination of Code Enforcement Agreement with Ed Leedom effective May 12, 2024
 - c. Review and discussion of proposal for Code Enforcement by Iowa Inspections LLC d/b/a Iowa Code Enforcement (ICE)
 - d. Possible action to direct City Attorney to prepare Agreement for Code Enforcement with Iowa Inspections LLC effective May 13, 2024
 - e. Action to approve Resolution 2024-19 – authorizing city employees to voluntarily contribute unused sick leave to a sick leave bank for the benefit of Rochelle Cory-Shivvers
 - f. Action to approve Resolution 2024-22 – authorizing cell phone stipend for specified city employees
 - g. Action to approve 2024-29 – Fiscal Year 2024 fund transfers
 - h. Receive and review Auditor of State’s Examination Report for the period July 1, 2022, through June 30, 2023.
 - i. Action to set a public hearing on FY24 budget amendment number 2 for April 9, 2024 at 7:00 pm
 - j. Reminder of two special meetings on April 2nd, one at 6:30 pm and one at 7:00 pm
17. Council reports
18. Mayor’s report
- a. Arbor Day Proclamation by the Mayor
19. Adjournment

Shellie Schaben, City Clerk

Claims

A King's Throne, LLC	Mar Serv	\$390.00
Access Granted Systems, LLC	Supplies	\$525.00
Access Systems	Mar Serv	\$48.53
ACCO	Training	\$700.00
Adel TV & Appliance Co	Radon Mitigation	\$3,882.00
Advantage Administrators	Claim	\$761.10
AgSource Coop Services	Tests	\$1,486.75
Ahlers & Cooney, PC	Legal	\$2,053.50
Baker & Taylor Co.	Books	\$167.57
Bay Bridge Administrators	Insurance	\$44.92
Brown, Fagen & Rouse	Mar Retainer	\$3,000.00
Centurylink	Feb Serv	\$655.20
Concrete & More, LLC	Radon Mitigation	\$750.00
Connected Solutions Group LLC	Tablets	\$4,973.89
Culligan Water System	Mar Serv	\$12.56
Dallas County Treasurer	Feb Serv	\$18,924.51
Delta Dental	Insurance	\$34.28
Delta Dental	Insurance	\$586.78
Digital Stew Services	Mar Serv	\$199.50
DMACC	Training	\$2,360.00
Dunn, David & Judy	Cross St Land Purchase	\$5,226.00
EFTPS	Taxes	\$3,953.79
EFTPS	Taxes	\$3,923.95
Electric Pump	Supplies	\$6,983.77
Elite Electric & Utility	Repairs	\$1,096.24
Fire Service Training Bureau	Training	\$200.00
Galls, LLC	Supplies	\$493.24
Gannett Media Corp	Publications	\$27.00
Heartland Co-Op	Feb Serv	\$1,186.57
HSA Cory, Rochelle	HSA	\$100.00
HSA Nolte, Cristian	HSA	\$50.00
HSA Riesselman, Cindy	HSA	\$375.00
HSA Schaben, Michele	HSA	\$458.00
Iowa Firefighters Assoc.	Dues	\$34.00
Iowa One Call	Jan Serv	\$36.90
Iowa Prison Industries	Street Signs	\$73.60
IPERS	IPERS	\$5,652.09
Karen McCleary	Feb Serv	\$675.00
Robert King	Supplies	\$38.94
Koch Office Group	Copies	\$27.40
Leaf	Copier Cont	\$189.09
Eddie Leedom	Compliance	\$690.70
Library Ideas LLC	Books	\$523.45
Linde Gas & Equipment Inc.	Rental Fee	\$43.46
Menards	Supplies	\$405.49
Merritt Company	Supplies	\$316.92
Metropolitan Compounds, Inc	Supplies	\$613.92
MidAmerican Energy	Mar Serv	\$6,355.71

Midwest Breathing Air LLC	Testing	\$229.15
Minburn Communications	Mar Serv	\$54.99
Moss Bros, Inc	Supplies	\$17.56
Municipal Supply Inc	MXUs	\$169.00
Nationwide Retirement Sol	Deferred Comp	\$125.00
Nationwide Retirement Sol	Deferred Comp	\$125.00
Quill.Com	Supplies	\$98.56
Red Lion Renewables, LLC	Feb Serv	\$1,711.44
Treasurer - State of Iowa	Taxes	\$1,098.78
Treasurer - State of Iowa	Taxes	\$2,399.86
Sam, LLC	GIS Mapping	\$490.00
Security Equipment Inc	Repairs	\$297.00
State Hygienic Laboratory	Tests	\$529.00
Stivers Ford, Inc	Safety Repair	\$1,137.00
Trionfo Solutions LLC	Insurance	\$15.24
Trionfo Solutions LLC	Insurance	\$54.06
USA Blue Book	Supplies	\$781.46
Veenstra & Kimm	Feb Serv	\$38,121.61
Verizon Wireless	Feb Serv	\$280.07
Treasurer - State of Iowa	Taxes	\$1,271.27
Waste Management	Feb Serv	\$23,132.89
Wellmark Blue Cross Blue Shiel	Insurance	\$354.20
Wellmark Blue Cross Blue Shiel	Insurance	\$6,835.63
Wells Fargo	Feb Serv	\$1,213.40
Buse & Vrieze LLC	Feb Serv	\$11,677.50
Accounts Payable Total		<u>\$173,525.99</u>

General	\$82,676.24
RUT	\$2,059.54
T&A(EB)	\$10,366.29
CAP Improve Cross Streets	\$38,867.61
Water	\$19,252.57
Sewer	\$12,260.02
Sewer Cap Outlay-Lift St	\$6,533.50
Storm District	\$1,510.22
Total Funds	<u>\$173,525.99</u>

Revenues

General Total	\$36,705.98
RUT Total	\$19,577.15
T&A (EB) Total	\$935.54
Emergency Levy Fund Total	\$232.38
TIF Total	\$2,737.74
Debt Service Total	\$22,657.70
Water Total	\$40,323.08
Sewer Total	\$35,748.90
Storm District Total	\$4,901.74
Total Revenue by Fund	<u>\$163,820.21</u>

The Dallas Center City Council met in regular session on Tuesday, February 13, 2024, at 7:00 pm. Mayor Beyer called the meeting to order and led the Pledge of Allegiance. Council members present included Bret Van De Pol, Amy Strutt, Daniel Willrich and Angie Beaudet. Also, present were City Attorney Ralph Brown, and City Engineer Bob Veenstra. City Administrator Cindy Riesselman was present via Zoom. Beth Wright was absent.

Agenda was amended to correct the spelling of McKenna Dirks name. Motion by Willrich, 2nd by Strutt to approve the amended agenda. Motion passed 4-0.

Public Comments

Julie Becker stated her opposition to eminent domain and tax abatement.

Bob King advised that Rotary will be taking over the Easter Egg Hunt and moving it to Mound Park. The Betterment will be having a social event on Thursday, February 22, 2024, at Five Points in Dallas Center.

Willrich stated 508 hours of law enforcement service were provided (320 hours are required) which is 58% above the agreement. He also stated Fire and EMT responded to 26 calls last month. Motion by Strutt, 2nd by Beaudet to approve consent agenda: [Approve minutes of January 9th regular meeting; January Treasurer's Report, Balance Sheet, and Budget Report; January Law Enforcement, Fire/Rescue, Compliance and Water Reports; Action to approve \$1.00/hr pay increase for Cristian Nolte effective upon acquiring his CDL endorsement effective January 16, 2024; Approve hiring McKenna Dirks at \$18.25/hour as the Summer Pool Manager for the 2024 season; Approve Casey's General Store liquor license (Class E Retail Alcohol) pending dramshop review; Approve application for the Community Forestry Grant for trees at the library and pool; Approve invoices for payment (review committee Van De Pol and Beaudet)]. Motion passed 4-0

Jordan M. Krueger (K&E Distributing)

Jordan Krueger requested to construct a building addition across the alley between buildings owned by K&E in the north half of the block between 14th and 15th Streets with the vacation and sale of the alley subject to certain terms and conditions. City Engineer Bob Veenstra explained possible options to the council. The existing sanitary sewer can be protected by replacing and encasing the pipe avoid damage due to compression.

Motion by Willrich, 2nd by Beaudet to direct the City Attorney to draft an agreement between the City and Mr. Krueger incorporating certain terms and conditions. Motion passed 4-0

Motion by Willrich, 2nd by Beaudet to refer the matter of the vacation of the alley to the Planning and Zoning Commission for review and report to the Council. Motion passed 4-0.

Motion by Willrich, 2nd by Beaudet to direct the City Attorney to present a resolution at a future Council meeting proposing the sale of the alley (following vacation and subject to a retained sewer easement). Motion passed 4-0.

City Attorney Brown asked the council to contemplate what type of compensation may be warranted for future consideration.

Mark Jorgensen

Mark Jorgensen approached the council requesting that he be granted permission to connect to Xenia Rural Water even though he is in the City's water district. City Engineer Veenstra mentioned that this has been done several times in the past for other properties in this area.

Motion by Willrich, 2nd by Strutt to direct the city attorney to prepare for the March meeting a resolution and agreement with Xenia authorizing Xenia to serve the property.

Motion by Willrich, 2nd by Van De Pol directing the city attorney to prepare an agreement authorizing connection of this property to the West Area Sanitary Sewer.

Parks and Recreation Board

Bob King explained the purpose of the new message boards that have been installed. Motion by Strutt, 2nd by Beaudet to rescind permission for businesses to place signs along the trail. The recommendation is that signage be placed on the new message board rather than near the trail. Motion passed 4-0.

Motion by Strutt, 2nd by Beaudet directing the city attorney to prepare a contract between the businesses on Walnut Street and the Betterment Foundation requesting that businesses use the message board and help maintain it. Motion passed 4-0.

Planning and Zoning Commission

Matt Ostanik reported that P&Z has reviewed the removal of the new Casey's store entrance from the highway. P&Z voiced their concerns regarding the congestion that may be caused on Fair View Drive and the Fair View Drive intersection. However, it was presented that Casey's may not proceed with building in Dallas Center if the removal of the highway entrance was removed.

Motion by Strutt, 2nd by Beaudet, to amend Resolution No. 2024-15 by adding a provision that the City reserves the right to review the Site Plan approval in the event traffic congestion at the Casey's General Store on Fair View Drive becomes an issue. Roll Call Vote, Ayes - Strutt, Beaudet, Van De Pol, Willrich Abstained.

Motion by Strutt, 2nd by Van De Pol to approve Resolution No. 2024-15, as amended, approving the revised Site Plan for Casey's General Store which removes the entrance from the highway, with the only entrance off Fair View Drive. Roll Call Vote, Ayes - Strutt, Beaudet, Van De Pol, Willrich Abstained.

Public Works

Public Works Director Brett Kaszinski reported that the team worked together to dig out the streets of Dallas Center during the January blizzard. The team is also attending training and obtaining their necessary certifications.

Motion by Willrich, 2nd by Van De Pol to approve the purchase of a pickup truck with plow attachment. Motion passed 4-0

East Area Sanitary Sewer Improvements Project

Motion by Willrich, 2nd by Strutt on Resolution No. 2024-16 - Authorizing Petition for Judicial Review of Eminent Domain Authority. Roll Call Vote, All Ayes

Cross Country Estates and Country Living Estates Street Improvements Project

Motion by Willrich, 2nd by Beaudet to approve Engagement Letter with Ahlers & Cooney, P.C. for 2024 public improvement contract proceedings.

Motion by Willrich, 2nd by Beaudet on Resolution No. 2024-13 – Ordering construction of the Cross Country Estates and Country Living Estates Street Improvements-2024, and fixing a date for hearing thereon (7 p.m. on March 12, 2024) and taking of bids therefor. Roll Call Vote, All Ayes

Not to Exceed \$2,500,000 General Obligation Capital Loan Notes (Cross Development Street Project)

Engineer Veenstra outlined the estimated cost of the project and is optimistic that this cost will be under the previously estimated amount.

Motion by Willrich, 2nd by Van De Pol on Resolution 2024-14 – Authorizing the issuance of \$2,500,000 General Obligation Capital Loan Notes, Series 2024, and Levying a Tax for the Payment Thereof. Roll Call Vote, All Ayes

Well Field Exploration Program

Engineer Veenstra explained the process of well field exploration.

Skye View Estates

Engineer Veenstra has received a construction plan for Plat 1 of Skye View Estates.

Motion by Willrich, 2nd by Strutt on Ordinance No. 600, amending Section 106.08 of the Code of Ordinances increasing the fees for the collection and disposal of solid waste for residential and commercial premises, first reading. Roll Call Vote, All Ayes

City Administrator

Motion by Willrich, 2nd by Van De Pol on Resolution 2024-17 – increasing the amount of the reimbursement for residential sidewalk installation or replacement (including the handicap accessible portion). Roll Call Vote, All Ayes

Motion by Strutt, 2nd by Beaudet on Resolution 2024-18 – granting authorization to certain City officers and employees for banking activity at Raccoon Valley Bank. Roll Call Vote, All Ayes

Motion by Willrich, 2nd by Beaudet to approve tax abatement applications – 9 applications – 608 Oak Court, 509 Sycamore Street, 1507 Fair View Drive, 511 Sycamore Street, 609 Birch Street, 702 Oak Court, 8 Ridgecrest Lane, 700 Oak Court, and 702 Birch Street. Motion passed 4-0

Meeting adjourned at 8:13 pm

Shellie Schaben, City Clerk

CLAIMS

A King's Throne, LLC	Jan Serv	\$780.00
Access Systems Leasing	Lease	\$378.15
Access Systems	Feb Serv	\$48.53
Acco	Supplies	\$550.00
Adel Tv & Appliance Co	Repairs	\$668.95
Aetna Behavioral Health, LLC	1st Qtr EAP	\$26.28
Agsources Coop Services	Testing	\$1,780.05
Ahlers & Cooney, Pc	Fees	\$204.00
Baker & Taylor Co.	Books	\$261.35
Bay Bridge Administrators	Insurance	\$72.67
Blackstrap, Inc.	Salt	\$3,880.08
Brown, Fagen & Rouse	Feb Fee	\$3,000.00
Centurylink	Jan Serv	\$662.56
Cities Digital, Inc.	Laserfiche	\$8,350.00
Commercial Appraisers of Iowa	Appraisal	\$3,500.00
Crossroads Ag, LLC	Ice Melt	\$75.00
Culligan Water System	Jan Serv	\$38.36
Allen Jay Winter	Tree Removal	\$7,200.00
Dallas County Treasurer	Jan Prot	\$18,924.51
Delta Dental	Insurance	\$34.28
Delta Dental	Insurance	\$1,166.04
Digital Stew Services	Computer	\$1,608.05
EFTPS	Taxes	\$75.94
EFTPS	Taxes	\$4,137.50
EFTPS	Taxes	\$3,905.23
Elite Electric & Utility	Electricity	\$5,241.69
Fire Service Training Bureau	Training	\$50.00
Galls, LLC	Uniforms	\$787.16
Gannett Media Corp	Publications	\$841.80
Gannett Media Corp	Publications	\$402.60
Grainger	Supplies	\$323.87
Heartland Co-Op	Jan Serv	\$4,597.58
HSA Cory, Rochelle	HSA	\$100.00

HSA Nolte, Cristian	HSA	\$50.00
HSA Riesselman, Cindy	HSA	\$375.00
HSA Schaben, Michele	HSA	\$458.00
Iowa One Call	Nov-Dec Serv	\$11.70
IPERS	IPERS	\$5,803.31
Iron Mountain	Jan Serv	\$105.65
Karen McCleary	Jan Serv	\$675.00
Leaf	Lease	\$331.62
Eddie Leedom	Compliance	\$826.21
Linde Gas & Equipment Inc.	Jan Serv	\$43.46
Marshall McCalley	Renewal	\$100.00
Menards	Supplies	\$195.58
Micromarking LLC	Books	\$59.99
Midamerican Energy	Feb Serv	\$7,788.69
Minburn Communications	Feb Serv	\$54.99
Miracle Recreation Equip	Swing	\$2,474.38
Moss Bros, Inc	Supplies	\$89.72
Municipal Supply Inc	Water Meters	\$4,135.00
Napa Auto Parts	Supplies	\$459.51
Nationwide Retirement Sol	Deferred Comp	\$125.00
Nationwide Retirement Sol.	Deferred Comp	\$125.00
ODP Business Solutions LLC	Supplies	\$54.79
Quill.Com	Supplies	\$62.21
Red Lion Renewables, LLC	Jan Serv	\$590.02
Rhinehart Excavating, Inc	Hauling	\$3,500.00
Rhiner's Plumbing Co. Inc	Refund	\$1,000.00
Cindy Riesselman	Mileage	\$38.86
Treasurer - State of Iowa	Taxes	\$1,083.51
Treasurer - State of Iowa	Taxes	\$2,231.35
Sam, LLC	Updates	\$2,729.50
Sandry Fire Supply	Supplies	\$937.10
Schaben, Shellie	Mileage	\$91.12
April Scrivner	Mileage	\$37.92
Security Equipment Inc	1st Qtr Monitoring	\$115.29
Storey Kenworthy/Matt Parrott	Supplies	\$92.98
Trionfo Solutions LLC	Insurance	\$32.58
USA Blue Book	Supplies	\$681.42
Veenstra & Kimm	Jan Serv	\$50,360.56
Verizon Wireless	Jan Serv	\$280.07
Treasurer - State Of Iowa	Taxes	\$1,372.44
Waste Management	Jan Serv	\$22,687.25
Wellmark Blue Cross Blue Shiel	Insurance	\$7,189.83
Wells Fargo	Misc Charges	\$2,414.79
Accounts Payable Total		<u>\$195,543.63</u>
	General	\$89,814.61
	T&A (SC)	\$1,000.00

Capital Improvement	\$81.62
RUT	\$11,218.76
T&A (EB)	\$10,496.61
Cap Improve Cross Streets	\$46,595.94
Water	\$17,084.41
Sewer	\$11,207.10
Sewer Cap Outlay-Lift St	\$7,003.00
Storm District	\$1,041.58
Total Funds	<u>\$195,543.63</u>

REVENUES

General Total	\$34,294.60
T&A (FT) Total	\$172.33
T&A (SC) Total	\$12.68
Capital Improvement Total	\$594.88
T&A (SL) Total	\$36.74
Rut Total	\$22,283.33
T&A (EB) Total	\$609.93
Emergency Levy Fund Total	\$167.74
Local Option Sales Tax Total	\$44,880.19
TIF Total	\$1,108.80
Trees Total	\$50.88
Burnett Project Total	\$54.71
Debt Service Total	\$22,574.68
Cap Improve Pool Total	\$228.24
T&A(B) Total	\$11.82
T&A(Y) Total	\$7.38
Water Total	\$42,930.95
Sewer Total	\$36,830.77
Storm District Total	\$5,364.31
Drainage District 76 Total	\$52.05
Total Revenue By Fund	<u>\$212,267.01</u>

The Dallas Center City Council met in special session on March 6, 2024 at 7:00 am. Mayor Beyer called the meeting to order. Council members present included Amy Strutt, Beth Wright, Daniel Willrich, Bret Van De Pol and Angie Beaudet. Also present were City Administrator Cindy Riesselman and City Attorney Ralph Brown.

Motion by Willrich, 2nd by Beaudet to approve the agenda. Motion passed 5-0.

Motion by Willrich, 2nd by Van De Pol to accept the resignation of Cindy Riesselman as the City Administrator/Finance Director effective April 12, 2024. Motion passed 5-0.

A proposal from Hinson Consulting, Inc. was presented to the council for consideration for recruiting to fill the open position of City Administrator. Motion by Strutt, 2nd by Beaudet directing the City Attorney to review the proposal for possible action at the next City Council Meeting scheduled for March 12, 2024. Motion passed 5-0

The meeting adjourned at 7:04 am

Shellie Schaben, City Clerk

TREASURER'S REPORT
CALENDAR 2/2024, FISCAL 8/2024

FUND		LAST REPORT ON HAND	REVENUES	EXPENSES	CHANGE IN LIABILITY	ENDING BALANCE
001	GENERAL	533,326.54	36,816.66	100,882.72	199.42-	469,459.90
011	T&A (PD) BENEVOLENT	.00	.00	.00	.00	.00
015	T&A(FT)	458,301.37	149.38	.00	.00	458,450.75
021	T&A(SC)	14,658.70	10.99	.00	.00	14,669.69
029	CAPITAL IMPROVEMENT	218,511.84	515.48	81.62	.00	218,945.70
041	T&A(SL)	11,122.97	26.25	.00	.00	11,149.22
110	RUT	40,684.39	19,715.56	11,218.76	.00	49,181.19
112	T&A(EB)	47,637.74	987.59	13,993.84	.00	34,631.49
119	EMERGENCY LEVY FUND	15,909.11	270.47	.00	.00	16,179.58
121	LOCAL OPTION SALES TAX	108,404.00	65,058.10	16,055.11	.00	157,406.99
125	TIF	4,087.13	2,742.23	4,923.25	.00	1,906.11
127	INVALID ACCOUNT BREAK	.00	.00	.00	.00	.00
161	TREES	18,688.43	44.10	.00	.00	18,732.53
166	T&A(REC PROGRAM) REV	.00	.00	.00	.00	.00
167	BURNETT PROJECT	95,095.44	47.42	.00	.00	95,142.86
168	T&A(BC)	.00	.00	.00	.00	.00
169	T&A(BURNETT CAP IMPROVE)	.00	.00	.00	.00	.00
177	T&A(PD)	.00	.00	.00	.00	.00
180	REC TRAIL	.00	.00	.00	.00	.00
200	DEBT SERVICE	265,187.68	23,336.98	.00	.00	288,524.66
301	CAP IMPROVE WASTEWATER	.00	.00	.00	.00	.00
305	PLAYGROUND EQUIPMENT	.00	.00	.00	.00	.00
308	CAP IMPROVE - LIBRARY	.00	.00	.00	.00	.00
309	CAP IMPROVE POOL	83,839.24	197.85	.00	.00	84,037.09
310	CAP IMPRV-AMERICAN RESCUE	.00	.00	.00	.00	.00
311	CAP IMPROVE CROSS STREETS	26,083.19-	.00	46,595.94	.00	72,679.13-
501	T&A(B)	16,340.76	10.24	.00	.00	16,351.00
502	T&A(Y)	12,710.09	6.40	.00	.00	12,716.49
600	WATER	577,035.74	41,346.90	23,307.00	135.71-	595,211.35
602	WATER CAPITAL OUTLAY	17,036.99	.00	.00	.00	17,036.99
610	SEWER	710,727.79	36,886.59	16,129.81	135.70-	731,620.27
612	SEWER CAP OUTLAY-LIFT ST	1,026.00-	.00	7,207.00	.00	8,233.00-
740	STORM DISTRICT	130,709.07	5,203.11	1,101.59	.00	134,810.59
760	DRAINAGE DISTRICT 76	11,543.72	27.24	.00	.00	11,570.96
Report Total		3,364,449.55	233,399.54	241,496.64	470.83-	3,356,823.28

BALANCE SHEET
CALENDAR 2/2024, FISCAL 8/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING-GENERAL	4,178.61-	9,864.11
011-000-1110	CHECKING-T&A(PD) BENEVOLENT	.00	.00
015-000-1110	CHECKING-T&A(FT)	.00	.00
021-000-1110	CHECKING-T&A(SC)	.00	.00
029-000-1110	CHECKING-DEPR POLICE	.00	.00
029-000-1111	CHECKING-DEPR NON RUT EQUIP	.00	.00
029-000-1112	CHECKING-DEPR PARK	.00	.00
029-000-1113	CHECKING-DEPR SWIM POOL	.00	.00
029-000-1114	CHECKING-DEPR P/W BLDG	.00	.00
029-000-1115	CHECKING-DEPR FD EQUIP	.00	.00
029-000-1116	CHECKING-DEPR MEMORIAL HALL	.00	.00
041-000-1110	CHECKING-T&A(SL)	.00	.00
110-000-1110	CHECKING-RUT	.00	.00
110-000-1111	CHECKING-DEPR RUT EQUIP	.00	.00
110-000-1112	CHECKING-SIDEWALK PROJ	.00	.00
112-000-1110	CHECKING-T&A(EB)	4,941.70	12,521.52
119-000-1110	CHECKING-EMERG LEVY	.00	.00
121-000-1110	CHECKING-LOST	64,687.51-	64,687.51-
121-000-1112	CHECKING-LOST SWIM POOL	.00	.00
125-000-1110	CHECKING-TIF	.00	.00
161-000-1110	CHECKING-TREE FUND	.00	.00
167-000-1110	CHECKING-T&A(BURNETT REC)	.00	.00
167-000-1111	CHECKING-T&A(BURNETT REC/POOL)	.00	.00
168-000-1110	CHECKING-T&A(BURNETT LIBRARY)	.00	.00
169-000-1110	CHECKING-T&A(BURNETT CAP IMP)	.00	.00
180-000-1110	CHECKING-REC TRAIL	.00	.00
200-000-1110	CHECKING-DEBT SERVICE	.00	.00
301-000-1110	CHECKING-CAP IMPROVE SEWER	.00	.00
308-000-1110	CHECKING-CAP IMPROVE - LIBRARY	.00	.00
309-000-1110	CHECKING-CAP IMPROVE POOL	.00	.00
310-000-1110	CHECKING-CAP IMPRV ARPA	.00	.00
311-000-1110	CHECKING-CAP IMPROVE CROSS STR	.00	.00
501-000-1110	CHECKING-T&A(B)	.00	.00
502-000-1110	CHECKING-T&A(Y)	.00	.00
600-000-1110	CHECKING-WATER	17,154.50	27,388.32
600-000-1111	CHECKING-WATER SINKING	.00	.00
600-000-1112	CHECKING-T&A(M)	.00	.00
600-000-1113	CHECKING-WATER IMPROVEMENT	.00	.00
600-000-1114	CHECKING-WATER RESERVE	.00	.00
602-000-1110	CHECKING-WATER CAP OUTLAY	.00	.00
610-000-1110	CHECKING-SEWER	19,757.58	30,361.61
610-000-1111	CHECKING-SEWER SINKING	.00	.00
610-000-1112	CHECKING-SEWER RESERVE	.00	.00
610-000-1113	CHECKING-SEWER IMPROVEMENT	.00	.00
612-000-1110	CHECKING-SEWER CAP OUTLAY	.00	.00
740-000-1110	CHECKING-STORM DISTRICT	3,800.15	6,802.53
760-000-1110	CHECKING-DRAINAGE DISTRICT 76	.00	.00
	CHECKING TOTAL	23,212.19-	22,250.58

BALANCE SHEET
CALENDAR 2/2024, FISCAL 8/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1120	PETTY CASH	.00	100.00
	PETTY CASH TOTAL	.00	100.00
001-000-1160	SAVINGS-GENERAL	60,000.00-	159,183.82
011-000-1160	SAVINGS-T&A(PD) BENEVOLENT	.00	.00
015-000-1160	SAVINGS-T&A(FT)	.00	63,301.37
021-000-1160	SAVINGS-T&A(SC)	.00	4,658.70
029-000-1161	SAVINGS-DEPR NON RUT EQUIP	.00	90,875.82
029-000-1162	SAVINGS-DEPR PARK	.00	7,140.11
029-000-1163	SAVINGS-DEPR SWIM POOL	.00	.00
029-000-1164	SAVINGS-DEPR P/W BLDG	81.62-	95,036.87
029-000-1165	SAVINGS-DEPR FIRE	.00	19,252.05
029-000-1166	SAVINGS-DEPR MEMORIAL HALL	.00	6,125.37
041-000-1160	SAVINGS-T&A(SL)	.00	11,122.97
110-000-1160	SAVINGS-RUT	8,358.39	39,608.76-
110-000-1161	SAVINGS-DEPR RUT EQUIP	.00	58,651.54
110-000-1162	SAVINGS-SIDEWALK PROJ	.00	.00
112-000-1160	SAVINGS-T&A(EB)	18,000.00-	22,057.92
119-000-1160	SAVINGS-EMERG LEVY	232.38	16,141.49
121-000-1160	SAVINGS-LOST	48,632.40	157,036.40
121-000-1162	SAVINGS-LOST SWIM POOL	.00	.00
121-000-1163	SAVINGS-LOST SINKING	.00	.00
125-000-1160	SAVINGS-TIF	2,185.51-	1,901.62
161-000-1160	SAVINGS-TREE FUND	.00	18,688.43
166-000-1160	SAVINGS-T&A(REC PROGRAM)	.00	.00
167-000-1160	SAVINGS-T&A(BURNETT REC)	.00	20,095.44
167-000-1161	SAVINGS-T&A(BURNETT REC/POOL)	.00	.00
168-000-1160	SAVINGS-T&A(BURNETT LIBRARY)	.00	.00
169-000-1160	SAVINGS-T&A(BURNETT CAP IMP)	.00	.00
200-000-1160	SAVINGS-DEBT SERV	22,657.70	287,845.38
301-000-1160	SAVINGS-CAP IMPROVE SEWER	.00	.00
308-000-1160	SAVINGS-CAP IMPROVE - LIBRARY	.00	.00
309-000-1160	SAVINGS-CAP IMPROVE POOL	.00	83,839.24
310-000-1160	SAVINGS-CAP IMPRV ARPA	.00	.00
311-000-1160	SAVINGS-CAP IMPROVE CROSS STRT	46,595.94-	72,679.13-
501-000-1160	SAVINGS-T&A(B)	.00	4,340.76
502-000-1160	SAVINGS-T&A(Y)	.00	2,710.09
600-000-1160	SAVINGS-WATER	10,078.38-	318,198.29
600-000-1161	SAVINGS-WATER SINKING	10,078.38	84,062.07
600-000-1162	SAVINGS-T&A(M)	.00	4,053.88
600-000-1163	SAVINGS-WATER IMPROVEMENT	.00	10,487.68
600-000-1164	SAVINGS-WATER RESERVE	.00	.00
602-000-1160	SAVINGS-WATER CAP OUTLAY	.00	17,036.99
610-000-1160	SAVINGS-SEWER	16,321.67-	358,654.07
610-000-1161	SAVINGS-SEWER SINKING	16,321.67	118,127.03
610-000-1162	SAVINGS-SEWER RESERVE	.00	.00
610-000-1163	SAVINGS-SEWER IMPROVEMENT	.00	13,342.66
612-000-1160	SAVINGS-SEWER CAP OUTLAY	7,003.00-	8,029.00-
740-000-1160	SAVINGS-STORM DISTRICT	.00	127,706.69

BALANCE SHEET
CALENDAR 2/2024, FISCAL 8/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
760-000-1160	SAVINGS-DRAINAGE DISTRICT 76	.00	11,543.72
	SAVINGS-DRAINAGE DISTRICT 76	.00	11,543.72
	SAVINGS TOTAL	53,985.20-	2,072,901.58
001-000-1170	CD#49498-GENERAL	.00	250,000.00
001-000-1171	CD#48956-GENERAL	.00	50,000.00
015-000-1170	CD#48956-T&A (FT)	.00	240,000.00
015-000-1171	CD#49498-T&A (FT)	.00	155,000.00
021-000-1170	CD#48956-T&A (SC)	.00	10,000.00
029-000-1170	CD-DEPR POLICE	.00	.00
029-000-1171	CD-DEPR NON RUT EQUIP	.00	.00
029-000-1172	CD-DEPR PARK	.00	.00
029-000-1173	CD-DEPR SWIM POOL	.00	.00
029-000-1174	CD-DEPR P/W BLDG	.00	.00
029-000-1175	CD#-DEPR P/W BLDG	.00	.00
029-000-1176	CD-DEPR FIRE	.00	.00
110-000-1170	CD-RUT	.00	.00
110-000-1171	CD#49498-DEPR RUT EQUIP	.00	30,000.00
121-000-1172	CD-LOST SWIM POOL	.00	.00
121-000-1173	CD-LOST SWIM POOL	.00	.00
167-000-1170	CD#49498-T&A(BURNETT REC)	.00	75,000.00
167-000-1171	CD-T&A(BURNETT REC/POOL)	.00	.00
167-000-1172	CD-T&A(BURNETT REC)	.00	.00
168-000-1170	CD-T&A(BURNETT LIBRARY)	.00	.00
169-000-1170	CD-T&A(BURNETT CAP IMPR)	.00	.00
169-000-1171	CD-T&A(BURNETT CAP IMPR)	.00	.00
308-000-1170	CD-CAP IMPROVE LIBRARY	.00	.00
310-000-1170	CD-CAP IMPRV ARPA	.00	.00
501-000-1170	CD#49498-T&A(B)	.00	12,000.00
502-000-1170	CD#49498-T&A(Y)	.00	10,000.00
600-000-1170	CD#49498-WATER	.00	100,000.00
600-000-1171	CD#48956-WATER	.00	50,000.00
610-000-1170	CD#48956-SEWER	.00	200,000.00
610-000-1171	CD#49498-SEWER	.00	10,000.00
	CD'S TOTAL	.00	1,192,000.00
	TOTAL CASH	77,197.39-	3,287,252.16

BUDGET REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-110-6010	POLICE-WAGES	.00	.00	.00	.00
001-110-6181	POLICE-CLOTHING	.00	.00	.00	.00
001-110-6210	POLICE-DUES,M'SHIPS, SPE	.00	.00	.00	.00
001-110-6230	POLICE-TRAINING	.00	.00	.00	.00
001-110-6310	POLICE-OFFICE RENTAL/MAI	.00	.00	.00	.00
001-110-6331	POLICE-VEHICLE OPERATION	.00	.00	.00	.00
001-110-6332	POLICE-VEHICLE/EQUIP REP	.00	.00	.00	.00
001-110-6371	POLICE-UTILITIES	.00	.00	.00	.00
001-110-6373	POLICE-TELEPHONE	.00	.00	.00	.00
001-110-6413	POLICE-PAYMENTS OTHER AG	164,843.00	13,828.59	110,099.39	66.79
001-110-6419	POLICE-TECHNOLOGY SERVIC	.00	.00	.00	.00
001-110-6499	POLICE-RESERVE OFFICERS	.00	.00	.00	.00
001-110-6505	POLICE-PIONEER GRANT	.00	.00	.00	.00
001-110-6506	POLICE-OFFICE SUPPLIES	.00	.00	.00	.00
001-110-6507	POLICE-OPERATING SUPPLIE	.00	.00	.00	.00
001-110-6599	POLICE-PUBLIC RELATIONS	.00	.00	.00	.00
011-110-6599	T&A(PD) BENEVOLENT	.00	.00	.00	.00
029-110-6799	DEPR-POLICE EXPENSE	.00	.00	.00	.00
112-110-6110	POLICE-FICA	10,365.00	863.76	6,884.88	66.42
112-110-6130	POLICE-IPERS	12,546.00	1,045.54	8,333.82	66.43
112-110-6150	POLICE-GROUP INSURANCE	36,972.00	3,081.00	24,647.21	66.66
112-110-6155	POLICE-CITY SHARE HSA	.00	.00	.00	.00
112-110-6160	POLICE-WORKER'S COMP	1,078.00	89.82	718.56	66.66
112-110-6170	POLICE-UNEMPLOYMENT	190.00	15.80	126.40	66.53
112-110-6181	POLICE-UNIFORM ALLOWANCE	600.00	.00	200.00	33.33
177-110-6505	T&A(PD)-FORFEITURES EXPE	.00	.00	.00	.00
	POLICE TOTAL	226,594.00	18,924.51	151,010.26	66.64
001-150-6010	FIRE DEPT-SALARIES	10,000.00	.00	7,350.00	73.50
001-150-6150	FIRE DEPT-GROUP INSURANC	.00	.00	.00	.00
001-150-6210	FIRE DEPT-DUES	500.00	.00	425.00	85.00
001-150-6230	FIRE DEPT-TRAINING	5,000.00	50.00	2,239.95	44.80
001-150-6310	FIRE DEPT-BUILDING MAINT	10,000.00	.00	9,661.28	96.61
001-150-6331	FIRE DEPT-VEHICLE OPERAT	3,000.00	223.65	2,006.68	66.89
001-150-6332	FIRE DEPT-VEHICLE MAINT/	11,000.00	.00	4,569.95	41.55
001-150-6373	FIRE DEPT-TELEPHONE	1,800.00	.00	602.01	33.45
001-150-6412	FIRE DEPT-HEALTH/FITNESS	1,000.00	.00	.00	.00
001-150-6415	FIRE DEPT-HYDRANT RENT	.00	.00	.00	.00
001-150-6419	FIRE DEPT-TECHNOLOGY SER	5,000.00	1,466.66	2,703.61	54.07
001-150-6505	FIRE DEPT-PAGERS/REPAIRS	4,000.00	.00	3,348.00	83.70
001-150-6507	FIRE DEPT-OPERATING SUPP	3,000.00	210.40	1,240.69	41.36
001-150-6599	FIRE DEPT-REPAIRS/SUPP N	18,000.00	1,724.26	14,554.26	80.86
015-150-6505	T&A(FI)-EXPENSES	.00	.00	.00	.00
029-150-6504	DEPR-FD MINOR EQUIPMENT	.00	.00	10,389.00	.00
112-150-6110	FIRE-FICA	765.00	.00	562.38	73.51
112-150-6130	FIRE-IPERS	200.00	.00	5.59	2.80
112-150-6150	FIRE-GROUP INSURANCE	.00	.00	.00	.00
112-150-6155	FIRE-CITY SHARE HSA	.00	.00	.00	.00
112-150-6160	FIRE-WORKER'S COMP	7,920.00	.00	190.23	2.40
	FIRE TOTAL	81,185.00	3,674.97	59,848.63	73.72
001-170-6407	BUILDING INSPECTION-FEES	50,000.00	180.00	18,674.60	37.35
	BUILDING INSPECTIONS TOT	50,000.00	180.00	18,674.60	37.35

BUDGET REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-190-6499	ANIMAL CONTROL-EXPENSES	400.00	.00	84.35	21.09
	ANIMAL CONTROL TOTAL	400.00	.00	84.35	21.09
001-199-6010	CROSSING GUARD-WAGES	.00	.00	.00	.00
112-199-6110	CROSSING GUARD-FICA	.00	.00	.00	.00
112-199-6130	CROSSING GUARD-IPERS	.00	.00	.00	.00
112-199-6160	CROSSING GUARD-WORKER'S	.00	.00	.00	.00
	OTHER PUBLIC SAFETY TOTA	.00	.00	.00	.00
	PUBLIC SAFETY TOTAL	358,179.00	22,779.48	229,617.84	64.11
001-210-6010	STREETS-WAGES	40,061.00	2,550.81	27,911.99	69.67
001-210-6210	STREETS-DUES	200.00	.00	166.66	83.33
001-210-6230	STREETS-EDUCATION/TRAINI	.00	.00	1,283.50	.00
001-210-6332	STREETS-VEHICLE MAINT	.00	.00	.00	.00
001-210-6417	STREETS-PROJECTS	.00	.00	.00	.00
001-210-6419	STREETS-TECHNOLOGY SERV	2,200.00	90.03	948.43	43.11
001-210-6499	STREETS-CONTRACT LABOR	900.00	.00	493.00	54.78
001-210-6507	STREETS-SUPPLIES	.00	.00	.00	.00
001-210-6599	STREETS-MISC SUPPLIES	1,300.00	.00	706.27	54.33
021-210-6417	T&A(SC)-REFUNDS	1,000.00	.00	6,000.00	600.00
029-210-6710	DEPR-NON RUT EQUIP	.00	.00	15,699.00	.00
110-210-6331	RUT-VEHICLE OPERATIONS	3,000.00	278.46	2,526.52	84.22
110-210-6407	RUT-ENGINEERING	.00	.00	.00	.00
110-210-6408	RUT-LIABILITY INSURANCE	.00	.00	.00	.00
110-210-6417	RUT-STREET REPAIRS/MAINT	299,100.00	.00	283,729.50	94.86
110-210-6425	RUT-SIDEWALK IMPROVEMENT	1,000.00	.00	360.00	36.00
110-210-6490	RUT-FAIR VIEW DR SIDEWAL	.00	.00	.00	.00
110-210-6504	RUT-STREET EQUIP	.00	.00	.00	.00
110-210-6710	RUT-DEPR EQUIP EXPENSES	.00	.00	33,486.00	.00
112-210-6110	STREETS-FICA	3,065.00	195.14	2,164.39	70.62
112-210-6130	STREETS-IPERS	3,610.00	239.64	2,539.65	70.35
112-210-6150	STREETS-GROUP INSURANCE	9,618.00	379.92	6,145.10	63.89
112-210-6155	STREETS-CITY SHARE HSA	2,536.00	26.50	1,300.55	51.28
112-210-6156	STREETS-CITY SHARE PSF	.00	.00	.00	.00
112-210-6160	STREETS-WORKER'S COMP	5,720.00	.00	179.04	3.13
112-210-6170	STREETS-UNEMPLOYMENT	.00	.00	.00	.00
112-210-6181	STREETS-UNIFORM ALLOWANC	800.00	.00	400.00	50.00
127-210-6417	TIF LMI-EXPENSES	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALK	374,110.00	3,760.50	386,039.60	103.19
110-230-6371	RUT-STREET LIGHTS	22,000.00	1,606.26	11,457.77	52.08
110-230-6509	RUT-STREET SIGNS	3,000.00	.00	139.90	4.66
	STREET LIGHTING TOTAL	25,000.00	1,606.26	11,597.67	46.39
110-250-6331	RUT-SNOW REM VEHICLE OPE	3,500.00	1,878.96	2,075.44	59.30
110-250-6332	RUT-SNOW REM VEHICLE REP	4,500.00	.00	.00	.00
110-250-6499	RUT-SNOW REM CONTRACT LA	4,000.00	3,500.00	3,500.00	87.50
110-250-6599	RUT-SNOW REM SUPPLIES	15,000.00	3,955.08	6,526.57	43.51
	SNOW REMOVAL TOTAL	27,000.00	9,334.04	12,102.01	44.82
001-290-6010	GARBAGE-WAGES	23,450.00	1,774.54	14,412.66	61.46
001-290-6411	GARBAGE-COURT CLAIMS	2,195.00	.00	2,195.00	100.00
001-290-6418	GARBAGE-SALES TAX	7,000.00	510.98	4,128.35	58.98

BUDGET REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-290-6499	GARBAGE-FEES	272,950.00	22,687.25	183,598.18	67.26
001-290-6506	GARBAGE-OFFICE SUPPLIES	1,200.00	30.99	247.43	20.62
001-290-6508	GARBAGE-POSTAGE	1,500.00	.00	1,400.00	93.33
112-290-6110	GARBAGE-FICA	1,794.00	135.74	1,102.44	61.45
112-290-6130	GARBAGE-IPERS	2,214.00	167.53	1,360.67	61.46
112-290-6150	GARBAGE-GROUP INSURANCE	9,741.00	535.13	5,219.19	53.58
112-290-6155	GARBAGE-CITY SHARE HSA	1,500.00	28.50	1,302.67	86.84
112-290-6156	GARBAGE-CITY SHARE PSF	.00	.00	.00	.00
	GARBAGE TOTAL	323,544.00	25,870.66	214,966.59	66.44
001-299-6010	GARAGE-WAGES	22,051.00	1,248.89	16,045.91	72.77
001-299-6310	GARAGE-BUILDING REPAIRS	10,000.00	970.80	2,675.80	26.76
001-299-6331	GARAGE-VEHICLE OPERATION	3,500.00	496.27	2,924.33	83.55
001-299-6332	GARAGE-VEHICLE REPAIRS	14,000.00	.00	3,995.25	28.54
001-299-6371	GARAGE-UTILITIES	3,500.00	543.83	1,791.80	51.19
001-299-6373	GARAGE-TELEPHONE	.00	.00	.00	.00
001-299-6399	GARAGE-MINOR REPAIRS/MAI	4,500.00	25.56	546.56	12.15
001-299-6490	STREET TREES	28,000.00	7,200.00	7,200.00	25.71
001-299-6507	GARAGE-OPERATING SUPPLIE	8,000.00	184.49	2,588.01	32.35
029-299-6799	DEPR-P/W BLDG EXPENSE	245,000.00	81.62	135,486.62	55.30
112-299-6110	GARAGE-FICA	1,687.00	95.54	1,226.16	72.68
112-299-6130	GARAGE-IPERS	2,082.00	117.00	1,489.63	71.55
112-299-6150	GARAGE-GROUP INSURANCE	6,533.00	144.04	3,870.82	59.25
112-299-6155	GARAGE-CITY SHARE HSA	918.00	13.50	692.11	75.39
112-299-6156	GARAGE-CITY SHARE PSF	.00	.00	.00	.00
112-299-6160	GARAGE-WORKER'S COMP	2,000.00	.00	123.09	6.15
	OTHER PUBLIC WORKS TOTAL	351,771.00	11,121.54	180,656.09	51.36
	PUBLIC WORKS TOTAL	1,101,425.00	51,693.00	805,361.96	73.12
001-350-6501	MOSQUITO SPRAYING-FEES	8,600.00	.00	8,335.00	96.92
	WATER,AIR,MOSQUITO CONTR	8,600.00	.00	8,335.00	96.92
001-399-6590	COVID-19 EXPENSES	.00	.00	.00	.00
	OTHER HEALTH/SOCIAL SERV	.00	.00	.00	.00
	HEALTH & SOCIAL SERVICES	8,600.00	.00	8,335.00	96.92
001-410-6010	LIBRARY-WAGES	93,769.00	6,837.34	56,181.03	59.91
001-410-6230	LIBRARY-TRAINING/EDUCATI	250.00	.00	.00	.00
001-410-6310	LIBRARY-BLDG REPAIR/MAIN	8,000.00	415.00	6,485.64	81.07
001-410-6320	LIBRARY-GROUNDS MAINT	500.00	.00	92.25	18.45
001-410-6340	LIBRARY-COMPUTER MAINT	6,000.00	100.00	469.98	7.83
001-410-6371	LIBRARY-UTILITIES	14,000.00	1,082.00	5,276.06	37.69
001-410-6373	LIBRARY-TELEPHONE	4,000.00	322.99	2,533.12	63.33
001-410-6390	LIBRARY-DALLAS CO FOUND	.00	.00	.00	.00
001-410-6419	LIBRARY-TECHNOLOGY SERV	1,600.00	234.56	1,326.48	82.91
001-410-6502	LIBRARY-BOOKS	16,000.00	314.44	8,898.98	55.62
001-410-6505	LIBRARY-OFFICE FURNITURE	2,000.00	.00	329.99	16.50
001-410-6507	LIBRARY-SUPPLIES/PROG/DU	6,500.00	125.56	1,853.10	28.51
001-410-6508	LIBRARY-POSTAGE	500.00	.00	114.28	22.86

BUDGET REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-410-6599	LIBRARY-EQUIPMENT	.00	.00	.00	.00
041-410-6502	T&A(SL)-EXPENSES	.00	.00	.00	.00
112-410-6110	LIBRARY-FICA	7,173.00	523.04	4,297.85	59.92
112-410-6130	LIBRARY-IPERS	8,852.00	645.43	5,303.54	59.91
112-410-6150	LIBRARY-GROUP INSURANCE	28,224.00	1,233.99	12,247.71	43.39
112-410-6155	LIBRARY-CITY SHARE HSA	5,000.00	100.00	4,600.00	92.00
112-410-6156	LIBRARY-CITY SHARE PSF	.00	.00	.00	.00
112-410-6160	LIBRARY-WORKER'S COMP	500.00	.00	44.76	8.95
121-410-6770	LOST-CAP OUTLAY LIBRARY	.00	.00	.00	.00
168-410-6721	T&A(BURNETT LIBRARY)-EXP	.00	.00	.00	.00
501-410-6502	T&A BOOKS-EXPENSE	.00	.00	.00	.00
	LIBRARY TOTAL	202,868.00	11,934.35	110,054.77	54.25
001-430-6010	PARKS-WAGES	52,785.00	2,033.62	29,626.49	56.13
001-430-6210	PARKS-DUES	100.00	.00	65.00	65.00
001-430-6230	PARKS-EDUCATION/TRAINING	250.00	.00	.00	.00
001-430-6310	PARKS-BLDG MAINT/REPAIR	10,000.00	.00	4,640.47	46.40
001-430-6320	PARKS-GROUND MAINT/REPAI	31,000.00	6,021.69	47,977.39	154.77
001-430-6331	PARKS-VEHICLE OPERATION	3,000.00	158.41	1,229.99	41.00
001-430-6350	PARKS-EQUIP REPAIRS	1,000.00	.00	219.01	21.90
001-430-6371	PARKS-UTILITIES	2,500.00	166.72	1,353.49	54.14
001-430-6385	PARKS-GRANT EXPENSES	5,000.00	.00	8,000.00	160.00
001-430-6390	PARKS-DALLAS COUNTY FOUN	.00	.00	780.75	.00
001-430-6399	PARKS-PARK EQUIP/MAINT	20,000.00	2,474.38	2,536.38	12.68
001-430-6450	PARKS-TREE MAINT	10,000.00	.00	8,165.00	81.65
001-430-6460	PARKS-TREES PLEASE GRANT	2,000.00	.00	.00	.00
001-430-6461	PARKS-TREES FOREVER GRAN	1,500.00	.00	1,493.86	99.59
001-430-6495	PARKS-ACTIVITIES	200.00	.00	.00	.00
001-430-6505	PARKS-WELLMARK GRANT	.00	.00	.00	.00
001-430-6507	PARKS-MISC OPERATING SUP	2,000.00	.00	661.12	33.06
029-430-6720	DEPR-PARK EXPENSES	.00	.00	.00	.00
112-430-6110	PARKS-FICA	4,038.00	155.56	2,265.14	56.10
112-430-6130	PARKS-IPERS	3,849.00	182.97	2,003.29	52.05
112-430-6150	PARKS-GROUP INSURANCE	6,712.00	215.99	2,002.81	29.84
112-430-6155	PARKS-CITY SHARE HSA	1,314.00	17.01	760.79	57.90
112-430-6156	PARKS-CITY SHARE PSF	.00	.00	.00	.00
112-430-6160	PARKS-WORKER'S COMP	1,000.00	.00	78.33	7.83
112-430-6181	PARKS-UNIFORM ALLOWANCE	400.00	.00	.00	.00
167-430-6320	T&A(BURNETT REC)-PARK IM	80,000.00	.00	49,300.00	61.63
305-430-6505	PLAYGROUND-EXPENSES	.00	.00	.00	.00
	PARKS TOTAL	238,648.00	11,426.35	163,159.31	68.37
001-440-6010	SWIM POOL-WAGES	74,957.00	1,152.75	55,047.81	73.44
001-440-6230	SWIM POOL-TRAINING	2,000.00	.00	2,110.00	105.50
001-440-6310	SWIM POOL-EQUIP/BLDG REP	5,000.00	.00	169.71	3.39
001-440-6350	SWIM POOL-OPER EQUIP REP	3,000.00	.00	.00	.00
001-440-6371	SWIM POOL-UTILITIES	6,000.00	58.77	3,125.49	52.09
001-440-6373	SWIM POOL-PHONE	500.00	168.54	530.42	106.08
001-440-6418	SWIM POOL-SALES TAX	4,000.00	.00	1,732.99	43.32
001-440-6419	SWIM POOL-TECHNOLOGY SER	.00	.00	366.00	.00
001-440-6501	SWIM POOL-CHEM/INSPEC	10,000.00	.00	7,486.14	74.86
001-440-6507	SWIM POOL-OPERATING SUPP	3,000.00	90.58	3,160.31	105.34
029-440-6599	DEPR-POOL DONATION EXPEN	.00	.00	.00	.00

BUDGET REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
029-440-6710	DEPR-SWIM POOL EXPENSES	.00	.00	.00	.00
112-440-6110	SWIM POOL-FICA	5,734.00	88.16	4,209.80	73.42
112-440-6130	SWIM POOL-IPERS	1,412.00	108.29	894.87	63.38
112-440-6150	SWIM POOL-GROUP INS	4,979.00	251.65	2,272.07	45.63
112-440-6155	SWIM POOL-CITY SHARE HSA	425.00	16.00	734.75	172.88
112-440-6156	SWIM POOL-CITY SHARE PSF	.00	.00	.00	.00
112-440-6160	SWIM POOL-WORKER'S COMP	1,980.00	.00	156.66	7.91
166-440-6599	T&A(REC PROGRAM)-EXPENSE	.00	.00	.00	.00
167-440-6801	T&A(BURNETT REC)-PRINCIP	.00	.00	.00	.00
169-440-6750	T&A(BURNETT CAP IMPR)-PA	.00	.00	.00	.00
180-440-6320	REC TRAIL-EXPENSES	.00	.00	.00	.00
180-440-6380	REC TRAIL-PROJ MAIN ST G	.00	.00	.00	.00
180-440-6407	REC TRAIL-ENGINEERING	.00	.00	.00	.00
180-440-6499	REC TRAIL-TRAILHEAD ARTW	.00	.00	.00	.00
180-440-6801	REC TRAIL-BURNETT PRINC	.00	.00	.00	.00
180-440-6851	REC TRAIL-BURNETT INT	.00	.00	.00	.00
502-440-6505	T&A YOUTH-EXPENSES	.00	.00	1,477.17	.00
	RECREATION TOTAL	122,987.00	1,597.66	83,474.19	67.87
	CULTURE & RECREATION TOT	564,503.00	24,958.36	356,688.27	63.19
161-510-6450	DEVELOPMENT TREES- EXPEN	.00	.00	.00	.00
	COMMUNITY BEAUTIFICATION	.00	.00	.00	.00
001-520-6210	ECON DEV-DUES	5,000.00	.00	4,752.50	95.05
001-520-6371	ECON DEV-UTILITIES	200.00	.00	130.83	65.42
001-520-6402	ECON DEV-ADVERTISING/SIG	1,000.00	.00	.00	.00
001-520-6407	ECON DEV-ENGINEERING	10,000.00	.00	3,230.00	32.30
001-520-6413	ECON DEV-PAYMENT OTHER A	10,000.00	.00	9,901.00	99.01
001-520-6470	ECON DEV-COMPLIANCE	8,000.00	852.36	6,699.98	83.75
001-520-6490	ECON DEV-MISC EXPENSE	500.00	.00	.00	.00
001-520-6495	ECON DEV-ACTIVITIES	5,000.00	.00	.00	.00
001-520-6499	ECON DEV-OTHER PROF SERV	.00	204.00	402.00	.00
001-520-6761	ECON DEV-WALNUT STREET	.00	.00	60.74	.00
125-520-6411	TIF-LEGAL EXPENSES	.00	.00	.00	.00
125-520-6499	TIF-PIONEER REBATE AGREE	.00	.00	.00	.00
125-520-6799	TIF-STREETSCAPE	.00	.00	.00	.00
169-520-6499	T&A(BURNETT CAP IMP)-WAL	.00	.00	.00	.00
	ECONOMIC DEVELOPMENT TOT	39,700.00	1,056.36	25,177.05	63.42
001-540-6371	P&Z-UTILITIES	.00	.00	.00	.00
001-540-6407	P&Z ENGINEERING	20,000.00	.00	.00	.00
001-540-6414	P&Z-PUBLICATIONS	100.00	.00	.00	.00
001-540-6490	P&Z-MISC	300.00	.00	.00	.00
	PLANNING & ZONING TOTAL	20,400.00	.00	.00	.00
	COMMUNITY & ECONOMIC DEV	60,100.00	1,056.36	25,177.05	41.89
001-610-6010	MAYOR/COUNCIL-WAGES	9,600.00	400.00	8,000.00	83.33
001-610-6210	MAYOR/COUNCIL-DUES	3,000.00	.00	2,918.00	97.27
001-610-6230	MAYOR/COUNCIL-TRAINING	300.00	.00	740.00	246.67

BUDGET REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
001-610-6401	MAYOR/COUNCIL-AUDITS	20,000.00	.00	.00	.00
001-610-6414	MAYOR/COUNCIL-PUBLICATIO	7,200.00	429.60	5,161.97	71.69
001-610-6419	MAYOR/COUNCIL-TECHNOLOGY	1,500.00	59.94	697.02	46.47
001-610-6490	MAYOR/COUNCIL-BONDS/DUES	3,000.00	.00	.00	.00
001-610-6599	MAYOR/COUNCIL-MISC EXPEN	5,000.00	47.11	2,000.61	40.01
112-610-6110	MAYOR/COUNCIL-FICA	734.00	30.60	492.96	67.16
112-610-6130	MAYOR/COUNCIL-IPERS	634.00	.00	181.24	28.59
112-610-6160	MAYOR/COUNCIL-WORKER'S C	.00	.00	.00	.00
	MAYOR/COUNCIL/CITY MGR T	50,968.00	967.25	20,191.80	39.62
001-620-6010	CLERK-WAGES	78,780.00	6,161.94	54,432.95	69.09
001-620-6210	CLERK-DUES	300.00	.00	120.00	40.00
001-620-6230	CLERK-EDUCATION/TRAINING	5,000.00	1,647.54	3,830.47	76.61
001-620-6350	CLERK-EQUIPMENT REPAIRS	500.00	.00	.00	.00
001-620-6373	CLERK-TELEPHONE/RADIOS	3,100.00	258.06	1,956.25	63.10
001-620-6419	CLERK-TECHNOLOGY SERVICE	16,000.00	8,835.01	22,054.66	137.84
001-620-6490	CLERK-CONTRACT LABOR	1,000.00	.00	.00	.00
001-620-6505	CLERK-OFFICE EQUIP PURCH	5,000.00	.00	.00	.00
001-620-6507	CLERK-MISC OPERATING SUP	4,300.00	390.71	3,893.55	90.55
001-620-6508	CLERK-POSTAGE/BOX RENT	1,500.00	240.16	482.76	32.18
112-620-6110	CLERK-FICA	6,027.00	471.41	4,164.25	69.09
112-620-6130	CLERK-IPERS	7,437.00	581.68	5,138.39	69.09
112-620-6150	CLERK-GROUP INSURANCE	35,923.00	2,084.46	20,218.42	56.28
112-620-6155	CLERK-CITY SHARE HSA	4,825.00	113.50	5,246.03	108.73
112-620-6156	CLERK-CITY SHARE PSF	.00	.00	.00	.00
112-620-6160	CLERK-WORKER'S COMP	540.00	.00	55.95	10.36
	CLERK/TREASURER/ADM TOTA	170,232.00	20,784.47	121,593.68	71.43
001-630-6403	ELECTIONS-EXPENSES	1,200.00	.00	1,123.11	93.59
	ELECTIONS TOTAL	1,200.00	.00	1,123.11	93.59
001-640-6405	ATTORNEY-MISC EXP	3,000.00	.00	2,743.21	91.44
001-640-6411	ATTORNEY-RETAINER	36,000.00	3,000.00	24,000.00	66.67
	LEGAL SERVICES/ATTORNEY	39,000.00	3,000.00	26,743.21	68.57
001-650-6310	MEMORIAL HALL-BLDG MAINT	10,000.00	49.96	337.50	3.38
001-650-6320	MEMORIAL HALL-MISC EXPEN	4,000.00	153.65	995.92	24.90
001-650-6371	MEMORIAL HALL-UTILITIES	6,500.00	625.70	3,681.16	56.63
001-650-6373	MEMORIAL HALL-TELEPHONE	600.00	50.00	400.00	66.67
001-650-6399	MEMORIAL HALL-CAPITAL OU	.00	.00	.00	.00
001-650-6409	MEMORIAL HALL-JANITOR SE	4,300.00	260.00	2,080.00	48.37
001-650-6499	MEMORIAL HALL-ELEV MAINT	1,300.00	.00	863.86	66.45
	CITY HALL/GENERAL BLDGS	26,700.00	1,139.31	8,358.44	31.31
001-660-6408	GENERAL-LIABILITY INSURA	75,000.00	.00	6,854.00	9.14
	TORT LIABILITY TOTAL	75,000.00	.00	6,854.00	9.14
001-699-6490	MISC UNALLOCATED REIMB	5,000.00	.00	494.34	9.89
	OTHER GENERAL GOVERNMENT	5,000.00	.00	494.34	9.89
	GENERAL GOVERNMENT TOTAL	368,100.00	25,891.03	185,358.58	50.36
307-210-6407	ENGINEERING	.00	.00	.00	.00
307-210-6499	OTHER CONTRACTUAL SERV	.00	.00	.00	.00
200-210-6801	DS PRINC-2005 STREETS	.00	.00	.00	.00
200-210-6802	DS PRINC-TIF FAIRVIEW	.00	.00	.00	.00

BUDGET REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
200-210-6803	DS PRINC-2011 STREETS	65,000.00	.00	.00	.00
200-210-6805	DS PRINC-2023 STREET GO	.00	.00	.00	.00
200-210-6851	DS INT-2005 STREETS	.00	.00	.00	.00
200-210-6852	DS INT-TIF FAIRVIEW	.00	.00	.00	.00
200-210-6853	DS INT-2011 STREETS	12,160.00	.00	6,080.00	50.00
200-210-6855	DS INT-2023 STREET GO	.00	.00	.00	.00
200-210-6899	DS BOND-REGISTRATION FEE	600.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALK	77,760.00	.00	6,080.00	7.82
305-430-6385	PLAYGROUND-PRAIRE MDWS G	.00	.00	.00	.00
305-430-6390	PLAYGROUND-DALLAS CNTY G	.00	.00	.00	.00
	PARKS TOTAL	.00	.00	.00	.00
200-440-6804	DS PRINC-2022 POOL	25,000.00	.00	.00	.00
200-440-6854	DS INT-2022 POOL	111,981.00	.00	55,990.63	50.00
200-440-6899	DS BOND-REGISTRATION FEE	600.00	.00	600.00	100.00
	RECREATION TOTAL	137,581.00	.00	56,590.63	41.13
200-815-6801	DS PRINC-2001 EDS	.00	.00	.00	.00
200-815-6802	DS PRINC-2001 SRF	.00	.00	.00	.00
200-815-6803	DS PRINC-2020 SRF	46,000.00	.00	.00	.00
200-815-6851	DS INT-2001 EDS	.00	.00	.00	.00
200-815-6852	DS INT-2001 SRF	.00	.00	.00	.00
200-815-6853	DS INT-2020 SRF	15,628.00	.00	7,813.75	50.00
200-815-6899	DS BOND-REGISTRATIONS FE	2,233.00	.00	1,716.25	76.86
	SEWER/SEWAGE DISPOSAL TO	63,861.00	.00	9,530.00	14.92
200-865-6801	DS PRINC-2016 SW STORM	150,000.00	.00	.00	.00
200-865-6851	DS INT-2016 SW STORM	65,720.00	.00	32,860.00	50.00
200-865-6899	DS BOND-REGISTRATION	600.00	.00	250.00	41.67
	STORM DISTRICT TOTAL	216,320.00	.00	33,110.00	15.31
	DEBT SERVICE TOTAL	495,522.00	.00	105,310.63	21.25
311-210-6407	CAP IMPR CROSS STS-ENGIN	50,000.00	46,595.94	72,679.13	145.36
311-210-6411	CAP IMPR CROSS STS-LEGAL	.00	.00	.00	.00
311-210-6490	CAP IMPR CROSS STS-BOND	.00	.00	.00	.00
311-210-6761	CAP IMPR CROSS STS-EXPEN	100,000.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALK	150,000.00	46,595.94	72,679.13	48.45
308-410-6770	CAP IMPROVEMENT LIBRARY-	.00	.00	.00	.00
	LIBRARY TOTAL	.00	.00	.00	.00
309-440-6407	CAP IMPROVE POOL-ENGINEE	55,000.00	.00	28,048.58	51.00
309-440-6490	CAP IMPROVE POOL-BOND EX	.00	.00	.00	.00
309-440-6797	CAP IMPROVE POOL-BOCK GR	.00	.00	.00	.00
309-440-6798	CAP IMPROVE POOL-CAT GRA	250,000.00	.00	56,820.32	22.73
309-440-6799	CAP IMPROVE POOL-EXPENSE	1,200,000.00	.00	649,086.03	54.09
	RECREATION TOTAL	1,505,000.00	.00	733,954.93	48.77
310-750-6374	CAP IMPRV ARPA-EXPENSES	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	1,655,000.00	46,595.94	806,634.06	48.74
600-810-6010	WATER-WAGES	104,848.00	7,404.16	71,657.61	68.34

BUDGET REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
600-810-6110	WATER-FICA	8,021.00	566.40	5,510.84	68.71
600-810-6130	WATER-IPERS	9,898.00	695.58	6,720.08	67.89
600-810-6150	WATER-GROUP INSURANCE	29,133.00	1,328.95	15,137.49	51.96
600-810-6155	WATER-CITY SHARE HSA	3,239.00	92.50	4,373.81	135.04
600-810-6156	WATER-CITY SHARE PSF	.00	.00	.00	.00
600-810-6160	WATER-WORKER'S COMP	3,200.00	.00	145.47	4.55
600-810-6181	WATER-UNIFORM ALLOWANCE	400.00	.00	400.00	100.00
600-810-6210	WATER-DUES	1,500.00	.00	739.17	49.28
600-810-6230	WATER-TRAINING	1,500.00	.00	832.17	55.48
600-810-6310	WATER-EQUIP/REPAIRS/MAIN	50,000.00	75.96	41,459.16	82.92
600-810-6320	WATER-WELL MAINTENANCE	25,000.00	.00	13,489.00	53.96
600-810-6331	WATER-VEHICLE OPERATIONS	2,000.00	161.59	1,125.05	56.25
600-810-6332	WATER-VEHICLE REPAIRS	500.00	.00	.00	.00
600-810-6340	WATER-OFFICE EQUIP	.00	.00	.00	.00
600-810-6350	WATER-CAPITAL PROJECTS	10,000.00	.00	.00	.00
600-810-6371	WATER-UTILITIES	25,000.00	3,069.05	15,853.63	63.41
600-810-6373	WATER-TELEPHONE	.00	.00	.00	.00
600-810-6374	T&A(M)DEPOSIT REFUND	13,000.00	896.63	10,813.71	83.18
600-810-6401	WATER-AUDIT	.00	.00	.00	.00
600-810-6407	WATER-ENGINEERING	30,000.00	.00	.00	.00
600-810-6408	WATER-INSURANCE	18,650.00	.00	.00	.00
600-810-6411	WATER-LEGAL	10,000.00	.00	.00	.00
600-810-6418	WATER-SALES TAX EXPENSE	29,870.00	2,399.86	18,640.46	62.41
600-810-6419	WATER-TECHNOLOGY SERVICE	8,000.00	1,164.35	5,050.94	63.14
600-810-6499	WATER-TESTS	6,500.00	46.00	2,506.79	38.57
600-810-6501	WATER-SALT/CHEMICALS	20,000.00	550.00	2,925.59	14.63
600-810-6506	WATER-OFFICE SUPPLIES	1,800.00	36.84	431.93	24.00
600-810-6507	WATER-OPERATING SUPPLIES	4,000.00	4,816.42	5,387.70	134.69
600-810-6508	WATER-POSTAGE	1,500.00	.00	1,404.35	93.62
600-810-6599	WATER-MISC EXP	2,500.00	.00	155.34	6.21
600-810-6780	WATER-CAPITAL IMPROVEMEN	.00	.00	.00	.00
600-810-6801	WATER DEBT-PRINC 1996	.00	.00	.00	.00
600-810-6802	WATER DEBT PRINC 1999	.00	.00	.00	.00
600-810-6803	WATER DEBT-PRINC 2008 WT	.00	.00	.00	.00
600-810-6854	WATER DEPT-INT 2008 WTR	.00	.00	.00	.00
600-810-6805	WATER DEBT-PRINC 2021	112,000.00	.00	.00	.00
600-810-6851	WATER DEBT-INT 1996	.00	.00	.00	.00
600-810-6852	WATER DEBT-INT 1999	.00	.00	.00	.00
600-810-6855	WATER DEBT-INT 2021	8,341.00	.00	4,170.25	50.00
600-810-6899	WATER-BOND REGISTRATION	500.00	.00	600.00	120.00
602-810-6407	WATER CAP OUTLAY-ENGINEE	12,604.91	.00	2,581.76	20.48
602-810-6780	WATER CAP OUTLAY-UTIL SY	50,000.00	.00	31,439.66	62.88
	WATER TOTAL	603,504.91	23,304.29	263,551.96	43.67
610-815-6010	SEWER-WAGES	97,547.00	6,958.91	68,121.39	69.83
610-815-6110	SEWER-FICA	7,462.00	532.42	5,241.27	70.24
610-815-6130	SEWER-IPERS	9,208.00	653.83	6,390.30	69.40
610-815-6150	SEWER-GROUP INSURANCE	30,220.00	1,328.62	16,801.97	55.60
610-815-6155	SEWER-CITY SHARE HSA	7,943.00	92.49	4,389.29	55.26
610-815-6156	SEWER-CITY SHARE PSF	.00	.00	.00	.00
610-815-6160	SEWER-WORKER'S COMP	3,500.00	.00	145.47	4.16
610-815-6181	SEWER-UNIFORM ALLOWANCE	400.00	.00	400.00	100.00

BUDGET REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
610-815-6210	SEWER-DUES	350.00	.00	1,339.54	382.73
610-815-6230	SEWER-EDUCATION/TRAINING	1,500.00	63.04	1,137.41	75.83
610-815-6310	SEWER-BLDG REPAIR/MAINT	10,000.00	.00	2,562.59	25.63
610-815-6320	SEWER-GROUND REPAIR/MAIN	2,500.00	.00	.00	.00
610-815-6331	SEWER-VEHICLE OPERATIONS	1,600.00	93.69	1,057.13	66.07
610-815-6332	SEWER-VEHICLE REPAIRS	.00	.00	.00	.00
610-815-6340	SEWER-OFFICE EQUIP	.00	.00	.00	.00
610-815-6350	SEWER-OPERATION/MAINT	10,000.00	22.02	2,054.62	20.55
610-815-6371	SEWER-UTILITIES	35,000.00	2,925.75	22,851.18	65.29
610-815-6373	SEWER-TELEPHONE	.00	.00	.00	.00
610-815-6374	SEWER DEPOSITS	2,000.00	38.26	750.00	37.50
610-815-6407	SEWER-ENGINEERING	50,000.00	.00	4,830.00	9.66
610-815-6408	SEWER-INSURANCE	23,000.00	.00	.00	.00
610-815-6411	SEWER-LEGAL	.00	.00	.00	.00
610-815-6418	SEWER-SALES TAX EXPENSE	7,560.00	473.56	3,747.59	49.57
610-815-6419	SEWER-TECHNOLOGY SERVICE	12,500.00	1,173.53	5,612.96	44.90
610-815-6499	SEWER-TESTS	17,000.00	1,734.05	9,556.10	56.21
610-815-6506	SEWER-OFFICE SUPPLIES	1,700.00	36.85	431.96	25.41
610-815-6507	SEWER-SUPPLIES	500.00	.00	152.86	30.57
610-815-6508	SEWER-POSTAGE	1,500.00	.00	12.54	.84
610-815-6599	SEWER-ADMIN EXPENSES	2,000.00	.00	171.10	8.56
610-815-6767	SEWER-FAIR VIEW DR SAN S	.00	.00	.00	.00
610-815-6780	SEWER-CAPITAL OUTLAY PRO	.00	.00	2,619.50	.00
610-815-6801	SEWER DEBT-PRINC-2001 ED	.00	.00	.00	.00
610-815-6802	SEWER DEBT-PRINC 1999	.00	.00	.00	.00
610-815-6803	SEWER DEBT-PRINC WASS	.00	.00	.00	.00
610-815-6804	SEWER DEBT-PRINC 2019 SR	140,000.00	.00	.00	.00
610-815-6851	SEWER DEBT-INT 2001 EDS	.00	.00	.00	.00
610-815-6853	SEWER DEBT-INT WASS	.00	.00	.00	.00
610-815-6852	SEWER DEBT-INT-1999	.00	.00	.00	.00
610-815-6854	SEWER DEBT-INT 2019 SRF	48,878.00	.00	24,438.75	50.00
610-815-6899	SEWER DEBT-REGISTRAR FEE	6,983.00	.00	3,491.25	50.00
612-815-6407	SEWER CAP OUTLAY-ENGINEE	.00	3,503.00	3,503.00	.00
612-815-6411	SEWER CAP OUTLAY-LEGAL	.00	.00	1,026.00	.00
612-815-6780	SEWER CAP OUTLAY-EXPENSE	.00	3,500.00	3,500.00	.00
	SEWER/SEWAGE DISPOSAL TO	530,851.00	23,130.02	196,335.77	36.99
740-865-6010	STORM DISTRICT-WAGES	.00	.00	.00	.00
740-865-6110	STORM DISTRICT-FICA	.00	.00	.00	.00
740-865-6130	STORM DISTRICT-IPERS	.00	.00	.00	.00
740-865-6150	STORM DISTRICT-GROUP INS	.00	.00	.00	.00
740-865-6155	STORM DISTRICT-CITY SHAR	.00	.00	.00	.00
740-865-6156	STORM DISTRICT-CITY SHAR	.00	.00	.00	.00
740-865-6160	STORM DISTRICT-WORKER'S	.00	.00	.00	.00
740-865-6181	STORM DISTRICT-UNIFORM A	.00	.00	.00	.00
740-865-6331	STORM DISTRICT-VEHICLE O	.00	.00	.00	.00
740-865-6379	STORM DISTRICT-MAINT/REP	65,000.00	.00	4,791.29	7.37
740-865-6407	STORM DISTRICT-ENGINEER	.00	.00	.00	.00
740-865-6411	STORM DISTRICT-LEGAL	.00	.00	.00	.00
740-865-6418	STORM DISTRICT-SALES TAX	1,500.00	114.24	908.32	60.55
740-865-6419	STORM DISTRICT-TECH SERV	3,000.00	987.35	1,797.35	59.91
740-865-6765	STORM DISTRICT-CAPITAL P	.00	.00	.00	.00

BUDGET REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
740-865-6801	STORM DISTRICT DEBT-PRIN	.00	.00	.00	.00
740-865-6851	STORM DISTRICT DEBT-INTE	.00	.00	.00	.00
740-865-6899	STORM DISTRICT DEBT-REGI	.00	.00	.00	.00
	STORM DISTRICT TOTAL	69,500.00	1,101.59	7,496.96	10.79
760-899-6399	DRAINAGE DISTRICT 76-EXP	80,000.00	.00	20,252.50	25.32
760-899-6407	DRAINAGE DISTRICT 76-ENG	8,000.00	.00	.00	.00
760-899-6411	DRAINAGE DISTRICT 76-LEG	8,000.00	.00	.00	.00
	OTHER BUSINESS TYPE TOTA	96,000.00	.00	20,252.50	21.10
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	ENTERPRISE FUNDS TOTAL	1,299,855.91	47,535.90	487,637.19	37.51
001-910-6910	GENERAL-TRANSFERS OUT	118,305.00	.00	118,305.00	100.00
011-910-6910	T&A(PD)BENEVOLENT-TRANSF	.00	.00	.00	.00
029-910-6910	DEPR-TRANSFER OUT	.00	.00	.00	.00
110-910-6910	RUT-TRANSFERS OUT	.00	.00	.00	.00
112-910-6910	T&A(EB)-TRANSFER OUT	.00	.00	.00	.00
119-910-6910	EMERGENCY-TRANSFER OUT	28,170.00	.00	.00	.00
121-910-6910	LOST-TRANSFER OUT	550,800.00	16,055.11	255,305.88	46.35
125-910-6910	TIF ORIG URA-TRANSFER OU	163,832.00	4,923.25	129,116.00	78.81
125-910-6911	TIF WEST URA-TRANSFER OU	.00	.00	.00	.00
161-910-6910	DEVELOPMENT TREES-TRANSF	.00	.00	.00	.00
167-910-6910	T&A(BURNETT REC)-TRANSFE	.00	.00	.00	.00
168-910-6910	T&A(BURNETT LIB)-TRANSFE	.00	.00	.00	.00
169-910-6910	T&A(BURNETT CAP IMP) TRA	.00	.00	.00	.00
180-910-6910	REC TRAIL-TRANSFER OUT	.00	.00	.00	.00
200-910-6910	DS-TRANSFER OUT	.00	.00	.00	.00
307-910-6911	TRANSFER OUT - TIF	.00	.00	.00	.00
301-910-6910	CAP IMPR WASTEWTR-TRANSF	.00	.00	.00	.00
308-910-6910	CAP IMPROVE LIBRY-TRANSF	.00	.00	.00	.00
309-910-6910	CAP IMPROV POOL-TRANSFER	62,750.00	.00	.00	.00
310-910-6910	CAP IMPRV ARPA-TRANSFER	.00	.00	.00	.00
311-910-6910	TRANSFER OUT	.00	.00	.00	.00
600-910-6910	WATER-TRANSFERS OUT	7,000.00	.00	7,000.00	100.00
602-910-6910	WATER CAP OUTLAY-TRANSFE	14,340.00	.00	.00	.00
610-910-6910	SEWER-TRANSFERS OUT	7,000.00	.00	7,000.00	100.00
612-910-6910	TRANSFER OUT	.00	.00	.00	.00
740-910-6910	STORM DISTRICT-TRANSFER	5,000.00	.00	.00	.00
760-910-6910	DRAINAGE DISTRICT 76-TRA	18,000.00	.00	20,011.67	111.18
	TRANSFERS TOTAL	975,197.00	20,978.36	536,738.55	55.04
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	TRANSFER OUT TOTAL	975,197.00	20,978.36	536,738.55	55.04
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	TOTAL EXPENSES BY FUNCTI	6,886,481.91	241,488.43	3,546,859.13	51.50
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February 2024

Dallas Center Calls for Service

Date/Time	Call Type	Location
2/1/2024 6:20	SICK PERSON	705 10TH ST, DALLAS CENTER
2/1/2024 6:48	RETURN PHONE CALL	1806 LINDEN ST 7, DALLAS CENTER
2/1/2024 7:25	EXTRA PATROL	1205 13TH ST, DALLAS CENTER
2/1/2024 7:43	PREMISES CHECK	1205 13TH ST, DALLAS CENTER
2/1/2024 8:45	PREMISES CHECK	1202 SUGAR GROVE AVE, DALLAS CENTER
2/1/2024 14:18	JUVENILE PROBLEM	1400 VINE ST, DALLAS CENTER
2/1/2024 14:59	TRAFFIC STOP	2400 240TH ST, DALLAS CENTER
2/1/2024 15:15	TRAFFIC STOP	2500 240TH ST, DALLAS CENTER
2/1/2024 15:54	TRAFFIC STOP	2400 240TH ST, DALLAS CENTER
2/1/2024 15:59	RETURN PHONE CALL	1405 WALNUT ST, DALLAS CENTER
2/1/2024 20:08	TRAFFIC STOP	1202 SUGAR GROVE AVE, DALLAS CENTER
2/2/2024 7:08	EXTRA PATROL	1258 13TH ST, DALLAS CENTER
2/2/2024 8:36	SCAM	905 VINE ST, DALLAS CENTER
2/2/2024 11:43	UNCONSCIOUS/FAINTING	704 HICKORY CT, DALLAS CENTER
2/2/2024 16:53	EXTRA PATROL	806 LINDEN ST, DALLAS CENTER
2/2/2024 20:03	TRAFFIC STOP	FAIRVIEW DR / SUGAR GROVE AVE, DALLAS CENTER
2/3/2024 11:01	PUBLIC ASSIST	595 SUGAR GROVE AVE, DALLAS CENTER
2/3/2024 18:04	ASSIST	1002 8TH ST, DALLAS CENTER
2/3/2024 18:06	MEDICAL TRANSPORT NON EMERGENT	1204 LINDEN ST, DALLAS CENTER
2/3/2024 22:38	HEMORRHAGE/LACERATIONS	904 10TH ST, DALLAS CENTER
2/3/2024 22:56	ALARM	1205 13TH ST, DALLAS CENTER
2/4/2024 1:35	911 HANGUP	601 LINDEN ST, DALLAS CENTER
2/4/2024 15:09	TRAFFIC STOP	2400 240TH ST, DALLAS CENTER
2/4/2024 20:31	TRAFFIC STOP	QUINLAN AVE / 240TH ST, DALLAS CENTER
2/4/2024 20:50	TRAFFIC STOP	SUGAR GROVE AVE / 10TH ST, DALLAS CENTER
2/5/2024 7:18	EXTRA PATROL	1258 13TH ST, DALLAS CENTER
2/5/2024 9:20	PREMISES CHECK	1202 SUGAR GROVE AVE, DALLAS CENTER
2/5/2024 13:25	911 HANGUP	1204 LINDEN ST, DALLAS CENTER
2/5/2024 13:53	911 MISDIAL	1204 LINDEN ST, DALLAS CENTER
2/5/2024 14:23	FOLLOW UP INVESTIGATION	1400 WALNUT ST, DALLAS CENTER
2/5/2024 15:31	TRAFFIC STOP	2400 240TH ST, DALLAS CENTER
2/5/2024 21:19	FAMILY DISPUTE	104 PERCIVAL AVE, DALLAS CENTER

2/6/2024 7:04	EXTRA PATROL	SUGAR GROVE AVE / QUINLAN AVE, DALLAS CENTER
2/6/2024 8:52	PREMISES CHECK	103 12TH ST, DALLAS CENTER
2/6/2024 8:58	PREMISES CHECK	204 FAIRVIEW DR, DALLAS CENTER
2/6/2024 10:51	MEDICAL TRANSPORT NON EMERGENT	1006 LINDEN ST 401, DALLAS CENTER
2/6/2024 11:22	ALARM	590 SUGAR GROVE AVE, DALLAS CENTER
2/6/2024 12:12	PREMISES CHECK	306 SUGAR GROVE AVE, DALLAS CENTER
2/6/2024 14:06	EXTRA PATROL	2344 240TH ST, DALLAS CENTER
2/7/2024 7:19	EXTRA PATROL	1205 13TH ST, DALLAS CENTER
2/7/2024 8:35	PREMISES CHECK	12 TH ST / SUGAR GROVE AVE, DALLAS CENTER
2/7/2024 11:38	MEET COMPLAINANT	11TH ST / SUGAR GROVE AVE, DALLAS CENTER
2/7/2024 11:54	CIVIL PAPER	1204 LINDEN ST, DALLAS CENTER
2/7/2024 18:46	JUVENILE PROBLEM	1806 LINDEN ST 7, DALLAS CENTER
2/8/2024 6:55	EXTRA PATROL	13 TH ST / R AVE, DALLAS CENTER
2/8/2024 7:25	EXTRA PATROL	1205 13TH ST, DALLAS CENTER
2/8/2024 8:13	PREMISES CHECK	1309 VINE ST, DALLAS CENTER
2/8/2024 8:14	EXTRA PATROL	1406 VINE ST, DALLAS CENTER
2/8/2024 13:14	PREMISES CHECK	1204 SUGAR GROVE AVE, DALLAS CENTER
2/8/2024 14:15	FALLS	1201 LAUREL ST, DALLAS CENTER
2/8/2024 15:04	TRAFFIC STOP	PERCIVAL AVE / SUGAR GROVE AVE, DALLAS CENTER
2/8/2024 19:13	DOMESTIC	601 LINDEN ST, DALLAS CENTER
2/8/2024 21:57	MOTORIST ASSIST	2500 240TH ST, DALLAS CENTER
2/9/2024 7:02	EXTRA PATROL	1256 13TH ST, DALLAS CENTER
2/9/2024 12:17	PREMISES CHECK	306 SUGAR GROVE AVE, DALLAS CENTER
2/9/2024 18:52	TRAFFIC STOP	QUINLAN AVE / 240TH ST, DALLAS CENTER
2/9/2024 19:12	TRAFFIC STOP	10TH ST / MAPLE ST, DALLAS CENTER
2/9/2024 20:40	SICK PERSON	1201 LAUREL ST, DALLAS CENTER
2/9/2024 23:23	TRAFFIC STOP	300 SUGAR GROVE AVE, DALLAS CENTER
2/10/2024 15:28	MOTORIST ASSIST	N AVE / ORCHARD LN, DALLAS CENTER
2/10/2024 17:23	TRAFFIC STOP	1603 MAPLE ST, DALLAS CENTER
2/10/2024 22:29	PUBLIC ASSIST	601 LINDEN ST, DALLAS CENTER
2/11/2024 2:14	MEDICAL TRANSPORT EMERGENT	1204 LINDEN ST, DALLAS CENTER
2/11/2024 10:00	HEART PROBLEMS	1204 LINDEN ST, DALLAS CENTER
2/11/2024 10:51	CIVIL DISPUTE	1704 CHERRY ST, DALLAS CENTER
2/11/2024 17:03	MOTORIST ASSIST	2553 240TH ST, DALLAS CENTER
2/11/2024 17:53	SICK PERSON	1201 LAUREL ST B, DALLAS CENTER
2/11/2024 18:54	911 HANGUP	1204 LINDEN ST, DALLAS CENTER
2/11/2024 19:35	RETURN PHONE CALL	601 LINDEN ST, DALLAS CENTER
2/11/2024 22:34	911 HANGUP	104 PERCIVAL AVE, DALLAS CENTER
2/11/2024 23:16	TRAFFIC STOP	SUGAR GROVE AVE / QUINLAN AVE, DALLAS CENTER
2/12/2024 7:43	TRAFFIC COMPLAINT	ORDER DR / 240 TH ST, DALLAS CENTER
2/12/2024 9:07	MOTORIST ASSIST	WALNUT ST / 14TH ST, DALLAS CENTER

2/12/2024 15:17	TRAFFIC COMPLAINT	SUGAR GROVE AVE / 14TH ST, DALLAS CENTER
2/12/2024 15:47	WELFARE CHECK	13TH ST / WALNUT ST, DALLAS CENTER
2/12/2024 16:14	MEDICAL TRANSPORT EMERGENT	1204 LINDEN ST, DALLAS CENTER
2/13/2024 9:18	911 HANGUP	1204 LINDEN ST, DALLAS CENTER
2/13/2024 19:07	ANIMAL CONTROL	1202 SUGAR GROVE AVE, DALLAS CENTER
2/14/2024 7:45	MVC-PD	11TH ST / LAUREL ST, DALLAS CENTER
2/14/2024 8:09	CIVIL PAPER	1200 ASH ST, DALLAS CENTER
2/14/2024 9:31	BREATHING PROBLEMS	1304 SYCAMORE ST 1, DALLAS CENTER
2/14/2024 12:21	ANIMAL BITE/ATTACK	1507 MAPLE ST, DALLAS CENTER
2/14/2024 15:21	TRAFFIC STOP	15TH ST / MAPLE ST, DALLAS CENTER
2/14/2024 22:24	DISTURBANCE	1405 FAIRVIEW DR, DALLAS CENTER
2/15/2024 12:06	COMMITTAL	1405 FAIRVIEW DR, DALLAS CENTER
2/15/2024 12:09	911 HANGUP	1204 LINDEN ST, DALLAS CENTER
2/15/2024 13:38	RETURN PHONE CALL	1201 LAUREL ST B, DALLAS CENTER
2/15/2024 16:53	TRAFFIC STOP	1205 13TH ST, DALLAS CENTER
2/15/2024 17:55	MEET COMPLAINANT	14TH ST / WALNUT ST, DALLAS CENTER
2/15/2024 18:09	RETURN PHONE CALL	104 PERCIVAL AVE, DALLAS CENTER
2/16/2024 12:20	TRAFFIC STOP	SUGAR GROVE AVE / HATTON AVE, DALLAS CENTER
2/17/2024 17:13	TRAFFIC COMPLAINT	SUGAR GROVE AVE / R AVE, DALLAS CENTER
2/17/2024 22:06	JUVENILE PROBLEM	1806 LINDEN ST 7, DALLAS CENTER
2/18/2024 1:01	BACK PAIN	1708 VINE ST, DALLAS CENTER
2/18/2024 4:57	ALARM	707 HATTON AVE, DALLAS CENTER
2/18/2024 17:14	THEFT	595 SUGAR GROVE AVE, DALLAS CENTER
2/19/2024 2:19	CIVIL PAPER	590 SUGAR GROVE AVE, DALLAS CENTER
2/19/2024 13:54	WELFARE CHECK	504 14TH ST, DALLAS CENTER
2/19/2024 16:12	TRAFFIC STOP	2600 240TH ST, DALLAS CENTER
2/19/2024 16:32	TRAFFIC STOP	240TH ST / SUGAR GROVE AVE, DALLAS CENTER
2/19/2024 21:27	WELFARE CHECK	240 TH ST / ORDER DR, DALLAS CENTER
2/20/2024 2:03	DOMESTIC	1602 MAPLE ST, DALLAS CENTER
2/21/2024 0:17	MEDICAL TRANSPORT NON EMERGENT	1204 LINDEN ST 310, DALLAS CENTER
2/21/2024 6:49	ANIMAL CONTROL	605 VINE ST, DALLAS CENTER
2/21/2024 13:23	ABANDONED VEHICLE	14TH ST / WALNUT ST, DALLAS CENTER
2/21/2024 13:30	CHEST PAIN	507 14TH ST, DALLAS CENTER
2/21/2024 23:07	FALLS	101 RHINEHART AVE, DALLAS CENTER
2/22/2024 8:42	EXTRA WATCH	1400 VINE ST, DALLAS CENTER
2/22/2024 10:45	BURGLARY	1201 VINE ST, DALLAS CENTER
2/22/2024 15:20	WELFARE CHECK	1706 ASH ST, DALLAS CENTER
2/23/2024 14:57	911 MISDIAL	1204 LINDEN ST, DALLAS CENTER
2/23/2024 15:12	EXTRA PATROL	1400 VINE ST, DALLAS CENTER
2/23/2024 20:19	SCAM	1201 VINE ST, DALLAS CENTER
2/24/2024 2:31	FIREWORKS	595 SUGAR GROVE AVE, DALLAS CENTER

2/24/2024 2:38	EXTRA WATCH	802 PERCIVAL AVE, DALLAS CENTER
2/24/2024 19:04	TRAFFIC STOP	2500 240TH ST, DALLAS CENTER
2/24/2024 21:43	TRAFFIC STOP	SUGAR GROVE AVE / 11TH ST, DALLAS CENTER
2/24/2024 22:45	TRAFFIC STOP	13TH ST / SYCAMORE ST, DALLAS CENTER
2/25/2024 11:24	BACK PAIN	204 PERCIVAL AVE, DALLAS CENTER
2/25/2024 16:07	MEDICAL TRANSPORT EMERGENT	1204 LINDEN ST, DALLAS CENTER
2/25/2024 16:36	TRAFFIC STOP	SYCAMORE ST / FAIRVIEW DR, DALLAS CENTER
2/25/2024 18:03	TRAFFIC STOP	2500 240TH ST, DALLAS CENTER
2/25/2024 18:11	WELFARE CHECK	1201 VINE ST, DALLAS CENTER
2/25/2024 21:18	DISTURBANCE	104 PERCIVAL AVE, DALLAS CENTER
2/26/2024 3:14	EXTRA WATCH	2476 240TH ST, DALLAS CENTER
2/26/2024 7:07	EXTRA PATROL	1262 13TH ST, DALLAS CENTER
2/26/2024 7:33	RETURN PHONE CALL	1002 8TH ST, DALLAS CENTER
2/26/2024 9:27	PREMISES CHECK	1205 SUGAR GROVE AVE, DALLAS CENTER
2/26/2024 9:53	FOLLOW UP INVESTIGATION	1201 VINE ST, DALLAS CENTER
2/26/2024 10:05	PREMISES CHECK	1607 SUGAR GROVE AVE, DALLAS CENTER
2/26/2024 21:44	TRAFFIC STOP	900 14TH ST, DALLAS CENTER
2/27/2024 7:08	EXTRA PATROL	1264 13TH ST, DALLAS CENTER
2/27/2024 9:58	PREMISES CHECK	1505 WALNUT ST, DALLAS CENTER
2/27/2024 10:32	PREMISES CHECK	1202 SUGAR GROVE AVE, DALLAS CENTER
2/27/2024 10:55	RETURN PHONE CALL	1500 WALNUT ST, DALLAS CENTER
2/27/2024 12:30	CIVIL PAPER	601 LINDEN ST, DALLAS CENTER
2/28/2024 0:23	WARRANT CHECK	1406 WALNUT ST A, DALLAS CENTER
2/28/2024 7:07	EXTRA PATROL	1205 13TH ST, DALLAS CENTER
2/28/2024 8:34	VANDALISM	1419 WALNUT ST, DALLAS CENTER
2/28/2024 13:52	INFORMATION	15TH ST / WALNUT ST, DALLAS CENTER
2/28/2024 19:54	JUVENILE PROBLEM	701 ELM CT, DALLAS CENTER
2/29/2024 7:07	EXTRA PATROL	1268 13TH ST, DALLAS CENTER
2/29/2024 10:49	PREMISES CHECK	1202 SUGAR GROVE AVE, DALLAS CENTER
2/29/2024 10:52	PREMISES CHECK	306 SUGAR GROVE AVE, DALLAS CENTER
2/29/2024 11:40	RETURN PHONE CALL	1308 WALNUT ST, DALLAS CENTER
2/29/2024 17:13	EXTRA PATROL	609 LINDEN ST, DALLAS CENTER
2/29/2024 21:53	ASSIST	701 ELM CT, DALLAS CENTER
Total	384 hours patrol, 18 hours on calls, 402 hours total, 320 hours required.	147

FIRE & EMS REPORT

February 2024

Total calls :23

FIRE 6 total

- 1 Structure Fire with Redfield
- 1 Structure fire with Grimes/Johnston
- 2 Structure fire with Adel
- 1 Police Assist- Liquid clean up
- 1 Accidental Fire page by dispatch

EMS 17 Total

17 calls for service (13 City/4 Rural)

FEBRUARY 2024 CODE ENFORCEMENT REPORT

DALLAS CENTER

CASE #	ADDRESS	VIOLATION	DATE OF VIOLATION	REINSPECT DATE	COMMENTS	COMPLIED
		BEGIN 2017				
		BEGIN 2019				
		BEGIN-2020				
2020-139	804 Fairview	Junk	10/20/2020	10/27/2020 11/18/20 12/18/20 1/4/21 6/17/21 7/8/21	M- 11/2/20 Advisory-12/1/20 Certified- 12/21/20 FINAL 5/26/21 new violations Cert.- 6/22/21 FINAL 8-2-21 Refer to city	
2020-166	1506 Cherry	Junk	12/10/2020	12/15/2020 1/2/21 1/21/21 2/18/21 3/18/21 7/8/21	M- 12/17/20 Advisory- 1/5/21 Certified- 2/2/21 FINAL- 3/1/21 FINAL ii	
		BEGIN 2021				
		BEGIN 2022				
		BEGIN 2023				
2023-084	1201 Walnut	Junk	5/8/2023	5/15/2023	Certified- 7/10/23 Refer to City	

2023-158	1004 Laurel	Junk	6/26/2023	7/3/2023 7/20/23 8/9/23 8/28/23 9/27/23 11/19/23	M-7/3/23 Advisory- 7/24/23 Certified-8/14/23 FINAL- 9/19/23 Final C.U. 10/2/23 refer to city	
2023-236	1102205001	Junk	10/23/2023	11/9/2023 11/30/23 1/12/24	Advisory-11/13/23 Certified- 12/22/23 FINAL	
2023-243	1006 Sugar Grove	Junk	10/30/2023	11/16/2023 12/21/23	Advisory-12/4/23 Certified- 1/8/24 Refer to City	
2023-259	1607 Laurel	Vehicle	12/4/2023	12/21/2023 1/11/24 2/1/24	Advisory-12/26/23 Certified- 1/16/24 FINAL	2/5/2024
2023-266	1007 Vine	Junk	12/26/2023	1/2/2024 1/17/24 2/7/24	M- 1/2/24 Advisory- 1/22/24 Certified	2/5/2024
		BEGIN 2024				
2024-001	907 Ash	Junk	1/2/2024	1/8/2024 2/15/24	M- 1/29/24 Advisory	2/5/2024
2024-003	401 Hatton	Junk & Parking & Vehicle	1/2/2024	1/17/2024 2/1/24	Advisory- 1/16/24 Certified	2/26/2024
2024-004	906 Ash	Junk	1/8/2024	1/24/2024	Advisory	2/5/2024
2024-006	704-9	Junk	1/8/2024	1/15/2024	M	
2024-007	605-9	Junk	1/8/2024	1/15/2024	M	
2024-009	804 Vine	Junk	1/16/2024	1/22/2024	M	2/5/2024
2024-010	1006 Ash	Junk	1/16/2024	1/22/2024	M	2/12/2024
2024-011	607 Hatton	Junk	1/22/2024	2/7/2024	Advisory	
2024-012	1002 Sycamore	Junk	1/22/2024	2/7/2024	Advisory	
2024-013	1401 Maple	Junk	1/29/2024	2/5/2025	M	2/5/2024
2024-014	604 Percival	Junk	1/29/2024	2/15/2024	Advisory	
2024-015	706 Vine	Junk	2/5/2024	2/12/2024	M	
2024-016	1006 Ash	Junk	2/5/2024	2/12/2024	M	
2024-017	1607 Linden	Junk	2/5/2024	2/12/2024	M	2/12/2024
2024-018	902-8	Junk	2/12/2024	2/19/2024	M	2/19/2024

Monthly Water Report

Date	Feb-24																				
Water Plant																					
Total Gal.>	3,579,400	Max	249,500	Min	78,500	Avg	123,428	Gpm	254												
Total Hrs.>	236.4	Max	11.2	Min	4.6	Avg	8.15														
Last Month.>	3,855,200	Max	177,800	Min	80,100	Avg	124,361	Gpm	257												
Last Year.>	3,585,700	Max	243,800	Min	75,600	Avg	128,061	Gpm	259												
Lbs.of Chlorine 219 Lbs of Fluoride 105 Gallons of salt brine 4,169																					
Chlorine.Mg/l 0.82 Fluoride.Mg/l 0.6 Hardness. Mg/l 84 Iron. Mg/l 0.01 Nitrate.Mg/l																					
Well																					
Date 2/20/2024																					
	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm	S	R	DD	Gpm	
Well # 7	20	8	12	110																	
Well # 9	24	8	14	100																	
Well # 10	20	8	12	110																	
Well # 11	28	4	24	210																	
Water Meters																					
	New Installs				Read In																
	Replace Meter				Read Out																
	Replace Radio				Shut off For nonpayment																
	Read																				
	Repair																				
Fire Hydrants																					
	New Install				Flush Hyd				Repair Hyd												
Water Plant																					
Water Tower																					
Reservoir																					
Dist. System																					
Wells 2/20/2024 - Tested Wells 7-9-10-11 no issues																					
Other																					



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
BOARD AND BATTEN, LLC	Board and Batten, LLC	[REDACTED]		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1408 Walnut Street		Dallas Center	Dallas	50063
MAILING ADDRESS	CITY	STATE	ZIP	
1408 Walnut Street	Dallas Center	Iowa	50063	

Contact Person

NAME	PHONE	EMAIL
Bryan George	[REDACTED]	[REDACTED]

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
BW0097508	Special Class C Retail Alcohol License	12 Month	In Progress
TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS	
May 1, 2024	Apr 30, 2025		

SUB-PERMITS

Special Class C Retail Alcohol License

PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Theresa George	Dallas Center	Iowa	50063	Owner	50.00	Yes
Bryan George	Dallas Center	Iowa	50063	Owner	50.00	No

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

Seasonal Sports Complex Field Manager

City of Dallas Center, IA

Dallas Center, IA

- \$15 Hourly
- Temporary

Salary: \$15.00 Hourly

Location : Burnett Complex Softball and Baseball Fields

Job Type: Seasonal Part-time

Job Number:

Department: Parks and Recreation

Opening Date: April 1, 2024

The City of Dallas Center Parks and Recreation Department is looking for energetic individuals who are interested in helping maintain the Burnett Complex baseball and softball fields for games and practices scheduled during the week and for weekend tournaments. The Seasonal Sports Complex Field Manager will be employed tentatively from April 1 to October 30. The start and end dates and hours per week are subject to change depending on weather, seasonal conditions and number of practices, games, and tournaments scheduled.

All offers of employment are conditioned upon successfully passing a background check and drug screening.

The following duties are normal for this position but dependent upon the level of skill, ability, and experience of the individual. They are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Operate various field maintenance utility vehicles.
- Set up baseball and softball fields for games and practices.
- Drag/rake/ chalk baseball and softball fields.
- Maintain baseball and softball fields during weekend tournaments.
- Facility and concession clean up after tournaments and events including trash removal.
- Maintain clean restroom facilities during and after the tournaments and events including trash removal.
- Performs other facility and site maintenance tasks as assigned.

Entry Requirements and Skills:

- Valid driver's license and good driving record.
- Ability to understand and follow written and oral instructions.
- Ability to establish and maintain effective working relationships with co-workers.
- Knowledge of basic maintenance hand and power tools.
- Possess the basic understanding of safe equipment operation.
- Work hours include daytime, evening, weekend and holidays.

Physical Requirements/Essential Functions:

- Minimum age requirement is 18 years.
- Routinely lifting objects from 25-50 pounds.
- Occasionally lifting objects weighing more than 50 pounds.
- Ability to perform manual labor for extended periods under adverse weather conditions.
- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to communicate effectively.
- Sufficient vision or other powers of observation, with or without reasonable accommodation, which permits the employee to monitor Burnett Complex field conditions and inventory maintenance requirements.
- Sufficient personal mobility, strength, and physical reflexes, with or without reasonable accommodation, which permits the employee to work efficiently throughout the Burnett Complex.

No benefits available for this position.

Address

City of Dallas Center, IA

Dallas Center, IA

50063 USA

Industry

Business

Posted date:

TBD

Burnett Recreational Complex Usage Agreement

This agreement is between the City of Dallas Center Parks and Recreation Board and _____

The City of Dallas Center will:

- Mow
- Remove trash.
- Weed treat in the fall.
- Spray weeds along field fence lines.
- Clean and stock restrooms.
- Maintain playing fields.

- Paint foul lines.
- Maintain or replace when needed:
 - pitching rubbers, bases, home plates.
- Pick up and bag all trash from the area.
- Provide concessions as needed.

The agency listed in the agreement will:

Schedule field usage.

The Complex is open from 7 a.m. to 11 p.m. daily. The use of any tobacco product, alternative nicotine product, vapor product, or alcoholic liquor is prohibited.

A schedule of planned usage will be provided to Dallas Center City Hall at least 14 days before regular usage (practices and games) and 14 days before tournaments.

Any use of the Complex by the Dallas Center-Grimes Community School District shall have priority over any other organization.

Contact information for Dallas Center:

- City Hall 515-992-3725
- Public works: 515-250-6930
- Public safety: 515-993-4567

Organization contact information:

Primary Name: _____ Email: _____ Phone: _____

Secondary Name: _____ Email: _____ Phone: _____

Hold Harmless: the signer of this Agreement acknowledges on behalf of the undersigned organization that the entity will have exclusive control and possession of the complex during all of its activities, and will indemnify and hold Dallas Center harmless from any legal actions, judgements, liens, attorney fees, and court costs filed or levied against Dallas Center or its elected officials, officers or employees that arise from any of its activities at the Complex on the usage dates covered by this Agreement.

Organizer Signature: _____ Date signed: _____ Dates booked: _____

Organizer printed name: _____

Dallas Center Signature: _____
on behalf of the Parks and Recreation Board

City of Dallas Center Parks and Recreation

Baseball and Softball Field Project Proposal

Spring 2024

Purpose

The Parks and Recreation Board is interested in increasing the utilization of the baseball and softball facilities in Dallas Center. Updates to the Burnett Complex Field Use Agreement document are being proposed as a step toward this goal. There is a shortage of local fields in the greater DSM Metro, which supports this proposal.

Outcomes

Increasing the utilization of the baseball and softball facilities in Dallas Center will result in:

1. Increased capacity for resident families and athletes living in our city to utilize facilities in our city, cutting down travel times and increasing family time during the season.
2. Increased presence of families and athletes who live outside of our city, resulting in the potential for Dallas Center amenities and businesses to be supported.
3. Increased use of Dallas Center's fields, which are an asset both in quality and quantity for families and summer athletes.

Proposal:

- a) Field use agreement
 - a. Change all duties for field maintenance and support to the city.
 - b. Equipment currently stored in city facilities will be used for maintenance through an agreement with the SB and BB associations.
- b) Part-time field manager job description.
 - a. Maintenance and support to be provided by a part-time field manager.
- c) Proposed usage fees.
 - a. A \$5 per head charge for both BB and SB is proposed. For 2024, 600-700 athletes are expected:
 - i. 400-500 kids for BB
 - ii. SB: Tourn: 106 kids, Rec: 100 kids
 - iii. Tournament fees have not been discussed or set, but we can propose a competitive fee.
 - iv. Additional revenue may be gained from other rec and tournament groups looking for practice fields.
- d) Scheduling procedures.
 - a. Priority to BB and SB clubs, then USSSA.
 - b. BB and SB will indicate their utilization and share with the Parks and Rec contact and the field manager. A cancellation policy will be established to ensure fields are not used in times where damage could occur or when athletes and families are in danger.
 - c. The city will post availability for practices on the fields as there is a need by other rec and tournament teams.
 - d. Agreements:
 - i. BB schedule is on their website. Scott could give a city contact private access and could share a Google sheet. BB practices and games do not follow a regular schedule.
 - ii. SB uses a spreadsheet and builds it out for time blocks/nights/fields. Practices are same days and times each week Spring Break through end of June for the tournament teams. Rec teams are the same.
- e) Discuss concessions.
 - a. Considering the option to supply a food truck in lieu of a concession stand.
- f) Next steps and timeline
 - a. Representatives will inventory the equipment by mid-March.
 - b. Representatives will assess field needs by mid-March.

Estimated Budget:

Expenses:
<ul style="list-style-type: none">• Field Manager Salary: \$15 per hour; 15 – 20 hours average per week, 28 weeks: \$6300 - \$8400 not including payroll taxes, etc.
<ul style="list-style-type: none">• Concessions or Food Truck expenses: XXXX
<ul style="list-style-type: none">• Mowing, garbage, bathrooms: XXXX (already accounted for in P and R budget)
<ul style="list-style-type: none">• Field updates including bases, mounds, and aggregate: XXXX (both associations willing to assist)
<ul style="list-style-type: none">• Batting Cage updates: XXXX (both associations willing to assist; Rotary or grant potential support)
<ul style="list-style-type: none">• Ongoing costs: Chalk, equipment expenses, etc.: XXXX (are these accounted for elsewhere in the budget)
Income:
<ul style="list-style-type: none">• \$5 per player (roughly 600 players): \$3000
<ul style="list-style-type: none">• Fees for other tournament and rec leagues who use the fields for practices: XXXX
<ul style="list-style-type: none">• Tournament fees: XXXX
<ul style="list-style-type: none">• Potential for percentage or per game income from concessions or food truck: XXXX

P&Z Report – February 27, 2024

The Honorable Danny Beyer
and Members of the City Council
Dallas Center, IA 50063

Dear Mr. Mayor and Members of the Council:

The Dallas Center Planning & Zoning Commission met Tuesday, February 27, 2024 at 6:30 P.M. at Memorial Hall. Commission members Amanda Davison, Perry Gruver, Jim Pohl, Thomas Strutt and Matt Ostanik were present. Abby Anderson and Linda Licht were absent. City Administrator Cindy Riesselman, City Attorney Ralph Brown and City Engineer Bob Veenstra also were present and participated.

Public Communications

Julie Becker stated concerns about Casey's, landscaping, Skye View Estates, and alleys.

Lynne Pohl stated a concern about the possible alley vacation referral from City Council and whether it is appropriate to approve such a request when City Council previously declined to allow a fence on an alley.

Skye View Estates

The Commission reviewed and discussed the updated preliminary plat for Skye View Estates. Several issues have been resolved since discussion at our January meeting, including an acknowledge from the developer about how parkland for the future apartments will be handled and an agreement drafted by the City Attorney to ensure that parkland requirements are clearly acknowledged and documented.

One remaining issue is the access points for the large parks. The proposed preliminary plat shows easements that do not appear to be wide enough for vehicle access to the parks. After discussion, the Commission requested the following:

For the central park (the south park)

- Add a 30' wide access point on the west side, with the land owned by the City (not an easement) and intended as the primary vehicle access point
- Add a 20' easement on the east side, with the intent of it being used for a wider sidewalk/trail that could also support secondary vehicle access if needed
- Add 15' easements on the north and south, intended for sidewalks
- Adjust the adjacent residential lot sizes appropriately

For the north park

- Add a 30' wide access point on the west side, with the land owned by the City (not an easement) and intended as the primary vehicle access point
- Add a 20' easement on the south side, with the intent of it being used for a wider sidewalk/trail that could also support secondary vehicle access if needed
- Adjust the adjacent residential lot sizes appropriately

Perry Gruver then moved to defer action on the Skye View Estates preliminary plat until the Commission's next meeting so the developer's engineer can update the preliminary plat to reflect the above requests. The motion was seconded by Amanda Davison.

Ayes – Davison, Gruver, Pohl, Strutt, Ostanik. Nays – none. The motion passed 5-0.

Vacation of Alley for K&E Distributing – referral from City Council

The Commission discussed a referral from City Council to consider a vacation of an alley by request of Jordan Krueger (K&E Distributing).

Commission members had mixed opinions on the request. On the one hand, vacation of the alley would support growth of a Dallas Center employer and the City Engineer has proposed a workable solution to manage the sewer in the existing alley. It was also noted that K&E owns the land on both the east and west side of the alley.

On the other hand, City Council is on record declining a previous request to place a fence on an alley, so it seems contradictory to now allow a building to be placed on an alley. However the previous fence decision was made solely by City Council and was not reviewed by or discussed with Planning & Zoning.

After discussion, Thomas Strutt moved to recommend that City Council allow vacation of the alley as requested. The motion was seconded by Amanda Davison.

Ayes – Davison, Gruver, Strutt, Ostanik. Nays – Pohl. The motion passed 4-1.

Landscaping Requirements for Commercial and Multi-Family Properties

The Commission discussed a draft of possible landscape requirements for new commercial and multi-family developments. The draft is based on a discussion that the Commission previously had last year and sample language from other cities including Johnston, Urbandale, Clive and Bondurant. After discussion, the Commission asked the City Attorney to prepare a final ordinance for review and action at our next meeting.

Respectfully submitted,
Matt Ostanik
P&Z Commission Chair

ORDINANCE NO. 601

AN ORDINANCE PROVIDING FOR THE VACATION OF AN ALLEY LYING BETWEEN LOT 13 AND LOT 14 IN BLOCK 43 IN THE TOWN OF DALLAS CENTER, IOWA, NOW BELONGING TO THE CITY OF DALLAS CENTER, DALLAS COUNTY, IOWA

BE IT ENACTED BY THE COUNCIL of the City of Dallas Center, Iowa, that:

SECTION 1. Purpose. The purpose of this Ordinance is to vacate the following described alley to thereby relieve the City of the responsibility of its maintenance and supervision, to-wit:

That certain 16-foot wide alley lying between Lot 13 and Lot 14 in Block 43 in the Town of Dallas Center, Dallas County, Iowa.

SECTION 2. Facts Found. The Council of the City of Dallas Center, Iowa, hereby makes the following findings:

1. The described alley is not needed for the use of the City and its public, and, therefore, its maintenance at City expense is no longer justified.
2. The described alley will not be needed or required in the future for any City use or interests for which the same was dedicated, except as may be provided herein.
3. The vacation will not deny owners of property abutting any portion of the alley reasonable access to their property.
4. The vacation of the alley is subject to the City's retention of an easement within the vacated alley for the existing sanitary sewer that runs north and south in the alley; and is further subject to an agreement between the City and the owner of the aforescribed Lots 13 and 14 in Block 43 in the Town of Dallas Center that said owner will install at his sole expense a new plastic sewer pipe inside a casing and that said owner, and his successors in interest, will

be responsible for any future maintenance costs, other than normal sewer line maintenance, that result from the sewer being located under a building with the sewer being inaccessible for normal repair procedures.

5. The matter of the vacation of the described alley has previously been referred by the Council to the Planning and Zoning Commission for its study and within thirty days of the date the proposed vacation was referred to it, said Commission has met and submitted its written report recommending said vacation.
6. Notice of hearing regarding the proposal to vacate the above-described real estate was published pursuant to Section 137.03 of the Code of Ordinances of the City of Dallas Center, Iowa, in the Dallas County News, a newspaper of general circulation in the City of Dallas Center, on the 28th day of March, 2024 the date of publication being not less than four (4) nor more than twenty (20) days before the date of the hearing concerning vacation of this real estate.
6. It is in the public interest that the above-described real estate be vacated by the City of Dallas Center, Dallas County, Iowa.

SECTION 3. Vacation. The parcel of real estate described as:

That certain 16-foot wide alley lying between Lot 13 and Lot 14 in Block 43 in the Town of Dallas Center, Dallas County, Iowa.

is hereby declared vacated, subject, however, to the City's retention of an easement within the vacated alley for the existing sanitary sewer that runs north and south in the alley; and further subject to an agreement between the City and the owner of the aforescribed Lots 13 and 14 in Block 43 in the Town of Dallas Center that said owner will install at his sole expense a new plastic sewer pipe inside a casing and that said owner, and his successors in interest, will be responsible for any future maintenance costs, other than normal sewer line maintenance, that result from the sewer being located under a building with the sewer being inaccessible for normal repair procedures.

SECTION 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. Severability Clause. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. When Effective. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the City Council on the ___ day of _____, 2024, and approved the _____ day of _____, 2024.

Daniel Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk

RESOLUTION NO. 2024-26

**A RESOLUTION ACCEPTING THE CITY ADMINISTRATOR
RECRUITMENT PROPOSAL SUBMITTED BY HINSON
CONSULTING, LLC**

WHEREAS, Dallas Center's City Administrator/Finance Director has submitted her resignation effective April 12, 2024 (which has been accepted by the Council), and the Council has determined it is appropriate to retain the services of a consulting firm that specializes in the recruitment and hiring of municipal administrative personnel; and

WHEREAS, the Council has reviewed the attached Proposal submitted by Hinson Consulting, LLC of Mason City, Iowa, with costs not to exceed \$14,900, and wishes to accept the Proposal.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the attached Proposal submitted by Hinson Consulting, LLC of Mason City, Iowa, (the "Consultant") is accepted and the Mayor and city staff are authorized to engage the services of the Consultant and execute any documents that may be required to formalize the relationship between the City and the Consultant.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 12th day of March, 2024.

Daniel Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk



HINSON CONSULTING, LLC

LOCAL GOVERNMENT HIRING, PLANNING & FINANCE

Proposal

March 5, 2024

To: Honorable Mayor & City Council, Dallas Center, Iowa

Brent Hinson
Hinson Consulting, LLC

Re: City Administrator Recruitment Proposal

Dear Mayor and Council:

We are writing to offer our services in assisting with the search for Dallas Center's next City Administrator. We have assembled a recruitment team that is unmatched for its deep experience in municipal government in Iowa and its resulting Iowa and Midwestern network.

If selected, we will employ a team with 130 years of cumulative Iowa local government experience that has collectively completed over 35 city manager/administrator searches in Iowa since 2013.

Selecting the appropriate person as City Administrator is one of the most important decisions a Council will make, and we have developed a comprehensive process to recruit, screen, and evaluate candidates, providing the best chance possible of finding the perfect fit.

With our team, we offer a responsive and thorough approach to your search, as outlined in the following pages.

Thank you again for the opportunity to submit a proposal.

Hinson Consulting, LLC
hinsonconsultingllc@gmail.com

Hinson Consulting, LLC Proposal: Table of Contents

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Our Understanding of the City Administrator Position & Organizational Goals

Due to our team's deep experience on the front lines of municipal government in Iowa, we are acutely aware of the challenges facing communities like Dallas Center. We understand that to be successful Dallas Center must simultaneously be budget-conscious but forward-thinking, and optimistic yet realistic. It must engage continuously with important community partners, and make the most of opportunities. It must build the community in a smart and sustainable way.

It is essential that Dallas Center recruit and retain a highly skilled and committed professional to lead its organizational efforts and to properly advise the Mayor and Council on policy matters. Our aforementioned 130 combined years of local government experience includes 89 years of experience in administrator/manager roles. We understand the combination of broad knowledge, listening ability, leadership, energy, passion, financial & negotiating savvy, character, and many other traits that are necessary to be successful in this role.

Specifications for Proposal

Firm Contact Information:

Brent Hinson, Principal
Hinson Consulting, LLC
1234 Moonstone Ct
Mason City, IA 50401
(641) 373-2535
hinsonconsultingllc@gmail.com

Firm Overview

Hinson Consulting, LLC is an Iowa limited-liability corporation established in 2014. The firm specializes in City Administrator/Manager searches, but also performs compensation studies, employment background checks, and financial analysis for local governments in Iowa.

Hinson Consulting, LLC is a single-member LLC owned by Brent Hinson. It proposes to serve as the contracting firm for the proposed services, and will engage as subconsultants Callahan Municipal Consultants, LLC (Iowa single-member LLC owned by

Hinson Consulting, LLC
hinsonconsultingllc@gmail.com

Patrick Callahan), Mark A. Jackson Consulting, LLC (Iowa single-member LLC owned by Mark Jackson), and Theia Management Consulting, LLC (owned by Marketa Oliver).

Consultant Biographies:

Consultant **Brent Hinson** has worked in city government for 20 years, having served as Finance Director/City Clerk in Iowa Falls, Iowa; City Administrator in Garner, Iowa; City Administrator in Washington, Iowa; and his current position as Deputy City Administrator/ Finance Director in Mason City, Iowa. Brent is an ICMA Credentialed Manager. He has owned and operated his own consulting firm, Hinson Consulting, LLC since 2014. He is a past Iowa League of Cities Board member and speaker at League and ICMA conferences.

Consultant **Patrick Callahan** has 49 years of experience in city management and executive search in Iowa. He served the communities of Fort Madison, West Point, Maquoketa, and Anamosa in municipal leadership positions, and worked as a municipal consultant for the University of Iowa Institute of Public Affairs, the Brimeyer Group, and Snyder & Associates before starting his own firm, Callahan Municipal Consultants, in 2013. Since 2013, Callahan Municipal Consultants has successfully completed more than 25 administrator/manager searches in Iowa. Pat was inducted into the Iowa League of Cities Hall of Fame in 2001.

Consultant **Mark A. Jackson** has worked in city government for 32 years, first as the Village Manager in Homer, Michigan, and since 1993, as the City Administrator in Story City, Iowa. Mark is an ICMA Credentialed Manager. He is an adjunct instructor for Iowa State University. He also has provided consulting services upon request by cities for the past 17 years. He is a past Iowa League of Cities Board member.

Consultant **Marketa Oliver** has worked in city government for 32 years, having served as Assistant to the City Manager in Yakima, WA; City Administrator in Windsor Heights, Iowa; City Manager in Norwalk, Iowa; and her current role of City Administrator in Bondurant, Iowa. Marketa is an ICMA Credentialed Manager and holds the SPHR designation from the Society for Human Resources Management. She received the Iowa City/County Management Association's highest honor, the Joe Lukehart Award for Professional Service, and her cities have received many program excellence awards from the International City/County Management Association.

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Involvement of Staff, Elected Officials, and Citizen Advisory Committee (as applicable): While we have a standard framework for performing our executive searches, we aim to be highly flexible and responsive to your input to ensure the right process for Dallas Center. You are the experts on your community and your organization, and there is no one-size-fits-all approach for ensuring a good process. While we have provided a proposed schedule below as requested, we would be happy to adjust wherever needed to maintain an orderly, inclusive, and ultimately successful process.

The standard framework for our process includes:

- Meet with Mayor & Council to review job description, pay & benefits, etc.
- Meet with Mayor, Council, key staff, and select citizen advisers on an individual basis to discuss qualities desired in the next City Administrator, learn more about the organization's needs, and to gain input on the advertisement of the position.
- Prepare an 8- to 12-page position profile for prospective candidates.
- Prepare & place advertisements on key internet sites & on targeted social media.
- Seek out professionals within our respective networks who may be qualified and interested in the position.
- Compile list of potential candidates & make contacts to gauge interest & promote the position opening.
- Receive & catalog applications (we propose creating a dedicated Gmail account for this purpose and only accepting electronic applications).
- Screen candidates; meet with Mayor & Council to narrow the most qualified applicants to a list of finalists.
- Reference checks on finalists.
- Conduct criminal and credit background checks on finalists.
- Conduct formal interview process over a period of two days.
- Negotiations with selected candidate, including employment contract.

We can calibrate the items above listing in a variety of ways, as desired, to meet Dallas Center's expectations for elected official, staff, and citizen involvement.

We have proposed one item in addition to our typical process: a City Council workshop on organizational effectiveness to discuss the roles of the staff and the elected officials, and discuss strategies to ensure that all are on the same page and moving in a coordinated manner to improve the community.

Development & Evaluation of Candidate Pool: We are highly connected within and outside the state of Iowa in the city management field, and have a strong knowledge of potential candidates that may be interested in and qualified for the position, through an ongoing dialogue with a wide array of city government professionals. We perform many searches within the state of Iowa, so are aware and in touch with both the Iowa-based candidates, as well as those from other states that are interested in relocating to or returning to Iowa. Our process starts with assembling a list of all such candidates of which we are aware. We will prepare what we believe is the list of the best candidates for Dallas Center. This will be based on the input we receive from staff, elected officials, and citizens, along with our own research and subject matter knowledge. We know many of the potential candidates personally and professionally, and may have worked with them on past searches, so are aware in many cases of not just qualifications for these individuals, but also character and intangibles that may make them particularly suited for Dallas Center. We then make contact with the potential candidates and other key influencers within the Iowa local government to raise awareness of the community and the availability of the position. We use the position profile we will prepare to supplement these efforts. We further advertise in a variety of outlets (with internet/social media sources emphasized), and also seek to be responsive and informative to candidates that may contact us directly about the position, as is often the case.

We are in a challenging time for recruitment; this is true across the economy, but we have seen direct effects on the number of applicants we are seeing in our post-COVID searches. While there are still good candidates out there, the lower numbers make it all the more important that the City has addressed any red flags and has elected officials and staff that are on the same page going into the search.

We have several levels of screening for applicants. First, we develop a qualifications matrix to be able to compare the candidates on the basis of factors such as education, local government experience, and management experience, and relate these to the desired qualifications and attributes identified for the position we are filling. We conduct detailed internet research on candidates via Google searches, targeted websites, etc. We use the results of these screening techniques to discuss among our consultants those that we believe are the best fit for the position on paper. We have several ways to involve the Mayor and City Council in this process. We prefer to bring

the Mayor and City Council a group of semi-finalists for closed session discussion, rather than spend valuable elected official time reviewing applications that do not have sufficient merit to move on to the next stage. However, we are flexible in this process, within the bounds of maintaining an appropriate level of confidentiality while complying with Iowa Code Chapters 21 & 22 regarding open meetings/open records. For example, we have usually conducted Zoom interviews of semi-finalists before the Mayor and Council proceed to selection of finalists.

The final levels of screening for candidates consist of credit, criminal background, and detailed reference interviews, along with the in-person interviews. We conduct all of our background research prior to the interviews, in order to put the Mayor & Council in the position to make an offer at the conclusion of the interviews. The interview process itself is carefully crafted to allow participants to develop a strong feel for candidate fit and readiness to assume the role of City Administrator.

Recruitment Timetable: As stated above, we are flexible in our approach and process, but would anticipate the following timetable at this point in time:

A. Phase I – Advertising & Marketing of Position		
1. Initial Council Meeting to start the process	Consultant Hinson/City Council (Virtual)	March 26
2. Confidential Interviews with Mayor, Council Members & Key Staff	Consultants	Completed by March 29
3. Preparation of Profile	Consultant	Completed by April 4
4. Council Approval of Profile	City	April 9
5. Preparation of Advertisements	Consultant	By April 9
6. Placement of advertisement and posting on websites	Consultant	Completed by April 10
7. Emailing of Profiles	Consultant	April 10- May 10

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8. Phone Calls to Potential Candidates	Consultant	April 10- May 10
9. Deadline for Applications	-	May 10
B. Phase II – Selection Process		
10. Screening of Candidates	Consultant	Completed by May 14
11. Selection of Candidates for Zoom Interviews	City Council	May 14
12. Zoom Interviews of Candidates	Consultant/Council	May 21
13. Mail a Packet of Information to Candidates for Formal Interviews	Consultant	By May 24
14. Education Verification, Credit Checks, & Criminal Background Checks, -Finalists	Consultant	Completed by June 7
15. Calls on Candidates' References	Consultant	Completed by June 7
16. Coordination of Interviews	Consultant	Completed by June 7
17. Finalist Interviews	Consultant/Council	June 7-8
18. Negotiations with Selected Candidate	Consultant/Mayor	June 8-9
19. Approval of Offer of Employment	City Council	June 11
20. Start of Employment		July 11 (Tentative)

The exact dates of each step in the process will be selected after this proposal has been approved and the City has provided additional information regarding the schedules of the City officials involved in the process.

Proposed Scope of Services & Fees:

We propose the following scope of services:

1. Develop recruiting specifications, in conjunction with the City Council, and other key individuals selected by the City Council, that address the specific duties, responsibilities, operational issues, education and training, leadership qualities, and other factors that are relevant to the position.

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2. Coordinate all stages of the process with the City Council, with the collaboration of key staff members from the City of Dallas Center.

3. Translate the Council requirements into a recruitment brochure, to encompass a nation-wide search, with recruiting activities including selected advertising, networking and direct inquiries, and use of our knowledge of candidates from other searches.

4. Assist the Council in screening the initial pool of applicants to an appropriate number of semi-finalists. Provide the Council with summary reports on semi-finalists and respond to questions.

5. Work with the Council to narrow the semi-finalists group to a list of approximately four finalists, to determine an appropriate interview process, and to discuss preliminary terms of an employment agreement.

6. Conduct in-depth interviews, detailed background investigations, and contact references and verify the credentials of finalists. Prepare a report on each finalist. Assist the Council with the candidate interviews.

7. Coordinate and/or conduct any additional assessments and background investigations.

8. Assist the Council with the negotiation of an employment agreement with the selected candidate, as directed by the Council.

Fee Proposal

Task	Lead Role	Fee
1. General oversight & management of process	Consultants	\$800
2. Initial Council meeting to start the search process	Consultants/Council	\$300
3. Confidential Interviews-City officials	Consultant	\$1,000
3. Preparation of Position Profile	Consultant	\$ 1,100

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4. Council Approval of Profile	Council	\$0
5. Preparation of List of Potential Candidates	Consultant	\$ 450
6. Printing or emailing of Profiles	Consultant	\$ 150
7. Preparation of Advertisements	Consultant	\$ 200
8. Placement of Advertisements (Includes Cost of Ads)	Consultant	\$ 1,000
9. Phone Calls to Potential Candidates	Consultant	\$ 300
10. Screening of Candidates	Consultants/Council	\$1,000
11. Selection of Candidates for Zoom Interviews - Council Meeting	Council	\$ 500
12. Zoom Interviews of 6 Finalists	Consultants/Council	\$1,000
13. Selection of Candidates for Formal Interviews	Council	-0-
14. Send Packets of Information to Candidates for Interviews	Consultant	\$300
15. Educational Verification, Credit Checks, & Criminal Background Checks & Report	Consultant	\$750
16. Calls on Candidate References	Consultant	\$1,500
17. Coordination of Interviews & Calls to Candidates	Consultant	\$750
18. Formal Interviews – Two Days	Consultant/Council	\$2,000
19. Negotiations with Selected Candidate	Consultant	\$ 300
20. Formal Approval of Offer of Employment	Council	\$0
SUB-TOTAL – Consulting Fee		\$13,400
Expenses – Mileage, copies, & lodging		\$ 1,500
Grand Total – Not to Exceed		\$14,900

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We would anticipate billing for monthly progress payments proportionate to the amount of work completed each period, through the completion of the search.

Please consider this division of tasks as a proposal that can be modified to meet the Council's expectations. We are flexible as to the tasks that the Council would wish to assign to us.

If we were to follow the division of tasks, as outlined in this proposal, the consulting fee, plus expenses, would not exceed \$14,900. If the Council wants to change the division of tasks, we can modify the fee according to the Council's needs and expectations.

Based on this scope of service, would have the following expectations of City staff and officials:

- Provide consultants with content for position profile.
- Respond to various information requests during the process.
- Provide input throughout the process.
- Various coordination for interview weekend, including arranging tours of Dallas Center, a public reception for candidates, refreshments for formal interview participants, etc.
- Legal review of proposed employment contract (by City Attorney).

Additional Services: New Administrator Evaluations and Council Goal Setting

Organizational Survey & Effectiveness Session: We can conduct a survey of key officials and then facilitate a City Council workshop on organizational effectiveness to discuss the roles of the staff and the elected officials, and discuss strategies to ensure that all are on the same page and moving in a coordinated manner to improve the community. We did this in one of our recent searches, and it was very well received by all participants. The fee for this service is \$750, assuming we could schedule the session on a date we would already be in Dallas Center for the search process.

Six and/or Twelve Month Performance Evaluation: If requested by the Council, we can assist the City with initial performance evaluations of the person selected as City Administrator. In cooperation with the Mayor, City Council Members, and City Administrator, we will develop a performance evaluation form and rating system. We will distribute and collect the evaluation forms, summarize them, and present the summary to

the Mayor, City Council, and City Administrator. If there is a need for an improvement in some aspect of the performance of the City Administrator, we will provide advice and suggestions, if requested. The fee for this service would be \$800 per evaluation process.

Mayor/Council Goal-Setting: We believe one of the most important aspects to success, especially for a new Administrator, is a shared Mayor/Council vision. This allows the new Administrator to focus on what is truly important to start, and what can wait a bit to address. Our consultants are highly experienced with this process, and can build a process to suit Dallas Center. The fee for this service would range from \$1,000 to \$2,500 depending on the depth of the process desired by the City of Dallas Center.

We sincerely thank you for considering our proposal, and look forward to working with you.

Brent, Pat, Mark, and Marketa

Appendix

Client Listing: Our consultants have assisted with the following representative city administrator/ manager searches in Iowa in recent years:

<u>Client</u>	<u>Year</u>	<u>Contact</u>
Mason City, Iowa	2018	Perry Buffington, HR Director, 641-424-7130
Carlisle, Iowa	2018	Drew Merrifield, Mayor, 515-229-5800
Keokuk, Iowa	2018	Tom Richardson, Former Mayor, 319-520-5848
Sheldon, Iowa	2018	Katricia Meendering, Former Mayor, 712-324-4651
Polk City, Iowa	2019	Jason Morse, Former Mayor, 515-208-3996
Orange City, Iowa	2019	Deb DeHaan, Mayor, 712-541-9016
Burlington, Iowa	2020	Stephanie Stuecker, Finance Director, 319-753-8178
Decorah, Iowa	2021	Lorraine Borowski, Mayor, 563-382-3452
Marion, Iowa	2021	Nick AbouAssaly, Mayor, 319-743-6305
Oskaloosa, Iowa	2022	Amy Miller, Fin. Director/City Clerk, 641-673-9431
Independence, Iowa	2022	Susi Lampe, City Clerk/Treasurer, 319-334-2780
Huxley, Iowa	2019/2023	David Haugland, City Administrator, 515-597-2561
Riverside, Iowa	2019/2023	Allen Schneider, Mayor, 319-330-2102
Fairfield, Iowa	2017/2023	Rebekah Loper, City Clerk, 641-472-6193
Elkhart, Iowa	2024	Brad Fordyce, City Council, 712-490-0436

RESOLUTION NO. 2024-28

A RESOLUTION APPROVING THE ELEVENTH AMENDMENT TO THE TWO-MILE AGREEMENT DATED JUNE 9, 1992, BETWEEN THE CITY AND XENIA RURAL WATER DISTRICT

WHEREAS, the on the 9th day of June, 1992, the City of Dallas Center and Xenia Rural Water District ("Xenia") entered into a Two-Mile Agreement pursuant to Chapter 357A of the Code of Iowa to provide for the boundaries of the Dallas Project within two miles of the Dallas Center corporate limits; which Agreement was filed in the office of the Dallas County, Iowa, Recorder in Book 728 at Page 906; and

WHEREAS, MJCK Holdings, LLC, the owner of Lot 2 in Quad County Holdings Subdivision, an Official Plat, along Highway 169 (which is within the territory reserved for service by the City) has requested that water service be provided to its property by Xenia; and

WHEREAS, the Public Works Department has determined that the City currently is unable to provide water service to the property in question, and recommends that the Two-Mile Agreement be amended to permit Xenia to provide service to the property; and

WHEREAS, the Council has determined that the Eleventh Amendment, a copy of which is attached hereto, should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, that the Eleventh Amendment to Two-Mile Agreement be approved, and that the Mayor and Clerk are authorized to sign the Amendment.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 12th day of March, 2024.

Daniel Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk

ELEVENTH AMENDMENT TO TWO-MILE AGREEMENT

THIS AGREEMENT is made and entered into as of this 12th day of March, 2024, by and between the **CITY OF DALLAS CENTER, IOWA** ("Dallas Center"), a municipal corporation organized and existing under the laws of the State of Iowa, and **XENIA RURAL WATER DISTRICT** ("Xenia"), organized and incorporated as a body politics pursuant to Chapter 357A of the Code of Iowa.

RECITALS

WHEREAS, the parties on the 9th day of June, 1992, entered into a Two-Mile Agreement pursuant to Chapter 357A of the Code of Iowa to provide for the boundaries of the Dallas Project within two miles of the Dallas Center corporate limits; which Agreement was filed in the office of the Dallas County, Iowa, Recorder in Book 728 at Page 906; and

WHEREAS, the parties now desire to amend the previously-agreed upon boundary lines.

NOW, THEREFORE, the parties hereto agree as follows:

1. **Amendment to Original Map.** The map attached to the Two-Mile Agreement dated June 9, 1992, is amended to remove the following described parcel of real estate which lies east of the Raccoon River, south of Highway 44, and west of Highway 169 within the property excluded in the Dallas Center two-mile limit, and to include them within the territory comprising and to be served by Xenia's Dallas Project.

The following described real estate now owned by MJKC Holddings, LLC, an Iowa limited liability company:

Lot 2 in Quad County Holdings Subdivision,
an Official Plat, in Dallas County, Iowa.

2. **Xenia's Right to Construct.** From the date of this Eleventh Amendment to Agreement, Xenia has and shall have the full unrestricted and exclusive right -- subject only to the conditions of the June 9, 1992, Agreement pertaining to a purchase of one or more areas by Dallas Center -- to construct, operate, maintain, repair, replace and reconstruct the Dallas Project in the area described in paragraph one above.

3. **Resolutions and Execution.** Dallas Center and Xenia shall become a party to this Amendment to Agreement upon its execution by the respective chief executive officers after the passage of a resolution approving this Amendment to Agreement and authorizing the execution of the same.

Executed as of the day and year first written above.

CITY OF DALLAS CENTER, IOWA

By _____
Daniel Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk

XENIA RURAL WATER DISTRICT

By _____
Its _____

RESOLUTION NO. 2024-20

**RESOLUTION DECLARING AN OFFICIAL INTENT
UNDER TREASURY REGULATION 1.150-2 TO ISSUE
DEBT TO REIMBURSE THE CITY FOR CERTAIN
ORIGINAL EXPENDITURES PAID IN CONNECTION
WITH SPECIFIED PROJECTS**

WHEREAS, the City anticipates making cash expenditures for one or more capital improvement projects, generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the City reasonably expects to issue debt to reimburse the costs of a Project; and

WHEREAS, the Council believes it is consistent with the City's budgetary and financial circumstances to issue this declaration of official intent.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, STATE OF IOWA:

Section 1. That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.

Section 2. That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Council determines to be necessary or desirable under the circumstances then and there existing.

Section 3. That the City reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Section 4. That the total estimated costs of the Project(s), the maximum principal amount of the bonds, notes or other indebtedness to be issued for the foregoing Project(s) and the estimated dates of completion of the Project(s) are reasonably expected to be as follows:

Project:	Cross Country Estates and Country Living Estates Street Improvements Project
Fund from which Original Expenditures are to be advanced:	Capital Improvements – Cross Streets
Total Estimated Cost:	NTE \$2,500,000.00
Amount of Borrowing Anticipated:	NTE: \$2,500,000.00
Estimated Date of Completion:	Summer 2024

Section 5. That the City reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or eighteen months after the property is placed in service, but in no event more than three (3) years after the original expenditure is paid.

Section 6. That this Resolution be maintained by the City Clerk in an Official Intent File maintained in the office of the Clerk and available at all times for public inspection, subject to such revisions as may be necessary.

PASSED AND APPROVED this 12th day of March, 2024.

Daniel Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk

RESOLUTION NO. 2024-21

A RESOLUTION PROVIDING FOR THE ACQUISITION BY THE CITY OF THE OWNERSHIP OF A CERTAIN PARCEL OF REAL ESTATE IN CONNECTION WITH THE CROSS COUNTRY ESTATES AND COUNTRY LIVING ESTATES STREET IMPROVEMENTS PROJECT; APPROVING THE FORM OF THE WARRANTY DEED IN CONNECTION THEREWITH; ACCEPTING SAID WARRANTY DEED ON BEHALF OF THE CITY OF DALLAS CENTER, IOWA; AND AUTHORIZING PAYMENT OF COMPENSATION TO THE PROPERTY OWNERS.

WHEREAS, by the adoption of Resolution No. 2024-13 on February 13, 2024, the City Council ordered the construction of the Cross Country Estates and Country Living Estates Street Improvements Project (the "Project"); and

WHEREAS, in connection with the Project it is necessary and required that the City acquire from certain owners of real estate the ownership of a certain parcel of real estate as hereinafter described; and

WHEREAS, the City has entered into negotiations with the owners of said certain real estate for the acquisition of said parcel of real estate; and

WHEREAS, the Engineer's plans, plats and specifications require the acquisition by the City of the following parcel of real estate from the owners thereof as follows, to-wit:

The ownership, in fee, of the parcel of real estate described as follows:

Parcel A of Lot 9 of Cross Country Estates Plat No. 2, Dallas Center, Dallas County, Iowa, as shown by the Plat of Survey filed in the office of the Recorder of Dallas County, Iowa, on August 28, 2006, in Book 2006 at Page 14235.

and;

WHEREAS, the parties have agreed upon compensation in the amount of \$5,226 for the sale and purchase of said parcel of real estate; and

WHEREAS, the proposed sale and purchase of the said parcel of real estate shall read, provide and be in substance as in the Warranty Deed attached hereto as Exhibit A and made a part hereof; which Warranty Deed has been duly executed by the Grantors David A. Dunn and Judy A. Dunn, husband and wife, and which should be approved.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Dallas Center, Iowa:

1. That the form and provisions of the Warranty Deed, as set forth in the attached Exhibit A be and the same are hereby approved.

2. That the Mayor and Clerk be and they hereby are authorized, directed, and empowered on behalf of the City of Dallas Center, Iowa, to accept the Warranty Deed to the parcel of real estate from the owners of said described real estate, so given and granted unto the City of Dallas Center, Iowa.

3. That the Clerk shall file the Warranty Deed for record in the office of the Recorder of Dallas County, Iowa.

4. That there is hereby appropriated as part of the cost and expense of the Project the sum of Five Thousand Two Hundred Twenty Six Dollars (\$5,226.00) required for the purchase and acquisition of such parcel of real estate and such other costs as may be required for the recording of said Warranty Deed, and the Clerk is hereby directed to issue proper payments therefor.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on the 12th day of March, 2024.

Daniel Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk

Prepared by and

Return to: Ralph R. Brown, 502 15th St., P.O. Box 250, Dallas Center, IA 50063, (515) 992-3728

Taxpayer Information: City of Dallas Center, P.O. Box 396, Dallas Center, IA 50063



WARRANTY DEED

For the consideration of \$5,226.00 and other valuable consideration, DAVID A. DUNN and JUDY A. DUNN, husband and wife, do hereby convey to the CITY OF DALLAS CENTER, an Iowa municipal corporation, the following described real estate in Dallas County, Iowa:

Parcel A of Lot 9 of Cross Country Estates Plat No. 2, Dallas Center, Dallas County, Iowa, as shown by the Plat of Survey filed in the office of the Recorder of Dallas County, Iowa, on August 28, 2006, in Book 2006 at Page 14235.

There is no known private burial site, well, solid waste disposal site, underground storage tank, hazardous waste, or private sewage disposal system on the property as described in Iowa Code Section 558.69, and therefore the transaction is exempt from the requirement to submit a groundwater hazard statement.

Grantors do Hereby Covenant with grantees, and successors in interest, that grantors hold the real estate by title in fee simple; that they have good and lawful authority to sell and convey the real estate; that the real estate is free and clear of all liens and encumbrances except as may be above stated; and grantors Covenant to Warrant and Defend the real estate against the lawful claims of all persons except as may be above stated. Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Dated: _____, 2024.

DAVID A. DUNN, Grantor

JUDY A. DUNN, Grantor

STATE OF IOWA, COUNTY OF DALLAS:

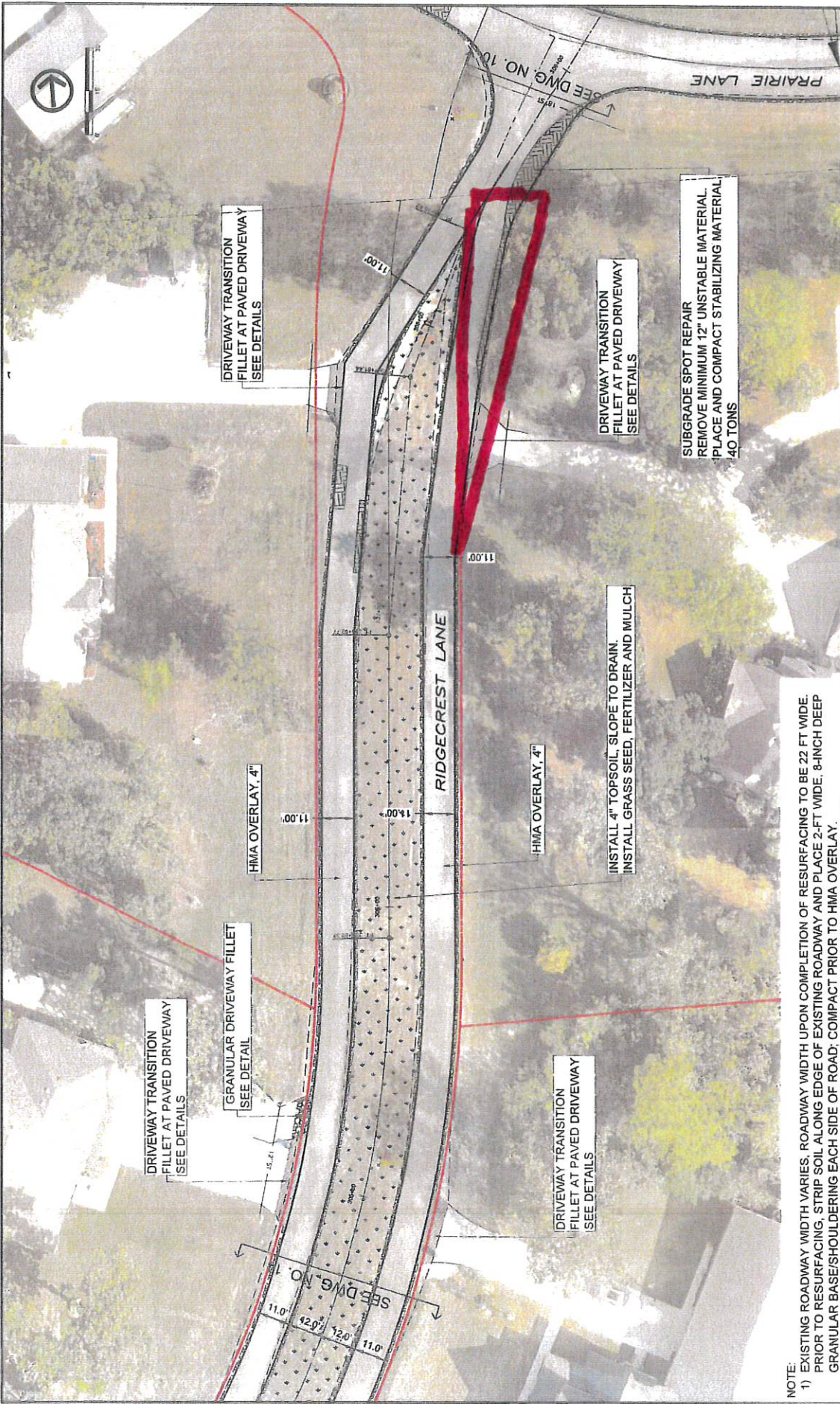
This record was acknowledged before me on _____, 2024, by
DAVID A. DUNN and JUDY A. DUNN, husband and wife.

Signature of Notary Public

FRUBE LN

RIDGECREST LN





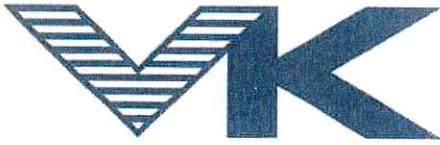
NOTE:
 1) EXISTING ROADWAY WIDTH VARIES. ROADWAY WIDTH UPON COMPLETION OF RESURFACING TO BE 22 FT WIDE. PRIOR TO RESURFACING, STRIP SOIL ALONG EDGE OF EXISTING ROADWAY AND PLACE 2-FT WIDE, 8-INCH DEEP GRANULAR BASE/SHOULDERING EACH SIDE OF ROAD; COMPACT PRIOR TO HMA OVERLAY.

REVISIONS		DATE	BY	APP'D

VEENSTRA & KIMM INC.
 CROSS COUNTRY ESTATES/COUNTRY LIVING ESTATES ST. IMPROV -2024
 CITY OF DALLAS CENTER, IOWA
 3000 Westtown Parkway • West Des Moines, Iowa 50266-1320
 515-225-6000 • 815-515-7919(PA) • 800-241-6000(WA79)

RIDGECREST LANE
STREET IMPROVEMENTS

SHEET NO. 15
 PROJECT 212127



VEENSTRA & KIMM INC.

3000 Westown Parkway
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000
www.v-k.net

March 7, 2024

Cindy Riesselman
City Clerk
City of Dallas Center
1502 Walnut Street
P.O. Box 396
Dallas Center, Iowa 50063

DALLAS CENTER, IOWA
CROSS COUNTRY ESTATES & COUNTRY LIVING ESTATES
STREET IMPROVEMENT
BID RESULTS - RECOMMENDATION TO AWARD CONTRACT

The City of Dallas Center received bids until 2:00 P.M. on March 6, 2024 for the Cross Country Estates & Country Living Estates Street Improvement project. A total of three bids were received as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate Bid</u>	<u>Total</u>
OMG Midwest Inc. dba Des Moines Asphalt & Paving	\$1,416,512.50	\$353,871.00	\$1,770,383.50
Grimes Asphalt & Paving Corporation	\$1,170,717.50	\$333,417.50	\$1,504,135.00
InRoads LLC	\$1,225,660.00	\$334,695.00	\$1,560,355.00

The low bid for both the base bid and the alternate bid was received from Grimes Asphalt & Paving Corporation. The total bid for Grimes Asphalt & Paving Corporation was \$1,504,135.

The engineer's estimate of cost for the project was:

Base Bid	\$1,530,300
Alternate Bid	\$444,600
Total	<u>\$1,974,900</u>

The low bid by Grimes Asphalt & Paving Corporation was 23.86% below the engineer's estimate of cost.

Cindy Riesselman
March 7, 2024
Page 2

The primary difference between the engineer's estimate of cost and the low bid is the unit price for hot mix asphalt. Based on prices from 2023 and the price trend over the last two years, the engineer's estimate of cost for the HMA pavement was \$120 per ton. The bid price by Grimes Asphalt & Paving Corporation for the base project was \$94.50 per ton. For the alternate bid the unit price was \$91.50 per ton. The difference in the low bid price for the hot mix asphalt constituted 22% of the difference between the low bid and the engineer's estimate of cost. For all of the other work items the low bid was just slightly below the engineer's estimate of cost.

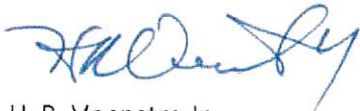
The project was bid with a base bid an alternate bid. The alternate bid is for 230th Street. Under the contract documents the City has the option to award contract for the base bid only or for the base bid plus the alternate bid.

The decision for the City Council is whether to award contract for the base bid or the base bid and the alternate bid. The total bid for the base bid and alternate bid is slightly below the engineer's estimate of cost for just the base bid. The total project cost will be well under the \$2,500,000 budget allocation that was identified for the project.

If the City Council wishes to move forward with the project it is recommended the award of contract be based on the total of the base bid and alternate bid. If the City Council elects to move forward the award of contract would be in the amount of \$1,504,135.00.

If you have any questions or comments concerning the project, please contact the writer at 515-225-8000, or at bveenstra@v-k.net.

VEENSTRA & KIMM, INC.



H. R. Veenstra Jr.

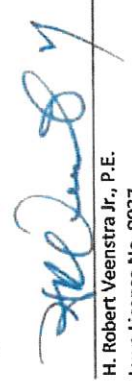
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Enclosure

BID TABULATION
CROSS COUNTRY ESTATES AND COUNTRY LIVING ESTATES STREET IMPROVEMENTS - 2024
DALLAS CENTER IOWA

1. Construct Cross Country Estates and Country Living Estates Street Improvements - 2024 Base Bid for the following unit and lump sum prices:												
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENDED PRICE	Grimes Asphalt & Paving Corporation 5550 NE 22nd St Des Moines, IA 50313	UNIT PRICE	EXTENDED PRICE	InRoads LLC 4761 NE 20th Lane Des Moines, IA 50313	UNIT PRICE	EXTENDED PRICE	OMG Midwest Inc. dba Des Moines Asphalt & Paving 2401 SE Tones Dr. STE 13 Ankeny, IA 50021
1	Mobilization	LS	1	10,550.00	10,550.00		25,000.00	25,000.00	46,000.00	46,000.00		
2	Construction Staking	LS	1	6,525.00	6,525.00		8,970.00	8,970.00	5,775.00	5,775.00		
3	Traffic Control	LS	1	6,850.00	6,850.00		3,876.00	3,876.00	23,700.00	23,700.00		
4	Class 10 Excavation	LS	1	4,200.00	4,200.00		21,234.00	21,234.00	16,700.00	16,700.00		
5	Stabilizing Materials, Class A	TON	3,200	63.00	201,600.00		44.00	140,800.00	56.50	180,800.00		
6	Granular Surfacing	TON	60	97.00	5,820.00		60.00	3,600.00	48.00	2,880.00		
7	Shoulder, HMA Millings	TON	850	35.25	29,962.50		50.00	42,500.00	49.50	42,075.00		
8	Offsite Topsoil	CY	420	72.00	30,240.00		80.00	33,600.00	80.00	33,600.00		
9	Pavement Removal	SY	480	14.00	6,720.00		28.00	13,440.00	16.50	7,920.00		
10	Driveway Transition Fillet	SY	890	43.00	38,270.00		60.00	53,400.00	77.25	68,752.50		
11	HMA/PCC Millings, Surface Notch Runout	SY	180	19.00	3,420.00		23.00	4,140.00	12.50	2,250.00		
12	Asphalt Pavement, ST, 4-1/2"	SY	8,680	94.50	820,260.00		100.00	868,000.00	112.00	972,160.00		
13	Seeding, Fertilizing, and Mulching, Type 1	LS	1	6,300.00	6,300.00		7,100.00	7,100.00	13,900.00	13,900.00		
SUBTOTAL BID - BASE BID					\$1,170,717.50			\$1,225,660.00				\$1,416,512.50
					(Items 1 - 13)							

2. Construct Cross Country Estates and Country Living Estates Street Improvements - 2024 Add Alternative Bid for the following unit and lump sum prices:												
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENDED PRICE	Grimes Asphalt & Paving Corporation 5550 NE 22nd St Des Moines, IA 50313	UNIT PRICE	EXTENDED PRICE	InRoads LLC 4761 NE 20th Lane Des Moines, IA 50313	UNIT PRICE	EXTENDED PRICE	OMG Midwest Inc. dba Des Moines Asphalt & Paving 2401 SE Tones Dr. STE 13 Ankeny, IA 50021
14	Mobilization	LS	1	5,300.00	5,300.00		5,100.00	5,100.00	12,300.00	12,300.00		
15	Construction Staking	LS	1	2,650.00	2,650.00		1,950.00	1,950.00	1,111.00	1,111.00		
16	Traffic Control	LS	1	2,850.00	2,850.00		1,600.00	1,600.00	6,600.00	6,600.00		
17	Class 10 Excavation	LS	1	4,800.00	4,800.00		5,445.00	5,445.00	4,500.00	4,500.00		
18	Stabilizing Materials, Class A	TON	450	63.00	28,350.00		44.00	19,800.00	56.50	25,425.00		
19	Granular Surfacing	TON	60	97.00	5,820.00		60.00	3,600.00	48.00	2,880.00		
20	Shoulder, HMA Millings	TON	110	35.25	3,877.50		50.00	5,500.00	49.50	5,445.00		
21	Driveway, Transition Fillet	SY	80	43.00	3,440.00		60.00	4,800.00	90.00	7,200.00		
22	Asphalt Pavement, ST, 8"	TON	3,020	91.50	276,330.00		95.00	286,900.00	95.50	288,410.00		
SUBTOTAL BID - ADD ALTERNATE BID					\$333,417.50			\$334,695.00				\$353,871.00
					(Items 14 - 22)							
TOTAL BASE BID PLUS ADD ALTERNATE BID					\$1,504,135.00			\$1,560,355.00				\$1,770,383.50

I hereby certify that this is a true tabulation of bids received on March 6, 2024 by the City of Dallas Center, Iowa.


H. Robert Veenstra Jr., P.E.
Iowa License No. 9037



My license renewal date is December 31, 2024

RESOLUTION NO. 2024-23

**RESOLUTION ADOPTING PLANS, SPECIFICATIONS,
FORM OF CONTRACT AND ESTIMATE OF COST FOR
THE CROSS COUNTRY ESTATES AND COUNTRY
LIVING ESTATES STREET IMPROVEMENTS – 2024**

WHEREAS, on the 20th day of February, 2024, plans, specifications, form of contract and estimate of cost were filed with the Clerk for the construction of certain public improvements described in general as the Cross Country Estates and Country Living Estates Street Improvements - 2024; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for the public improvements was published as required by law.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dallas Center, State of Iowa:

That the plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for the public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED this 12th day of March, 2024.

Daniel Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk

RESOLUTION NO. 2024-24

**RESOLUTION MAKING AWARD OF CONSTRUCTION
CONTRACT FOR THE CROSS COUNTRY ESTATES AND
COUNTRY LIVING ESTATES STREET IMPROVEMENTS
- 2024**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS
CENTER, STATE OF IOWA:**

That the following bid for the construction of certain public improvements described in general as the Cross Country Estates and Country Living Estates Street Improvements - 2024, described in the plans and specifications heretofore adopted by this Council on March 12, 2024, be and is hereby accepted, the same being the lowest responsive, responsible bid received for such work, as follows:

Contractor: Grimes Asphalt & Paving Corporation of Des Moines, Iowa
Amount of Bid: \$1,504,135.00
Portion of Project: All construction work, including both the base and alternate project

That the Mayor and Clerk are hereby directed to execute the contract with the contractor for the construction of the public improvements, such contract not to be binding on the City until approved by this Council.

PASSED AND APPROVED this 12th day of March, 2024.

Daniel Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk

RESOLUTION NO. 2024-25

**RESOLUTION APPROVING CONSTRUCTION
CONTRACT AND BOND FOR THE CROSS COUNTRY
ESTATES AND COUNTRY LIVING ESTATES STREET
IMPROVEMENTS – 2024**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS
CENTER, STATE OF IOWA:**

That the construction contract and bond executed and insurance coverage for the construction of certain public improvements described in general as the Cross Country Estates and Country Living Estates Street Improvements - 2024, and as described in detail in the plans and specifications heretofore approved, and which have been signed by the Mayor and Clerk on behalf of the City be and the same are hereby approved as follows:

Contractor: Grimes Asphalt & Paving Corporation of Des Moines, Iowa

Amount of Bid: \$1,504,135.00

Bond Surety:

Date of Bond

Portion of Project: All construction work, including both the base and alternate project

PASSED AND APPROVED this 12th day of March, 2024.

Daniel Beyer, Mayor

ATTEST

Shellie Schaben, City Clerk

Mosquito Control of Iowa contract

THIS AGREEMENT made and entered into this 4th - 2024 day of March, between the city of Warren Center hereinafter called "City", and Mosquito Control Of Iowa Inc. hereinafter called "Contractor". 1. SERVICES The contractor agrees to furnish all materials, equipment, and labor necessary to perform for the City, in a good and businesslike manner, the following specified services;

(A) Mosquito Control

(B) _____

(C) _____

2. COMPENSATION The City will pay the Contractor, who will accept in full payment for all services, the sum of \$8,335.00, payable as follows; The full price will be billed at the end of the program season.

3. TERM The Contractor is to perform this agreement during a period commencing on or about June 1st, and terminating Annual Sept 1st

4. TERRITORY The territory covered by this agreement shall be limited to.

Residential Area
Park

5. COMPLIANCE WITH LAWS The Contractor shall act as an Independent contractor insofar as the performance of service hereunder is concerned. To that end, the Contractor shall secure any and all permits and licenses that may be required to perform said services herein contemplated and shall comply with all federal and state laws, rules and regulations required in performing the services contemplated. The City shall make all local, city and county permits necessary and Contractor shall make reports that shall be required by federal or state law, ordinance, rule or regulation.

6. CONTRACTOR IS LICENSED The Contractor will provide the City with a current copy of Contractor's Pesticide Applicators license if requested.

7. LIABILITY FOR NEGLIGENCE The Contractors agrees to assume all risk of loss and to indemnify and hold harmless City, its officers, agents and employees from and against any and all liabilities including cost, attorney fees, witness fees, and other expenses incident thereto for injury to persons and for loss of, damage to or destruction of property, arising out of the Contractors negligence in the performance of this Agreement. In the event that any demand or claim is made or suit is commenced against the City, the City shall give prompt written notice thereof to Contractor and Contractor shall have the right to compromise or defend the same to the extent of its own interests.

8. INSURANCE The Contractor shall procure and maintain during the term of this Agreement, all necessary insurance.

9. PAYMENT DEFAULT In the event City fails to pay any installment of the contract price when due, Contractor may, at its sole discretion, cease further services under this agreement and recover from the City the greater of Contractor's "cost" or the "value of service rendered" prior to cessation and the anticipated profit to have been earned in the performance of the entire contract.

10. NOTICES All notices regarding this agreement given or so sent hereunder shall be sent by United States Mail, certified with return receipt requested, to the respective parties at the addresses set forth on the signature page hereof to such other addresses as the parties shall designate in writing from time to time.

11. AUTHORITY The City warrants to Contractor that it has the authority to enter into this contract and that this contract has been approved by the City Council, Mayor, and any other person or body required by the City Charter or State Statute.

CITY OF

Spaulding Center

CONTRACTOR

MOSQUITO CONTROL OF IOWA

By _____

By [Signature]

ORDINANCE NO. 600

AN ORDINANCE AMENDING SECTION 106.08 OF THE CODE OF ORDINANCES OF THE CITY OF DALLAS CENTER, IOWA, AS AMENDED, INCREASING THE FEES FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE FOR RESIDENTIAL AND COMMERCIAL PREMISES.

BE IT ENACTED by the City Council of the City of Dallas Center, Iowa, that:

SECTION 1. Section 106.08(1) of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, is hereby amended to read as follows:

1. Schedule of Fees. The fees for solid waste collection and disposal service, used or available, are:
 - A. For each residential premises, including single-stream recycling - \$22.00 per month, for services provided on and after April 16, 2024; \$22.50 per month, for services provided on an after April 16, 2025; and \$23.00 per month, for services provided on and after April 16, 2026.
 - B. For commercial, industrial and institutional premises (including premises with one or more apartments) requiring once or twice-weekly collection -- a minimum of \$29.98 per month for each premises, for services provided on and after April 16, 2024; \$31.63 per month for each premises, for services provided on and after March 16, 2025; and \$33.37 per month for each premises, for services provide on an after April 16, 2026. Additionally, each premises shall be charged such additional monthly fees based on the quantity of solid waste and recyclables collected as may be established by the Clerk and approved by the Council.

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Severability Clause.** If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part there of not adjudged invalid or unconstitutional.

SECTION 4. **When Effective.** This Ordinance shall be in full force and effect from and after its passage and publication as provided by law for all services provided on and after April 16, 2024.

Passed by the City Council on the 12th day of March, 2024, and approved the 12th day of March, 2024.

Daniel Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk

February 6th, 2024

Proposal

Code Enforcement for the City of Dallas Center

Iowa Inspections LLC, DBA – Iowa Code Enforcement (ICE) is proposing to perform the duties of Code Enforcement Officer for the City of Dallas Center.

Duties to include:

- Work directly under the supervision of a single selected staff person.
- There would be no communications or direction to or from elected officials.
- Inspect and take pictures of properties in violation of the city code ordinances as a result of pro-active inspections and follow up with local complaints.
- Answer phone calls and emails from property owners and city employees with questions and/or complaints.
- Contact property owners by US Postal Service mail (with photos, as needed) to inform them of violations and provide information on how to comply with options that are available.
- The structure of the notices shall be agreed upon by Iowa Code Enforcement and the City of Dallas Center.
- All notices will have Iowa Code Enforcement email contact information. ICE will keep records for all notices and photos on file.
- ICE will provide certified notices by email to the City of Dallas Center. Regular 1st & 2nd Notices will be sent by USPS mail and CC'd via email to the city. Final (3rd) notice to be issued by city attorney.
- A monthly Excel spread sheet of enforcement steps along with a monthly statement will be provided to the City of Dalas Center.

Compensation:

\$50.00 per hour. Includes: drive time to and from the City of Dallas Center (IRS mileage rate), time in town, administrative work (EX: preparing notices, photos, abatement monitoring, coordination with the city attorney, court time, staff meetings, presentations and reporting to city council and communication time on the phone and email. \$500 flat fee invoice per month.

I would also request the City of Dallas Center to supply self-addressed stamped envelopes and business cards with the city logo and contact information.

The City of Dallas Center is responsible for all postage fees and will be invoiced accordingly with receipts.

Terms of Service:

The term of this agreement is self-renewing starting from the date signed by the City of Dallas Center. A 6-month trial period will be observed. If either party wishes to terminate the agreement, a 30-day written notice will be signed. Either party can terminate this contract relationship at any time in the manner provided herein. Neither shall have any obligation to renew the contract for any additional term after the expiration of this term is provided. The 'contractor' (ICE) shall be given a minimum of sixty (60) days' notice prior to the end of agreement term from the city. In the event the city does not intend on renewing or extending this agreement, the agreement shall also terminate automatically upon the death or disability of 'contractor'. Disability means the 'contractor' (ICE) is unable to perform the duties set forth in this agreement, with or without accommodation, for a period of sixty cumulative business days in any twelve-month period, as a result of a physical or mental condition or loss of legal capacity.

Iowa Inspections

City of Dallas Center

DBA – Iowa Code Enforcement

Date : _____, 2024.

RESOLUTION NO. 2024-19

A RESOLUTION AUTHORIZING EMPLOYEES OF THE CITY OF DALLAS CENTER, IOWA, TO VOLUNTARILY CONTRIBUTE UNUSED SICK LEAVE TO A SICK LEAVE BANK FOR THE BENEFIT OF ROCHELLE CORY-SHIVVERS

WHEREAS, the City of Dallas Center, State of Iowa, is a duly organized municipal corporation; and

WHEREAS, Section 17.02(6) of the Code of Ordinances of the City of Dallas Center, Iowa, as amended, provides for the authorization by Resolution of the Council the number, duties, and compensation of City Employees; and

WHEREAS, Section 413 of the Personnel Policies for the City of Dallas Center provides that sick leave with pay is granted employees at the rate of 2/3^{rds} of a day at the end of each month, which may be accumulated by each employee to a maximum of 90 days; and

WHEREAS, the Council wishes to establish a sick leave bank for the sole benefit of Rochelle Cory-Shivvers, an employee, to which other employees may voluntarily contribute unused sick leave.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dallas Center, Iowa, that employees of the City of Dallas Center may voluntarily contribute unused sick leave to a sick leave bank for the sole benefit of Rochelle Cory-Shivvers.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 12th day of March, 2024.

Daniel Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk

RESOLUTION NO. 2024-22

**RESOLUTION AUTHORIZING CELL PHONE STIPEND FOR
SPECIFIED CITY EMPLOYEES**

WHEREAS, cell phones are an effective and necessary means of communication for many employees in conducting City business; and

WHEREAS, the City does not provide cell phones to any of its employees; and

WHEREAS, the City of Dallas Center recognizes the need to document its Employee Cell Phone Policy; and

WHEREAS, employees whose job duties include the frequent need for a cell phone should receive \$35 per month in the form of a monthly cell phone stipend to cover business-related costs on their personal cell phone; and

WHEREAS, employees who receive the cell phone stipend shall be limited to those who take frequent after-hours calls and those employees working at various locations and often do not have access to a land line during the day and shall include the Public Works Director, Public Works Operations Specialists and City Administrator.

NOW, THEREFORE, BE IT RESOLVED by the Dallas Center City Council that the monthly \$35 Employee Cell Phone Stipend is approved for the Specified Employees listed in this Resolution effective March 1, 2024.

PASSED AND APPROVED this 12th day of March, 2024.

Daniel Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk

RESOLUTION NO. 2024-29

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS CENTER, IOWA, the following transfers are hereby authorized as the council has identified these necessary for the purpose of funding equipment purchases and per the budget:

		Debit	Credit
Transfer from			
Emergency transfer out	119-910-6910	\$17,622.36	
Emergency savings	119-000-1160		\$17,622.36
Transfer to			
General savings	001-000-1160	\$17,622.36	
General transfer in	001-910-4830		\$17,622.36
Transfer from			
Storm District transfer out	740-910-6910	\$ 5,000.00	
Storm District savings	740-000-1160		\$ 5,000.00
Transfer to			
Depr Non Rut savings	029-000-1161	\$ 5,000.00	
Depr Non Rut transfer in	029-910-4830		\$ 5,000.00
Savings for equipment			

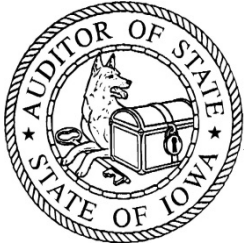
**all DS transfers in are done on a monthly basis per debt schedules

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Dallas Center, Iowa, on this 12th day of March, 2024.

Danny Beyer, Mayor

ATTEST:

Shellie Schaben, City Clerk



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834 Facsimile (515) 281-6518

NEWS RELEASE

Contact: Pam Bormann
515/281-5834

FOR RELEASE

March 12, 2024

Auditor of State Rob Sand today released an agreed-upon procedures report on the City of Dallas Center, Iowa, for the period July 1, 2022 through June 30, 2023. The agreed-upon procedures engagement was performed pursuant to Chapter 11.6 of the Code of Iowa.

Sand reported one finding related to the receipt and disbursement of taxpayer funds. It is found on page 9 of this report. The finding addresses a lack of segregation of duties. Sand provided the City with a recommendation to address this finding.

The finding discussed above is repeated from the prior year. The City Council has a fiduciary responsibility to provide oversight of the City's operations and financial transactions. Oversight is typically defined as the "watchful and responsible care" a governing body exercises in its fiduciary capacity.

A copy of the agreed-upon procedures report is available for review on the Auditor of State's website at [Audit Reports – Auditor of State](#).

#

CITY OF DALLAS CENTER
AUDITOR OF STATE'S INDEPENDENT REPORT
ON APPLYING AGREED-UPON PROCEDURES
FOR THE PERIOD
JULY 1, 2022 THROUGH JUNE 30, 2023

City of Dallas Center



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834 Facsimile (515) 281-6518

February 20, 2024

Officials of the City of Dallas Center
Dallas Center, Iowa

Dear Honorable Mayor and Members of the City Council:

I am pleased to submit to you the agreed-upon procedures report for the City of Dallas Center, Iowa, for the period July 1, 2022 through June 30, 2023. The agreed-upon procedures engagement was performed pursuant to Chapter 11.6 of the Code of Iowa and in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards for attestation engagements contained in Government Auditing Standards.

I appreciate the cooperation and courtesy extended by the officials and employees of the City of Dallas Center throughout the agreed-upon procedures engagement. If I or this office can be of any further assistance, please contact me or my staff at 515-281-5834.

Sincerely,

A handwritten signature in black ink that reads "Rob Sand". The signature is stylized and cursive.

Rob Sand
Auditor of State

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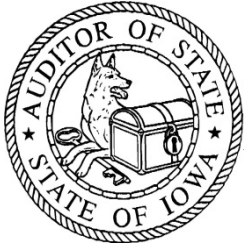
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City of Dallas Center

Officials

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Danny Beyer	Mayor	Jan 2026
Ryan Kluss	Mayor Pro tem	Jan 2024
Danny Beyer	Council Member	(Resigned Jan 2022)
Angie Beaudet (Appointed Feb 2022)	Council Member	Nov 2023
Ryan Coon	Council Member	Jan 2024
Amy Strutt	Council Member	Jan 2026
Daniel Willrich	Council Member	Jan 2026
Cindy Riesselman	City Clerk/Treasurer	Indefinite
Ralph R. Brown	Attorney	Indefinite

City of Dallas Center



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834 Facsimile (515) 281-6518

Auditor of State's Independent Report on Applying Agreed-Upon Procedures

To the Honorable Mayor and Members of the City Council:

We performed the procedures below, which were established at Iowa Code Chapter 11.6, to provide oversight of Iowa cities. Accordingly, we have applied certain procedures to selected accounting records and related information of the City of Dallas Center for the period July 1, 2022 through June 30, 2023, including procedures related to the City's compliance with certain Code of Iowa requirements identified below. The City of Dallas Center's management, which agreed to the performance of the procedures performed, is responsible for compliance with these requirements and for the City's records.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards for attestation engagements contained in Government Auditing Standards, issued by the Comptroller General of the United States. The City of Dallas Center's management has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose to report, in accordance with Chapter 11.6 of the Code of Iowa, recommendations pertaining to selected accounting records and related information of the City including the City's compliance with certain Code of Iowa requirements. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures we performed are summarized as follows:

1. We observed selected City Council meeting minutes for compliance with Chapters 21, 372.13(6) and 380 of the Code of Iowa.
2. We obtained an understanding of the City's internal controls to determine if proper control procedures are in place and incompatible duties, from a control standpoint, are not performed by the same employee.
3. We observed surety bond coverage for compliance with Chapter 64 of the Code of Iowa.
4. We obtained and observed the City Clerk's financial reports and selected bank reconciliations to determine whether the bank balances properly reconciled to the general ledger account balances, journal entries and monthly financial reports provided to the City Council.
5. We scanned City funds for consistency with the City Finance Committee's recommended Uniform Chart of Accounts (COA) and to determine required funds and fund balances are properly maintained and accurately accounted for.
6. We observed the City's fiscal year 2023 Annual Financial Report to determine whether it was completed and accurately reflects the City's financial information.
7. We scanned investments to determine compliance with Chapter 12B of the Code of Iowa.
8. We scanned depository resolutions, the City's investment policy and reporting of unclaimed property to the State of Iowa to determine compliance with Chapters 12C.2, 12B.10B and 556.1(12) of the Code of Iowa.

9. We scanned debt, including general obligation and revenue bonds/notes, and related transactions for proper authorization and compliance with Chapters 75, 384 and 403.9 of the Code of Iowa and to determine whether the debt and related proceeds and repayments were properly accounted for.
10. We scanned selected tax increment financing (TIF) transactions, including receipts, disbursements and transfers, for compliance and accurate accounting, including compliance with the TIF reporting requirements of Chapter 384.22 of the Code of Iowa.
11. We observed the City's TIF debt certification forms filed with the County Auditor, including requests for collection of reduced TIF amounts and to decertify certain TIF obligations, as applicable, for proper support and compliance with Chapter 403.19(6) of the Code of Iowa.
12. We traced selected receipts for accurate accounting and consistency with the recommended COA.
13. The City had no voter approved levies.
14. We traced selected disbursements to proper approval, adequate supporting documentation, accurate accounting and consistency with the recommended COA and compliance with the public purpose criteria established by Article III, Section 31 of the Constitution of the State of Iowa.
15. We traced transfers between funds to proper authorization and accurate accounting and to determine whether transfers were proper.
16. We traced selected payroll and related transactions to proper authorization and accurate accounting and determined whether payroll was proper.
17. We observed the annual certified budget for proper authorization, certification and timely amendment.

Based on the performance of the procedures described above, we identified a finding and recommendation for the City. Our finding and recommendation is described in the Detailed Finding and Recommendation section of this report. Unless reported in the Detailed Finding and Recommendation, no exceptions were noted during the performance of the specific procedures listed above.

We were engaged by the City of Dallas Center's management to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards for attestation engagements contained in Government Auditing Standards, issued by the Comptroller General of the United States. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on specific accounting records and related information of the City, including compliance with specific Code of Iowa requirements. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the City of Dallas Center and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

The purpose of this report is to report, in accordance with Chapter 11.6 of the Code of Iowa, certain agreed-upon procedures and the resulting findings and recommendations pertaining to selected accounting records and related information of the City, including the City's compliance with certain Code of Iowa requirements. This report is not suitable for any other purpose.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the City of Dallas Center during the course of our agreed-upon procedures engagement. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

A handwritten signature in black ink that reads "Pam Bormann". The signature is written in a cursive, flowing style.

Pam Bormann, CPA
Director

February 20, 2024

Detailed Finding and Recommendation

City of Dallas Center

Detailed Finding and Recommendation

For the period July 1, 2022 through June 30, 2023

(A) Segregation of Duties – Management is responsible for establishing and maintaining internal control. A good system of internal control provides for adequate segregation of duties so no one individual handles a transaction from its inception to completion. In order to maintain proper internal control, duties should be segregated so the authorization, custody and recording of transactions are not under the control of the same employee. This segregation of duties helps prevent losses from employee error or dishonesty and maximizes the accuracy of the City’s financial statements. Generally, one or two individuals have control over the following area for which no compensating controls exist:

- (1) Responsibilities for collection, deposit preparation and reconciliation functions are not segregated from recording and accounting for receipts.
- (2) Bank reconciliations are not performed by an individual who is not involved in the cash receipt or disbursement functions.
- (3) The individual responsible for detailed record keeping of investments is also the custodian of the investments.
- (4) Mail is opened by an individual who is also responsible for recording and accounting for receipts.
- (5) Long-term debt records are not maintained by an individual who is not responsible for cash functions.

Recommendation – The City should review its control procedures to obtain the maximum internal control possible under the circumstances utilizing currently available staff, including elected officials. Independent reviews of reconciliations should be documented by the signature or initials of the reviewer and the date of the review.

City of Dallas Center

Staff

This engagement was performed by:

Pamela J. Bormann, CPA, Director
Tiffany M. Ainger, CPA, Manager
Allison L. Carlon, Staff Auditor
Brianna M. Denton, Assistant Auditor



*** OFFICIAL PROCLAMATION ***

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

WHEREAS Arbor Day is now observed throughout the nation and the world, *and*

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Danny Beyer, Mayor of the City of Dallas Center, do hereby proclaim April 26, 2024 as **ARBOR DAY** In the City of Dallas Center, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS 12th day of March, 2024

Mayor _____