

AGENDA
Library Board of Trustees
October 28, 2020 – 7:00 PM – Roy R. Estle Memorial Library

On October 16, 2020, Iowa Governor Kim Reynolds issued an updated Proclamation of Disaster Emergency, which among other matters, encouraged all vulnerable Iowans to limit their activities outside of their home including their participation in gatherings of any size and any purpose. The Governor’s Proclamation allows a community gathering (such as a public meeting) of more than ten persons so long as social distancing of at least six feet is maintained and increased hygiene practices are undertaken. The Governor further continued the suspension of state laws requiring a public meeting or hearing to the extent the laws could be interpreted to prevent a governmental body from limiting the number of people present for an in-person location of the meeting, providing the governmental body provides a means for the public to participate by telephone or electronically. Compliance with the social distancing requirements for a public meeting would unduly limit the public’s participation at a City meeting. As permitted by Iowa Code Section 21.8 the Library Board meeting will be conducted by electronic means. The public is encouraged to access the meeting electronically in the manner specified below.

**The meeting will be conducted by Zoom at the following Internet link or telephone numbers:
<https://us02web.zoom.us/j/88971907722>**

If a Zoom user has the Zoom app, just enter the meeting ID 889 7190 7722

Or a member of the public may connect to the meeting by telephone using any of the following numbers (the meeting ID is 88971907722#): Dial by your location

+1 646 558 8656 +1 301 715 8592 +1 312 626 6799 +1 669 900 9128

Depending on the caller’s long-distance calling plan, long distance charges may apply.

The meeting will originate in the office of Library Director Shelly Cory at 1308 Walnut Street (which will not be open to the public) at 7:00 p.m.

- 1. Action to approve minutes from previous meeting**
- 2. Patron comments – You will have two minutes to address the Library Board**
- 3. Library Director report**
- 4. Financial**
 - a. Action to approve invoices
 - b. Review Current FY Budget
 - c. Memorials Report - None
- 5. Other Business**
 - a. **New – 2020.12 Library Remodel Children’s Area Change Order**
Discussion and action to approve adding an office space in the children’s area for the Youth Services Librarian.
2020.13 2022 Budget
Discussion and action to approve the proposed budget for FYE 2022
 - b. **Old – 2020.8 Reopen Plan Due to Covid-19**
Update on Phase 3: Extend browsing hours in November. The following services available during building hours: faxing, copying, scanning, laminating. 2 computers available for public use.
- 6. City Council Liaison report**
- 7. Board of Trustees report**
- 8. Review of actions from meeting**
- 9. Adjourn**

You are hereby notified that the Board of Trustees of the Roy R. Estle Memorial Library will meet at 7:00 PM on the 28th day of October 2020, at the library, 1308 Walnut St., Dallas Center, Iowa.

Roy R. Estle Memorial Library
Bob Findlay, Library Board President
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