

**NOTICE OF A PUBLIC MEETING**

**Library Board of Trustees**

**Tentative Agenda**

**February 28, 2024 – 7:00 PM – Roy R. Estle Memorial Library south meeting room**

1. Action to approve minutes from previous meeting
2. Public Communication – You will have two minutes to address the Library Board
3. Library Director report
4. Financial
  - a. Action to approve invoices
  - b. Review Current FY Budget
  - c. Memorials Report – None
5. Other Business
  - a. New:
    - 2024.1 Assistant Director position.
    - Review Assistant Director job description
    - Establish rate of pay for this position
    - Discussion and possible action to create an Assistant Director position and how the Board wants to fill that position
  - b. Old:
6. City Council Liaison report
7. Board of Trustees report
8. Review of actions from meeting
9. Adjourn

You are hereby notified that the Board of Trustees of the Roy R. Estle Memorial Library will meet at 7:00 PM on the 28th day of February 2024, at the library, 1308 Walnut St., Dallas Center, Iowa.

Roy R. Estle Memorial Library  
Bob Findlay, Library Board President  
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