

**City of Dallas Center  
Skating Rink Operator  
Job Description**

**Job Title:**

Seasonal Skating Rink Operator

**Job Description:**

Operate the Skating Rink throughout the summer months as the weather permits.

**Minimum Qualifications:**

Must be 18 years of age or older.

**Skills:**

Good customer service, communication, and organizational skills. Ability to identify hazards and unsafe practices and to make suitable corrections. Basic first aid skills.

**Responsibilities:**

Set consistent hours of operation to be approved by the Parks and Recreation Board.

Be on site during set hours of operation when scheduled to work. (Weather permitting)

Assist patrons when borrowing and returning skates.

Wipe off skates and disinfect after each use.

Manage inventory. When new skates are needed, or current skates are no longer fit to use inform Parks and Recreation Board contact.

Contact Public Works for issues regarding the ice rink or building maintenance.

Work during scheduled paid events.

**Physical and Environmental Characteristics:**

This work is performed primarily outside and includes seasonal exposure to warm weather, humidity and other weather conditions.

Required lifting up to 10 pounds.

Exposure to cleaning and disinfectant spray.

**Reports to:**

**City Administrator** for payroll and personnel matters.

**Designated Parks and Recreation Board Member(s)** for day to day operating of the ice rink.

**Work Attire:**

All employees are expected to use good judgment in choice of work clothes and to remember to conduct themselves at all times in a way that best represents the employee and the City of Dallas Center.