

Dallas Center Tree Board Meeting Minutes
Wednesday, November 6th, 2019 at 7:00pm
Meeting location: Roy R. Estle Memorial Library

Tree Board members present:

Gary Park, Chair
Hannah Slaughter, Vice Chair
Bob German, ex officio member
Andy Schmitz, ex officio member
Brian Slaughter, ex officio member

Guests:

Matt Ostanik, Planning and Zoning Commission
Dan Willrich, PELDS Design Services

Gary Park called meeting to order at 7:02pm.

Public communications and concerns: None. No members of the public present.

Motion by Gary Park, second by Hannah Slaughter to approve the minutes of the October 9th meeting. Motion passed 2-0.

Matt Ostanik from Planning & Zoning was present to discuss right of way trees in new developments vs the older parts of town. Discussed further plans for possible tree requirements: number of trees vs canopy percentage. P&Z will continue to research and find a good example in the metro area and will arrange to come to a future meeting to discuss the solutions they come up with.

Reviewed recommendation list for landscape architects. Dan Willrich recommends we send out a request for proposal to all four companies and interview two that seem the best fit. A plan was put together by Brian Clark & Assoc. roughly 10 years ago. Dan suggests finding a copy for a frame of reference for a proposal. Committee for RFP was suggested -- well represented currently but Dan suggests getting a city counsel liaison and economic development member involved as well. Rough RFP will be put together and sent to Mayor Kidd for approval.

Fall planting is done. A few trees that have been moved recently will need to be watered.

Bids for trimming and maintenance of right of way trees in the northeast quadrant of town were solicited from 4 companies. Three of the four provided bids. Walton Tree Service did not respond. Bids were as follows: Extreme Tree \$7864 with a start date of Jan 2nd, Seidl \$7950 with a start date of late January-early February, Adel Tree \$6712.50 with no start date given. The city has past experience working with Adel Tree and Extreme Tree. Extreme Tree is booked through the end of the year. Brian will contact Adel Tree to try to get a time commitment. If Adel Tree can give a 30 day time commitment starting between December and February, it will be offered to Adel Tree. If not, it will be offered to Extreme Tree.

John Chambers of 303 Percival Ave would like a tree replanted where one was previously removed due to a lightning strike.

Budget was close last year, so we will propose keeping the budget the same for the coming year.

The Parks Board is currently working on a grant proposal for Trees Please to be approved at the counsel meeting Tues, November 12th. Trees will be planted in Heritage Park as shade and a windbreak.

Future meetings are scheduled as follows:

Wednesday, January 8th, 2020 – Roy R. Estle Memorial Library, 7:00pm
Wednesday, February 12th, 2020 – Roy R. Estle Memorial Library, 7:00pm

Meeting adjourned at 8:09pm.